

THE PARK HILLS CITY COUNCIL MET FOR A CAUCUS MEETING AT ST. JOSEPH HEIGHTS, 1601 DIXIE HIGHWAY, ON MONDAY, JANUARY 23, 2017 WITH MAYOR MATTONE PRESIDING AND MEMBERS PAMELA SPOOR, KATHY ZEMBRODT, STEVE ELKINS, GREG CLAYPOLE, JASON RESER AND KARL OBERJOHN PRESENT.

ALSO PRESENT: CITY ATTORNEY, TODD MCMURTRY

Roll Call

Quorum

I. Presenters

A. Chris Schneider

- i. Mr. Schneider with PDS was invited by the Mayor to the meeting. PDS is asking for information on planning projects the City wants to pursue. PDS will submit a short questionnaire about future needs.

PDS asked the City to pay 25% of cost. There was a short discussion about the purpose of PDS and its funding.

B. John Chamberlin was not able to attend to discuss the audit.

II. A. Arden Steffen with Steffens Rental

- i. Ms. Steffen is seeking a text amendment to permit a tool rental business at the current Complete Appliance location on Dixie Highway.

She explained that Steffen's seeks a location closer to the urban core and would likely rent smaller items from a proposed Park Hills location.

Mr. Steffens requests a text amendment to permit tool rental in the existing zone.

Questions from the audience and Council were heard.

III. A. Gretchen Stephenson

- i. Ms. Stephenson raised issues about communications between council members and the residents that occur outside of public meetings. She asked that communication between council members and citizens need to be on the record. She mentioned security cameras as an example of a decision that she considered

to be less than transparent. Ms. Stephenson also mentioned the Conservancy. She asked:

- a. Can Council speak to the citizens outside of a public meeting?
- b. Should council members keep an official record of contracts made outside of a public meeting.

The City Attorney advised that council members can have meetings with residents and others on city matters outside of public meetings and that there is no legal requirement that they document those meetings.

Ms. Stephenson supports the City Administrator.

B. Stella Snowden

- i. Supported a city-wide survey monkey to gauge public sentiment.
- ii. Need diversity in feedback in order to gauge the sentiments of all residents.
- iii. Asked about OpenGov. Can someone explain it? In response, council member Spoor asks that monthly financials be placed on website.
- iv. Asked about legal fees. It was explained where in the budget the fees were stated.
- v. Asked City to conduct a full review of zoning.

C. Lou Ann Holmes

- i. Asked if Fort Mitchell garage is any different than Steffens.
- ii. Was concerned that the City has become too reactive.

IV. Committee Discussions

A. Parks & Recreation and Historic Preservation. Council Member Spoor stated:

- i. Thanked Park Hills for opportunity to serve Park Hills for 15 years.

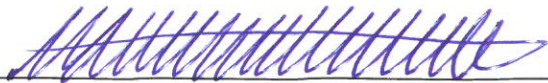
- ii. Review development of park space and its progression over time.
- iii. Discussed dynamic nature of plantings, site development, and people involved.
- iv. Discussed extent of private investment.
- v. Believes there have been too many delays and obstacles over the past year.
- vi. Announced that she has decided to step back from the commitment Parks & Recreation.
- vii. Thanked council members Reser and Claypole for taking over.

V. Financial Oversight:

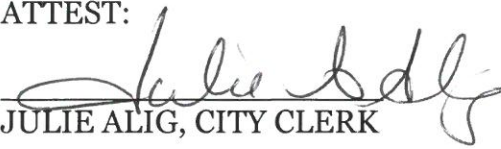
- A. Discussed a new job description for public works.
- B. Recommended the City adopt something similar to Fort Wright's procurement policy.
- C. Discussed paying down loan on City Building by \$60,000. This was a recommendation from Financial Committee.
- D. Concerns with dumping at VFW site. Residents have raised concerns. Council Member Zembrodt asked for Mayor to report. Dan VonHandorf said contractor who was going to clear area has fallen behind and should soon be able to clear area.
- E. The area is now used to stage construction equipment.
- F. Old State
 - i. Discussion regarding green screens installed throughout areas developed for soccer and tennis courts.
 - ii. Questioned status of Covington Catholic's prior promises.
- G. Discussion for part time City Administrator

VI. Committee Appointments

- A. Ms. Spoor is to remain on Historic Preservation Committee.


MATT MATTONE, MAYOR

ATTEST:


JULIE ALIG, CITY CLERK