

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, OCTOBER 10, 2022, AT 7:00 P.M. AT THE GARDENS OF PARK HILLS, 1622 DIXIE HIGHWAY, WITH MAYOR, KATHY ZEMBRODT PRESIDING. COUNCILMEMBERS PRESENT: SARAH FROELICH, DR. KEVIN DOWNES, TONY DARIN, PAM SPOOR AND JOE SHIELDS
ABSENT: STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the September 12, 2022 minutes was made by Mr. Shields; seconded by Dr. Downes. Roll call: all ayes
Ms. Froelich abstained from the vote as she was absent from that meeting.

I. Petitioner

A. Mr. Peter Klear, Ruberg Law, PLLC, was present at the meeting to discuss the Costa's parking pad on Audubon Road.

Mr. Klear stated he was representing David and Jasmine Costa in regards to their encroachment permit application. Mr. Klear provided a picture of the Costa's property showing the grade of the street is severe. He believes that by approving the permit, it will take vehicles off the street. Ms. Spoor is concerned that this type of pad that the Costas want to make will encroach on the sidewalk like those on Amsterdam. Mr. Klear stated the parking pad will be shorter than most and would allow 1' between a car and the sidewalk and would not impede pedestrian traffic. Ms. Spoor asked how the pad would work out if there is no parking within 20' of a stop sign. Mr. Klear stated at the time the pad was designed, there was no line there. The Mayor stated she had hired someone to freshen the paint throughout the city. Mr. Klear said that the stop sign would take cars off the street and allow for additional space in front of the stop sign.

Ms. Froelich believes there is a difference between Amsterdam and Audubon as the sidewalk on Audubon sits further from the street where the Amsterdam sidewalk is right up next to it. She added that if this pad is put in and cars are parked correctly, it would block people walking by. Mr. Klear agreed it could actually provide a type of barrier between the street and the sidewalk. Mr. Shields asked if the homeowner's car is parked on the pad and another car parks on the street, would it block the homeowner in? Mr. Klear replied that the stop sign would prevent this but there is the potential for one car to be blocked in if two cars are parked. Discussion turned to the parking pads on Amsterdam Road. Mayor Zembrodt would like to see these parking pads made perpendicular when the street is redone. Mr. Klear stated it would be a lot more work for the Costa's to make their pad perpendicular.

Dr. Downes asked if parking pads is the look we want for Park Hills.

Mr. Shields reminded everyone that the parking pads on Altavia are on the opposite side of the street as the permitted parking side. Mr. Darin also has a problem with cars parked next to a sidewalk.

Chief Stanley reiterated that anyone can park on these pads as they are on the city's right of way. Dr. Downes would like to discuss this further in an Infrastructure meeting.

Mr. Klear asked if it was fair to compare the whole community to one residence as their encroachment submission meets the requirements. Ms. Spoor said it is up to the city's discretion. Mayor Zembrodt will have Mr. Elkins set up an Infrastructure committee meeting and table the decision until the next Business Meeting.

II. Presenter

A. Ms. Emily Sayers – Living Well Northern KY Initiative.
Ms. Sayers was unable to make tonight's meeting

III. Municipal Order No. 11, 2022 reappointing David Gray to the Joint Code Enforcement Board was read by Attorney Braun. Motion to approve the Order was made by Mr. Shields; seconded by Dr. Downes. Roll call: all ayes

IV. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley's September report contained the following:

Reports: 3

Citations: 218 (some of the traffic and criminal are on the same citation)

- 3 Warrant Arrests
- 210 Traffic citations (206 Federal Grant Citations)
- 5 Criminal Arrests

City Citations: 0

Additional:

855 calls for service less 258 traffic stops, 268 Vacation/Business/ Special Area Checks, 69 Special Detail we had a total of 260 police related calls.

Traffic study on South Arlington: avg speed 20.86, # vehicles 17,068, max speed 43, 85% speed 24, 50% speed 20.

Call Review:

- 4 citations on Dixie Highway.
- 4 citations on Elberta Circle and St. Joseph.

Ms. Spoor was surprised that the highest vehicle counts on Amsterdam were between 7 – 8 p.m.

Mr. Shields asked about past studies. Chief Stanley replied he could look back to when the signs were first installed.

Ms. Froelich stated the two stop signs at the Amsterdam/Terrace intersection are always being run. She is concerned especially with the number of cars going through that intersection. Chief Stanley asked if Council wants someone to sit there. He added; there haven't been any accidents or issues and there is no data to show this is a dangerous intersection. Dr. Downes asked if there could be someone there for a limited time. The chief stated he could put an officer in that area at certain times of the day. He also said he could look into getting a monitor that shows how many cars are running the stop sign. Ms. Spoor would like to look into that.

B. Fire Department – Chief John S. Rigney
Chief Rigney's monthly report contained the following:

- A total of 26 calls were received during the month of September. The incidents are broken down by type on the Activity report.
- Daytime staff has completed fall hydrant flushing in all residential areas.
- Mr. Carter Sotkiewicz is PHFD's newest recruit and has been attending extra training at the station during the week.
- FD crews responded to a minor structure fire on Exter Dr.
- October is Fire Prevention month and the PHFD will be hosting the return of "Halloweenies" on Oct. 31st.

Chief Rigney stated that the fire on Exter did about \$15K worth of damage.

Ms. Froelich asked if the incoming elected officials could take a tour of the FD. Ms. Spoor stated she went on a tour and learned so much and encouraged everyone to go.

C. Public Works – Daniel VonHandorf

- Greetings Mayor Zembrodt and Council and thank you for another month.
- Congratulations to the Park Hills Tree Board for a job/plan well done Saturday with the tree giveaway. Forty-three trees spoken for within 30 minutes from what I've gathered. Good job!
- Speaking of trees, leaves are turning and will be falling soon. I will be doing the leaf pickup at the back of the curb, not in the street please, we don't want to plug up the sewers if, and when, it rains, thanks. The fee for the leaf pickup is \$48 for one, and \$90 for the season.
- Thanks to Matt Price and his crew from Michels Construction for doing a fine job with the curb and gutter improvements on upper Cleveland. I did some cleanup up there with my little water tank to make sure that there is no water going where it is not supposed to. It's all going to the storm sewer like it is supposed to.
- Hey kids, listen up. The hayride is Saturday, October 22nd from 4 until ?. I will go as long as my wife lets me play tractors and trucks.
- Just in case anybody is wondering about my pink shirt, it's breast cancer awareness month and I am not afraid to wear pink.

D. City Engineer – Jay Bayer

Mr. Bayer's report was read by Mayor Zembrodt in his absence.

Projects in design phase:

St. Joseph Lane Sidewalk Project

The city is working closely with KYTC to provide additional requested information to finalize the possible additional funding to complete based project and addendum. The financial department took an early recess and are just back today. Hope to have information soon regarding the extra grant money.

Private projects in the city:

Gateway Development (aka Park Pointe)

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam.

E. Treasurer's Report – Julie Alig

Mayor Zembrodt stated that the city will invest \$1 million from its Reserve Fund in a treasury at a 4.1% rate for 6 months to one year. This could garnish the city around \$40,000.

Motion to accept the August report was made by Ms. Spoor; seconded by Mr. Shields.

Roll call: all ayes

The payment of Bayer Becker's invoices in the amount of \$ 2,359.35 will be paid out of the engineer's line in the general fund.

V. Committee Discussions

A. Joint Code Enforcement Board – David Gray

Mr. Gray stated that at the last meeting, 1159 Morgan Court had 3 violations. As of 60 days, the weeds were abated but not the protective treatment or the gutters. An \$800 fine for each violation was assessed for a total of \$1,600.

Ms. Spoor stated that she went by 1414 Sleepy Hollow last Saturday and it was a total mess. Mr. Gray responded that this is a PDS matter. The city can intervene under its Nuisance Ordinance and can lien the property for the cost. Mr. VonHandorf has not been able to get there to clean up yet.

B. TBNK – Dick Lange

Mr. Lange stated that TBNK is accepting applications for anyone interested serving on the Community Programming Center Advisory Council. There are eight members, and they meet 3-4 times a year. It is open to anyone who lives in Kenton County.

C. Economic Development – Joe Shields

Mr. Shields stated the committee met on September 29th to discuss three main things:

1. Write up a mission statement
2. Work on language that shows how the city perceives itself
3. Look at what previous committees did to see if there is anything to pick up on.

Mr. Shields would also like to follow up with Josh Weis who is PDS's liaison for Park Hills. They are also looking into a TIF District. Ms. Froelich stated there is a group of new people on the committee. The next meeting is scheduled for Thursday, October 27th at 6 p.m.

D. Parks, Beautification & Recreation – Tony Darin

Mr. Darin has arranged for volunteers to plant 6-12 trees on the Audubon Preserve. Rain is needed first. Ms. Spoor stated the community garden has been replanted with fall crops. Mr. Conway brought a rain barrel as the water will be shut off on October 21st.

E. Historic Preservation

Ms. Spoor passed around a novel written by Lt. Col. Hugh Daily documenting his experience in European Theater during WWII. The book will be in the bookshelf at the clerk's office.

VI. Old Business - None

VII. New Business – None

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8:15 Motion to adjourn meeting was made by Dr. Downes; seconded by Mr. Shields.

Mayor, Kathy Zembrodt

ATTEST:

City Clerk