

THE PARK HILLS CITY COUNCIL HELD A SPECIAL BUSINESS MEETING ON MONDAY, DECEMBER 12, 2022, AT 6:30 P.M. AT THE GARDENS OF PARK HILLS, 1622 DIXIE HIGHWAY, WITH MAYOR, KATHY ZEMBRODT PRESIDING. COUNCILMEMBERS PRESENT: TONY DARIN, SARAH FROELICH, PAM SPOOR, JOE SHIELDS, AND STEVE ELKINS (DR. KEVIN DOWNES JOINED THE MEETING AT 6:55)

ALSO PRESENT: CITY ENGINEER, JAY BAYER (MR. BAYER LEFT THE MEETING AFTER THE BRIDGE PRESENTATION)

ABSENT: CITY ATTORNEY, DANIEL BRAUN

Call to Order

Pledge of Allegiance

Roll Call

Judge Kris Knochelman was present at the meeting to swear in the Mayor (2023-2026) and Council (2023-2024).

Motion to approve the November 14, 2022, minutes, with changes, was made by Ms. Froelich; seconded by Mr. Elkins. Roll call: all ayes

#### I. Petitioner

A. Alex Edmondson, Esq. was present at the meeting representing Jasmine Costas regarding a parking pad at 1140 Audubon Road. Ms. Costas began by saying their property is on a 10' incline and they can't cut into it to make more parking space. She added that their driveway is narrow and surrounded by 10' walls. Mr. Elkins replied that the Infrastructure Committee discussed the pad and although they understand the reasoning behind it, their view is to not approve due to safety concerns. Mayor Zembrodt would like a decision to be made this evening. Mr. Edmondson stated that he did not have much opportunity to review. He began by bringing up a Resolution that was passed by the city in 1990 which calls for a procedure in order for a party to gain access to put in a parking pad. His client was unaware of the procedure in which the Park Hills building inspector needs to come to the location to determine the feasibility of the installation. His client went to the PDS and was then re-routed back to the city. Since Park Hills no longer has a building inspector, his client was unable to comply with the Resolution. Mayor Zembrodt stated that the city attorney was unable to attend tonight's meeting but that he did tell her beforehand that Chapter 52 mentioned in the report given out by Mr. Edmondson is talking about the right-of-way. Encroachment permits are for utilities as opposed to parking pads. Mr. Edmondson said he understands this but the problem he has is that his client was not able to comply with the Resolution since Park Hills no longer has a building inspector. Ms. Spoor stated that they are looking at permanent installation to occupy the city's right-of-way. In order for the installation to take place, the city needs to say yes, or no. She added that she has not spoken to Mr. Braun to find out if this Resolution has been rendered obsolete. She believes the city has the authority to say what goes in the city's right-of-way. She also doesn't understand what will be gained by the pad since there is no parking within 30' of a stop sign. Ms. Costas stated that there was no yellow line by the stop sign until the parking pad issue was brought up. Had there been no line painted, they may not have pursued the issue but with that spot gone, they are battling with neighbors for parking spots. As far as being allowed to park on a pad by a stop sign, Chief Stanley stated he would have to look at all the parameters. Is the car

still on the street? If not, does it affect the stop sign if it is no longer on the street? He believes parking pads are out of the PD's parameter since it is no longer on the street. After more discussion, and since the city attorney was not present, it was decided to table until the attorney is able to be there. Motion to table the discussion until the next meeting the attorney is available was made by Mr. Darin; seconded by Mr. Shields. Roll call: Mr. Darin; aye, Ms. Froelich; abstain, Dr. Downes; abstain, Ms. Spoor; nay, Mr. Shields; aye, Mr. Elkins; aye. Motion carried.

7:00 PM        Brent Spence Bridge Presentation

8:00 PM        Business Meeting resumed

II. Municipal Order No. 14, 2022 regarding Deferred Comp was read by Ms. Alig. Motion to approve Order was made by Ms. Spoor; seconded by Mr. Shields. Roll call: all ayes

III. Department Reports

A. Police Department – Chief Cody Stanley

**Chief Stanley's October report contained the following:**

Reports: 4

Citations:

- 2 Warrant Arrests
- 152 Traffic citations (147 Federal Grant Citations)
- 1 DUI, Criminal Arrests

City Citations: 6 (1 paid)

Additional:

725 calls for service less 184 traffic stops, 301 Vacation/Business/ Special Area Checks, 41 Special Detail we had a total of 199 police related calls.

Traffic study on South Arlington: avg speed 21.1, # vehicles 17,631, max speed n/a, 85% speed 24, 50% speed 20.

Call Review:

- 1 citation (DUI) on Dixie Highway.
- 0 citations on Elberta Circle and St. Joseph.

Ms. Froelich asked the Chief to explain the differences between vacation, business and special area checks. Residents can inform the PD if they will be away on vacation so that the officers can keep an eye on their homes. Business checks are done daily by either driving by, or getting out to check doors, etc. Special area checks are when a resident, or residents, have a concern for a certain area.

Chief Stanley said the department is doing the package pick up again during the holiday season.

Ms. Spoor thanked officer Mears for his professionalism while handling a serious incident in the city.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 27 calls were received during the month of November. The incidents are broken down by type on the Activity report.
- PHFD hosted a Forcible Entry class at the station with several other area departments in attendance.
- FD crews have been busy throughout the month performing winterization maintenance on all of the fire hydrants.
- All existing windows in the FD bldg. were replaced with new energy efficient, color matched windows.
- PHFD would like to welcome our newest member, Tyler Massie.
- Merry Christmas and Happy New Year to Mayor and all members of Council!

Ms. Froelich asked the Chief what is forcible entry? Chief Rigney replied that it is tactics used to get into secured buildings. They practice using different tools.

A. Public Works – Daniel VonHandorf

- Greetings Mayor Zembrodt and Council and to former, Dr. Downes and Mr. Darin, thanks. And to new, Dr. Daugherty and Mr. O'Hara, welcome and thanks for another month.
- Just a little fyi; leaf season is pretty much finished up with about 60 customers and 14 truckloads of leaves that did not go in the landfill.
- Thanks to Jason Roberts and the City of Covington for helping to put the connector walk in up on Breckenridge. We have gotten a lot of compliments on it. We have had a resident ask about a walk like that at Audubon and Park also, it's on the list ASAP.
- I'll be switching out the leaf signs out for the snow emergency warning signs (the big ones) on the post. But, when we are actually under a snow emergency, I put out the small ones that say 'snow emergency' like this. Mr. VonHandorf held up the sign he was referring to.
- Christmas tree recycling will be offered at Trolley Park like always.
- Thanks to the Avant Gardeners Club and the PHCA for their hard work to make last night's festive event a huge success.

Mr. Shields asked how many leaf pickups Mr. VonHandorf did last year. He replied he did around 50.

Ms. Spoor likes the new connector walkway from Breckenridge to the Devou Park walk and would like to see something similar on Park Drive to Audubon Road.

Ms. Froelich asked if there was any start date for the Amsterdam Road deep fix. The Mayor replied hopefully in 2023 or 2024. Ms. Froelich believes it would be a good idea to look at speed calming measures while doing the project.

Ms. Spoor would like to establish a committee solely focused on the bridge traffic. Mr. Elkins spoke to the bridge committee and let them know the city needs to be engaged throughout the process.

Ms. Froelich asked if cul-de-sac signage could be put on Alhambra Court. The Mayor stated now that she is feeling better, she will go around the city with Chief Stanley to determine where new signage will go.

Ms. Spoor congratulated Mr. VonHandorf on winning the UK College of Engineering's 2022 Innovation Celebration with his new 'Seasonal Switcher' design on his new truck. Congratulations Dan!

D. City Engineer – Jay Bayer

Mr. Bayer's report was read by Mayor Zembrodt in his absence.

**Projects in design phase:**

**St. Joseph Lane Sidewalk Project**

KYTC is still working to secure the additional funding to complete the total project. Mayor Zembrodt stated there has been no news from the state and that she will be following up. She would like to move forward in the spring with what has been approved. Discussion followed regarding the bid and start date of the project and how to move forward. It was Ms. Froelich's understanding at the last meeting that the base bid was approved to start construction. Now, she is hearing that the construction company doesn't want to start until the alternate is approved. The Mayor replied that is correct. The company has pulled back on their bid until they know if they will be doing to entire project. Mayor Zembrodt stated that she would like to move forward with the base bid or rebid since our 60 day window has passed. Either way, it looks like the city will have to rebid the project. Ms. Froelich said it is up to the city to know the timeframes and make decisions within these timeframes and act accordingly. Mayor Zembrodt agreed but said some things are out of the city's control.

**Private projects in the city:**

**Gateway Development (aka Park Pointe)**

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam.

E. Treasurer's Report – Julie Alig

Motion to accept the November report was made by Mr. Shields; seconded by Dr. Downes. Roll call: all ayes

The Mayor would like the Economic Development committee to discuss TIF districts at their next meeting as the city is collecting PILOT taxes on the new Park Pointe properties.

IV. Committee Discussions

Mayor Zembrodt would like the committees to schedule their meetings by January.

A. Parks, Beautification & Recreation

Ms. Spoor commented on the lighting in the park. The lights were professionally installed and looked beautiful. She added that luminary night was magical and thanked everyone who participated. There will not be a Parks meeting this month and stated that she would hope Mr. Darin and Dr. Downes would remain on the committee moving forward. The Mayor thanked Mr. Darin and Dr. Downes for their service to the city.

V. Old Business - None

VI. New Business – None

8:51 Motion to adjourn meeting was made by Dr. Downes; seconded by Mr. Shields.

---

Mayor, Kathy Zembrodt

ATTEST:

---

City Clerk