

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JULY 13, 2020 AT 7:00 P.M. DUE TO COVID-19, THE CITY HELD A VIRTUAL MEETING WHICH STREAMED LIVE THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS, KEVIN THEISSEN AND STEVE ELKINS

WESLEY DETERS JOINED THE MEETING AT 7:43

ALSO PRESENT: ATTORNEY, JUSTIN WHITTAKER AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the June 8 2020 minutes was made by Mr. Shields; second by Ms. Spoor. Roll call: all ayes

I. Petitioner

Senator Chris McDaniel will join the meeting later to give a legislative update.

II. First Reading; Ordinance No. 4, 2020 establishing the new Rumpke fee was read in summary by Attorney Whittaker.

III. First Reading; Ordinance No. 5, 2020 establishing the 2020-2021 tax rates was read in summary by Attorney Whittaker.

IV. Resolution No. 9, 2020 regarding the Coronavirus relief fund was read in summary by Attorney Whittaker. Motion to pass Resolution was made by Ms. Froelich; second by Mr. Shields.

Discussion: Ms. Spoor asked if there was a threshold on the amount. Mayor Zembrodt stated the city could ask for up to \$214,000. She then added that she didn't really think the city needed to apply as it didn't spend over budget. Mr. Shields suggested passing the Resolution in case the city decides to apply; keep options open. Mr. Whittaker stated the reimbursement expires on December 31, 2020 barring certain unemployment issues. Mr. Shields believes a \$1,000 threshold is reasonable. Ms. Spoor asked if the city could use the reimbursement for a new city meeting space for social distancing. Mayor Zembrodt replied that McHale's catering would allow the city to use their space provided the city pays for cleaning. The Resolution will be amended to include a \$1,000 threshold. Roll call: all ayes

V. Resolution No. 10, 2020; agreement with Covington to split the cost of repaving Montague Road was read in summary by Attorney Whittaker. Motion to pass Resolution was made by Ms. Spoor; second by Mr. Elkins.

Discussion: Mr. Shields asked if the city had planned on spending \$60,000 to fix Montague. Mayor Zembrodt replied the city did budget for mill & overlays this year. Mr. Shields asked if repaving Montague meant another street in need would not get repaired.

Mayor Zembrodt replied that half the money was already in the budget and that she has estimates coming in for other bad streets. She added; passing the Resolution doesn't bind the city to the repair but gives the Mayor authority to sign the agreement. Ms. Spoor believes the section of Montague from Haven Gillespie to Lewis Street needs to be done. She asked if the city had the option to only do part of the street. Mayor Zembrodt stated that option was not part of the agreement. Mr. Shields stated the Infrastructure Committee discussed Montague Road in the past and concluded the street was problematic due to traffic; not all of Park Hills doing. Ms. Froelich added Park Hills shares roads with neighboring cities and we should be generous in certain situations. Ms. Froelich would like to continue to review. Mr. Elkins would like further discussion after Exhibit A is made available and also asked if the city should seek competitive bids. Mayor Zembrodt stated Covington already did and chose Bluegrass for having the best price. Mayor Zembrodt will bring the contract back to Council. Mr. Whittaker will add clarifying language to Exhibit A and then Council can look at. Ms. Spoor asked that language be added to bifurcate the two sections of the street so that the section in most need can be done first. Roll call: all ayes

VI. Resolution No. 11, 2020 declaring two Dodge Charger police cruisers surplus was read in summary by Attorney Whittaker. Motion to pass Resolution was made by Mr. Elkins; second by Ms. Spoor. Roll call: all ayes

#### VII. Department Reports

##### A. Police Department – Chief Cody Stanley

Mayor Zembrodt asked that the speed sign on Amsterdam Road across from the city building be moved to the other side of the street. She also said she has had requests from the residents of North Arlington to have a sign put up on their street. Chief Stanley stated he would have 4-5 estimates for new signs at the next meeting.

Senator McDaniel joined the meeting to give a legislative update on House and Senate Bills that have passed.

Mayor Zembrodt asked the Senator if he could look into the city's grant regarding the St. Joseph Lane sidewalk. Senator McDaniel stated he would call District 6 and see what he can find out. Mr. Bayer stated he would send the Senator information regarding the grant.

##### B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 16 calls were received during the month of June. The incidents are broken down by type on the Activity report.
- New county radio system is expected to go live in August. Training should be finalized in the next few weeks.
- Park Hill's crews responded to fires at 841 Alhambra Ct. and 1105 Park Drive; also assisted with the structure fires in Ludlow.

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- Crews have been working on several fire hydrants around the city and ask that residents keep the area around the hydrants clear of weeds and ornamental flowers.

Chief Rigney stated the Alhambra property suffered about \$60,000 worth of damage and the Park Drive about \$1,500. Ms. Froelich asked if the Fire Department performs inspections on homes in Park Hills. Chief Rigney replied they typically inspect 4-family and up. Single and duplex units are not unless they are invited in. Chief Rigney added the department is behind on face to face inspections due to COVID-19.

Ms. Froelich asked if there was something the department could offer to one and two family residents. Chief Rigney stated he could put some information on the department's Facebook page and also an article in the upcoming newsletter. Ms. Froelich thanked Chief Rigney and the department for putting out the fire so that no damage was done to neighboring properties.

### C. Public Works – Dan VonHandorf

- Greetings Mayor Zembrodt and Council and thanks for another month.
- The lower Jackson Road project is close to finishing up. Thanks for everyone's patience.
- Amsterdam Valley redevelopment project is moving along well. The road reconstruction has begun from Parkvale. North (downhill) is being prepped for curb and gutter (concrete) and base block top could be in this week, weather permitting.
- Just a big FYI; Amsterdam from Hamilton to Parkvale is 2-way for construction and Parkvale residents only.
- Amsterdam from Montague up to the construction zone is 2-way for Amsterdam residents only; no thru traffic.
- There are a lot of other private (residential) projects going on as well at this time; it's the season. The new house on Rose Circle has been restarted, some driveway repaving and tree removal, just to name a few. I try to communicate to all the routes we want them to use.
- One more road update; the Dixie Highway/Kyle's Lane project has slowed because of COVID-19. The light pole manufacturing had been shut down so the construction company was able to work and got as far as they could go until the light poles come in. Ms. Froelich asked about when mill and overlay for upper Jackson Road is supposed to happen. Mayor Zembrodt responded that Michels will get in touch with her a couple weeks after lower Jackson Road is complete to discuss upper Jackson Road. Mayor Zembrodt stated the Jackson paving should be done by the end of next week. After paving, Ms. Zembrodt will look into getting the lights put in.

Discussion turned to the speed hump on Audubon Road and the placement of the sign notifying residents of the upcoming hump. Ms. Froelich asked about the visitor parking signs in Trolley Park and speed hump sign on Audubon Road. Mr. VonHandorf said he'd move the sign for the speed hump after some tree trimming. Mr. Theissen stated the residents of Wald Court are running the stop sign going onto Wald Ct. He will follow up with Chief Stanley. Ms. Spoor would like other hazardous streets to be looked at

including North Arlington. Mr. Shields stated the Infrastructure Committee will continue speed calming discussions.

D. City Engineer – Jay Bayer

The written report contained the following:

**Projects in design phase:**

**St. Joseph Lane Sidewalk Project**

The city has been pursuing a grant to construct a new sidewalk along St. Joseph Lane. The city is awaiting approval from the state for the design scope and contract.

**Projects in construction phase:**

**Jackson Road Improvement Project**

Michels Construction is the contractor for the overall project. The project is primarily complete with asphalt surface course remaining. An invoice has been provided by the contractor for the work completed to date. A punchlist inspection will be scheduled upon completion.

**Private projects in the city:**

**Gateway Development (aka Park Pointe)**

Utility and earthwork for the project continues. A plat is being prepared by the developer to dedicate the proposed final right of way. Plans for a proposed retaining wall within the development and entrance sign have been submitted to the city for review.

Ms. Froelich asked if Mr. Bayer could share a picture of the sign. Mayor Zembrodt stated it will be shared after Mr. Bayer approves it.

Ms. Deters exited the meeting at 8:43

E. Treasurer's Report – Julie Alig

Due to the close of the fiscal year, June and July financials will be presented at the August meeting.

Motion to pay the Road Fund invoices for \$160,431.10 and the Vehicle Fund invoices for \$3,990.00 was made by Ms. Spoor; second by Mr. Theissen. Roll call: all ayes

VIII. Committee Discussions

The Financial Oversight Committee is scheduled to meet on August 3<sup>rd</sup>.

The Infrastructure Committee is scheduled to meet on August 6<sup>th</sup>.

To be streamed via Webex

IX. Delegation Discussions

A. TBNK – Richard Lange

Mr. Lange stated a committee was formed to review the community needs assessments study which was conducted in 2017, and to re-assess the efforts to meet those needs and consider future planning. The committee consisted of Steve Goodpastor and Tony Noll from Covington, Dave Schroeder from Ludlow, himself and the Executive Director, Tim Broering. They held a meeting in late June and came up with about 16 points that they

felt needed to be added to the needs assessment report. Mr. Lange touched on a few of the points:

TBNK feels they are providing solutions for its member cities for remote meetings. These include video conferencing and converting video conferences onto the cable channels and livestreaming on TBNK to Go. Also, on Facebook live and helping to keep cities' meetings legal. They have been developing the Roku app and a couple of other mobile apps. They will be providing support for these apps once they are approved. The cities have been working with a Kenton County group on trying to get connectivity to Southern Kenton County's rural areas. The pandemic has shown the need for interconnections between the different schools and also connectivity to the students' homes and possibly having TBNK help transmit some of the educational programs.

Ms. Froelich asked if the Board studies analytics for viewership. Mr. Lange stated he has not heard any reports on it but would bring it up at the next meeting.

Ms. Froelich stated there is no direct link to the Park Hills' meetings on TBNK. Mr. Lange replied the city clerk can reach out to Jason or Tim to fix this.

- B. CEB – David Gray – No report
- C. KCPC – Phil Ryan – did not participate in meeting.
- X. Old Business
- XI. New Business

Mayor Zembrodt stated the Mayor's Group meeting is scheduled in person this month in Crescent Springs. She added; as far as she knows, the fall picnic is still on. She thanked Mr. Coslett for cleaning Trolley Park.

8:51 Motion to adjourn was made by Mr. Elkins; second by Mr. Shields

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Mayor, Kathy Zembrodt

ATTEST:

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City Clerk

