

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JANUARY 9, 2023, AT 7:00 P.M. AT THE GARDENS OF PARK HILLS, 1622 DIXIE HIGHWAY, WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: MONTY O'HARA, DR. JOE DAUGHERTY, SARAH FROELICH, PAM SPOOR, JOE SHIELDS, AND STEVE ELKINS

ALSO PRESENT: CITY ENGINEER, JAY BAYER

CITY ATTORNEY, DANIEL BRAUN LEFT AFTER THE LEGISLATION READINGS

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the December 12, 2022, minutes, with changes, was made by Ms. Spoor; seconded by Mr. Elkins. Roll call: all ayes

Mr. O'Hara and Dr. Daugherty did not vote as they are new to Council.

Before the meeting began, Mayor Zembrodt read the following:

1. Road loan that was taken in 2015 is not going to bankrupt the city. It was a tax-exempt loan taken out for \$2.5 million to cover NUMEROUS roads in our city with the pay back from our Road Tax income that is designated for roads. If we didn't do this, at a rate of 300k per year income we couldn't do an entire street in one year, it would be in sections. After speaking with the CPA and attorney at the time, it was thought to be an excellent way to appropriate the Road Tax money to the Roads and get numerous roads done in a few years. We did that and it was set up to amortize in 10 years to pay back in full. The finance committee recommended paying back a larger amount which will cause it to pay off over a year earlier than due. All felt prudent use of your taxpayer dollars. We still have approx. 50K in Municipal funds to cover repairs of our streets at this time.
2. Amsterdam repair has been spotty because of the costs of the road to be repaired to hold up over 20 plus years. The North end of Amsterdam was negotiated in the Park Point project giving us a new road with a 20-year life. The remainder of the road is estimated to cost over \$3 million to repair in like manner. We have saved a good amount of money for our portion of the match to a Grant that the city is working on with the county to help cover the costs. This is also thought to be a prudent use of taxpayer money. That is what your elected officials are to do. USE taxpayer money properly.
3. The SRO or resource officer for CCH is hired through the city but paid by CCH, they reimburse the city for the SRO's salary. The state pays for public schools, and it is only right that the private schools have one available to them as well, if they choose. This is a contract worked out with them and approved by council.

Mayor Zembrodt encouraged everyone to look over Executive Order No. 1, which will be read next, and figure out committee meeting schedules. Ms. Froelich stated the Economic Development committee will be meeting every 4th Tuesday of the month at 6 p.m. in the city building's chambers. She would also like to look into having a hybrid meeting option. Ms. Spoor would like that same option for the Financial Oversight committee. Mayor Zembrodt said she would send the link.

I. Executive Order No. 1, 2023 appointing members to the standing Council committees was read in summary by Attorney Braun.

II. Municipal Order No. 1, 2023; change Order to re-appoint Richard Lange to a 2-year term as TBNK representative as opposed to 1-year term was read in summary by attorney Braun.

Dr. Daugherty asked why the change was being made and would like to keep it a one-year term until a year from now. He does not want to vote on something he is not sure of. Mr. Lange explained that, over the past several years, the board was unable to fill out the terms. They agreed to stagger the terms and try to get everything in sync so that they have at least part of the board coming back.

Motion to approve Order was made by Ms. Spoor; seconded by Mr. Shields. Roll call: Mr. O'Hara; aye, Dr. Daugherty; nay, Ms. Froelich; nay, Ms. Spoor; aye, Mr. Shields; aye, Mr. Elkins; aye. Motion carried.

III. Municipal Order No. 2, 2023 re-appointing representative and alternate representative to the PDSKC was read in summary by Attorney Braun.

Motion to approve Order was made by Ms. Froelich; seconded by Ms. Spoor.

Dr. Daugherty asked if the new representatives should include new members of Council. Mayor Zembrodt explained that the 2 re-appointed members did not have much activity during their term due to COVID. Roll call: Mr. O'Hara; aye, Dr. Daugherty; nay, Ms. Froelich; aye, Ms. Spoor; aye, Mr. Shields; aye, Mr. Elkins; aye. Motion carried.

IV. Municipal Order No. 3, 2023 appointing and removing Tree Board members was read in summary by Attorney Braun. Motion to approve Order was made by Mr. Shields; seconded by Mr. Elkins. Roll call: all ayes

V. Municipal Order No. 4, 2023 re-appointing NKREA members was tabled. Mayor Zembrodt would like to review the Order with the Mayor's Group. Motion to table Order was made by Mr. Elkins; seconded by Ms. Spoor. Roll call: all ayes

VI. Municipal Order No. 5, 2023 regarding a real estate purchase agreement was read in summary by Attorney Braun.

Discussion:

Mayor Zembrodt had passed out a summary asking Council to allow her to sign a contract with contingency that this just moves things forward but is not permanent. She would like further discussion at the next Financial Oversight and Caucus meetings. Mr. Braun reiterated that by approving the Order tonight, it will not execute immediately and there will be time for further discussion. The Mayor stated she has talked with many people regarding a space to have for our meetings. Buying land or renovating the existing city building are both very expensive. After looking at the property at 1500 Dixie Highway, she realized that it has space for parking in the front and the back. There are non-bearing walls which can be taken out. It has space for about 70 and is approximately 1,250 square feet per side with a small office in the front. She believes to take out the necessary walls, put in new flooring and painting would cost about 15-20K. Edward

Jones is still leasing out one side of the building which would give the city around 1K per month in revenue. The city could wire the other side of the building for our meeting use. Once Edward Jones leaves, the PD will be moved there. Dr. Daugherty asked if the city could buy half of the parking lot from Szechuan Gardens to have access to the back of the building. Ms. Spoor also reminded everyone that there is a good-sized lot across the street. She believes the size of the building is good and the price is right. The Mayor would like further discussion after the Financial committee meets and then can report at the Caucus meeting.

Motion to table the Order was made by Mr. Shields; seconded by Mr. O'Hara. Roll call: Mr. O'Hara; aye, Dr. Daugherty; aye, Ms. Froelich; abstain, Ms. Spoor; aye, Mr. Shields; aye, Mr. Elkins; aye. Motion carried.

VII. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley's January report contained the following:

Reports: 5

Citations:

- 1 Warrant Arrests
- 75 Traffic citations (73 Federal Grant Citations)
- 3 arrests (2 criminal & 1 traffic)

City Citations: 0

Additional:

665 calls for service less 114 traffic stops, 290 Vacation/Business/ Special Area Checks, 36 Special Detail we had a total of 226 police related calls.

2022 the Park Hills Police Department had 9,670 calls.

Traffic study on South Arlington: avg speed 21.1, # vehicles 19,505, max speed n/a, 85% speed 24, 50% speed 20.

Call Review:

- 1 citation on Dixie Highway.
- 1 report on Elberta Circle and 2 on St. Joseph.

Chief Stanley also provided Council with the December 2022 and year end call logs which include other local departments.

Ms. Froelich asked Chief Stanley to explain some of the abbreviations he uses in his report:

TS	Traffic stop
TX	Computer text
TXAC	Animal control text
TXAO	Sherrif's office text

Ms. Spoor asked the Chief what the traffic count was on Amsterdam during the month of December. He replied it was about 47,000. Ms. Spoor stated that we are a small city with a high traffic count and to be aware. Discussion continued regarding traffic, Amsterdam Road, etc.

Ms. Spoor would like to encourage traffic to stay on Dixie Highway when expressway traffic is affected. Mr. O'Hara suggested detour signs when these issues arise. Mr. Shields would like to see maintenance records for Amsterdam Road when it was owned by the county.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 39 calls were received during the month of December. The incidents are broken down by type on the Activity report.
- PHFD members attended joint training at Ft. Wright on Company operations, and Emergency planning at the BP facility in Bromley.
- FD crews had yearly inspections and service completed on several equipment items. These included: extinguishers, hydraulic tools, SCBA units, and Engine 603.
- Special thanks to Ft. Wright and Ludlow Departments for their invaluable assistance at the fire that occurred 12/24 on Park Drive. Despite the sub-zero temperatures, everyone operated very efficiently, and property damage was kept to a minimum.

Dr. Daugherty asked the Chief if they turn off the electricity at a fire. The Chief replied it depends on how large the fire is. If it is a large fire, they will turn it off at that location. Chief Rigney stated that he would meet with Dr. Daugherty to discuss his back up generator.

A. Public Works – Daniel VonHandorf

- Greetings Mayor Zembrodt and Council and thanks for another month.
- What a month it was, glad that very cold blizzard is behind us. Hopefully, that doesn't ever come back here again!
- Thanks to everyone who got their vehicles off the street and out of the way. I measured 5" of snow when I was done.
- We received several compliments. Thanks for those, they make it easier to hear the complaints. Sorry folks, we tried our best, it was a blizzard remember, and with the rain before we couldn't pretreat with brine or salt.
- Won't be long spring will be in the air.

Mr. O'Hara said he spoke with Mr. Greg Claypole, who helped Mr. VonHandorf with snow removal, and he said he was instructed to only salt the hills. Mr. VonHandorf replied that the hills are done first then the rest. Mr. O'Hara stated that he had snow in front of his house for days. Mr. VonHandorf apologized and said he is working on improving the snow removal equipment.

Ms. Froelich encourages communication with residents through Reach Alert and other forms of communication. Discussion followed regarding snow and parking.

D. City Engineer – Jay Bayer

Projects in design phase:

St. Joseph Lane Sidewalk Project

The City of Park Hills was notified that the low bidder for the sidewalk project withdrew their bid after open discussion to work with the city and KYTC on the timing for funding for the project. The city has subsequently met with KYTC to discuss the requirements for rebidding. Bayer Becker resubmitted the required documents to KYTC on 12/28/2022. The bid opening date is tentatively set for 2/9/2023, contingent on KYTC approval.

Private projects in the city:

Gateway Development (aka Park Pointe)

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam.

Mr. Bayer apologized for leaving the last meeting early. He did not know business would reconvene after the bridge presentation.

Mr. Bayer went over the background of the previous bid process for the St. Joseph Lane sidewalk. The new bid will not contain the extension portion of the sidewalk. Mr. Bayer believes the project will take approximately 3 months.

E. Treasurer's Report – Julie Alig

Motion to accept the December report was made by Mr. Shields; seconded by Ms. Spoor. Roll call: Mr. O'Hara; aye, Dr. Daugherty; abstain, Ms. Froelich; aye, Ms. Spoor; aye, Mr. Shields; aye, Mr. Elkins; aye. Motion carried.

VIII. Committee Discussions

A. TBNK

Mr. Lange stated that at their December meeting, they were informed that there has been substantial progress on the franchise renewal agreement. He hopes to have more details at the next meeting. As far as operations go, they have had a busy fall and winter with the election coverage in November and the holiday celebrations in the winter; including Park Hills. The studio and equipment usage remains consistent. The next meeting is scheduled for January 18th and will include selecting the upcoming 2023 board officers. Mr. Lange stated that he has been nominated for treasurer. Ms. Spoor asked to extend a thank you to the board for their coverage of our luminary night. She thought they did a great job. She went on to ask Mr. Lange if he could give a little summary at the next Business Meeting of what TBNK has to offer our city.

Mayor Zembrodt asked the committees to get together to figure out their scheduled meeting dates and times. She will also send contact information to everyone. Ms. Froelich will provide information regarding hybrid/virtual meetings.

Ms. Froelich asked about the cul-de-sac signs. The Mayor replied that she is still marking where signs will go and will get with Mr. VonHandorf to put them up.

IX. Old Business - None

X. New Business – None

8:24 Motion to adjourn meeting was made by Mr. Elkins; seconded by Mr. Shields.

Mayor, Kathy Zembrodt

ATTEST:

City Clerk