

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, APRIL 11, 2022, AT 7:00 P.M. DUE TO COVID-19, THE CITY HELD A VIRTUAL MEETING WHICH STREAMED LIVE THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS, TONY DARIN AND DR. KEVIN DOWNES

ABSENT: STEVE ELKINS

ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the March 14, 2022 minutes was made by Ms. Spoor; seconded by Mr. Shields. Roll call: all ayes (Ms. Froelich and Dr. Downes abstained as they were absent from the meeting)

Motion to approve the March 28, 2022 minutes was made by Ms. Froelich; seconded by Dr. Downes. Roll call: all ayes

I. Presenter:

A. Mr. Mike Conway, Tree Board Chair, along with Tree Board member, Pat Flannery, were present at the meeting to talk about the placement of American flags along Dixie Highway which was initially brought up at the March 14th Business Meeting. Mr. Conway stated some of the numbers have been reevaluated. Mr. Conway stated the number of poles was reduced from 40 to 30 and the location of some of the flags was also changed. Years 2 through 5 would cost \$2,100 per year, which includes replacement of flags each year, if needed, and the taking down of the flags for winter which Flags USA recommends. There is no contract for maintenance; a \$100 per hour fee is charged with a 3-hour minimum. Mr. Conway went on to say that this is not meant to be a comprehensive program but just a first step to improve the front door of the community. It is meant to be an idea to extend to the community some color and to support our veterans and government. Mr. Conway also spoke with some of the business owners along Dixie Highway. He stated, Mr. Paul Zeltwanger, developer of Park Pointe, was thrilled with the idea and offered to contribute \$750 to have the flags put up along lower Amsterdam Road where his development sits. Other business owners he, and Mr. Claypole, spoke to were also in favor of the idea.

Ms. Spoor thanked Mr. Conway and Mr. Flannery for all their work on this and all they do for the city. She, personally, would like to see the stone signs installed at the city's entrance points first. They will each cost around \$4,000 - \$6,000 and the city's budget is tight.

Discussion continued regarding the placement of flags along Amsterdam Road. Dr. Downes also thanked Mr. Conway and Mr. Flannery but agrees he would like to see the entry way signs installed and concentrate on sidewalks. Mr. Conway asked Council to listen to its business owners and address the appearance of Dixie Highway. Mayor Zembrodt thanked them and asked that Mr. Shields talk more about it with the Economic Development Committee. Mr. Conway requested a vote of Council to see who is in favor of the flags. Ms. Spoor believes there are still a lot of details that need to be addressed

before a vote is taken. Mr. Braun added that Council would need to put something official forward. Ms. Spoor suggested getting a consensus of Council at the next Caucus meeting scheduled for April 25th.

II. Second Reading; Ordinance No. 1, 2022 amending the Zoning Code to include family child-care homes was read in summary by Attorney Braun. Mr. Braun reiterated that this is something cities are required to do and that these facilities must still meet all the other city's zoning requirements.

Motion to adopt Ordinance was made by Mr. Shields; seconded by Dr. Downes. Roll call: all ayes

### III. Department Reports

#### A. Police Department – Chief Cody Stanley

Chief Stanley was not present at the meeting.

#### **Chief Stanley's March report contained the following:**

Reports: 12 (2 not shown for case types; sexual abuse & missing person)

Citations: 95 (some of the traffic and criminal are on the same citation)

- 5 Warrant Arrests
- 89 Traffic citations (2 DUI and 85 Federal Grant Citations)
- 1 Criminal Arrests

City Citations: 6 (3 paid/voided)

#### Additional:

740 calls for service less 140 traffic stops, 487 Vacation/Business/ Special Area Checks, 47 Special Detail we had a total of 74 police related calls.

Traffic study on South Arlington: avg speed 21.05, # vehicles 15,091, max speed 40, 85% speed 24, 50% speed 20 and 30% speed 18.

#### Call Review:

- 4 citations; 3 traffic (1 DUI) and 1 warrant arrest on Dixie Highway.
- 0 citations on Elberta Circle and St. Joseph.

Mayor Zembrodt asked anyone with questions regarding the Chief's report to please email him. She also added that teens were going through cars and reminded people to please lock their vehicles. Ms. Froelich stated she will email the Chief but also wanted to raise concern regarding the break ins. One resident left their car unlocked and the person accessed the garage door. She wants to make sure these things are being documented and that the proper reports are being filed. Mayor Zembrodt replied that PD is on it.

#### B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 34 calls were received during the month of March. The incidents are broken down by type on the Activity report.
- Driver/pumper Training is in progress on Engine 601. Still awaiting additional parts and equipment for total completion.
- Painting and ceiling work to FD areas mostly completed.
- CPR/AED recertification class held for all FD members.

Chief Rigney stated the Kenton County Water District is flushing hydrants. He will have the city clerk add this to the website.

C. Public Works – Daniel VonHandorf

- Greetings Mayor and Council and thank you for another month.
- I first of all want to apologize for not getting those bumps back out like I said I would last meeting; things have gotten very crazy. It's springtime of course.
- Thanks to Matt Price and his crew from Michels construction for adding/replacing curb and gutter on Lawton Road and working with me I replaced 25 feet of walk and Michels was able to replace 14 feet. I was also able to straighten up 16 feet and that was unplanned. Some had to be replaced and some I was able to lift and put back in place. Working together at the same time to minimize confusion and mess as well as traffic control.
- We have had some discussions/plans for the sidewalk from Trolley Park to Arlington. I'll let Jay handle that one. I am looking forward to making that much safer for all; it needs it desperately.
- I am trying to get the 1995 350 cleaned out and freshened up for a better sale.
- Also, working on a plan like we did last year on Amsterdam with the help of the county to make some much needed improvements for Hillcrest to Sleepy Hollow.
- One last thing; the parade is in full planning mode and as always need support all the way around.

Mr. VonHandorf stated that Duke was contracted to upgrade the streetlight on the Breckenridge cul-de-sac. Wires will be put underground before the mill & overlay takes place.

He added that the sidewalk work along Dixie Highway on the Tapestry Ridge side is getting ready to start; weather permitting.

Dr. Downes asked the timeline on repairing the steps by the church up to Alhambra. Mr. VonHandorf replied it is on the list. Mayor Zembrodt added that Mr. VonHandorf is working on the worst spots first. A sidewalk study was done which shows which sidewalks are in most need of repair.

Ms. Spoor asked if we could look at repairing some of the bad potholes along Amsterdam Road as we wait for the deep fix to take place. Mr. VonHandorf would like Council to let him know the budget for this repair and will mark the areas in most need.

Discussion turned to streets that are in need of sidewalks and who is responsible for there repair. Ms. Froelich would like to see the Infrastructure Committee put a plan in place.

D. City Engineer – Jay Bayer

**Projects in design phase:**

**St. Joseph Lane Sidewalk Project**

KYTC has provided additional review comments on the plans. Bayer Becker plans will be resubmitted on 4/11/22. The Mayor has signed and submitted additional requested forms from KYTC. We are awaiting final permission to bid the project.

**Hamilton and Arlington Sidewalk Project**

Conceptual proposed plans were reviewed by the Mayor, Infrastructure Committee Chair, Public Works Director, and City Engineer on 4/7/22. A proposed walk will be constructed along Hamilton Road by city staff in the first phase. A new walk over the paved gutter. Will finalize plans and submit them to SD1 and the NKWD for approval.

**Private projects in the city:**

**Gateway Development (aka Park Pointe)**

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam.

Ms. Froelich asked if the Hamilton/Arlington sidewalk will have a public review. Mr. Bayer stated that would be up to the Mayor and Council but that the work is taking place within the city's right-of-way. Mayor Zembrodt stated there will be no residential involvement but that residents near there will be contacted.

E. Treasurer's Report – Julie Alig

Motion to approve the March financial reports was made by Dr. Downes; seconded by Ms. Spoor. Roll call: all ayes

Mayor Zembrodt stated that she, along with Ms. Spoor, visited US Bank a few years ago regarding the Creighton Fund investments. The FD usually receives around \$40 - \$45K in revenue per year from the fund. This year, they received over \$112K as it was a good year. Ms. Spoor would like to have Chief Rigney speak about Ms. Creighton at an upcoming meeting. She was a Park Hills resident who created the fund by leaving the department money in her will.

The Mayor stated that Hamilton Road is now ready to plant. The survey sent out showed 90% of respondents want to keep the view. Small trees will be planted and perhaps a bench installed.

She added that she is hoping to bid on the St. Joseph sidewalk project soon and stated that the city building had been spruced up. She is currently working on the budget to include money for the entry way signs and for some mill & overlay work as well as pothole repairs.

The Park Hills cleanup day is scheduled for April 23rd at 9:00 a.m. Gloves, bags and t-shirts will be provided.

Beginning May 9th, Council meetings will be held, in person, at the Garden's of Park Hills.

The Memorial Day parade will be in person this year and volunteers are always needed. Ms. Newton added that they are always looking for retired or active duty members from Park Hills to participate in the parade ceremony.

V. Committee Discussions

A. Joint Code Enforcement Board - David Gray

No report. The next meeting is scheduled for this Thursday.

B. TBNK - Dick Lange

No report. Will meet on Wednesday, April 20th.

VI. Old Business

VII. New Business

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Ms. Froelich reminded everyone of the Easter Egg hunt this Saturday at Trolley Park beginning at 11:00 a.m.

Mr. Darin said the Mayor asked if he would attend the Municipal Government League of Northern KY's meeting. His report included:

Mr. Bob Yeager, Chief engineer of District 6, gave a broad overview of the Brent Spence bridge project. ([brentspencequarter.com](http://brentspencequarter.com)). The corridor is an 8-mile stretch. He went over the project going on the past several years. In February, Governor Mike Dewine and Governor Andy Beshear, signed an agreement to share the cost. They applied for \$2 billion in federal funding splitting the remaining cost 50/50. Project cost is estimated to be around \$2.8 billion.

Ohio and Kentucky have moved forward budgeting \$250 million each and are also looking into other grants. The new bridge will be to the west of the current bridge which will remain open during construction. The goal is by the fall of 2023 to have a design and start the project shortly after. Construction will take around 5 years. It will be a no-toll bridge.

Dr. Downes stated the infrastructure committee came to an agreement to increase the Mayor and Council's salary. Ms. Spoor added that there have not been raises for these positions in over 10 years. They would like to raise the Mayor's salary to between \$8 - \$10K and Council to \$2,500. All of Council present was in favor. This will be done by Ordinance.

Ms. Spoor and Mr. Darin have been working on the Audubon Preserve and are ordering a sign to mark the trail. Mr. Darin asked everyone to go check it out. Covington Catholic students will provide community service hours working on the path.

8:41 Motion to adjourn meeting was made by Mr. Shields; seconded by Mr. Darin



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Mayor, Kathy Zembrodt

ATTEST:



City Clerk