

THE PARK HILLS CITY COUNCIL HELD A SPECIAL & CAUCUS MEETING ON MONDAY, APRIL 24, 2023, AT 7:00 PM. STREAMED THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: SARAH FROELICH, MONTY O'HARA, JOE SHIELDS, STEVE ELKINS. DR. JOE DAUGHERTY AND PAMELA SPOOR

Call to Order

Pledge of Allegiance

Roll Call

Special Meeting:

I. Municipal Order No. 7, 2023 appointing Dan Hampton as full-time police officer was read by Mayor Zembrodt. Motion to approve Order was made by Ms. Spoor; seconded by Ms. Froelich. Roll call: all ayes.

7:03 Motion to adjourn from Special Meeting was made by Mr. O'Hara; seconded by Mr. Shields

Caucus Meeting:

Mayor Zembrodt went over some budget changes since the last meeting. Council suggested some minor changes regarding the buying of the Dixie property and its renovations.

Chief Stanley joined the meeting. He relayed to Council that the new officer is retired from the Ft. Wright police department. The city will save on pension and health insurance. The Chief has been looking for someone since December. He is confident he will do well as all speak highly of him.

Ms. Spoor suggested taking the newsletter line up to \$4K.

Discussion turned to the SRO. The city pays for his car, weapon and uniform. The contract covers his Social Security and Medicare costs. Dr. Daugherty believes it is hard to tell if the city breaks even and is uncomfortable with it. He would like the SRO's cost broken out; feels it is being handled improperly. Mayor Zembrodt said she could have Chief Stanley break the costs down. Ms. Spoor added that the city has a duty to protect everyone in our city. If CCH is willing to step up for a SRO, it should be viewed as a positive thing.

Ms. Froelich agrees with Dr. Daugherty as the SRO doesn't just serve CCH but schools in other areas. The Mayor replied that his travel is separate as he is not to leave the school unattended.

The Mayor changed this years' general fund city building expense to \$40K for the new building renovations. She believes most of the work will take place after July 1st. Ms.

Froelich suggested looking at raising the utility lines to accommodate the new building. Changes will be made to some of these lines.

The Mayor stated that since Edward Jones is still leasing half the building, the utilities will be split 50/50. Ms. Spoor reminded also to check the city's insurance policy to cover the new building. She would also like to add a footnote to the Capital Reserve Fund which states: Capital Improvement Reserve Fund may be used to fund capital improvement according to the Capital Improvement Plan.

Ms. Froelich stated that the Financial Oversight committee voted unanimously to purchase the new building using general fund cash.

Mayor Zembrodt is working with Rumpke to get new numbers.

Mr. O'Hara stated that cities are to budget \$3.00 per resident for its Tree Board expenses. The Tree Board expense line was raised from \$8K this year to \$10K for next fiscal year.

The Mayor will meet with Ft. Wright tomorrow to discuss the upcoming EMS contract. Ms. Froelich asked what the \$3,700 in camera maintenance is going to be used for. The Mayor replied she would like to get them working by using the internet.

Mayor Zembrodt pointed out that she left off the OpenGov expense for next year. Dr. Daugherty added that the program could be difficult to use. He has talked to the people at OpenGov regarding other services but was not reassured going forward. He also favors removing it from the budget. He said he could do reports from Quick Books without touching the actual files. Ms. Froelich added that the Financial Oversight committee also voted to eliminate this cost. She thanked Dr. Daugherty for all his research. She believes having the financial reports posted each month works for now and we can look for other ways to get financial information out in the future. The Mayor would like to use the extra \$3K for website improvement.

Mr. Shields stated that he would like to help work on the website but would have to leave the Economic Development committee due to time. Ms. Froelich stated that there may be others interested in joining the committee.

Mayor Zembrodt went over the MRA and Road Fund numbers.

Mr. Shields asked about the goals for the Capital Improvement Plan and the city's needs.

Ms. Spoor would like to revisit these goals. She added that the purchases of the fire and public works trucks took a huge burden off the city.

8:25 Motion to adjourn from Caucus meeting was made by Dr. Daugherty; seconded by Ms. Froelich

Mayor, Kathy Zembrodt

ATTEST:

City Clerk