

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, NOVEMBER 12, 2018 AT 7:00 P.M. AT ST. JOSEPH HEIGHTS, 1601 DIXIE HIGHWAY, WITH MAYOR MATTHEW MATTONE PRESIDING
COUNCILMEMBERS PRESENT: KATHY ZEMBRODT, PAM SPOOR, JASON RESER, GREG CLAYPOLE, STEVE ELKINS AND KARL OBERJOHN
ALSO PRESENT: CITY ATTORNEY ALTERNATE, KYLE WINSLOW

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the October 8 and October 22, 2018 meeting minutes with addition, was made by Ms. Spoor; second by Mr. Elkins. Roll call: all ayes

I. Petitioners

A. Mr. Erich Hardebeck, with Permakil Pest Control, was present at the meeting. Mr. Hardebeck is purchasing the property at 1481 Dixie Highway in order to relocate his business to Park Hills. He will remodel and add an addition to the building. He, along with his sister, Betsy, run the day to day operations for the business. Also in attendance, was his friend and attorney, Mr. Bob Sanders. The family business was started in 1972 and they have been located in Covington with a brief location in Park Hills in the 80's. Two of his other siblings, along with his father, continue to be involved in the business. They have fourteen employees and are in need of a larger space. Mr. Hardebeck gave a brief history of the company and the work they do. They specialize in commercial pest control. Trucks are taken home each night by the employees with maybe a couple trucks parked on the lot. He would like to keep the Park Hills Dutch architecture if possible. He is working with architects and construction companies to achieve this. The current business there, Cline Upholstery, needs about four months to wrap things up before the property is closed on. He hopes his children will take over the business in the future. Mayor Mattone welcomed him to Park Hills and added that Mr. Hardebeck has contacted PDS to make sure they are in compliance with all zoning regulations. Mr. Reser thanked Mr. Hardebeck for choosing Park Hills. He stated the city is working with the KCPC on a Z21 planning update to accommodate larger properties. He believes the new Council will continue with this and asked Mr. Hardebeck to let them know if he runs into any issues.

II. Second Reading of No. 12, 2018 amending the tax rate, was read in summary by Mr. Winslow. Motion to adopt the Ordinance was made by Mr. Oberjohn; second by Ms. Spoor. Roll call: all ayes

III. Department Reports

A. Police Department – Chief Cody Stanley
Chief Stanley passed out his report at the meeting. He was in training all last week. He stated dispatch was having some technical difficulties so the numbers on OpenGov may be a little off. He stated the speed devise on St. Joseph Lane showed no speeding problems on that street. Ms. Spoor asked if the devise could be placed on Amsterdam

Road where she notices speeding. Ms. Zembrodt also asked if one could be placed on Audubon Road further away from the stop sign. Chief Stanley said he would.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report included the following:

- A total of 30 calls for service were received during the month of October. The incidents are broken down by type on the activity report Council received.
 - Incident analysis report is not available again this month due to CAD issues.
 - Crews conducted annual Fire Prevention month activities including fire drills at both schools and public education at the Julie Center.
 - Yearly testing of all pumps, hose and extinguishers completed. Engine 601-3" discharge valve was rebuilt by F.F. Sean Mulligan for the cost of parts only.
 - FD members responded to two structure fires in the city during the same week resulting in over \$20,000 property damage. One of the fires was started by a falling tree which caused the electrical panel in the home to catch fire. Luckily, the homeowner was home at the time to call the fire department. If she was not, the home would have probably been a total loss.
 - Halloweenies were another success this year despite the rain. Nearly 700 hot dogs were served. Chief Rigney thanked Mr. VonHandorf for supplying the port-o-lets.

C. Public Works – Dan VonHandorf

Mr. VonHandorf was not present at the meeting due to illness.

D. City Engineer – Jay Bayer

Mr. Bayer was also ill and not in attendance. Mr. Bayer's written report was read by Mr. Oberjohn and contained the following:

Projects in construction phase:

N. Arlington Road project

Michels has continued reconstruction of the roadway. Reconstruction started at Dixie Highway and will progress to Old State Road. Curb and gutter, sidewalk and driveways on the west side of the street have been installed from the bend to Aberdeen Road.

Michels' schedule is to have asphalt base installed in this section by November 16th.

Mr. Elkins added that there is not a lot of time left and Michels needs to make sure the section from Aberdeen to Old State gets additional repair for winter. Mr. Oberjohn agreed that the cuts for the utilities need to be patched up for winter with last section to be finished in the spring.

Projects in design phase:

Jackson Road Improvement Project

Easement negotiations are complete on the storm line. Geotechnical exploration should begin November 9th, weather permitting. Bayer Becker has presented plans for the design of the street to the Infrastructure Committee. Bayer Becker is currently designing the replacement of the existing water main for the NKWD.

Private projects in the city:

Gateway Development (aka Park Pointe)

A development agreement has been provided by the city to the developer. No response as of yet. Mayor Mattone suggested having Mr. Zeltwanger to the next Business Meeting to introduce the new Council members to him.

Audubon Forest Project

The site development contractors are completing infrastructure improvement with a goal of platting the lots this fall.

Mr. Bayer is going to meet with SD1 to seek additional funds for the Audubon storm sewer and the Lower Amsterdam project.

E. Treasurer's Report – Julie Alig

Motion to accept the financial reports for October was made by Ms. Spoor; second by Ms. Zembrodt. Roll call: all ayes

Motion to pay the Road Fund invoices in the amount of \$5,865.00, Vehicle Fund invoices in the amount of \$15,694.00 and the MRA invoice in the amount of \$160.00 was made by Mr. Oberjohn; second by Mr. Claypole.

Ms. Zembrodt questioned the Bayer Becker invoice for Audubon Forest in the amount of \$160.00; she would like to discuss with Mr. Bayer before payment is made. She would also like to get more information regarding the invoice to Greater Cincinnati Blacktop in the amount of \$13,264.00. Motion to remove these two invoices and pay the Road Fund invoices in the amount of \$5,865.00 and the Vehicle Fund invoice in the amount of \$2,430.00 was made by Ms. Zembrodt; second by Ms. Spoor. Roll call: all ayes

IV. Committee Reports

A. Infrastructure – Karl Oberjohn

Mr. Oberjohn shared a presentation regarding the two sidewalk options for Lower Jackson Road. In August, a sidewalk design was presented at a special street meeting. The design included a rolled curb with the sidewalk right against the curb. Trees will be lost during the project no matter how the sidewalk is designed. The second design option includes a grass planting strip against a box curb. This is the same style the most recent street projects have used. There would be at least two, possibly three, locations where the sidewalk would jog back toward the curb due to several driveway designs. The elevation of the street will be lower for the drainage improvements and to also minimize damage to the driveways. The planting strip would be at an angle. Under the grass strip, a sewer line will still exist. Mr. Oberjohn would like Mr. VonHandorf to hand deliver drawings of both options to Lower Jackson residents. Residents can choose which design they like best and return their choice to the city building prior to the Caucus meeting on the 26th. One resident asked what type of trees could be planted on the angled strip. Ms. Spoor replied that most trees are not affected by being planted on an angled slope. She is more concerned with the sewer line. Mr. Oberjohn will check with Mr. Bayer as a geotech survey will take place first. The actual street work will not begin until spring.

Ms. Spoor would like to contact the Tree Board to see what type of trees will work best at this location.

Mr. Oberjohn's presentation will be included as an addendum to the minutes.

V. Old Business – None

VI. New Business

A. Mayor's Group Meeting is scheduled for Saturday, November 17th at 9:00 a.m. in at the Edgewood Senior Center.

B. Ms. Zembrodt asked that Ms. Alig send the city's Ethics Ordinance to KLC for certification consideration. The Mayor replied he would like to see Park Hills move toward becoming a City of Ethics. Ms. Alig will check into it. Mayor Mattone also encouraged newly elected officials to attend the KLC training for city officials.

Mr. David Gray commented that there is no cross walk light at the St. James and Dixie Highway traffic light for students walking to NDA. Mayor Mattone stated the city will need to follow up with District 6 again.

Mr. Oberjohn congratulated everyone that was elected. He would like to see this years' swearing in be a little more ceremonious. He would encourage those being sworn in to bring their families with them and perhaps have their pictures taken in front of the flag.

8:15 Motion to adjourn from Business Meeting was made by Ms. Zembrodt; second by Mr. Elkins

Mayor, Matt Mattone

ATTEST:

City Clerk

