

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, NOVEMBER 13, 2017 AT 7:00 P.M. AT ST. JOSEPH HEIGHTS, 1601 DIXIE HIGHWAY WITH MAYOR MATT MATTHEW MATTONE PRESIDING
COUNCILMEMBERS PRESENT: KATHY ZEMBRODT, PAMELA SPOOR, JASON RESER, GREG CLAYPOLE AND KARL OBERJOHN
ABSENT: STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, TODD MCMURTRY AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

Mayor Mattone read a Proclamation for longtime resident, Mr. John Klette. Mr. Klette will turn 100 years old on Saturday, November 18th. He is being honored for his service to his country and his community. Congratulations Mr. Klette!

Motion to approve the October 9 and October 23, 2017 minutes, with amendment, was made by Mr. Oberjohn; second by Ms. Spoor. Roll call: all ayes

I. Petitioners

A. Mr. Chuck Chapman addressed Council regarding his property at 911 Arlington Road. He passed out a map showing where his property sits in regards to the Coram Paper Street. He is asking Council to vacate the property. He states he, and his father, have maintained the property for 47 years and they believed the property was theirs. Mr. Chapman states Mr. Bovard said he wants to build a house on a piece of land off the Paper Street because he has always dreamed of living in Park Hills. Mr. Chapman believes, since Mr. Bovard already lives in Park Hills he is looking to develop the property, perhaps with townhomes or condos. He wants to protect his home from such a development or from having a street run in front of his home. He states he is not financially able to purchase the property. There is a question of one of the properties becoming landlocked if it is vacated and divided among the adjoining property owners. Mr. McMurtry asked Mr. Chapman to call him to discuss.

B. Mr. Steve Hellmann was present at the meeting to give an update on the Audubon storm sewer project. He began by saying they are finishing up the project and have been battling Mother Nature. He stated; beginning Wednesday, they will replace the stone wall and then, the following week, remove the existing driveway. Once complete, the mill and overlay of the street will take place. Mr. Reser asked about the water running over the sidewalk. Mr. Hellmann stated this would be re-addressed.

C. Mr. Mark Koenig, St. Joseph Lane resident, asked to address Council. He stated that a couple months ago, a Municipal Order was brought up encouraging inclusiveness in the city. He read the part of the Order which named some of the specific people included in the Order. He said he had to check his dictionary as to the definition of some of the words. As a result of this, he continued, he believes such an Order would

actually create divisiveness by categorizing people as groups and not individuals. He stated he attended a meeting with the Mayor and some members of the Human Rights Commission on October 25th. He believes the cities that have adopted such Orders are much larger than Park Hills and doesn't think this is something our city needs. Mayor Mattone stated he has asked Mr. Fischer to come to a Caucus meeting to see what a Human Rights Commission could bring to our city. Mr. Claypole stated, since the Order was first brought up by Mr. Reser, he may be the best person to address Mr. Koenig's concerns. Mr. Reser thanked Mr. Koenig for being involved and added he would like to see the conversation continued.

D. Mr. Lawrence Flick stated he also attended the meeting on October 25th. He found Mr. Fischer to be friendly and very articulate but believes Park Hills should pass on this Municipal Order. He doesn't believe anyone should be excluded and would like to work on team building.

II. First Reading; Ordinance No. 17, 2017 regarding a tree inventory, was read in summary by Attorney McMurtry.

III. First Reading; Ordinance No. 18, 2017 amending the Zoning Ordinance with regards to signs was read in summary by Attorney McMurtry.

IV. Resolution No. 7, 2017 authorizing the Mayor to enter into agreement with SD1 for the Jackson Road project was read by Attorney McMurtry. Motion to accept Resolution was made by Mr. Oberjohn; second by Mr. Claypole. Roll call: all ayes

V. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley is in training this week. Lt. Webster attended the meeting. Lt. Webster stated there were no new major cases in October. A traffic survey was conducted on Old State Road. The speed limit on Old State Road is 20 mph; the average speed was just over that at 23.53; the maximum speed was 42. Lt. Webster stated he does not have the traffic report from Montague Road yet. Mayor Mattone thanked Lt. Webster for uploading the PD reports to OpenGov.

Lt. Webster stated the department had 1,050 calls last month; this number includes backup for other cities

Discussion took place regarding speeding and the placement of the speed sign.

Lt. Webster reminded everyone that vehicle tags are due. A grace period was given so after December 1st, late fees and citations will be enforced.

B. Fire Department – Chief John Scott Rigney

Chief Rigney's monthly report included the following:

- A total of 42 calls for service were received during the month of October. The incidents are broken down by type on the activity report Council received.

- Crews conducted fire drills at both high schools and public education at the Julie Learning Center for fire prevention month.
- Both department pumpers and associated equipment received annual testing.
- F.D. members Kaeling and Mays attended the Buffalo Trace Fire School in Maysville.
- Joint training with Ludlow and Ft. Wright departments on air bags and rescue techniques.
- City building roof has begun leaking into the fire equipment bays during heavy rains. Mr. VonHandorf was notified of the issue.
- 900 hot dogs (Halloweenies) were given away Halloween night.

Ms. Spoor asked if Chief Rigney would obtain three estimates for the repair of the roof.

C. Public Works Department – Dan VonHandorf

Mr. VonHandorf thanked Mayor and Council for another month.

A walk through will be scheduled for the Old State sidewalk project.

Leaf pickup has begun and will continue until the snow starts.

He reminded people not to blow leaves into the storm drains.

He stated the hayride was a success and thanked his brother for the use of the trailer.

He also thanked Chief Rigney for helping him with sealing the other half of the concrete in front of the city building.

He thanked Ms. Krista Morrison for her work in getting Creative Image to do the work in the park.

Ms. Spoor asked Mr. VonHandorf if he had a chance to check the other street signs in the city. Mr. VonHandorf stated he will continue to check but did find a sign at Cecelia and Scenic that needs to be addressed.

D. City Engineer – Jay Bayer

Projects in Construction Phase

Aberdeen Reconstruction Project

A 5% retainer is being held until the SD1 Punchlist items are completed. Bayer Becker has completed the Storm Sewer As-Built Drawings and provided them to SD1.

1208 Audubon Road Storm Sewer Project

Eaton Asphalt has completed construction of the storm sewer and their subcontractor is beginning the restoration work.

Old State Road Sidewalk

Len Riegler Blacktop Company has completed the construction. 5% Retainage is being held until restoration has been approved.

Projects in Design Phase

North Arlington Road Improvement Project

Duke Energy is designing the relocation of their gas main with this project. It is anticipated that they have design plans completed at the end of November. Bayer Becker has received comments back from NKWD and is addressing their comments on the water main plans. Plans for the water main will be sent to the Department of Water for review.

Upon completion of the gas main and water main design, the project can be bid for construction.

Jackson Road Improvement Project

SD1 has approved the 50/50 match for storm sewer infrastructure and provided an agreement to the city to sign. The city has had initial discussions with affected property owners about storm sewer easements.

Private Projects in the City

Audubon Forest Project

3/2/17 Contractors moved equipment on site

3/6/17 Clearing of trees began. Clearing is expected to last several more weeks.

3/23/17 City was notified that that burning would begin on 3/27/17

10/20/17 Mayor Mattone and Jay Bayer met with SD1 to discuss the detention basin ownership and maintenance.

Mr. Bayer stated that Berling will be required to install a grate on the headwall which was not on the original plan.

Ms. Zembrodt asked Mr. Bayer if he could provide better itemizations on his invoices. He stated he would.

Mr. Bayer recommended Council pay the Eaton Asphalt invoice of \$126,578.95 for the Audubon storm sewer work.

E. Finance Department

Mr. Oberjohn requested a section in the financials showing the outstanding balance of city loans and upcoming payments.

Ms. Spoor motioned to not approve the financials due to lack of time to review and would like them to go to the Financial Oversight Committee for review for a vote at the next Business Meeting; second by Ms. Zembrodt. Roll call: all ayes

Motion to pay the Road Fund invoices in the amount of \$2,470.35 and the Municipal Road Aid invoices in the amount of \$1,910.00 and to pay the Eaton Asphalt invoice of \$126,578.95 out of the MRA until Mr. Bayer and Mr. McMurtry give final recommendation on where to take the payment from was made by Ms. Spoor; second by Ms. Zembrodt. Roll call: all ayes

VI. Delegation Discussions

A. Telecommunications Board of Northern KY – Richard Lange

Mr. Lange had nothing new to report. Mr. Lange brought up the subject of live streaming the city's meetings. The city clerk stated she left a message with Mr. Johnson at St. Joseph Heights regarding this.

B. Code Enforcement Board – David Gray

Mr. Gray was not present at the meeting. He called ahead stating there was nothing new to report.

VII. Committee Reports

A. Financial Oversight

Ms. Zembrodt stated Mr. Baker met with the Financial Committee and will meet with other department heads to go over their future capital purchases. Ms. Zembrodt asked that the department heads give their inventory list to the city clerk or the Mayor. Mr. Baker will then meet with the departments to address their needs. Mr. Baker stated this process would take about 6 weeks. He will then put together a book for future legislations.

B. Infrastructure

Mr. Oberjohn stated the Committee is working on proposals for inventory and assessments of the city's sidewalks, lighting, streets and their conditions, curbs and street signs. Proposals were given by the NKADD, Bayer Becker and the PDS. Mr. Oberjohn stated the PDS proposal (though not final) was the most favorable. He would like them to look at all the streets for a rotating mill and overlay schedule. He hopes to have the final pricing tomorrow but says the price will likely range from about \$8,700 - \$11,000. Work could begin in early January. Mr. Oberjohn will go over the proposal with the committee and make a recommendation.

Mr. Oberjohn asked the Mayor if there was any update on the St. Joseph sidewalk TAP grant. The Mayor stated they should hear something by late November or early December. He will follow up.

C. Economic Development

Mr. Reser stated another Plan Park Hills open house will take place at the Gardens of Park Hills on December 5th from 5:30 – 7:30 for the planning of Amsterdam Valley. Mr. Reser stated they may look for donations and/or grants to help fund the project.

VIII. Old Business

A. Gateway property update

Nothing new to report; no plans submitted

B. Berling update

The Army Corps of Engineers is conducting a Section 106 review. There have been no updates as of yet.

IX. New Business

The next Mayor's Group Meeting is scheduled for Saturday, November 18th at the Erlanger City Building

Mayor Mattone stated he received a thank you note from the Schlothauers. The Police Department; in particular Officer Hagedorn, did a great job in regards to their house check while they were away on vacation.


Mayor Mattone also received a thank you note from the Willigs for the Elm tree that was planted in their front yard.

9:04 Motion to enter into executive session pursuant to KRS 61.810(1) (b), (c) and (f) to discuss deliberations on the future acquisition or sale of real property and/or to discuss

Business Meeting
November 13, 2017
Page 6

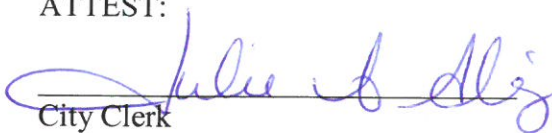
pending or threatened litigation and/or to discuss the appointment, discipline or dismissal of an individual employee was made by Ms. Spoor; second by Mr. Oberjohn

Motion to adjourn from Business Meeting



Mayor, Matt Mattone

ATTEST:



City Clerk