

ORDINANCE NO. 2, 2021

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARK HILLS, KENTUCKY AMENDING SECTIONS 110.21, 110.22 AND 110.23(B) OF CHAPTER 110, GENERAL LICENSING AND TAXES, OF THE CODE OF ORDINANCES REGARDING CITY PAYROLL FEES

BE IT ORDAINED BY THE CITY OF PARK HILLS, KENTUCKY:

SECTION I

That Sections 110.21, 110.22 and 110.23(B) of the Code of Ordinances of the City of Park Hills, Kentucky shall be and are hereby amended to read, as follows:

CHAPTER 110 GENERAL LICENSING AND TAXES

CITY PAYROLL FEES

Section 110.21 AMOUNT OF LICENSE FEE.

On or after July 1, ~~2040~~ 2021, every individual, person, association, corporation, company or other entity engaged in any occupation, business, trade, profession, or other activity within the City of Park Hills shall pay to the City of Park Hills a license fee for the privilege of engaging in said activities, which license fee shall be measured by 1.5% of ~~the (first) \$50,000 of~~ all salaries, wages, commissions, tips, gratuities, bonuses, gross receipts, or other compensation earned by every person in the City of Park Hills for work done or services performed or rendered in the City.

Section 110.22 ALTERNATE COMPUTATION OF FEE WORK OUTSIDE THE CITY

~~(A)~~ In cases where salaries, wages, commissions, tips gratuities, bonuses, gross receipts, or other compensation is earned as a result of work done or services performed within and without the city, the license fee required under this subchapter shall be computed by determining upon the oath of the employer, or if required by the License Inspector, upon the oath of the employee, that percentage of the salaries, wages, commissions, tips, gratuities, bonuses, gross receipts, or other compensation earned from the proportion of the work which was done or performed within the city.

~~(B) Provided, however, that the amount of salaries, wages, commissions, tips, gratuities, bonuses, gross receipts, or other compensation used to calculate the license fee shall not exceed \$50,000.~~

Section 110.23(B) EMPLOYERS TO OBTAIN LICENSE AND TO WITHHOLD LICENSE FEE AND FILE RETURNS.

(B) Each employer who employs one or more persons within the City of Park Hills shall deduct from the pay due any employee the amount of the license fee measured by ~~the first \$50,000 of~~ all of the salaries, wages, commissions, tips, gratuities, bonuses, gross receipts, or other compensation due each employee by the employer at the time of payment thereof, or any such sums earned due and accrued after ~~January~~ July 1, 2006 2021. The payment required to be made on account of such deductions by employers shall be made quarterly to the License Inspector, for the quarterly periods beginning March 31, June 30, September 30 and December 31 of each year, on or before the last day of the month next following the end of each quarterly period.

SECTION II

That this Ordinance shall be signed by the Mayor, attested by the City Clerk, recorded, published and effective upon publication.

PASSED: First reading: March 8, 2021

PASSED: Second reading: April 12, 2021.

Kathy Zembrodt, Mayor

ATTEST:

Julie Alig, City Clerk

PUBLICATION:

ORDINANCE NO. 3, 2021

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF PARK HILLS, KENTUCKY CLOSING AND VACATING
PART OF OLD STATE ROAD IN THE CITY OF PARK
HILLS, KENTON COUNTY, KENTUCKY.**

Whereas, pursuant to KRS 82.405 the City of Park Hills has determined to close part of Old State Road as described in Section I hereof; and,

Whereas, pursuant to KRS 82.405 the City of Park Hills has identified all property owners in or abutting the public way to be closed; and,

Whereas, pursuant to KRS 82.405 the City of Park Hills has provided written Notice of the proposed closings to all property owners identified as in or abutting the portion of the public rights-of-way to be closed; and,

Whereas, pursuant to KRS 82.405 the City of Park Hills has received written notarized Consent to the proposed closing from all property owners in or abutting the portion of the public rights-of-way to be closed and has attached the Consent to vacate notification hereto as Exhibit "C".

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF
PARK HILLS, KENTUCKY, as follows:**

SECTION I

That a portion of Old State Road is hereby closed and vacated without any further action, said public rights-of-way to be closed and vacated being more specifically described as follows:

PART OF OLD STATE ROAD, PARK HILLS, KENTUCKY

GROUP NOS. _____
PIDN: _____

**SEE ATTACHED EXHIBIT "A"
(Legal Description)**

Also attached hereto and made a part hereof as Exhibit "B" is a copy of a plat showing the part of Old State Road to be vacated.

There is excepted from the provisions of this Ordinance any public utilities running through the dedicated portion of said Old State Road for which the City retains an easement.

In addition, the City shall retain a gated easement of record for future use by emergency vehicles only.

SECTION II

That this Ordinance shall be signed by the Mayor, attested by the City Clerk, recorded, published and effective upon publication.

PASSED: First reading: March 8, 2021

PASSED: Second reading: April 12, 2021

Kathy Zembrodt, Mayor

ATTEST:

Julie Alig, City Clerk

PUBLICATION:



Abercrombie
& Associates, Inc.

Civil Engineering + Surveying

FEBRUARY 3, 2021

LEGAL DESCRIPTION
OLD STATE ROAD RIGHT OF WAY TO BE VACATED
0.1175 ACRES

SITUATE IN THE CITY OF PARK HILLS, KENTON COUNTY, KENTUCKY AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF LOT 339 OF PARK HILLS SUBDIVISION AS RECORDED IN PLAT NUMBER 463 OF THE KENTON COUNTY, KENTUCKY RECORDS, BEING IN THE NORTHERLY RIGHT OF WAY OF OLD STATE ROAD AND BEING WITNESSED BY AN EXISTING IRON PIN AND CAP WHICH BEARS SOUTH 66°10'59" WEST, 1.52 FEET; THENCE ALONG THE NORTHERLY RIGHT OF WAY OF OLD STATE ROAD, NORTH 44°59'30" EAST, 22.56 FEET TO THE REAL PLACE OF BEGINNING OF THE HEREIN DESCRIBED RIGHT OF WAY VACATION; THENCE CONTINUING ALONG THE NORTHERLY RIGHT OF WAY OF OLD STATE ROAD, NORTH 44°59'30" EAST, 116.74 FEET TO THE INTERSECTION OF THE NORTHERLY RIGHT OF WAY OF OLD STATE ROAD WITH THE PROPOSED SOUTHERLY RIGHT OF WAY OF GATEWAY DRIVE; THENCE LEAVING THE NORTHERLY RIGHT OF WAY OF OLD STATE ROAD, ALONG THE PROPOSED SOUTHERLY RIGHT OF WAY OF GATEWAY DRIVE, THE FOLLOWING TWO COURSES AND DISTANCES, ALONG A CURVE DEFLECTING TO THE LEFT, HAVING A RADIUS OF 45.00 FEET, A DISTANCE OF 52.29 FEET, THE CHORD OF SAID CURVE BEARS SOUTH 85°40'17" EAST, 49.39 FEET TO A POINT; THENCE NORTH 61°02'33" EAST, 9.16 FEET TO THE INTERSECTION OF THE NORTH EASTERLY EXTENSION OF SOUTHERLY RIGHT OF WAY OF OLD STATE ROAD WITH THE PROPOSED SOUTHERLY RIGHT OF WAY OF GATEWAY DRIVE; THENCE LEAVING THE PROPOSED SOUTHERLY RIGHT OF WAY OF GATEWAY DRIVE, ALONG THE SOUTHERLY RIGHT OF WAY OF OLD STATE ROAD, SOUTH 44°59'30" WEST, 157.72 FEET TO A SET 5/8" X 30" IRON PIN AND CAP (#3001); THENCE LEAVING THE SOUTHERLY RIGHT OF WAY OF OLD STATE ROAD, NORTH 45°00'30" WEST, 40.00 FEET TO THE PLACE OF BEGINNING.

THUS CONTAINING 0.1175 ACRES OF LAND AND BEING SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

BEARINGS USED IN THIS LEGAL DESCRIPTION ARE RELATIVE TO NAD-83, KENTUCKY STATE PLANE COORDINATE SYSTEM, NORTH ZONE, BASED ON GPS OBSERVATIONS OF THE KENTON COUNTY, KENTUCKY GEODETIC CONTROL MONUMENTS.

THE ABOVE DESCRIBED REAL ESTATE IS PART OF THE RIGHT OF WAY OF OLD STATE ROAD (PLAT #463). BEING THE RESULT OF A SURVEY AND PLAT DATED 1-15, 2021 MADE BY STEPHEN L. CAHILL, PLS OF ABERCROMBIE & ASSOCIATES, INC, KENTUCKY REGISTERED PROFESSIONAL LAND SURVEYOR #3001.

CURVE TABLE

CURVE	DELTA	RADIUS	LENGTH	CHORD	BEARING
C1	66°34'21"	45.00'	52.29'	49.39'	S 85°40'17" E

LINE TABLE

LINE TABLE		
LINE	LENGTH	BEARING
L1	9.16'	N 61°02'33" E
L2	40.00'	N 45°00'30" W
L3	22.56'	N 44°59'30" E

NORTH RELATIVE TO NAD-83, KENTUCKY STATE PLANE COORDINATE SYSTEM, NORTH ZONE BASED ON GPS OBSERVATIONS OF THE KENTON COUNTY, KENTUCKY GEODETIC CONTROL MONUMENTS.

The image shows three instances of the word "RAIN" where each letter is composed of a collection of black dots. The dots are arranged in a way that they are sparse, with many white spaces between them, visually representing the concept of a sparse matrix where most elements are zero.

Set 5/8"x30" Iron
Pin W/Cap (#3001)

P.I.D.N. 041-30-00-
Hammons, Thomas W.
& Sheila R. Tr.
66, Pg. 258


P.I.D.N. 041-30-00-035.34
Keith, Yvonne N.
KC 66, Pg. 264

POR

P.O.C.

Ex. Iron Pin W/Cap (#1729)
 S 66°10'59" W. 1.52'

● S 66°10'59" W. 1.52



R/W VACATION PLAT

**CITY OF PARK HILLS
KENTON COUNTY, KENTUCKY**

JOB NO.:17-0182 DATE:1-15-21 DWG.:GR-RW-VAC

NOTE:

1. THIS PLAT IS SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAYS OF RECORD.
2. ALL REFERENCES ARE TO THE KENTON COUNTY CLERK'S RECORDS AT COVINGTON, UNLESS OTHERWISE NOTED.

 $R = 4.5'$

**Set Mag
Spike**

GATEWAY DRIVE
61°02'33" W

S 61°02'33" W

Future R/W

OLD STATE
ROAD
(UNIMPROVED)

R/W TO BE
VACATED

0.1175 ACRES
5,117 SQ. FT.

SURVEYOR ACKNOWLEDGMENT:

I HEREBY CERTIFY THAT THE SURVEY DEPICTED BY THIS PLAT WAS DONE BY PERSONS UNDER MY DIRECT SUPERVISION BY THE METHOD OF RANDOM TRAVERSE WITH SIDESHOTS. THE UNADJUSTED PRECISION RATIO OF THE TRAVERSE WAS 1:91,608 AND THE DIRECTIONS AND DISTANCES SHOWN ON THE PLAT ARE BASED ON A TRAVERSE THAT WAS ADJUSTED. THE REFERENCE MERIDIAN BASIS SHOWN HEREON IS RELATIVE TO NAD-83, KENTUCKY STATE PLANE COORDINATE SYSTEM-NORTH ZONE BASED ON GPS OBSERVATIONS OF THE NORTHERN KENTUCKY CONTROL NETWORK MONUMENTS. THIS SURVEY IS AN URBAN SURVEY AND THE ACCURACY AND PRECISION OF SAID SURVEY MEETS ALL THE SPECIFICATIONS OF THIS CLASS AND COMPLIES WITH 201 KAR 18:150.

STEPHEN L. CAHILL

KENTUCKY LICENSED PROFESSIONAL LAND SURVEYOR NO. #3001

DATE _____

**Abercrombie
& Associates, Inc.**

Civil Engineering + Surveying

8111 Cheviot Road, Suite 200 • Cincinnati, Ohio 45247
513-385-5757 • www.abercrombie-associates.com

OWNER:
CITY OF PARK HILLS, KENTUCKY
1106 AMSTERDAM ROAD
PARK HILLS, KENTUCKY 41011

OWNER/DEVELOPER:
JOSHUA ONE
223 E. 8th ST.
NEWPORT, KENTUCKY 41071

SCALE: 1" = 40'

EXHIBIT "C"

CONSENT TO CLOSING
AND WAIVER/DISCLAIMER OF INTEREST

The undersigned hereby acknowledges receipt of written Notice from the City of Park Hills, Kentucky (the City) proposing to close and vacate an unimproved portion of Old State Road, more particularly described as set forth in the attached which are made a part hereof and incorporated by reference, undertaken by agreement of the parties and in furtherance of the Park Pointe development project.

The undersigned hereby waives and disclaims any interest it may have in this rights-of-way to be closed by virtue of the passage of an Ordinance by the City to such effect. However, thereafter, it is understood that the City will retain a gated easement of record for future use by emergency vehicles only.

The undersigned, as the only abutting property owner thereto, hereby gives written consent to the closing of this unimproved portion of Old State Road rights-of-way of the City.

This Consent and acknowledgment of receipt of Notice is given pursuant to the provisions of KRS 82.405(2)(b) and (c).

The undersigned acknowledges he has full authority to execute this Consent by and on behalf of Park Pointe, LLC, a duly licensed Kentucky Limited Liability Company.



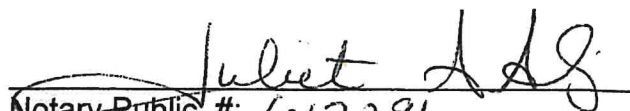
PAUL ZELTWANGER

Manager

Park Pointe, LLC

COMMONWEALTH OF KENTUCKY
COUNTY OF Kenton

Subscribed, sworn and acknowledged to before me, a Notary Public, by Paul Zeltwanger, this 26 day of February, 2021.



Notary Public #: 617291

State at Large, KY

My Commission Expires: 2/23/23

ORDINANCE NO. 4, 2021

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARK HILLS, KENTUCKY AMENDING CHAPTER 12, ATTENDANCE AND LEAVE, SECTION 5, VACATION LEAVE, SUBSECTION (C), RATE OF LEAVE ACCRUAL, OF THE CITY OF PARK HILLS PERSONNEL POLICIES

BE IT ORDAINED BY THE CITY OF PARK HILLS, KENTUCKY:

That Chapter 12, Section 5(C) of the City of Park Hills Personnel Policies, shall be and are hereby amended to read, as follows:

CHAPTER 12 ATTENDANCE AND LEAVE

SECTION 5 – Vacation Leave

(C) Rate of Leave Accrual—Full time employees in the City’s service accrue annual leave at the following rate (a week is defined as 40 hours):

<u>Continuous Service Period at Anniversary Date</u>	<u>Earned Vacation</u>
After six (6) months of service	One (1) week of vacation
After one (1) year of service	Two (2) weeks of vacation
After five (5) years of service	Three (3) <u>Four (4)</u> weeks of vacation
After fifteen (15) years of service	Four (4) weeks of vacation

Vacation leave is based on the City’s fiscal year. Vacation Leave accrues at a biweekly rate.

SECTION II

That this Ordinance shall be signed by the Mayor, attested by the City Clerk, recorded, published and effective upon publication.

PASSED: First reading: March 8, 2021

PASSED: Second reading: April 12, 2021.

Kathy Zembrodt, Mayor

ATTEST:

Julie Alig, City Clerk

PUBLICATION:

MUNICIPAL ORDER NO. 3, 2021

A MUNICIPAL ORDER OF THE CITY COUNCIL OF THE CITY OF PARK HILLS, KENTUCKY APPROVING AND AUTHORIZING THE PAYMENT OF A PORTION OF THE CARES ACT FUNDING TO CITY EMPLOYEES

WHEREAS, part of the CARES Act funding received by the City is to provide monetary assistance to workers in light of the COVID-19 pandemic; and,

WHEREAS, the City's Finance Committee has recommended and approved the payment to be made as set forth herein,

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF PARK HILLS, KENTUCKY, as follows:

SECTION I

That each full time employee of the City shall receive a one (1) time extra pay provision of \$1,000 and that each part time employee of the City shall receive a one (1) time extra pay provision of \$500, payable in the next payroll cycle following the date of the entry of this Order.

SECTION II

That this Order has been approved by Council and shall become effective upon execution by the Mayor.

Passed this 12th day of April, 2021.

CITY OF PARK HILLS, KENTUCKY

KATHY ZEMBRODT
Mayor

ATTEST:

JULIE ALIG, City Clerk

MUNICIPAL ORDER NO. 4, 2021

AN ORDER OF THE CITY OF PARK HILLS, KENTUCKY AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A MEMORANDUM OF AGREEMENT CONCERNING THE DEVELOPMENT OF THE NKADD REGIONAL HAZARD MITIGATION PLAN THROUGH FEMA

WHEREAS, certain area of the City of Park Hills, Kentucky are potentially subject to periodic natural hazards, such as flooding, landslides, tornados, thunderstorms and winter storms, that have the potential to cause damage to persons and property within the City; and,

WHEREAS, the City OF Park Hills, Kentucky desires to prepare and mitigate for such natural hazards; and,

WHEREAS, the City of Park Hills, Kentucky, or its designated representative, desires to participate in the Hazard Mitigation Planning process,

NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF PARK HILLS KENTUCKY, as follows:

SECTION I

The City of Park Hills, Kentucky (the City) agrees to co-operate in a working relationship between all Participating Jurisdictions in the development and implementation of the NKADD Regional Hazard Mitigation Plan through FEMA, in accordance with Title 44 of the Federal Code of Regulations (CFR), Part 201.6.

SECTION II

The City accept the Memorandum of Agreement with its attached Work Program. Task and Finished Products as a commitment to the Regional Hazard Mitigation Planning process.

SECTION III

The City agrees to formally adopt the NKADD Regional Hazard Mitigation Plan after a thorough planning process and the final approval of the Regional Hazard Mitigation Oversight Committee, consisting of the County Judge Executives and Emergency Management Directors.

SECTION IV

That as a result thereof, the Mayor is hereby authorized and directed to execute a Memorandum of Agreement for the development of the Regional Hazard Mitigation Plan through FEMA, a copy of which is attached hereto, made a part hereof and incorporated by reference.

SECTION V

That this Order has been approved by Council and shall become effective upon adoption and execution by the Mayor.

Passed this 12th day of April, 2021.

CITY OF PARK HILLS, KENTUCKY

By: _____
Kathy Zembrodt, Mayor

ATTEST:

Julie Alig, City Clerk

MEMORANDUM OF AGREEMENT

I. Purpose

A Memorandum of Agreement (MOA) is hereby executed between the participating jurisdictions in the Northern Kentucky Area Development District Regional Hazard Mitigation Plan. Participating Jurisdictions in this MOA are as follows:

NKADD	Grant County
Boone County	City of Corinth
City of Florence	City of Crittenden
City of Union	City of Dry Ridge
City of Walton	City of Williamstown
Campbell County	Kenton County
City of Alexandria	City of Bromley
City of Bellevue	City of Covington
City of California	City of Crescent Springs
City of Cold Spring	City of Crestview Hills
City of Crestview	City of Edgewood
City of Dayton	City of Elsmere
City of Fort Thomas	City of Erlanger
City of Highland Heights	City of Fairview
City of Melbourne	City of Fort Mitchell
City of Mentor	City of Fort Wright
City of Newport	City of Independence
City of Silver Grove	City of Kenton Vale
City of Southgate	City of Lakeside Park
City of Wilder	City of Ludlow
City of Woodlawn	City of Park Hills
Carroll County	City of Ryland Heights
City of Carrollton	City of Taylor Mill
City of Ghent	City of Villa Hills
City of Prestonville	Owen County
City of Sanders	City of Gratz
City of Worthville	City of Monterey
Gallatin County	City of Owenton
City of Glencoe	Pendleton County
City of Sparta	City of Butler
City of Warsaw	City of Falmouth

The purpose of this MOA is to establish commitment from and a cooperative working relationship between all Participating Jurisdictions in the development and implementation of the NKADD Regional

Hazard Mitigation Plan. In addition, the intent of this MOA is to ensure that the multi-jurisdictional hazard mitigation plan is developed in accordance with Title 44 of the Federal Code of Regulations (CFR) Part 201.6; that the planning process is conducted in an open manner involving community stakeholders; that it is consistent with each participating jurisdiction's policies, programs and authorities; and it is an accurate reflection of the community's values.

This MOA sets out the responsibilities of all parties. The MOA identifies the work to be performed by each participating jurisdiction. Planning tasks, schedules, and finished products are identified in the Work Program and Schedule. The plan created as a result of this MOA will be presented to the governing body of each participating jurisdiction for adoption.

II. Background

Mitigation plans form the foundation for a community's long-term strategy to reduce disaster losses and break the cycle of disaster damage, reconstruction, and repeated damage. The Participating Jurisdictions in a mitigation planning process would benefit by:

- Identifying cost effective actions for risk reduction;
- Directing resources on the greatest risks and vulnerabilities;
- Building partnerships by involving people, organizations, and businesses;
- Increasing education and awareness of hazards and risk;
- Aligning risk reduction with other community objectives; and
- Providing eligibility to receive federal hazard mitigation grant funding.

The NKADD has received a grant from the Federal Emergency Management Agency to prepare a multi-jurisdictional hazard mitigation plan in accordance with 44 FEMA requirements at 44.C.F.R. 201.6.

III. Planning Team Responsibilities

Owen County Fiscal Court will act as the Lead Community (contracted with NKADD to provide all administrative duties), and will assign a Chairperson of the Planning Team for the NKADD Regional Hazard Mitigation Plan. The Participating Jurisdictions authorize the Lead Community to manage and facilitate the planning process in accordance with the Work Program and Schedule.

The Participating Jurisdictions understand that representatives must engage in the following planning process, as more fully described in the *Local Mitigation Planning Handbook* (FEMA, 2013), including, but not limited to:

- Develop the Work Program and Schedule with the Planning Team;
- Organize and attend regular meetings of the Planning Team;
- Assist the Planning Team with developing and conducting an outreach strategy to involve other planning team members, stakeholders, and the public, as appropriate to represent their Jurisdiction;

- Identify community resources available to support the planning effort, including meeting spaces, facilitators, and media outlets;
- Provide data and feedback to develop the risk assessment and mitigation strategy, including a specific mitigation action plan for their jurisdiction;
- Submit the draft plan to their Jurisdiction for review;
- Work with the Planning Team to incorporate their Jurisdiction's comments into the draft plan;
- Submit the draft plan to their respective governing body for consideration and adoption;
- After adoption, coordinate a process to monitor, evaluate, and work toward plan implementation.


IV. Planning Team

The CEOs and alternates of each jurisdiction are authorized on behalf of the governing bodies to participate as members of the Planning Team for the NKADD Regional Hazard Mitigation Plan.

Contact NKADD staff for point-of-contact information for each jurisdiction.

V. MOA Implementation

This MOA will be in effect from the date of signature by all parties, will remain in effect through the duration of the planning process, and will terminate after adoption of the final FEMA-approved mitigation plan by all participating Jurisdictions, or 5 years after FEMA approval, whichever is earlier. It may be terminated prior to that time for any Participating Jurisdiction by giving 60 days' written notice. This MOA is to be implemented through the attached Work Program and Schedule, and any addendums that describe specific activities, programs and projects, and if necessary, funding by separate instrument.

Signature: 

Name of Authorized Government Official: Kathy Zembrodt

Title: Mayor

Name of Jurisdiction: City of Park Hills, Kentucky

Date: 4/12/21

VI. Attachments (Work Program and Tentative Schedule, Proposed Tasks)

NKADD 2021/2022

Regional Hazard Mitigation Plan

Work Program & Calendar (subject to change)

Late Winter 2021

Meetings with Emergency Management Teams

Signing of MOA by each jurisdiction

Local Mitigation Committee Meetings to discuss Risks

Spring 2021

Compilation and Analysis of Data and Risk Assessments

Local Mitigation Committee Meetings to discuss Risks

Summer 2021

Continue to compile and analyze data and assessments

Regional Mitigation Committee Meeting (Review Risk Assessment and Formulate Mitigation Strategy)

Fall 2021

Local Committee Mitigation Meetings (Review Mitigation Strategy)

Regional Mitigation Committee Meeting (Review, Refine, Approve, Formulate Implementation Plan)

Winter 2021/2022

Individual Jurisdiction Legislative Body Meetings (Each jurisdiction adopts it)

Submit to KYEM and FEMA

TASKS and FINISHED PRODUCTS

Work to be performed by each Participating Jurisdiction:

Owen County Fiscal Court

- Lead agency

NKADD

- Research and write plan
- Seek Public Input

Counties

- Sign Memorandum of Agreement at beginning of process
- Judges and Emergency Managers will sit on Regional Hazard Mitigation Committee
- Emergency Managers will assist NKADD staff in coordination of local committees and providing necessary information
- Adopt Plan at the completion of the process

Cities

- Send officials and/or that are involved in any Emergency Management activities or are knowledgeable about Hazard Mitigation Risks
 - NOTE: If a community wants CRS credit, they must send at least 2 officials to each meeting (the higher the CRS class, the bigger the insurance discount will be)
- Sign MOA at beginning of process
- Adopt Plan at the completion of the process

Finished Product

- NKADD Regional Hazard Mitigation Plan
 - Main sections will be the Risk Assessment and Mitigation Strategy
- All jurisdictions will adopt the plan