

THE CITY OF PARK HILLS, KENTUCKY  
ORDINANCE NO. 10, 2012

AN ORDINANCE AMENDING THE POSITION DESCRIPTION OF  
THE PARK HILLS CHIEF OF POLICE AT SECTION 30.25  
OF THE PARK HILLS CODE OF ORDINANCES, AND  
AUTHORIZING SUMMARY PUBLICATION

**BE IT ORDAINED BY THE CITY OF PARK HILLS, KENTUCKY, as follows:**

**Section One.** That Section 30.25 (*Police Chief*) of Chapter 30 (*City Officers and Employees*) of Title III (*Administration*) of the Code of Ordinances of The City of Park Hills, Kentucky be, and it is, amended as follows:

30.25 CHIEF OF POLICE.

(A) There is hereby established the office of Chief of Police, pursuant to KRS §83A.080, who shall take the oath of office prior to assuming his office.

(B) The Chief of Police shall be a full-time officer.

(C) The minimum requirements for the Chief of Police shall include the following:

(1) Training and Experience:

(a) Experience in modern police work, including supervision and responsibility.

(b) Earned an Associate's Degree or additional higher education Graduation from an accredited high school, supplemented by formal training in modern police administration and in scientific methods of crime prevention and detection or the equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

(c) Minimum of fifteen (15) five (5)-years experience as a full time police officer with experience and additional five (5) years full-time in command/top management position.

(d) Certified or certifiable under the KLEFP Fund.

(e) Active participant and experience in and involvement with active patrol functions.

- (2) Special Knowledge, Skills, and Abilities:
- (a) Thorough knowledge of the laws, ordinances, rules, and regulations affecting the official capacity and operations of the department and the city.
  - (b) Thorough knowledge of modern police practices and techniques of crime detection, criminal identification, and radio communication.
  - (c) Thorough knowledge of the principles and practices of modern police administration.
  - (d) Thorough knowledge of the geographical characteristics and road networks of the city and contiguous areas.
  - (e) Considerable knowledge of printed matter and sources of information on police related matters.
  - (f) Ability to carry out special and general assignments requiring organization analysis and development of procedures and methods to maintain and approve the effectiveness and efficiency of the Police Department.
  - (g) Ability to prepare and present clear and concise reports of department activities orally and in writing.
  - (h) Ability to command others and to plan, assign, supervise, and review their work in a manner conducive to obtaining full performance and high morals.
  - (i) Ability to establish and maintain effective working relationships with employees, city officials, and the general public.
  - (j) Skill in the safe and proper use of firearms and equipment used in modern police work.
  - (k) Possess equanimity and the physical strength and ability to perform the duties of the position.

(D) The duties of Chief of Police shall include:

- (1) having full authority and responsibility for the financial and other management, direction, and control of the operations and administration of the Police Department.
- (1)(2) Planning, organizing, directing and coordinating the activities of the Police Department within the scope of accepted police techniques in guiding laws, ordinances, and other regulations effective in the city to prevent crime and protect life and property.
- (2)(3) Supervising all subordinate officers, as well as the administrative staff.
- (3)(4) Receiving general supervision from the Mayor and Council who review the department through reports, conferences, appraisals of the general effectiveness of police work in the city, and public reaction to services received.

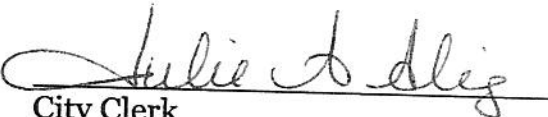
**Section Two.** That if any provision of this ordinance is deemed by a court of competent jurisdiction to be unenforceable or unconstitutional, the remaining provisions of this ordinance shall continue in full force and effect.

**Section Three.** That all other ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

**Section Four.** That this Ordinance shall take full force and effect upon publication as required by KRS Chapter 424 and other applicable law. This Ordinance shall be published in summary form pursuant to KRS §83A.060(9) and other applicable law.

  
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 Don Catchen, Mayor

ATTEST:

  
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 City Clerk

First Reading: \_\_\_\_\_  
 Second Reading: 7/9/12  
 Passed: 7/9/12