

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MARCH 14, 2022, AT 7:00 P.M. DUE TO COVID-19, THE CITY HELD A VIRTUAL MEETING WHICH STREAMED LIVE THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: PAM SPOOR, STEVE ELKINS, JOE SHIELDS AND TONY DARIN

ABSENT: SARAH FROELICH AND DR. KEVIN DOWNES

ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the February 15, 2022, minutes was made by Mr. Elkins; second by Ms. Spoor. Roll call: all ayes (Mr. Shields abstained as he was absent from the meeting)

I. Presenter:

A. Mr. Mike Conway, Tree Board Chair, along with Tree Board member, Pat Flannery, were present at the meeting to talk about the placement of American flags along Dixie Highway. Mr. Conway believes lining the highway with American flags would beautify and make a statement while helping spur economic development. He added it would also be a great support to the Memorial Day parade and support veterans, past and present. His handout included pictures from Madison, IN as well as other cities that have implemented this. The handout is attached to the back of the minutes to show the price, timeline and photos of the flag project. There is also a pricing option to line Amsterdam Road (from the city building to the welcome sign at the end of Amsterdam). Mr. Conway and Mr. Flannery drove Dixie Highway and identified about 40 poles that could be utilized. The city will need approval by Duke before proceeding. Mr. Flannery stated they will work with the installer to ensure that the flags are high enough to avoid being hit. They would also look to hire a company that would take down and store the flags over the winter months. Discussion turned to the cost and timeline of removing and rehanging the flags. Mr. Elkins asked which fund the money would come from. Mayor Zembrodt stated that would be looked into.

Mr. Shields asked about the plan for the entryway signs discussed previously. Mr. Elkins he would like to get together next week to look at the signs. Ms. Spoor would like signs similar to the sign at the Amsterdam entryway.

Discussion returned to the flag project regarding which poles could be used and how many. Mr. Elkins believes there are still a lot of unanswered questions and would like more time before voting. Mr. Conway stated he should have Duke's survey back in a couple weeks and will report back to Council.

II. First Reading; Ordinance No. 1, 2022 amending the Zoning Code to include family child-care homes was read in summary by Attorney Braun.

III. Municipal Order No. 2, 2022 declaring the 1990 Ford/Sutphen fire pumper surplus was read in summary by Attorney Braun. It will be decided to sell or donate.

Motion to approve Order was made by Mr. Shields; seconded by Mr. Elkins. Roll call: all ayes

IV. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley's February report contained the following:

Reports: 4 (2 not shown for case types; sexual abuse & missing person)

Citations: 38 (some of the traffic and criminal are on the same citation)

- 2 Warrant Arrests
- 32 Traffic citations (30 Federal Grant Citations)
- 1 Criminal Arrests

City Citations: 2 (1 paid/voided)

Additional:

716 calls for service less 58 traffic stops, 424 Vacation/Business/ Special Area Checks, 33 Special Detail we had a total of 201 police related calls.

Traffic study on South Arlington: avg speed 20.93, # vehicles 14,261, max speed 46, 85% speed 24, 50% speed 20 and 30% speed 18.

Call Review:

- 3 citations; 1 traffic and 2 warrant arrest on Dixie Highway.
- 0 citations on Elberta Circle and St. Joseph.
- Warrants filed for the Fort Mitchell Garage burglary.

Mr. Aaron Schwarber, Audubon Road, joined the meeting to bring to the Mayor and Council's attention the speeding and lack of drivers' stopping at the stop sign at the Audubon and Lawton intersection. Chief Stanley replied he would put officers on some overtime at the intersection. He also suggested maybe installing a speed hump. Mr. Elkins stated they will also discuss it at the next Infrastructure meeting.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 26 calls were received during the month of February. The incidents are broken down by type on the Activity report.
- New Engine 601 has been delivered and will be available for use following driver/operator training. Old Engine 601 was decommissioned and is ready for surplus. Chief Rigney wanted to thank 911 Fleet & Fire for making the truck able to fit in the fire garage.
- PM Service was completed on the Emergency Generator.
- FD members completed insulation of bay floor exhaust fan.

Mr. Shields thanked the Chief and all the Fire Department personnel who showed up to help his mother when the squad was called for her.

C. Public Works – Daniel VonHandorf

- Greetings Mayor and Council and thank you for another month.
- Snow season is over because I said so; seriously, it is mid-March and spring will be here in just 6 days and things are greening up and sprouting out. So, as spring arrives so does construction season.

- As construction goes, hopefully, it can bring less of an inconvenience that last year was. I estimated that there was \$4.5 million invested in Park Hills last year by residents. Besides the Park Pointe project, that was a lot of traffic, I try to keep an eye on things and to communicate both with the contractors (the routes) and residents of what, and possibly when, but some things change.
 - I have mentioned sidewalk and curb and gutter improvements previously and I am in the process of making some changes in that regard.
- Mr. VonHandorf reminded everyone that the Memorial Day Parade is back on. Ms. Newton stated volunteers are needed for the parade as well as the Park Hills cleanup day scheduled for April 23rd.

D. City Engineer – Jay Bayer

Projects in design phase:

St. Joseph Lane Sidewalk Project

KYTC has provided review comments on the plans and specifications. Bayer Becker resubmitted the plans and specifications to address these comments on 3/10/22. We are awaiting final permission to bid the project.

Hamilton and Arlington Sidewalk Project

Bayer Becker finalized the field survey basemap. Conceptual proposed plans were presented to the Mayor and Infrastructure Chair on 3/11/22.

Private projects in the city:

Gateway Development (aka Park Pointe)

The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam.

Ms. Spoor questioned the description of the new Hamilton Road sidewalk being moved to the other side of the street. She believes this will not be as safe as the previous placement. Mayor Zembrodt replied that it will be discussed at the next Infrastructure meeting.

E. Treasurer's Report – Julie Alig

Motion to approve the February financial reports was made by Mr. Shields; seconded by Mr. Darin. Roll call: all ayes

Motion to pay the Vehicle Fee fund invoices in the amount of \$7,396.25 was made by Mr. Darin seconded by Mr. Shields. Roll call: Ms. Spoor; nay, Mr. Elkins; aye, Mr. Shields; aye, Mr. Darin; aye Motion carried

Mayor Zembrodt stated that letters were sent out to the Hamilton Road residents asking for their preference regarding the hillside landscaping and to explain the timeline of the project.

V. Committee Discussions

A. Joint Code Enforcement Board - David Gray

No report. The next meeting is scheduled for April 20th.

VI. Old Business

VII. New Business

Ms. Spoor stated there was another car hit on Cleveland Avenue. She would like Cleveland added to the Infrastructure meeting agenda along with the upper Lawton curbing problem.

Mr. Shields, Mr. Darin, Ms. Spoor and Mr. VonHandorf met with the contractor who did the first half of the Hamilton Road cleanup to discuss finishing the rest. After that, the hillside will be landscaped. Mr. VonHandorf stated the Hamilton work scheduled for last Friday by Tommy's Tree Service, may be bumped back again due to the weather.

Mayor Zembrodt stated letters will go out to Lawton Road residents tomorrow regarding the curb repairs to take place this year. Mr. Darin mentioned the terrible conditions of the Lawton sidewalks. Mayor Zembrodt said that Mr. VonHandorf will be working on them.

8:29 Motion to adjourn meeting was made by Mr. Darin; seconded by Mr. Shields

Mayor, Kathy Zembrodt

ATTEST:

City Clerk



PARK HILLS, KENTUCKY ECONOMIC DEVELOPMENT

Dixie Highway
Beautification Project

GOALS

- Increase Economic Development along Dixie Highway within the City of Park Hills.
- Increase Park Hills property values both commercial and residential.
- Improve the appearance of Dixie Highway which is Park Hills Front Door!
- To honor our city and country and those who serve our country both past and present.

OBJECTIVE

- Install American Flags on utility poles along both sides of Dixie Highway within the city limits from Notre Dame Academy to Fort Mitchell Garage.
- The American Flags will be installed in April prior to Memorial Day and remain until Veterans Day.

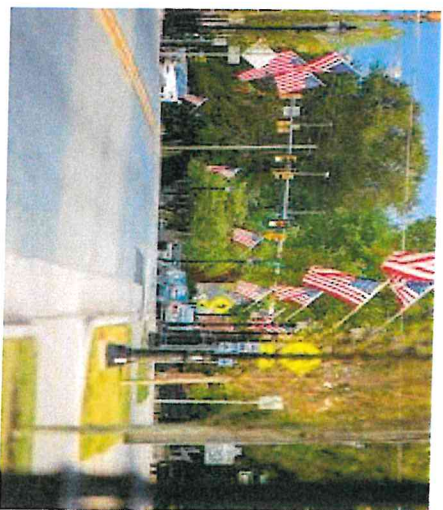
INVESTMENT

- 40 3x5 American Flags with black rotating polls and solid aluminum brackets and banding from USA Flags in Oakley.
- Estimate: \$2,800
- Installation: \$1,200
- **Total:** \$4,000 plus (10% contingency \$400) = \$4,400
- **NOTE:** If the city desired to include flags from the City building past Trolley Park and Park Place to the Welcome to Park Hills sign on Amsterdam an additional 10 flags or \$900 would be required.

IMAGES MADISON, INDIANA



IMAGES AMERICAN TOWNS



TIMELINE

- February: Recommendation to City Council
- March: Council approval and Flags ordered
- April: Install
- May: Dedication

THANK YOU

