

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JUNE 8, 2020 AT 7:00 P.M. DUE TO COVID-19, THE CITY HELD A VIRTUAL MEETING WHICH STREAMED LIVE THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS, KEVIN THEISSEN AND STEVE ELKINS

ABSENT: WESLEY DETERS

ALSO PRESENT: ATTORNEY, JUSTIN WHITTAKER AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the May 11, 2020 minutes was made by Ms. Froelich; second by Ms. Spoor. Roll call: all ayes

I. Petitioner – None

II. Second Reading; Ordinance No. 2, 2020 amending the 2019-2020 budget was read in summary by Attorney Whittaker. Motion to adopt Ordinance was made by Ms. Spoor; second by Mr. Shields. Roll call: all ayes

III. Second Reading; Ordinance No. 3, 2020 proposing the 2020-2021 budget was read in summary by Mayor Zembrodt. Motion to adopt Ordinance was made by Mr. Shields; second by Ms. Spoor

Ms. Froelich appreciates the effort of everyone who helped create the budget. However, she will vote no on the budget as she believes there was not enough information regarding the decisions that were made. She added; she would like a better system in place for the budget preparation and found it to be a challenge getting answers to her questions. Ms. Spoor commented the Financial Oversight meetings were open to the public and went on to thank the members of the committee for their hard work in creating the budget. Ms. Froelich stated there were no Financial Oversight meetings during the budget creation and would have liked to have seen something open to the public. Mr. Shields commented on Ms. Froelich's comments. He wants to make it clear that the budget was not 'rubber stamped' and that a lot of work went into the preparation. He added that an online discussion would not be the best way to discuss and that information was available for anyone who wanted it. Mr. Theissen also commented that the budget was looked at closely and he believes it is a good budget.

Roll call: Ms. Spoor; aye, Ms. Froelich; nay, Mr. Shield; aye, Mr. Theissen; aye, Mr. Elkins; aye. Motion carried

IV. Resolution No. 6, 2020 objecting to the Duke Energy rate increase was read in summary by Attorney Whittaker. Motion to pass Resolution was made by Mr. Elkins; second by Ms. Spoor. Roll call: all ayes

V. Resolution No. 7, 2020 appointing Todd McMurtry as city attorney was tabled.

VI. Resolution No. 8, 2020 supporting a text amendment to establish pervious grass parking pads as a permitted parking surface was read in summary by Attorney Whittaker. Motion to pass Resolution was made by Ms. Froelich; second by Ms. Spoor. Roll call: all ayes

VII. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley apologized for not adding the incident report to his monthly report. He will send it out to everyone tomorrow.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report contained the following:

- A total of 32 calls were received during the month of May. The incidents are broken down by type on the Activity report.
- Testing for the new radio system has been completed.
- Park Hill's crews assisted with structure fires in Bromley and Ft. Wright
- Crews are to begin painting/color coding all new fire hydrants or those in need of service starting in June.
- Annual fire inspections of businesses and multi-family buildings have been delayed due to COVID-19.

C. Public Works – Dan VonHandorf

- Greetings Mayor Zembrodt and Council and thanks for another month.
- Amsterdam Valley/Park Pointe is really moving along very well; most of the major dirt work along Amsterdam is in place and still needs some fine tuning in time.
- On June 15<sup>th</sup>, contractors will begin to re-work Amsterdam Road. Mayor Zembrodt added; traffic will be directed but will have to close to thru traffic at some point.
- Just another reminder. Amsterdam is still one way uphill.
- I would like to make a recommendation that the Amsterdam Road re-construction be started at the Park Pointe/Amsterdam intersection and go uphill to Hamilton and then cross over and down the hill towards Montague. It's already wide with good visibility.
- One more Amsterdam note/issue. The sink/pot holes between Altavia and Sleepy Hollow needs to have deep repairs like we did last year. There is nothing solid to patch to and with all of the heavy truck traffic it's very difficult.
- The lower Jackson Road project is over the half way point, give or take. Looks great, what is done; thanks guys
- A real big thanks to all who helped with the flag raising video. It was almost as much work as the real parade/ceremony. Very well done y'all!

Mr. VonHandorf added that the base blacktop and curb have been put in the cul-de-sac where the old school was.

Ms. Spoor asked if the Amsterdam Road closure will include both ways. Mr. VonHandorf replied the uphill will be closed between Montague and Parkvale. Residents will be notified.

D. City Engineer – Jay Bayer

The written report contained the following:

**Projects in design phase:**

**St. Joseph Lane Sidewalk Project**

The city has been pursuing a grant to construct a new sidewalk along St. Joseph Lane.

The city has provided a list of questions to the state to clarify the grant requirements.

**Projects in construction phase:**

**Jackson Road Improvement Project**

Michels Construction is the contractor for the overall project. They are proceeding with the construction of the curbs and street work.

**Private projects in the city:**

**Gateway Development (aka Park Pointe)**

Utility and earthwork for the project continues. A plat is being prepared by the developer to dedicate the proposed final right of way. Plans for a proposed retaining wall within the development were reviewed by the city on May 18<sup>th</sup>. The city is awaiting resubmittal.

**New home construction at 1026 Rose Circle**

A new home is proposed at 1026 Rose Circle. Building plans and a geotechnical report were reviewed by the city on May 11<sup>th</sup>. The city is awaiting resubmittal.

Ms. Froelich asked if there was a complete or start construction by a certain date for the St. Joseph sidewalk project. Mayor Zembrodt believes it is three years but has inquired about it so it can be bid this fall. Mr. Bayer stated the design was finished in a timely manner but the paperwork could delay the project. Ms. Spoor asked that Mr. Bayer let Council know if the project cannot be completed with the grant in a timely manner. Mayor Zembrodt hopes to have more information at the next meeting.

E. Treasurer's Report – Julie Alig

Motion to approve the May financial reports was made by Mr. Shields; second by Mr. Elkins. Roll call: all ayes

Motion to pay the Road Fund invoice for \$935.00, the Municipal Road Aid invoice for \$380.00 and the Vehicle Fund invoices for \$720.00 was made by Ms. Spoor; second by Mr. Theissen. Roll call: all ayes

VIII. Committee Discussions - None

IX. Delegation Discussions

A. TBNK – Richard Lange

Mr. Lange thanked the Mayor for the meeting invite. He stated at their last meeting, the Board had their financial report done by VanGorder, Walker & Co., which showed the

Board was in order and in good standing. The personnel and budget committees met and reviewed the performance evaluations of the staff and are very pleased with the work they have been doing on the website and social media. They are also assisting member cities with video conference meetings. The TBNK Board is updating its website about an upcoming feature to go Platform and have live streaming of services and all programs on Video on Demand. They have also produced a Roku and I Phone app. Roku has been live for about a month. The I Phone and Android app has been submitted for approval.

The city's video of the Memorial Day flag raising ceremony received very good reviews.

B. CEB – David Gray – No report

C. KCPC – Phil Ryan – did not participate in meeting.

X. Old Business

Ms. Froelich asked about the visitor sign near Trolley Park. Mr. VonHandorf replied he has the sign in his garage and will put it up this week.

Ms. Spoor asked if the contractors were finished working near Trolley Park. Mayor Zembrodt replied they are using it for staging and parking trucks there. They will restore the area when they are finished.

Ms. Spoor thanked Mr. Chad Coslett for cleaning and disinfecting Trolley Park. She also thanked Reeves Market in Ludlow for delivering the city's plants at no charge.

XI. New Business

Mayor Zembrodt stated she is still looking into a place for Council to meet. The virtual meetings will continue for now. She thanked everyone for their patience during this time.

8:10 Motion to adjourn was made by Mr. Elkins; second by Mr. Shields

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Mayor, Kathy Zembrodt

ATTEST:

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City Clerk

