

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, FEBRUARY 8, 2021 AT 7:00 P.M. DUE TO COVID-19, THE CITY HELD A VIRTUAL MEETING WHICH STREAMED LIVE THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS, STEVE ELKINS, TONY DARIN AND KEVIN DOWNES.

ALSO PRESENT: ATTORNEY, DANIEL BRAUN

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the January 11, 2021 minutes was made by Ms. Spoor; second by Ms. Froelich. Roll call: all ayes

Motion to approve the January 25, 2021 minutes was made by Mr. Shields; second by Mr. Elkins. Roll call: all ayes

I. First Reading; Ordinance No. 1, 2021 scheduling committee meetings was read in summary by Attorney Braun. Ms. Spoor suggested removing the Personnel and Communications Committees from the Ordinance since they are no longer active. Mayor Zembrodt also asked to remove the word 'schedule', since the meetings are TBD, and replace with the word 'list'. Ms. Froelich would like to see the meetings listed on the city website's calendar as pursuant to dates, times and locations on file in the Office of the City Clerk. Ms. Froelich asked how residents can attend the virtual meetings. Mayor Zembrodt replied she would send an invite to those interested. Mayor Zembrodt agreed there could be a link on the website for residents to view the meeting through TBNK. Mr. Darin asked if these meetings are open to the public, is everyone able to participate? Mayor Zembrodt stated, in the past, members of the committee would talk amongst themselves while taking occasional comments from those in attendance. She added it is up to the chairperson to keep the meeting from getting out of hand.

II. Resolution No. 2, 2021 amending Section 11 of Resolution No. 13, 2019 to amend the reference to the lender to Union Savings Bank, and taking other action in furtherance thereof was read in summary by Attorney Braun. Mr. Jim Parsons was present to explain to Council that the only change is the lender from Stock Yards to Union Savings. Motion to approve Resolution was made by Ms. Spoor; second by Mr. Elkins. Roll call: Ms. Spoor; aye, Ms. Froelich; nay, Mr. Shields; aye, Mr. Elkins; aye, Mr. Darin; aye, Mr. Downes; aye. Motion carried.

III. Executive Order listing members of the City Council standing committees was read in summary by Attorney Braun.

IV. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley stated he has received complaints about a shed on the city's property that looked as if it was being used by a private resident. Sgt. Hagedorn inspected the shed and

found nothing suspicious. It is being used as storage by the renter of a property on Sleepy Hollow Road. Chief Stanley will give the owner 45 days to move the shed onto his property.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 30 calls were received during the month of January. The incidents are broken down by type on the Activity report.
- FD crews have been out checking hydrants for leaks as temperatures have dropped below freezing.
- In person training and meetings at the Fire Department to resume February 2nd.
- ISO evaluation of the FD is currently being conducted. Chief Rigney stated this is done every 5-7 years and that no changes are expected.

Ms. Froelich asked if the FD members received their COVID-19 vaccines. Chief Rigney stated he has received both of his and the majority of members have received theirs also. Chief Stanley and two other PD members have had theirs.

Discussion turned to fire pits and open burning. Mayor Zembrodt believes open burning should be looked into but is against the banning of fire pits as residents have a right to enjoy their property. Chief Rigney also added that regulations should be put in place on the different types of burns and what materials are suitable for burning. He would also like to have a mechanism in place on how to deal with complaints. Ms. Spoor stated that the handout that was passed throughout the city did not come from the city but from private residents. Chief Rigney shared Ordinances from several neighboring cities. Ft. Mitchell's Ordinance gives policing powers to the Fire Department when it comes to open burning. Park Hills' current Ordinance gives power to the PDSKC which are not able to enforce during the evening hours and weekends. Ft. Mitchell's Ordinance bans all types of burning with the exception of fire pits but does have regulations on the types of material that can be burned. It also allows ceremonial, recreational and outdoor cooking. Chief Rigney stated many of the fire pit complaints are from residents that do not like the smell of smoke. Discussion continued with Mayor Zembrodt stating she would like to meet with Chief Stanley and Chief Rigney on the best way to address this issue. Ms. Spoor also suggested addressing the issue in the next newsletter.

C. Public Works – Dan VonHandorf

Mr. VonHandorf was not at the meeting as he is preparing for tonight's forecasted snow. Mayor Zembrodt read his report which contained the following:

- Greetings Mayor Zembrodt and Council and thanks for another month.
- Happy to report that the water main replacement project has started on St. Joseph at the very back end towards Elberta Circle. It's going to be a challenge for all of the traffic and working in the roadway. I did contact Cedar Ridge Apartments about opening the gate but only when absolutely needed. I have a key and will be responsible to open and close it and will also notify Cedar Ridge.
- Hopefully, the sidewalk will be right after; fingers crossed

- The sidewalk is just about complete on Montague towards the Dixie Highway. A lot of people are really enjoying and using it.
- Mother Nature is playing catch up with the snow fall. Just FYI again to some Council members and to those residents who might have seen me pulling a trailer around the city; this is my new way of spreading brine.
- By the way, that brine is just a mixture of road salt and water; nothing else.

D. City Engineer – Jay Bayer

Mr. Bayer was not present at the meeting due to a family obligation. Mayor Zembrodt read his report.

The written report contained the following:

Projects in design phase:

St. Joseph Lane Sidewalk Project

Representatives from the city participated in a virtual meeting with members of the KYTC staff to review the Preliminary Design. The city has updated the plans and resubmitted to KYTC. The city held a public hearing for the project on 1/25/2021. Paul Michels Construction has begun construction to replace a portion of the water main on the street.

Projects in construction phase:

Jackson Road Improvement Project

Michels Construction is the contractor for the overall project. The project is primarily complete. A punchlist walk occurred on 9/25/20 and the punchlist was finalized and forwarded to the contractor. A final invoice was received by the city for the project.

Private projects in the city:

Gateway Development (aka Park Pointe)

The city performed a punchlist walk for the Amsterdam portion of the project on 1/12/2021. The city has a bond in place until the punchlist work is completed. A plat is being prepared by the developer to dedicate the proposed right of way along Amsterdam. As discussed early in the project, a portion of Old State Road will need to be vacated by the city for the project. A plat and metes and bounds description of the vacation has been provided by the developer to the city.

E. Treasurer's Report – Julie Alig

Motion to accept the January financial report was made by Ms. Spoor; second by Mr. Shields., Roll call: all ayes

Motion to pay the Municipal Road Aid invoice in the amount of \$1,930.00 and the Vehicle Fund invoice in the amount of \$720.00 was made by Ms. Spoor; second by Ms. Froelich. Roll call: all ayes

V. Committee Discussions

A. Financial Oversight

Ms. Spoor stated the Ordinance regarding gross receipts adopted in 2013 was not worded correctly on the city's website's Code of Ordinances published by American Legal. The

County, however, is collecting the correct amount outlined in the Ordinance of .0035. The other section pertaining to the collection of fees from employees of .0035% is, in fact, not being collected and needs to be eliminated from the Ordinance. This will be discussed at the upcoming Financial Oversight committee meeting so that an amended Ordinance can be drafted to clean up any discrepancies. She would like to have first reading of the new Ordinance at the next Business Meeting in March. Ms. Spoor thanked Dr. Joe Daugherty for his persistence in getting the correct information to Council.

Ms. Froelich asked about a sidewalk on Dixie Highway from the new Tapestry Ridge project. Mayor Zembrodt answered by saying she spoke with Mr. Morris regarding the project and was assured there would be no construction traffic on Mt. Allen Road. At the bottom of the hill where the new access road meets Dixie Highway, a sidewalk will be installed that will continue to the Views and have a crosswalk there with flashing lights. Mr. Downes asked about the steps near Trolley Park that go up to Alhambra Court. He sees them as a safety hazard with uneven pavement. He is also concerned about the safety of the Gateway steps. Ms. Spoor stated Mr. VonHandorf is good with concrete work and that he could perhaps address these two areas. Mayor Zembrodt would like to look at all the sidewalks throughout the city that need addressing. Mr. Elkins would also like to see a sidewalk from Old State Road to Arlington Road that will eventually connect to Trolley Park. Mayor Zembrodt will look into what the city can afford.

VI. Old Business - None

VII. New Business – None

8:15 Motion to adjourn was made by Mr. Shields; second by Mr. Elkins

Mayor, Kathy Zembrodt

ATTEST:

City Clerk

