

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MAY 11, 2020 AT 7:00 P.M. DUE TO COVID-19, THE CITY HELD A VIRTUAL MEETING WHICH STREAMED LIVE THROUGH TBNK WITH MAYOR, KATHY ZEMBRODT PRESIDING.

COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS, KEVIN THEISSEN, STEVE ELKINS AND WESLEY DETERS  
ALSO PRESENT: CITY ATTORNEY, KYLE WINSLOW AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the April 13, 2020 minutes was made by Ms. Spoor; second by Mr. Elkins. Roll call: all ayes

I. Petitioner

Mr. Lee Burkett joined the meeting to ask Council's approval for a pervious parking pad at his home. Mr. Burkett's proposal is attached to the end of the minutes. Ms. Spoor stated she likes the idea of pervious parking pads and asked Mr. Winslow what steps the city would have to take to approve them. Mr. Winslow replied that first the city would need to do a zoning text amendment and then send it to PDSKC for review. The PDSKC would then make a recommendation to the city to consider before passing an Ordinance. Further discussion regarding the pros of the pervious pads took place. Mr. Winslow stated he could have something by the next meeting to go ahead with the text amendment.

II. Second Reading; Ordinance No. 1, 2020 scheduling city meetings was read in summary by Attorney Kyle Winslow. Motion to adopt Ordinance was made by Ms. Spoor; second by Mr. Shields. Roll call: all ayes

III. First Reading; Ordinance No. 2, 2020 amending the 2019-2020 budget was read in summary by Attorney Winslow.

IV. First Reading; Ordinance No. 3, 2020 proposing the 2020-2021 budget was read in summary by Attorney Winslow. The Financial Oversight Committee worked with the Mayor to put the budget together. Ms. Froelich stated she would email the Mayor with comments regarding the budget.

V. Municipal Order No. 1, 2020 scheduling committee meetings was read in summary by Attorney Winslow. Motion to accept Order was made by Mr. Elkins; second by Mr. Theissen. Roll call: all ayes

VI. Department Reports

A. Police Department – Chief Cody Stanley

Mr. Shields asked the Chief how the pandemic has impacted the police department. He replied there is less contact and lower call volume as people are staying indoors. Ms. Froelich asked if the SRO was still working. Chief Stanley stated he is still on contract through May even though he is not physically at the school. Mayor Zembrodt informed everyone that General Drive to Morris Road in Ft. Wright will be closed to thru traffic beginning June 1<sup>st</sup> until next April. Parts of Amsterdam Road will also be closed in conjunction with the project. Detour signs will be posted.

B. Fire Department – Chief John S. Rigney  
Chief Rigney's monthly report contained the following:

- A total of 35 calls were received during the month of April. The incidents are broken down by type on the Activity report.
- Boiler in FD building stopped working, issue was repaired.
- Park Hills' crews assisted Ft. Wright FD with a garbage truck fire on Highland Avenue.
- Annual spring hydrant flushing was not totally completed due to COVID-19 issues. Additional dates and information will be posted on the city website.

A banner was put up at the city building thanking city workers.

- C. Public Works – Dan VonHandorf
- Greetings Mayor Zembrodt and Council and thanks for another month.
  - Amsterdam Valley/Park Pointe is really moving along very well and happy to report is not buzzing 24/7. The storm sewer is tied in and both the water pump and bridge plate have been shut down and removed.
  - Just a reminder; Amsterdam is still one-way uphill (south). Many times a day, cars fly down the hill the wrong way. I have several signs and barriers up but they are ignored.
  - Lower Jackson is moving along very well. Matt Price, and his crew from Michels Construction, is doing about 100' to 200' at a time to be less of an inconvenience for the residents getting in and out.
  - The Memorial Day Parade has been canceled but the parade committee is working to make a video of the flag raising ceremony that will be available through several sources; on line, TBNK, Facebook and possibly others thanks to many.
  - As we get closer to the budget time, the PW department needs to upgrade to another 550 truck to replace the 21 year old 350 while it's still a good truck and not a piece of junk.
  - We received an estimate of \$841.46 from Expert Irrigation to make some repairs and upgrades to the irrigation system in Trolley Park.

Mr. VonHandorf added that the low wire issue on upper Jackson Road has been fixed. Mr. Theissen stated some neighbors were concerned about standing water and ruts on the Trolley Line where Duke laid tracks. Mr. VonHandorf stated he met with Duke and Bowlin regarding this. As soon as it dries out, it will be fixed.

Ms. Spoor stated Expert Irrigation will need to replace some valves in Trolley Park. She thanked Mayor Zembrodt and Mr. VonHandorf for their help having the wires raised on Jackson Road.

Ms. Spoor added; half of the split rail fence by the Catchen property has been replaced. The other half will be done later. Ms. Spoor clarified the fence belongs to the city and was installed about 15 years ago.

Mayor Zembrodt brought up the truck Mr. VonHandorf asked for. She stated Mr. Shields and Mr. Huff are working on a capital improvement plan. Another \$40K will be put into the fund for departments' future needs.

D. City Engineer – Jay Bayer

The written report contained the following:

**Projects in design phase:**

**St. Joseph Lane Sidewalk Project**

The city has been pursuing a grant to construct a new sidewalk along St. Joseph Lane. The city has provided a list of questions to the state to clarify the grant requirements.

**Projects in construction phase:**

**Jackson Road Improvement Project**

Paul Michels and Sons is the contractor for the overall project. They have begun the construction of the curbs and street work.

**N. Arlington Road project**

The project contractor, Paul Michels and Sons, notified the city that the punchlist items were completed. Mayor Zembrodt, and Public Works Director VonHandorf, planned to inspect it. The city received an invoice for the final retainage of \$32,784.31.

**Private projects in the city:**

**Gateway Development (aka Park Pointe)**

Utility and earthwork for the project continues. A plat is being prepared by the developer to dedicate the proposed final right of way. Plans for a proposed retaining wall within the development were provided to the city for approval.

**New home construction at 1026 Rose Circle**

A new home is proposed at 1026 Rose Circle. Building plans and a geotechnical report were provided to the city for review.

E. Treasurer's Report – Julie Alig

Motion to approve the March and April financial reports was made by Ms. Spoor; second by Ms. Froelich. Roll call: all ayes

Motion to pay the Road Fund invoice to Michels for \$32,784.31 was made by Ms. Spoor; second by Mr. Theissen. Roll call: all ayes

VII. Committee Discussions - None

VIII. Delegation Discussions

A. TBNK – Richard Lange – No report

B. CEB – David Gray – No report

. C. KCPC – Phil Ryan – did not participate in meeting.

IX. Old Business

Mayor Zembrodt stated contractors are trying to have lower Jackson Road finished in 4-6 weeks. Upper Jackson will receive notice of an upcoming mill & overlay.

This years' parade has been canceled; please do not come to Trolley Park on Memorial Day. The city hopes to have everyone attend a nice fall picnic.

The virtual flag raising ceremony will be broadcast online through TBNK on Monday, May 25<sup>th</sup>.

Ms. Debbie Newton stated the Boy and Girl Scouts were filmed setting flowers at the memorial markers as were the singers. A thank you to Elliot and Wynn Feltner, along with friend Joe, for filming the ceremony. Also, a thank you to Mr. Jack Loos for donating the bronze plaque recognizing Mr. Frank Dumford III.

Ms. Froelich asked to voice her concern with the recent passing of Resolution No. 5, 2020 regarding the easement with Arlington Properties. She is afraid the Resolution didn't come across as intended. The easement would improve the connection between Mt. Allen Road and Mt. Allen Lane. A gate will be installed so that Mt. Allen Road will not be overloaded with traffic so that the city's infrastructure will be protected. There is also concern for pedestrian safety.

Ms. Spoor brought up the proposed rate hike by Duke Energy. She would like to send a letter to the KY Public Service Commission and asked if Council would like to address the issue also. She read a portion of the letter objecting to the increase. Mayor Zembrodt agrees and will send the letter to the Mayor's Group members to address. Ms. Spoor will send the letter to the Mayor and Council to review. Ms. Deters referred to the sentence asking to repeal or delay the increase. She would like to see the word delay removed. Ms. Froelich asked what Duke was doing to help residents who can't afford their bills right now. Ms. Spoor replied she wasn't able to get through to ask. Ms. Froelich would like to know what resources are available and would support at least a delay.

X. New Business - None

8:40 Motion to adjourn was made by Ms. Spoor; second by Mr. Shields

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Mayor, Kathy Zembrodt

ATTEST:

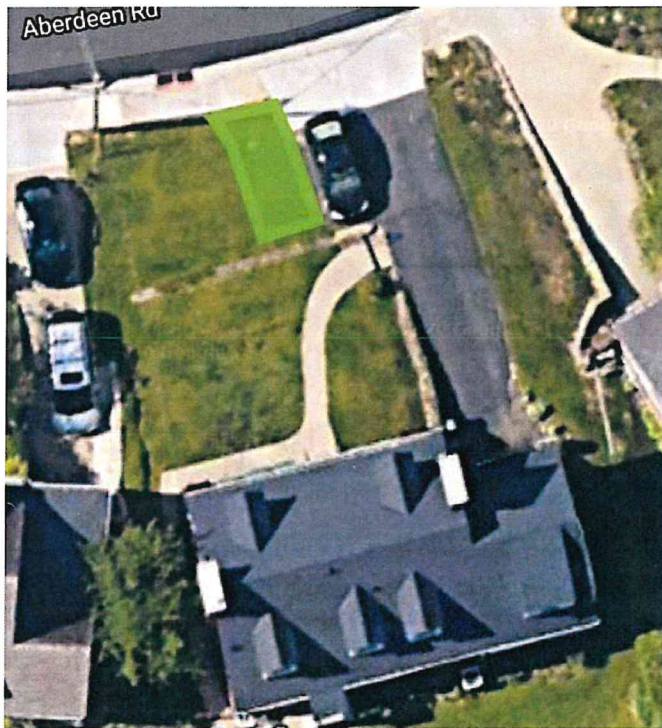
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City Clerk

I am the homeowner of 827 Aberdeen Rd., Park Hills.



I am wanting to add a pervious parking pad to my front yard, next to the current driveway.



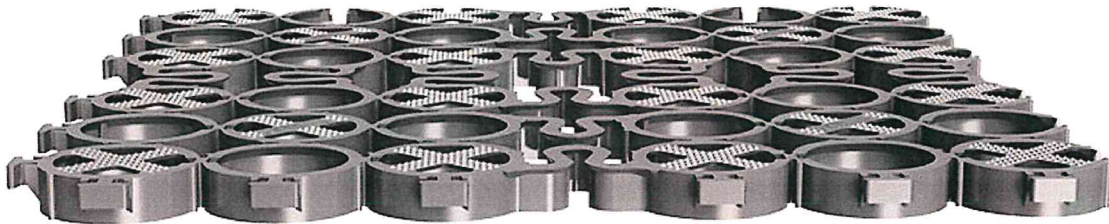
The current statute, [Article XIII - Off Street Parking](#), addresses use of asphalt and concrete driveways, but does not address pervious systems. A pervious system allows water to pass through the surface and go into the ground like a non paved surface. Because the water is not runoff it does not burden the city's storm water drainage system. In speaking with Planning and

Development Services of Kenton County (PDS), Sanitation District 1 (SD1), and Park Hills Public Works it was recommended I petition this body to update the statute to allow for pervious parking pads.

Instead of using concrete or asphalt I will use the [TruedGrid Root](#) system. Once installed the TrueGrid system would be under the grass and reinforce the ground, distributing the weight of a parked vehicle across it.

## TRUEGRID<sup>®</sup> ROOT<sup>™</sup> **NEW!**

World's Strongest & Quickest Grass Pavement

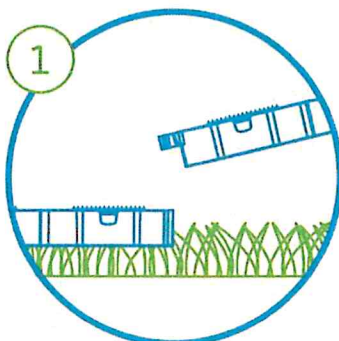


COLORS:  Grey  Black

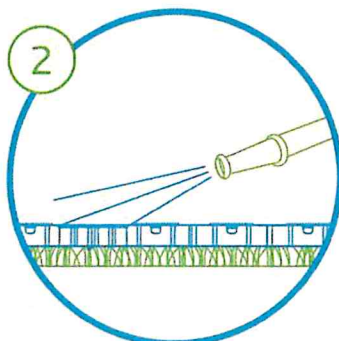
NO EXCAVATION

The system is also low impact. The directions show the grid is placed on top of the existing grass. The grass is then watered and the grid is pushed through the surface.

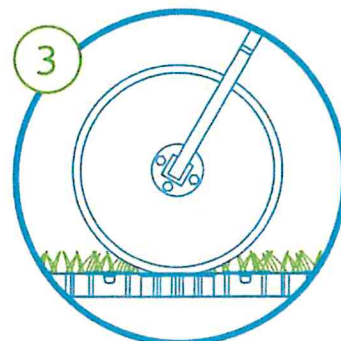
### HERE'S HOW IT WORKS:



1 Lay the TRUEGRID ROOT<sup>™</sup> with the patented X-Anchors and Gripper Teeth up on the grass area.



2 Wet the grass and soil area thoroughly.



3 Press ROOT<sup>™</sup> into the grass with a heavy roller. No anchors needed.

To the naked eye it will look and function like a typical lawn. Rain water will go to the grass and into the soil. I will need to mow the growing grass in the Spring and Summer. When needed for overflow parking a vehicle will pull onto the space - the reinforced lawn.



Dan Vonhandorf, Park Hills Public Works; Sean Blake, Senior Manager SD1; and Rob Himes, Codes Administrator PDS, are all in favor of the solution. Himes likes the solution because it does not add to water run off. Blake is seeing the application used in multiple applications like college and universities. And Vonhandorf sees use for a similar solution in areas of Park Hills maintained by the city.

The primary concern is addressing language in the ordinance to allow pervious paving systems as well as create signalling to let people know it is an official, permitted space.

*Section M, Surfacing of New - Off Street Parking states:*

*All new off - street parking facilities, available for public use, shall be surfaced with asphalt concrete or Portland Cement concrete and shall be designed and constructed in accordance with the standards and procedures herein established.*

I recommended new language to include pervious parking:

*All new off - street parking facilities, available for public use, shall be surfaced with asphalt concrete, Portland Cement concrete, or pervious systems and shall be designed and constructed in accordance with the standards and procedures herein established.*

Signalling to the public that the parking pad is legal can be accomplished with two items:

1. A parking barrier at the top end of a parking pad. And,
2. A painted curb with official stenciling that covers the width of the entrance of the parking pad.



In this open petition I am asking for a motion to be made to accept the new language put forth here. This is important as many municipalities are similarly needing to update their ordinance and we can help with the work we do here.

Thank you for your time,

Lee Burkett