

**ORDINANCE NO. 1, 2020**

**AN ORDINANCE OF THE CITY OF PARK HILLS, IN KENTON COUNTY, KENTUCKY, AMENDING §32.36 OF THE CODE OF ORDINANCES AS IT RELATES TO THE SCHEDULE OF COMMITTEE MEETINGS**

**WHEREAS**, KRS §61.820 requires all meetings of all public agencies to be held at specified times and places which are convenient to the public;

**WHEREAS**, KRS §61.820(2) permits public agencies to provide for a schedule of regular meetings by ordinance, order, resolution, bylaws, or by whatever other means may be required for the conduct of business of that public agency;

**WHEREAS**, the irregularity of committee meetings has required the City Council to amend §32.36 of the Code of Ordinances a number of times over the last few years;

**WHEREAS**, the City Council of the City of Park Hills desires to establish the schedule of its regular committee meetings by order so as to not require an ordinance every time a meeting schedule is changed.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY OF PARK HILLS, KENTUCKY, AS FOLLOWS:**

**SECTION I**

(A) The City Council shall meet for its regular Council meeting on the second Monday of each month, beginning at 7:00 p.m. prevailing time, at the facility located at 1601 Hilton Drive, Park Hills, Kentucky.

(B) Pursuant to KRS §61.820, [Committee] meetings of the following Committees shall occur as scheduled by order or resolution [occur as follows]:

(1) The Economic Development Committee [~~shall meet on the Wednesday following the regularly scheduled caucus meeting. The meeting will begin at 6:30 p.m. and be held at the Park Hills City Building, 1106 Amsterdam Road, Park Hills, Kentucky.~~]

(2) The Financial Oversight Committee [~~shall meet on the first Monday of each month. The meeting will begin at 7:00 p.m. and be held at the Park Hills City Building, 1106 Amsterdam Road, Park Hills, Kentucky.~~]

(3) The Historic Preservation Committee [~~shall meet on the Tuesday following the regularly scheduled Council meeting. The meeting will begin at 7:00 p.m. and be held at the Park Hills City Building, 1106 Amsterdam Road, Park Hills, Kentucky.~~]

(4) The Infrastructure and Public Works Committee [~~shall meet on the Thursday following the regularly scheduled caucus meeting. The meeting will~~

~~begin at 4:30 p.m. and be held at the offices of Bayer Becker, Inc., 209 Grandview Drive, Fort Mitchell, Kentucky].~~

~~(5) The Parks, Beautification and Recreation Committee [shall meet on the Thursday following the regularly scheduled Council meeting. The meeting will begin at 7:00 p.m. and be held at the Park Hills City Building, 1106 Amsterdam Road, Park Hills, Kentucky].~~

~~[(6) The Personnel Committee shall meet on the Monday before the regularly scheduled caucus meeting. The meeting will begin at 6:00 p.m. and be held at the facility located at 1601 Hilton Drive, Park Hills, Kentucky].~~

~~[(7) (6) The Communications Committee [shall meet on the Wednesday following the regularly scheduled Council meeting. The meeting will begin at 7:00 p.m. and be held at the Park Hills City Building, 1106 Amsterdam Road, Park Hills, Kentucky].~~

(C) The City Council shall meet for its regular caucus meeting on the fourth Monday of each month, beginning at 7:00 p.m. prevailing time, at the facility located at 1601 Hilton Drive, Park Hills, Kentucky.

(D) Special meetings of the Council may be called by the Mayor or upon written request of a majority of the Council. In the call, the Mayor or Council shall designate the purpose, time, and place of the special meeting with sufficient notice for the attendance of Council members and for compliance with KRS Ch. 61.

(E) At a special meeting, no business may be considered other than that set forth in the designation of purpose.

(F) The minutes of every meeting shall be signed by the person responsible for maintaining city records provided under §32.56 and by the officer presiding at the meeting.

## **SECTION II**

Any and all ordinances in conflict with this ordinance shall be, and hereby are, repealed to the extent of said conflict.

## **SECTION III**

If any part of this ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this ordinance are severable.

**SECTION IV**

That this ordinance shall become effective upon its passage and shall be published under KRS §83A.060(9) and other applicable law. This ordinance may be published by summary.

CITY OF PARK HILLS, KENTUCKY

By: \_\_\_\_\_  
Kathy Zembrodt, Mayor

ATTEST:

\_\_\_\_\_  
Julie Alig, City Clerk

FIRST READING: \_\_\_\_\_

SECOND READING: \_\_\_\_\_

PUBLICATION: \_\_\_\_\_



Page 2	General Fund		Vehicle/Road Maint		Municipal Road		Road Tax		Creighton Fund		Capital Improvement	
Reimbursement from Utilities	0	0					255,000	7,823				
Road Fund Administration	5,000	5,000										
Vehicle Fee Administration	4,000	4,000										
Municipal State Aid Administration	2,000	2,000										
Leaf Pickup	2,700	2,275										
Bromley Contract	100,000	100,000										
<b>Total Estimated Revenues</b>	<b>1,834,339</b>	<b>1,852,581</b>	<b>25,300</b>	<b>35,500</b>	<b>60,233</b>	<b>60,553</b>	<b>1,110,700</b>	<b>705,207</b>	<b>43,000</b>	<b>43,000.00</b>	<b>40,000</b>	<b>78,310</b>
<b>Total Resources Available</b>	<b>2,933,034</b>	<b>3,107,054</b>	<b>92,243</b>	<b>92,750</b>	<b>222,962</b>	<b>219,884</b>	<b>1,177,929</b>	<b>783,617</b>	<b>\$114,992</b>	<b>125,973.00</b>	<b>80,782</b>	<b>119,104</b>
<b>Appropriations:</b>												
General Admin.	149,844	144,564										
Public Works	100,484	98,483										
Police Department	710,853	667,711										
Fire Rescue	149,608	138,388										
<b>Creighton</b>	<b>0</b>	<b>0</b>							<b>—29,000</b>	<b>40,000</b>		
City/Maint. Bldgs	49,000	22,462										
Utilities	37,700	39,900										
Capital Improvements	40,000	41,954			[0]	331	0	738			0	78,295
Contract Services	449,559	425,981										
City Engineer												
Snow Removal/Salt					6,000	0						
Road Projects/Repair/Replace			0	10,420	37,600	10,000	600,000	429,798				
Lights and Sidewalk					80,000	6,000						
Administrative			4,000	4,000	2,000	2,000	5,000	5,000				
Lighting			20,000	0								
Cameras												
Sign			2,000	4,133								
City Owned Property/Planting												
Crack Sealing							20,000	0				
Mill & Overlay					100,000	8,800						
Loan Payments							300,000	300,000			0	6,977
Radios												
Misc			[0]	258								
<b>Total Appropriations</b>	<b>1,657,048</b>	<b>1,579,443</b>	<b>26,000</b>	<b>18,811</b>	<b>225,600</b>	<b>27,131</b>	<b>925,000</b>	<b>735,536</b>	<b>29,000</b>	<b>40,000</b>	<b>0</b>	<b>85,272</b>
<b>Excess Rev. over/under expend</b>	<b>177,291</b>	<b>273,138</b>	<b>-700</b>	<b>16,689</b>	<b>-165,367</b>	<b>33,422</b>	<b>185,700</b>	<b>-30,329</b>	<b>14,000</b>	<b>3,000</b>	<b>40,000</b>	<b>-6,962</b>
<b>Estimated Year End Fund Balances</b>	<b>1,275,986</b>	<b>1,527,611</b>	<b>66,243</b>	<b>73,939</b>	<b>-2,638</b>	<b>192,753</b>	<b>252,929</b>	<b>48,081</b>	<b>\$85,992</b>	<b>85,973</b>	<b>80,782</b>	<b>33,832</b>

ATTEST:

\_\_\_\_\_  
Mayor, Kathy Zembrod

City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

ORDINANCE NO. 3, 2020

AN ORDINANCE ADOPTING THE CITY OF PARK HILLS, KENTUCKY'S ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2020  
 JUNE 30, 2021 BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

WHEREAS, a budget Ordinance has been prepared and delivered to the City Council, and

WHEREAS, City Council has reviewed such budget Ordinance and made necessary modifications

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARK HILLS, KENTUCKY:

The annual budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 is as follows:

	General Fund	Vehicle Fund	Municipal Road	Road Tax	Creighton	Capital
Resources Available:						
Fund Balance Carried Forward	\$1,527,611	\$73,939	\$192,753	48,081	85,973	33,832
Estimated Revenues		35,000	60,000		40,000	40,000
Real Estate Taxes	440,000			330,000		
Tangible Property Tax	25,000					
Personal Property Taxes	55,000					
Franchise- cable	28,000					
Delinquent Taxes	5,000					
Tangible Utilities	26,000					
Municipal Insurance Tax	470,000					
Payroll Tax	205,000					
Gross Receipts Tax	70,000					
Police Incentive Pay	28,000					
Occupational License Fees/Permits	20,000					
Beer and Liquor Licenses	1,775					
Trash Collection Fees	209,294					
Police Fines	2,000					
Animal Licenses	2,000					
Yard Sale Permits	100					
Law Enforcement Fees	5,000					
Code Enforcement Fines	3,000					
Interest Income	15,000	600	700	900		
Creighton Revenue	0					
Misc. Income	1,000					
Misc. Police Revenue	1,000					
Permit Fees	200					
Tax Overpayments	0					
Loan Proceeds	0					
Reimbursement from Utility Company	0			255,000		

Page 2	General Fund	Vehicle Fund	Municipal Road Aid	Road Tax	Creighton	Capital
SRO	40,266					
Leaf pick up	2,700					
Road Fund Administration	5,000					
Vehicle Fee Administration	4,000					
Municipal State Aid Administration	2,000					
Bromley Contract	100,000					
Reimbursement from Water/SD1	0					
Dixie Highway Grant						
<b>Total Estimated Revenues</b>	<b>\$1,766,335</b>	<b>\$35,600</b>	<b>\$60,700</b>	<b>\$585,900</b>	<b>40,000</b>	<b>40,000</b>
<b>Total Resources Available</b>	<b>3,293,946</b>	<b>109,539</b>	<b>253,453</b>	<b>633,981</b>	<b>125,973</b>	<b>73,832</b>
<b>Appropriations:</b>						
General Admin.	149,661					
Public Works	103,034					
Police Department	746,059					
Fire Rescue	152,990					
Creighton Fund	0				20,000	
City/Maint. Bldgs	24,000					
Utilities	39,800					
Capital Improvements	40,000					
Contract Services	467,155					
Road Projects/Repair/Replace		50,000	71,000	300,000		
Sidewalk		20,000	80,000			
Administrative		4,000	2,000	5,000		
Lighting		20,000				
Cameras						
Sign		2,000				
City Owned Property/Planting						
Crack Sealing				20,000		
Mill & Overlay			100,000			
Loan Payments				300,000		20,931
Misc		2,000				
<b>Total Appropriations</b>	<b>1,722,699</b>	<b>98,000</b>	<b>253,000</b>	<b>625,000</b>	<b>20,000</b>	<b>20,931</b>
<b>Revenues over/under appropriations:</b>	<b>43,636</b>	<b>-62,400</b>	<b>-192,300</b>	<b>-39,100</b>	<b>20,000</b>	<b>19,069</b>
<b>Estimated Year End Fund Balance</b>	<b>1,571,247</b>	<b>11,539</b>	<b>453</b>	<b>\$8,981</b>	<b>105,973</b>	<b>52,901</b>



1ST READING: \_\_\_\_\_

2ND READING: \_\_\_\_\_

PASSED: \_\_\_\_\_

ATTEST:

Julie A. Alig

CITY CLERK

\_\_\_\_\_  
MAYOR, KATHY ZEMBRODT

**MUNICIPAL ORDER NO. 1, 2020**

**MUNICIPAL ORDER OF THE CITY OF PARK HILLS, KENTUCKY, TO ESTABLISH A SCHEDULE OF REGULAR COMMITTEE MEETINGS PURSUANT TO KRS §61.820**

**WHEREAS**, KRS §61.820(2) requires public agencies to provide for a schedule of regular meetings by ordinance, order, resolution, bylaws, or by whatever other means may be required for the conduct of business of that public agency;

**WHEREAS**, the City Council of the City of Park Hills desires to establish its schedule of Committee Meetings by order.

**BE IT ORDERED** that meetings of Committees of the City of Park Hills shall occur as follows:

1. The Economic Development Committee shall meet as noticed in accordance with special meeting requirements.
2. The Financial Oversight Committee shall meet on the first Monday of every month. The meeting will begin at 6:00 p.m. at the Council Chambers of the City Building (1106 Amsterdam Road, Park Hills).
3. The Historic Preservation Committee shall meet as noticed in accordance with special meeting requirements.
4. The Infrastructure and Public Works Committee shall meet on the first Thursday of every month. The meeting will begin at 12:00 p.m. at the Council Chambers of the City Building (1106 Amsterdam Road, Park Hills).
5. The Parks, Beautification and Recreation Committee shall meet as noticed in accordance with special meeting requirements.
6. The Communications Committee shall meet as noticed in accordance with special meeting requirements.

**READ, ADOPTED AND APPROVED**, this \_\_\_\_ day of March, 2020.

CITY OF PARK HILLS, KENTUCKY

By: \_\_\_\_\_  
Kathy Zembrodt, Mayor

ATTEST:

\_\_\_\_\_  
Julie Alig, City Clerk

FIRST READING: \_\_\_\_\_

SECOND READING: \_\_\_\_\_

PUBLICATION: \_\_\_\_\_