

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JULY 11, 2022, AT THE GARDENS OF PARK HILLS, 1622 DIXIE HIGHWAY, WITH MAYOR, KATHY ZEMBRODT PRESIDING.
COUNCILMEMBERS PRESENT: SARAH FROELICH, DR. KEVIN DOWNES, TONY DARIN, PAM SPOOR AND JOE SHIELDS
ABSENT: STEVE ELKINS AND CITY ENGINEER, JAY BAYER
ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN

Call to Order

Pledge of Allegiance

Roll Call

PUBLIC HEARING

Proposed use of the Municipal Road Aid funds.

No comments

BUSINESS MEETING:

Call to Order

Motion to approve the June 13, 2022, minutes was made by Ms. Spoor; seconded by Dr. Downes. Roll call: Ms. Froelich; aye, Dr. Downes; aye, Mr. Darin; aye, Ms. Spoor; aye, Mr. Shields; abstain
Motion carried

- I. Event permit for Kona Ice Truck sponsored by Lauren Smith Realty in Trolley Park July 29, 2022, was denied.

Council would like to see an updated event permit to cover all scenarios. Mayor Zembrodt suggested Ms. Smith contact Covington Catholic to perhaps use their parking lot as it is private property which does not require a permit.

- II. Second Reading; Ordinance 6, 2022 setting trash/recycling fees was read in summary by Attorney Braun. Motion to adopt Ordinance was made by Mr. Shields; second by Dr. Downes. Roll call: all ayes

- III. First Reading; Ordinance No. 8, 2022 establishing a position of Mayor pro-tem was read in summary by Attorney Braun. After discussion of the Ordinance, it was ultimately put aside until further review.

- IV. Department Reports

- A. Police Department – Chief Cody Stanley

Chief Stanley's June report contained the following:

Reports: 47

Citations: 162 (some of the traffic and criminal are on the same citation)

- 3 Warrant Arrests (175)
- 5 Traffic citations (159 Federal Grant Citations)
- 0 Criminal Arrests

City Citations: 4 (1 paid/voided)

Additional:

908 calls for service less 211 traffic stops, 573 Vacation/Business/ Special Area Checks, 34 Special Detail we had a total of 254 police related calls.
Traffic study on South Arlington: avg speed 21.13, # vehicles 19,205, max speed 30, 85% speed 24, 50% speed 20.

Call Review:

- 2 citations; (2 traffic) on Dixie Highway.
- 0 citation on Elberta Circle and St. Joseph.

Chief Stanley also included his year end report. Last year, there were 9,979 calls, 1,600 traffic stops, 2,464 vacation/business checks and one major call being the burglary at the Ft. Mitchell Garage.

Chief Stanley stated that 2 cruisers were damaged during last weeks' storm. The newer Dodge Durango is currently in the shop getting repaired. The other may be totaled so he is getting pricing for a new one.

Ms. Froelich asked the Chief if he was going to have the speed sign moved from Amsterdam Road to Terrace. Chief Stanley replied he would take care of it.

Ms. Froelich asked if Officer Mears was now employed with the department. The Chief replied he was, effective July 1st.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 30 calls were received during the month of June. The incidents are broken down by type on the Activity report.
- FD members conducted training on vehicle extrication at the station, and also toured several homes at Park Pointe for building construction class.
- KY State Fire Commission conducted an audit of the PHFD training records, and all was found to be satisfactory.
- Firefighter Zach Elkins completed 24 hours of practical training on Pump Operations at the KY State Fire School.

Chief Rigney stated that Mr. Finke donated a van to the department for training.

Ms. Spoor asked why the hydrants were painted blue. The Chief replied it was primer before the final coat goes on.

Discussion followed regarding some of the damage that occurred during the storm. Ms. Froelich thanked everyone for their work during the storm and after.

C. Public Works – Daniel VonHandorf

- Greetings Mayor and Council and thank you for another month.
- Once again, I have plans to do some things and Mother Nature changes them. That windstorm was very intense for sure. Although some residents lost some trees, I counted about 12 trees, some small but about 7 or 8 very big causing some severe damage. But no one was hurt as far as I know, thankfully.
- I just want to pass along some info from Rumpke. They have a couple of new trucks with the robotic arm, which reaches out to grab the can and like for the handles to be towards the house and space apart so the hand can grab the can easier, thanks.

- The project list is unfortunately about the same. I did get the conduit under Breckenridge for the new decorative streetlight before the paving work is done here soon, I hope. But it is ready for Duke Energy to do their thing within a few weeks.

Mr. Darin asked about the speed humps on Amsterdam that were removed. Mayor Zembrodt stated that speed humps were discussed at the infrastructure meeting and that a policy is being worked on. Speed humps are not allowed on a corridor so Mr. VonHandorf will remove the hump signs from that intersection.

D. City Engineer – Jay Bayer

Mayor Zembrodt read the engineer report in Mr. Bayer's absence.

Projects in design phase:

St. Joseph Lane Sidewalk Project

KYTC District 6 requested additional information from the city on 6/30/22. The additional information was provided to KYTC later that day. Approval to proceed is anticipated soon.

Hamilton and Arlington Sidewalk Project

The Public Works Director and City Engineer are finalizing the plans and details. A proposed walk will be constructed along Hamilton Road by city staff in the first phase.

Private projects in the city:

Gateway Development (aka Park Pointe)

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam. SD1 put up a wooden railing along lower Amsterdam Road.

Ms. Froelich asked if there would be a traffic study on Dixie Highway due to the excess traffic. The Mayor replied it would be done by the state.

E. Treasurer's Report – Julie Alig

The June and July financial reports will be made available at the August 8th meeting. Motion to approve the Municipal Road Aid invoices in the amount of \$307.50 was made by Mr. Shields; seconded by Ms. Froelich. Roll call: all ayes

V. Committee Discussions

Mayor Zembrodt stated she attended the new bridge meeting and learned that Park Hills will lose less property than previously thought as the bridge will be 100 feet shorter than originally planned. They hope to start construction in 2023. Mr. Shields suggested a city task force be put into place to keep up with plans, timeline, etc. as he believes the new bridge will have a big impact on our city while under construction. Ms. Froelich wonders if there is an opportunity in terms of economic development. Mr. Shields replied that it is definitely something to look at. Mayor Zembrodt would like to add the bridge website to the city's website to keep residents informed. Ms. Spoor added to be proactive regarding any upcoming traffic issues.

Mayor Zembrodt stated that PDS did not have enough for a quorum last meeting and asked if Park Hills could have an emergency reading of the text amendment Ordinance so they can get started on the liquor store. Dr. Downes asked if the city had plans to meet with the builders to make certain the aesthetics, storefront and vegetation fit in with Park Hills. He stated the plans we saw were when the store was 30% smaller than it will be now. He doesn't want to see neon signs and large advertisement signs. Mr. Phil Ryan, present at the meeting, reminded that it was the KCPC that had to cancel, not the PDS. Mr. Ryan also added that as far as the aesthetics of the liquor store, he doesn't believe Park Hills has any aesthetic aspects and can not dictate architecturally. Dr. Downes does not disagree, but stated the city spoke with the owners who assured the city verbally that they would consider our recommendations. They also agreed to get rid of the pole sign and put up a monument type sign.

A. Infrastructure

Ms. Spoor went over the infrastructure committee meeting notes from July 7th. Those in attendance were Mr. Elkins, Mr. Jenkins, Mayor Zembrodt and Ms. Spoor.

They talked about the sidewalk on Hamilton Road which is being addressed by Mr. VonHandorf.

Discussion regarding protocol for speeding devices. It was decided not to have speed humps on Amsterdam as it is a thru corridor. They believe the flashing speed signs are effective and are hoping to purchase 1 or 2 more. Also discussed using rumble strips. There is a section of Emerson that has a drainage issue which is being addressed and the balance of Emerson will be milled and overlaid by the end of the season.

Breckenridge is being started now.

They talked about a pretty serious drainage issue on Altavia coming from the Park Place condos, the Mayor has asked PDS to get involved.

They talked again about the city's entrance signs and also the need to contact the Highway Department to make sure they are ok with installation.

There was a temporary power/phone line lift behind from the Arlington Road project. The phone and cable lines are still attached, and the pole needs to be removed. Mayor Zembrodt stated this is being addressed.

Mr. Shields said he is planning an economic development meeting hopefully next month. He met with Josh Wice from the PDS to discuss how they can help Park Hills with its economic development.

Ms. Froelich stated she would have liked to attend the infrastructure meeting but was unaware of it. The Mayor suggested having the city clerk send out meeting notices to council members. Ms. Froelich suggested establishing regular dates and times. The Mayor replied that it is sometimes hard to schedule. Mr. Shields said committees need to plan and would also like set dates and times. Ms. Froelich asked if committee meetings could be announced at the council meetings prior, this would not only let council know, but also residents. Ms. Spoor also asked everyone to think of a place committees could meet besides the chambers. Mayor Zembrodt added that meetings could still be set up on Zoom. Mr. Darin agreed that committee chairs, including himself, need to do a better job at scheduling their meetings.

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Mr. Darin gave an insurance board report. The board met last week and the financial report through May of 2022 reflected a reserve balance of approximately \$1,874,000 which is an increase. The board approved the 2023 fiscal year budget Resolution. Sherrill Morgan, the consulting firm, reported that individuals received letters letting them know they can register with Rx help centers for assistance obtaining specialty medications, which can be very expensive, through sources outside of their plan. The board had MedBen administer the new federal 'No Surprises' Act effective July 1, 2022. This assures no surprises to individuals on balanced billing of what their expectations are.

Ms. Froelich asked if this was just for our city. The Mayor stated it is also offered to counties, fiscal courts and other cities.

Mr. Darin stated the \$1.8 million is the reserve for premiums and he believes this is better than adequately funded.

Ms. Spoor stated that, during the storm last week, residents on Audubon had several large trees fall. The trees were pushed to the edge of the road but belong to Covington. She is asking for Covington's help in removing them. Mayor Zembrodt stated she spoke with the county, and they recommended contacting Rumpke to get involved with cleanup as well as others who can come in to help.

VI. Old Business

VII. New Business

8:28 Motion to adjourn meeting was made by Dr. Downes; seconded by Ms. Spoor

Mayor, Kathy Zembrodt

ATTEST:

City Clerk

