

THE PARK HILLS CITY COUNCIL HELD A SPECIAL BUSINESS MEETING ON MONDAY, JULY 12, 2021 AT 7:00 P.M. DUE TO COVID-19, THE CITY HELD A VIRTUAL MEETING WHICH STREAMED LIVE THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS, TONY DARIN AND DR. KEVIN DOWNES.

ABSENT: STEVE ELKINS

ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the June 7, 2021 minutes, with amendments, was made by Ms. Froelich; second by Mr. Shields. Roll call: all ayes

I. Second Reading; Ordinance No. 8, 2021; Interlocal Agreement between the City and Kenton County Fiscal Court regarding Code Enforcement was read in summary by Attorney Braun. Mr. Timothy Theissen, Strauss Troy, sent the City an opinion letter clarifying the termination clause. Motion to adopt Ordinance was made by Shields; second by Dr. Downes. Roll call: all ayes

II. Municipal Order No. 9, 2021 adopting the ADA Plan was read in summary by Attorney Braun. Mayor Zembrodt explained that the City went by the ADA Plan on the state level but never formally adopted. Motion to approve Order was made by Dr. Downes; second by Ms. Froelich. Roll call: all ayes

III. Municipal Order No. 10, 2021 adopting the KTC Plan regarding non-discriminatory practices was read in summary by Attorney Braun. Motion to approve Order was made by Mr. Darin; second by Mr. Shields. Roll call: all ayes

IV. Municipal Order No. 11, 2021 promoting Joseph Wilder to Sergeant was read in summary by Attorney Braun. Motion to approve Order was made by Dr. Downes; second by Mr. Shields.

Ms. Froelich asked Chief Stanley to share a few words about Officer Wilder and his promotion to Sergeant. Chief Stanley explained there are 2 third shift officers and he felt there was a need to have a supervisor for that shift. Officer Wilder has been with the city for 5-6 years and has demonstrated his ability to lead by example. Officer Hagedorn will go back to patrol. Dr. Downes asked what administrative time Sergeant Wilder will have. Chief Stanley replied he will supervise Officer Dewaine who takes care of the evidence room. Dr. Downes asked if this would decrease overtime on third shift. Chief Stanley replied it probably would not since there are only 2 officers on third shift.

Roll call: all ayes

Congratulations Joseph Wilder!

He will be sworn in as Sergeant tomorrow.

V. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley's July report contained the following:

Reports: 6 (5 traffic accident)

Citations: 95 (some of the traffic and criminal are on the same citation)

- 3 Warrant Arrest
- 91 Traffic citations (1 DUI Arrests & 75 Federal Grant Citations)
- 1 Criminal Arrest (Alcohol Intoxication/Disorderly Conduct)

City Citations: 2 (1 paid/voided)

Additional:

766 calls for service less 176 Bromley, 131 traffic stops, 349 Vacation/Business/ Special Area Checks, Special Detail 20 we had a total of 233 police related calls.

Call Review:

3 traffic citations on Dixie Highway.

Chief Stanley's yearly report contained the following:

Reports: 145

Citations: 824 (some of the traffic and criminal are on the same citation)

- 54 Warrant Arrest
- 728 Traffic Citations (22 DUI Arrests & 569 Federal Grant Citations)
- 42 Criminal Arrest

City Citations: 45

Additional:

9782 calls for service: 1590 traffic stops, 4678 Vacation/Business/ Special Area Checks, Special Detail 235. A total of 3279 police related calls (average 273.25/month). Kenton County Communications changed its reporting system part-way through the year so I cannot breakdown the number of Bromley calls.

Dixie Highway:

87 traffic stops (12 DUI), 14 criminal arrests (7 warrants)

Major Case:

We investigated a robbery 1st/home invasion on Emerson Road that resulted in criminal charges being filed. The case has not been adjudicated.

There were several vehicles stolen but the owners left the cars unlocked and the keys inside. The vehicles were recovered.

Summary:

- We avoided serious criminal problems in Park Hills. Most of the complaints we receive are parking related, traffic related; speeding vehicles and construction vehicles violating posted semi restrictions.
- August 2020, we received our KACP Accreditation (re-certification). This was a five-year review from our first Accreditation in 2015. The next re-certification will be in 2023 as they are moving it to a three-year review.
- We passed our KLC (Kentucky League of Cities) review.
- I applied for a Kentucky of Homeland Security body-camera grant.

Goals:

- With the Brent Spence Bridge construction, we are experiencing greater traffic on Dixie Highway so we will be stepping up traffic enforcement.
- Also, with Amsterdam Road construction being completed in Fort Wright I anticipate a larger number of vehicles will be traveling Amsterdam Road. We are going to monitor this area closely and enforce when appropriate.
- Officer Wilder will replace Officer Hagedorn as sergeant. I believe a third shift sergeant is very important and Officer Wilder has demonstrated that he is ready and very capable of being a sergeant.
- We purchased a 2020 Dodge Durango to replace unit 2010 but the equipment has yet to arrive, so the cruiser is not in-service.

Ms. Froelich asked the Chief if there was any update regarding the motorcycle speeding and noise on St. Joseph Lane. She stated there were at least 10 dispatch calls and noise incidents on Friday evening. Chief Stanley replied they need to catch them in the act. He added; Officer Hagedorn ran into some of the culprits and told them this will not be tolerated and they will be cited and their vehicles may also be confiscated.

Dr. Downes asked the Chief if an empty cruiser could be parked near Trolley Park to help as a deterrent for speeding and running of stop signs. Chief Stanley replied he could put a cruiser there. The Chief also suggested a speed hump at the stop sign. Mr. Darin commented that some are unaware that a stop sign is there now as there wasn't one in the past.

Mr. Shields, looking at the year-end numbers, asked the Chief what he sees as flags or trends from year to year. Chief Stanley replied there is not a lot of serious crime. The biggest issues are parking, traffic and noise complaints.

Ms. Spoor asked if 2 speed humps could be deployed at the Amsterdam/Short Arlington and the Hamilton/Short Arlington intersections. Ms. Froelich agrees there is a problem but states we need to be careful where we place speed humps. They need to be ADA accessible for people to get over. Dr. Downes suggested a 3' section on either side. Ms. Spoor would like to start with those 2 and get feedback from residents.

Ms. Spoor then asked if the camera could be moved to the intersection of St. Joseph Lane and Elberta Circle. The Chief said he would look into the cost of getting a new camera.

Mr. Darin asked if the city could install the 5 speed humps where needed. Mr. Shields replied he feels we are just throwing solutions out there. Chief Stanley believes a couple speed humps at certain locations would be good. He also added that cameras help with nuisance people and help his department gather information. Ms. Froelich stated most cities don't use temporary speed humps. She would like to see the city create a process for a more permanent structure. She asked Council to please read over her sample Ordinance she drafted regarding speed humps/bumps. She would also like to talk to residents on Hamilton and Arlington Roads. Mayor Zembrodt would like to get some feedback by the next meeting. Chief Stanley stated he would move the speed sign to the Amsterdam/Short Arlington intersection.

Ms. Spoor asked residents to avoid Cleveland Avenue stating there are 2 major projects going on right now. There are parked cars all along the street and it is reduced to a one

lane road creating a hazard. Mr. VonHandorf also voiced his frustration with the parking situations on Cleveland as well as Mt. Allen Road. Chief Stanley suggested tow away zone signs.

Discussion regarding safety/emergency vehicle access took place.

Chief Rigney stated the fire truck has a hard time getting up Cleveland on a good day under normal conditions. The curve right now is practically impassable. He is trying to devise a plan to get around another way. He believes Mt. Allen is more manageable. Ms. Spoor would like to pass an Ordinance that if a construction company is blocking traffic, the need to provide their own traffic control. Chief Stanley advised the Lt. Webster will be on Cleveland first thing in the morning and will take action. He will also have him look at Mt. Allen.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 35 calls were received during the month of June. The incidents are broken down by type on the Activity report.
- FD crews completed fire safety inspections of all large multi-family buildings within the city.
- Emergency generator was repaired and all recommended maintenance services were completed.
- All new fire hydrants have been color coded and additional repainting will be completed by the end of summer.
- Crews responded to a significant vehicle crash on Dixie Hwy., fortunately, no serious injuries occurred.

Ms. Spoor asked Chief Rigney if his department would be interested in holding a 'touch a truck' day like Ft. Mitchell did. Chief Rigney stated it is something they could definitely do; perhaps incorporate it with another city function.

Dr. Downes stated he came across a YouTube video on how to make a smokeless fire pit for under \$200. He will send Chief Rigney the link. Ms. Froelich also will share one she came across that is less expensive.

Ms. Froelich inquired about the higher number of medical emergencies compared to last year. Chief Rigney stated that last year, with COVID-19, no one wanted to call or go to the hospital.

Mr. Darin asked if fire inspections were conducted. The Chief replied that they were suspended last year due to COVID-19.

C. Public Works – Dan VonHandorf

- Greetings Mayor and Council and thank you for another month.
- Michels Construction is in town doing some pavement improvements, as well as some crack sealing so please be aware. They are going to be on Hamilton and Short Arlington just below Trolley Park; and on Hamilton from North Arlington on back to the end when Mother Nature lets them. They will also be doing crack and joint sealing.
- We just put 28 yards of the playground mulch in the park.

- Working on sidewalk improvements when able.
- I am trying to do some clean up on the north end of Hamilton (lower Trolley Park), unfortunately, the bush hog guy was a little too quick and got ahead of me, but all's good for now. There are a bunch of stumps and debris that needs to be cleaned up and removed.
- Speed hump for Cecelia is on my list ASAP.
- Thanks. Any questions?

Mr. VonHandorf stated he has been working in Trolley Park moving mulch and agrees that a speed hump would be good in that area. Mayor Zembrodt stated that Michels will be overlaying that area soon.

Mr. Shields asked if a 'Dead End' sign could be put on Mt. Allen Road.

Ms. Spoor asked about the Emerson and Breckenridge mill & overlays. Mayor Zembrodt replied Emerson is coming up but Breckenridge is not on for this year.

Ms. Froelich asked about the Hamilton Road landscaping timeline. Also, asked if there was a way to not cut the foliage so short. Mr. VonHandorf replied that it needs to be done every year so that it is not so noticeable. As for the cleanup timeline, Mayor Zembrodt stated Mr. VonHandorf is working on it and could maybe get someone to help. Ms. Spoor emphasized the manicured area of Hamilton Road was paid for, installed and is maintained by a private resident.

Mr. VonHandorf is still awaiting word on his new truck.

D. City Engineer – Jay Bayer

The written report contained the following:

Projects in design phase:

St. Joseph Lane Sidewalk Project

Updated construction plans and Right of Way plans have been provided by the city to KYTC for review and approval. KYTC anticipates approval of the Right of Way Funds by the FHWA (Federal Highway Administration) in May or June. The city was informed on June 3rd that the funds were not approved yet and requested an update 7/1/21.

Private projects in the city:

Gateway Development (aka Park Pointe)

The city performed a punchlist walk for the Amsterdam portion of the project on 1/12/2021. The contractors are working thru the items. The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam. A scarp, or minor slide, has occurred during the construction of the regional detention basin. The developer's geotechnical engineer has designed a pier system which is being constructed to address the issue. SD 1 is aware and working on other punchlist issues.

Mr. Bayer added; the city still needs access off of Old State Road. Mayor Zembrodt has a call into Mr. Zeltwanger regarding that issue and the maintenance of the hillside.

Our Lady of Lourdes Grotto

Construction plans have been submitted to the city for review of the proposed Grotto. Review comments were provided by the city to PDS and the applicant on June 1, 2021.

Discussion turned to the new building being built at 1307 Amsterdam Road. Ms. Spoor said a retaining wall was supposed to be put in. Mr. Bayer stated his firm doesn't usually provide an opinion. He added; the original walls were not as tall. There was a change in the plans to show the grading and that the wall is not needed. Ms. Spoor is concerned about the possible sliding of the property above and wants to make sure our residents are protected. Mr. Braun stated the owner could hire an engineer to see if a violation has occurred. Mr. Bayer added; if a property has a 20% or greater slope, he gets involved. The PDS approved the permit for the building without the city's involvement. It needed to be backfilled ASAP and braced. It was too late for the city to make recommendations. Ms. Froelich asked what the holdup is on the St. Joseph sidewalk project. Mr. Bayer stated he has reached out to the state and has heard nothing back. He added; temporary easements are needed and we have to follow the procurement and easement laws the state has set up.

Mayor Zembrodt stated she has also reached out. Discussion regarding grant continued.

E. Treasurer's Report – Julie Alig

Due to the end of the fiscal year, the June and July financials will be made available at the August Business Meeting.

Motion to pay the Vehicle Fee fund invoices in the amount of \$2,583.75 was made by Ms. Froelich; second by Dr. Downes. Roll call: all ayes

VI. Committee Discussions

A. Tree Board

The Board will meet on August 5th at 6:30; no meeting in July.

Ms. Froelich stated the PDS website, pdskc.org, has a contact form to report zoning issues.

Ms. Froelich would like to see the PD report included in future meeting minutes

VII. Old Business

The next Mayor's Group Meeting will take place on July 21st at 6:00 p.m. in Taylor Mill for the Trifecta get together; a meet and greet.

The next meeting is scheduled for Saturday, August 21st at the Walton FD.

Ms. Spoor would like to schedule a Financial Oversight Committee meeting for Tuesday, August 10th.

VIII. New Business – None

8:54 Motion to adjourn was made by Mr. Shields; second by Mr. Darin

Mayor, Kathy Zembrodt

ATTEST:

City Clerk

