

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, FEBRUARY 27, 2023, AT 7:00 PM. STREAMED THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: DR. JOE DAUGHERTY, SARAH FROELICH, PAM SPOOR, MONTY O'HARA, AND STEVE ELKINS

ABSENT: COUNCIL MEMBER, JOE SHIELDS AND CITY ATTORNEY, DANIEL BRAUN

Call to Order

Pledge of Allegiance

Roll Call

I. 2023-2024 Proposed Budget Discussion

Mayor Zembrodt previously sent her proposed budget via email to Council, along with a cover letter. Ms. Spoor stated she looked it over and believes it looks good. She added that Mr. VonHandorf had indicated he would like more money in his budget to cover rental equipment. The Mayor stated that she would bump that up to \$3,000.

Ms. Spoor also asked, after speaking with Mr. Conway and Mr. Flannery of the Tree Board, if their budget could be bumped up to \$10K. Ms. Spoor asked about the camera maintenance line. The Mayor stated that NKOL is working to get some numbers to have internet put in the park and on St. Joseph for cameras; possible ring door bells.

Ms. Spoor asked that the name of the Capital Improvement in the general fund be called the Capital Improvement Fund for clarification.

Ms. Froelich mentioned the additional revenue of \$140K in next years' budget from payroll tax. Ms. Spoor thanked Dr. Daugherty for his diligence in helping to get this done. Ms. Alig stated that as of January, this line is already over budget by more than \$70K.

Ms. Froelich asked about the vehicle fee administrative fee of \$4K listed in the general fund revenue. She added that the Financial Oversight Committee has discussed eliminating this fee but didn't see the change reflected in the proposed budget. Mayor Zembrodt stated if the vehicle fee was eliminated, that \$4K would go away. She added that she has not begun working on the Restricted Funds' budget yet.

Ms. Froelich would also like the medical and general insurance lines to be double checked as they have been off in the past. She also asked about the budget decrease of \$40K in the police department's pension number. The Mayor stated that the pension rates are going down next year and that one of our officers, whom we pay into pension for, is retiring at the end of July. We will no longer have to contribute for him.

Ms. Froelich asked about paying for the PD's body cams, \$3,626, out of the Capital Improvement Plan. The Mayor stated that the Capital Improvement Plan is for expenses over \$10K. Ms. Spoor and Ms. Froelich agreed the body cams should be taken out of a

PD line item. Discussion followed regarding budget numbers for trash removal, EMS, NKOL, and the building lease.

II. OpenGov discussion

Mayor Zembrodt began by saying, according to Lt. Webster, the OpenGov site had only 9 hits in 3 months with only one being from Park Hills. She would like Council to consider using the \$3K this costs yearly for improvements to the website instead. Ms. Froelich stated the site is only as good as the information put into it. Perhaps this is not the kind of information the residents want to see. She agreed, perhaps move on and make our website more available. Ms. Spoor would like to see what our sister cities do get information to residents. Ms. Froelich believes there are other ways to get the PD's information out and that the financials are being posted to the city's website. She suggested maybe a 'hot topics' link on the homepage. Also, have an email delivery program. We could also coordinate with the Civic Association. Ms. Spoor suggested sending out an email newsletter that residents can subscribe to. Dr. Daugherty reminded that some residents do not have email or even use a computer. Discussion followed on how to obtain residents' emails and if it is even an option. It was the consensus of the Council to use the OpenGov expense of \$3K for other uses. Mayor Zembrodt stated she would tweak the budget before the next meeting.

7:50 Motion to adjourn Caucus meeting was made by Dr. Daugherty; seconded by Mr. Elkins.

Mayor, Kathy Zembrodt

ATTEST:

City Clerk