

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, MARCH 25, 2024, AT 7:00 P.M. STREAMED LIVE THROUGH TBNK WITH MAYOR KATHY ZEMBRODT PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, DR. JOE DAUGHERTY, SARAH FROELICH, PAM SPOOR, AND JOE SHIELDS.

ABSENT: STEVE ELKINS.

Call to Order

Pledge of Allegiance

Roll Call

I. Discussion of proposed 2024-2025 budget.

Mayor Zembrodt had previously sent out a rough budget draft for Council to look over. She stated that the restricted accounts were not finished when they were sent but that she now has them nailed down. The road loan will be paid off early, in October.

Mr. Froelich asked about the franchise cable tv and the business licensing revenue lines. They are currently under budget and asked why they were being increased. Mayor Zembrodt stated that she went over the budget with the department heads and these are the numbers she was given. Ms. Alig will look at those numbers.

Dr. Daugherty believes that the payroll revenue should be increased to \$520K according to what we are bringing in. Mayor Zembrodt said she likes to be conservative. Mr. Shields doesn't want to miss out on something we want to fund by budgeting revenue too low.

Discussion took place regarding the Bromley police contract and funding of the police department.

Ms. Froelich asked about the significant increase of the PILOT. Ms. Alig stated that she would double check to make sure all the outside agencies were reimbursed.

Mayor Zembrodt let everyone know that Edward Jones will be extending their lease on the new building for another 5 years.

Discussion took place regarding the trash pickup revenue and expenditures.

Under the Administration expenses, Ms. Froelich asked that the amount budgeted for the social security and medicare expenses be double checked. She also inquired about the lower budgeted amount for the cell phones. Mayor Zembrodt replied that she was offered a better contract for governments and first responders.

Ms. Froelich asked why the large increase in the proposed Tax Bills – PVA Printout expense. Ms. Alig replied that both the tax roll sent from PVA, as well as the cost of the tax software are both paid from this line so it should be increased to account for both. She also asked what the miscellaneous line was to be used for. Ms. Alig replied that it is used for small expenses that don't have a line assigned.

Mayor Zembrodt stated that she hired a part time person for Mr. VonHandorf. She is also going to contract out the mowing of Trolley Park, the boulevard, and the Wald Court area. Mr. O'Hara stated that he would like to see the Trolley line mowed more often.

Mayor Zembrodt is going to bring in a lateral officer for the PD. She estimates an extra \$35K for this. Ms. Froelich asked why the PD uniform line was budgeted lower for next year. Mayor Zembrodt replied that everyone in the department has their uniform. The Mayor is also combining the PDs cell phones, air cards and communications line. Ms.

Froelich asked what is included in the Hiring Cost line. Mayor Zembrodt stated that it was for ads, background checks, employee physicals, etc.

Ms. Spoor inquired about the proposed increase in the health waiver incentive. Mayor Zembrodt budgeted an extra \$2,000 per officer over what they were paid last fiscal year.

Ms. Froelich asked why the PD had a computer expense line when we have it under Contracts. The Mayor replied that she was told by Chief Stanley they needed to have their own computer line.

Ms. Spoor would like to see Chief Rigney's stipend increased to \$20K and can discuss this with the financial oversight committee. She mentioned that he does a lot for the city. The Mayor stated that the FD will use \$60K from the Creighton fund to purchase a new pickup truck. The money is reflected in the Capital Improvement fund.

Under the Utilities line, it was decided to change the Water & Sewer from \$7K to \$5K and increase the Street Lights from \$14K to \$17K.

Ms. Froelich asked about the increase of \$10K in the City Building Repair & Maintenance line. Mayor Zembrodt wants to have money in there for anything that may come up.

Ms. Spoor asked what the camera maintenance line was for under Contracts. The Mayor said it was for body camera maintenance. She added that the building lease line went down since our goal is to begin having our meetings in the city building chambers. We will hold our next Caucus meeting there to see how it goes.

Ms. Spoor stated that she and Dr. Daugherty had talked about adding more money to the Parks line as there is more property that needs to be taken care of, including Audubon Forest and the new city building. The Mayor added that she did increase the Parks line by \$2K. There is also money in the Capital Improvement fund for a new entrance sign to be installed by the Devou Park entrance. Ms. Spoor would like to begin that in July.

Mayor Zembrodt went over the revenues and expenditures for the restricted funds.

Mayor Zembrodt asked Mr. Shields to look at roads in need of repair for the upcoming budget year.

8:24 Motion to adjourn the Caucus meeting was made by Dr. Daugherty.

Mayor, Kathy Zembrodt

ATTEST:

City Clerk