

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, NOVEMBER 11, 2023, AT 7:00 P.M. AT THE GARDENS OF PARK HILLS, 1622 DIXIE HIGHWAY, WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: MONTY O'HARA, DR. JOE DAUGHERTY, SARAH FROELICH AND PAM SPOOR

ABSENT: JOE SHIELDS AND STEVE ELKINS

CITY ENGINEER, JAY BAYER

ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the October 10, 2023, minutes, with changes, was made by Ms. Spoor; seconded by Ms. Froelich. Roll call: all ayes.

I. Second Reading: Ordinance No. 10, 2023 amending a section of the Nuisance Ordinance was read in summary by Attorney Braun. Motion to adopt Ordinance was made by Ms. Froelich; seconded by Ms. Spoor. Roll call: all ayes.

II. First Reading: Ordinance No. 11, 2023 amending the Code of Ordinances regarding encroachments was read in summary by Attorney Braun.

III. Resolution No. 3, 2023 supporting the creation of the NKY branch of the Department of Criminal Justice Training Police Academy was read in summary by Attorney Braun. Mayor Zembrodt stated that this came up at the mayor's group meeting. The current facilities are full and have waiting lists. With a police shortage, another facility is needed. Other cities in NKY are passing Resolutions in support. Dr. Daugherty asked what the cost would be. Ms. Spoor replied that it would be a state cost, not a city cost. Mr. O'Hara wondered if it could be a branch of NKU as they have a good criminal justice program.

Motion to approve Resolution was made by Ms. Froelich; seconded by Dr. Daugherty. Roll call: all ayes.

IV. Department Reports

A. Police Department – Chief Cody Stanley was absent from the meeting. Chief Stanley's report contained the following:

Reports: 6

Citations:

- 4 Warrant Arrest
- 11 Traffic citations (0 Federal Grant Citations)
- 0 Criminal Arrests

City Citations: 3 (1 paid)

Additional:

457 calls for service less 37 traffic stops, 209 Vacation/Business/ Special Area Checks, 33 Special Detail we had a total of 196 police related calls.

A traffic study on South Arlington: Not available

Call Review:

- 4 arrests & 0 reports on Elberta Circle.
- 0 arrest & 2 reports on St. Joseph Lane.

The mayor elaborated on the armed robbery in the report. She said that it occurred on St. Joseph Lane and was a Face Book Marketplace transaction. The man pulled out a gun and took the victim's money and the item to be sold.

B. Fire Department – Chief John S. Rigney
Chief Rigney's monthly report contained the following:

- A total of 30 calls were received during the month of October. The incidents are broken down by type on the Activity report.
- FD crews participated in Public Education at the Julie Learning Center for Fire Prevention month.
- PHFD was represented, along with multiple other FDs at Dixie Heights and Ludlow H.S. career days.
- FD crews responded to assist Ft. Wright with a structure fire on General Drive.
- Over 7,000 feet of fire hose was tested by FD members, most of it being completed at night by volunteers.

Dr. Daugherty inquired about the unmetered water usage in the Chief's report. Chief Rigney stated that the department was testing hoses.

- B. Public Works – Dan VonHandorf
- Greetings Mayor Zembrodt and Council and thanks for another month.
 - Things have really gotten busy in the past few weeks. The sidewalk on Irish Rose is done.
 - The sidewalk on mid Hamilton should be completed this week. Thanks to Mayor Zembrodt and council for allowing this to finally happen, we have gotten many compliments already.
 - The Tree Board had the tree giveaway and was a big success despite the weather.
 - We are deep in the leaf season; a little slow starting this year.
 - We had the Pumpkin Parade and hayride. A big thank you to my older brother Glenn and his wife Judy and my wife Debbie for allowing us to play tractors and trucks. But most of all, with help from the Park Hills Civic Association. We gave the children a good memory. A resident, Laura Cardosi, dressed up as a witch and sat there for the whole time.
 - Still have the paving work on Park to Golfview coming by the end of the month.
 - Oh yes, almost forgot the new city limits sign at NDA and Dixie Highway has also started.

Ms. Froelich believes there was not enough information given on the timing of the new Hamilton sidewalk. She is also concerned about the corner going up Arlington. Ms. Spoor replied that the hope of the Infrastructure Committee is to have the sidewalk go around the corner and up to the Wessel's driveway. Ms. Froelich believes there should have been someone directing traffic during the work. Ms. Spoor stated companies come when they are able and there isn't always time to plan. Mr. VonHandorf stated that the next project will be better planned.

Ms. Froelich asked if there was a drawing/plan for the new sign. Mayor Zembrodt stated that she will send them out tomorrow morning.

Ms. Froelich said it was nice to see Dan's doppelganger in the pumpkin parade. Little Hans dressed up as Dan with overalls, hat and cinnamon sticks.

The swale on the portion of the new sidewalk will be discussed at the next infrastructure meeting.

D. Engineering – Jay Bayer was absent from the meeting. His report contained the following:

Private projects in the city:

Gateway Development (aka Park Pointe)

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam.

Mr. Gray came forward to give a report on the Joint Code Enforcement Board meeting. He said they after council last met, he talked to Mr. Rob Himes the following Thursday. The sign at the new liquor store was included in the previous building permit as going to be demolished. A new sign was not applied for, that is why they were cited. The old sign was taken down Friday.

The 4-family home at 1134 Mt. Allen Road was cited for several nuisance issues.

Everything was cleaned up within a week.

The property at 821 Aberdeen was cited for junk and rubbish under the carport. The PDS gave him the name of someone to take it away and it was cleaned up within 2 weeks.

E. Treasurer's Report – Julie Alig

Mayor Zembrodt stated that she sent more information requested by the state for the St. Joseph sidewalk reimbursement.

Dr. Daugherty asked why the ARPA fund money was not shrinking. Mayor Zembrodt explained that, as of June 2023, no money was spent from the fund. It is budgeted for 2023-2024 and doesn't have to be reported until April 2024. She added that the money has already been allocated.

Motion to accept the financial reports was made by Ms. Spoor; seconded by Ms. Froelich.

Ms. Froelich asked about the over expenditure of the capital improvement reserve fund. Mayor Zembrodt went over the expenses and added that it was increased by \$20K for the HVAC system and another \$15K for the retaining wall and trees.

Roll call: Mr. O'Hara; aye, Dr. Daugherty; nay, Ms. Froelich; aye, Ms. Spoor; aye
Motion carried.

V. Committee Discussions

A. Economic Development and Business

Ms. Froelich stated that the committee has met twice since the last business meeting. They are talking seriously about how to extend sidewalks, lighting and curb cuts from North Arlington to the city line (north Dixie) to promote better walkability. They are also discussing how to include more greenscape. They talked about walking/biking pathways

and providing additional parking. She said this will be a phased approach but just wants to get everyone thinking about it now. She added that it is unlikely that anything would happen before the end of the bridge construction. She would also like to work with the infrastructure committee to talk to the state and the KYTC as we will take on more traffic with the construction of the bridge.

The committee also discussed the two ribbon cutting ceremonies happening this Saturday. The new liquor store, Good Spirits, will have their theirs at 11:00 a.m. and then another ribbon cutting will follow at noon at the new Lash Bar. All are welcome to attend.

B. Parks

Ms. Spoor stated that she and Dr. Daugherty met. The tulips have been planted for next year. The new sidewalk on Hamilton will enter the park at the lower Trolley building. Two bushes may be removed that were originally put there for safety reasons. She would like to add some split rail fencing to match what is already there. The cost would be around \$400. She will draw up a plan and send it out to council.

C. Financial Oversight

Ms. Spoor stated that the committee will meet on November 28th at 7 p.m.

Ms. Froelich said that the Economic Development committee will meet that same day beginning at 6 p.m.

Ms. Spoor brought up the flagpole to be purchased for the new building. Mike Conway helped her get a couple bids. Flags USA (Oakley Flag store) and Louisville Flag both submitted bids. Oakley came in at \$1,800 and Louisville at \$2,000. Both bids include a 25'x 3" aluminum flagpole, installation, a 4x6 US flag and a 3x5 Kentucky flag. The pole will be installed in the grass strip on the right, facing the building.

Ms. Spoor also looked for shrubs to green screen. There will be 5 planted behind the new building. They are \$110 each and will arrive in the next week.

Ms. Spoor stated that she also went to Baeten's and met with Johnathan. He located the Golden Spire trees that she would like to see planted on both sides of the building.

Hoping to also have them next week. The Tree Board will be covering the cost of the trees, stump removal and planting.

Mayor Zembrodt stated that the ADA ramp for the new building is around \$7,000. Ms. Froelich would like to take a tour of the new building. Mayor Zembrodt said she would schedule something.

Mr. Gray inquired about the gate to be installed at the new development. Ms. Spoor would like to have Mr. Zeltwanger attend an upcoming meeting to discuss the timeline of the gate.

VI. Old Business

VII. New Business

8:10 Motion to adjourn made by Ms. Froelich; seconded by Dr. Daugherty

Mayor, Kathy Zembrodt

ATTEST:

City Clerk