

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, JANUARY 25, 2021. DUE TO COVID-19, THE CITY HELD A VIRTUAL MEETING WHICH STREAMED LIVE THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING. COUNCILMEMBERS PRESENT: PAMELA SPOOR, SARAH FROELICH, JOE SHIELDS, STEVE ELKINS, TONY DARIN AND KEVIN DOWNES  
ALSO PRESENT WAS CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

I. Discussion of St. Joseph Lane sidewalk project

Mayor Zembrodt stated letters were sent from the city clerk to the residents of St. Joseph Lane asking for their input regarding the upcoming sidewalk project. As of today, no comments have been received. The Facebook page of TBNK will be checked during the meeting by Ms. Froelich for any comments that may come in. A meeting was held several years ago regarding a potential sidewalk and many questions were answered at that time. Most residents were satisfied and were in favor of a new sidewalk.

Mr. Bayer introduced Bayer Becker's Design Engineer, Katie Dillenburg who was in attendance. He went on to say that the city has been fortunate enough to receive a TAP Grant through the state. The state will pick up a majority of the cost but still doing due diligence by getting the public's input before beginning construction.

Ms. Dillenburg went through the sidewalk project slides on her screen. The slide presentation is attached to the end of the minutes. The 4' sidewalk will be on the west side of the street and will be adjacent to the curb. There will be a few 'bump out' spots due to trees. A few driveway replacements were necessary. St. Joseph Lane has standard curb and gutters and curbs will be added where there are none. The project will coincide with SD1 for their work on the sewer. The project schedule to date is included in the slide presentation as well as the next steps.

Mr. Bayer stated the utilities are being marked and Paul Michels Construction will start pavement cutting this week to improve the water main for the NKWD.

Ms. Froelich asked what the timeline looks like. Mr. Bayer replied that the plans were submitted last week. They will go through the right-of-way department as well as the Highway Department. As soon as comments are received, the project can move forward. He hopes to put out to bid in a few months with the installation to begin in the summer.

Ms. Spoor asked about the extent of the sewer work. Mr. Bayer replied there will be a small portion of reconstruction on the southern end to lower a pipe.

Mr. Downes asked what the total budget for the project is. Mayor Zembrodt replied it is between \$200 – 250K. The city will contribute 20%, around \$40,000. Mr. Bayer confirmed the budget to be up to \$202,189.

Mr. Bayer also anticipates a few new fire hydrants on the street as well.

Ms. Froelich stated she has received a comment through Facebook. A resident on St. Joseph asked if there is a timeline suggested for lead water lines to be fixed. Mr. Bayer

replied this should be directed to the NKWD as the city is replacing the main, not water services.

Mr. Downes asked how the new water line compares with the old. Mr. Bayer said the current pipe is a 6" iron pipe. The new pipe will be made of PVC and will be 8" in diameter.

Mr. Elkins stated that he received a letter from the NKWD during the reconstruction of North Arlington Road regarding pipes being changed and wonders if they will do the same for St. Joseph residents. Mr. Bayer commented he does not know if this is standard procedure for the Water District.

Mr. Darin asked why there will not be a berm or a tree belt between the sidewalk and the street. Mayor Zembrodt stated that poles had to be moved and could only be moved so far. With the utilities on the street, it was not possible.

Ms. Froelich asked how the traffic will be handled during construction. Ms. Dillenburger stated they do not have a plan developed yet but that the KYTC has standards and guidelines for reference. The street will remain open during the sidewalk construction. Mayor Zembrodt reminded everyone that there is a portion in the bid that pertains to traffic flow that the contractor must maintain.

Ms. Froelich just received another Facebook post asking the city to keep in mind that there is a lot of traffic on that street including school buses and emergency vehicles. Mayor Zembrodt said they encountered the same issues with the Altavia Avenue project. Ms. Froelich would like to remind people who walk on the street to be mindful during construction.

Mr. Downes asked how long the construction will take. Mr. Bayer replied about 2-3 months. The water main is to start next week and be finished in March with restoration in the spring. Ms. Spoor asked about the needed easements. Mr. Bayer had a conversation with the Highway Department and was told they would take care of everything pertaining to the easements.

Ms. Froelich asked about the far southern end of Elberta Circle and what the highest point of the curb elevation will be due to a grading change. Ms. Dillenburger stated it would go to 6".

7:40 Motion to adjourn Caucus Meeting was made by Ms. Spoor; second by Mr. Elkins

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Mayor, Kathy Zembrodt

ATTEST:

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City Clerk

An aerial photograph of a residential neighborhood, likely in Park Hills, Missouri. The image shows a grid of streets with houses and trees. In the lower right, there is a large green field, possibly a baseball field, with a red track or boundary. The overall image has a dark green tint.

city of park hills - caucus meeting  
january 25, 2021

# ST. JOSEPH LANE SIDEWALK PROJECT

 bayer  
becker



An aerial photograph of a residential neighborhood. A road, St. Joseph Lane, runs horizontally across the middle. To the left of the road is a large green field, likely a baseball field, with a red infield. To the right of the road is a residential area with houses and trees. A yellow vertical bar is on the right edge of the image.

## project description

The scope of work to be performed under this improvement shall consist of the construction of a sidewalk along the west side of St. Joseph Lane, beginning at Dixie Highway and ending at the south terminus of the roadway.









## **project schedule to date**

<b>July 14, 2020</b>	<b>Notice to Proceed from KYTC</b>
<b>September 10, 2020</b>	<b>Preliminary Plan Submittal to KYTC</b>
<b>October 16, 2020</b>	<b>KYTC State Historic Preservation Communication</b>
<b>October 20, 2020</b>	<b>KYTC Environmental Clearance (CE-M)</b>
<b>November 13, 2020</b>	<b>KYTC Preliminary Plan Review Complete</b>
<b>January 20, 2021</b>	<b>Updated Plan Submittal to KYTC</b>



An aerial photograph of a suburban neighborhood. In the foreground, there is a baseball field with a reddish-brown infield and a green outfield. To the left of the field, there are several houses and trees. To the right, there is a large, multi-lane highway. The background shows a dense residential area with many houses and trees.

## next steps

Public Input

Plan Approval from KYTC

Advertise for Bids for Construction

Bid Review & Contractor Selection / Award Contract

Construction

Project Coordination - Water Main Replacement