

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, SEPTEMBER 10, 2018 AT 7:00 P.M. AT ST. JOSEPH HEIGHTS, 1601 DIXIE HIGHWAY, WITH MAYOR MATTHEW MATTONE PRESIDING  
COUNCILMEMBERS PRESENT: KATHY ZEMBRODT, PAM SPOOR, JASON RESER, GREG CLAYPOLE, STEVE ELKINS AND KARL OBERJOHN  
ALSO PRESENT: CITY ATTORNEY, TODD MCMURTRY AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the August 13, 27 and 28, 2018 meeting minutes, after amendments, was made by Ms. Zembrodt; second by Mr. Claypole. Roll call: all ayes

I. Petitioners – None

II. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley emailed his report prior to the meeting. There were no comments

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report included the following:

- A total of 43 calls for service were received during the month of August. The incidents are broken down by type on the activity report Council received.
  - FD members participated in joint training on : Sports related injuries, Animal First Aid and Specialized Vehicle Rescue
  - Crews assisted with structure fires in Ft. Wright and the historic Riverside district in Covington.
  - Pump repair completed for Engine 603
  - Received award notification from FEMA in the amount of \$97,800.00 to the Park Hills Fire Department for new SCBA equipment.
  - Furnace in rear bay area needs to be replaced and duct work reworked.

Chief Rigney obtained three prices. The best offered a 15 year warranty. Chief Rigney asked if the city would pay for the new furnace and the Fire Department would pay for the new A/C system. Motion to expense up to \$5,000.00 for a new furnace was made by Mr. Reser; second by Ms. Zembrodt. Roll call: all ayes

C. Public Works – Dan VonHandorf

Mr. VonHandorf thanked Mayor and Council for another month.

- Duke subcontractor, Bowlin, is currently working on the old trolley tracks.
- A dead tree fell on Cleveland and created a power outage and a water break by Miller's Pond.
- North Arlington work will resume tomorrow. They are behind on the work due to the weather.

- Mr. VonHandorf asked if Council would allow him to expense up to \$4,500.00 for repairs to his little truck. The truck is 20 years old but he feels with this modification, it will last a few more years. The modification will allow him to dump the truck bed without having to do it manually. It is also transferrable if a new truck is purchased in the future. Motion to expense up to \$4,500 for the truck was made by Ms. Spoor; second by Mr. Claypole. Mr. VonHandorf will provide bids at the next meeting. Roll call: all ayes

Ms. Zembrodt asked if Mr. VonHandorf is in contact with Michels to follow up on the North Arlington project. He replied he is and that the water main subcontractor is working on the project now. Ms. Zembrodt asked that since Michels was awarded the bid, are they responsible for overseeing the entire project such as water and sewer work. Mr. Bayer stated those doing the water portion are hired by the NKWD. He added; they are holding meetings with Michels for when they are ready to go. Mr. Elkins would like to keep track of the project in order to send them a letter regarding any unsatisfactory work. Mr. McMurtry suggested withholding money until the project is final and then negotiate with them. Mr. Bayer stated the contract does contain a penalty clause. Ms. Spoor asked that Jay send her a copy of the contract. Mr. Oberjohn stated there were a lot of different things causing the delay in work including the gas, sewer and water main work. Mr. VonHandorf stated the street work will, hopefully, begin on Monday. Ms. Spoor asked Mr. VonHandorf to walk with her when he has time to look for any trees that may be a danger.

Mr. Kevin Theissen stated the payments from Berling are due this month per the Memorandum of Understanding. A check for \$2,500 will go to the Historic Preservation and \$1,600 will go toward signage.

There were two landscaping agreements. The first agreement was signed in November, 2016. Mr. Berling, along with Ms. Spoor and Mr. Becker, will agree on a design for the entrance to Audubon Forest. The second is from the Army Corps of Engineers from February, 2018. The Berlings will have buffering consistent with the previous plan. The entrance is taking form but not sure of when landscaping will take place. Ms. Spoor asked Mr. McMurtry to send the Berlings a letter reminding them of their commitment regarding the agreements. Ms. Spoor added she met with Mr. Bayer and came up with a landscape plan. The second agreement was reached in Louisville with the Army Corps of Engineers. This is a separate agreement to create additional buffering. Mayor Mattone would like an update at the Caucus meeting.

Mr. Thiessen added there were comments by some that there are no port-o-lets at the job site and wonders if they are required. Ms. Alig will call the PDS tomorrow and inquire.

D. City Engineer – Jay Bayer

Mr. Bayer's written report contained the following:

**Projects in construction phase:**

**Old Stated Road Sidewalk**

The punchlist items have been completed. One minor item is being resolved which falls under the contractor's labor and material warranty. The Infrastructure Committee has discussed final payment of the 5% retainage.

**N. Arlington Road project**

Smithcorp has finished construction of the water main. NKWD is conducting testing on the main. Once approved, Smithcorp can begin work on the services. It is anticipated that work on the services will be completed in a couple weeks. Michels should be able to finish construction of the proposed storm sewer and start the reconstruction of the road following the water main work.

**Projects in design phase:**

**Jackson Road Improvement Project**

Easement discussions are ongoing with the affected residents. Geotechnical exploration should begin soon. The City, in conjunction with Bayer Becker, is evaluating the location of the proposed sidewalk based on residents' input.

**Private projects in the city:**

**Gateway Development (aka Park Pointe)**

A pre-application meeting occurred on July 12<sup>th</sup> at the PDS to discuss the preliminary plat for the project.

**Audubon Forest Project**

The contractors are constructing the storm and sanitary sewers in conjunction with the site grading.

E. Treasurer's Report – Julie Alig

Financial statements will be approved next month after the August is broken down separately from July.

Mayor Mattone asked if the city could be reimbursed from the developer for the landslide cleanup. The city was invoiced \$412.50 from Art's Rental. Mr. McMurtry asked Mr. VonHandorf to keep track of his time that was used helping with the cleanup.

Motion to pay the Road Fund invoices in the amount of \$13,614.20, the Vehicle Fund invoices in the amount of \$4,940.00 and the Municipal Road Fund invoices in the amount of \$1,272.50 was made by Ms. Zembrodt; second by Mr. Oberjohn. Roll call: all ayes

III. Committee Reports

A. Infrastructure – Karl Oberjohn

Mr. Oberjohn stated there was a street meeting regarding Jackson Road on August 8<sup>th</sup> where a preliminary design was presented. There was good feedback and questions. The subject of the most concern was the placement of the sidewalk. Mr. Oberjohn gave a presentation showing the benefits and challenges of preserving the existing sidewalk. He also went over the various slopes for the driveways and the concerns he has for cars' positioning on certain types of slopes. Mr. Oberjohn's presentation is attached as an addendum to the minutes.

Mr. Oberjohn will have more information for review at the Caucus meeting.

B. Communications – Karl Oberjohn

Mr. Oberjohn thanked everyone who helped with the fall newsletter.

Mr. Oberjohn would like to see all the city's historical documents digitalized. The Ordinances have been scanned but he would like to include the Resolutions, Municipal

and Executive Orders. Mr. McMurtry stated he could have his office scan the documents to be in a searchable format.

Mr. Oberjohn asked for reimbursement for the sound system he purchased for the city meetings. Motion to reimburse Mr. Oberjohn was made by Ms. Spoor; second by Mr. Elkins. Roll call: Ms. Spoor; aye, Ms. Zembrodt; aye, Mr. Reser; aye, Mr. Claypole; aye, Mr. Elkins; aye, Mr. Oberjohn abstained from the vote. Motion carried.

#### IV. Old Business

##### A. Best Management Practices for controlling storm sewer runoff (Amsterdam Valley)

Mayor Mattone stated Mr. Zeltwanger made some statements that if the city didn't take Joshua One's offer, the Amsterdam Valley area would not be improved. The Mayor stated he met with SD1 and they are also interested in improving the area. He added it may be quicker to work with Mr. Zeltwanger but if both sides cannot come to an agreement, SD1 would be happy to partner with the city. The Mayor stated the city will have to set up a development agreement with SD1.

SD1's Adam Chaney's email to the Mayor is attached to the minutes.

Ms. Spoor wanted to remind everyone about the Northern KY Heritage League Tour taking place on September 30<sup>th</sup> from 2 – 4.

Mr. Claypole inquired about an email from Ms. Gerrein regarding Ms. Froelich's email address. Ms. Froelich is running for Council Mr. Reser explained there was a misunderstanding regarding the email and asked Mr. Gerrein to contact Ms. Froelich directly.

Mr. David Gray stated 1331 was cited for their wall which needs repair. There was no response to the citation so a Final Order will be signed assessing a \$400 fine as of Thursday.

#### IX. New Business

A. Motion to expense \$650 to the Behringer Crawford Museum for Park Hills' Toy Train Day on December 16<sup>th</sup> was made by Ms. Zembrodt; second by Mr. Elkins. Roll call: Ms. Spoor abstained from voting. Ms. Zembrodt; aye, Mr. Reser; aye, Mr. Claypole; aye, Mr. Elkins; aye, Mr. Oberjohn; aye. Motion carried.

B. The next Mayor's Group Meeting is scheduled for Saturday, September 15<sup>th</sup> at 9:00 a.m. at Park Place in Taylor Mill's Pride Park.

8:20 Motion to enter into executive session to discuss the future sale of real estate was made by Ms. Spoor; second by Ms. Zembrodt.

9:05 Motion to adjourn from Business Meeting

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Mayor, Matt Mattone

ATTEST:

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City Clerk