

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, NOVEMBER 14, 2022, AT 7:00 P.M. AT THE GARDENS OF PARK HILLS, 1622 DIXIE HIGHWAY, WITH MAYOR, KATHY ZEMBRODT PRESIDING. COUNCILMEMBERS PRESENT: PAM SPOOR WAS VIRTUAL, IN PERSON, SARAH FROELICH, DR. KEVIN DOWNES, TONY DARIN, JOE SHIELDS, AND STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the October 10, 2022 minutes was made by Ms. Froelich; seconded by Mr. Shields. Roll call: all ayes

Mr. Elkins abstained from the vote as he was absent from that meeting.

Motion to approve the October 24, 2022 minutes was made by Mr. Shields; seconded by Mr. Elkins. Roll call: all ayes

I. Petitioner

A. Mr. Peter Klear, Ruberg Law, PLLC, to discuss the Costa's parking pad on Audubon Road was postponed until the next Business Meeting.

II. Presenter

A. Ms. Emily Sayers, new Park Hills resident to share information regarding the Live Well Northern KY Initiative.

Ms. Sayers turned the presentation over to Ms. Jody Cesene, Northern KY Health Educator at the Northern KY Health Department, who oversees the Live Well Northern KY community missions. They operate in Campbell, Kenton, Boone, and Grant Counties. There are currently seven coalitions active with Park Hills potentially being number eight. They have three health initiatives which are:

1. Increasing physical activity
2. Increasing access to healthy food
3. Working on a tobacco free environment

They want to work with city officials to work towards these goals. In Grant County, they completed a Federal Grant and reached a 20% match to begin phase 1 of a 48-mile trail. Some coalitions will hire, or support, yoga instructors, line dancing, etc. to promote physical activity. When it comes to healthy eating, some of the coalitions create, and maintain, community gardens. They also team up with the Free Store Foodbank and with UK Extension who offers free recipes. She was asked by Ms. Sayers to come and speak to see if Park Hills would be interested in creating a coalition with these health initiatives. Mayor Zembrodt told her that Park Hills' Civic Association holds yoga in the park and that the city maintains a community garden. She added that the city has put in more sidewalks and is using the Audubon Preserve as a hiking trail.

Mr. Shields asked about the coalition. Ms. Cesene explained it would just be a coalition between Live Well and Park Hills. With the Live Well coalition, the city can pull in additional community partners they may not already be working with and use their resources.

Dr. Downes asked how long the program has been in existence. Ms. Cesene replied since 2017. Dr. Downes asked how much money they have in their budget. She said she has her own budget which supports the coalitions. The money is used to start up the community gardens, etc. They have also teamed up with the YMCA and St. Elizabeth. St. Elizabeth granted them \$50K to dispense among the coalitions over several years. Dr. Downes then asked how they measure the effectiveness of what they do. Ms. Cesene replied that since receiving the grant, each coalition is responsible for creating an action plan. Each coalition is held accountable for what they are working on. Ms. Sayers passed out the health and wellness assessment that Live Well created. This is how they collect data for all four counties. This will tell them the strengths and weaknesses by zip code and guides the coalitions to what is needed most. She stated they also have data showing where the Foodbank food is going and to how many, as well as park and trail usage. All the data is available. There is no cost to the city. They are funded mainly by grants as well as the budget from the Health Department.

Ms. Spoor was having technical difficulties and left the meeting at 7:15

Ms. Froelich mentioned that even though we have the yoga in the park, we also have the community garden that doesn't seem to have many people to maintain it. She believes there are things like this the city could use assistance with.

Ms. Cesene went on to name other outlets that help them out but stated it was mostly done through volunteers. They hold quarterly meetings where they share ideas and update the others on what they are doing. They use the Health Department's website and are under the Northern KY Live Well tab.

Mr. Shields asked how cities create a liaison. Ms. Cesene replied that there are opportunities to present to the Council if there is a representative from the city who can keep in communication with them. They could also rely on Ms. Sayers. They also do some work through schools. Mr. Darin stated he heads the Parks Committee and asked if the Live Well person would take leadership of that, or another, committee. Ms. Cesene stated they would not. They would just offer resources to that committee to follow up with. Mayor Zembrodt encouraged any committee wanting more information to please get in touch with M. Cesene. Ms. Cesene passed out Live Well cards to scan and take the Live Well health survey. People have until the end of the month to do this and be in the running for a \$100 gift card.

III. Emergency Reading; Ordinance No. 10, 2022 amending the Zoning Code Ordinance concerning the minimum side yard width for buildings in the HC Zone was read in summary by Attorney Braun. Motion to adopt the Ordinance was made by Dr. Downes; seconded by Mr. Shields. Roll call: all ayes

IV. Municipal Order No. 12, 2022 reappointing Phil Ryan as the representative to the KCPC was read in summary by Attorney Braun. Motion to approve the Order was made by Dr. Downes; seconded by Mr. Elkins. Roll call: all ayes

V. Municipal Order No. 13, 2022 reappointing Richard Lange as the representative to the TBNK was read in summary by Attorney Braun. Motion to approve the Order was made by Mr. Elkins; seconded by Mr. Shields. Roll call: all ayes

VI. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley's October report contained the following:

Reports: 6

Citations:

- 3 Warrant Arrests
- 153 Traffic citations (147 Federal Grant Citations)
- 0 Criminal Arrests

City Citations: 6 (2 paid)

Additional:

808 calls for service less 206 traffic stops, 299 Vacation/Business/ Special Area Checks, 53 Special Detail we had a total of 250 police related calls.

Traffic study on South Arlington: avg speed 21, # vehicles 20,379, max speed 42, 85% speed 24, 50% speed 20.

Call Review:

- 5 citations on Dixie Highway.
- 3 citations on Elberta Circle and St. Joseph.

Chief Stanley stated that he applied for a 50/50 vest grant and that it was approved for 100% funding. This is worth about \$4,500.

Ms. Froelich noticed the vehicle count was up by about 10K from last month.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 50 calls were received during the month of October. The incidents are broken down by type on the Activity report.
- FD crews completed annual service testing of all department hose with mutual assistance from the FWFD.
- PHFD was awarded (12) new pagers through a group AFG grant, partnered along with several other fire departments in the county. After providing the matching 5%, this will save the department around \$7,000.
- Several station tours were conducted, along with crews providing a Fire Prevention class at the Julie Learning Center.
- The Return of "Halloweenies" was a big success with over 600 hot dogs served.

B. Public Works – Daniel VonHandorf

Mr. VonHandorf was not in attendance. His report reads as follows:

- Greetings Mayor Zembrodt and Council and thank you for another month.
- Thanks to all who signed up for the leaf pickup, over 50 residents. Probably 9 truckloads of leaves kept out of the landfill.
- Next will be snow, Bah Humbug, but as always, it's all part of the job and makes the season and the kids happy. Just an fyi, the brine I use is just road salt and water, nothing else. One more reminder to keep as many vehicles off of the road during snow events, especially snow emergencies. I put those small signs out during a snow emergency for all (residents and non-residents) who might have missed it on the news.

- Thanks to Liz St. Onge and the PHCA for organizing the pumpkin parade and hayride this year. And a big thanks to my brother Glenn for bringing the trailers and straw and using his tractor so we had 2 rides going. We big kids had as much fun as the young ones.
- Oh, by the way, very early but the county is going to grind up the Christmas trees at Trolley Park again this year.

Mr. VonHandorf added that he put in the berm at the end of Arlington to help keep vehicles from going over the hill.

Ms. Froelich reminded everyone that Luminary Night is coming up on December 11th. Mayor Zembrodt also reminded everyone about Park Hills Day at the Behringer Crawford Museum from 1-5 that same day.

Mr. Shields asked if it was possible to see trends regarding the past years' leaf pickups.

D. City Engineer – Jay Bayer

Mr. Bayer's report was read by Mayor Zembrodt in his absence.

Projects in design phase:

St. Joseph Lane Sidewalk Project

KYTC has informed the City that we are approved to proceed with the base portion of the project. KYTC is working to possibly secure the additional funding to complete the total project.

Private projects in the city:

Gateway Development (aka Park Pointe)

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam.

Mr. Gray stated the rerouting on Dixie Highway due to the Tapestry Ridge project has traffic encroaching on Park Hills. Mayor Zembrodt stated she had asked for a light in that area, but they didn't feel the need for it. They are looking at putting in a crosswalk with a flashing light. She stated she will reach out to them again and report in December.

Ms. Froelich asked when the St. Joseph Lane sidewalk project will start. Mayor Zembrodt replied she will call tomorrow.

E. Treasurer's Report – Julie Alig

Mayor Zembrodt stated that the city has invested \$1 million from its Reserve Fund into a Trust. Ms. Froelich asked how long the investment is active and if we can draw on it in case of an emergency. Mayor Zembrodt replied the city is not allowed to put the money in any fund where it cannot be accessed. She is looking at keeping the money in the investment for one year.

Motion to accept the October report was made by Dr. Downes; seconded by Mr. Shields. Roll call: all ayes

Motion to pay the Bayer Becker invoices in the amount of \$ 762.50 from the Vehicle Fund was made by Mr. Shields; seconded by Dr. Downes. Roll call: all ayes

VII. Committee Discussions

A. Infrastructure – Steve Elkins

Mr. Elkins stated that the committee discussed traffic calming and establishing a sub-committee for bridge traffic.

Mayor Zembrodt reminded everyone that the OKI will be coming to the December meeting for a Q & A on how bridge traffic could affect the city. Mr. Shields would like to meet with them beforehand. Mr. Elkins said he would reach out to them.

B. Economic Development – Sarah Froelich

Ms. Froelich stated that the committee met on October 27th and had a historical conversation by talking about the activities of the previous Economic Development committees. They plan on taking a closer look at the 2008-2010 Dixie Highway study and market analysis study done in 2009. They discussed the committee's mission and priorities. They also had a conversation about the new liquor store redesigns and questions about the sign lighting. Mayor Zembrodt replied the store is not front facing. Mr. Elkins added that he likes channel or full film lighting.

Dr. Downes wonders if they will meet with the city again. He wants to make sure they keep the city's aesthetics' considerations in mind. Ms. Froelich reminded that the city should be able to see the changes made but that we may not have control over it. The design is up to the developer and what zoning allows. They discussed having a rendering of what the store will look like to share with the public. Mr. Elkins would like to see a pitched roof as opposed to a flat roof.

Ms. Froelich went on to say the committee did some brainstorming for future meetings about inviting some economic development support from those at PDS and possibly the president of the Catalytic Fund to a future meeting.

Mr. Darin had an update regarding the city's insurance, MedBen. Mr. Craig Bowman will sign the benefit management agreement based on the positive review of the agreement by Ms. Lisa Stamm. He added that previously Craig Bowman did all the check signing but now there is a new NKADD Finance Director who will be a second signer on checks. Sherrill Morgan provided contacts for members' customer service needs for individual claims. Currently, MedBen does not allow individual access. He finished by saying COBRA rates will go up 2%.

- VI. Old Business - None
- VII. New Business – None

Mayor Zembrodt reminded everyone that due to the Brent Spence Bridge discussion next month, the meeting will begin early at 6:30

8:06 Motion to adjourn meeting was made by Dr. Downes; seconded by Mr. Shields.

Mayor, Kathy Zembrodt

ATTEST:

City Clerk