

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JUNE 12, 2023, AT 7:00 P.M. AT THE GARDENS OF PARK HILLS, 1622 DIXIE HIGHWAY, WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: MONTY O'HARA, DR. JOE DAUGHERTY, SARAH FROELICH, PAM SPOOR, JOE SHIELDS AND STEVE ELKINS

ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN

ABSENT: CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the May 8, 2023 minutes, with changes, was made by Mr. Shields; seconded by Ms. Froelich. Roll call: all ayes. Mr. Elkins abstained as he was absent from the meeting.

Motion to approve a permit application submitted by Mr. Tom Otto for a street picnic to take place on St. James on August 6th, contingent on Chief Stanley's approval, was made by Ms. Spoor; seconded by Ms. Froelich. Roll call: all ayes

Ms. Froelich would like to have a more detailed event permit. Mr. Braun stated he would re-send the one he previously did.

I. Municipal Order No. 11, 2023 authorizing the mayor to enter into and execute an interlocal agreement between the City of Ft. Wright and the City of Park Hills relating to EMS Services for the fiscal year 2023-2024 was read in summary by Attorney Braun. Motion to approve Order was made by Ms. Spoor; seconded by Mr. Shields. Roll call: all ayes

II. First Reading: Ordinance No. 7, 2023 setting the trash collection fees for fiscal year 2023 – 2024 was read in summary by Attorney Braun.

III. Second Reading; Ordinance No. 5, 2023 amending the 2022-2023 budget was read in summary by Attorney Braun. Motion to adopt Ordinance was made by Ms. Froelich; seconded by Ms. Spoor. Mayor Zembrodt went over the changes since the first reading. Roll call: all ayes

IV. Second Reading; Ordinance No. 6, 2023 proposed 2023-2024 budget was read in summary by Attorney Braun. Motion to adopt Ordinance was made by Ms. Spoor; seconded by Ms. Froelich. Roll call: all ayes

V. First Reading; Ordinance No. 8, 2023 setting the 2023 Tax Rate

VI. Municipal Order No. 9, 2023 acknowledging the designation of various roads as either part or excluded from the city road system was read in summary by Attorney Braun. Motion to approve Order was made by Ms. Spoor; seconded by Ms. Froelich. After discussion, there were discrepancies in the Order, a motion to table until the next meeting was made by Mr. Shields; seconded by Mr. Elkins. Roll call: Mr. O'Hara; aye,

Ms. Froelich; aye, Dr. Daugherty; abstain, Ms. Spoor; aye, Mr. Shields; aye, Mr. Elkins; aye. Motion carried.

VII. Department Reports

A. Police Department – Chief Cody Stanley

Discussion took place regarding the purchase, placement, and use of a new radar unit. Chief Stanley's report contained the following:

Reports: 4

Citations:

- 0 Warrant Arrest
- 76 Traffic citations (58 Federal Grant Citations)
- 2 Criminal Arrests

City Citations: 4 (1 paid)

Additional:

753 calls for service less 128 traffic stops, 380 Vacation/Business/ Special Area Checks, 36 Special Detail we had a total of 209 police related calls.

A traffic study on South Arlington was attached.

Call Review:

- 6 citations & 0 report on Dixie Highway.
- 1 citation & 4 report on Elberta Circle

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 35 calls were received during the month of May. The incidents are broken down by type on the Activity report.
- Combi-tool awarded by the state grant was picked up in Paris, KY and training will begin soon.
- Preventative Maintenance Service was performed on the Emergency generator.
- Crews assisted Covington FD with a building fire on Banklick St.
- Annual fire inspections of businesses and apartments will begin in June.

C. Public Works – Dan VonHandorf

- Greetings Mayor Zembrod and Council and thanks for another month, as always.
- Sorry to have to bring this up, but I have to say thank you to all of the responsible dog owners who pick up after their pets and properly dispose of the waste. I accidentally hit a bag with the weed eater and, yes, it was ugly! So please, be a good pet owner.
- Now to the real report. The St. Joseph sidewalk project is moving along well and is probably $\frac{3}{4}$ finished and looking good and safe.
- We had an infrastructure meeting last Thursday and discussed some upcoming projects. Some curbing on upper Cleveland to Emerson and some resurfacing on Park Drive as well as Exter to Irish Rose and some on Emerson.
- And now that a very successful parade is behind us, I have to say thank you to everyone who helped support this years' parade. But most of all, thanks to ALL of our veterans for a job well done.

- With all of that being said, I will finally be starting on the much needed sidewalk on mid Hamilton, as I call it; Trolley Park to Arlington.

Mayor Zembrodt thanked all the cadets who helped with the parade.

A new bench was placed on the hillside near Hamilton Road which provides a great view. The gate at the entrance to Park Pointe at the end of Old State Road was discussed. Ms. Spoor suggested inviting Mr. Zeltwanger to an upcoming meeting to find out his timeline for having a gate installed.

D. Engineering – Jay Bayer

Mr. Bayer was absent from the meeting. Mayor Zembrodt read over his report.

Projects in design phase:

St. Joseph Lane Sidewalk Project

TMS Construction began work on the project mid-April. The project is approximately 60% complete. The contractor's goal is to complete the project by June 23rd based on good weather conditions.

Private projects in the city:

Gateway Development (aka Park Pointe)

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam.

E. Treasurer's Report – Julie Alig

Motion to accept the treasurer's report was made by Ms. Froelich; seconded by Mr. Shields. Roll call: all ayes

VIII. Committee Discussions

A. TBNK – Mr. Dick Lange

Mr. Lange stated that the regular May meeting was rescheduled to May 31st. The purpose of the meeting was to get a final briefing on a renewed Franchise Agreement and to vote on its acceptance, which they did. The Board is asking member cities to adopt the agreement which will be provided to them. A public meeting will be held at the Kenton County Fiscal Court chambers on Monday, June 26th at 6 p.m.

The board also approved the hiring of Mr. James Murdock as the new Program and Production Director to replace Mr. Jason Dudas who will be retiring. Mr. Dudas will stay on through the end of the summer to help train Mr. Murdock. Congratulations Jason! Mr. Lange stated that Mr. Dudas asked him to share that the Trolley Park documentary, which Ms. Pam Spoor helped produce, received the Communicator's Award. This is a National Award. Congratulations!

Ms. Spoor asked the length of the agreement. Mr. Lange replied it is a 10-year agreement with review after 5 years.

Mayor Zembrodt stated that she spoke with someone at Verizon and they apologized for not getting back to her sooner. They said they are working on improvement and, by 2024, should have much better service.

Mayor Zembrodt let everyone know that there will not be a meeting in July.

B. Infrastructure – Joe Shields

Mr. Shields stated that the committee met last week and focused on the best ways to provide advise regarding infrastructure items to Council. They are doing some forward planning and focusing on some wish list items.

Mr. O'Hara stated that he has been approached by several people on Lawton Road that say it is becoming a thru street for residents on Wald Court. He asked if a speed hump could be installed. Mayor Zembrodt said she would look into it. Mr. Shields said he would work with the Mayor to do something on Lawton. Ms. Spoor asked them to keep in mind the snow plowing and may want to consult with Mr. VonHandorf. Ms. Froelich reminded everyone to be very clear on the different types of humps and, as we continue to repair streets, it may be a good time to add them. She then asked when the Amsterdam Road project grant will be awarded. The Mayor replied they are usually awarded in August or September.

Ms. Froelich gave a shout out to the Financial Oversight committee. Ms. Spoor thanked her and said the committee will reconvene in August.

C. Economic Development & Business – Sarah Froelich

Ms. Froelich stated the committee met at the Catalytic Fund office last month. She stated it is up to the city to determine if we have a special project to work on and follow up on. She added that there is a nice article in Link NKY.

IX. Old Business

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Ms. Spoor asked to make sure the additional trash cans located at the bus stops, park, and city buildings are included in the current contract and are picked up on a regular basis.

8: 23 Motion to adjourn made by Mr. Shields; seconded by Ms. Froelich.

Mayor, Kathy Zembrodt

ATTEST:

City Clerk