

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JULY 9, 2018 AT 7:00 P.M. AT THE PARK HILLS FIRE DEPARTMENT, 1106 AMSTERDAM ROAD WITH MAYOR MATTHEW MATTONE PRESIDING
COUNCILMEMBERS PRESENT: KATHY ZEMBRODT, PAM SPOOR, JASON RESER, GREG CLAYPOLE, STEVE ELKINS AND KARL OBERJOHN
ALSO PRESENT: CITY ATTORNEY, TODD MCMURTRY AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the June 11, 18 and 25th meeting minutes was made by Ms. Zembrodt; second by Ms. Spoor. Roll call: all ayes

I. Presenter

A. Mr. Paul Zeltwanger, Joshua One, was present at the meeting to discuss the Stage 1 development plan for the Park Pointe project. They are working on requests from both Covington and Park Hills. They have begun planning for Stage 2 and will hold a preliminary meeting with the PDS. They are also working with SD1 on the Amsterdam Valley improvement concepts for combined sewer overflow and landscape designs. He added; he and his wife thoroughly enjoyed the Garden Tour held in June.

He stated the next step will be to begin site work in the fall. The site has not been marketed yet but they have had interest from about 30 people and would like to complete the development as quickly as possible.

The proposed access road off of Dixie Highway was not approved by Covington so the main access would be off of Patton Drive to Amsterdam. The developers would like to have emergency vehicle access from Old State Road which is currently closed by city Ordinance. Mr. Kruze, Arlington Road resident, stated he sees construction vehicles going in and out of the old school and would like a barrier put in. Mr. VonHandorf stated that with the Arlington Road storm sewer work ramping up, it is important for Michels to use the old school lot as a staging area. He went on to say, most construction vehicles leaving the site are using Patton Drive to Amsterdam. Mr. VonHandorf would like to make Aberdeen a two way street with no parking during the day during the Arlington Road construction.

Mr. Zeltwanger will bring Duke to the site to address the utility poles and perhaps have them help with some type of barrier for the Old State Road entrance. Mr. Claypole asked if a gate would be put in for emergency vehicles. Mr. Zeltwanger stated he would bring some visuals of gates to the next meeting.

Another resident asked if the Stage 2 development plan would be discussed at a future meeting. Mayor Mattone replied a public meeting will be held for residents to attend. Mr. Zeltwanger hopes to have the Stage 2 plan around mid-August and will work with the PDS to make sure all of the subdivision regulations are met. Ms. Spoor would also like to see some drawings of the planned Amsterdam Valley. Mr. Zeltwanger stated he would make those available and would like to keep the landscape natural and low maintenance.

Mayor Mattone invited Mr. Zeltwanger to the next Caucus Meeting if more information becomes available by then.

II. Petitioner

A. Ms. Karen Oberjohn was present at the meeting to update everyone on the Market/Garden Tour that was held on June 23rd and 24th. Ms. Oberjohn thanked everyone who helped including Council, for approving their permit, Mr. VonHandorf, Ms. Alig, Attorney McMurty, Chief Rigney and Zach Elkins from the Fire Department, the Police Department, committee members, volunteers and the 13 garden owners who participated. She stated the feedback was overwhelmingly positive. She said business sponsors and the vendors have already committed to next years' event. Ms. Oberjohn stated the Civic Association would like to hold the event annually on the 4th weekend in June. She is asking for Council's approval for next years' event now so that work can begin as soon as possible. She commented that there are not a lot of electrical outlets throughout the city and asked if some could possibly be added. Ms. Spoor agrees and asked Ms. Oberjohn to find out where they are most needed. Motion to approve the Civic Associations 2018 Market/Garden Tour was made by Ms. Spoor; second by Ms. Zembrodt. Roll call: all ayes

Before the department reports, Mayor Mattone went over the changes to the Ft. Wright EMS Agreement. Council had asked that some changes be made to the previously approved agreement. Attorney McMurtry read aloud the added verbiage. Motion to authorize the Mayor to sign the amended interlocal agreement between Ft. Wright and Park Hills governing the provision of the EMS services was made by Mr. Claypole; second by Ms. Zembrodt. Roll call: all ayes

III. Department Reports

A. Police Department – Chief Cody Stanley

The Chief's report contained the following:

Training:

Officer Grigson completed the Emerging Issues for Law Enforcement Course.

Officer Wilder completed the National Honor Guard Academy course.

No major cases

Additional:

The June 2018 traffic surveys have been posted onto OpenGov.

Our June 2018 stats have been downloaded to OpenGov.

Officer Jack Prater was hired as a full-time officer and is SB206 eligible.

Officer Wilder will represent the department as a member of the Northern KY Regional Honor Guard.

B. Fire Department – Chief John S. Rigney

Chief Rigney's monthly report included the following:

- A total of 38 calls for service were received during the month of June. The incidents are broken down by type on the activity report Council received.

- Three members of the department attended the Annual KY State Fire School in Lexington and participated in over 80 hours of specialized training.
- Joint training was hosted and conducted by PHFD on Fire Behavior with Ludlow and Ft. Wright members in attendance.
 - Water heater in front bay area was replaced
 - Fire loss for the month \$2,000.00; estimated from apartment fire at 505 St. Joseph Lane

Ms. Spoor worries about mulch fires in the hot weather. Chief Rigney stated he would post something on their Facebook page and also about the danger of overloaded extension cords when using A/C units. Mayor Mattone asked if there were any rules regarding fireworks. He said he was asked by several people about how late some residents were setting them off. Chief Rigney replied that common fireworks are legal and that it would be up to the city to address the time and noise issues. Chief Stanley added as long as residents are setting off fireworks safely, they let them go.

C. Public Works – Dan VonHandorf

Mr. VonHandorf thanked Mayor and Council for another month.

- Mr. VonHandorf thanked the financial committee for approving the budget for public works.
- He thanked the Sisters of Notre Dame for the use of their trolley for the garden tour.
- He apologized for not getting back to everyone regarding the water main break; it appears the break was an accident by the NKWD.
- North Arlington is in full swing. Duke is working on both ends of the project. He recommends making Aberdeen a two-way street from 7 am to 5 pm with restricted parking as soon as it becomes necessary. Residents will be informed.

Mr. Elkins asked if signs could be put up before you get to the North Arlington entrance from Dixie Highway. Sometimes the road is closed and residents don't know until they get there. Mr. VonHandorf stated he would take care of it.

Mr. VonHandorf stated the KY Department of Transportation has finished the mill and overlay of Dixie Highway. The city, along with Duke and the NKWD, will have to repair the street at the entrance of North Arlington off Dixie Highway after the road project is complete.

Mr. VonHandorf stated he would like to look into getting a generator to address the electrical outlet shortages in the park.

D. City Engineer – Jay Bayer

Mr. Bayer stated most of his report was covered under the Public Works report.

Mr. Bayer's written report contained the following:

Projects in construction phase:

1208 Audubon Road Storm Sewer Project

Eaton has submitted an invoice for retainage. The final work is being reviewed by the city for approval.

Old Stated Road Sidewalk

Riegler is working through the punchlist and restoration. A 5% retainage is being held until punchlist items are completed and restoration approved.

N. Arlington Road project

Duke Energy has completed the connections of residential services to their new gas main. Paul Michels has started construction of the storm sewer beginning at Dixie Highway. The water main work is tentatively scheduled to start in July.

Projects in design phase:

Jackson Road Improvement Project

The Geotech has provided an updated proposal for geotechnical exploration. Bayer Becker has continued easement discussions with the City Attorney and the affected residents. After the easements are signed by the affected residents and have been recorded, geotechnical exploration can begin.

Private projects in the city:

Gateway Development (aka Park Pointe)

A meeting was held by the city of Covington on 6/28/18 to approve the zoning for the portion of the project located in Covington. Their approval is contingent that Park Hills open the closed portion of the Old State Road so cars and emergency vehicles could get to their homes. The city of Park Hills is to act on the zoning for the portion of the project within Park Hills.

Audubon Forest Project

The contractors began grading on site in early June. Storm sewer has been installed in the storm detention basin and extended south. Sanitary work will begin tomorrow. Discussion followed regarding utilities on Hamilton Road in regards to the Park Pointe project.

Ms. Spoor would like there to be some follow up regarding the city's settlement with the Corps of Engineers in regards to the Audubon Forest settlement agreement. Mr. Thiessen said he would have an update at the next Caucus meeting.

E. Treasurer's Report – Julie Alig

The June and July financials will be made available at the August Business Meeting. Motion to pay the Municipal Road Aid invoices in the amount of \$13,339.45 and the Vehicle Fee invoices of \$3,640.00 was made by Mr. Oberjohn; second by Ms. Zembrodt. Roll call: all ayes

IV. Delegation Discussions

1. Telecommunications Board of Northern KY – Richard Lange

Mr. Lange stated the board approved the franchise agreement extension.

2. Code Enforcement Board – David Gray

Mr. Gray stated there was nothing new to report

3. Audubon Forest/Berling Development

There is nothing new to report

V. Committee Reports

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A. Tree Board – Mike Conway

No one from the Tree Board was present to give a report

B. Kenton County Planning Commission – Phil Ryan

Mr. Ryan was not present at the meeting

VI. Old Business – nothing

VII. New Business

A. The next Mayor’s Group Meeting is scheduled for Saturday, July 21st at 9:00 a.m. at the Kenton County Golf Course

Mr. Claypole stated the Mayor called him about a month ago asking his opinion on creating a Duke Franchise fee. Mr. Claypole asked what the status was on that. The Mayor replied the financial committee was looking at ways to replace the current vehicle sticker fee and the Duke franchise came up. He added; the city is pretty much maxed out on all its other taxes. Ms. Spoor does not support the Duke Franchise fee as it taxes residents on a necessity. Mr. Claypole agreed. The Mayor stated more discussion is needed.

8:14 Motion to enter into executive session to discuss the future sale of real estate was made by Mr. Reser; second by Ms. Zembrodt. Roll call: all ayes

Motion to adjourn from Business Meeting

Mayor, Matt Mattone

ATTEST:

City Clerk

