

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JANUARY 13, 2020 AT 7:00 P.M. AT ST. JOSEPH HEIGHTS, 1601 DIXIE HIGHWAY, PARK HILLS, KY WITH MAYOR KATHY ZEMBRODT PRESIDING. COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS, STEVE ELKINS AND WESLEY DETERS
ABSENT: KEVIN THEISSEN
ALSO PRESENT: CITY ATTORNEY, KYLE WINSLOW AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the December 9, 2019 minutes, with changes, was made by Ms. Froelich; second by Mr. Shields. Roll call: all ayes

I. Petitioners – None

II. Resolution No. 1, 2020 authorizing the Mayor to accept the donation of real estate was read by Attorney Winslow. Mayor Zembrodt emphasized that this Resolution is in accordance with the Settlement Agreement with Berling. Ms. Spoor added the agreement states the property will be a nature preserve that future Councils will not be able to sell for development. She also stated the city's current zoning Ordinance is not adequate to reflect this and would like it looked into. Motion to pass Resolution was made by Ms. Spoor; second by Mr. Elkins. Ms. Froelich asked if signs could be put in such as labeling for trees and plants. Ms. Spoor stated that could be done; just not sold for development. She also added trails could be carved out but nothing paved, asphalted, cemented, etc. She would like to see Mr. Bayer follow up on having the area staked off. Mayor Zembrodt stated she will also follow up with SD1 regarding the easement road. Ms. Spoor would also like the invasive plants removed and replanted with native plants and/or trees. Roll call: all ayes

III. Resolution No. 2, 2020 observing the 100th anniversary of KY's ratification of the 19th amendment was read in summary by Attorney Winslow. Motion to pass Resolution was made by Mr. Shields; second by Ms. Froelich. Roll call: all ayes

IV. Executive Order No. 1, 2020 appointing PDS representative and alternate representative was read by Attorney Winslow.

V. Department Reports

A. Police Department – Chief Cody Stanley
Chief Stanley stated there were no major cases in December. During the Christmas holiday, 65 packages were picked up by the department from residents' porches. No package thefts were reported.

Business Meeting

B. Fire Department – Chief John S. Rigney
Chief Rigney’s monthly report contained the following:

- A total of 28 calls were received during the month of December. The incidents are broken down by type on the Activity report. The reports for the month of November are also attached.
- FD crews responded to 440 emergency calls in the city and surrounding communities for 2019.
- 272 man hours (mostly volunteer) were spent answering these alarms.
- FD volunteers completed 693 training hours

C. Public Works – Dan VonHandorf

- Greetings Mayor Zembrod and Council and thanks for another month.
- Many projects in Park Hills in full swing. Despite being the middle of winter, mild weather and good planning and scheduling, a lot is happening.
- Michels Construction is moving along with the water main on lower Jackson.
- Larry Smith, Inc. is starting on the water main on Amsterdam at Montague. Montague to Park vale is the first section with Amsterdam two-way from 7 a.m. to 6 p.m. Monday through Thursday. This is for Amsterdam Parkvale residents and Park Pointe construction access only. At the end of the day, Larry Smith, Inc. is responsible to change the signage and re-open Amsterdam to one-way up the hill (southbound) unless bad weather changes that plan.
- Larry Smith, Inc. is responsible for proper signage on this and there are adequate signs at this time. They have also received several compliments on this. So far, there are plenty of detour signs and are even giving out maps to those who want, or need, them.
- Also, I was asked to pass along a big thanks to all the residents of Park Hills for their support and patience as the Devou Golf and Event Center was reconstructed and enjoyed by many from David Peru. Mr. Peru has moved to manage the Kenton County Golf Courses. He will be missed by many. Just an FYI, he lent us golf carts for almost all of our events and stored ice for us as well.

D. City Engineer – Jay Bayer
The written report contained the following:

Projects in construction phase:

Jackson Road Improvement Project

Paul Michels and Sons is the contractor for the overall project. Storm water work is primarily complete. Paul Michels and Sons is also the approved contractor for the water main replacement project for NKWD. The water main work has begun

N. Arlington Road project

City staff walked the project site on 9/5/19 to update the punchlist which has been forwarded to the contractor.

Private projects in the city:

Gateway Development (aka Park Pointe)

Utility and earthwork for the project continues. The NKWD approved the bid for the water main replacement on Amsterdam Road by Larry Smith Contractors. Updated plans Business Meeting

have been reviewed by the city for the Amsterdam Road Reconstruction Project. A plat is being prepared by the developer to dedicate the proposed final right of way. The city is requesting the developer to improve traffic control measures in and around the project area. The PDS will review storm water work and report back to SD1. Ms. Spoor stated she would like Mr. Bayer, and the city, copied on the report.

Audubon Forest Project

A final plat has been recorded. The developer will be transferring property to the city per the prior agreement. The city is working with the developer to resolve final items before accepting the proposed city parcels.

Mayor Zembrodt stated she spoke with Mr. Zeltwanger regarding the progress of the Park Pointe development. He replied they ran into some old stone and brick sewers that need to be re-done. The water main is going in now and they are working on landscape and lighting plans. Ms. Froelich asked if any landscaping plans were available. Mayor Zembrodt replied they are not finished yet.

E. Treasurer's Report – Julie Alig

Motion to approve the December financial reports was made by Ms. Spoor; second by Ms. Froelich. Roll call: all ayes

Motion to pay the Road Fund invoices in the amount of \$30,367.99 and Vehicle Fee invoice in the amount of \$846.00 was made by Mr. Shields; second by Ms. Spoor. Roll call: all ayes

VI. Committee Reports

Mayor Zembrodt explained changes she would like to implement with committees moving forward. She is aware many members have not been showing up to their scheduled meetings making it difficult for progress to be made. She would like to have the Financial Oversight and Infrastructure committees remain the same. She would like discussion for the other committees to take place during upcoming Caucus Meetings:

January: Economic Development

February: Communications (would like to begin working on the next newsletter in March)

March: Parks, Beautification and Recreation/Historic Preservation

April: Budget discussion

She would like to do this as a trial and see how it goes. She added; the Tree Board is a separate committee from the city and meets on their own. Ms. Spoor would, however, like the tree board to attend in March with the Parks Committee to discuss the new Amsterdam Road.

Mr. Shields stated the Financial Oversight Committee met last Monday. Mr. Theissen is continuing to work on his financial report. Ms. Spoor is working on contracts and Mr. Shields is continuing his work on the Capital Improvement Plan.

VII. Delegation Discussions

A. TBNK – Richard Lange

Business Meeting

Mr. Lange stated there was no meeting in December. The franchise negotiations are still ongoing. Operation hours and usage remain consistent. Mr. Lange encouraged people to log onto the website, TBNK.org, to review the program catalogue. The next meeting is scheduled for January 22nd.

B. CEB – David Gray – No report
Next meeting will be on February 13th.

C. KCPC – Phil Ryan – Not present/no report

Mr. Joe Daugherty asked to give the Tree Board report. He began by stating the Plant-A-Tree program totaled 32 trees with a cost of \$7,800 to the board. There will be 200 free seedlings available in the spring. The Tree Board hired Urban Canopy to obtain a certified arborist at a cost of about \$2,000 per year. The board may get involved with tree planting on the Audubon Forest property deeded to the city.

Mr. Daugherty stated there was some concern amongst the board members regarding Amsterdam Valley. They would like more details regarding the reforestation of the area. He added; he doesn't want the detention pond to be too large and intrusive. He asked if he could meet with the city engineer, Jay Bayer, for about 45 minutes to go over the information from SD1. Ms. Spoor stated SD1 should have their own experts looking into this. Mayor Zembrodt added it would be costly to hire Mr. Bayer for this. She stated SD1's engineers need approval before any plans can be implemented. Ms. Spoor stated SD1 requires state approval they have not yet secured; believes meeting with Mr. Bayer would just be 'another wrench in the works'. She would like to focus more on getting Hamilton Road replanted in the spring.

Ms. Froelich asked Mr. Bayer if he was being informed by SD1 regarding the detention pond and that she doesn't want any surprises. Mr. Bayer replied he has looked into it and has a good feel for it. The plans still need to go by what the Corps of Engineers say. Ms. Spoor asked if the Corps of Engineers and the Division of Water are able to make changes. Mr. Bayer replied they are and are waiting on an approved set of plans. Mr. Bayer added the basin is SD1's project, not the city's so he is receiving information regarding the roadway and not necessarily the basin.

VIII. Old Business

Ms. Spoor thanked Mr. Winslow and Mayor Zembrodt for taking action on the imminent threat by using the Ordinance to remove a dead tree on Morgan Court.

Ms. Spoor stated she is working on a text amendment on a conservation zone. She sent the information to Mr. Winslow. The process could take 3-4 months. Mr. Winslow will draft a Resolution for the Mayor to make application to the PDS regarding the amendment.

IX. New Business

A. Mayor's Group Meeting is scheduled for Saturday, January 18th at 9:00 a.m. at the Ft. Mitchell City Building
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B. Ms. Froelich asked if new appointments were going to be made to the existing committees. Mayor Zembrodt stated they would remain the same. Mr. Winslow suggested re-appointing the members since the Order was a one-year term.

8:05 Motion to adjourn Business Meeting was made by Mr. Shields; second by Ms. Froelich

Mayor, Kathy Zembrodt

ATTEST:

City Clerk