

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JANUARY 14, 2019 AT 7:00 P.M. AT ST. JOSEPH HEIGHTS, 1601 DIXIE HIGHWAY, WITH MAYOR KATHY ZEMBRODT PRESIDING  
COUNCILMEMBERS PRESENT: PAM SPOOR, SARAH FROELICH, JOE SHIELDS, KEVIN THEISSEN, STEVE ELKINS AND WESLEY DETERS  
ALSO PRESENT: CITY ATTORNEY, KYLE WINSLOW

Call to Order

Pledge of Allegiance

Mayor Zembrodt began the meeting by welcoming everyone to the meeting and thanked everyone for voting. She added she is excited to be here and is looking forward to getting a lot done this year. She asked that everyone be respectful of others' time. She would like to have Council discussions and petitions take place at Caucus meetings. Petitioners will be kept to 2 minutes. She reminded everyone about the upcoming Jackson Road project and also hopes to find funds to put a sidewalk on St. Joseph Lane. There will be some mill and overlay work along with pothole repair. She is also working with employees to improve tasks and duties to produce more efficiency. Another development includes lighting where needed throughout the city. Mayor and Council are not there for money but to serve the people who elected them and use tax money appropriately for the benefit of the taxpayer. She would also like to work with the Civic and Senior Associations to plan more community projects.

Roll Call

Motion to approve the December 10, 2018 meeting minutes was made by Ms. Spoor; second by Mr. Elkins. Roll call: all ayes

I. Presenters

A. Ms. Donna Clark, 1128 Cecelia Avenue, was present at the meeting to discuss her concerns about the speeding on her street. She congratulated all the newly elected and was pleased that the council women stopped by her home to talk about city issues. She says Cecelia is a quiet street with good neighbors but she does have a concern about the amount of cars on the street and the issue of speeding. The speed limit is currently 20 mph but with no sidewalks, she feels it is unsafe. She worries about her granddaughter and other children in the neighborhood. She would like a solution to slowing down drivers. Ms. Zembrodt thanked Ms. Clark for coming and stated she would meet with the Police Chief and work on some safety programs. She also stated a letter to the residents may help. Ms. Clark stated she is happy to donate \$100 towards a speed hump for the street. Ms. Spoor stated the city is working on installing sidewalks on the streets that don't have them. She also would like to see the speed limit reduced to 15 mph and also agrees with Mayor Zembrodt in sending a letter to residents.

Mr. Shields asked if the city has plans to reduce speeding and likes the idea of a speed hump. Ms. Spoor replied there is a sidewalk plan for the city and that St. Joseph Lane is the main priority. Ms. Zembrodt stated some people were bothered by the noise of the speed humps in front of their homes. Mr. Elkins stated the Infrastructure Committee would continue this discussion at their upcoming meeting.

II. Executive Order No. 1, 2019 appointing a representative and alternate representative to the PDSKC was read in summary by Mr. Winslow.

III. Executive Order No. 2, 2019 re-appointing Mr. Phil Ryan as representative to the KCPC was read in summary by Mr. Winslow.

IV. Executive Order No. 3, 2019 listing members of Council's standing committees with scheduled meeting dates and times was read by Mr. Winslow

V. Municipal Order No. 1, 2019 re-appointing members of the Tree Board was read in summary by Mr. Winslow. Motion to approve Order was made by Ms. Shields; second by Mr. Elkins. Roll call: all ayes

#### VI. Department Reports

##### A. Police Department – Chief Cody Stanley

Chief Cody Stanley was not present at the meeting. Council received his report prior to the meeting. Ms. Zembrodt went over a few key points of the report including:

- Officer Prater completed 40 hours of mandatory training
- There was a total of 13 reports
- 10 citations were written

##### B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report included the following:

- A total of 30 calls for service were received during the month of December. The incidents are broken down by type on the activity report Council received.
- Crews conducted CPR and First Aid Recertification classes for all Park Hills Police Department Officers.
- Mr. VonHandorf took care of having a contractor replace the entry door of the rear FD bay area.
- Received specifications on new digital radio equipment and finalized order. Total cost of the FD radios will be \$52,564.17. The FD will pay \$7,000 towards the cost of accessories and installation.
- Replaced faulty warning light on the Utility/First Responder vehicle.

Ms. Spoor asked for an update on volunteer recruiting. Chief Rigney responded the FD is using social media and also has a recruiting program in the spring. The department maintains about the same amount of people at any given time.

Ms. Froelich asked Chief Rigney about the overage in his vehicle maintenance expense line. Chief Rigney replied there were two unanticipated repairs and that he is not anticipating any additional maintenance this year or next.

##### C. Public Works – Dan VonHandorf

Mr. VonHandorf congratulated those newly elected and looks forward to working with everyone.

- The restoration and punchlist items for North Arlington will take place in the spring
- Duke subcontractors are continuing their work on the Trolley Line; the communications crew will follow.
- The Audubon Forest concrete has been poured except for the entry lane. Michels is working on a water line at the end of Altavia.
- There were over 70 leaf pickups this year.
- Christmas trees can be dropped off across from the Trolley Park playground for mulching.
- Reminder to keep cars off the street during snowy/icy weather.

Ms. Spoor commended Mr. VonHandorf on the snow removal over the weekend. An emergency was never declared so the police were unable to enforce the parking on the street. Mr. VonHandorf stated he would remove the leaf signs and put up the 'No Parking during Snow Emergency' signs.

D. City Engineer – Jay Bayer

Mr. Zach Borchers was at the meeting in Mr. Bayer's absence. He congratulated everyone on the election and looks forward to working with everyone. The written report contained the following:

**Projects in construction phase:**

**N. Arlington Road project**

Michels has substantially completed reconstruction of Arlington Road from Dixie Highway to Old State Road. Items remaining will include restoration and any punchlist items.

**Projects in design phase:**

**Jackson Road Improvement Project**

SD 1 has approved the project's application for their 50/50 funding program. Bayer Becker and Geotechnology, Inc. met to discuss the results of the geotechnical exploration. Additional analysis will need to be performed by Geotechnology, Inc. for the proposed storm sewer draining towards Amsterdam. Bayer Becker has continued to develop plans for the replacement of the water main and roadway.

**Project Administration:**

**Audubon Storm Sewer**

Bayer Becker submitted supporting information to SD1 for Park Hills to be reimbursed as a part of SD1's 50/50 funding program on 12/19/18. The project will be heard at the 1/15/19 SD1 Board meeting.

**Private projects in the city:**

**Gateway Development (aka Park Pointe)**

A development agreement has been provided by the city to the developer. The city is awaiting approval by the developer. The developer would like to proceed, at his expense, with soil borings for his project and to include the proposed borings requested by the city for the redesign of the Amsterdam Road in conjunction with the project.

**Audubon Forest Project**

The site development contractors have completed the majority of the infrastructure improvements. A final plat has been submitted to PDS for review.

Before the Treasurer's report, Ms. St. Onge asked to inform the Mayor and Council of the Civic Association's upcoming events. The dates are as follows:

- March 7<sup>th</sup> – Open House at the City Building
- April 14<sup>th</sup> – Easter egg hunt. Ms. St. Onge would like to possibly have two hunts that day; one on each side of Dixie Highway.
- May 27<sup>th</sup> – Memorial Day Parade
- June 22<sup>nd</sup> and 23<sup>rd</sup> – Garden Tour
- Saturdays in June in July – yoga in the park at 10:00 a.m.
- July 13<sup>th</sup> – City wide yard sale
- July 27<sup>th</sup> at 9:00 p.m. – Movie night (location TBD)
- September 22<sup>nd</sup> from 4 – 7 p.m. – City picnic
- October 26<sup>th</sup> – Halloween night walk on Trolley Line
- October 27<sup>th</sup> – Pumpkin Parade and hayride
- December 7<sup>th</sup> OR 22<sup>nd</sup> – Christmas in the park (luminary night)
- February 2020 – Dinner dance

Ms. St. Onge stated they would like to find a spot on the other side of Dixie Highway to hold events instead of having everything in Trolley Park. This would help ensure everyone is included.

Mr. Dick Lange, TBNK representative, gave a brief report. He stated there was an incident with the cable company not using the right-of-way properly. The issue has been resolved.

The officers for 2019 are:

Chair: Beth Sewell

Vice Chair: John Hammons

Secretary: Steve Goodpaster

Treasurer: Richard "Dick" Lange

#### E. Treasurer's Report – Julie Alig

Ms. Spoor asked to table the vote to approve the December reports until February so that Mr. Baker is able to fix an error in the Road Fund account.

Motion to pay the Road Fund invoices in the amount of \$10,514.35 and the Vehicle Fund invoices in the amount of \$315.00 was made by Ms. Spoor; second by Mr. Theissen. Roll call: all ayes

## VII. Old Business

### A. Audubon Forest

A meeting will take place with the Berlings' in the next week or two to go over the Settlement Agreement.

VIII. New Business

A. Mayor's Group meeting is scheduled for Saturday, January 19<sup>th</sup> at 9:00 a.m. at the Ft. Mitchell City Building.

B. Mt. Allen Road Closure

Mayor Zembrodt stated she would like to see something done at the end of Mt. Allen Road. Ms. Spoor added the old NKU campus is on the market and perhaps closing the end of the street would help protect residents the same way the closing of Old State Road will. The city has a permanent 50' wide easement at the end of Mt. Allen Road that connects to the two homes on Mt. Allen Lane. A gate could be installed that gives access to emergency personnel and Mt. Allen residents. This would keep any development traffic off of Mt. Allen Road.

Ms. Froelich stated she believes it is too early to make such a decision. Mr. Shields responded the development would be in Covington and Mt. Allen would not be able to bear all the additional traffic. He also believes it is a safety issue. Mr. Borchers reminded everyone of the old paper street off of Dixie Highway that connects to the old NKU property. Ms. Spoor believes acting quickly keeps the developers from feeling punished but protects the city's residents. Ms. Elkins agrees it is a matter of safety and maintenance of the street. Ms. Froelich would like to have more details of what a closure could mean. Mr. Shields stated he would provide Ms. Froelich with the information she requests.

Mr. Phil Ryan reminded everyone about the Land Use Input Meeting at the PDS at 5:30 p.m.

8:12 Motion to enter Closed Meeting pursuant to KRS 61.810(1) (b) to discuss deliberations on the future acquisition or sale of real property was made by Ms. Spoor; second by Mr. Elkins. Roll call: all ayes

8:50 Business Meeting adjourned

---

Mayor, Kathy Zembrodt

ATTEST:

---

City Clerk

