

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JUNE 10, 2019 AT 7:00 P.M. AT ST. JOSEPH HEIGHTS, 1601 DIXIE HIGHWAY, WITH MAYOR KATHY ZEMBRODT PRESIDING
COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS AND KEVIN THEISSEN
ABSENT: STEVE ELKINS AND WESLEY DETERS
ALSO PRESENT: CITY ATTORNEY, KYLE WINSLOW AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the May 13, 2019 meeting minutes, with amendments, was made by Ms. Spoor; second by Ms. Froelich. Roll call: all ayes
Ms. Froelich asked to make a note stating that the contract reads; “southbound Amsterdam Road will be newly constructed and widened not later than 50 work days following the transfer of the property”. Ms. Spoor stated that sounds impossible to do. Mr. Winslow will look at the contract to verify the wording.

I. Petitioners

The Gerrein’s were not present at the meeting.

II. A permit for Our Lady of Lourdes to hold a procession on Sunday, June 23rd was unanimously approved by Council

III. Second Reading; Ordinance No. 3, 2019; amended 2018-2019 amended budget was read in summary by Attorney Winslow. Motion to adopt Ordinance was made by Ms. Spoor; second by Mr. Shields. Roll call: all ayes

IV. Second Reading; Ordinance No. 4, 2019; proposed 2019-2020 budget was read in summary by Attorney Winslow. Mr. Theissen thanked everyone for their work on the budget and reminded everyone that no taxes were raised and the Financial Oversight Committee was conservative on revenue expectations. Savings continue in the Reserve and Capital Improvement Funds and debt was reduced. Mr. Shields added the committee will continue to work with the departments and research contracts. Ms. Spoor thanked Mr. Theissen, Mr. Shields and the Mayor. She added the committee also budgeted to expedite the repayment of the Road Bond. Motion to adopt Ordinance was made by Ms. Froelich; second by Mr. Theissen. Roll call: all ayes

V. Second Reading; Ordinance No. 5, 2019; Rumpke contract was read in summary by Attorney Winslow. Motion to adopt Ordinance was made by Mr. Theissen; second by Ms. Froelich. Roll call: all ayes

VI. First Reading; Ordinance No. 6, 2019; stop signs at the intersection of Alhambra and Old State was read in summary by Attorney Winslow.

VII. Municipal Order No. 5, 2019 appointing Cathleen Matchinga to the Park Hills Board of Adjustment was read by Attorney Winslow. Motion to accept Order was made by Ms. Spoor; second by Mr. Shields. Ms. Froelich asked when Mr. Meyer gave his resignation and if there was a notice of vacancy. Mayor Zembrodt replied last time there was a vacancy, some people asked to serve. She stated she called back those who were interested and made sure those considered have the time to make the meetings and meet the education requirements. Ms. Froelich stated she will look into for future vacancies. Roll call: all ayes

VIII. Resolution No. 12, 2019 authorizing the Mayor to execute a first amendment to the MOU with CCH was read by Attorney Winslow. Mr. Winslow explained there was a typo regarding the number of school days the SRO would be working. Motion to accept Resolution was made by Ms. Spoor; second by Mr. Theissen. Roll call: Ms. Spoor; aye, Ms. Froelich; nay, Mr. Shields; abstain, Mr. Theissen; aye. Motion carried. Ms. Froelich stated since she was not behind the original Ordinance, she would vote no on any related legislation.

IX. Department Reports

A. Police Department – Chief Cody Stanley

Mr. Theissen asked if Park Hills police were involved in the OD on a porch in the city. Chief Stanley stated he did not see a report. He added; if Ft. Wright was initially involved, Park Hills was probably not notified.

Ms. Froelich asked if any parking citations were given/paid for vehicle stickers. Chief Stanley replied he did not know. Ms. Froelich asked if the speed study has been updated on OpenGov. Chief Stanley stated he was unaware of any current speed study. He stated he would check with Lt. Webster who handles them.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report included the following:

- A total of 39 calls for service were received during the month of May. The incidents are broken down by type on the activity report Council received.
- FD crews participated in a Public fire education event at Little Links Learning Center in Ft. Wright.
- A preplanning walk-through/tour of the new NDA renovations was conducted at night by FD personnel.

C. Public Works – Dan VonHandorf

Mr. VonHandorf's report included:

- Greetings Mayor Zembrodt and Council. Thanks again for another month and very busy one.
- Thanks to all who supported the Memorial Day Parade; a big success. But, most of all thanks to our veterans.

- I was finally able to arrange for playground mulch for the playground and working to divert the rain water around to keep the mulch from washing out and away.
- Duke Energy and subs did some tree work on Cleveland; more to be done. Very tough to arrange not to mention the other higher priority issues; tornados and floods.
- Speed bumps have been ordered and will be installed ASAP.
- Also, just a little reminder about the Garden Tour coming up on June 22nd and 23rd.
- Some work on Amsterdam potholes coming soon?

D. City Engineer – Jay Bayer

The written report contained the following:

Projects in construction phase:

N. Arlington Road project

A punchlist has been issued to Michels for their work on Arlington Road from Dixie Highway to Old State Road. The city has met with Michels to discuss items on the punchlist.

Projects in design phase:

Jackson Road Improvement Project

The construction documents were issued for bid. Bids will be opened publicly Monday, June 10, 2019 at 1:00 PM at the city building. The bids will be tabulated for Council review that evening. The NKWD will be reviewing bids for possible approval at their July 18, 2019 Board meeting for the water main replacement.

Mr. Bayer passed out the bid tabulations. There were four bidders with two options for work completion. Michels came in lowest. Mr. Bayer added that SD1 has approved a 50/50 match for the storm sewer portion of the project. Final numbers for that will be determined after the bid is approved. Discussion took place regarding the project timeline. Ms. Spoor stated she would like to wait to approve the bid until after the Infrastructure Committee has time to look them over. Mr. Theissen agreed. Mayor Zembrodt would like to vote at the July Business Meeting.

St. Joseph Lane Sidewalk Project:

The topographic survey has been completed. Bayer Becker is working on the design of the proposed sidewalk.

Private projects in the city:

Gateway Development (aka Park Pointe)

The Park Hills Infrastructure Committee provided initial comments on the proposed design of Amsterdam Road that was provided by the developer. Improvement plans for the subdivision have been reviewed by PDS with comments provided to the developer. The NKWD will be replacing the water main along Amsterdam Road in conjunction with the project.

Audubon Forest Project

A final plat has been recorded. The developer will be transferring a parcel to the city per the prior agreement.

Ms. Froelich stated some North Arlington residents asked when the right-of-way would be seeded. Mayor Zembrodt stated she was told they were waiting on dirt to be delivered. The driveways are scheduled for Wednesday.

Ms. Spoor asked if a sidewalk would be installed on the other side of lower Amsterdam Road for the homes there. Mr. Bayer stated the pavement will be raised only to the existing sidewalk there.

E. Treasurer's Report – Julie Alig

Motion to approve the May financial reports was made by Ms. Spoor; second by Ms. Froelich. Roll call: all ayes

Motion to pay the Road Fund invoices in the amount of \$2,506.78; MRA invoice in the amount of \$1,340.00 and Vehicle Fund invoices in the amount of \$3,870.00 was made by Ms. Spoor; second by Mr. Theissen. Roll call: all ayes

X. Committee Reports

A Parks, Beautification and Recreation

Ms. Spoor reminded everyone that Chippie's Science Lab (sponsored by the Behringer Crawford Museum) will take place this Wednesday at 2:30 in Trolley Park

B. Communications

Ms. Froelich reminded everyone the deadline for articles for the upcoming newsletter is July 1st. Articles can be emailed to Ms. Froelich or Ms. Deters. The newsletter will add space for business advertising as well as other services such as babysitting for a \$20 fee. Ms. Froelich hopes to mail the newsletter around August 5th or 6th and is looking for volunteers to help with the newsletter mailing process.

The Garden Tour will be held on June 22nd and 23rd. Tickets are \$12.50 if purchased before or \$15.00 the day of. T-shirts will be given to volunteers.

XI. Old Business

Mayor Zembrodt brought up the Mt. Allen Road closure which went before the PDS. Mr. Winslow stated the city submitted a proposal to PDS to close the end of Mt. Allen Road. The PDS was not in favor of the closure but they do not have authority over the city's decision. Their main objection was that the closure was premature and that the city should wait until there is a development plan. Discussion continued regarding the Mt. Allen Road closure. Mr. Shields stated every resident in attendance at the PDS meeting was against the road remaining open. He stated there was a good turnout.

Mr. Lange, TBNK representative, stated the Board's audit report went fine; he will give a report at next months' meeting

Ms. Froelich asked if the city will be announcing when the Park Pointe development will begin. Mayor Zembrodt stated she will get with Mr. Zeltwanger for a timeline. Mr. Bayer added there are some conditions in the agreement to have approvals in place before the project is started; they are still waiting on a couple.

XII. New Business

A. Mayor's Group Meeting is scheduled for Saturday, June 15th at 9:00 am at the Gardens of Park Hills. Discussion will include the pension.

B. Mayor Zembrodt brought up the speed limit on Amsterdam. She stated part of Amsterdam is 20 mph while another portion is 25 mph. She would like to see a 20 mph limit for the entire Amsterdam Road.

Ms. Lynn Molitor introduced herself, as well as Ms. Susan Volpenhein and Ms. Stephanie Coldwell. They came to announce the opening of Yoga Sol which is located at 1518 Dixie Highway (the old Snappy Tomato Pizza location). An open house will be held on June 20th. Two free classes will be offered that day at 9 and 11 am.

Mayor Zembrodt stated she is canceling the June Caucus Meeting scheduled for June 22nd.

Mayor Zembrodt asked about Jackson Road bid concerns. Ms. Spoor stated she would like to go with the 2020 completion date. Mr. Bayer said he would advise the bidders that the bids are under consideration.

8:15 Motion to adjourn from the Business Meeting

Mayor, Kathy Zembrodt

ATTEST:

City Clerk

