

THE PARK HILLS CITY COUNCIL MET IN REGULAR SESSION AT ST. JOSEPH HEIGHTS ON MONDAY, APRIL 10, 2017 WITH MAYOR MATTONE PRESIDING AND MEMBERS PAMELA SPOOR, KATHY ZEMBRODT, STEVE ELKINS, GREG CLAYPOLE, JASON RESER AND CARL OBERJOHN PRESENT.

ALSO PRESENT: CITY ATTORNEY, KYLE WINSLOW AND CITY ENGINEER, JAY BAYER

Call to Order

Moment of Silence

Pledge of Allegiance

Roll Call

The February 27, 2017 minutes are still in draft form due to the City Clerk being out. Motion to postpone indefinitely the approval of the minutes until the Special Meeting before the Caucus Meeting at 7:00 p.m. on April 24, 2017. Ms. Spoor moved to approve the motion, a second by Mr. Reser and the motion passed unanimously.

The Mayor stated that the agenda posted online was not the same agenda they had. Mr. Oberjohn made a motion to add Ordinance No. 8 to the agenda and was seconded by Ms. Spoor, all ayes. Kyle Winslow gave a first reading of Ordinance No. 8.

I. Petitioners

a. Mr. Nienaber with Granite World thanked the City for applying for the text amendment. He said that it is going well and he is working with the highway department on the sidewalk budget. He plans to replace the parking lot and windows. He is looking to donate the right-of-way.

b. Mark Cooper said that Park Hills did outstanding based on the February 13th audit, especially for not having a City Manager. He also said that he does not think the City needs a manager just to write grants.

c. Syl Masih stated that there are unknowns as it relates to the budget and the City's ability to afford a City Administrator. He recommends the City conduct a GAP analysis and develop a strategic plan for 5 years. He says that if the City can show a benefit, then he will agree to hire a City Administrator.

d. Mark Koenig states he has lived in Park Hills for over 40 years and has always liked how the City has been run. He says that he doesn't want anything to change. Because the City is already working so well, he doesn't want to add another layer of government. He states that it would just make things more complicated.

e. Dave Russo believes there are many unanswered questions. He states that the City cannot afford a City Administrator because they only have about \$14,000 in

surplus funds. He also does not want to see a reduction in fire or police force. He suggests doing more research and to postpone the decision.

f. Lawrence Flick concurs with what was said previously. He says that if there is a surplus, then the City can give a bonus to current employees.

g. Elizabeth Ehrman states she is a middle school teacher and appreciates everyone volunteering their time to serve on the committees. She appreciates expertise, but also knows that you have to pay for it. She doesn't think the City should hire for such an expensive position. She states that she doesn't want the City Administrator to be the gatekeeper for all public relations. She would like to have the same access to Council as she does now.

II. Second Reading, Ordinance No. 4, 2017; City Administrator

Discussion regarding whether it is premature to approve the Ordinance without conducting a budget analysis or determining if existing employees can take on additional roles. The petitioners were each given a two minute rebuttal. Motion by Ms. Zembrodt, seconded by Ms. Spoor and the Ordinance fails. Roll call. Ayes: Mr. Reser and Mr. Oberjohn. Nays: Mr. Claypole, Ms. Zembrodt, Ms. Spoor and Mr. Elkins.

III. Second Reading, Ordinance No. 5, 2017; Establish Engineer Review Fee

- a. The City needs to sign off on the approval of the engineer fee to review any development with a hillside slope of 20% or greater. The application fee is \$500. Questions arose as to if the review fee should just apply to new homes being built. Motion to postpone indefinitely a second reading of Ordinance 5 was made by Kathy Zembrodt and seconded by Pamela Spoor and the motion passed unanimously.

IV. Department Reports:

a. Police Department

1. Chief Stanley reports that the number of incident reports coming in are low due to more police patrol. He attended the Bromley Council meeting and discussed the possibility of extending the Bromley patrol contract for another five years. He states that Bromley seemed excited about the opportunity and he is hoping to get that under contract soon.
2. Officer Wilder had an incident where he noticed a suspicious person walk into a gas station. He ran the plates of the vehicle and it was reported stolen and a stolen handgun was also retrieved from the vehicle.
3. Lt. Webster reviewed the park cameras due to the number of break-ins reported in the area recently. They have a suspect, but no charges have been filed.

4. The Police Department has also conducted two traffic studies on Audubon Road and St. Joseph Lane. The Mayor recommended conducting a traffic study on Amsterdam Road before the Gateway construction begins.
- b. Fire/EMS Department
1. Chief Rigney reports the fire department received 34 service calls.
 2. They are going to be conducting fire hydrant flushes at the end of April.
 3. The Fire Department had the opportunity to attend a training class with the New York and Boston fire departments.
- c. Public Works
1. Mr. Von Handorf reports that the Clean Up Park Hills was a success. They were able to remove 1,600 pounds of trash.
 2. The Memorial Day Parade is coming up and they are asking for entries, floats and donations.
 3. There are several trees on Montague Road that are an imminent threat. A letter needs to be sent to the property owners to make them aware.
- d. City Engineer
1. Audubon Storm Project: There was a meeting on March 30th. There are trees in the way of completing the storm sewer. Each resident will receive an easement to complete the project. He hopes to have a bid for the next meeting. He will enlist the help of Dan VonHandorf to remove the trees.
 2. Arlington Project: There was a meeting on March 20th. The next item will be to reconstruct the water main. He will have this bid by summer.
 3. Audubon Forest Development: Mr. Bayer spoke with Jim Berling regarding the smoke issue. Mr Berling said they have had some delays in burning due to the weather, but will notify the City before they demolish the existing house. Discussion regarding whether Mr. Berling is required to spray the dust with water so it will not travel to residents' properties.
- e. Finance Committee
1. They have not yet had a chance to review the reports since the City Clerk is out of the office.

2. Motion to approve special funds payment of \$595 to Ideal Supply from the municipal road fund. Ms. Spoor approves the motion, a second from Ms. Zembrodt. The motion passed unanimously.

V. Delegations Discussion

a. Telecommunications Board of KY

1. Richard Lange reports that there was a meeting on March 3rd to review the needs assessment report. They hope to conduct a technical report for the next meeting.

VI. Committee Reports

a. Historic Preservation Committee

1. Ms. Spoor reports that the next meeting will be delayed due to Julie Alig's father's funeral.
2. There will not be a meeting tomorrow. It will be rescheduled.

b. Communications Committee

1. The new website is still under construction, but will complete soon. There is not enough storage on the old website. Committee recommends using Square Space for the maintenance of the site which would cost about \$40 per year.

c. Economic Development

1. Mr. Reser would like to create a brand, mission and vision for the City.
2. He would like to move forward with the Granite World development to accommodate Mr. Nienaber's business.
3. He would like to know what the cost to the City would be to have PDS charge a license fee to each landlord per unit. There is some worry that the good landlords are being penalized for what the bad landlords do. They asked PDS what the rental inspection would entail.

d. Infrastructure Committee

1. Mr. Oberjohn thanked Ms. Zembrodt for setting up the meeting with Audubon Forest residents on the drainage issue.

e. Finance Oversight Committee

1. Their next meeting will be used to work on the budget.
2. Would like to approach the PVA to re-evaluate the property under construction to gain revenue for the City.
3. Would like to have Julie mark in the margins of the financial statements the special funds so new council members can understand the statements better.

Discussed getting a memorial or keepsake for Julie Alig for her father's passing and thanking her for her commitment to the City. A budget of \$100 was discussed. A vote to approve the expenditure was made was passed unanimously.

VII. Old Business

- a. There is a large amount of planting by Covington Catholic being conducted behind resident's homes to provide a buffer. If you would like something planted, please reach out to Mr. Schutzman with Covington Catholic.

VIII. New Business

- a. The Mayor's Group Meeting will be held on Saturday, April 29th at 9:00 a.m. at the S. Hills Civic Association in Ft. Wright. This was postponed due to Easter weekend.

- IX. Ms. Zembrodt moved to adjourn, second by Ms. Spoor. The motion passed unanimously.



MATT MATTONE, MAYOR

ATTEST:



JULIE ALIG, CLERK