

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JANUARY 11, 2010, AT 7:30 P.M. AT THE FAITH CHRISTIAN CENTER WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMAYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ABSENT: STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve December 14, 2009 minutes, with change, was made by Mr. Ryan; second by Mr. O'Hara and motion carried.

I. Petitioners - None

II. First Reading: Ordinance No. 1, 2010 authorizing loan with Bank of Kentucky for refinance of 1530 Dixie Highway was tabled.

III. Resolution No. 1, 2010 allowing settlement agreement with Margaret Harrison was read in summary by Attorney, Robert Winter. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. Ryan. Opposed: Mr. Sudbrink. Motion carried.
Mr. Sudbrink believes the city is being overly generous with Ms. Harrison and that she should be responsible for full amount of fines.

IV. Municipal Order No. 1, 2010 re-appointing Mr. Charles Meyers as Chairperson to the Park Hills Board of Adjustment was read by Attorney Robert Winter. Motion to accept Order was made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.

V. Municipal Order No. 2, 2010 re-appointing Mr. Jude Schulte as board member to the Park Hills Board of Adjustment was read by Attorney Robert Winter. Motion to accept Order was made by Mr. O'Hara; second by Mr. Catchen and motion carried.

VI. Department Reports

A. Police Department – Motion for approval of December report made by Mr. Ryan; second by Mr. O'Hara and motion carried.
Chief Smith stated Mr. Alan Dietz is going thru the hiring process for the police department. He has finished Phase I and when the report comes back, he will move onto Phase II. He will then go on to training.
Officer Patrick Yarusso is scheduled to return the first of next month.

Mr. Sudbrink asked Chief Smith the cost of sending a person to training. Chief Smith stated the only expense is for the cost of fuel to send them. Training takes about thirty-two weeks.

Chief Smith stated the snow emergency issued last week went well with only four citations being written. Those citations were later voided. The Chief stated Mr. Zerhusen did a great job plowing the streets.

B. Fire Department – Motion for approval of December report made by Mr. Ryan; second by Mr. O'Hara and motion carried. Discussion followed regarding the number of runs and number of personnel on each run. Mr. Catchen asked if he could get the number of responders to each run. Chief Huth stated he could begin including that in his monthly report.

C. Public Works – Motion for approval of December report made by Mr. Ryan; second by Mr. O'Hara and motion carried. Mr. Zerhusen stated the plow truck broke down and he made arrangements to borrow trucks from other cities to clear the streets. The transmission for the truck will cost about \$2,500. The plow also has steering problems. The cost of a new plow, spreader and dump truck would cost around \$70,000 to \$80,000. Mr. Zerhusen stated the current plow still has some life in it, but a backup would be good to have.

D. City Engineer – Motion for approval of December report made by Mr. Ryan; second by Mr. O'Hara and motion carried.
Morgan Court: Currently the street has been substantially completed from station 3+00 to the cul-de-sac. Based on the construction specifications for temperature, the city has asked the contractor to suspend pavement work until spring. Work is scheduled be completed by May. A request for payment from Michels, for the work completed to date, has been reviewed by Bayer Becker and is recommended the City pay the amount for the roadway work subtotal less 10% for retainage. All water main work is to be paid for directly by the NKWD.

Rosemont Avenue/Hilltop: Fred A. Nemann Co. has completed the installation of the water main. Paul Michels & Sons is scheduled to start the storm sewer work this winter followed by the pavement work. Eaton Asphalt has completed the milling and repaving of South Arlington from Dixie to Cecelia. Bayer Becker has reviewed the work and pay request and recommends that the invoice be paid in full.

Exter Drive: Bayer Becker has completed additional fieldwork and design for the extension of the storm sewer system. This work is ready for review by the City Infrastructure Committee. Construction is anticipated to be performed in 2010.

Arlington Road-Old State to Amsterdam: Bayer Becker has preliminary plans for review and scheduling by the infrastructure committee. Construction is anticipated to be performed in 2011.

Montague Road: Covington will provide comments on the traffic calming ideas that Park Hills is considering.

Cleveland Road Mill and Overlay: The Mayor has asked that Cleveland Road be discussed by the infrastructure committee for a possible mill and overlay this spring. Mayor Hellmann would like to see this project held off until the full street project is completed.

Storm Water Transfer Agreement: A meeting is set for 1/8/10 for Mayor Hellmann and Bayer Becker to review the latest maps provided by SD1.

Park Hills Utility Map: Bayer Becker has received records from Duke, Cincinnati Bell and the city's GIS mapping. The map will be ready for review at the infrastructure committee meeting.

Audubon Lane Watermain Extension: The Park Hills Fire Department asked Bayer Becker to explore solutions to improve water flow conditions on Audubon Road for fire safety.

Discussion moved to 1530 Dixie Highway. After a lengthy discussion, Mayor Hellmann stated it was time to move forward with the agenda.

E. Finance Department

1. Motion to approve the financial reports for November and December was made by Mr. Ryan; second by Mr. Sudbrink and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$1897.50; Road Fund invoices in the amount of \$120,535.03 and Fire Truck/Economic Development Fund invoices in the amount of \$40,000 was made by Mr. Ryan; second by Mr. Kleymeyer. Roll Call: Mr. O'Hara; aye, Mr. Ryan; aye; Mr. Kleymeyer; aye, Mr. Sudbrink; nay, Mr. Catchen; nay. Mayor Hellmann inquired as to why Mr. Sudbrink and Mr. Catchen voted against the payments. Mr. Catchen stated he does not like paying Thelen money for services he believes should be provided by Bayer Becker. Mayor Hellmann explained that Thelen are geotechnical/testing engineers who specialize in concrete testing; Bayer Becker does not. Mr. Sudbrink stated he believes the storm sewer work should not have been expensed from the road fund; also believes the fire truck was too expensive.

VII. Old Business

A. Amsterdam Properties – Set values “for sale”

No appraisals for the properties have been received yet.

B. Discussion regarding the possible passing of a Resolution to support Kenton County in their quest to make Kenton County smoke free. Mr. Sudbrink stated he would still like for Council to consider moving forward with the Resolution.

VIII. New Business

A. Mayor Hellmann relayed to Council that the current Personnel Policy allows for an employee who has worked at least five years and retains the maximum allowable sick leave may receive payment for ten of those days upon separation. The Mayor would like to change that so that no sick time is paid out to employees upon their separation.

Mr. Sudbrink asked Mr. Winter a question in regard to Ordinance 1, 2010, which was tabled earlier. The Ordinance’s Section 2 authorizes additional taxes. Mr. Sudbrink asked what the tax was, how much and when would it be imposed. Mr. Winter stated he would talk to the bank regarding the wording of the Ordinance and get back with Mr. Sudbrink.

Discussion once again turned to 1530 Dixie Highway. Mr. Catchen stood to address the audience and Council. He stated he has asked Mr. Bayer several times to take back the property and call it even but has been denied. He went on to say that he is the one who brought the lawsuit to stop the purchase of the property that he believes was an illegal transaction from the beginning. He said he wanted to make a proposal: “Mr. Bayer paid \$200,000 for that piece of property. I’ll sit here and vote right now to buy the property and drop the lawsuit if he’ll take the \$200,000 for it that he paid for it. I don’t think the city ought to pay for soil tests, the drawings of a building that he was going to propose there; I don’t think any of you would pay that either. If he would consider that; Jay, would you even consider it?”

Mr. Bayer replied he would not; the city has an appraisal of \$306,000 for the property and asked Mr. Catchen why he would be expected to take \$200,000 for it? Mayor Hellmann once again asked that Council move along on the agenda.

IX. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O’Hara – No report

B. Economic Development Committee
Committee Chair – Ted Kleymeyer

Mr. Kleymeyer stated the meeting last month was postponed due to the fact Covington Catholic High School had several issues with the city's Small Area Study. The meeting has been rescheduled for tomorrow night and Covington Catholic plans to have representatives there.

C. Infrastructure Committee
Committee Chair – Steve Ryan

Mr. Ryan plans to schedule a meeting for later in the month.

D. Mayor's Group Report
Next meeting scheduled for Saturday, January 16th at the Ascent in Covington

E. Mayor's Update
Mayor Hellmann informed Council in order to keep the cost of employee insurance from rising up to 15%, the deductible amount has been changed to keep our premiums relatively the same. The deductible will go from \$1,500/\$3,000 to \$3,000/\$6,000.

X. Delegations

- A. Small Area Study Task Force – Steve Ryan - No report
- B. Village Green Committee – Monty O'Hara – No report

Will meet next Monday

- C. Fix the Dixie – Mayor Michael Hellmann
- D. Municipal Government League – Monty O'Hara – No report
- E. Northern KY Area Planning Council – Steve Ryan – No report

Next meeting scheduled for January 28th.

F. Telecommunications Board of Northern KY – Bill Rolfes

Mr. Rolfes stated that the week before Christmas, the judge ruled in favor of TBNK from a lawsuit filed by Boone County. Boone County is opting out of the Board and believed they were entitled to some of the Board's assets. The judge stated they are not entitled to any assets upon leaving.

Last month the Board passed a Resolution supporting the Community Access Preservation Act that is currently before Congress. The Resolution would remove some of the barriers that PEG centers are running into. It would give the TBNK more flexibility to how they spend their money. It would also require cable systems to broadcast cable access channels in the same manner as broadcast channels in terms of quality and accessibility. It would require the FCC to study the effects of statewide video franchises and seeing what effect they are having on the PEG centers. TBNK's attorneys are drafting a Resolution and when it is complete, it will be passed out to member cities for consideration.

G. Northern KY Area Development District – Ted Kleymeyer – No report
Continuing to work with staff for federal grant monies.

H. Code Enforcement Board

Business Meeting
January 11, 2010
Page 6

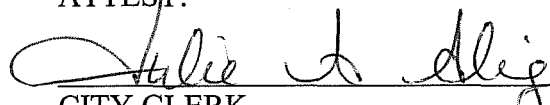
There was no meeting scheduled in December. The board will resume its meetings in January.

9:39 Motion to adjourn from Business Meeting was made by Mr. Catchen



MAYOR, MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL & CAUCUS MEETING ON MONDAY, JANUARY 25, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: STEVE ELKINS, MONTY O'HARA, CHRISTOPHER SUDBRINK, DON CATCHEN, TED KLEYMEYER AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

Chief Huth stated the Fire Department was looking for Council to approve a Resolution that would allow the Mayor to execute and deliver a grant application to the KY State Emergency Management Agency to fund a new generator.

He went on to say, the total cost of the generator, including electrical work, is about \$66,500.00; the matching portion of around \$8,645.00 would be funded from the Creighton Fund so that there would be no cost to the city.

I. Resolution No. 2, 2010 allowing Mayor to enter into grant application with the Kentucky FEMA was made by Mr. O'Hara; second by Mr. Ryan and motion carried.

8:19 Motion to adjourn from Special Meeting was made by Mr. Sudbrink; second by Mr. Catchen and motion carried.

CAUCUS MEETING:

Call to Order

I. Petitioners

A. Mr. John Chamberlin and Mr. John Walker of Van Gorder Walker & Co. were present at the meeting to give the city's audit report. Mr. Chamberlin went over the city's annual financial report presentation packet (attached). He then went through the actual audit and explained to Mayor and Council how the numbers came about. Mr. Chamberlin suggested the city keep a list of fixed assets and, perhaps, have someone from outside the city, besides the auditors, come in periodically and go over the finances with the city clerk. This would ensure the books are closed out properly every month and at the end of each fiscal year.

II. The Mayor received a letter from Covington Catholic requesting the city to make several changes to its Small Area Study. Mr. Rowe, principal of Covington Catholic

High School was present at the meeting, along with Mr. Stegman, to go over his ideas with Council. Mayor Hellmann stated he would not like to lose all the commercial land located between Dixie Highway businesses and Old State Road; he went on to say, if the school purchases land that is zoned residential, the study would not prevent them from purchasing and using the land.

Mr. Kleymeyer commented the study took 14 months; key people were appointed; four public hearings were held; the study was approved by Council and recommended to KCPA by the NKAPC. He stated Mr. Rowe was included in the emails sent out and since the study was done as a public process, he feels it should remain a public process. Mr. Ryan stated he talked to the Area Planning Commission staff and is waiting on their recommendation to see if Council can adopt the amendments to the plan at a special meeting. Mayor Hellmann wants to make sure Council is OK with the changes Covington Catholic proposes.

Mr. Ryan wants to be sure the changes are consistent throughout the document.

Mr. O'Hara wants to work with the school but also wants to look out for the interest of the entire city.

Mayor Hellmann will get back with NKAPC but will need to work with Council further to move the study forward.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee – No report

Ms. Spoor will send an email out announcing the next meeting date.

Chief Smith introduced Alan Dietz to Mayor and Council. Mr. Dietz is being hired by the police department as a recruit officer. He will begin on February 7, 2010 and his training will take about 32 weeks. He is twenty-seven years old with a wife, three year old daughter and a new baby on the way. He is a veteran of the United States Marine Corps and served nine months in Iraq.

B. Economic Development Committee – No report

C. Infrastructure Committee

Mr. Ryan will email out a date to members for a construction committee meeting.

D. Mayor's Group Report

1. Ft. Mitchell will hold a meeting on February 1st at 7:00 pm to discuss the proposed billboards at Beechwood School.

2. Mayor Hellmann stated the 911 fee was discussed at the Mayor's Group meeting. Since so many people now rely on their cell phones and no longer have a landline, they are not paying as much for the 911 fee. Some suggest Duke put the 911 fee on their bill to make sure everyone pays into it. Duke doesn't want to give the

impression that they are raising their fees. The current 911 fee is \$4.75 per month for each landline.

3. The Mayor's Group also discussed SD1 and how they are spending the fees they receive. The city is still looking into SD1 taking over the sewers but still have about 10 items on the map that need to be gone over.

The next Mayor's Group meeting is scheduled for Saturday, February 20th at 9:00 am at the Independence Senior Center.

E Mayor's Update

1. Mayor Hellmann asked that Council not spread untrue rumors regarding 1530 Dixie Highway. Many are under the impression that the property is unbuildable due to the pipe running through it. Mayor Hellmann stated developers remove, or move, these types of pipes all the time. He went on to say, if Council would like to eventually see the property sold, they should stop telling people the site is unbuildable.

2. The Mayor stated he received a call from Ft. Wright regarding the renewal of the ambulance service. They state they are losing up to \$10,000 per year making runs to Park Hills and that they need to raise the cost of the contract. Mayor Hellmann is going to ask Mr. Huff to address Council about this at a later meeting. Covington would only cover Park Hills' ambulance runs if we also gave them our fire runs.

Mr. Catchen inquired about the cost of bringing the ambulance back to the city. Chief Huth stated the start up cost would be very expensive and did not want to commit to something that may not be able to maintain. Mayor Hellmann asked if Chief Huth could put some numbers together regarding the cost of bringing the squad back.

IV. Old Business

A. The Smoking Ban Resolution will be on the next agenda for Council to vote on.

V. New Business

Mayor Hellmann hopes to have more information for Council at the next meeting to see if imposing a tangible tax would be in the best interest of the city.

VI. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan: No report

B. Village Green Committee – Monty O'Hara: No report

C. Fix the Dixie – Mayor Michael Hellmann – No report

D. Municipal Government League – Monty O'Hara: No report

Next meeting will be held at the Bank of KY Center

CITY OF PARK HILLS, KENTUCKY

June 30, 2009

ANNUAL FINANCIAL REPORT PRESENTATION PACKAGE

Presented By:

Van Gorder, Walker & Co., Inc.

Certified Public Accountants

January 25, 2010

SUMMARY

▶ UNQUALIFIED OPINION

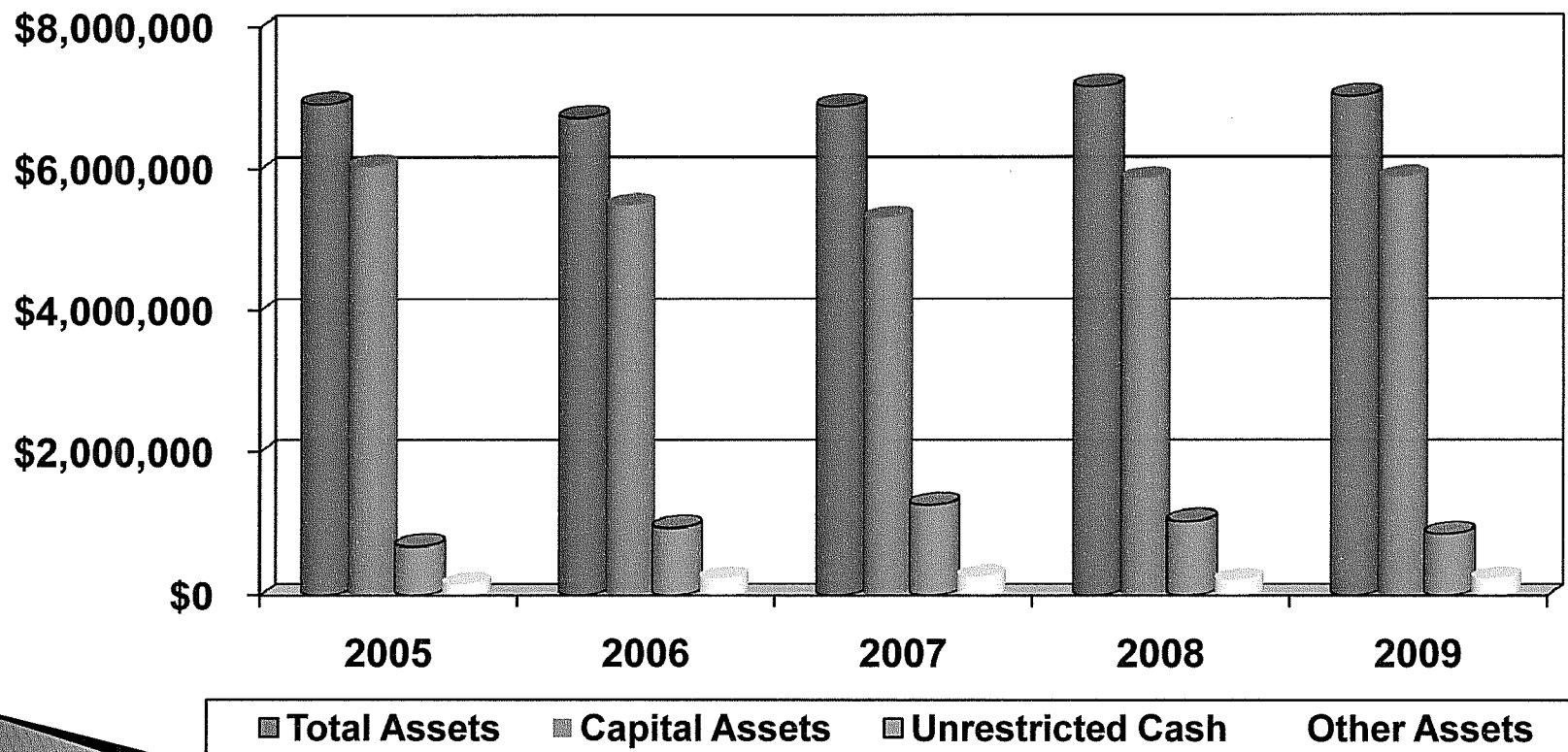
- No instances of noncompliance that are required to be reported under *Government Auditing Standards*.
- No matters involving internal control over financial reporting and operations were considered to be material weaknesses.
- Lack of segregation of duties is a significant deficiency that is not considered a material weakness.

City of Park Hills, Kentucky

Assets / Cash Comparison

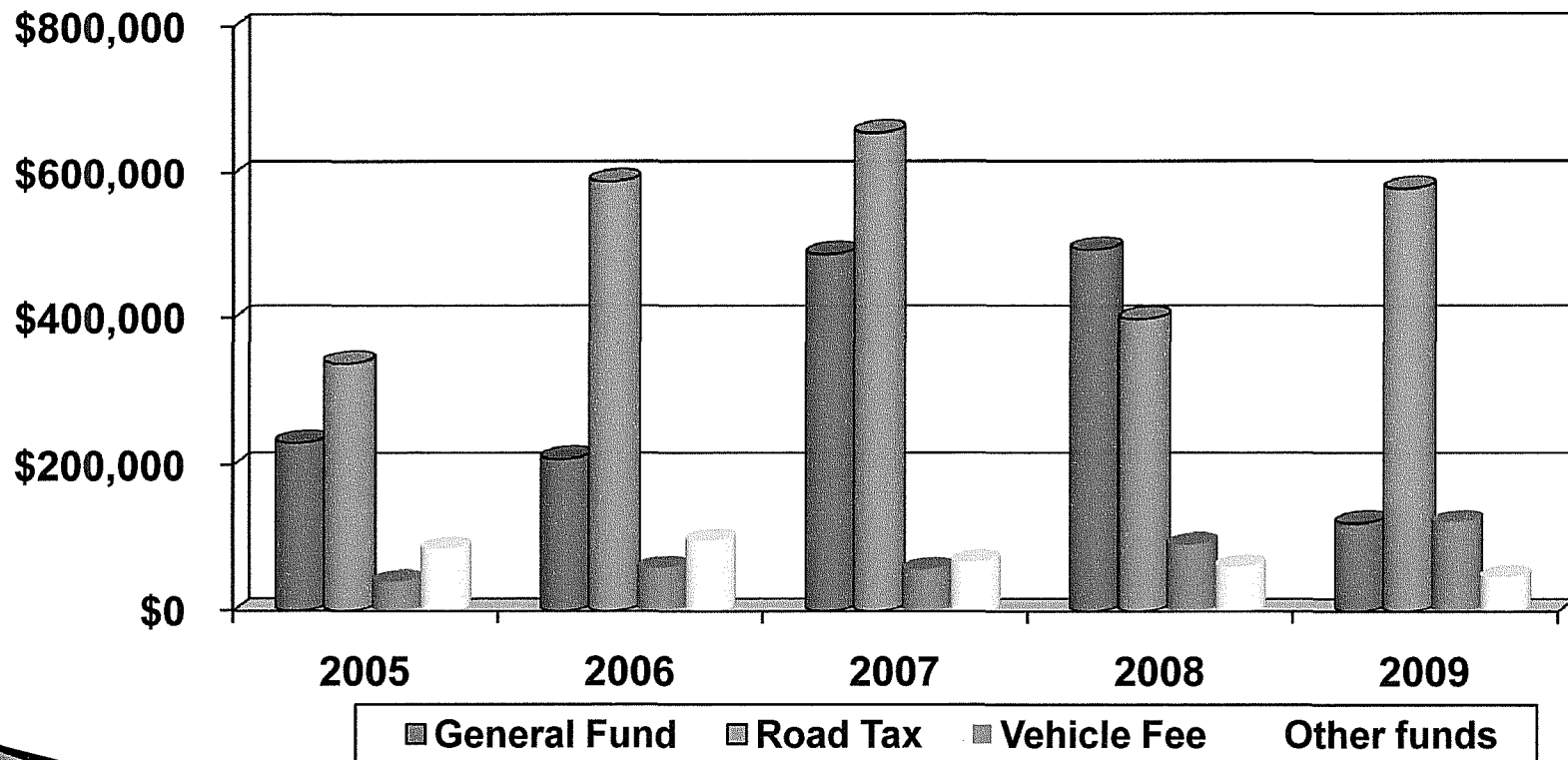
Governmental Activities

As of June 30, 2009



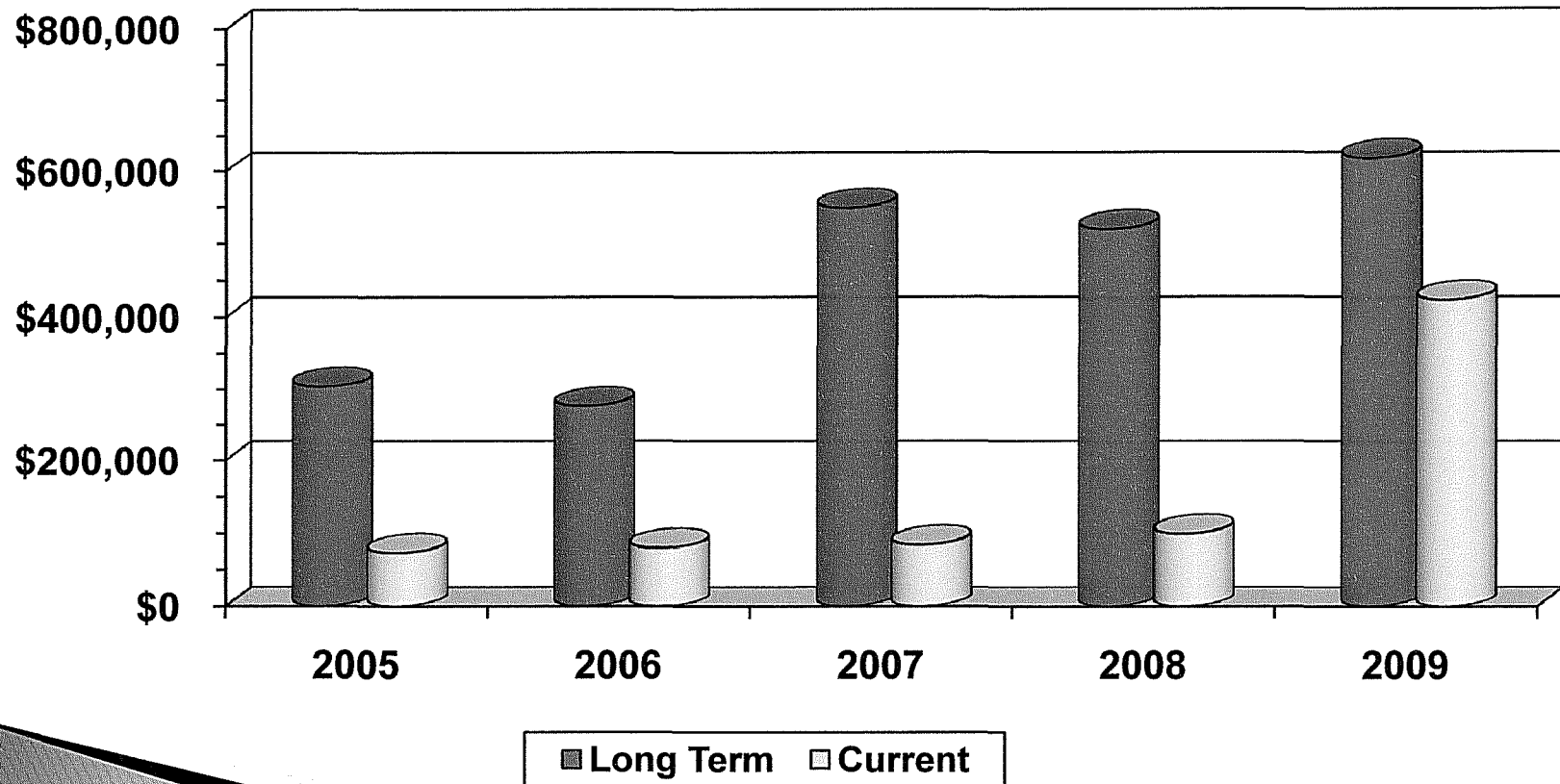
City of Park Hills, Kentucky

Cash Comparison by Fund As of June 30, 2009



City of Park Hills, Kentucky

Liabilities Comparison
Governmental Activities
As of June 30, 2009

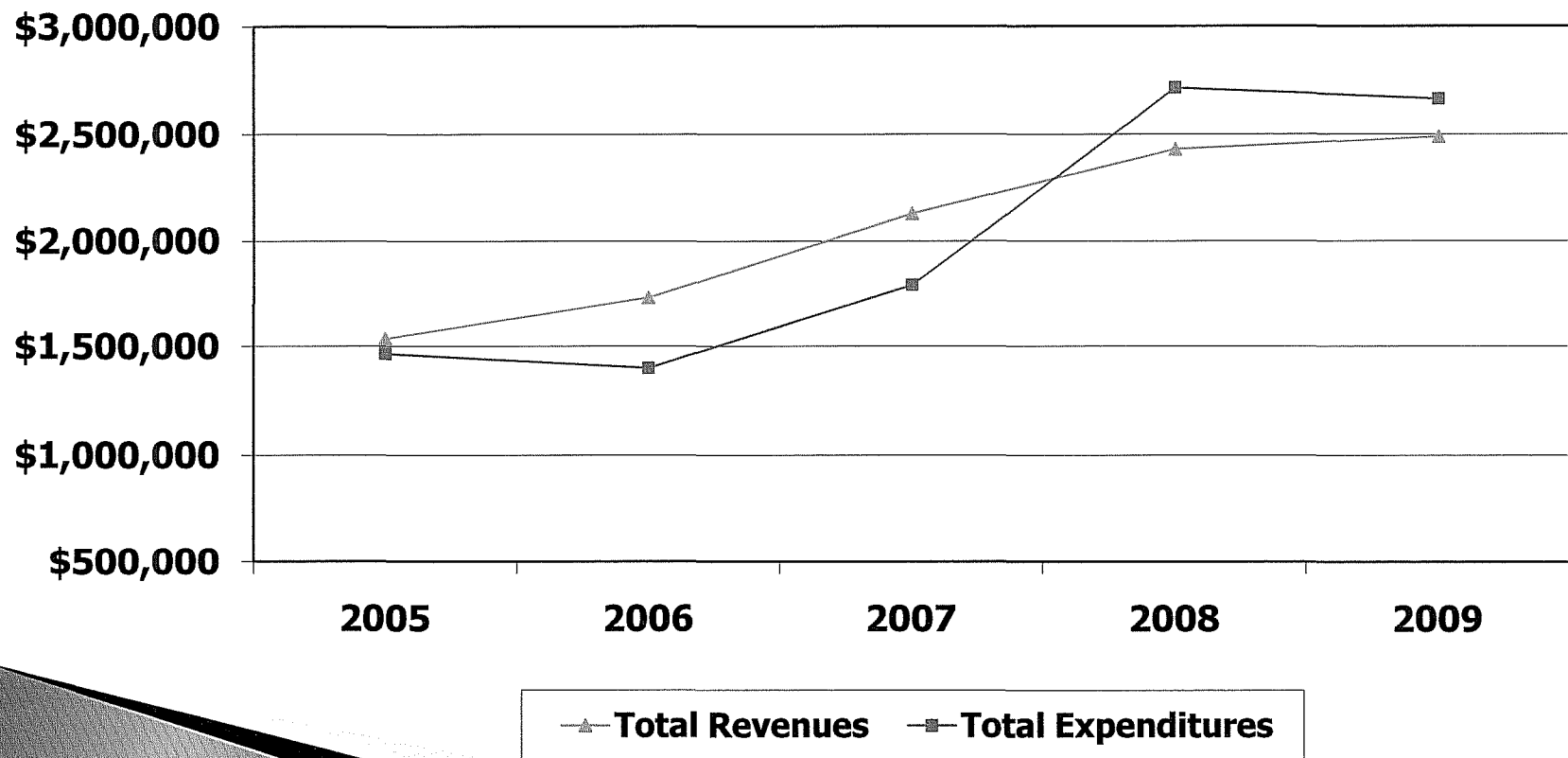


City of Park Hills, Kentucky

Revenues vs. Expenditures

All Governmental Funds

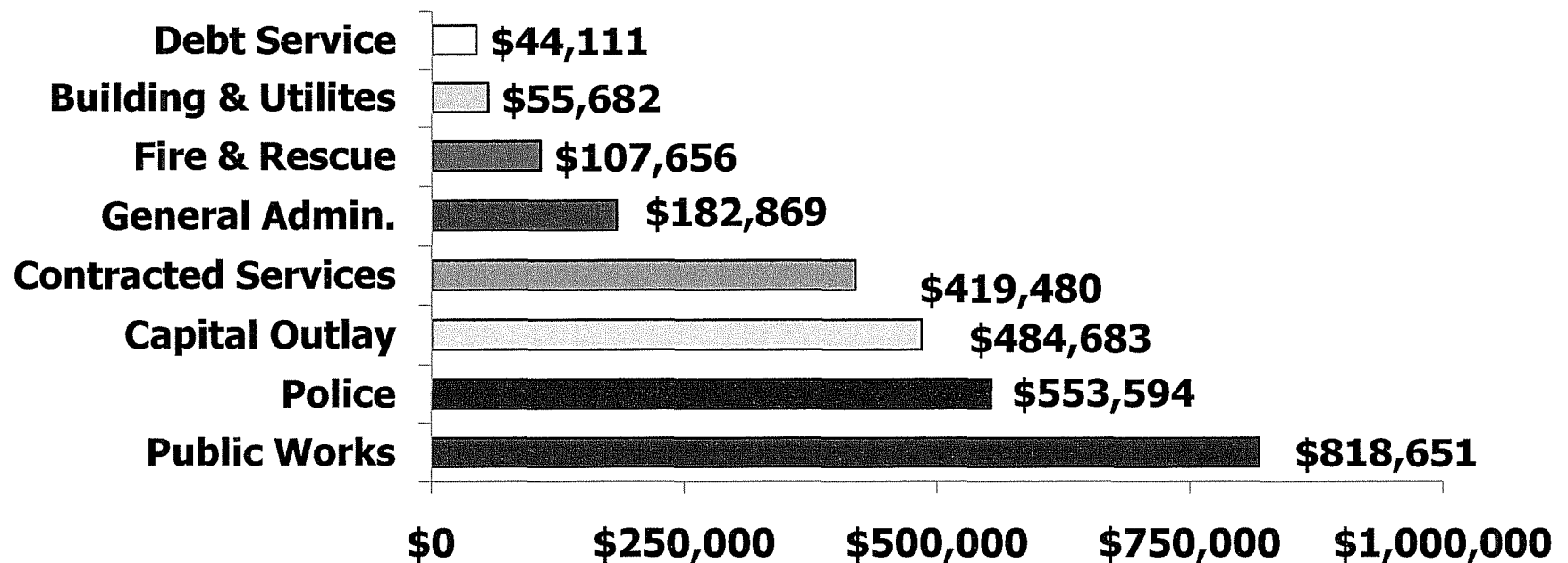
For the Years Ended June 30, 2009



City of Park Hills, Kentucky

Expenditures by Dept. – All Governmental Funds
For the Year Ended June 30, 2009

Total Expenditures \$2,666,726



Special and Caucus Meeting
January 25, 2010
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- E. Northern KY Area Planning Council – Steve Ryan: No report
- F. Telecommunications Board of Northern KY – Bill Rolfes: No report
- G. Northern KY Area Development District – Ted Kleymeyer: No report
- H. Code Enforcement Board:

Next meeting scheduled for Tuesday, February 16th at 7:00

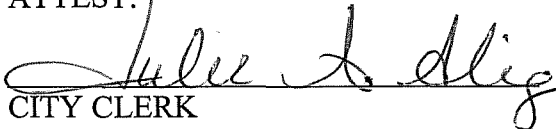
10:10 Motion to enter executive session to discuss litigation was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Mr. Catchen was asked to leave the room during executive session.

10:42 Motion to exit from Executive session with no action to be taken was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

10:47 Motion to adjourn from Caucus Meeting made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, FEBRUARY 8, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE ELKINS
ABSENT: STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve January 11 and January 25, 2010 minutes, with changes, was made by Mr. Kleymeyer; second by Mr. Elkins and motion carried.

I. Petitioners - None

II. Resolution No. 3, 2010 appointing Alan C. Dietz to Full-Time Recruit Patrolman was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. O'Hara. All in favor: Mr. O'Hara, Mr. Elkins, Mr. Catchen and Mr. Kleymeyer. Opposed: Mr. Sudbrink
Mr. Dietz signed his oath which was read to him by the city clerk.

III. First Reading; Ordinance No. 1, 2010 amending Chapter 13, Section 6 of the Park Hills Personnel Policy regarding sick pay was read in summary by Attorney Robert Winter.

IV. First Reading; Ordinance No. 2, 2010 regarding rental dwelling license fees was tabled.

V. Department Reports

B. Fire Department – Motion for approval of January report made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.
Chief Huth asked Council to consider the use of Creighton Funds to purchase additional equipment for the new fire truck. An itemized list of the equipment and its cost was given to Mayor and Council. The total cost of all the items comes to \$24,408.11.
Mr. O'Hara believes these are the types of things Ms. Creighton meant her money to be used for. Motion to expense money for the expenditures listed under the new pumper equipment list in the amount of \$24,408.11 from the Creighton fund was made by Mr. Sudbrink; second by Mr. O'Hara. Roll Call: Mr. O'Hara; aye, Mr. Elkins; aye, Mr. Kleymeyer; aye, Mr. Catchen; aye, Mr. Sudbrink; aye.

A. Police Department – Motion for approval of January report made by Mr. Elkins; second by Mr. Sudbrink and motion carried.

Chief Smith stated some of the equipment in his department is deteriorating and three of his cruisers need work. He would like to see the needs of the department met. The Chief stated he could get by for now with two new cruisers; this would include one for him as he has already had the transmission replaced in the Intrepid. Mr. Sudbrink asked what the cost of two new cruisers would be. The Chief replied the cost would depend on the type but would be around \$22,000 to \$24,000. He stated the SUV's are cheaper to buy, but more expensive to equip. Chief Smith went on to say his department is also in need of five portable radios.

C. Public Works – Motion for approval of January report made by Mr. Kleymeyer; second by Mr. Catchen and motion carried. Mr. Catchen stated there is a place in Frankfort that sells used dump trucks. For a big, one to two ton, single axel dump truck with a snow plow would cost around ten to twelve thousand. Mayor Hellmann asked Mr. Zerhusen to look into. Mr. Zerhusen stated he would but added the used trucks usually have a lot of problems and this is why they are put up for sale. He went on to say, a large plow may not be able to fit down some of the narrower streets in the city. Mr. O'Hara stated he knew of a place that sold brand new Dodge trucks equipped with plows and salt beds for around \$35,000; government priced. Mr. Zerhusen stated he has also looked into state priced vehicles. Mr. Sudbrink asked if the Vehicle Fee Fund could be used to purchase a truck/plow. Attorney Robert Winter stated he would look into it.

D. City Engineer – Motion for approval of January report made by Mr. Kleymeyer; second by Mr. Sudbrink and motion carried.

Morgan Court: The city has asked the contractor to suspend pavement work until spring. Work is scheduled to be completed by May. Mr. Bayer was asked by Ms. Pamela Spoor at a previous meeting to furnish the cost of this and the Rosemont/Hilltop Improvements. Mr. Bayer stated the total cost of the Morgan Court project was \$195,000 with \$35,000 of that to be paid by SD1. The total cost of the Rosemont/Hilltop project is \$494,000 with \$68,000 of that to be paid by SD1.

Rosemont Avenue/Hilltop: Fred A. Nemann Co. has completed the installation of the water main. Paul Michel and Sons has reconstructed several sanitary laterals for the SD and started the storm sewer installation. Duke Energy will begin lowering the gas services in approximately two weeks.

Exter Drive: This work is ready for review by the City Infrastructure Committee. Construction is anticipated to be performed in 2010.

Arlington Road-Old State to Amsterdam: Bayer Becker has preliminary plans for review and scheduling by the infrastructure committee.

Montague Road: Covington will provide comments on the traffic calming ideas that Park Hills is considering.

Cleveland Road Mill and Overlay: The Mayor has asked that Cleveland Road be discussed by the infrastructure committee for a possible mill and overlay this spring. He would also like to have Jackson Road discussed at the meeting.

Storm Water Transfer Agreement: A meeting was held on January 8th for Mayor Hellmann and Bayer Becker to review the latest maps provided by SD1. Bayer Becker has updated the unresolved issues list and forwarded a draft letter to the Mayor.

Park Hills Utility Map: Nothing new to report.

Audubon Lane Watermain Extension: The Park Hills Fire Department asked Bayer Becker to explore solutions to improve water flow conditions on Audubon Road for fire safety. This issue will also be discussed at an upcoming Infrastructure Meeting yet to be scheduled.

Ms. Barbara Slukich of Montague Road was present at the meeting to discuss her concerns regarding the problem of vehicles speeding on her road. She says her yard is constantly being damaged by drivers. Mr. Bayer told Ms. Slukich that he is working with Covington officials on solutions to the problems on Montague. Mayor Hellmann stated he would also contact Mr. Larry Klein, Covington's City Manager, to discuss the issue.

E. Finance Department

1. Motion to approve the financial reports for January was made by Mr. Sudbrink; second by Mr. Kleymeyer and motion carried.

2. Special Fund Payments

Motion to pay invoices in the amount of \$6,844.48 from the Vehicle Fee Fund and Road Fund invoices in the amount of \$2,009.75 was made by Mr. Kleymeyer; second by Mr. Elkins. Roll Call: Mr. O'Hara; aye, Mr. Elkins; aye, Mr. Kleymeyer; aye, Mr. Catchen; aye, Mr. Sudbrink; abstained.

VI. Old Business – None

VII. New Business – None

VIII. Committee Discussions

- A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O’Hara – No report

Mayor Hellmann asked Mr. O’Hara to look into the trash contract for the upcoming fiscal year.

- B. Economic Development Committee
Committee Chair – Ted Kleymeyer – No report

- C. Infrastructure Committee
Committee Chair – Steve Ryan – Not present

Items covered under Engineer Report

- D. Mayor’s Group Report
Next meeting scheduled for Saturday, February 20th at 9:00 a.m. at the Independence Senior Center

- E. Mayor’s Update – No report

IX. Delegations

- A. Small Area Study Task Force – Steve Ryan - No report
B. Village Green Committee – Monty O’Hara – No report

Next meeting scheduled for Monday, February 15th

- C. Fix the Dixie – Mayor Michael Hellmann – No report
D. Municipal Government League – Monty O’Hara – No report
E. Northern KY Area Planning Council – Steve Ryan – No report


Next meeting scheduled for January 28th.

- F. Telecommunications Board of Northern KY – Bill Rolfes
G. Northern KY Area Development District – Ted Kleymeyer – No report
H. Code Enforcement Board – No report

9:20 Motion to adjourn from Business Meeting was made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, FEBRUARY 22, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: STEVE ELKINS, MONTY O'HARA, CHRISTOPHER SUDBRINK, DON CATCHEN, TED KLEYMEYER AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners – None

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Due to the weather, the Village Green Committee meeting was conducted via email. Mr. O'Hara stated the budget was discussed and feels the Committee could save money by having Mr. Zerhusen do some of the work that has been contracted out in the past; grass cutting, mulching and other general maintenance of the park. Mr. Catchen disagreed stating money used to maintain the park should not come out of public works' budget. Mr. O'Hara stated the money would come out of the budget either way, but this would allow the Village Green to use their budgeted funds for other needs. Discussion took place regarding the need to fix the drip system in the park. Mr. Zerhusen also suggested looking into locks on the faucets so that they cannot be turned on without having a key.

The annual Easter egg hunt will be held in Trolley Park on Saturday, March 27th.

Council does not have a problem with the park being used for the egg hunt that day.

Mr. Catchen excused himself from the meeting at 7:40.

Mayor Hellmann asked Mr. O'Hara if he had looked into the upcoming trash contract.

Mr. O'Hara stated he did talk with a representative from Rumpke who stated the city may opt to stay in the existing contract for another year.

B. Economic Development Committee – No report

Mr. Kleymeyer stated he has not heard from the NKAPC regarding the city's Small Area Study. The Mayor stated they contacted him and should get back to him this week.

C. Infrastructure Committee

Mr. Ryan stated the Infrastructure meeting has been scheduled for Wednesday, February 24th at 6:30.

D. Mayor's Group Report

1. Next meeting scheduled for Saturday, February 27th at 9:00 a.m. at the Independence Senior Center.

E Mayor's Update

1. Mayor Hellmann stated he would like all department heads to have their budget requests ready for him by Friday, March 12th.

III. Old Business

A. Mayor Hellmann went over tangible and franchise fee information with Council. He stated the city used to collect franchise fees on the utilities that used the city's property for their services. The Department of Revenue stated the city is no longer able to collect those fees unless all businesses are taxed. Mayor Hellmann stated if the city imposed tangible taxes on the businesses in the city, they could then resume collection of franchise fees on utility companies. The rate for both would be the same. The NKAPC suggests using the current real estate rate when starting up the tax. Mayor Hellmann asked Council to think about between now and the next meeting.

IV. New Business

A. Mayor Hellmann asked Council to consider a professional services agreement between the city and Bayer Becker. The proposal would have Bayer Becker do a safety study for the intersection of Montague Road and Haven Gillespie Boulevard. The cost would be \$2,300.

B. Easter Egg hunt scheduled for Saturday, March 27th.

C. Mayor Hellmann asked if Council would like to have first reading at the next Business Meeting on an ordinance which would allow the Vehicle Fee fund to include capital outlays. This would allow the city to use vehicle fee funds for the purchase of a badly needed truck and snow plow. Mr. Sudbrink asked if the ordinance would also allow for the purchase of police cruisers. Mr. Ryan believes that may be stretching the intent of the fund which was set up for the care and maintenance of the city's streets. Mr. Winter will prepare an Ordinance for next meeting.

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan: No report

B. Village Green Committee – Monty O'Hara: No report – Given earlier in meeting

C. Fix the Dixie – Mayor Michael Hellmann – No report

D. Municipal Government League – Monty O'Hara

Mr. O'Hara stated their last meeting was held at the Bank of KY Center. He stated he talked with a gentleman from Florence who told him his city puts a lot of items out to bid every year. He went on to tell Mr. O'Hara that the City of Crescent Springs has tagged onto their bids and if the City of Park Hills would like to, it could possibly save the city some money on needed items.

Mr. O'Hara went on to say that the city may want to consider social medias such as Facebook and Twitter to relay information to the residents of Park Hills.

Caucus Meeting
February 22, 2010
Page 3

HB 353 is gaining traction which would allow the state to collect city's occupational license fees. Mayor Hellmann stated he is attending a meeting tomorrow to discuss this bill and also payroll rates in Kenton, Boone and Campbell counties.

- E. Northern KY Area Planning Council – Steve Ryan: No report
- F. Telecommunications Board of Northern KY – Bill Rolfes: No report
- G. Northern KY Area Development District – Ted Kleymeyer: No report
- H. Code Enforcement Board:

No meeting was held in February. Next meeting scheduled for March 16th; 7:00 pm.

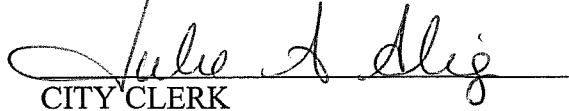
Mr. Ryan stated he is in the process of helping to organize this years' Memorial Day Parade. Committee meetings will be scheduled for anyone interested in helping out. He also said you can go the Civic Associations webpage at www.phcahub.com to nominate this years' Parade's Grand Marshall.

8:20 Motion to adjourn from Caucus Meeting made by Mr. Sudbrink



MAYOR, MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MARCH 8, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, CHRISTOPHER SUDBRINK AND STEVE ELKINS

ABSENT: MONTY O'HARA

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve February 8 and February 22, 2010 minutes, with changes, was made by Mr. Sudbrink; second by Mr. Catchen and motion carried.

I. Petitioners

Mr. Sudbrink expressed his disdain regarding comments that were left after an article regarding Park Hills was posted online. He believes the comments to be disrespectful and would like to see if they could be removed or not allowed at all. Mayor Hellmann commented there is no control over what is printed in the press. Mr. Sudbrink went on to say; if someone wants to leave disrespectful comments, they should first come and address Council with their concerns.

Ms. Pamela Spoor was present at the meeting to ask Council's permission to put a bench in Trolley Park in memory of Mrs. Peggy Deupree. Mrs. Deupree passed away recently, her husband, William Deupree III, has served the city and is currently a member of the Park Hills Board of Adjustment. The bench was purchased solely by friends and neighbors of Mrs. Deupree. Ms. Spoor would like the bench to sit near the other two benches currently in the brick sitting area in Trolley Park. Motion to allow the placement of the bench in Trolley Park was made by Mr. Catchen; second by Mr. Ryan and motion carried.

Discussion turned to the city's website. Ms. Spoor stated she would like to see the budget posted on the city's site. Mayor Hellmann explained that at the moment, the website is down. Ms. Spoor said her son could possibly help out with the site to get it back up and running. She stated she will have him contact the city. Mr. Sudbrink stated he has also looked into getting a free website thru the Commonwealth Office of Technology. He will look into further. Chief Smith resigned from website upkeep.

II. Second Reading; Ordinance No.1, 2010 amending chapter 13, Section 6 of the Park Hills Personnel Policy was read by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Kleymeyer; second by Mr. Ryan and motion carried.

Mr. Sudbrink stated he would like to discuss having employees pay toward their health insurance. Mayor Hellmann stated that was not on the agenda for discussion but can certainly be discussed at an upcoming meeting.

III. First Reading; Ordinance No. 3, 2010 amending Chapter 17, Section 2 of the Park Hills Personnel Policy was read by Attorney Robert Winter.

IV. First Reading; Ordinance No. 4, 2010 amending Section 34.02(B) (Use of Funds) of Chapter 34 (Motor Vehicle License) was read in summary by Attorney Robert Winter.

V. Resolution No. 4, 2010 supporting of the House Joint Resolution (HJR) 187 and House Bill (HB) 504 Relating to Wet Weather Discharges from Sanitary Sewers was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Catchen; second by Mr. Elkins and motion carried.

VI. Department Reports

A. Police Department – Motion for approval of February report made by Mr. Catchen; second by Mr. Sudbrink and motion carried. Chief Smith stated his department is in need of replacement cruisers for the 2002 Dodge Intrepid and the 2004 Crown Victoria. He has been looking at vehicles made especially for police officers. He will have more information on prices later. He stated that officer Patrick Yarusso has returned from Afghanistan and is now back at work. Sgt. John Eddy will be off for about a month due to surgery and school. Officer Alan Dietz will be in and out; not on the road yet or patrolling. Chief Smith announced he is now the President of the Kenton County Police Chief's Association and the second Vice President of the Northern KY Police Chief's Association. Congratulations Chief Smith! Mr. Sudbrink stated he did a drive along with Officer Hoppenjans over the weekend.

B. Fire Department – Motion for approval of February report made by Mr. Ryan; second by Mr. Elkins and motion carried. Chief Huth is out of town; Mr. Rigney represented the fire department at the meeting. Mr. Winter stated Chief Huth submitted the semi annual affidavit certifying that Park Hills is a volunteer fire department. This is done in regards to the Creighton Fund.

C. Public Works – Motion for approval of February report made by Mr. Catchen; second by Mr. Ryan and motion carried. Mr. Sudbrink asked Mr. Zerhusen when he plans to bid on a new truck. Mr. Zerhusen stated he is working with the state contractors at the moment. Mayor Hellmann suggested keeping the old truck as a back up. Different packages can be ordered; looking at a stainless steel truck that will last over time.

D. City Engineer – Motion for approval of February report made by Mr. Sudbrink; second by Mr. Ryan and motion carried.

Morgan Court: Work is scheduled to be completed by May 15th.

Rosemont Avenue/Hilltop: Fred A. Nemann Co. has completed the installation of the water main. Paul Michel and Sons has reconstructed several sanitary laterals for the SD and started the storm sewer installation. Duke Energy will begin lowering the gas services in approximately two weeks. Pavement reconstruction is scheduled to begin in April.

Exter Drive: The Infrastructure Committee met with Bayer Becker on 2/24/2010 to review the status of the design and to discuss options for storm sewer system.

Arlington Road-Old State to Amsterdam: The Infrastructure Committee met with Bayer Becker on 2/24/2010 to review the status of the design. Limited activity is anticipated on this project in 2010.

Montague Road: The Infrastructure Committee met with Bayer Becker on 2/24/2010 to review the status of the traffic calming issue on Montague Road. The committee recommended that Council approve the proposal from Bayer Becker to prepare study for possible stop signs to be added.

Cleveland Road Mill and Overlay: The committee requested a proposal from Bayer Becker to study the options of a mill and overlay of the streets or reconstruction.

The Infrastructure Committee met with Bayer Becker on 2/24/10 to discuss upcoming projects. The committee identified Terrace, Park, Altavia and Audubon Roads to begin design work.

Storm Water Transfer Agreement: Mayor Hellmann forwarded a letter to SD1 outlining unresolved issues to be addressed.

Audubon Lane Watermain Extension: A meeting was held with N.KY Water District to discuss the possible extension of the main at the end of Audubon Lane to the main in Park Drive.

Crack Sealing: The Infrastructure Committee discussed the need for crack sealing on several streets in the city. Bayer Becker will work with Mr. Zerhusen to prepare a list of streets.

Discussion turned to speed calming measures on Montague. Ms. Spoor suggested putting one stop sign on the Park Hills side of the street. Mr. Ryan stated there is also a problem with speeding going up the hill; according to Ms. Slukich. Covington is unwilling to add speed calming devices unless Park Hills has a study done to show it is necessary. It was decided to put a stop sign going down the hill. Attorney Robert Winter stated he would draft an Ordinance.

E. Finance Department

1. Motion to approve the financial reports for February was made by Mr. Sudbrink; second by Mr. Kleymeyer and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$1,722.71 and Sanitation Fund invoices in the amount of \$910.00 was made by Mr. Sudbrink; second by Mr. Ryan. Roll Call: all ayes

VII. Old Business

Mayor Hellmann asked if Council would like to move forward with a tangible/franchise tax. He does not want to bring it up to business owners if Council has no plans to impose the tax. Mr. Sudbrink stated he would like to impose the maximum rate of .075%. Council was in agreement. Mr. Winter will create an Ordinance and the tax will be discussed at the next Business Association Meeting.

VIII. New Business – None

IX. Committee Discussions

A. Parks, Recreation and Community Events Committee

Committee Chair – Monty O'Hara – No report

Mr. O'Hara was not present at the meeting

B. Economic Development Committee

Committee Chair – Ted Kleymeyer – No report

C. Infrastructure Committee

Committee Chair – Steve Ryan

Mr. Ryan would like to finish Morgan Court and see how well it holds up before doing the entire Cleveland and Jackson Streets. Ms. Spoor stated the streets are ruined by the utility companies and would like to put something in place that would require these companies to return the streets to the way they were before the utility companies were

there. An encroachment permit is needed to ensure they fix the whole street; not just the part they cut.

D. Mayor's Group Report

Discussion included a possible transient fee as a way to make sure transient businesses pay into the payroll tax also. A study will be done for the next six to twelve months to see how much more would be collected in payroll taxes if this is passed. Mayor Hellmann believes this would actually make it easier on businesses by having them fill out only one form instead of one for every city they do business in.

E. Mayor's Update

Mayor Hellmann went over some additional expenses that show up as expenditures that were actually paid out of other funds; these include:
Amsterdam Demo Work paid out of reserve;
Roof replacement paid out of reserve; and
Fire department expenditures paid out of the Creighton Fund. Also, the expenditures went over in the public works vehicle repair due to the breaking down of the snow plow.

Motion to withdraw the Smoking Ban Resolution was made by Mr. Sudbrink; second by Mr. Elkins and motion carried.

IX. Delegations

- A. Small Area Study Task Force – Steve Ryan - No report
- B. Village Green Committee – Monty O'Hara – No report
- C. Fix the Dixie – Mayor Michael Hellmann – No report
- D. Municipal Government League – Monty O'Hara – No report
- E. Northern KY Area Planning Council – Steve Ryan – No report
- F. Telecommunications Board of Northern KY – Bill Rolfes

The TBNK meeting was canceled in January. Mr. Rolfes stated Insight has offered free digital converters to people who are on analog; there are concerns, however, of how to inform residents. Cincinnati Bell will offer digital cable; not sure when.

The new officers for the TBNK are:

Chair – Mr. Tom Holacher

Vice Chair – Mr. Dave Noward

Treasurer – Mr. Dale Henson

Secretary – Mr. Bill Rolfes

- G. Northern KY Area Development District – Ted Kleymeyer – No report

- H. Code Enforcement Board – No report

9:41 Motion to adjourn from Business Meeting was made by Mr. Catchen

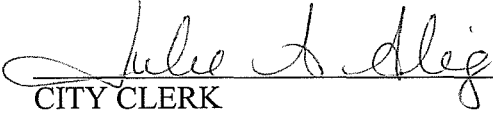
9:41 Motion to call meeting back into order to enter executive session was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Mr. Catchen left the meeting.

Business Meeting
March 8, 2010
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10:10 Motion to exit executive session with no action taken and to adjourn from Business meeting.


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL & CAUCUS MEETING ON MONDAY, MARCH 22, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: STEVE ELKINS, MONTY O'HARA, CHRISTOPHER SUDBRINK, TED KLEYMEYER AND STEVE RYAN
ABSENT: DON CATCHEN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Discussion took place regarding possible work on Cleveland Ave. and Jackson Rd. Bayer Becker presented a Professional Service Agreement for a study on these streets for Council to approve. After much discussion on what type of work should be done, Mr. Ryan made a motion to table the proposal for Cleveland and Jackson and schedule an Infrastructure Meeting first with residents of the two streets in question; second by Mr. Kleymeyer and motion carried.
Letters will be hand delivered to residents with the date and time of the scheduled meeting(s).

II. Motion to withdraw the Bayer Becker proposal regarding Safety Study for Montague Road was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

III. Mr. Steve Blackburn, Rural Metro, and Ms. Judy Arnett, Transcare, were present at the meeting to discuss the transfer of ALS service from Transcare to Rural Metro. On March 8, 2010, St. Elizabeth sold Transcare to Rural Metro, which will take over service on April 8, 2010. Mr. Blackburn believes the transfer will be a smooth one; Rural Metro will keep the same personnel, equipment and vehicles used by Transcare. The only change, stated Mr. Blackburn, is the change in ownership; Park Hills' contract, which goes through 2013, will remain the same. Mr. Blackburn encouraged Council members to contact him with any questions or concerns. The letter which will need to be signed by the City of Park Hills will be voted on at the next Business Meeting.

8:42 Motion to adjourn from Special Meeting was made by Mr. Kleymeyer.

CAUCUS MEETING:

Call to Order

I. Petitioners

A. Mr. Gary Huff, City Administrator for Ft. Wright, along with Ft. Wright Fire Chief, Mr. Steve Schewe, was present at the meeting to discuss a rate increase in the city's BLS service. The City of Park Hills contracts its ambulance service out to Ft. Wright at a cost of \$28,000 for the current fiscal year. Mr. Huff furnished Mayor and Council with an EMS cost analysis for the past two years showing the city's loss by providing EMS service to Park Hills. Mr. Huff asked Council to consider a 10% increase this year and all subsequent years until it evens out. He stated, however, he would do another cost analysis next year, and following years, to make sure Park Hills isn't overpaying. Council agreed that 10% was a fair amount. The rate for Ft. Wright to provide BLS service for the upcoming fiscal year will be \$30,800.

Mr. Stegman and Mr. Guidugli of Covington Catholic High School were present at the meeting to ask Council to approve the school's location of the soccer field to be built in the area between Old State and Dixie Highway that used to be the pond. The school is ready to have the contractors come and fill in the hole left after draining the pond as soon as the city gives them the ok to proceed. They state the soccer field will look like a regular grassy area for most of the year. During the soccer season, the grass will be striped for practice. According to the zoning ordinance, the field must be at least fifty feet off the property line. The landscape regulations show a buffer between the field and homes using white pines. Mr. Stegman stated they would like to talk to the residents who's homes abut the property in question to get their input on what type of tree they would like to see, if not the white pine. He stated they would talk with residents after most of the work is done and the landscaping is ready to be put in.

Discussion turned to the area behind Covington Catholic's baseball field. Mrs. Butler stated the area is a mess of garbage and fallen trees. Mr. Guidugli stated they would address the problem as soon as possible to get that area cleaned up. He went on to say, he would like to attend a Village Green meeting to get some ideas on how to landscape the area behind the baseball field.

Mrs. Butler went on to say some of the city's sidewalks are in bad shape. Mr. Ryan said he would get with Mr. Zerhusen and Mr. Finke to do a city wide sidewalk inspection. Mr. Guidugli said they have a contract with Spartan Construction and they are ready to begin immediately.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara passed out the Village Green meeting minutes to Council. He was unable to attend the meeting. The minutes stated the annual Easter egg hunt will be held this Saturday, March 27th in Trolley Park at 11:00 am. Also, the Memorial Parade committee is accepting Grand Marshall Nominees. Mr. O'Hara would like to have the city look into twittering and/or a Facebook account to have better communication with its residents.

B. Economic Development Committee – No report

Mr. Kleymeyer stated due to Mr. Catchen's lawsuit, economic development is at a standstill.

C. Infrastructure Committee

Mr. Ryan stated the Infrastructure Committee will meet on Tuesday, April 20th to discuss tree replacement on Morgan Court. Ms. Spoor suggested first meeting with an arborist before talking with a nursery. Mr. Ryan stated he will contact the arborist they used prior to the project.

Mr. Ryan will also schedule a meeting with the residents of Cleveland Avenue and Jackson Road to discuss project ideas.

The Rosemont/Hilltop project is moving along according to schedule.

D. Mayor's Group Report

1. Next meeting scheduled for Saturday, April 17th at 9:00 a.m. at the Erlanger City Building.

At the last meeting, the group discussed the changes regarding the collection of the occupational license fees. All the cities have signed the Interlocal Agreement which went into effect on March 3rd. The cities will receive their share, if any, that was held until the agreement went into effect. The City of Park Hills will receive \$2,019.88. The remaining years' fees will be collected at the new rate.

E Mayor's Update

1. Mayor Hellmann would like to have a city Newsletter ready to send out within a couple weeks. He asked Council to submit any articles they would like to have in the letter.

III. Old Business

A. Mayor Hellmann relayed to Council that he attended the latest Business Association Meeting and brought up the subject of possibly imposing a tangible tax on all city businesses. He stated, of about the four people at the meeting who owned businesses in the city, they did not seem to have a problem with the extra cost.

IV. New Business – None

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan

Mr. Ryan will send out an email to Council to schedule a meeting regarding the Small Area Study before the April 26th Council Meeting; the NKAPC plans to attend that Caucus Meeting to see in which direction the city wants to go in regards to the study.

B. Village Green Committee – Monty O'Hara – Covered earlier in meeting

C. Fix the Dixie – Mayor Michael Hellmann – No report

D. Municipal Government League – Monty O'Hara

Mr. O'Hara will email Mayor and Council the upcoming meeting date. They are anticipating a representative from Louisville to attend to speak about some of the money saving ideas his/her city has come up with.

E. Northern KY Area Planning Council – Steve Ryan: No report

F. Telecommunications Board of Northern KY – Bill Rolfes: No report

G. Northern KY Area Development District – Ted Kleymeyer: No report

Mr. Kleymeyer stated with his new work schedule, he is unable to attend the NKADD meetings.

H. Code Enforcement Board: No report

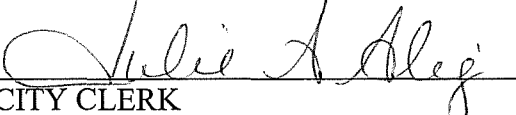
No meeting was held in March

Attorney Robert Winter stated he has received the brief regarding the Den Lou. Park Hills' brief is due in about two months. Mr. Winter plans to submit it early so that the case can move forward.

9:59 Motion to adjourn from Caucus Meeting made by Mr. Elkins


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL BUSINESS MEETING ON MONDAY, APRIL 19, 2010, AT 7:30 P.M. AT THE FAITH CHRISTIAN CHURCH WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMAYER, CHRISTOPHER SUDBRINK, MONTY O'HARA AND STEVE ELKINS
ABSENT: STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

A moment of silence was taken in remembrance of Ms. Maria Schaffstein, NDA student, who died in an automobile accident and for the other girls who sustained injuries in the accident.

Motion to approve March 8 and March 22, 2010 minutes, with changes, was made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.

I. Petitioners

A. Mr. Josh Hankins, Morgan Court, was present at the meeting. Mr. Hankins stated his flagstone walkway was cracked during the Morgan Court street project. He stated he would also like to have sod put in his yard. He stated the walkway would cost around \$300 to repair and the sod would run about \$100. Mayor Hellmann stated the city does not sod as it would cost around \$8,000 to sod the entire street. Seed and straw, on the other hand, will run about \$800. Mr. Hankins agreed on the seed and straw. According to Mr. Bayer, Mr. Hankins' walkway damage was the result of the road work. Mr. Kleymeyer motioned to expense up to \$300, with the possibility of reimbursement by Michel's, for the repair of Mr. Hankins' walkway; second by Mr. Catchen. Roll Call: all ayes. This was the consensus of Council, an official vote will be taken at the next Special Meeting.

Mr. Wessels, CCH, was present at the meeting to obtain Council's approval for the location of their practice soccer field. Mr. Wessels handed out a map to members of Council outlining where the field will be located; this is the same location approved by NKAPC. The consensus of Council is to allow CCH to move forward with the soccer field location. A formal vote will be taken at the next Special Meeting.

Mr. Kleymeyer asked if the residents of Old State Road have been approached regarding CCH's plan. The reply was that they had not; the school would like to fill in the area first so that residents could better visualize what it will look like.

Ms. Spoor stated CCH has agreed with a five point plan to clean up the area behind the baseball field that abuts Old State Road:

- Remove litter

- Remove honeysuckle
- Remove dead trees
- Plant new trees
- Implement a routine maintenance program

Mayor Hellmann thanked the Village Green Committee for their work with Covington Catholic.

II. Mr. Sudbrink stated he had looked over other cities' Ordinances regarding dwelling licenses while helping to write this one. He stated this Ordinance would require the use of the police and fire departments as well as the city attorney and the NKAPC. He went on to say he believes the \$20 per unit fee would be a fair rate to cover the cost of administering the Ordinance. This fee could be changed yearly if it is proven to be too high or too low. He would also like to add firefighters as code enforcement officers so that they can issue violations. The Ordinance states a \$100 per unit late fee will be added if over 15 (fifteen) days late. Mr. O'Hara stated he believes the \$100 late fee is too high and believes a 10 to 20% late fee would be better. Mr. O'Hara made a motion to amend late fee from \$100 per unit to 50%; second by Mr. Sudbrink and motion carried. Mr. O'Hara would like to keep the 12% interest penalty per annum.

Mayor Hellmann stated he believed the \$10,000 cap should then be lowered. Motion to lower cap from \$10,000 to \$5,000 was made by Mr. Sudbrink; second by Mr. O'Hara and motion carried.

Several residents who own rental property were in attendance at the meeting with questions regarding Ordinance No. 2, 2010.

Mr. Sudbrink moved to have first reading of the Ordinance with the amendments.

First Reading; Ordinance No. 2, 2010 Regarding Rental Dwelling Licenses was read in summary by Attorney Robert Winter.

Mrs. Kuchle, Coram Street, was present at the meeting to ask Council to address the drainage problem on her property. She asked why the city has not signed the agreement with SD1 for the takeover of the city's storm sewers. Mayor Hellmann replied there are still some questions regarding the agreement. Mrs. Kuchle states there are pits on her concrete driveway and pieces of blacktop from the water that floods her driveway. The Mayor stated her concern will be addressed through the Infrastructure Committee.

III. Second Reading; Ordinance No. 3, 2010 amending Chapter 17, Section 2 of the Park Hills Personnel Policy was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Kleymeyer; second by Mr. Sudbrink and motion carried.

IV. Second Reading; Ordinance No. 4, 2010 amending Section 34.02(B) (Use of Funds) of Chapter 34 (Motor Vehicle License) was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Kleymeyer; second by Mr. Sudbrink and motion carried.

V. First Reading; Ordinance No. 5, 2010; Encroachment Permit, was read by Attorney Robert Winter.

VI. Resolution No. 6, 2010 declaring the 1983 Ford Fire Truck Surplus was read by Attorney Robert Winter. Motion to accept Resolution with proceeds from sale going toward the fire truck loan was made by Mr. Sudbrink; second by Mr. Catchen and motion carried. Mr. Elkins agreed that the proceeds pay down the loan unless another need arises for the use of the funds.

VII. Department Reports

A. Police Department – Motion for approval of March report made by Mr. Catchen; second by Mr. Kleymeyer and motion carried. Chief Smith stated the police and city clerks mailed out about 300 warning citations regarding the Park Hills vehicle tags. So far, the city has sold around 1,600 tags. The Chief stated enforcement regarding vehicle tags will be stepped up this week and next. Chief Smith encouraged all to attend the Northern KY Police Chiefs Association's Police Memorial Service. "National Peace Officers Memorial Day" was signed into law on May 4, 1963 by President John F. Kennedy. This year, Police Memorial Week is May 10 – May 16. The service is to honor police officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty. The service will be held on Friday, May 14th at 10:00 a.m. at the NKPCA Law Enforcement Memorial Site (foot of the John A. Roebling Suspension Bridge in Covington)

B. Fire Department – Motion for approval of March report made by Mr. Elkins; second by Mr. Sudbrink and motion carried. Mr. Catchen commented that it was nice to see so many members responding to runs. Chief Huth stated last night seven members of the Park Hills Department responded to a fire in Ludlow.

C. Public Works – Motion for approval of March report made by Mr. Catchen; second by Mr. Elkins and motion carried. Mr. Kleymeyer asked what Duke Energy was doing in Trolley Park. Mr. Zerhusen replied they are doing gas line work from the middle section of Hamilton Road to about 20 feet passed the fountain. Some of the landscaping will be affected. Mr. Zerhusen gave members of Council an itemized list for the purchase of a new dump truck and the items needed for the truck. The total cost comes to \$86,273. Mr. Zerhusen some of the options listed can be deleted, such as the idler shutdown and electronic shift. He stated he would like to keep the existing truck as a back up. Mr. Sudbrink asked if the city couldn't look into purchasing a used truck. Mr. Zerhusen explained a used truck would still need to have equipment purchased and most used trucks come with existing

problems. Mayor Hellmann added, he would like the new truck to have a stainless steel bed and salt spreader to avoid future problems.

D. City Engineer – Motion for approval of March report made by Mr. Sudbrink; second by Mr. Kleymeyer and motion carried.

Audubon Road: SD1 has initiated a project to reconstruct several sanitary sewer lines along Audubon Road and Park Drive. All costs associated with this project will be paid by SD1.

Exter Drive: A meeting was held with SD1 on April 12th to review the current plans and the District's commitment to participation in the costs of storm sewer reconstruction. The project is to start the fall of this year of spring of 2011.

Arlington Road-Old State to Amsterdam: The Infrastructure Committee met with Bayer Becker on 2/24/2010 to review the status of the design. Limited activity is anticipated on this project in 2010.

Montague Road: The Infrastructure Committee met with Bayer Becker on 2/24/2010 to review the status of the traffic calming issue on Montague Road. The committee recommended that Council approve the proposal from Bayer Becker to prepare study for possible stop signs to be added.

Storm Water Transfer Agreement: Mayor Hellmann forwarded a letter to SD1 outlining unresolved issues to be addressed. Mr. Bayer stated SD1 is updating the agreement with maps and the project is progressing.

E. Finance Department

1. Motion to approve the financial reports for March was made by Mr. Kleymeyer; second by Mr. Sudbrink and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$7,332.86; Road Fund invoices in the amount of \$100,390.16 and to expense the Creighton CD in the amount of \$75,620.88 to pay down the loan of the fire truck was made by Mr. Sudbrink; second by Mr. Catchen. Roll Call: Mr. O'Hara; aye: Mr. Elkins; aye: Mr. Kleymeyer; abstain: Mr. Catchen; aye: Mr. Sudbrink; aye. Motion carried.

VIII. Old Business

Nothing new regarding Rural Metro and/or Transcare

IX. New Business

Mr. Sudbrink motioned that the budget discussion be tabled until next meeting so the Council can have an opportunity to look over his budget amendments; second by Mr. Catchen. Mr. Kleymeyer; opposed.
Discussion tabled.

X. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O’Hara

Mr. Catchen motioned to extend Rumpke’s contract for another year (beginning July 1, 2010 and ending June 30, 2011); second by Mr. O’Hara. Mr. Sudbrink; abstain. Motion carried.

Ms. Spoor stated the Village Green Committee met to discuss the irrigation repair and its cost. She stated it would cost \$2,500 and would like to proceed with the work with the approval of Council. Council had no problem with the Village Green committee moving forward using their budgeted funds for the project.

B. Economic Development Committee
Committee Chair – Ted Kleymeyer – No report

Mr. Kleymeyer stated he will be meeting with the NKAPC on Wednesday.

C. Infrastructure Committee
Committee Chair – Steve Ryan – No report

Mr. Ryan was not present at the meeting.

D. Mayor’s Group Report
A hillside meeting is scheduled for May 4th at 6:30 pm at the Lakeside Church, 195 Buttermilk Pike.
The Mayor’s Group discussed a blended payroll for transient workers.

E. Mayor’s Update
Mayor Hellmann went over some additional expenses that show up as expenditures that were actually paid out of other funds; these include:
Amsterdam Demo Work paid out of reserve;
Roof replacement paid out of reserve; and
Fire department expenditures paid out of the Creighton Fund. Also, the expenditures went over in the public works vehicle repair due to the breaking down of the snow plow. An expenditure of \$14,000 was transferred from the economical development fund to cover the cost of the NKAPC SAS study.

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IX. Delegations

- A. Small Area Study Task Force – Steve Ryan - No report
- B. Village Green Committee – Monty O'Hara – No report
- C. Fix the Dixie – Mayor Michael Hellmann – No report
- D. Municipal Government League – Monty O'Hara – No report

Next meeting scheduled for April 27th.

- E. Northern KY Area Planning Council – Steve Ryan – No report
- F. Telecommunications Board of Northern KY – Bill Rolfes
- G. Northern KY Area Development District – Ted Kleymeyer – No report

Next meeting scheduled for April 22nd; noon.

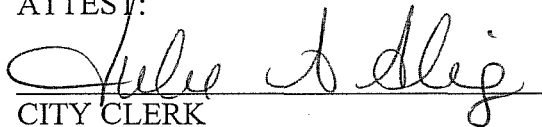
- H. Code Enforcement Board – No report

No meeting was held in April

10:11 Motion to adjourn from Business Meeting was made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL & CAUCUS MEETING ON MONDAY, APRIL 26, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: STEVE ELKINS, MONTY O'HARA, CHRISTOPHER SUDBRINK, TED KLEYMEYER, DON CATCHEN AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Motion to allow soccer field location for Covington Catholic High School as shown on the map dated March 15, 2010 was made by Mr. Catchen; second by Mr. Sudbrink and motion carried.

II. Motion to reimburse Mr. Josh Hankins, 1169 Morgan Court, up to \$300 to repair his flagstone walkway damaged due to the road project was made by Mr. Catchen; second by Mr. Elkins. Roll Call: all ayes.

III. Second Reading; Ordinance No. 5, 2010 Regarding Encroachment Permit was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Sudbrink; second by Mr. Catchen and motion carried.

IV. First Reading; Ordinance No. 6, 2010; Tangible/Franchise Tax was read in summary by Attorney Robert Winter.

7:52 Motion to adjourn from Special Meeting was made by Mr. Ryan.

CAUCUS MEETING:

Call to Order

I. Petitioners

Several property owners were present at the meeting to discuss the proposed Ordinance which would charge them a rental dwelling fee for each of their units. Mr. Robert Dickman asked why Council felt the need to do this. Mr. Sudbrink responded by saying the purpose of the Ordinance is to fix problems the city has with its rental units. Several buildings are considered a nuisance stated Mr. Sudbrink. Mr. Dickman stated this tax would be an additional burden on property owners as they already pay an occupational license fee. Mr. Sudbrink went on to say this tax would allow the city to revoke a license

and fine those landlords who do not take care of their property. It would also help to ensure landlords screen their tenants before renting to them.

Mr. Albers feels this is a "heavy handed" Ordinance and feels that those who do take care of their properties are being penalized for those who don't. He asked if there was some way the problem units could be addressed.

Mr. Losing owns units on Elberta Circle and states he has never received any notification from the city that there were problems with his tenants. He stated had he, that particular tenant would be immediately evicted.

Mr. Wachs stated he has a good rapport with Chief Smith and says anytime there is a problem the Chief makes him aware of it.

Mr. Lange feels this Ordinance leaves little protection for rental owners and goes on to say the Ordinance gives just about anyone in the city the ability to issue a citation and once a license is revoked, there is a \$500 fee for reinstatement. He feels this is too much. Mayor Hellmann wrapped up the discussion by asking Council to take the information from the discussion and think about it to make a decision that is best for the city. The Mayor went on to say he would schedule a meeting between himself, Council and the property owners to discuss the Ordinance in more detail so that everyone understands it.

Mr. Keith Logsdon and Ms. Jenna Haverkos were present at the meeting to discuss the direction the city wants to take with its Small Area Study. Mr. Logsdon stated the amendments made by Covington Catholic will change the study. He went on to say the city should reserve the large piece of land behind the commercial section. There is enough space there for development. Also, have an access road to that land. He said the piece of land the city owns is an important piece of land and that the best thing a city can do is acquire land.

Mayor Hellmann explained to Council that CCH wants the city to change the text so they can buy up some of that land. The Mayor asked if Council wants to give CCH the opportunity to buy land or would they rather see the zoning changed. Mr. O'Hara stated he does not want CCH to expand for non-taxable services. Mr. Kleymeyer added that CCH was asked to participate in the study from the beginning and did not take an interest until they were affected by it. Ms. Haverkos also said she sat down with representatives of CCH and asked if any of them would be interested in becoming a key person to be part of the task force for the study. She states there was no interest at that time but that she still kept them updated.

Mr. Logsdon stated it would take about 30 days to change the zone if that is the direction the city wants to take. Mr. O'Hara says he has nothing against the school, but would rather see more tax dollars generated for the city through businesses. It seemed the consensus of Council to move forward with the zone change.

Mayor Hellmann thanked Mr. Logsdon and Ms. Haverkos for attending the meeting.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Trees will be planted on Morgan Court in the next two weeks. Mr. Zerhusen informed Mayor and Council there was a sanitary lateral at 1205 Hilltop Drive. The lateral was replaced at the city's cost of \$1,600; SD 1 does not cover private laterals. The Rosemont Avenue project is moving along on schedule. The blacktop on Morgan Court will be done after the trees are planted.

B. Economic Development Committee – No report

C. Infrastructure Committee

Mr. Ryan stated the Infrastructure Committee will schedule a meeting with residents of Cleveland and Jackson after the Memorial Day Parade.

D. Mayor's Group Report

1. Next meeting scheduled for Saturday, May 15th at 9:00 a.m. at the Crestview Hills City Building.

E Mayor's Update

1. Mayor Hellmann would like to have a city Newsletter ready to send out within a couple weeks. He asked Council to submit any articles they would like to have in the letter to the city clerk by the end of the week.

III. Old Business

Ordinance No. 2, 2010 discussed at the beginning of the meeting.

IV. New Business

Mayor Hellmann gave everyone a copy of his proposed budget for the 2010-2011 fiscal year. The Mayor is asking for the 4% allowable increase in the real estate taxes and a 2% pay increase for employees. He wants to raise the pay for Mr. Zerhusen \$6,000 as he was promoted to Public Works Director and never received a pay increase. Mayor Hellmann read the proposed budget line by line.

Due to the late hour, it was agreed to table the budget discussion as well as the Delegation Discussions.

V. Delegations Discussions

- A. Small Area Study Task Force – Steve Ryan
- B. Village Green Committee – Monty O'Hara
- C. Fix the Dixie – Mayor Michael Hellmann
- D. Municipal Government League – Monty O'Hara
- E. Northern KY Area Planning Council – Steve Ryan
- F. Telecommunications Board of Northern KY – Bill Rolfes
- G. Northern KY Area Development District – Ted Kleymeyer

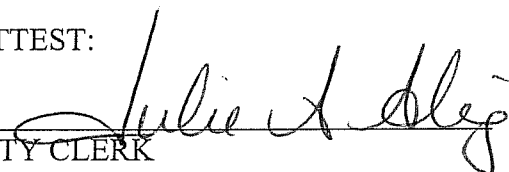
Special and Caucus Meeting
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H. Code Enforcement Board
No meeting was held in April

11:05 Motion to adjourn from Caucus meeting made by Mr. Catchen



MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL BUSINESS MEETING ON MONDAY, MAY 10, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, CHRISTOPHER SUDBRINK, MONTY O'HARA, STEVE RYAN AND STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve April 19 and April 26, 2010 minutes was made by Mr. O'Hara; second by Mr. Elkins and motion carried.

I. Petitioners - None

II. Second Reading; Ordinance No. 6, 2010 Regarding Tangible/Franchise Tax was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Elkins; second by Mr. Ryan and motion carried.

Discussion regarding amended and proposed budget Ordinances took place. The public works' personnel's salaries were discussed as were the property and payroll taxes. The consensus of Council is if the city does not take the allotted 4% property tax increase, then the payroll tax should increase by 1/2 %. This would generate about \$72,000, or so, in extra revenue from the payroll tax. The excess money could be used to perhaps fund a new police cruiser.

Discussion followed regarding the city's Small Area Study and what effect Covington Catholic's future plans may have on the study's results.

III. First Reading; Ordinance No. 7, 2010 amending the 2009-2010 budget was tabled.

IV. First Reading; Ordinance No. 8, 2010; Proposed 2010-2011 budget was tabled.

V. Department Reports

A. Police Department – Motion for approval of April report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Chief Smith stated he has been out of town at a training conference. The Department is continuing with their vacation watches.

B. Fire Department – Motion for approval of April report made by Mr. O'Hara; second by Mr. Ryan and motion carried.

Chief Huth reminded those in attendance about the upcoming Fire Department open house on Saturday, May 22nd from noon until four.

C. Public Works – Motion for approval of April report made by Mr. Kleymeyer; second by Mr. Ryan and motion carried. Mayor Hellmann asked how the Rosemont road project was going. Mr. Zerhusen stated the gravel was down and the curbs and gutters were being put in. The base will be laid and the yards will be straw and seeded. Work will take place in the next couple weeks on Aberdeen due to a broken sanitary line. Part of Audubon Road has been milled and should be ready to pave tomorrow. The trees on Morgan Court have been planted and the street will be paved in the next week. Discussion took place regarding the purchase of a new dump truck for the Public Works Department. Mayor Hellmann reminded Council it takes time to build and deliver a new truck so a decision needs to be made soon. Mr. Kleymeyer made a motion for Mr. Zerhusen to get a bid on a 650 truck; second by Mr. Catchen. Mr. Zerhusen stated there are no 650s on a state contract. Mayor Hellmann asked him to then get a quote on the next size up. Mr. Zerhusen will bring the information back to Council.

9:07 Mr. Sudbrink excused himself from the meeting.

D. City Engineer – Motion for approval of April report made by Mr. O'Hara; second by Mr. Elkins and motion carried.
The projects under construction were covered in the Public Works report.

Exter Drive: Mr. Ryan and Mr. Zerhusen met with property owners on Exter; making progress with easements.

Storm Water Transfer Agreement: Mayor Hellmann and Mr. Bayer met to formulate review comments and a letter will be sent to SD1 soon.

The owners of the property at 1131 Audubon Road are proposing a building addition. Information on plan submittal requirements have been provided to the builder.

E. Finance Department

1. Motion to approve the financial reports for April was made by Mr. Ryan; second by Mr. Elkins and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$1,725.00 was made by Mr. O'Hara; second by Mr. Ryan. Roll Call: All ayes.

VI. Old Business - None

VII. New Business

A. The meeting scheduled for Monday, June 7th at Covington Catholic regarding the Rental Dwelling License Ordinance will be rescheduled due to the fact Mr. Sudbrink will be on vacation.

B. Motion to allow the use of city streets for the Memorial Day Parade was made by Mr. Catchen; second by Mr. Ryan and motion carried.

VIII. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O’Hara

Mr. Catchen asked if Council would consider raising the Trolley Park budget by \$2,000. The city would lower the legal expenses to compensate. Ms. Spoor stated the money could be used to buy mulch and fix the drinking fountain. Council agreed.

B. Economic Development Committee
Committee Chair – Ted Kleymeyer – No report

C. Infrastructure Committee
Committee Chair – Steve Ryan – No report

Mr. Ryan stated he would like to meet with residents of Cleveland and Jackson in early June.

D. Mayor’s Group Report
Next meeting is scheduled for Saturday, May 15th; 9:00 am at the Crestview Hills City Building

E. Mayor’s Update
Mayor Hellmann went over some additional expenses that show up as expenditures that were actually paid out of other funds; these include:
Amsterdam Demo Work paid out of reserve;
Roof replacement paid out of reserve; and
Fire department expenditures paid out of the Creighton Fund. Also, the expenditures went over in the public works vehicle repair due to the breaking down of the snow plow. An expenditure of \$14,000 was transferred from the economical development fund to cover the cost of the NKAPC SAS study. Also, legal fees are over about \$20,000.

IX. Delegations

A. Small Area Study Task Force – Steve Ryan - No report
B. Village Green Committee – Monty O’Hara – No report
C. Fix the Dixie – Mayor Michael Hellmann – No report

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D. Municipal Government League – Monty O’Hara
Meeting will take place at the Edgewood Senior Center on Thursday, May 20th to discuss occupational license collection.

E. Northern KY Area Planning Council – Steve Ryan – No report

F. Telecommunications Board of Northern KY – Bill Rolfes – No report


G. Northern KY Area Development District – Ted Kleymeyer – No report

H. Code Enforcement Board – No report

Next meeting scheduled for Tuesday, May 18th.

9:29 Motion to adjourn from Business Meeting was made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL & CAUCUS MEETING ON MONDAY, JUNE 7, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: STEVE ELKINS, CHRISTOPHER SUDBRINK, DON CATCHEN AND STEVE RYAN

ABSENT: MONTY O'HARA AND TED KLEYMEYER

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. First Reading; Ordinance No. 7, 2010; Amended 2009-2010 budget was read by Mayor Hellmann.

II. First Reading; Ordinance No. 8, 2010; Proposed 2010-2011 budget. Mr. Sudbrink asked that the first reading be tabled until he had more time to review.

III. Resolution No. 5, 2010; Agreement with Ft. Wright Relating to Life Squad Protection was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Elkins and motion carried.

8:22 Motion to adjourn from Special Meeting was made by Mr. Catchen; second by Mr. Elkins.

CAUCUS MEETING:

Call to Order

I. Petitioners – None

Mayor Hellmann asked Council if any of them disapproved of closing off the street of Lower Jackson for a block party on Sunday, June 13th. Council is ok with the closure, but it needs to be known that there must be an access lane open in case emergency vehicles need to get through.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara was not present at the meeting. Mr. Catchen asked if the extra money Council agreed to give to the Trolley Park at the last meeting was earmarked for a new drinking fountain. Mayor Hellmann replied that there is a specific line item in the budget just for the fountain.

B. Economic Development Committee – No report
Mr. Kleymeyer was not present at the meeting

C. Infrastructure Committee
Mr. Ryan stated the Infrastructure Committee is working to secure easements on Exter Drive. Mr. Ryan is looking to schedule a meeting soon with the residents of Cleveland and Jackson to discuss road improvements.
Mr. Ryan stated Morgan Court is in the finishing process with a few closeout issues to be looked at with Mr. Bayer and Mr. Zerhusen.
Mayor Hellmann informed Council there are some problems that need to be addressed regarding some of the driveways on Morgan Court. Michels stated they will take care of the problem and is working with the city on several options.
1) Put a wedge along the curb. Mayor Hellmann stated he does not want to go with this option;
2) Put a thin coat of blacktop over the area; Mayor stated this is ok, but would rather go with the last option. It may take longer, but will be the best choice in the end.
3) Mill and repave
Mr. Zerhusen stated Hilltop and the upper portion of Rosemont Avenue have been primarily completed. When the rest of the road is finished, a final surface will be put on. The contractors are now working on the lower portion of Rosemont and will probably be another month before it is finished.

D. Mayor's Group Report
1. Next meeting scheduled for Saturday, June 19th hosted by Kenton County. Location TBD.
Mayor Hellmann stated Judge Drees was present at the last meeting to discuss Kenton County Parks. He would like to have one or two regional parks in the county which would receive tax dollars to make improvements to the parks. The idea was met with mixed feelings.

E Mayor's Update
1. Mayor Hellmann would like to have a city Newsletter ready to send out soon. Please submit any articles to the city clerk.

III. Old Business
A Rental Dwelling License Meeting is scheduled for Monday, June 21st at 7:00 pm at Covington Catholic. Mayor Hellmann feels Mr. Sudbrink should be at the meeting to answer questions regarding the Ordinance since he was the one behind it. Mr. Sudbrink will inform the clerk as soon as he finds out if he is able to make the meeting.

Special and Caucus Meeting

June 7, 2010

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IV. New Business

Mr. Catchen asked that those involved in putting the parade together be given a "thank you". He stated this was one of the nicest parades yet. Mr. Ryan also thanked everyone involved and also a thank you to Mr. Ryan for all his hard work on making the parade a success.

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan

Park Hills will be on the NKAPC's agenda in July for changes made to the Small Area Study regarding Covington Catholic High School.

B. Village Green Committee – Monty O'Hara – No report

C. Fix the Dixie – Mayor Michael Hellmann

Mayor Hellmann stated there are a lot of grants available to improve Dixie Highway. However, these are matching grants with a required match of 20-50%.

D. Municipal Government League – Monty O'Hara – No report

E. Northern KY Area Planning Council – Steve Ryan – No report

The quarterly meeting will be held on Wednesday, June 30th at the Garden's of Park Hills.

F. Telecommunications Board of Northern KY – Bill Rolfes – No report

G. Northern KY Area Development District – Ted Kleymeyer – No report


H. Code Enforcement Board

The board met in May. A citation was issued to the owner of 1200-1204 Elberta Circle with a fine of \$200 assessed. The property has since received four additional violations.

8:41 Motion to adjourn from Caucus meeting made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JUNE 14, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, CHRISTOPHER SUDBRINK, MONTY O'HARA, STEVE RYAN AND STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve May 10 and June 7, 2010 minutes was made by Mr. Ryan; second by Mr. Elkins and motion carried.

I. Petitioners – None

Discussion took place regarding the proposed budget. Mayor Hellmann suggested changing the Occupational License revenue from \$24,000 to \$28,000; lower the expense for a new cruiser from \$30,000 to \$26,000 and take \$20,000 out of the legal expenses. This would increase the fund balance by \$28,000.

Motion to move forward with first reading of Ordinance No. 8, 2010 with the Mayor's changes was made by Mr. Ryan; second by Mr. O'Hara. Roll Call: Mr. O'Hara: aye; Mr. Elkins: aye; Mr. Ryan: aye; Mr. Kleymeyer: aye; Mr. Catchen: nay; Mr. Sudbrink: nay. Motion carried.

II. First Reading; Ordinance No. 8, 2010; Proposed 2010-2011 Budget was read by Mayor Hellmann.

III. First Reading; Ordinance No. 9, 2010; Increasing Payroll Tax to 1.5% was read by Attorney Robert Winter.

IV. Resolution No. 7, 2010 extending Rumpke contract for one year was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Mr. Sudbrink abstained from voting due to relationship with the Rumpke's.

Chief Smith stated he needed the Resolution 8, 2010 quickly in order to move forward with his grant application. It is a grant for \$16,000 for weapons, ammunition and bullet proof vests. He stated the city's cost would be \$1,500. Chief Smith stated Sgt. Eddy has reapplied for the COPs grant which would cover the first year of pay for a new officer; 60% of the second year and 30% for the third year. Motion to read Resolution No. 8, 2010 was made by Mr. Ryan; second by Mr. Elkins and motion carried.

V. Resolution No. 8, 2010 authorizing Mayor to make application and enter into agreement with the KOHS for Police Department Grant was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. Ryan. Those in favor: Mr. O'Hara, Mr. Elkins, Mr. Ryan, Mr. Kleymeyer and Mr. Catchen. Opposed: Mr. Sudbrink stating the \$1,500 grant match was not in the budget.

VI. Department Reports

A. Police Department – Motion for approval of May report made by Mr. Ryan; second by Mr. Sudbrink and motion carried.
Congratulations to Sgt. Eddy. A letter was written to Chief Smith from the Department of Criminal Justice Training regarding Sgt. Eddy's participation in the Current Leadership Issues for Mid-Level Executives – 2010 (CLIME). They reported that not only did Sgt. Eddy receive a passing grade, but met the EXCEEDS criteria for all responses, a singular accomplishment. Less than 15% of CLIME participants met the criteria for EXCEEDS on all responses. Congratulations Sgt. Eddy!
A letter was also received from the KY Law Enforcement Memorial Foundation thanking Officer Alan Dietz for taking time out of his busy training schedule to participate in their flag detail service on May 18, 2010.
Officer Jeffrey Hoppenjans took a job with the Ft. Wright Police Department. His last day will be June 12th.

B. Fire Department – Motion for approval of May report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

C. Public Works – Motion for approval of May report made by Mr. O'Hara; second by Mr. Ryan and motion carried. Mr. Sudbrink asked if there was any new information regarding prices on a new truck. Mr. Zerhusen replied there were no single axel trucks on contract right now and that moving up to an F750 would cost an additional \$25,000.
Mr. Zerhusen stated Morgan Ct. should be milled on Wednesday or Thursday this week with paving to take place on the following Friday or Monday.
The plan for Rosemont Avenue is to pour additional curb toward the end of this week.
Mr. Zerhusen also said he is working with Ms. Spoor and Ms. Heil on the sprinkler system in the park.

D. City Engineer – Motion for approval of May report made by Mr. Ryan; second by Mr. Sudbrink and motion carried.
SD1 has initiated a project to reconstruct several sanitary sewer lines along Audubon Road and Park Drive. The work is primarily complete.

Exter Drive: The required storm sewer easement descriptions and plats have been forwarded to the city's attorney for execution.

Cleveland and Jackson: The options of reconstruction or mill and overlay have been discussed. Awaiting guidance from the Infrastructure Committee.

The owners of the property at 1131 Audubon Road are proposing a building addition. Meetings have occurred and information on plan submittal requirements and guidelines for use of the Trolley Line for temporary access to the project has been provided to the builder and homeowner.

Motion made by Mr. Ryan authorizing payment to Michels Construction in the amount of \$119,499.75; pay request #3 for Rosemont Avenue improvements out of the Road Fund; second by Mr. Kleymeyer. Roll Call: All ayes

E. Finance Department

1. Motion to approve the financial reports for May was made by Mr. Ryan; second by Mr. O'Hara and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$9,767.00 and Sanitation Fund invoice in the amount of \$195.00 was made by Mr. Ryan; second by Mr. Kleymeyer. Roll Call: All ayes.

VII. Old Business

Since there isn't sufficient time to notify all rental dwelling owners, the meeting scheduled for June 21st has been moved. Motion to move the rental dwelling unit meeting to Monday, June 28th was made by Mr. Ryan with the Caucus Meeting to immediately follow.

VIII. New Business

Three bids were received for the 1983 Fire Truck:

Mr. Stephen Schewe - \$1,500.00

Mr. Jim Kaelin - \$1,252.00

Mr. David Hegge - \$3,112.00

Motion to reject bids made by Mr. Kleymeyer; second by Mr. Elkins and motion carried. Council would like to keep the truck for sale for at least 90 more days and try to get a larger bid.

IX. Committee Discussions

A. Parks, Recreation and Community Events Committee Committee Chair – Monty O'Hara – No report

The next meeting is scheduled for Monday, June 21st.

B. Economic Development Committee
Committee Chair – Ted Kleymeyer – No report

C. Infrastructure Committee
Committee Chair – Steve Ryan – No report

Most items covered in Engineer's report. Mr. Ryan will work with Mr. Bayer to schedule meetings with residents of Cleveland and Jackson and also with residents of Montague Road.

D. Mayor's Group Report
Next meeting scheduled for Saturday, June 19th at 9:00 am at the Kenton County Golf Course Clubhouse, Richardson Road. Hosted by the Kenton County Fiscal Court.
Judge Drees spoke at the last meeting on tax money and how this money is being spent.

E. Mayor's Update
Mayor Hellmann went over some additional expenses that show up as expenditures that were actually paid out of other funds; these include:
Amsterdam Demo Work paid out of reserve;
Roof replacement paid out of reserve; and
Fire department expenditures paid out of the Creighton Fund. Also, the expenditures went over in the public works vehicle repair due to the breaking down of the snow plow. An expenditure of \$14,000 was transferred from the economical development fund to cover the cost of the NKAPC SAS study. Also, legal fees are over about \$20,000.

IX. Delegations

A. Small Area Study Task Force – Steve Ryan
The City of Park Hills is on the agenda Thursday, July 1st at the NKAPC to adopt its Small Area Study.

B. Village Green Committee – Monty O'Hara – No report

C. Fix the Dixie – Mayor Michael Hellmann – No report

D. Municipal Government League – Monty O'Hara

Last meeting was May 20th where the Occupational License fees and the consolidation of payroll taxes for transient businesses were discussed. Next meeting is scheduled for July 28th at the Florence Freedom Center.

E. Northern KY Area Planning Council – Steve Ryan – No report
Next meeting scheduled for Wednesday, June 30th.

F. Telecommunications Board of Northern KY – Bill Rolfes

Business Meeting
June 14, 2010
Page 5

The last meeting of the TBNK was postponed; next meeting scheduled for this Wednesday at 6:00 pm. At the April meeting, Insight stated they would like to move two more PEG channels (16 & 21) to Insight.

Insight announced they will keep the rate for basic cable the same at \$13.25 per month. The maximum allowed is \$15.00 per month.

Negotiations resumed with Insight regarding franchise renewal.

Mr. Rolfes stated they received sealed bids for a 1993 cargo van. The high bid of \$900 was accepted.

G. Northern KY Area Development District – Ted Kleymeyer – No report

H. Code Enforcement Board – No report

Next meeting scheduled for Tuesday, June 29th at 7:00 pm.

A \$200 penalty was assessed on 1200-1204 Elberta Circle. The owner, Mr. Olt, has requested a hearing regarding the citations. The hearing will take place at the next meeting.

9:44 Motion to take a five minute recess and then enter into executive session was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

Approximately 11:30 pm Motion made to exit executive session with no action to be taken.

Approximately 11:30 pm Motion to adjourn from Business Meeting


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING ON MONDAY, JUNE 28, 2010, AT 7:30 P.M. AT THE FAITH CHRISTIAN CENTER, 1101 AMSTERDAM ROAD WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: STEVE ELKINS, TED KLEYMAYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Second Reading; Ordinance No. 7, 2010; Amended 2009-2010 budget was read by Mayor Hellmann. Motion to accept the re-reading of Ordinance No. 7, 2010 was made by Mr. Ryan; second by Mr. Elkins. All in favor: Mr. O'Hara, Mr. Elkins, Mr. Ryan and Mr. Kleymeyer. Opposed: Mr. Sudbrink

Mayor Hellmann read Ordinance No. 7 with amendments. Motion to adopt Ordinance No. 7, 2010 with amendments was made by Mr. Ryan; second by Mr. Kleymeyer. All in favor: Mr. O'Hara, Mr. Elkins, Mr. Ryan and Mr. Kleymeyer. Opposed: Mr. Sudbrink

Mr. Catchen arrived at the meeting at 7:55 pm

II. Second Reading; Ordinance No. 8, 2010; Proposed 2010-2011 budget was read by Mayor Hellmann. Motion to accept the re-reading of Ordinance No. 8, 2010 was made by Mr. Kleymeyer; second by Mr. Ryan. All in favor: Mr. O'Hara, Mr. Elkins, Mr. Ryan and Mr. Kleymeyer. Opposed: Mr. Catchen and Mr. Sudbrink.

Mayor Hellmann read Ordinance No. 8, 2010 with amendments. Motion to adopt Ordinance No. 8, 2010 with amendments was made by Mr. Kleymeyer; second by Mr. O'Hara. All in favor: Mr. O'Hara, Mr. Elkins, Mr. Ryan and Mr. Kleymeyer. Opposed: Mr. Catchen and Mr. Sudbrink

III. Second Reading; Ordinance No. 9, 2010 increasing Payroll Tax to 1.5% was read by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. O'Hara; second by Mr. Kleymeyer and motion carried.

IV. Motion to accept Mr. David Hegge's bid of \$4,000 to purchase the 1983 Fire Truck from the City of Park Hills was made by Mr. Catchen; second by Mr. Kleymeyer. Roll Call: all ayes.

V. Around twenty-five people, including board members, faculty and attorney for Covington Catholic High School were present at the meeting to discuss the City of Park Hills' Small Area Study and the effect it will have on their school.

Mayor Hellmann started off with a brief background of the Small Area Study (SAS) for those in attendance. The city put together a "task force" consisting of a group of residents, business owners, civic members and business association members to start the SAS. Property was purchased by the city at 1530 Dixie Highway for its frontage and the fact that it was at an intersection; making it ideal for development. Three public meetings were held and advertised in the Enquirer and the Community Recorder regarding the SAS. The NKAPC commented that Park Hills had the largest crowd turnout regarding a SAS. The task force came up with ideas. The process was moved along and then went to the NKAPC to become part of their comprehensive plan. A few days before going to the NKAPC, Covington Catholic (CCH) came forward with changes and the meeting was moved to January. Mayor Hellmann stated he met with CCH to reach an agreement. The January meeting was then tabled so that conflicts between the city and CCH could be settled. A memo was then received by the Mayor from CCH asking that the recommended land use map would be modified to designate the "lake property" and the "church property" as "Community Facilities", which was approved. Mayor Hellmann met again with CCH to go over the changed drawings. The properties in question went from two to three; CCH was now looking to possibly acquire the "Schmitz" property which would be at the center of the city's new core of businesses.

Mayor Hellmann stated it was up to Council to decide if they want to make the changes CCH is asking for, or move forward with the plan.

Mr. McMurtry, attorney for CCH, stated the school has no immediate plans to use the "Schmitz" property, but would like to have the ability to do so in the future. The school would still have to go through the regular zoning process when, and if, they want to expand. Mr. Kley Meyer stated CCH should have come forward when the study began. He stated they had received numerous notifications regarding the public meetings but had no interest in the study at that time.

Mr. O'Hara reminded CCH that Park Hills does not have a lot of developable property left in the city and would like to see businesses move in which would produce tax revenue.

Mr. Ryan agreed saying he does not want it to be perceived that the city is against the school but he would rather generate businesses so that the tax burden does not end up on the residents. He went on to say, the city could end up with a great school, but have no means to support itself.

The school feels if these changes are not addressed, the school would become "land locked". Mayor Hellmann reminded CCH that Park Hills is 90% residential and there would be no way the school would be boxed in.

Mr. Catchen made a motion to add the wording CCH asks for; second by Mr. Sudbrink.

Mr. O'Hara asked for a pause to continue the discussion. Discussion between Council and CCH continued.

Motion to accept request making changes to the land use map and alternative drawings to show Covington Catholic property and to add the to the text of the study on page 48, immediately after the sentence which reads "This could include small offices, retail or

Special Meeting
June 28, 2010
Page 3

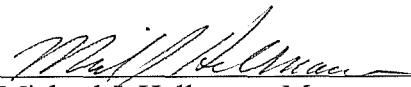
residential condominiums.” The sentence would read as follows: “Expansion of the adjacent Community Facilities is also envisioned as a possible use on property which the study designates as mixed use and which is presently located in a residential zoning district” was made by Mr. Catchen; second by Mr. Sudbrink. All in favor: Mr. O’Hara, Mr. Elkins, Mr. Sudbrink and Mr. Catchen. Opposed: Mr. Ryan and Mr. Kleymeyer.

Mayor Hellmann stated to CCH that he is indeed proud to have them in our city and does not want to give the intention that the city does not like them or is against them. He likes that both are able to work together.

VI. Motion to pay invoices in the amount of \$4,410.00 from the Municipal Road Aid and \$4,485.85 out of the Road Tax Fund was made by Mr. Ryan; second by Mr. Kleymeyer. Roll Call: all ayes

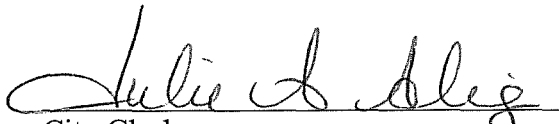
Motion to market 1530 Dixie Highway property with a realtor so that city can sell the property was made by Mr. O’Hara; second by Mr. Elkins and motion carried.

9:40 Motion to adjourn from Special Meeting was made by Mr. Catchen



Michael J. Hellmann, Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JULY 12, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, CHRISTOPHER SUDBRINK, MONTY O'HARA, STEVE RYAN AND STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

PUBLIC HEARING:

The Public Hearing regarding the Municipal Road Aid Fund was read by Mayor Hellmann. There were no written or oral comments

BUSINESS MEETING:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve the June 14 and June 28, 2010 minutes was made by Mr. O'Hara; second by Mr. Ryan and motion carried.

I. Petitioners

Ms. Anna York with Complete Appliance was present at the meeting. She asked if Council would consider a possible zone change for their business located at 1450 Dixie Highway. The upper level of the building has been vacant for three years and she would like to be able to have it zoned as residential so that someone, perhaps herself, could live there and also conduct business. She states it is fully renovated and has a separate entrance. Mayor Hellmann told her the Den Lou was able to be shut down due to its zoning on Dixie Highway which is currently highway commercial. Mr. Sudbrink stated the Dixie Study was done for the purpose of business development; this zone change could allow someone to build homes or condos.

Chief Smith does not like the idea of overnight occupancy; this became an issue with the Den Lou, Szechuan Gardens and the offices located at 1522 Dixie Highway. Chief Huth went on to say there are many fire safety issues that would need to be addressed.

Motion to table the discussion until the Economic Development Committee can meet to discuss and make a recommendation to Council was made by Mr. Sudbrink; second by Mr. Catchen and motion carried.

II. Resolution No. 9, 2010 declaring 1530 Dixie Highway as surplus was read by Attorney Robert Winter. Mr. Winter explained the city has four options before a realtor can be hired to sell the property:

1. Public Auction
2. Electronic Auction
3. Transfer the Property to another government entity
4. Sealed Bid

The city could set a minimum bid. Motion to accept Resolution No. 9, 2010 was made by Mr. O'Hara; second by Mr. Ryan. In favor: Mr. O'Hara, Mr. Elkins, Mr. Ryan and Mr. Kleymeyer. Against: Mr. Catchen. Mr. Sudbrink abstained from voting.

III. Department Reports

A. Police Department – Motion for approval of June report made by Mr. Ryan; second by Mr. Elkins and motion carried.

Chief Smith asked to introduce his police department members to Council, those in attendance and those that watch the meetings on television.

He began with Alan Dietz, the city's most recent hire. Mr. Dietz graduated from the Department of Criminal Justice Training Basic Police Academy on July 2nd. He scored high in his class and earned an award for physical fitness and defensive tactics. He also received an award for being the class adjutant. Prior to the academy, Alan served as a Signals Analyst in the U.S. Marine Corps for five years. While in the Marines, Alan obtained the rank of Corporal and served for nine months in Iraq earning the following awards:

- Marine Corps Good Conduct Medal
- Iraq Campaign Medal
- Sea Service Deployment Ribbon
- Global War on Terrorism Service Medal
- National Defense Secretary Medal
- Navy Unit Commendation
- Certificate of Appreciation
- Rifle Sharpshooter Badge

Alan is married to his wife Amber and they have two children; the youngest of which was born while Alan was away at the academy.

Next to be introduced was Aaron Noel. Aaron began his police career with the Lexington Metro Police Department in March of 2004. After about 5 years of service, he decided to move back to Northern KY to be closer to family. During his time in Lexington, he received the following awards:

- Life Saving Award
- Three Professional Esteem Awards
- Unit Citation for Domestic Violence Response Unit

Aaron was hired in April of 2009 and has done an exceptional job. Since coming to Park Hills, he has obtained the Kenton County Chiefs of Police's Officer of the Month Award for his work in apprehending armed robbery suspects from Covington.

Aaron recently got engaged to his fiancée Brandi; they plan to be married next spring.

Patrick Yarusso is an experienced officer with 11 years of civilian police experience and almost 17 years of military police experience. Pat previously worked for the City of

Erlanger where he received a commendation for Bravery, which stemmed from an officer involved in a shooting where a subject attempted to shoot Pat. Pat returned fire hitting the subject several times. He also received Patrolman of the Month Award three times. Prior to Erlanger, Pat was in the U.S. Air Force from 1990-1997 where he attended the US Air Force Police Academy and served in Desert Storm where he received 13 medals. Pat joined the Air Force Reserves in 2003 and was recently promoted to Technical Sergeant. Pat is also a graduate of the Non-Commissioned Officer (NCO) Leadership School as well as the NCO Academy.

During his time in the Reserves, he has been called up for active duty twice. The first time he was sent to Bagram Air Force Base in Afghanistan where he was on active duty for just under a year. Just last year, he was called up to active duty in Iraq where he was stationed at Kirkuk Air Force Base.

Pat has been with Park Hills for six years and has worked his way up to Specialist 1st Class. He is our senior patrol officer and is a certified bike officer, firearms instructor, field training officer, and a Taser instructor. Pat is also in charge of the evidence room. Pat lives in Independence with his wife Michelle and their two-year old son Jacob.

Chief Smith then announced he will be retiring at the end of the month. He asked that Council give Sergeant John Eddy consideration as Police Chief. Chief Smith has had 34 years of police service with 9 of those in Park Hills.

Mayor Hellmann thanked all the officers for attending the meeting and is glad they choose to work in Park Hills.

Chief Smith introduced Sergeant John Eddy. John began his police career with Lincoln Heights where he served 3 years. John's main duty was patrol but he was also the director of the Lincoln Heights Juvenile Program, where he worked with at risk teens. This program was meant to educate and assist teens who were at risk for gangs and drug selling. John was also a member of the S.W.A.T. Team and the Narcotics Unit, where he was involved with conducting sting operations, as well as writing and serving search warrants.

John has been with Park Hills since September of 1998. Since coming to Park Hills, John has obtained the rank of Sergeant which puts him in the position to help the Chief of Police with many of his administrative duties. During his employment here, John has graduated from the Academy of Police Supervision as well as the Criminal Justice Executive Development Program. He was also recently certified by the KY Law Enforcement Council as Law Enforcement Supervisor.

John recently graduated from Indiana Wesleyan University with an Associates of Science in Criminal Justice and is currently working on his Bachelors of Science in Business Management.

John lives in Independence with his wife Melissa, their daughter and his two children.

B. Fire Department – Motion for approval of June report made by Mr. Sudbrink; second by Mr. Ryan and motion carried. Chief Huth asked everyone to keep Scott Gregory in their thoughts; his father passed away over the weekend. Mr. Sudbrink commented on the increase in staff to two officers a day Monday thru Friday. He stated it was his understanding the department had two members here 5 days a week in the past was due to the fact Park Hills had ambulance service. He asks why we don't have ambulance service. Chief Huth stated in order to have ambulance service, the department would have to be covered 24/7/365 so that citizens would never be at risk of not having an ambulance staffed. Chief Huth went on to say, it would cost around \$250,000 to start up an ambulance service.

C. Public Works – Motion for approval of June report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Discussion took place regarding purchasing a new dump truck for the PW Department. Mr. Catchen asked why a new truck is needed right now. Mayor Hellmann commented the current truck is always in need of repair and will soon get to the point where it will start falling apart and become unable to use. The Mayor would like to keep the current truck as a back up to a new one. Mr. Zerhusen stated the current truck is 11 years old. Mr. Catchen stated he would rather spend \$100,000 on a larger truck than spend \$80,000 on a smaller one. Mr. Sudbrink believes we should look at used trucks and would like for Mr. Zerhusen to provide pricing on them. Mr. Catchen agreed on looking at used trucks only in the larger size. Mr. Kleymeyer believes we should get a truck ASAP so that it will be here for the first snow. Mr. Ryan stated he wouldn't mind looking at larger trucks, but does not want to go with used. Mr. Elkins is in favor of the 550 size that Mr. Zerhusen likes. He went on to say he would probably rather have new, but wants to show due diligence by also getting prices on used. Mr. O'Hara thinks a large truck may last longer, but the cost to own and operate may balance out the cost. He would rather see the city go with a smaller truck. Mayor Hellmann added; a large truck would require more work to load and unload. Mr. Zerhusen will bring information back to Council.

D. City Engineer – Motion for approval of June report made by Mr. Ryan; second by Mr. Kleymeyer. All in favor: Mr. O'Hara, Mr. Elkins, Mr. Ryan, Mr. Kleymeyer and Mr. Catchen. Opposed: Mr. Sudbrink
Mr. Bayer was not present at the meeting.
SD1 will get back to the Mayor regarding the storm water asset transfer.

E. Finance Department

1. Due to the change of the fiscal year, June reports will be available at the next Business Meeting.

2. Special Fund Payments - None

IV. Old Business

Mr. Catchen asked when the new drinking fountain will be here. Ms. Spoor would like to have it here as soon as possible. Mayor Hellmann asked that all work regarding the fountain go thru Mr. Zerhusen.

V. New Business

Council would like to re-adopt the current tax rate for the 2010 tax year.

VI. Committee Discussions

A. Parks, Recreation and Community Events Committee

Committee Chair – Monty O'Hara

Mr. O'Hara stated he and Mr. Zerhusen will work together on the water fountain. Ms. Spoor stated she would like to have all of the Village Green members, and others interested in attending Parks and Recreation Meetings, sent an email with announcing their meetings. Ms. Spoor went on to say the Village Green Committee was established by volunteers and that they have always maintained the public planting areas. Mr. O'Hara suggested the Village Green set up accounts with certain vendors and have them directly bill the city. A decision on how to make purchases is still to be decided.

B. Economic Development Committee

Committee Chair – Ted Kleymeyer – No report

A meeting will be scheduled to discuss the possible zone change for 1450 Dixie Highway.

C. Infrastructure Committee

Committee Chair – Steve Ryan

Mr. Ryan stated he is trying to coordinate a date with Mr. Bayer to hold a meeting with Cleveland and Jackson residents. Mr. Zerhusen stated there was one tree left to plant on Morgan Court. The lower portion of Rosemont will be blacktopped on Wednesday and/or Thursday.

D. Mayor's Group Report

The group met last Saturday; discussion included the Census and how it applies to city classifications. About ½ of the state of KY is 4th class. Fourth class cities have the least amount of restrictions put upon them. A city can change its class by going before the general assembly. It seems many cities are incorrectly classified. Cities of the 5th class lose out on occupational licenses, municipal insurance tax, alcohol revenue and are limited in their nuisance ordinances.

E. Mayor's Update

Mayor Hellmann stated that Chief Rick Smith will be retiring as police chief next month. He stated he was approached by Mr. Wessels, Mr. Nienaber and Mr. McMurtry of Ft. Wright with an interest of a merger between Ft. Wright and Park Hills' Police Departments. The Mayor said he received a call today from Mr. Nienaber asking for a meeting. Mayor Hellmann relayed to Council that he will meet with him and hear what he has to offer.

VII. Delegations

A. Small Area Study Task Force – Steve Ryan

The Small Area Study was adopted by the KCPC. Mr. Ryan thanked the task force for all their work on the study.

B. Village Green Committee – Monty O'Hara – No report

C. Fix the Dixie – Mayor Michael Hellmann – No report

Mr. Sudbrink stated he would like to see the city move forward with the Dixie Study. He asked if the city could possibly use some of the Road Tax revenue to help move the project along. He states that, except for the schools, the Dixie Highway portion of Park Hills is not pleasant to look at. Mr. Ryan reminded Mr. Sudbrink that the Mayor works with state legislators every year to try to secure state funding. Mr. Sudbrink asked that Council make Dixie Highway their top priority.

D. Municipal Government League – Monty O'Hara – No report

The annual picnic will be held on July 28th at the Florence Freedom Center

E. Northern KY Area Planning Council – Steve Ryan – No report

Council met last week and passed their new fiscal year budget

F. Telecommunications Board of Northern KY – Bill Rolfes – No report

G. Northern KY Area Development District – Ted Kleymeyer – No report

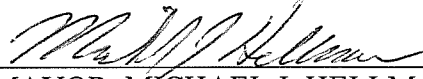
H. Code Enforcement Board

Next meeting scheduled for Tuesday, July 20th at 7:00 pm. for the 1200-1204 Elberta Circle hearing.

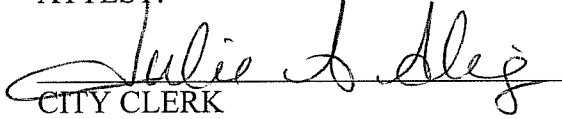
Ms. Spoor asked the update on the Den Lou proceedings. A settlement was reached in the case pertaining to citations written by Chief Smith regarding painting, structure and the registration book. Payments were made but the balloon payment was not paid on time. Mr. Winter filed a motion for judgment for payment and interest. The second part of the suit (Board of Adjustment) is before the Court of Appeals and waiting for a decision. The third portion of the suit pertains to fines and penalties assessed by the Code Enforcement Board. A final award was assessed in favor of the City of Park Hills for \$19,000; the city filed a motion to foreclose on the property. That is now before the Circuit Court and waiting on the judge to rule.

9:45 Motion to adjourn Business Meeting was made by Mr. Catchen

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July 12, 2010
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MAYOR, MICHAEL J. HELLMANN

ATTEST:

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, JULY 26, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING, 1106 AMSTERDAM ROAD WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: TED KLEYMEYER, MONTY O'HARA, DON CATCHEN AND CHRISTOPHER SUDBRINK
ABSENT: STEVE ELKINS AND STEVE RYAN

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

PUBLIC HEARING:

Public Hearing Tax Rate Notice was read by Mayor Hellmann
There were no written or oral comments

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. First Reading; Ordinance No. 10, 2010; Setting 2010 Tax Rate was read by Attorney Robert Winter.

II. Resolution No. 10, 2010; Appointing Alan Dietz to Grade 1 Patrolman was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. O'Hara and motion carried.

Sergeant John Eddy introduced Mr. Cyrus Harris to Council. Mr. Harris was recommended by Chief Smith to fill the vacancy in the Police Department due to the resignation of Officer Hoppenjans. Mr. Harris worked for three years at the Federal Reserve. He lives in Union with his wife and two children. He is current on his training and is familiar with the Kenton County jails and courts. He will begin on Monday, August 2, 2010 and should be ready to be on the road by himself in two weeks.

III. Resolution No. 11, 2010; Appointing Cyrus Harris to Grade 1 Patrolman was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Catchen; second by Mr. O'Hara and motion carried.

IV. Resolution No. 12, 2010; Allowing Public Question to Voters in the November Election asking if they are in favor of expanding the use of the Road Maintenance Tax was discussed. Mr. Sudbrink believes this Resolution would be a good way to pay the matching portion of a Transportation Grant which would be used to make the Dixie Highway more appealing. Mr. Sudbrink made a motion to accept the Resolution. Mr. Kleymeyer stated he would like to table the Resolution so that it can go before the

Infrastructure Committee. A motion to table the Resolution was made by Mr. Kleymeyer; second by Mr. O'Hara. Motion did not carry. Mr. O'Hara stated he would like to see the Resolution nixed; he says this tax was created for a certain purpose and this is not it. Mr. Sudbrink stated the grant application is due by the second week in August and there is no time to table the Resolution and still meet the deadline. Both Mr. Gray and Ms. Zembrodt, residents in attendance, wanted to see the Resolution and get more information regarding its content. Motion to table the Resolution and put before the Infrastructure Committee and give residents a chance to look it over first was made by Mr. Kleymeyer; second by Mr. O'Hara. All in Favor: Mr. O'Hara; Mr. Kleymeyer; Mr. Catchen. Opposed: Mr. Sudbrink. Motion passed.

Mayor Hellmann asked Mr. Sudbrink what Resolution No. 13, 2010 was for. Mr. Sudbrink stated he would like to apply for a grant using recommendations from the Dixie Fix Study. Resident, Mr. Gray, asked what the matching amount would be. Mr. Sudbrink stated he did not know the cost of the project. Mr. Kleymeyer was not in favor of spending money at this time to apply for this type of grant. He would rather work with the state legislators for state funding.

V. Resolution No. 13, 2010; Authorizing the Mayor to apply for a Transportation Enhancement Grant. Mr. Kleymeyer moved to table and send to the Infrastructure Committee for consideration; there was no second. Mr. Sudbrink moved to adopt Resolution No. 13, 2010; there was no second. Mayor Hellmann moved on to the next item on the agenda.

VI. Motion to allow the Civic Association to use Trolley Park on Saturday, September 11, 2010 for their annual picnic was made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.

8:11 Motion to adjourn from Special Meeting was made by Mr. Catchen

CAUCUS MEETING:

Call to Order

I. Petitioners – None

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara stated the Committee held a meeting last Monday with the Village Green Committee. He asked them to perhaps set up their Committee to include a Chair, secretary and treasurer; until they can come up with a more structured committee, Mr.

O'Hara will hold the Parks and Recreation meetings after the Village Green meetings on the third Monday's of the month.

Mayor Hellmann added that he does not want the members of the Village Green to be personally reimbursed for purchases they make; they need to come to the city first. Mr. Catchen suggested they get agreement from three or four members before making a purchase and come to either himself, the Mayor or Mr. O'Hara for approval.

Mr. Catchen then asked if the handles on the teeter-totter in the park could be fixed. Mr. Zerhusen stated he will order new handles and make the repair.

B. Economic Development Committee – No report

C. Infrastructure Committee

Mr. Ryan was not present at the meeting. Mr. Zerhusen stated the concrete work is complete on the Rosemont project except for the portion of Short Cecelia. Morgan Court is mostly completed; residents are asked to fill the bags around the trees once a week. Easements are being secured on Exter Drive so that that project can be put out to bid.

D. Mayor's Group Report

Discussion at the last meeting centered on city classifications, mergers and creating bylaws. The county has become part of the group and it was discussed as to whether they should get voting rights.

E Mayor's Update

Mayor Hellmann met with Ft. Wright and Covington regarding the possibility of a Police Department merger with either city. If Council is interested in merging, he does not see the need to hire a new police chief. Sergeant Eddy agreed to head the department until a new chief is appointed. The city received over thirty resumes for the Chief's position. Mr. O'Hara believes Ft. Wright's needs are much bigger than Park Hills' due to their many businesses and larger community. Mr. Kleymeyer voiced his concern about having a police officer in Park Hills at all times with the same quality of service. Mr. Gary Huff, of Ft. Wright, told Mayor Hellmann that six additional officers would be needed at the Ft. Wright location to make sure Park Hills keeps the same amount of service. The cost to have six officers in Ft. Wright would be more than we are paying now.

Mr. Catchen believes a merger would have Park Hills lose control of its department and is not in favor of a merge as long as Park Hills can afford to keep its own department. Mr. Kleymeyer stated he is also not in favor a merger. Mayor Hellmann said he is neither for nor against, but wants to make sure the citizens are aware of our options and cost. He wants to make sure Park Hills keeps its level of service and that our officers won't always be needed outside of our city. It seems the majority of Council is not interested in a police department merger at this time.

III. Old Business – None

IV. New Business – None

V. Delegations Discussions

- A. Small Area Study Task Force – Steve Ryan – Not present
Park Hills will move forward to implement the small area study
- B. Village Green Committee – Monty O'Hara – No report
- C. Fix the Dixie – Mayor Michael Hellmann – No report
- D. Municipal Government League – Monty O'Hara – No report
The group will meet at the Florence Freedom Park for a ballgame on Wednesday.
- E. Northern KY Area Planning Council – Steve Ryan – No report
- F. Telecommunications Board of Northern KY – Bill Rolfes – No report
- G. Northern KY Area Development District – Ted Kleymeyer – No report
- H. Code Enforcement Board

The board will meet tomorrow night at 7:00 pm. Citations have been issued to the owner of 1200-1204 Elberta Circle.

Mayor Hellmann stated the board is in need of a third member. If anyone is interested, they may contact the city clerk. The city is also in need of a Board of Adjustment member due to the vacancy left by Mr. Deupree III. Resident, Mr. Gray, stated he may be interested in becoming a member of the Code Enforcement Board and says he plans to attend tomorrow's meeting.

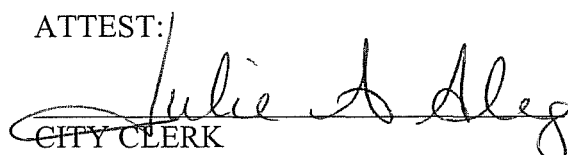
9:00 Motion to enter into executive session made by Mr. Kleymeyer; second by Mr. Sudbrink and motion carried.

9:40 Motion to exit executive session with no action taken was made by Mr. Catchen

9:40 Motion to adjourn from Caucus meeting made by Mr. Catchen



MAYOR, MICHAEL J. HELLMANN

ATTEST:

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, AUGUST 9, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, MONTY O'HARA, STEVE RYAN, CHRISTOPHER SUDBRINK AND STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve July 12 and July 26, 2010 minutes, with changes, was made by Mr. Sudbrink; second by Mr. Catchen and motion carried.

I. Petitioners – None

II. Second Reading; Ordinance No. 10, 2010 Setting the 2010 Tax Rate was read by Mayor Hellmann. Motion to adopt Ordinance was made by Mr. Catchen; second by Mr. Ryan and motion carried.

Sergeant John Eddy introduced Amy Schworer as the new Park Hills Police Chief. Ms. Schworer has twenty years of law enforcement background. She comes to us from Independence where she served as Sergeant. She introduced her husband, Mark, who is an officer with the Ft. Wright Police Department. Ms. Schworer will begin on August 30th.

Mr. Catchen stated to Council there were four members sitting in on the police chief interviews. The city received roughly forty resumes and called five in for interviews. The decision was narrowed down to two people; Sergeant John Eddy and Sergeant Amy Schworer of Independence. Mr. Catchen stated both were qualified but had to have his answer to Mayor Hellmann by 2:00 p.m. Saturday and told the Mayor, "Whichever candidate is chosen as Chief, whether it be John or Amy, we've got to hire Amy". Amy was chosen and John has agreed to stay on as Sergeant. Mr. Catchen believes Park Hills will see a big improvement with our Police Department. Mr. Catchen asked everyone to give them both a hand.

Mayor Hellmann stated there was no doubt during the interviews, which people stuck out as knowing what the city wanted and came up with answers of what their vision of the city would be and how to make the department move forward. He added that giving John the news of Amy's hire was one of the toughest things he has had to do as Mayor. He is very happy Sgt. Eddy is staying on and commented on the letters of recommendation sent to the Mayor on his behalf.

Ms. Schworer thanked the Mayor and Council. She thanked John for making the transition easy and welcoming. Mayor Hellmann commented, as far as he knew, Amy is the first female police chief in Kenton County. Welcome Amy!

III. Resolution No. 14, 2010 appointing Amy Schworer as Police Chief was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Catchen; second by Mr. Sudbrink and motion carried.

IV. Department Reports

A. Police Department – Motion for approval of July report made by Mr. Catchen; second by Mr. Ryan and motion carried. There were no questions for the police department.

B. Fire Department – Motion for approval of July report made by Mr. Ryan; second by Mr. O'Hara and motion carried.
Chief Huth stated he will work on getting the numbers of how much it would cost for Park Hills to have its own ambulance service to Mr. Sudbrink by next meeting.

C. Public Works – Motion for approval of July report made by Mr. Sudbrink; second by Mr. Ryan and motion carried. Mr. Sudbrink asked if Mr. Zerhusen had any new information on the dump truck. Mr. Zerhusen stated he drove to Lima, OH to look at a used truck which was sold by the time he arrived. Mr. Zerhusen passed out several pictures he took of different sized trucks. Mr. Sudbrink asked which truck the Mayor preferred. Mayor Hellmann stated he believes the person who will be driving the truck would know best. Mr. Zerhusen has provided the state bid numbers to Council. Mayor Hellmann did say he would prefer the city to buy new for a warranty and to avoid expensive repairs in the future.
Mr. Sudbrink suggested putting away 10% each year in the Vehicle Fund for when it comes time to again purchase a new truck. Mr. Catchen states he is still in favor of a used, bigger truck especially when it comes to plowing snow. Mr. Elkins believes the smaller truck would be easier to load and unload. Mr. Ryan agrees; new and smaller. Mr. Sudbrink agreed that the city should go with what Mr. Zerhusen is comfortable with. Motion to pay up to \$90,000 for the purchase of a new Ford F550 for the Public Works Department was made by Mr. Sudbrink; second by Mr. Elkins and motion carried.

D. City Engineer – Motion for approval of July report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.
Rosemont/Hilltop Improvements: The project is substantially complete, remaining items of work include final asphalt surface paving, restoration, and punch-list items that to be paid by SD1. The total cost of the Rosemont/Hilltop project is \$494,000 with \$68,000 of that to be paid by SD1.

Exter Drive: Working with easement issues.

Cleveland Road Mill and Overlay: Meeting to be scheduled with residents.

Mr. Zerhusen will call and schedule the crack sealing on Rose Circle, Cecelia and Lawton. The cost will be around \$9,000 to \$10,000.

E. Finance Department

1. Financial reports will be available at the September meeting.

2. Special Fund Payments

Motion to pay invoices in the amount of \$415.00 from the Municipal Road Aid Fund, Road Fund invoices in the amount of \$639.61 and Sanitation District invoice in the amount of \$260.00 was made by Mr. Ryan; second by Mr. Elkins. Roll Call: All ayes.

V. Old Business

Council decided not to change the zoning for Complete Appliance, located at 1450 Dixie Highway. The company asked Council to consider changing the zone to include residential. Council believes this will open the door to other problems such as were created by the Den Lou. Motion to deny request for zone change was made by Mr. Sudbrink; second by Mr. Elkins and motion carried.

VI. New Business – None

No bids were received regarding the sale of 1530 Dixie Highway

VII. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O’Hara – No report

B. Economic Development Committee
Committee Chair – Ted Kleymeyer – No report

City will soon start to move forward with implementation phase of the Small Area Study

C. Infrastructure Committee
Committee Chair – Steve Ryan

Mr. Ryan would like to schedule the Cleveland and Jackson resident meeting for Thursday, August 26th at 6:00 pm at the Faith Christian Center.

D. Mayor’s Group Report
Next meeting scheduled for Saturday, February 20th at 9:00 a.m. at the Independence Senior Center

E. Mayor's Update – No report

IX. Delegations

A. Small Area Study Task Force – Steve Ryan

Since there is no longer a SAS task force, this delegation will be eliminated from future agendas.

B. Village Green Committee – Monty O'Hara – No report

Will discuss email from Mayor regarding Trolley Park at the next meeting scheduled for Monday, August 16th at 7:00 pm.

C. Fix the Dixie – Mayor Michael Hellmann – No report

D. Municipal Government League – Monty O'Hara – No report

There will be a meeting on September 23rd at the Highland Heights City Building. The annual dinner will be held at Summit Hills on November 11th.

E. Northern KY Area Planning Council – Steve Ryan – No report

Next meeting scheduled for January 28th.

F. Telecommunications Board of Northern KY – Bill Rolfes

G. Northern KY Area Development District – Ted Kleymeyer – No report

H. Code Enforcement Board

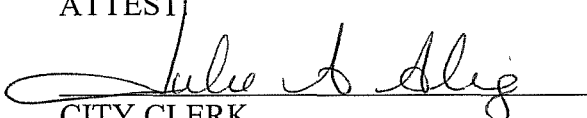
Board is still looking for third member.

1200-1204 Elberta Circle's fines were abated due to the promptness of their cleanup.

Next meeting is scheduled for Tuesday, August 17th at 7:00 pm.

8:22 Motion to adjourn from Business Meeting was made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, AUGUST 23, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING, 1106 AMSTERDAM ROAD WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: TED KLEYMEYER, MONTY O'HARA, DON CATCHEN, STEVE ELKINS AND STEVE RYAN
ABSENT: CHRISTOPHER SUDBRINK

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Resolution No. 15, 2010 allowing 1530 Dixie Highway to be sold through a Realtor was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Kleymeyer. All in favor: Mr. O'Hara, Mr. Elkins, Mr. Ryan, Mr. Kleymeyer. Mr. Catchen abstained from voting

7:40 Motion to adjourn from Special Meeting was made by Mr. Kleymeyer

CAUCUS MEETING:

Call to Order

I. Petitioners – None

Mr. Catchen relayed to Council, Mayor and those present at the meeting that a long time member of the Park Hills Fire Department, Mr. James Rawe, passed away on August 16th at the age of seventy-six. Mr. Rawe was a member of the department from 1966 – 1996. Mr. Catchen thanked the many Park Hills Fire Department members present at the burial to act as Mr. Rawe's honor guard, pall bearers and folding his veteran's flag before presenting it to Mr. Rawe's sister, Mary Ann Graven. Mayor Hellmann thanked Mr. Catchen for acknowledging the department.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara stated the Village Green Committee discussed moving the flowers and burms. Mr. Skip Fangman and Mr. Zerhusen will work together on the drinking fountain. The committee is also working on a set of by-laws. It is understood that the Village Green will use monies donated to the Avant Gardeners for flowers before using city funds. Mr. Catchen stated Ms. Pam Spoor volunteered to chair the Village Green until

someone else is available. Mayor Hellmann reminded those in attendance of the Civic Association's annual picnic to be held on Saturday, September 11th from 4-8 pm.

B. Economic Development Committee – No report

C. Infrastructure Committee

Mr. Ryan stated the SD1, Water District and Public Works are going over the punch-list for Morgan Court.

The easements for Exter Drive have been secured and Mr. Ryan hopes to have project out to bid in the fall to start in the spring.

A meeting for the residents of Cleveland and Jackson has been scheduled for Thursday, August 26th at 6:00 pm at the Faith Christian Center.

D. Mayor's Group Report

Mayor Hellmann stated the group discussed by-laws and talked about forming a task force to study city classifications and the pros and cons of having such. Cities are able to change their classification by petitioning to the general assembly.

The group also discussed SD1 and their infrastructure improvement budget overage.

E Mayor's Update – None

III. Old Business

Chief Huth handed out a report to Council showing two different proposals to get ambulance service up and running in Park Hills (see attachment).

IV. New Business

Mr. Elkins asked Council to look over the two sample Resolutions he passed out pertaining to H.R. 3765, The Reins Act and the issue of Collective Bargaining for City Employees. He would like to have the two Resolutions ready for reading at the next meeting.

V. Delegations Discussions

A. Village Green Committee – Monty O'Hara – No report

B. Fix the Dixie – Mayor Michael Hellmann – No report

C. Municipal Government League – Monty O'Hara – No report

Next meeting scheduled for September 24th. Mr. O'Hara stated Mr. Ken Rehtin would like to talk with each city comparing services and/or taxes.

E. Northern KY Area Planning Council – Steve Ryan – No report

F. Telecommunications Board of Northern KY – Bill Rolfes – No report

G. Northern KY Area Development District – Ted Kleymeyer – No report

H. Code Enforcement Board

Special & Caucus Meeting
August 23, 2010
Page 3

The board met on August 17th for a hearing regarding the property at 1068 Emerson Road. The Board offered to continue the case. The case will be heard in its entirety on Tuesday, September 21st at 7:00 pm

Mayor Hellmann relayed to Council a phone call he received from a gentleman who wants to purchase a home on Rose Circle, tear it down, and rebuild a new home. The NKAPC had him contact the city for its "blessing". Mayor Hellmann sees no problem with a new home being built, but will contact the gentleman to have him produce several idea plans/drawings first.

8:29 Motion to enter into executive session for intentional disposition of real estate was made by Mr. Catchen; second by Mr. Ryan and motion carried.

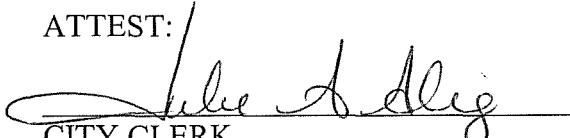
8:45 Motion to exit executive session was made by Mr. Catchen; second by Mr. Ryan.

It is the sense of Council to list the property at \$385,000.

8:47 Motion to adjourn from Caucus meeting made by Mr. Catchen



MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, SEPTEMBER 13, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, MONTY O'HARA, STEVE RYAN AND STEVE ELKINS
ABSENT: CHRISTOPHER SUDBRINK
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve August 9 and August 23, 2010 minutes, with changes, was made by Mr. Catchen; second by Mr. Ryan and motion carried.

I. Petitioners

Ms. Amy Clark, along with several other Lawton Road residents, was present at the meeting to discuss the parking on Lawton Road. Ms. Clark stated the sharp curve on Lawton makes it difficult to see oncoming traffic and would like to see parking restricted along the bend. She stated there have been a couple accidents already and at least five near accidents. Mr. Ryan told the Lawton residents he, along with Mr. Zerhusen and Mr. Bayer, would look at the area in question and try to come up with the best solution to the problem. Mr. Ryan stated he would come back at the next Council meeting with more information.

II. Emergency Ordinance No. 11, 2010 amending Ordinance No. 9, 2010 regarding Payroll Tax was read by Attorney, Robert Winter. Motion to adopt Ordinance was made by Mr. Kleymeyer; second by Mr. Ryan and motion carried.

III. Resolution No. 16, 2010 supporting H.R. 3765, The Reins Act was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Elkins; second by Mr. O'Hara. All in favor: Mr. Catchen, Mr. O'Hara, Mr. Elkins and Mr. Ryan. Opposed: Mr. Kleymeyer

IV. Resolution No. 17, 2010 opposing mandatory collective bargaining for city employees was tabled. Mr. Skip Fangman, in attendance at the meeting, asked to look over the Resolution before Council voted.

V. Department Reports

A. Police Department – Motion for approval of August report made by Mr. Catchen; second by Mr. Elkins and motion carried. Chief Amy Schworer thanked everyone for the warm welcome she has so far received. Ms. Schworer has met with area

schools, agencies and with our Fire Department. She stated Officer Alan Dietz is in his final stage of field training and should be out on his own within the next few weeks. Mayor Hellmann said at last Saturday's city picnic, a resident thanked Officer Dietz for going out of his way to help her when she needed it.

B. Fire Department – Motion for approval of August report made by Mr. Catchen; second by Mr. Ryan and motion carried.

C. Public Works – Motion for approval of August report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Mr. Zerhusen told Council that the surface for Rosemont Avenue would be put down next week. Morgan Court has a few minor things left for Michel's to take care of. Mayor Hellmann stated several trees put in on Morgan Court have died and will be replaced by Florence Nursery.

D. City Engineer – Motion for approval of August report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

Mr. Bayer stated the Cleveland/Jackson meeting held on August 26th had a turnout of thirty-three residents. Mr. Ryan and Mr. Bayer walked the two streets to come up with the two options provided in the handout. (Attached) Mr. Bayer stated the general consensus seemed to be somewhere in the middle of a complete street renovation and just a mill and overlay. A questionnaire was sent out to residents to complete.

A motion to authorize Mayor to enter into proposal with Bayer Becker for the preliminary design for Cleveland and Jackson Road improvements for \$9,600.00 was made by Mr. Ryan; second by Mr. Kleymeyer. Roll Call: all ayes

Mr. Bayer also handed out a flier for the Smiles & Miles for Maria. St. Agnes will hold a race/walk in honor of Maria Schaffstein. Maria was a senior at Notre Dame Academy who died in a car accident last April. The course will take runners and walkers mainly thru Park Hills and parts of Devou Park and should last around 1 ½ hours. The race is scheduled for Sunday October 3rd at 4:00 pm. Proceeds will benefit St. Agnes School. Motion to allow the race to take place thru Park Hills with some street closures was made by Mr. Catchen; second by Mr. Ryan and motion carried.

E. Finance Department

1. Motion to accept the financial statements from June, July and August was made by Mr. Ryan; second by Mr. Elkins and the motion carried.

2. Special Fund Payments

Motion to pay invoices in the amount of \$700 from the Municipal Road Aid Fund, Road Fund invoices in the amount of \$96,993.87 and Sanitation District invoice in the amount of \$220.00 was made by Mr. Ryan; second by Mr. O'Hara. Roll Call: All ayes.

VI. Old Business

Motion to list the property located at 1530 Dixie Highway for a minimum price of \$385,000 was made by Mr. Ryan; second by Mr. Kleymeyer. Roll Call: Mr. Catchen; abstain, Mr. Kleymeyer; aye, Mr. O'Hara; aye, Mr. Ryan; aye, Mr. Elkins; aye

VII. New Business – None

VIII. Committee Discussions

- A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O'Hara – No report

- B. Economic Development Committee
Committee Chair – Ted Kleymeyer – No report

Mr. Kleymeyer is happy to see the property ready for marketing and will be working with NKAPC for grants.

- C. Infrastructure Committee
Committee Chair – Steve Ryan

Most items covered under Public Works and Engineer's report. Mr. Ryan stated he would work with Jay, Chris and Attorney Robert Winter regarding Lawton Road parking.

- D. Mayor's Group Report n
Next meeting scheduled for Saturday, September 18th at 9:00 a.m. in Ryland Heights at the Big Red Barn. The group will discuss the "Hills" meeting and the Mayor's Group by-laws.

- E. Mayor's Update – No report

IX. Delegations

- A. Village Green Committee – Monty O'Hara – No report
Mr. O'Hara stated he would send an email to schedule the next meeting

- B. Fix the Dixie – Mayor Michael Hellmann
Mayor Hellmann stated the design work to realign Kyle's Lane is underway. The Mayor would like the Fix the Dixie to continue to work with the Infrastructure Committee to push forward the Dixie Highway projects from the study.

- C. Municipal Government League – Monty O'Hara – No report
There will be a meeting on September 23rd at the Highland Heights City Building. GASB 54 will be discussed and Mr. Brandon Voelker will be present to discuss his lawsuit with the KLC. Mr. J.D. Chaney will also be there to discuss legislative issues for 2011. Mr. Ken Rehtin wants to champion a study to look at cities' costs and how their income and expenditures compare.

- D. Northern KY Area Planning Council – Steve Ryan – No report

Business Meeting
September 13, 2010
Page 4

Next meeting scheduled for the end of October

E. Telecommunications Board of Northern KY – Bill Rolfes

Mr. Rolfes stated the TBNK passed their annual budget. He went on to say their current lease for the building they occupy ends in December. The Board is looking at their options to find the best solution, be it renting or buying and the costs associated with each. The TBNK met with Insight regarding the franchise renewal. Cincinnati Bell and TBNK would like a proposed franchise and anticipate a meeting this month. Mr. Rolfes hopes to have new information regarding Park Hills' fiber optics cable in his next report.

F. Northern KY Area Development District – Ted Kleymeyer – No report

G. Code Enforcement Board

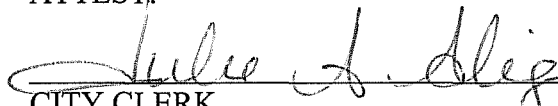
The Board will meet on Tuesday, September 21st at 7:00 pm regarding the property at 1068 Emerson Road.

8:40 Motion to adjourn from Business Meeting was made by Mr. Catchen



MAYOR, MICHAEL J. HELLMANN

ATTEST:



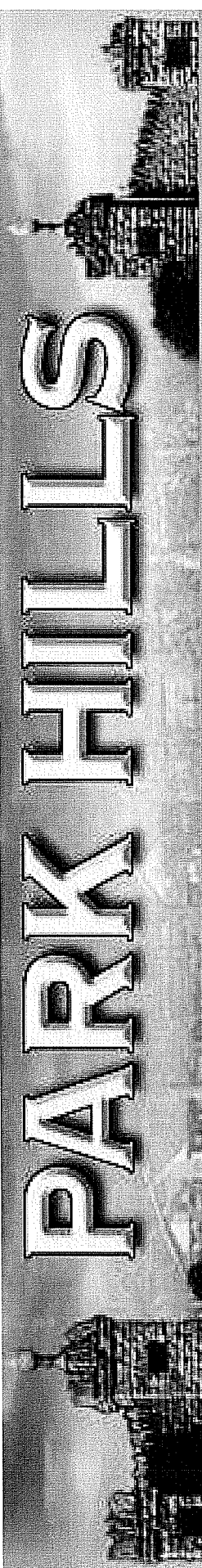
CITY CLERK

Reconstruction:

- Storm Water Drainage – Catch Basin, Pipes, Etc.
- Install Curbs
- Sub-Pavement Repair or Replacement as Needed
- New Pavement

Re-Paving:

- Mill (Remove) Top 1.5 to 2 inches of Pavement
- Repave with Asphalt
- Replace Asphalt Curbs where they Exist Today



PARK HILLS

Cleveland-Jackson Roadway Improvement Considerations

Considerations

Item	Repaving	Reconstruct
■ Construction Phases	1	4
■ Timing of Improvements	Fall 2010	over 4 years
■ Project/Construction Duration	4 weeks	20 months
■ New Storm Water System	No	Yes
■ Uniform Look to Streets	No	Yes
■ Pavement Structure Improved	No	Yes
■ Approx. Pavement Life Span	7-10 Years	25-30 Years
■ Approximate Cost	\$220,000	\$1,500,000

↔ Based on past projects

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, OCTOBER 11, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMAYER, MONTY O'HARA, STEVE RYAN AND STEVE ELKINS

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve September 13, 2010 minutes, with changes, was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

I. Petitioners- None

II. First Reading; Ordinance No. 12, 2010 amending CEB Ordinance to add alternate was read in summary by Attorney Robert Winter.

III. Resolution No. 17, 2010 opposing mandatory collective bargaining for city employees was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Elkins; second by Mr. Ryan. All in favor: Mr. O'Hara, aye; Mr. Elkins, aye; Mr. Ryan, aye; Mr. Kleymeyer, nay; Mr. Catchen, aye.

IV. Municipal Order No. 3, 2010 regarding Councilman Christopher Sudbrink's Voluntary resignation from Council was read by Mr. Robert Winter. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. Ryan. All in favor: Mr. O'Hara, aye; Mr. Elkins, aye; Mr. Ryan, aye; Mr. Kleymeyer, aye; Mr. Catchen, nay

V. Department Reports

A. Police Department – Motion for approval of September report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Chief Amy Schworer introduced Mr. Rob Sanders, Commonwealth Attorney of Kenton County for his partnership for equipment sharing project. Mr. Sanders lent, indefinitely, to the police department; three new computers, monitors and two digital cameras. Mayor Hellmann presented Mr. Sanders with a plaque thanking him for the equipment. Mr. Sanders stated that no money comes out of taxes, all donations come from confiscated drug money. Chief Schworer stated the equipment would be put to good use. Chief Schworer relayed to Council that she has been working with landlords regarding trouble tenants. Mr. Phelps, owner of 941 Montague Road, has already given an eviction notice to a problem tenant. Chief Schworer went on to thank Donnie Dornheggen for all his help with the website.

The question of compensation time for police officers was addressed. Chief Schworer believes her department could save money by offering police officers comp time instead of paying out overtime monies. The details would have to be worked out so that the personnel policy can be made to reflect the changes. More information will be given.

B. Fire Department – Motion for approval of September report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Chief Huth stated the department had a busy month. The department was called in by the Department of Mutual Aid to help with a brush fire in Kenton. The fire grew to the extent that SD1 was called in to bulldoze the fire lines.

Chief Huth asked to dispel a rumor that has been going around stating the new fire truck was too large for the fire bay. He states this is not the case; in fact, one of the reasons this particular truck was chosen was because it fit all the specifications and was small enough to fit into the bay.

Chief Huth went on to address a letter that was sent to residents from Mr. Catchen stating the fire truck cost over \$500,000. Mr. Catchen was quick to reply that politics are not to be brought up during Council meetings. Mr. O'Hara asked Chief Huth what the cost of the fire truck was. Chief Huth replied the cost was \$440,000.00. The fire department donated \$95,000 toward the principal of that amount. Mr. O'Hara agrees that financing the truck the way the city did probably saved almost double the cost if it had been purchased through a bond.

C. Public Works – Motion for approval of September report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

D. City Engineer – Motion for approval of September report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Jay Bayer stated a meeting with the city and the residents of Jackson and Cleveland should take place within two to three months after questionnaires are sent back in. Mr. Bayer stated he would also meet with SD1 regarding funding for storm sewer work on the project.

Morgan Court: SD1 has prepared a punch-list for the storm sewer work that the contractor has completed.

Rosemont/Hilltop/Short Cecelia: The project is substantially complete. Michel's has completed SD1's punch list for the storm sewer work. Remaining items of work to finalize the project include restoration and the City's punch list items.

Exter Drive: A meeting was held with SD1 on September 20th to review the storm sewer plan. Bayer Becker is updating the storm water calculations and plans based on additional storm sewer information provided by SD1 and will finalize the application to formally request funds from the District's Board.

Cleveland and Jackson: At the September Council Meeting, Bayer Becker was authorized to proceed with the preliminary study for improvements to Cleveland and Jackson. Bayer Becker and Mr. Zerhusen are scheduled to assess the existing conditions in the field the week of October 11th. A questionnaire is being finalized to be sent to the residents for their input on existing conditions and thoughts for improvement.

Audubon Lane: NKWD to design the water main interconnect project.

Storm Water Transfer: A meeting was held on September 27th with representatives of the city and SD1 to discuss the transfer. Mayor Hellmann asked to keep the Exter project, as well as future projects, in sync with SD1.

E. Finance Department

1. Motion to accept the financial statements from September was made by Mr. Ryan; second by Mr. Kleymeyer and the motion carried.

2. Special Fund Payments

Motion to pay invoices in the amount of \$165.00 from the Municipal Road Aid Fund, Road Fund invoices in the amount of \$11,379.10 and the fire truck loan invoice in the amount of \$100,625.72 was made by Mr. Kleymeyer; second by Mr. Ryan. Roll Call: All ayes.

VI. Old Business

Mr. Ryan stated he met with Mr. Zerhusen, Mr. Bayer and Chief Schworer regarding the parking problem on Lawton Road. It was agreed to put up temporary "No Parking" signs around the bend for a month to see if traffic speed and visibility of on coming traffic improves.

VII. New Business

A. The current year budget budgeted \$13,000 toward the purchase of a new police cruiser. The cruiser has already been purchased and Mayor Hellmann asked Council's opinion of getting a loan to cover the cost above what was budgeted. It seemed the consensus of Council to move forward with a loan to cover the difference. More information regarding a loan will be available at the next meeting.

B. Mayor Hellmann stated Municipal Order No. 5, 2000 gives Council just seven days to publish a Council vacancy in the paper. Applicants would be interviewed and a replacement would be chosen. Since the vacancy happened so late in the year, the Mayor asked if Council could meet before the seven day time frame to amend the Order. Council agreed to meet for a short meeting on Sunday, October 17th at 6:00 pm to read the amended Order. This could give Council the choice of choosing a new member to finish out the year, or simply do nothing until the new Council is elected.

C. Motion to allow the Civic Association to use Trolley Park on Sunday, October 24, 2010 for a pumpkin parade and on Sunday, December 5, 2010 for Christmas in the park was made by Mr. Ryan; second by Mr. Elkins and motion carried.

D. Motion to set trick-or-treat hours on Sunday, October 31st from 6-8 pm was made by Mr. Catchen; second by Mr. Ryan and motion carried.

E. Motion to allow the Civic Association to erect a fundraising sign in Trolley Park was made by Mr. Catchen; second by Mr. Ryan and motion carried.

VIII. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O'Hara

Mr. O'Hara stated the Village Green committee met to discuss by-laws. Mayor Hellmann stated the by-laws give the ability to remove members who don't show up to 3 meetings in a row by the chair. Mr. Catchen asked if Council had the right to implement rules on the Committee. Mayor Hellmann replied the Committee does not answer to the Mayor or Council. Mr. Gerrein was present at the meeting to ask about the procedure for reimbursement of plants or other material purchase by members. Mayor Hellmann replied the city will no longer reimburse individuals. They should have a purchase order and have specific vendors from which to purchase from.

B. Economic Development Committee
Committee Chair – Ted Kleymeyer – No report

C. Infrastructure Committee
Committee Chair – Steve Ryan

Items covered under Public Works and Engineer's report.

D. Mayor's Group Report n
Next meeting scheduled for Saturday, October 16th at 9:00 am in Edgewood.

E. Mayor's Update – No report

IX. Delegations

A. Village Green Committee – Monty O'Hara – No report

B. Fix the Dixie – Mayor Michael Hellmann

C. Municipal Government League – Monty O'Hara – No report

The annual dinner will take place on Wednesday, October 20th. Mr. O'Hara will be appointed as Vice President. Congratulations Monty!

D. Northern KY Area Planning Council – Steve Ryan – No report
Next meeting scheduled for October 27th

E. Telecommunications Board of Northern KY – Bill Rolfes
Mr. Rolfes stated the TBNK decided to stay at their current location on a four year lease saving around \$1,000 per month. Everyone will move to the first floor. Mayor Hellmann stated that Bill Rolfe's father will be greatly missed in Edgewood!

F. Northern KY Area Development District – Ted Kleymeyer – No report

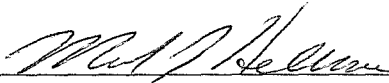
G. Code Enforcement Board

The Board will meet on Tuesday, October 19th at 7:00 pm regarding the property at 1068 Emerson Road. The Board has issued fines and penalties in the amount of \$6,000, which they can appeal to Kenton County. There is still an opening on the CEB if anyone is interested or knows of someone who may be interested. There is also a need for a traffic hearing officer.

Ms. Sandy Finke, Park Hills resident, stated she wanted to ask Mr. Catchen a few questions regarding the letter he sent out. She asked how it was possible he personally kept taxes down. Mr. Catchen replied, once he heard the Mayor wanted to increase taxes, he called people in town and encouraged them to attend the meetings. Ms. Finke asked how Mr. Catchen has saved the city \$300,000 on the land deal while he is suing the city.

Mr. Catchen stated he would be happy to answer any questions outside the Council chambers but that politics had no business in the Council Meetings. With that, Mr. Catchen motioned to adjourn and left the building.

9:05 Motion to adjourn from Business Meeting was made by Mr. Catchen; second by Mr. O'Hara.


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING ON SUNDAY, OCTOBER 17, 2010, AT 6:00 P.M. AT THE PARK HILLS CITY BUILDING, 1106 AMSTERDAM ROAD WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: TED KLEYMEYER, MONTY O'HARA, DON CATCHEN, STEVE ELKINS AND STEVE RYAN

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

SPECIAL MEETING:

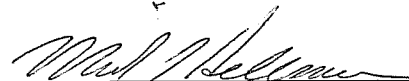
Call to Order

Pledge of Allegiance

Roll Call

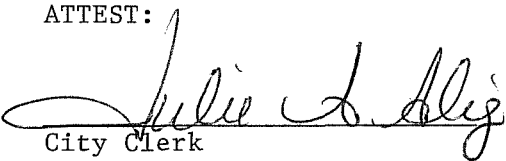
I. Municipal Order No. 5, 2010 regarding Council vacancy was read by Attorney Robert Winter. Motion to accept Order was made by Mr. Catchen; second by Mr. Elkins and motion carried.

6:08 Motion to adjourn from Special Meeting was made by Mr. O'Hara



Mayor, Michael J. Hellmann

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, NOVEMBER 8, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, MONTY O'HARA, STEVE RYAN, STEVE ELKINS AND ALBERT FEDDERS
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve October 11 and October 17, 2010 minutes was made by Mr. Catchen; second by Mr. Elkins and motion carried.

I. Petitioners

Mr. Brian Aylor was present at the meeting to voice his concern regarding a draining issue on his property on Amsterdam Road. Mayor Hellmann asked Mr. Zerhusen and Mr. Bayer to look into.

II. Second Reading; Ordinance No. 12, 2010 amending CEB Ordinance to add alternate was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. O'Hara; second by Mr. Elkins and motion carried.

III. Resolution No. 18, 2010 declaring police department vehicle and equipment surplus was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Ryan; second by Mr. O'Hara and motion carried.

IV. Resolution No. 19, 2010 allowing Mayor to enter into lease agreement with Lease One Magnolia for funding of the police cruiser was read by Attorney Robert Winter.

V. Resolution No. 20, 2010 allowing Mayor to enter into loan with Fifth Third Bank for funding of police cruiser was read by Attorney Robert Winter.

Motion was made by Mr. Catchen to accept Resolution No. 2, 2010 for the funding of the police cruiser; second by Mr. O'Hara. Roll Call: all ayes.

Mr. Catchen made a motion to have Mayor Hellmann draw a name of a newly elected Council member to fill the remainder of the year due to Mr. Sudbrink's resignation. Mr. Albert Fedders was chosen.

Resolution No. 21, 2010 appointing Mr. Fedders to the vacant Council seat was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

Mr. Catchen asked about having a get together for the new Council members at the Garden's of Park Hills. Mayor Hellmann stated he would contact the Garden's.

VI. Department Reports

A. Police Department – Motion for approval of the October report made by Mr. Fedders; second by Mr. O'Hara and motion carried.

B. Fire Department – Motion for approval of October report made by Mr. Ryan; second by Mr. Catchen and motion carried.

C. Public Works – Motion for approval of October report made by Mr. Elkins; second by Mr. O'Hara and motion carried. The new vehicle for the Public Works Department was discussed. Also discussed was a complaint from the owner of 614 Rosemont Avenue who states his home developed cracks during the Rosemont project. Mr. Zerhusen and Mayor Hellmann will look into.

D. City Engineer – Motion for approval of October report made by Mr. Ryan; second by Mr. Elkins and motion carried.
Morgan Court: A request for payment by Michel's Construction has been made and was provided for approval by Council. It is recommended that a small retainage amount be held until all work is completed and accepted by the City. SD1 has reimbursed the City for 50% of the storm sewer costs.

Rosemont/Hilltop/Short Cecelia: The project is substantially complete. Michel's has completed SD1s punch list for the storm sewer work. Remaining items of work to finalize the project include restoration and the City's punch list items. The City and Bayer Becker are awaiting a final pay request from Michel's in order to close out the project and request funds from SD1 for the storm sewer work.

Exter Drive: A meeting was held with SD1 on September 20th to review the storm sewer plan. Bayer Becker is updating the storm water calculations and plans based on additional storm sewer information provided by SD1 and will finalize the application to formally request funds from the District's Board. The timeline for construction is anticipated in the spring of 2011.

Cleveland and Jackson: Bayer Becker and Mr. Zerhusen walked Cleveland and Jackson to assess the existing conditions and thoughts for improvements. The results will be tabulated as the questionnaires are returned.

Audubon Lane: NKWD to design the water main interconnect project. The plans are 90% complete and easement documents have been forwarded to NKWD for execution by the City of Covington. Construction is anticipated to occur this fall.

Storm Water Transfer: A meeting was held on September 27th with representatives of the city and SD1 to discuss the transfer. Additional information is being provided by the City

to clarify the items that have been maintained by the City over the years. Mr. Finke is reviewing the maps provided by SD1.

E. Finance Department

1. Motion to accept the financial statements from October was made by Mr. Catchen; second by Mr. Elkins and the motion carried.

2. Special Fund Payments

Motion to pay invoices in the amount of \$5,563.75 from the Municipal Road Aid Fund, Road Fund invoices in the amount of \$81,781.00 and Bayer Becker invoice in the amount of \$325.00 for the SD1 storm sewer asset transfer out of the Sanitation Fund was made by Mr. Ryan; second by Mr. Kleymeyer. Roll Call: All ayes.

VII. Old Business

Mr. Sudbrink was present at the meeting and thanked the Mayor and Council for their past support.

Several residents of Lawton Road were present at the meeting to ask that the "No Parking" signs put up by the police department be moved slightly. This will be discussed with the police department.

VIII. New Business

There will be a Caucus meeting on Monday, November 22nd.

IX. Committee Discussions

A. Parks, Recreation and Community Events Committee

Committee Chair – Monty O'Hara

Mr. O'Hara talked about the Village Green Committee by-laws. Mr. Skip Fangman also discussed the Village Green Committee.

B. Economic Development Committee

Committee Chair – Ted Kleymeyer – No report

C. Infrastructure Committee

Committee Chair – Steve Ryan

Items covered under Public Works and Engineer's report.

D. Mayor's Group Report n

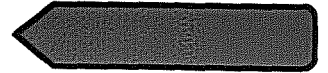
Next meeting scheduled for Saturday, November 13th at 9:00 am at Taylor Mill.

Mayor Hellmann informed Council the insurance rates came back at a 15% increase. Options will be looked into.

A grant for \$124,000 was approved by the state for work on and around the 1530 Dixie Highway property. It is the consensus of Council to move forward with the grant.

E. Mayor's Update

Mayor Hellmann discussed the upcoming insurance renewal. *



X. Delegations

A. Village Green Committee – Monty O'Hara – No report

B. Fix the Dixie – Mayor Michael Hellmann – No report

C. Municipal Government League – Monty O'Hara – No report

The annual dinner will take place on Wednesday, October 20th at Summit Hills

D. Northern KY Area Planning Council – Steve Ryan – No report

E. Telecommunications Board of Northern KY – Bill Rolfes

F. Northern KY Area Development District – Ted Kleymeyer – No report

G. Code Enforcement Board

The Board will meet on Tuesday, November 16th at 7:00 pm.

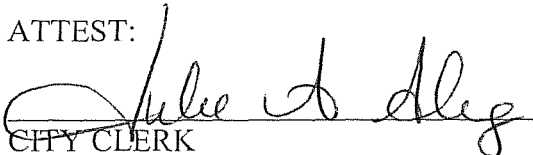
Mr. O'Hara made a motion to enter executive session to discuss pending litigation; second by Mr. Ryan and motion carried.

Motion to exit executive session was made with no action to be taken from session.

Motion to adjourn from Business Meeting


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, NOVEMBER 22, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING, 1106 AMSTERDAM ROAD WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: TED KLEYMEYER, MONTY O'HARA, DON CATCHEN, STEVE ELKINS, STEVE RYAN AND ALBERT FEDDERS
ABSENT: TED KLEYMEYER

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. First Reading; Ordinance No. 13, 2010 regarding Mortgage Holder/Vacant Properties was read in summary by Attorney Robert Winter

II. First Reading; Ordinance No. 14, 2010 regarding the Clerk/Treasurer correction was read in summary by Attorney Robert Winter.

III. First Reading; Ordinance No. 15, 2010 regarding compensatory time was read by Attorney Robert Winter.

IV. First Reading; Ordinance No. 16, 2010 regarding transfer of time policy was read by Attorney Robert Winter.

V. Motion to enter Executive Session regarding property and pending litigation was made by Mr. Fedders; second by Mr. Ryan; motion carried.

VI. Resolution No. 21, 2010; Assumption of Grant from Kenton County was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Elkins and motion carried.

VII. Motion to allow Bayer Becker proposal to do engineering work for the KIA grant in the amount of \$12,400 was made by Mr. Ryan; second by Elkins. Roll Call: all ayes.

CAUCUS MEETING:

Call to Order

I. Petitioners – None

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara stated the Village Green Committee discussed the budget and tabled the by-laws until the beginning of the year.

B. Economic Development Committee – No report - absent

C. Infrastructure Committee

Mr. Ryan stated the surveys regarding the Cleveland and Jackson Road project are continuing to come in.

Mr. David Gray was present at the meeting to inquire when the workers would be back to fill the cracks in the street. He states they were to return at the beginning of the month but haven't shown. Mr. Zerhusen will check into and get back with Mr. Gray.

D. Mayor's Group Report

Mayor Hellmann asked what Mr. Catchen took from the Mayor's Group meeting he attended. Mr. Catchen stated there are fifteen Mayors in the group with nine of them new. He said he found the meeting interesting and believes he will enjoy attending the future meetings.

E. Mayor's Update

Mayor Hellmann discussed the codification of the Ordinances. Mr. Catchen asked if he and the new Council could get the information and act on it after the first of the year.

III. Old Business - None

IV. New Business - None

V. Delegations Discussions

A. Village Green Committee – Monty O'Hara – No report

B. Fix the Dixie – Mayor Michael Hellmann – No report

Meeting next week to discuss grant

C. Municipal Government League – Monty O'Hara – No report

Went to annual meeting; Mr. Drees as outstanding official in the county this year. New executive director of KLC was present and a representative of the Governor's office. Mr. O'Hara was elected as vice director for the upcoming year.

E. Northern KY Area Planning Council – Steve Ryan – No report

F. Telecommunications Board of Northern KY – Bill Rolfes – No report

G. Northern KY Area Development District – Ted Kleymeyer – No report

H. Code Enforcement Board

Special & Caucus Meeting
November 22, 2010
Page 3

Citations in the amount of \$6,000 were given to the owner(s) of 1068 Emerson Road. No appeal was made in regards to the fine; a lien was recorded against the property for the \$6,000 fine. A final order will be sent out for an additional \$6,000 fine which can be appealed by the owner(s).

Next meeting will be on Tuesday, December 28th at 7:00 pm

Discussion took place regarding the Den Lou.

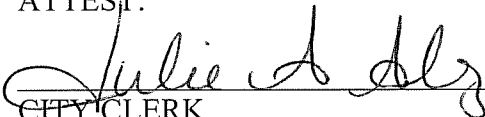
Motion to enter executive session to discuss pending litigation was made by Mr. Ryan; second by Mr. Elkins and motion carried.

Motion to adjourn Caucus Meeting



MAYOR, MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, DECEMBER 13, 2010, AT 7:30 P.M. AT THE PARK HILLS CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, MONTY O'HARA, STEVE ELKINS AND ALBERT FEDDERS

ABSENT: STEVE RYAN

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve November 8 and November 22, 2010 minutes was made by Mr. O'Hara; second by Mr. Elkins and motion carried.

I. Petitioners

Mr. Mike Apgar, with SD1, was present at the meeting to discuss the transfer of storm water assets. Mr. Apgar explained that once the transfer is complete, SD1 would take over and maintain all underground pipes. SD1 would monitor water coming in and going out of the city. They would continue to work with the city on road projects when pipes/culverts need to be replaced and help cover the cost of the utility work. A lengthy discussion of pros and cons of signing the agreement took place. Mayor Hellmann explained this transfer has been in the works for many years and would benefit the city to transfer the storm water assets. Park Hills is one of three cities which have not transferred their assets. The other two are Ft. Wright and Cold Spring. Mr. Catchen motioned to table the signing of the transfer until he had a chance to speak with the other two remaining cities as to why they haven't signed on; second by Mr. O'Hara and motion carried.

II. Second Reading; Ordinance No. 13, 2010 regarding mortgage holder and vacant properties was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Kleymeyer; second by Mr. Elkins and motion carried.

III. Second Reading; Ordinance No. 14, 2010 regarding the clerk/treasurer position was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. O'Hara; second by Mr. Elkins and motion carried. Mr. Catchen abstained from voting.

IV. Second Reading; Ordinance No. 15, 2010 regarding compensatory time was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. O'Hara; second by Mr. Fedders and motion carried.

V. Ordinance No. 16, 2010 regarding transfer of time among employees was read in summary by Attorney Robert Winter. Motion to adopt amended Ordinance was made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.

VI. Resolution No. 22, 2010 regarding the transfer of storm sewer assets was tabled earlier in the meeting

VII. Municipal Order No. 16, 2010 re-appointing William Rolfes as Representative to the TBNK was tabled.

VIII. Municipal Order No. 17, 2010 re-appointing Phil Ryan to the Kenton County Planning Commission was tabled.

IX. Municipal Order No. 18, 2010 appointing Code Enforcement Board member and alternates was tabled.

X. Department Reports

A. Police Department – Motion for approval of the November report made by Mr. Catchen; second by Mr. Kleymeyer and motion carried. Chief Schworer stated Officer Aaron Noel received the 2010 Governor's Award for the most D.U.I. arrests. Officer Patrick Yarusso was responsible for confiscating three pounds of marijuana from a suspect.

Chief Schworer stated there has been a high number of car break ins in the surrounding cities of Crescent Springs, Ft. Mitchell and Ft. Wright. She says Park Hills could be the next target. She states the officers are stepping up patrol and asks for the public to be aware of anything suspicious.

Chief Schworer gave an update on Login Harris' condition. Officer Cyrus Harris' baby is doing well as of his last check up Friday and is making progress. Glad to hear he is doing better!

Chief Schworer stated everything the police department put up for auction sold, including the Dodge Intrepid which went for \$2,400.

B. Fire Department – Motion for approval of November report made by Mr. Catchen; second by Mr. Kleymeyer and motion carried. Chief Huth stated his department is wrapping up their year with training. He thanked all the members of the department for their time in the many first response runs this month.

C. Public Works – Motion for approval of November report made by Mr. Elkins; second by Mr. Catchen and motion carried. Mr. Zerhusen stated the truck broke again but that the streets were cleared of the snow by then. He hopes to have the new truck complete by the end of the week and then sent to 32 Ford for detailing.

D. City Engineer – Motion for approval of November report made by Mr. Kleymeyer; second by Mr. Catchen and motion carried.

Morgan Court: Several punch-list items remain to be completed by the contractor.

Rosemont/Hilltop/Short Cecelia: A request for payment has been made and is provided for approval by Council. A retainage of 5% will be held until all work is completed and accepted by the city.

Exter Drive: A meeting was held with SD1 on September 20th to review the storm sewer plan. Bayer Becker has submitted an application to formally request storm sewer funds from the District's Board.

Cleveland and Jackson: Thirty-three of the sixty-two questionnaires have been returned and tabulated. Results will be discussed with the Infrastructure Committee.

Audubon Lane: The construction bids were received and opened on December 9th with Kahmann Excavating being the apparent low bidder. The NKWD's Board will consider the bid for approval at their January 20th meeting.

KIA Dixie Highway Grant: Meetings have occurred with SD1 and KYTC to discuss their input in the grant project. Both agencies were very interested in the project and will provide more information shortly. The city will bid part of the work. The city will pay contractors and be reimbursed.

E. Finance Department

1. Motion to accept the financial statements from November was made by Mr. Kleymeyer; second by Mr. Fedders and the motion carried.

2. Special Fund Payments

Motion to pay invoices in the amount of \$5,640.83 from the Municipal Road Aid Fund, Road Fund invoices in the amount of \$284,498.04, Bayer Becker invoice in the amount of \$130.00 for the SD1 storm sewer asset transfer out of the Sanitation Fund and Bayer Becker invoice of \$1,040.00 for grant work out of the Fire Truck/Economic Development Fund was made by Mr. Kleymeyer; second by Mr. O'Hara. Roll Call: All ayes.

XI. Old Business – None

XII. New Business

Mr. Catchen stated Judge Ann Ruttle would be at the city building tomorrow night to swear in the new Mayor and Council. The swearing in will take place at 7:00 pm in the chambers.

Mr. Catchen stated he will be changing the time and location of upcoming meetings. The Business Meetings will be held at 1550 Dixie Highway (next to CCH; formerly First Church of the Nazarene); Caucus Meetings will continue to be held at the city building. The time of meetings will change from 7:30 pm to 7:00 pm

IX. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O’Hara – No report

B. Economic Development Committee
Committee Chair – Ted Kleymeyer – No report

C. Infrastructure Committee
Committee Chair – Steve Ryan

Mr. Ryan was not present at the meetings. Items covered under Engineer’s Report.

Chief Schworer stated the police department has been receiving complaints from several residents on Lawton Road as having no where to park since the temporary “No Parking” signs were put up several weeks ago. Motion to take the signs down was made by Mr. Catchen; second by Mr. Fedders. All in favor: Mr. Catchen and Mr. Fedders. Opposed: Mr. O’Hara, Mr. Elkins and Mr. Kleymeyer. Motion did not carry.

D. Mayor’s Group Report n
Next meeting scheduled for Saturday, January 15th at 9:00 am at the NKAPC

E. Mayor’s Update
Mayor Hellmann asked for a short executive session.
9:27 Motion to enter into executive session to discuss disposition of property was called by Mr. Catchen; second by Mr. Kleymeyer

9:55 Motion to exit executive session with no action to be taken made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.

X. Delegations

- A. Village Green Committee – Monty O’Hara – No report
- B. Fix the Dixie – Mayor Michael Hellmann – No report
- C. Municipal Government League – Monty O’Hara – No report
- D. Northern KY Area Planning Council – Steve Ryan – No report
- E. Telecommunications Board of Northern KY – Bill Rolfes – No report
- F. Northern KY Area Development District – Ted Kleymeyer – No report
- G. Code Enforcement Board

The Board will meet on Tuesday, December 28th at 7:00 pm.
Two final orders were sent to the owners of 1030-1032 Amsterdam Road and 1068 Emerson Road.

Business Meeting
December 13, 2010
Page 5

Mr. Phil Ryan was in attendance at the meeting and thanked the Mayor and Council for their service. He told Council he was once a Council member himself, was on the tree board, was first vice-president of the Forestry Board and has acted as representative to the Kenton County Planning Commission for the past eight years. He congratulated the incoming Mayor and Council and asked them to keep him in mind if they need anything.

City clerk thanked Mayor Hellmann for his last twelve years of service to Park Hills and also the outgoing Council.

10:15 Motion to adjourn from Business Meeting

~~MAYOR, MICHAEL J. HELLMANN,~~

Don Castleman
Don Castleman

ATTEST:

Julie A. Aleg
CITY CLERK