

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, JULY 23, 2018 AT 7:00 P.M. AT THE PARK HILLS FIRE DEPARTMENT WITH MAYOR MATT MATTONE PRESIDING. COUNCILMEMBERS PRESENT: KATHY ZEMBRODT, JASON RESER, GREG CLAYPOLE AND KARL OBERJOHN
ABSENT: STEVE ELKINS AND PAMELA SPOOR
ALSO PRESENT WAS CITY ATTORNEY, TODD MCMURTRY AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Mayor Mattone thanked the Fire Department for the use of their space for tonight's meeting.

I. Petitioners:

Mr. John Daugherty and Ms. Donna Ellison-Clark were not present to voice their concerns about road conditions and speeding problems. Mayor Mattone stated Mr. Daugherty, who lives in Ludlow, routinely uses Park Hills' roads and recently clipped his tire on a curb on Cleveland. He is not seeking compensation but asked if the city plans to make improvements to the roads. Ms. Ellison-Clark was concerned about the speeding on Cecelia Avenue. Mr. Oberjohn stated he would like to look into ways to address complaints. He added; the police have been working hard on speed studies and have posted the results to OpenGov. Even though the averages do not show a speeding problem, Mr. Oberjohn is more concerned with the one or two who consistently speed. He would like to look at calming measures and believes speed humps would be effective. Ms. Zembrodt stated the yellow line painted on Exter along with the reduced speed signs seems to have been effective.

Mayor Mattone would like to have more sidewalks put in, starting with St. Joseph and then look at other streets in the city.

II. Committee Reports

A. Infrastructure – Karl Oberjohn

Mr. Oberjohn, along with the Mayor, Mr. Claypole, Mr. Elkins and Mr. VonHandorf met last Thursday at the Devou Clubhouse. With so much construction going on, it was decided to have weekly construction updates to be posted on the website and emailed out to residents and Council. Mr. Oberjohn recognized Mr. VonHandorf for keeping up with all the projects going on.

One resident suggested a sign closer to Trolley Park to direct traffic from North Arlington. He also asked if there could be limited construction access to the Park Pointe project. Mr. VonHandorf said it would depend on the type of equipment as the larger loads work best with the direct route.

B. Communications – Karl Oberjohn

The committee met a couple of weeks ago and is aiming to publish the fall newsletter by September 1st. Mr. Oberjohn asked anyone with an article to please get it to him by August 1st.

- Mr. Oberjohn encouraged residents to sign up for Reach Alert.
- The committee is working on setting up an online property tax system.
- Mr. Oberjohn would like to digitalize historic documents in the city building including Resolutions, Municipal Orders and Executive Orders. Ordinances are already available online. Mr. Oberjohn stated Prosource increased the monthly cost to add searchable software for documents scanned through the copier than initially quoted. He will bring this back up to the committee at the next meeting.

III. Audubon Forest update

Mr. Kevin Thiessen gave a report on the Audubon Forest project.

Based on the memo of agreement that was signed by Steve Berling, the Army Core, and the Mayor, the Berling's need to provide a payment to the city for historical signage and a Park Hills book within 6 months of the agreement. That deadline will be 9/30/18.

There will be \$5,000 to \$7,000 for vegetative buffering; \$1,600 for signage and assistance with the publication of a book detailing the history of the city.

Mayor Mattone asked if the city is not ready to plant within six months, will they give us a check for later. Mr. Thiessen stated he would look into this.

Discussion took place regarding the development's access roads and traffic concerns.

The Mayor wants to come up with a development agreement that is fair to Park Hills.

Discussion turned to emergency service for the development. Chief Rigney stated Park Hills is their first priority but that backup is provided to other local cities due to the Mutual Aid Agreement. These local cities will also provide backup coverage for Park Hills if needed.

IV. New Business

A. Franchise Agreement for data collection via mini cell towers

A mini cell tower was put in in front of CCH. After speaking with Mayor Hatter of Ft. Wright, Mayor Mattone believes the city could collect some of the revenue that Cincinnati Bell receives from the tower. Several cities are looking to possibly hire an attorney to craft an agreement for the collection of these revenues. Park Hills was asked if they would like to participate. The Mayor would like to first understand the legality of it. Cincinnati Bell is required to have a permit to erect the towers on the city's right of way. Data is collected by the tower through cell phones and some of that data is sold. Some are worried about their privacy being compromised. The Mayor would like to protect data but also collect on it if possible. Mr. McMurtry added; PDS are the administrators for Park Hills so they are able to issue the permits.

The Mayor sent out an email to Council prior to the meeting. He asked them to give it some thought before the next Business Meeting.

B. Monthly financial reports – Karl Oberjohn

Mr. Oberjohn and Mr. Reser serve as representatives to the PDS; Mr. Oberjohn is the alternate. He said he has attended the quarterly meetings and is very impressed at their financial presentation and believes the city could learn from their format. He believes it gives people a better financial understanding. He would like to see Park Hills emulate what the PDS is doing. He would like to see more detail about debt and the city's plan for paying it off along with having goals for reserve savings. He would like the financial reports presented more clearly along with explanations of why revenues and/or expenditures are higher than usual. He would like to present a Municipal Order to have the report given at the beginning of the financial discussion.

Mr. McMurtry stated the PDS has the staffing to create their reports. He added; Mr. Oberjohn will need to provide the funding means for this to happen in his Order. He will need to find out what is required and if the budget will need to be amended accordingly. Mayor Mattone reminded everyone that we also have our financial information on OpenGov for everyone to see. Mr. Reser suggested creating a format that could be filled in monthly along with a brief summary. Mr. Oberjohn stated he is not critiquing anyone but just would like a better way to present the financials to residents.

Mr. Oberjohn stated he will put some more thought into this.

A resident present at the meeting asked the status of Jackson Road. The Mayor stated the city is looking at curbs and gutters. Plans will be presented to Council and then a street meeting will be planned for residents. Mr. Oberjohn stated the plans are not ready for review at this time.

Discussion took place regarding ideas for the Amsterdam Valley.

8:28 Motion to enter into executive session to discuss deliberations on the future acquisition or sale of real property was made by Mr. Reser; second by Mr. Claypole.

9:05 Adjournment from Caucus Meeting

Mayor, Matt Mattone

ATTEST:

City Clerk