

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MAY 13, 2019 AT 7:00 P.M. AT ST. JOSEPH HEIGHTS, 1601 DIXIE HIGHWAY, WITH MAYOR KATHY ZEMBRODT PRESIDING
COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS, KEVIN THEISSEN, STEVE ELKINS AND WESLEY DETERS
ALSO PRESENT: CITY ATTORNEY, KYLE WINSLOW AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the April 8, 2019 meeting minutes, with amendments, was made by Ms. Spoor; second by Mr. Shields. Roll call: all ayes
Motion to approve the April 22, 2019 meeting minutes, with amendments, was made by Ms. Spoor; second by Ms. Froelich. Roll call: all ayes

I. Petitioners – None

II. Presenters – None

III. First Reading; Ordinance No. 3, 2019; amended 2018-2019 amended budget was read in summary by Attorney Winslow

IV. First Reading; Ordinance No. 4, 2019; proposed 2019-2020 budget was read in summary by Attorney Winslow.

V. First Reading; Ordinance No. 5, 2019; Rumpke contract was read in summary by Attorney Winslow.

VI. Resolution No. 11, 2019 approving the SRO contract was read in summary by Attorney Winslow. Mr. Winslow explained a few minor changes were made from the Resolution that was passed at the last meeting. Motion to approve Resolution was made by Ms. Spoor; second by Ms. Deters. Roll call: Ms. Spoor; aye, Ms. Froelich; nay, Mr. Shields; abstain, Mr. Theissen; aye, Mr. Elkins; aye, Ms. Deters; aye. Motion carried

VII. Municipal Order No. 4, 2019 declaring 1011 and 1013 Amsterdam Road and 937 Montague Road surplus properties was read in summary by Attorney Winslow. Motion to approve Order was made by Ms. Spoor; second by Mr. Theissen. Ms. Spoor pointed out that the supporting documentation has three discreet units. The city will receive \$50,000 for each Amsterdam Road unit. No monetary value was placed on the property at 937 Montague. Ms. Froelich asked when the city can expect payment. Mr. Winslow stated the city should receive the \$100,000 at the closing. Ms. Froelich requested a correction to one of the property addresses from 1101 to 1011 Amsterdam Road. Ms. Froelich stated she read the development agreement which states after closing, the developer will have 50 work days to begin the southbound lane on Amsterdam Road. Roll call: all ayes

VIII. Executive Order No. 5, 2019 amending the city's Procurement Policy was read by Mayor Zembrodt.

IX. Executive Order No. 6, 2019 appointing Ted Edgington as SRO was read by Attorney Winslow.

X. Department Reports

A. Police Department – Chief Cody Stanley

Council received Chief Stanley's report prior to the meeting.

Ms. Spoor asked Chief Stanley to go over, for the residents, what the Park Hills PD will pay towards the SRO. Chief Stanley replied the city will be responsible for the training, uniform and equipment. The department already has a cruiser the SRO can use as well as weapons. Ms. Spoor added that Covington Catholic will pay 100% of the officer's salary.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report included the following:

- A total of 40 calls for service were received during the month of April. The incidents are broken down by type on the activity report Council received.
- All new SCBA equipment delivered and placed in service. Crews completed necessary training and Fit testing
- Crews assisted multiple agencies with the tanker accident on River Road and the missing person in Ft. Wright.
- Training completed at 941-945 Montague Road properties.
- Front bay door was struck and damaged by vehicle. Chief Rigney stated the door was hit during the night about 3 weeks ago; no suspect has been identified.

Mayor Zembrodt asked about the complaint received on Elberta Circle. Chief Rigney stated he has spoken with the property manager. The FD inspects all units over four family along with businesses every year.

Ms. Spoor stated her daughter-in-law was the one who accidentally set off the smoke alarm shown on Chief Rigney's report. Her daughter-in-law was very complimentary on how the department handled the situation.

C. Public Works – Dan VonHandorf

Mr. VonHandorf's report included:

- Greetings Mayor and Council and thanks for another month.
- I apologize for not having my report to you sooner. I forgot what day it was.
- Duke Energy is planning to do some of that tree work this week up on Cleveland; if not all of it. It's very complicated to plan this. There are so many people involved; electric, tree, residents, phone, cable and internet. Most of all, the weather.
- The mulch was delivered this afternoon for the park and properties to look great for the parade.

- Speaking of the parade, it's just two weeks away. Save the date; 5/27 at 11:30 a.m.
- Michels Construction was working on North Arlington punchlist today.
- Mr. Elkins laid out potential places on Cecelia with white spray paint dots on the pavement to give some idea as to where. As to when, that is the question.
- We have the Park Hills Garden Tour coming up on June 22nd and 23rd.
- Also, we contacted SD1 and contractors to get bids to repair, and find the cause of, the big potholes on Amsterdam Road between Altavia and Sleepy Hollow. Crews will be there tomorrow morning.

Mr. Shields asked about the standing water behind several properties on Cleveland Avenue. Mr. VonHandorf stated it is due to Mother Nature. He added; the responsibility lies with the owners but, when the electrical work is being done, they will create some large ruts for the water to run into. Ms. Spoor said the residents have never had this type of problem before. Mr. VonHandorf stated SD1 has not been in that area in quite a while. He could have them camera it though to see if they can find anything. Ms. Spoor stated a new manhole was put in not too long ago in the area. She also stated there was a collapsed lateral at one of the properties close by. It was repaired and according to the resident, there was some obstruction in the pipe. Mr. Elkins was under the impression it was followed up by SD1. Mayor Zembrodt stated she had asked them to go back and look at the entire area. Mr. VonHandorf will be in the area tomorrow and will take a look. Ms. Spoor would also like to know what was done in the area to see if the water problem is related.

Mr. Theissen asked the status of the pole removal/replacement on the Trolley Line. Mr. VonHandorf replied they are now putting in the communication portion and that they will restore the area as soon as the last pole is moved.

Ms. Froelich asked if the yellow striping of the streets was finished. Mr. VonHandorf replied they are waiting for the weather to cooperate to complete.

D. City Engineer – Jay Bayer

The written report contained the following:

Projects in construction phase:

N. Arlington Road project

A punchlist has been issued to Michels for their work on Arlington Road from Dixie Highway to Old State Road. The city has met with Michels to discuss items on the punchlist.

Projects in design phase:

Jackson Road Improvement Project

The storm infrastructure has been redesigned to avoid the geotechnical challenges that were determined by the city. SD1 has approved the new alignment toward Cleveland. The city will proceed to bid the project. The NKWD will also be bidding the water main replacement. Mr. Elkins asked about looking to raise the match amount due to the additional expenses. Mr. Bayer stated they are waiting on the bid results first.

St. Joseph Sidewalk:

Bayer Becker has completed a portion of the field surveying location work.

Private projects in the city:

Gateway Development (aka Park Pointe)

The Park Hills Infrastructure Committee provided initial comments on the proposed design of Amsterdam Road that was provided by the developer. Improvement plans for the subdivision have been reviewed by PDS with comments provided to the developer. The NKWD will be replacing the water main along Amsterdam Road in conjunction with the project.

Audubon Forest Project

A final plat has been recorded. The developer will be transferring a parcel to the city per the prior agreement. Ms. Spoor would like to be able to use the access road if needed.

E. Treasurer's Report – Julie Alig

Motion to approve the April financial reports was made by Ms. Spoor; second by Mr. Theissen. Roll call: all ayes

Motion to pay the Road Fund invoices in the amount of \$16,650.00; MRA invoices in the amount of \$565.00 and Vehicle Fund invoices in the amount of \$7,660.00 was made by Mr. Shields; second by Mr. Theissen. Roll call: all ayes

Mr. Bayer stated he would provide more detailed backup with his invoices.

XI. Committee Reports

A. Infrastructure

Mr. Elkins stated the driveway at 809 Arlington needs to be taken care of. Mayor Zembrodt stated she would call Paul Michels about it.

An increased reimbursement request was submitted in regards to the Audubon Storm work. Mr. Elkins has not heard back about a follow up meeting. A meeting date was provided in June but several were unable to make it. Mr. Bayer is still waiting to hear back about a June meeting.

Ms. Spoor asked the status of the stop sign that was talked about at the last meeting for the intersection on Old State Road. Mr. Elkins is in favor of it. Mr. Winslow said it would have to be done by Ordinance. Ms. Froelich stated some residents in that area had some other options they would like to discuss at the next Infrastructure Meeting. Mayor Zembrodt read some of the suggestions she had also received. Residents are invited to the next meeting to discuss.

B. Financial Oversight

Mr. Theissen stated the committee is working to preserve the financial stability of the city. The budget will be up for a final vote next month and he thanked everyone for the work they did.

Ms. Froelich asked if the vehicle stickers were discussed. Mayor Zembrodt stated that would occur after the budget is passed.

C. Communications

Ms. Froelich thanked everyone for their help with the newsletter. She said the next deadline for submissions for the next one is July 13th.

Ms. Froelich relayed that this years' Memorial Day Parade theme is 'Women in the Armed Forces'. This years' Grand Marshal is Lieutenant Colonel Amy McGrath. She served for 20 years in the Marine Corps and is the first female Marine to pilot an F/A-18 aircraft on a combat mission. She is a graduate of the Naval Academy and Notre Dame Academy.

Facebook is up to 179 followers. The next committee meeting is on Wednesday.

Ms. Spoor mentioned the next Parks, Beautification and Recreation Committee meeting will be held this Thursday at 7:00 p.m. at the city building.

Ms. Debbie Newton stated the parade committee is looking for females in the Armed Forces, past or present, to participate in the Memorial Parade. Ms. Froelich stated she would follow up with NKU on this.

XII. Delegation Discussions

A. TBNK

Mr. Lange did not have a report but mentioned that Mr. Jason Dudas, TBNK, won four blue chip media awards. Next meeting is this Wednesday.

B. KCPC

Mr. Phil Ryan has no report. Stated the Z21 is proceeding.

XIII. Old Business

A. Mayor Zembrodt has no new news regarding a permanent meeting space. The July, August and September meetings will be held in the city's Fire Department due to other activities planned at the Heights those months.

XIV. New Business

A. Mayor's Group Meeting is scheduled for Saturday, May 18th at 9:00 a.m. at the Erlanger City Building

8:07 Motion to adjourn from the Business Meeting

Mayor, Kathy Zembrodt

ATTEST:

City Clerk

