

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, APRIL 10, 2023, AT 7:00 P.M. AT THE GARDENS OF PARK HILLS, 1622 DIXIE HIGHWAY, WITH MAYOR, KATHY ZEMBRODT PRESIDING.
COUNCILMEMBERS PRESENT: MONTY O'HARA, DR. JOE DAUGHERTY, SARAH FROELICH, PAM SPOOR, JOE SHIELDS, AND STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN
ABSENT: CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the March 13, 2023 minutes, with changes, was made by Ms. Spoor; seconded by Mr. Elkins. Roll call: all ayes.

Motion to approve the March 27, 2023 minutes was made by Ms. Froelich; seconded by Mr. Shields. Roll call: all ayes. Mr. Shields abstained as he was absent from that meeting.

I. First Reading; Ordinance No. 3, 2023 repealing Sections of the Code of Ordinances regarding motor vehicle licensing was read in summary by Attorney Braun.

II. First Reading: Ordinance No. 4, 2023 amending Code of Ordinances regarding stopping, standing, or parking prohibited in specified areas was read in summary by Attorney Braun.

III. Resolution No. 2, 2023 regarding vandalism of the disc golf course in Devou Park was read by Attorney Braun. Motion to approve Resolution was made by Ms. Spoor; seconded by Ms. Froelich. Mr. Shields was concerned that, as a little city with a small budget, the police would be spending a lot of time on this. The Mayor stated that Chief Stanley can send officers over that way in the evening. Ms. Froelich added that this shows us united as a city that does not support this vandalism. Ms. Spoor also stated that access to the golf course is off of Park Hills' streets and that the vandals are believed to be on foot. We can let them know if we see something. Roll call: all ayes

IV. Municipal Order No. 6, 2023 authorizing the Mayor to execute a real estate purchase agreement was read in summary by Attorney Braun. Motion to approve Order was made by Ms. Froelich; seconded by Mr. Elkins. Roll call: all ayes

V. Executive Order No. 3, 2023 adding members to the Park Hills Parks, Beautification and Recreation Committee was read by Attorney Braun. Ms. Spoor thanked Rita and Daryl Hallman and Debbie VonHandorf for joining.

VI. Executive Order No. 4, 2023 amending the purchasing procedure for the procurement of goods and services by the city was read in summary by Attorney Braun.

VII. Department Reports

A. Police Department – Chief Cody Stanley
Chief Stanley's March report contained the following:
Reports: 7

Citations:

- 4 Warrant Arrests
- 18 Traffic citations (12 Federal Grant Citations)
- 1 arrest (1 DUI))

City Citations: 5 (3 paid)

Additional:

769 calls for service less 65 traffic stops, 454 Vacation/Business/ Special Area Checks, 41 Special Detail we had a total of 209 police related calls.

Traffic study on South Arlington: avg speed 21.23, # vehicles 18,723, max speed n/a, 85% speed 24, 50% speed 20.

Call Review:

- 4 citations & 1 report on Dixie Highway.
- 1 citation & 2 reports on St. Joseph Lane

Ms. Froelich congratulated the Chief and the department for receiving a \$4,500 grant to purchase vests for the officers.

Ms. Spoor left the meeting at 7:30. Discussion regarding 911 calls took place.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 37 calls were received during the month of March. The incidents are broken down by type on the Activity report.
- Several calls recently have involved trees down due to wind and storms.
- PHFD members attended specialized training on Elevator emergencies and safety procedures at Notre Dame H.S.
- PHFD received notification of an award from the KY Fire Commission. The award consisted of (1) battery operated hydraulic extrication tool.
- Welcome our newest volunteer Mr. William Pena, who is currently in Recruit training.

Mayor Zembrodt thanked Chief Rigney for cutting up the logs on the walkway. Chief Rigney stated Mr. Adams and Mr. Veselsky took care of it.

C. City Engineer – Jay Bayer

Mr. Bayer was not present at the meeting. Mayor Zembrodt read his written report.

Projects in design phase:

St. Joseph Lane Sidewalk Project

The City of Park Hills received authorization from KYTC to proceed with the project. The city held a pre-construction meeting on March 23rd, where the contract was signed with TMS Construction. KYTC is requiring extensive inspection to be performed for the work. The inspection work will be provided by Terracon and Bayer Becker. The contractor to start mid-April and complete the project by mid-June based on weather.

Private projects in the city:

Gateway Development (aka Park Pointe)

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam.

D. Public Works – Daniel VonHandorf

- Greetings Mayor Zembrod and Council and thanks for another month.
- Spring is officially here. Easter Bunny was here and gone, so on to the next big event. The city-wide cleanup on Saturday, April 22nd. We are planning to meet at the city building around 9 a.m. if anyone wants to volunteer. Thanks
- St. Joseph sidewalk project is finally getting started in a few days. Hopefully, it goes safely and smoothly, as we all know there is a lot of traffic on that street.
- We have received some estimates for some projects. The big one that most people would be interested in is Amsterdam. Sorry, it is just some patching some bad spots between Hillcrest and Sleepy Hollow I have marked off. Sorry, it is the only thing we can do until we can get everything in line to do the deep fix. I will let the mayor, or Jay Bayer, cover that part.
- And now to the parade. Dr. Joe King is going to be our Grand Marshall this year. Just FYI, and as always, we are looking for convertibles as well as support for the whole event.
- I put a sign up on St. James last Thursday and I'll be putting the speed bump in this week. I wanted to give a little warning period to the residents and other drivers as well.

E. Treasurer's Report – Julie Alig

Motion to accept the treasurer's report was made by Ms. Froelich; seconded by Mr. Shields. Roll call: all ayes

Motion to approve the Bayer Becker invoice in the amount of \$6,630.00 from the General Fund was made by Mr. Shields; seconded by Mr. Elkins. Roll call: all ayes.

VIII. Committee Discussions

A. TBNK – Dick Lange

Mr. Lange stated, in January, the board received a clean bill of health from their auditor, Chamberlin Owen & Co., Inc. During the February meeting, they created a visionary committee to get input from people and future roll improvement, etc. The board reached a 10-year agreement, in principle, with Alta Fiber. The agreement still needs approval.

B. Infrastructure – Joe Shields

Mr. Shields reminded everyone that the next meeting is scheduled for this Thursday at 12:00 p.m. at the city building.

C. Financial Oversight

Ms. Froelich reminded everyone that their next meeting is scheduled for next Wednesday, April 19th at 6:00 p.m. at the city building.

D. Economic Development & Business – Sarah Froelich

Ms. Froelich stated the committee met on March 28th to follow up on some branding brainstorming. They reviewed updates to their Mission and Priorities. They discussed the TIF District planning based on notes from Josh Wice at the PDS. They would like to create a TIF District and are looking at what is needed and involved in the process before

It is brought before the Council. They also talked about Character Standard ideas that Andy Videkovich, PDS, shared by email. They are also working on it with Z21 and thought the Economic Development committee would be a good place to establish some of those standards. There was no quorum, so no official recommendations were made.

Ms. Froelich asked about the Parks meeting. Mayor Zembrodt stated there was no meeting last week. Ms. Froelich asked if they had a sign design for the entry sign by Notre Dame. Mayor Zembrodt said she is waiting on Mr. Bayer for sizing. The next Parks meeting is scheduled for April 19th at noon.

Mayor Zembrodt went over the medical insurance (MedBen) report from Mr. Tony Darin. She said the plan is doing well; visits are down which may be why. They have a \$2.4 million cash reserve. They estimate a 4% increase in premiums for the new fiscal year. She added that Humana is exiting the plan and will be replaced by a new provider. Mr. O'Hara stated that Florence and Covington set up their own clinics and you can pick a time to go with no payment required. They are set up with a nurse practitioner and distribute formulary drugs. Cities can buy time and see how it goes. If residents use it, you can save big because it is less expensive than going to their primary care physician.

IX. Old Business

Mayor Zembrodt stated that she spoke to someone with Verizon about attending an upcoming meeting as there have been lots of complaints regarding their service. She stated that she had an incident at her own home last weekend and a call through Verizon could not get through to 911. Thankfully, another phone was able to call for help. Ms. Froelich, who has Verizon, said she received notification regarding new infrastructure coming soon which may help.

The mayor complimented the EMS for getting to her home in 6 minutes.

X. New Business – None

8: 00 Motion to adjourn made by Ms. Froelich; seconded by Mr. Shields

Mayor, Kathy Zembrodt

ATTEST:

City Clerk