

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JANUARY 12, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMEYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ABSENT: TED WORLAND.
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to accept December 8, 2008 minutes was made by Mr. Sudbrink; second by Mr. Kleymeyer and motion carried.

I. Petitioners

Jenna Haverkos, along with James Faust, of the NKAPC were present at the meeting to discuss the SAS for the City of Park Hills' Dixie Highway corridor. Draft handouts of the finished existing conditions report was handed out at the last task force meeting. Final reports will be available at the first of three public meetings to be held on Thursday, January 22nd. Mayor Hellmann explained the need for the SAS to the new Council members. He stated the Dixie Highway business district is not what it could be. The Mayor would like to look at the long term effect of the study; how will the Highway look in ten, twenty or thirty years down the road and how can we improve the business district and bring more businesses into the area. This is what the study will help with as well as find out which business would do well in our area and show us how to bring them here. Mayor Hellmann encouraged everyone to attend the meeting on January 22nd. Ms. Haverkos said the meeting will focus on discussions regarding land use, transportation, utilities and parks and recreation. She hopes to have a report online by the weeks' end. Comments will be taken to the task force for an overall look of the corridor and will be taken to the second meeting for a vote.

Mr. Carl Gerrein was present at the meeting to discuss Montague Road. He asked the current status of the Devou Park Master plan and what plans the city has to improve the safety of Montague Road. He states in December, a car speeding down the street did extensive damage to his neighbor's property. Chief Smith stated it is an open investigation and did not want to comment, but said a police report would be available to him in the Police Department.

Mr. Gerrein went on to say, he believes more needs to be done to slow drivers down such as speed humps and wants the road repaved. Mayor Hellmann explained that storm water work may need to be done and would rather take care of that first before putting down a new road. Montague Road will be discussed within the Infrastructure Committee.

II. Second Reading; Ordinance No. 20, 2008; Amending Ordinance No. 2, 2002 Re-Establishing Rank Structure and Chain of Command for the Park Hills Police Department was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

II. First Reading; Ordinance No. 1, 2009; Allowing City of Park Hills to enter into Franchise Agreement with Cincinnati Bell Telephone was read in summary by Attorney Robert Winter.

III. Municipal Order No. 1, 2009 Regulating Signage on Right-of-Ways owned or controlled by Park Hills was read in summary by Attorney Robert Winter. Motion to accept Order was made by Mr. Kleymeyer; second by Mr. O'Hara and motion carried.

IV. Department Reports

A. Police Department – Motion for approval of December report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Chief Smith stated one of his cruisers was damaged after sliding during the ice storm last week near the Kenton Hills overlook. Officer Yarusso was driving the cruiser but was not hurt. Chief Smith also stated there are still a large number of car break-ins. He encourages residents to keep their vehicles locked and report suspicious behavior. Mr. Sudbrink asked if Park Hills had a neighborhood watch program in effect. Chief Smith stated there was never enough interest, but if the city would like to look into it, he would have no problem helping to get one implemented.

B. Fire Department – Motion for approval of December report made by Mr. O'Hara; second by Mr. Elkins and motion carried. Chief Huth stated he would like to use money from the Creighton Fund to purchase an ice machine for the department and for the department's appreciation dinner. He also would like to use money from the fund to have a new exhaust system installed in the fire department bay. The fumes from the trucks can be very overpowering throughout the entire city building. The new exhaust system would cost \$17,400. Motion to expense \$17,400 from the Creighton Fund to install a new exhaust system was made by Mr. Sudbrink; second by Mr. O'Hara and motion carried. Roll Call: All ayes.

Mr. Catchen asked Chief Huth if he could provide him a list of the fire department personnel who go on each run. Chief Huth stated he would see that Mr. Catchen receives that information.

The fire truck committee will meet within the next two weeks. Chief Huth would like to have the bid specifications by March 1st; bids due by April 1st and awarded by mid-April thru Council.

C. Public Works – No report

D. City Engineer – Motion for approval of December report made by Mr. Catchen; second by Mr. Ryan and motion carried.

All street and storm sewer work is complete on Audubon Road. Michel's has some final punch-list items to address with SD1 in order to complete their sanitary sewer work. The City has invoiced SD1 for \$49,446 for the sanitary sewer costs and \$32,105.50 for reimbursement of 50% of the storm sewer costs.

Bray Arnsperger has completed the final punch-list items for the Dixie Highway Sidewalk project.

Eaton Asphalt has completed various asphalt milling and overlay projects in the city including: Hamilton Road, Exter Drive, Amsterdam Road, Park Drive and Breckinridge Road.

The Infrastructure Committee will schedule a meeting with Morgan Court residents to finalize the plans for bid with construction to occur in 2009. The plans have been revised to provide a 22' wide pavement in order to minimize impacts to the trees on the right of way.

A progress meeting was held with the city on January 9th to discuss the Rosemont Avenue and Hilltop Drive improvements. The city is planning to phase the project with the first phase from South Arlington to Cecelia to occur in the summer of 2009.

Bayer Becker and the city held a progress meeting on January 9th to review the storm water/flood routes and sanitary sewers thru the Park View Subdivision with the Sanitation District regarding the Exter Drive Improvements. Work is to occur in 2010. Plans for Arlington Road (Old State to Amsterdam) are at 75% with work anticipated to be in 2011.

E. Finance Department

1. Motion to accept the financial reports for December was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Mr. Catchen abstained from voting.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$1,225.53, Road Tax invoices in the amount of \$5,684.97 and a transfer of \$1,434.00 from the Creighton Fund to the general fund to cover the cost of an ice machine, was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Roll Call: All ayes

V. Old Business

A. Mr. Ryan had no update regarding the Task Force meeting for the SAS

B. Mayor Hellmann will email Council the time and place of the Occupational License formula revision meeting to be held on January 14th.

C. Council discussed the committees they would like to keep and those they would like to dissolve. Mr. Ryan would like to keep the Infrastructure Committee and also chair it. Mayor Hellmann would like to broaden the Community Environmental

Committee to include Parks, Recreation and Community events (which would include Trolley Park, parades and beautification).

Mr. Sudbrink stated he would like to chair the Public Safety/Personnel Committee

Mr. Kleymeyer stated he would like to chair an Economic Development Committee.

Mr. Ryan would like to see regularly scheduled meetings of the committees.

Attorney, Robert Winter will draft a Municipal Order appointing chairs and members to their committees once they are determined.

VI. New Business

Discussion regarding Ordinances to ban bench advertising and mast and pole signs within Park Hills.

First Reading; Ordinance No. 1, 2009 entering into franchise agreement with Cincinnati Bell Telephone.

VII. Committee Reports

A. Community Environmental Committee - No report

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee

Items covered under Engineer Report.

D. Mayor's Group Report

The next Mayor's Group Meetings are as follows:

January 17th, Independence Senior Center

E. Mayor's Update

Discussions regarding Federal Economic Stimulus request;

Land and Water Conservation grant (meeting scheduled for January 27th); and

Pension costs

VIII. Delegations/Boards

A. Village Green Committee: No report

B. Fix the Dixie: No report

C. Municipal Government League: No report

D. Northern KY Area Planning Council - No report

E. Telecommunications Board:

Mr. Rolfes was present at the meeting to give Council an update on the TBNK.

F. Northern KY Area Development District: No report

G. Code Enforcement Board

Next meeting scheduled for Tuesday, January 20th at 7:00 pm

Business Meeting
January 12, 2009
Page 5

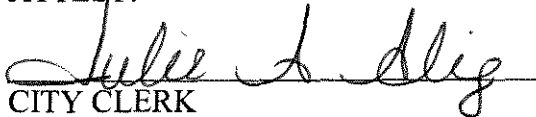
10:30 Motion to enter executive session regarding pending litigation.

11:30 Motion to exit executive session.

11:30 Motion to adjourn from Business Meeting.


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, JANUARY 26, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVE ELKINS, TED KLEYMEYER, CHRISTOPHER SUDBRINK, DON CATCHEN AND STEVE RYAN.

ABSENT: CITY ENGINEER, JAY BAYER

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Petitioners

Diane Geiger was present at the meeting to give an update on the Civic Association and its activities. Diane, along with her husband Joe, has been the president of the Civic Association for the past three years. Ms. Geiger relayed to Council that the HUB newsletter would now be exclusively online as opposed to being mailed to each resident. The cost of printing and mailing the HUB was about \$5,000 per year; the same amount usually collected during the Civic Association's membership drive. Having the HUB online costs practically nothing, except for the startup software of around \$300.

The next discussion was in regards to the Trolley Park playground. The wooden structures currently in the park are outdated and, according to the city's insurance carrier, somewhat dangerous. The wood may contain arsenic and, with its age, children are more prone to splinters. Ms. Helen Heil is head of a committee to help replace the play equipment with more modern structures. The Civic Association would like to work with the Mayor and Council when planning the park revisions. A public meeting will be held tomorrow night at the Faith Christian Center, located across from the city building, at 7:00 pm. Mr. Kleymeyer will be working with the NKADD to submit grant applications for the purchase of the playground equipment as well as relocating the wires that hang across the playground. The grant the city is looking into is a matching grant.

Mr. Matthew McQueary, with Van Gorder Walker & Co., Inc., was present at the meeting to discuss the city's 2007-2008 audit. Mr. McQueary stated the city looked to be in good financial shape and proceeded to go over the revenue and expenditures of the city with Mayor and Council. A copy of the report summary is attached.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee – No report

B. Public Safety/Personnel Committee – No report

Mr. Sudbrink stated a meeting will be held on Wednesday, February 4th at the City Building and each first Wednesday of the month to follow.

CITY OF PARK HILLS, KENTUCKY

June 30, 2008

ANNUAL FINANCIAL REPORT PRESENTATION PACKAGE

Presented By:

Van Gorder, Walker & Co., Inc.
Certified Public Accountants

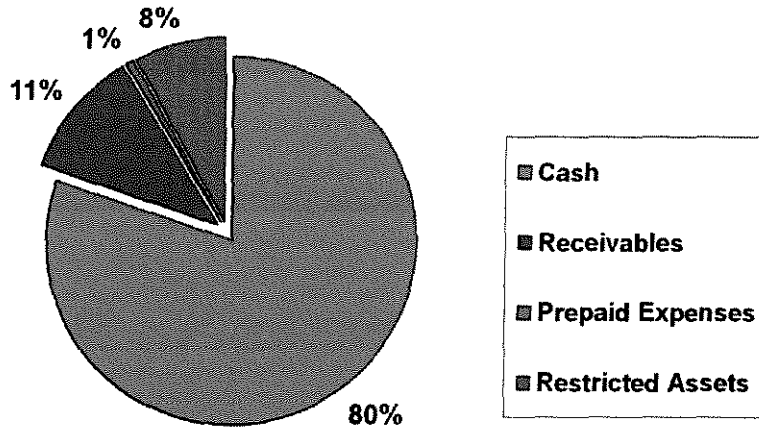
January 25, 2009

SUMMARY

- ▶ UNQUALIFIED OPINION
 - NO INSTANCES OF NONCOMPLIANCE THAT ARE REQUIRED TO BE REPORTED UNDER *GOVERNMENT AUDITING STANDARDS*
 - NO MATTERS INVOLVING INTERNAL CONTROL OVER FINANCIAL REPORTING AND OPERATIONS WERE CONSIDERED TO BE MATERIAL WEAKNESSES
 - LACK OF SEGREGATION OF DUTIES IS A REPORTABLE CONDITION THAT IS NOT CONSIDERED A MATERIAL WEAKNESS

Governmental Funds – Total Assets \$1,303,531

(Source: p.9)



Van Gorder, Walker & Co., Inc., CPA

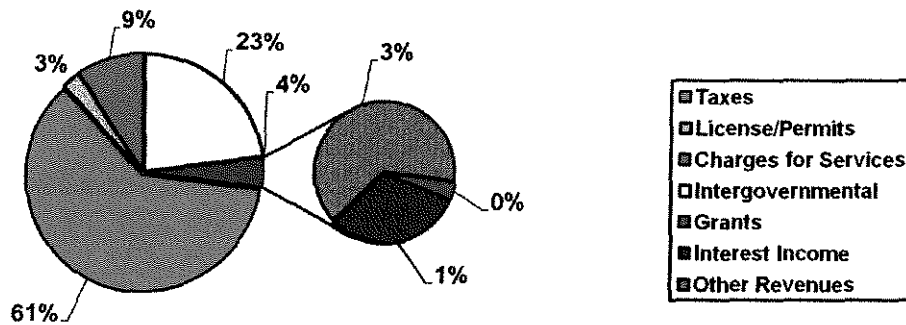
Slide 3

All funds

Governmental Revenues

(Source: p.11)

Total Revenues
\$2,431,734



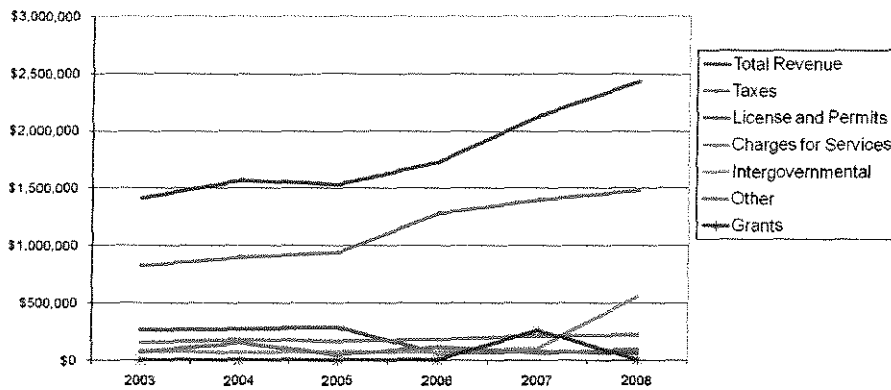
Van Gorder, Walker & Co., Inc., CPA

Slide 4

includes
revenues
for Sanitary
+ water
Dept.
reimbursement

Governmental Revenues

June 30, 2003-2008



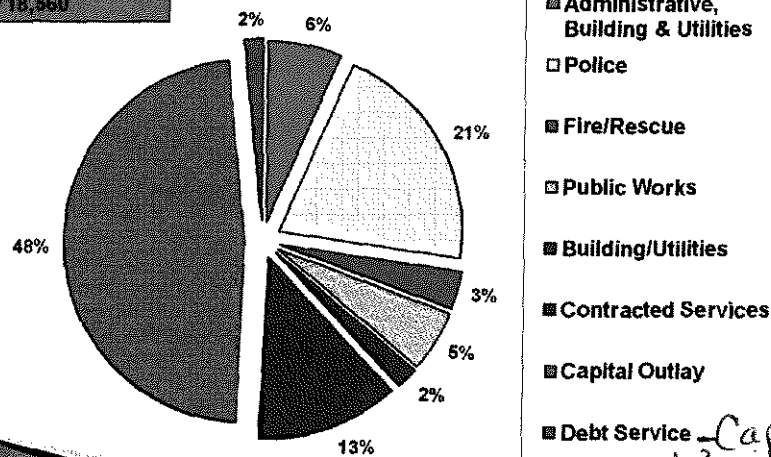
Van Gorder, Walker & Co., Inc., CPA

Slide 5

Governmental Expenditures

(Source: p. 11)

Total Expenditures
\$2,718,560



Van Gorder, Walker & Co., Inc., CPA

Slide 6

Governmental Expenditures

June 30, 2003-2008



Van Gorder, Walker & Co., Inc., CPA

Slide 7

C. Infrastructure Committee

A meeting is scheduled this Wednesday night at 6:00 pm in the City Building for Morgan Court residents. The meeting is a follow up to learn about the status of the street improvement project and changes made to the project since the last meeting.

D. Mayor's Group Report

Next meeting is scheduled for Saturday, February 21st at 9:00 am at the SD1 office. Mayor Hellmann stated gambling talks took place at the last Mayor's Group meeting along with the rising costs of the pension.

E. Mayor's Update

A meeting will be held tomorrow night at the Faith Christian Center. The meeting is regarding the improvements needed to Trolley Park and information on the Land and Water Conservation Grant that may help finance the improvements.

III. Old Business

A. Mr. Ryan stated there was a good turnout last Thursday for the Small Area Study meeting. About 65 people signed in and most seemed positive about the study to improve Dixie Highway within the City of Park Hills. Several Ft. Wright Council members, as well as a representative from the KY Transportation Cabinet, were also in attendance.

B. Mayor Hellmann explained his plan for future economic development within the city. The Mayor stated the 3 main areas of focus are: Lower Amsterdam Road, the "Dickman" Apartments and Dixie Highway.

Mr. Catchen asked Mayor and Council to consider banning parking on all school bus routes within the city between the hours of 6-9 am and from 2-6 pm during the week. Mr. Ryan suggested the request be discussed among the Public Safety/Personnel Committee members. Mr. Sudbrink stated he would add it to his agenda for next Wednesday evening.

Mayor Hellmann asked City Attorney Robert Winter to enlighten the new Council members as to what the Code Enforcement Board does. Mr. Winter explained the duties of the Board and how its three members (Barbara Slukich, Richard Spoor and Greg Wuestefeld) have the ability to impose fines on property owners who do not comply with the citations they receive from the Code Enforcement Officer. Those who receive citations may request, in writing to the city clerk, a hearing before the board. If no hearing is requested, the board has the ability to either abate or impose the penalties listed on the citation.

Mr. Winter stated the properties discussed at the last meeting were:
1201 Audubon Road
1022 Lawton Road and

Caucus Meeting
January 26, 2009
Page 3

1000 Amsterdam Road; board gave all owners until the next meeting, February 10th, to fix the problems. The owner of 1000 Amsterdam was also fined \$300 for the first citation they received.

IV. New Business

VI. Delegations Discussions

A. Village Green Committee: No report

B. Fix the Dixie: No report

C. Municipal Governments League: No report

Annual Dinner, November 15th. Mr. O'Hara will be running for Treasurer; good luck!

D. Northern KY Area Planning Council: No report

Next meeting at Twin Oaks at 6:00 pm. Mr. Ryan has been nominated to serve as an officer of the Council. Mr. Richard Spoor is currently a representative of the Council and is up for re-election. We wish both Mr. Ryan and Mr. Spoor the best of luck!

E. Telecommunication Board of Northern KY: No report

F. Northern KY Area Development District: No report

The next meeting is scheduled for noon on Thursday. Mr. Kleymeyer will be unable to attend the meeting.

G. Code Enforcement Board:

Next meeting is scheduled for Tuesday, February 10th at 7:00 pm at the City Building.

Discussion followed regarding the City's website.

VI. 10:02 Motion to adjourn from Caucus Meeting made by Mr. Ryan


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, FEBRUARY 9, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMEYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to accept January 12 and January 26, 2009 minutes was made by Mr. Catchen; second by Mr. Sudbrink and motion carried.

I. Petitioners - None

II. Second Reading; Ordinance No. 1, 2009; Allowing City of Park Hills to enter into Franchise Agreement with Cincinnati Bell Telephone was tabled until further review by the TBNK.

III. First Reading; Ordinance No. 2, 2009; Ban of Bench Advertising within Park Hills was read in summary by Attorney, Robert Winter.

IV. First Reading; Ordinance No. 3, 2009; Ban of Mast and Pole Signs within Park Hills was read in summary by Attorney Robert Winter.

V. Municipal Order No. 2, 2009; Appointing Council Members to Standing Council Committees was tabled until more information is received from the Council Members regarding the purpose and function of their committees.

VI. Department Reports

A. Police Department – Motion for approval of January report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Chief Smith stated the break ins have slowed down slightly and no suspects have been arrested thus far.

B. Fire Department – Motion for approval of January report made by Mr. Kleymeyer; second by Mr. Ryan and motion carried. Chief Huth stated he should be able to make the NKU meeting next Tuesday.

C. Public Works – No report.

D. City Engineer – Motion for approval of January report made by Mr. Ryan; second by Elkins and motion carried. Mr. Bayer was not present at the meeting; Mr.

Ryan stated not much has changed since last month. The Morgan Court meeting, canceled due to bad weather, will be rescheduled.

E. Finance Department

1. Motion to accept the financial reports for January was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$6,334.52; Road Tax invoices in the amount of \$5,277.15; Vehicle Fund invoices in the amount of \$645.31 and Sanitation Fund invoices in the amount of \$2,130.00 was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Roll Call: All ayes

VII. Old Business

A. Mr. Ryan had no update regarding the Task Force meeting for the SAS. Next public meeting is scheduled for April.

VIII. New Business

Next Trolley Park meeting is scheduled for Thursday, February 19th at 6:00 pm at the Faith Christian Center.

IX. Committee Discussions

A. Parks, Recreation and Community Events Committee

Committee Chair – Monty O'Hara

Mr. O'Hara will schedule a meeting in next couple of weeks. Mr. O'Hara will attend the next Village Green Meeting on February 16th at 7:00 pm in the City Building.

B. Public Safety/Personnel Committee

Committee Chair – Christopher Sudbrink

Mr. Sudbrink and Mr. Elkins met briefly; door to city building was locked so meeting was postponed until March 4th.

C. Economic Development Committee

Committee Chair – Ted Kleymeyer

Mr. Kleymeyer is working with Bayer Becker and the NKAPC on grant applications for Trolley Park

D. Infrastructure Committee

Committee Chair – Steve Ryan

Mr. Ryan will reschedule the Morgan Court meeting.

E. Mayor's Group Report

Next meeting scheduled for Saturday, February 21st in Covington

F. Mayor's Update

Mayor Hellmann talked about the Land, Water and Conservation Grant and the TE-21 Application Grant. The LW&C grant is a matching grant up to \$75,000. The TE-21 grant can be used to offset the match cost of the LW&C grant.

Discussion took place regarding the closing of the NKU campus at the end of Mt. Allen Road. The parking lot will be closed off as well as the access road which comes off Dixie Highway to the school's parking lot. Mayor Hellmann stated the city should still be able to use the lot for the parade setup, but may need to use Mt. Allen Road rather than having parade participants come up the back way from Dixie Highway.

Mayor Hellmann is meeting with NKU personnel, along with NKAPC and Mr. Larry Klein of Covington. There is no word as to what Covington has planned for the property.

Discussion turned to HB 49 and how it may affect the way the city's water is monitored. With the SD1 taking over the water monitoring, cities were spared the burden of making sure water coming into and leaving their cities was clean. If this bill is passed, storm water agreements may be voided and cities may have to begin monitoring their water supplies.

X. Delegations

A. Village Green Committee: No report

Next meeting scheduled for Monday, February 19th at 7:00 pm at the city building.

B. Fix the Dixie: No report

No meeting scheduled for March

C. Municipal Government League

Next meeting in March will discuss mergers and acquisitions; particularly, the recent merger of the Southgate and Highland Heights police departments.

D. Northern KY Area Planning Council - No report

Meeting rescheduled for February 25th due to bad weather.

E. Telecommunications Board:

Mr. Rolfes was present at the meeting to give Council an update on the TBNK. New officers were appointed to the TBNK. Mr. Rolfes stated, according to their legal advisors, the Franchise agreement with Cincinnati Bell should have been brought up for bid.. The bid was published in the KY Enquirer and results should be available this month so that second reading of the Franchise Ordinance can take place. This is just a formality and Mr. Rolfes does not anticipate any other bidders.

F. Northern KY Area Development District: No report

G. Code Enforcement Board

Three cases were before the board at the January meeting. They all dealt with debris and painting issues and have been given until spring to remedy the problems.

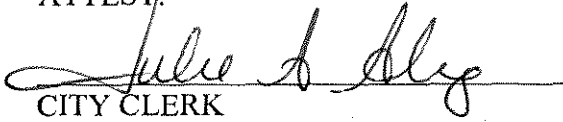
Business Meeting
February 9, 2009
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Mr. Catchen made a motion to allow the Civic Association to hold their annual Easter Egg hunt in Trolley Park on Saturday, April 4th; second by Mr. Sudbrink and motion carried.

8:25 Motion to adjourn from Business Meeting made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, FEBRUARY 23, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, TED KLEYMEYER, CHRISTOPHER SUDBRINK, DON CATCHEN AND STEVE RYAN.

ABSENT: STEVE ELKINS

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Petitioners

Mr. Jeff Eger with SD1 was present at the meeting to discuss SD1's Watershed approach which focuses on Northern KY's waste and storm waters. Handouts were given to Council (attached) explaining what the SD1's plans are for the future.

Mr. Egar talked about "green" infrastructure and how Northern KY is one of the leaders in this area. Discussion also centered on rates, stimulus funding and helping low income residents. Mr. Egar also asked Mayor and Council to oppose HB 470 which would place SD1 under the public service commission. Rate making would go to Frankfort and, according to Mr. Egar, costs could go as high as \$250,000 to \$350,000 for them just to look at the rates.

Mayor Hellmann thanked Mr. Egar for taking time to address Council with these matters.

Mr. Jay Bayer, Mr. Rob Keller and Kyle Ryan, with Bayer Becker, were at the meeting to present Mayor and Council with a power point regarding street projects and street tax update.

In 1993, a Resolution passed which set up a three person street task force. This is also the year Phase I of St. Joseph Lane started.

In 1995, an inventory of the city's trees was taken and the street tax passed which imposed a tax of .235 per \$100 of assessed value to go directly toward street projects/repairs.

In 1996 the street task force was expanded to seven members and a city wide asphalt overlay took place.

In 1998, the existing infrastructure of Park Hills was inventoried.

Mr. Bayer explained that, as the value of property goes up, so does the amount of money received from the street tax; this still has not kept up with the rising cost of construction. But, Mr. Bayer stated that construction costs are down right now and it may be a good time to get road projects bid and started. With the passing of the fire truck/economic development tax, the city's road fund will collect less over the next five years.

The following roads were completed in the past:

2000; Rose Circle

2001; St. James Avenue, Amsterdam Road and Hillcrest Lane
2003 Old State Road (from Terrace to Sleepy Hollow); Cecelia Avenue and Scenic Drive
2006; Lawton Road
2007; Mt. Allen Road
2008; About 15-20% of Audubon Road; Dixie Highway Sidewalk (monies from state grant used); St. Joseph Lane Phase II and Hamilton Road/Trolley Park.
Some of the planned road projects are moved up, or prioritized, as the water and sanitation departments plan their work. This way, the utility companies and the city can plan the work to coincide with each others'. Mayor Hellmann stated Bayer Becker is working on an encroachment permit which would make the utility companies responsible for repairs to roads which they tear up after the city has replaced the street.

Mr. Guffey, Amsterdam resident, was present at the meeting to voice his concern about drivers running, or rolling through, the stop signs at the intersection of Amsterdam and Sleepy Hollow Roads. He asked if the police could set up extra patrol in that area. Chief Smith said he would keep an eye on the intersection.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara will attend the Village Green meetings. The next meeting discussion will be on the budget and how to keep better track of spending in the future.

Mr. Catchen asked if the city paid someone to cut the grass in Trolley Park. Mayor Hellmann stated that Mr. Santos took care of the grass. Mr. Catchen asked if the grass could be cut weekly.

B. Public Safety/Personnel Committee

Mr. Sudbrink created a report for Mayor and Council describing the purpose and duties of this committee. Meetings will be held on the second Thursday of each month at 6:30. Next meeting is scheduled for March 12th.

C. Economic Development Committee

Mr. Kleymeyer is working with Mr. Bayer and the NKAPC to submit grant applications for the Trolley Park Improvements.

Mayor Hellmann reminded Council the garbage contract with Rumpke is set to expire on June 30, 2009. He asked if anyone from Council would be interested in working on getting a trash renewal together. Mr. O'Hara and Mr. Catchen stated they would work on this together.

D. Infrastructure Committee – No report

E. Mayor's Group Report

Mayor Hellmann stated the SD1 was working with the NKAPC to possibly rework green infrastructure into the zoning ordinance.

F. Mayor's Update

Mayor Hellmann stated letters of request for stimulus funding were mailed out for the following projects:

Rosemont/Hilltop, Morgan Court, Exter Drive, St. Joseph Lane re-alignment and Amsterdam Road.

The TE-21 grant application needs to be filled out; the Land and Water Conservation grant is due in by March 1, 2009.

Mayor Hellmann stated that NKU is closing its campus in Covington at the end of Mt. Allen Road. The connector road from Dixie Highway to the campus parking lot will be closed. Mayor Hellmann believes the building will be torn down, but does not know Covington's plans for the property.

III. Old Business

A. Mr. Ryan invited Council to attend the SAS meeting presented by the NKAPC on Thursday at 5:30 in the Fire Department.

IV. New Business

A. Mayor Hellmann asked Council to consider a change in the City Clerk's office hours. Instead of 8:30am – 4:30 pm Monday thru Friday, the office would be open from 8:00 am – 6:00 pm Monday thru Thursday. This would create more convenient hours for residents who work. The office would remain open Monday thru Friday during tax and vehicle tag months. Mr. Sudbrink stated he would look over the personnel policies with his committee at their next meeting.

B. Mayor Hellmann, along with Mr. Bayer, met with Mr. Dennis Finke regarding his future with the city. Mr. Finke stated he would not be able to return to work until at least May. Mayor Hellmann would like to find someone, at least part time, to help out until Dennis returns. There is one individual who may be interested in the job. Mayor Hellmann is waiting to hear back from Mr. Finke before making any hiring decisions.

C. Mayor Hellmann discussed with Council the old "Popp's" property. The city acquired this property when Bayer Becker decided not to build their new facility there. This way, the city has some control over what type of business goes there. The Mayor would like to see the intersection by Popp's and St. Joseph Lane re-aligned into one intersection with one traffic light. This would give better access to the area behind the businesses that run along that side of Dixie Highway.

V. Delegations Discussions

A. Village Green Committee: No report

B. Fix the Dixie: No report

C. Municipal Governments League: No report



SD1's Watershed Approach

Managing Northern Kentucky's Wastewater and Storm Water

Water Quality Challenge – Sewer Overflows



Combined Sewer Overflows

- Approximately 96 locations
- Estimated volume is 2 billion gallons annually
- Required to be in compliance by 2025
- Estimated CSO volume from Cincinnati's system is 14 billion gallons annually



Sanitary Sewer Overflows

- More than 100 SSO locations throughout the region
- Estimated SSO volume is 81 million gallons annually
- Required to be eliminated by 2025

Water Quality Challenge – Storm Water



Storm Water Runoff

- A leading source of water pollution
- NKY communities required to comply with EPA Phase II Regulations



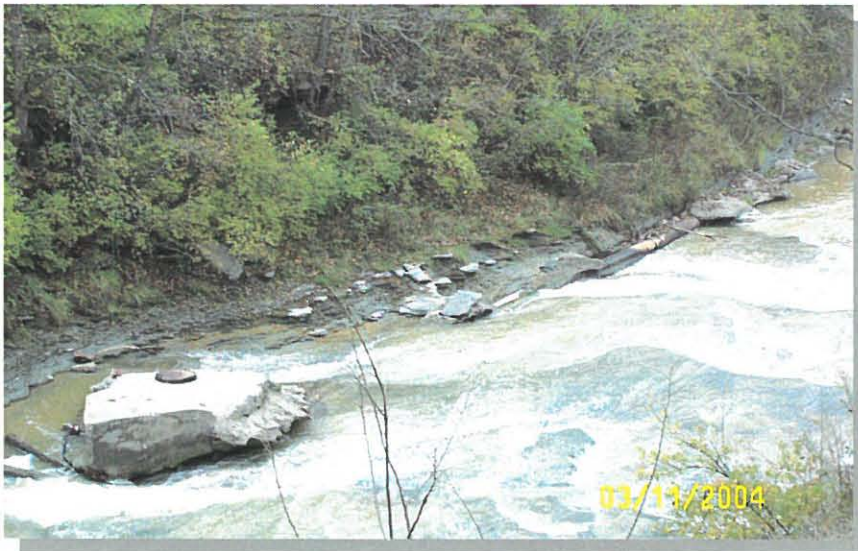
Illicit Discharges

- Required to be eliminated under EPA Phase II Regulations
- 349 locations inspected in 2008
- 72 detected and eliminated in 2008

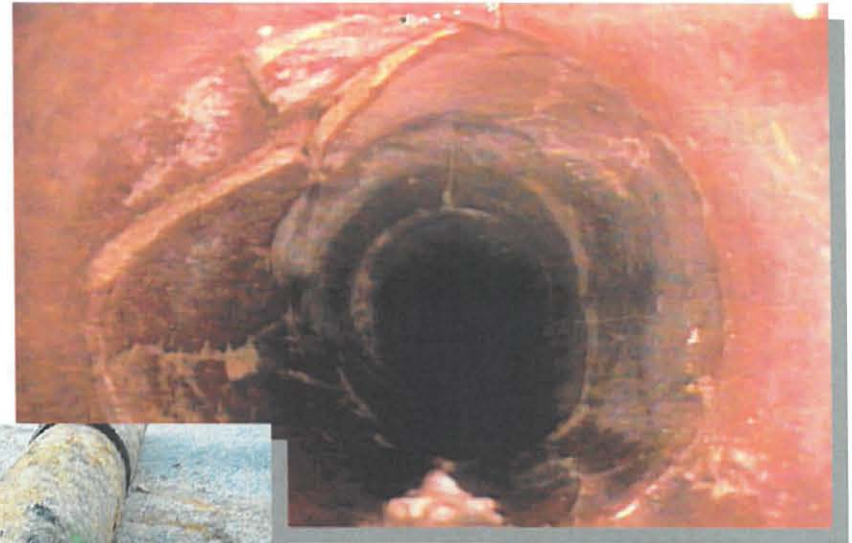
Water Quality Challenge – Erosion



- Shale bedrock easily degrades
- Causing stream bank erosion, widening, bed-cutting & sediment in streams
- Impacting sanitary sewers & other infrastructure



Water Quality Challenge – Aging Sewers



The vast majority of the nation's pipe network was installed after World War II and is now reaching the end of its useful life.

The Traditional Approach

- Single long term (20-year) planning horizon for gray infrastructure projects to reduce overflows
 - CSOs: 4 overflows per year (or less)
 - SSOs: less than one every 2 years (minimum)
- Little attention to actual improvements in water quality
- Does not fully address other sources of pollution (storm water)

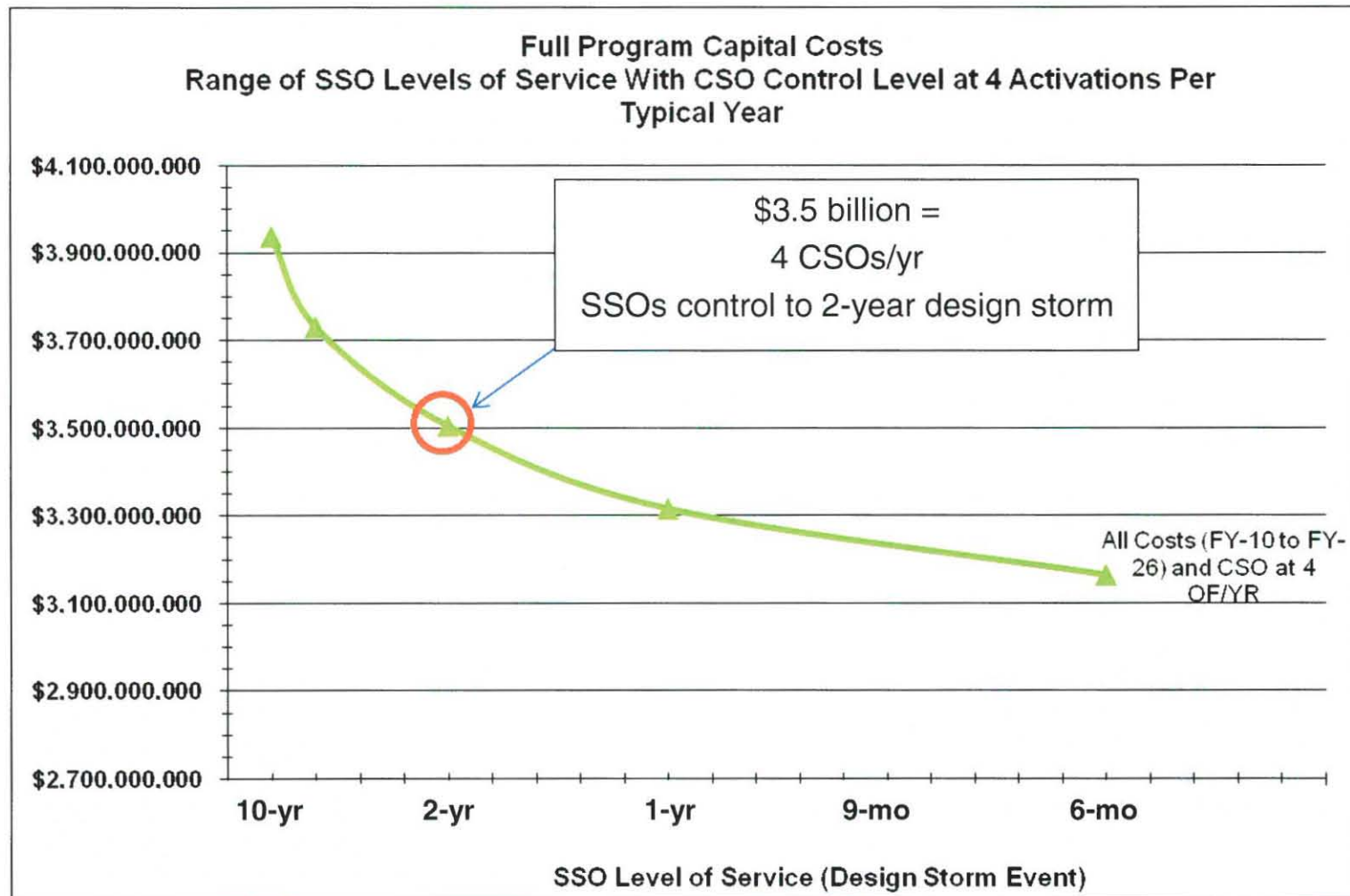


Traditional Gray Infrastructure Solution

- Evaluated five alternatives to control CSOs and SSOs
- CSO components included tunnels, regional storage, and regional satellite treatment
- SSO components considered conveyance, regional storage, and tunnel facilities
- Program costs developed for a range of overflow control levels



Traditional Gray Infrastructure Solution



Monthly Bill Implications of This Traditional Program

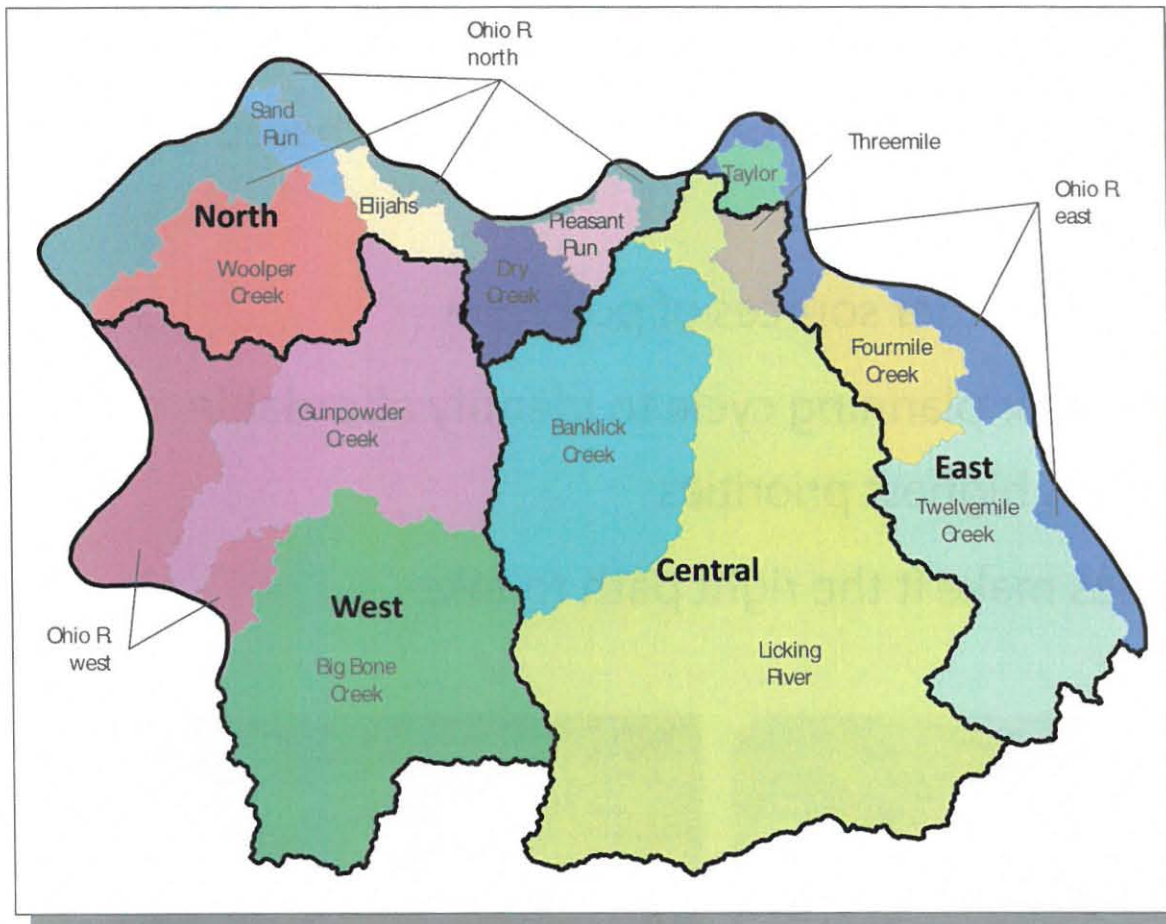


Staggering Costs Are Not The Only Concern

- Water quality modeling has predicted that if the gray solution was implemented:
 - Reduction in overflows will not significantly improve water quality
 - Rivers and creeks may still not meet current water quality standards
 - Storm water still causes significant pollution



A Different Approach



- Consent Decree implements a unique watershed approach
- Puts CSOs & SSOs into context with other pollutant sources
- Watershed Plans will be updated every 5 years

Watershed approach incorporates
“lessons learned”!

SD1 Watershed Approach

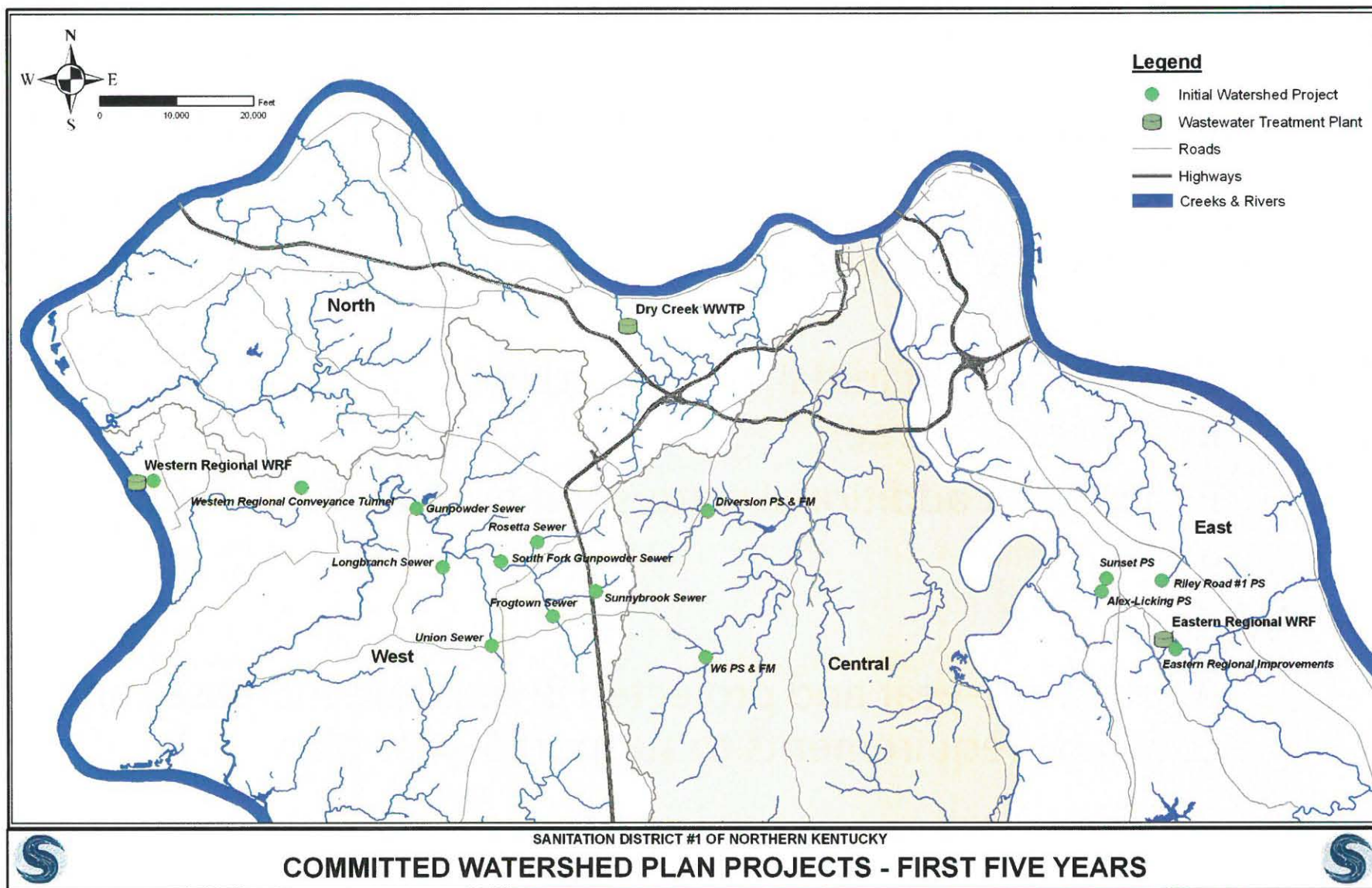
- Integrates green/gray/watershed controls to improve water quality
- Consent Decree provides opportunities for setting priorities based on regional objectives
 - Overflows in context with other sources of pollution
- Consent Decree permits 5 year planning cycle to identify affordable detailed solutions to address highest priorities
- Regional economic realities make it the right path to take



The First Five Years

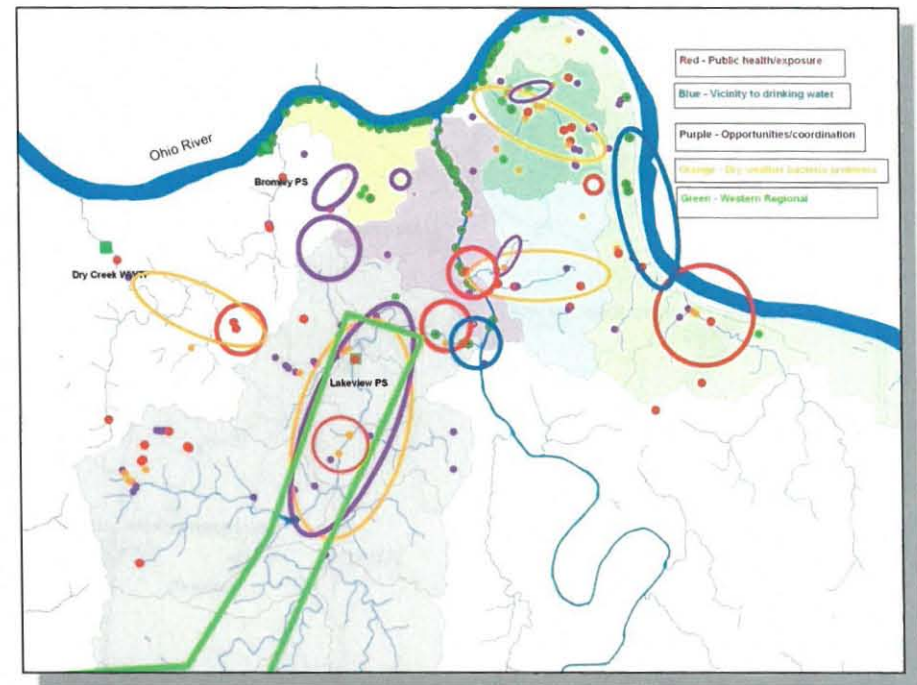
- SD1 has established 5-year funding levels that balance:
 - Maintaining current services and assets before building new controls
 - Construction of Initial Watershed Program Projects (listed in Consent Decree)
 - Funding for additional watershed projects for priority areas
- With
 - Approved 2-year and projected 3-year rate increases and coverage requirements to support 5-year plan

Initial Watershed Program Projects

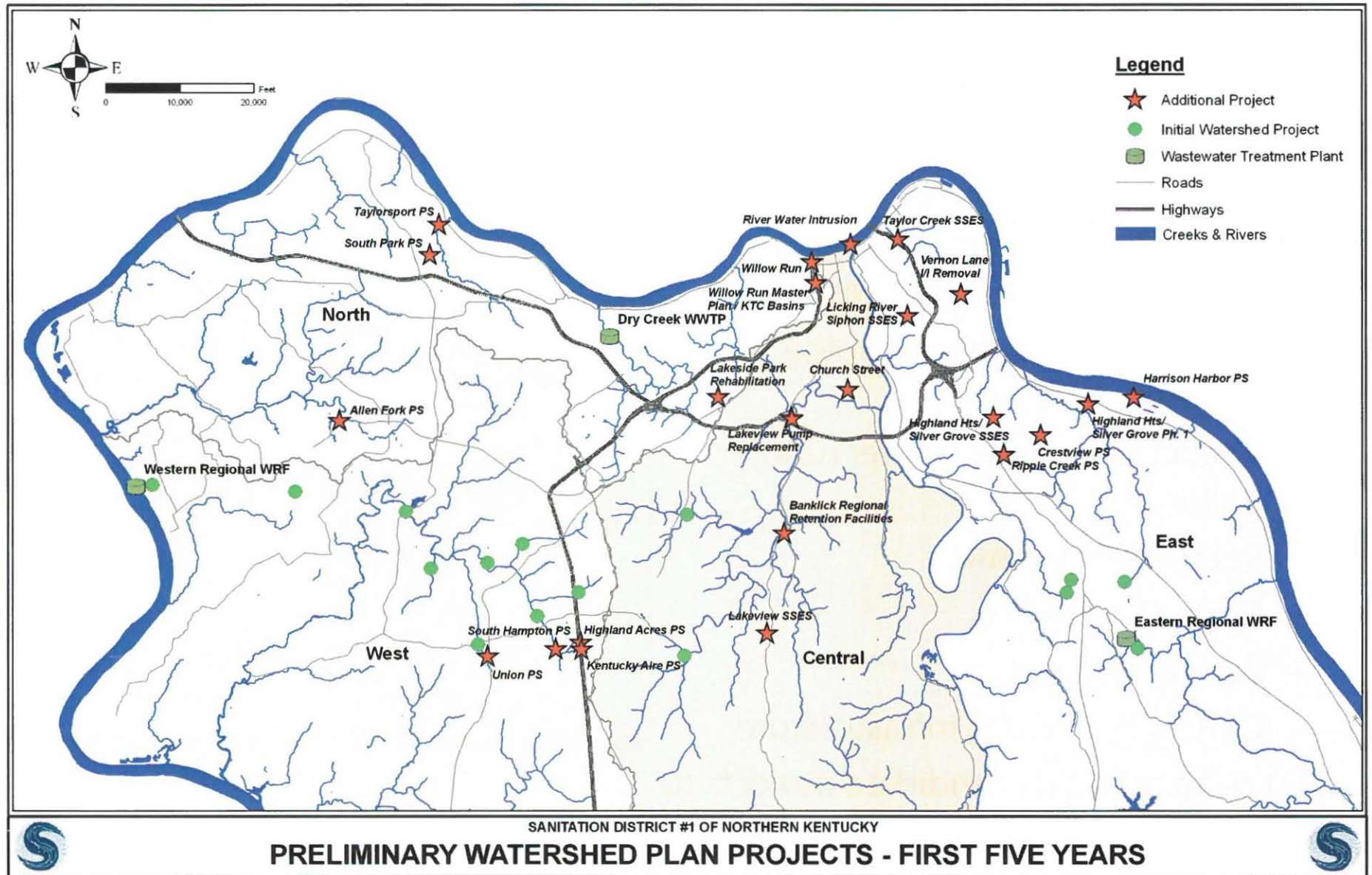


Proposed Additional Projects – First Five Years

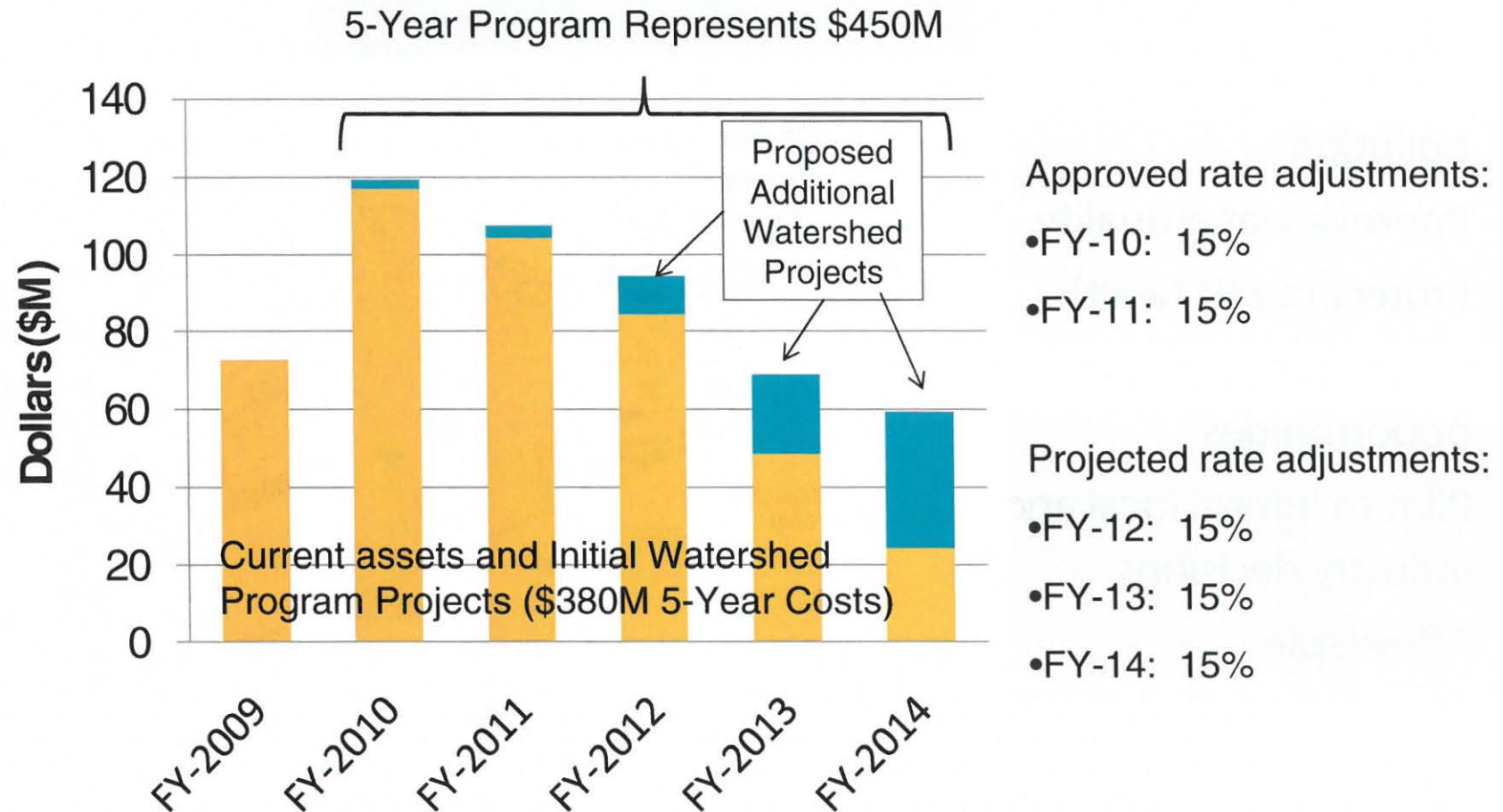
- SD1 selected candidate projects in priority areas that align with Watershed Community Council survey results:
 - Reduction of sanitary sewage entering waterways
 - Reduction of storm water runoff pollutants
 - Public health benefit
 - Cost effectiveness
 - Eco-friendliness
 - Criticality of aging infrastructure
- SD1 evaluated >60 candidate projects to address water quality priorities



Proposed Additional Watershed Projects



Additional Watershed Projects Aligned With Regional Economic Realities and Consent Decree Deadlines



Benefits of Additional Watershed Projects

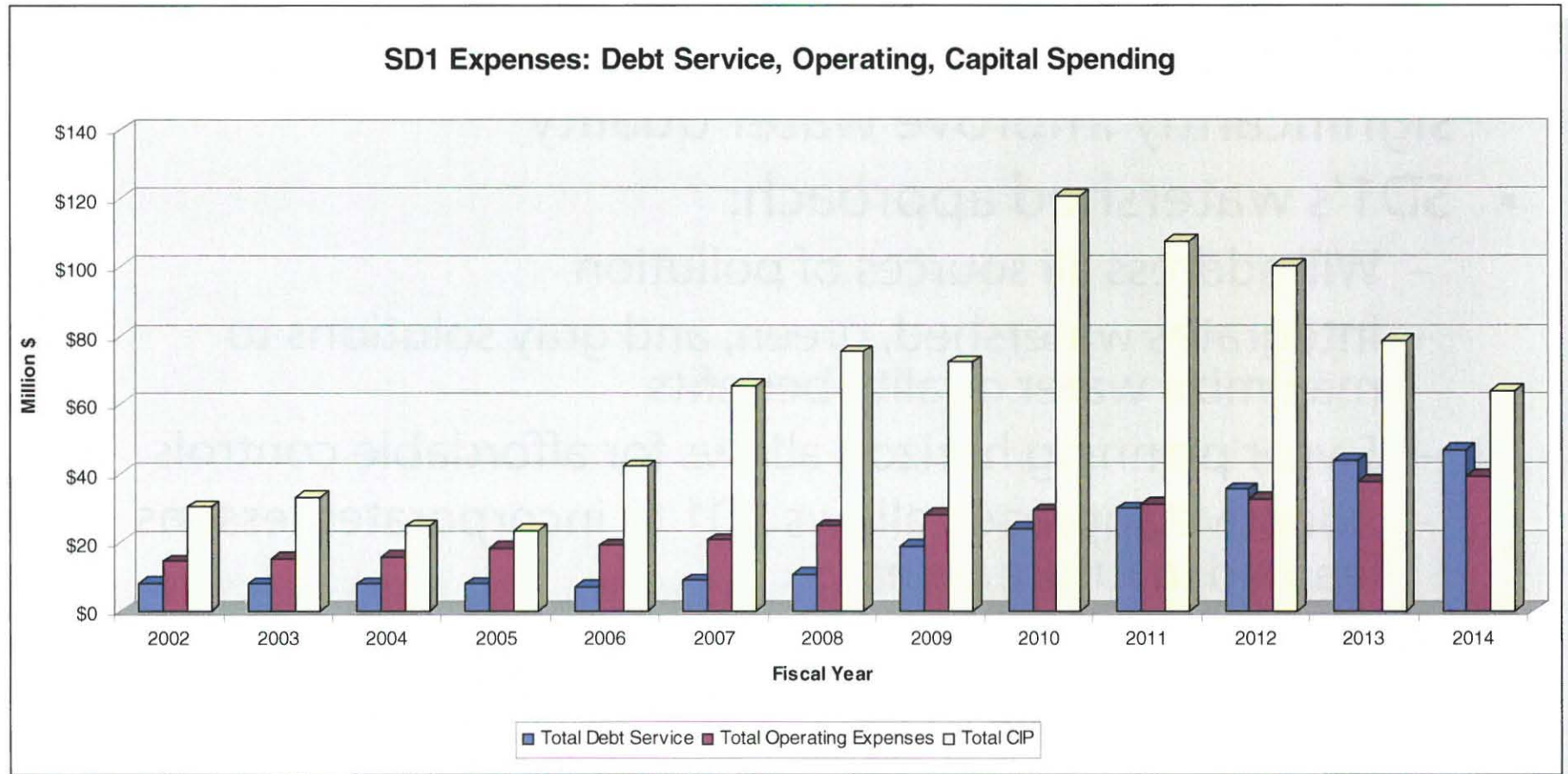
- Address all sources of pollution
- Improve water quality
- Protect public health
- Embrace cost/benefit opportunities
- Pilot to inform local and industry decisions
- Affordable
- Align with regional economic realities



Conclusions and Next Steps

- Traditional approach is not affordable and will not significantly improve water quality
- SD1's watershed approach:
 - Will address all sources of pollution
 - Integrates watershed, green, and gray solutions to maximize water quality benefits
 - 5 year planning horizon allows for affordable controls
 - Adaptive approach allows SD1 to incorporate lessons learned in future plans
- Next steps
 - Finalize watershed plans
 - Begin public comment period

Expenses

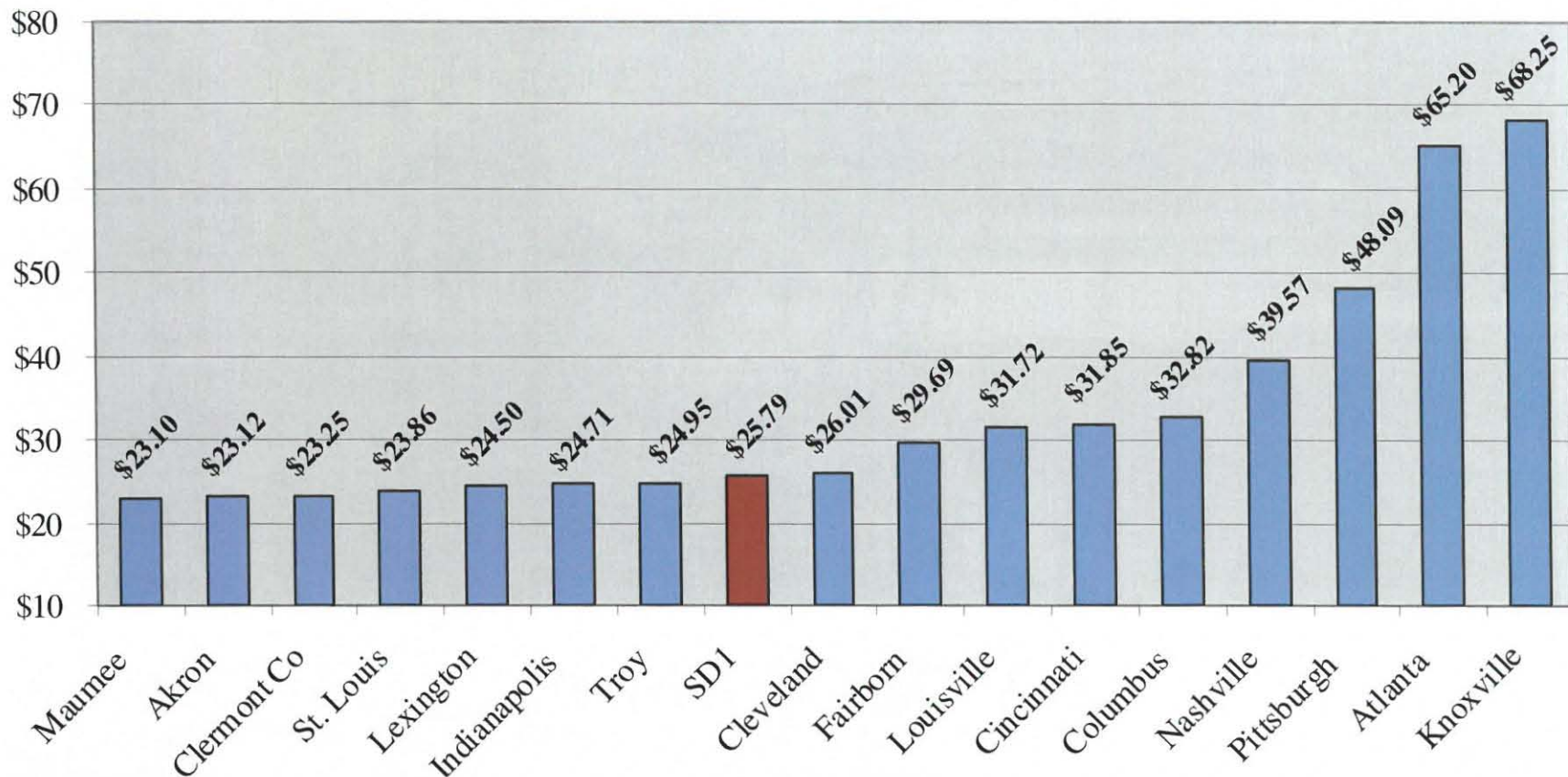


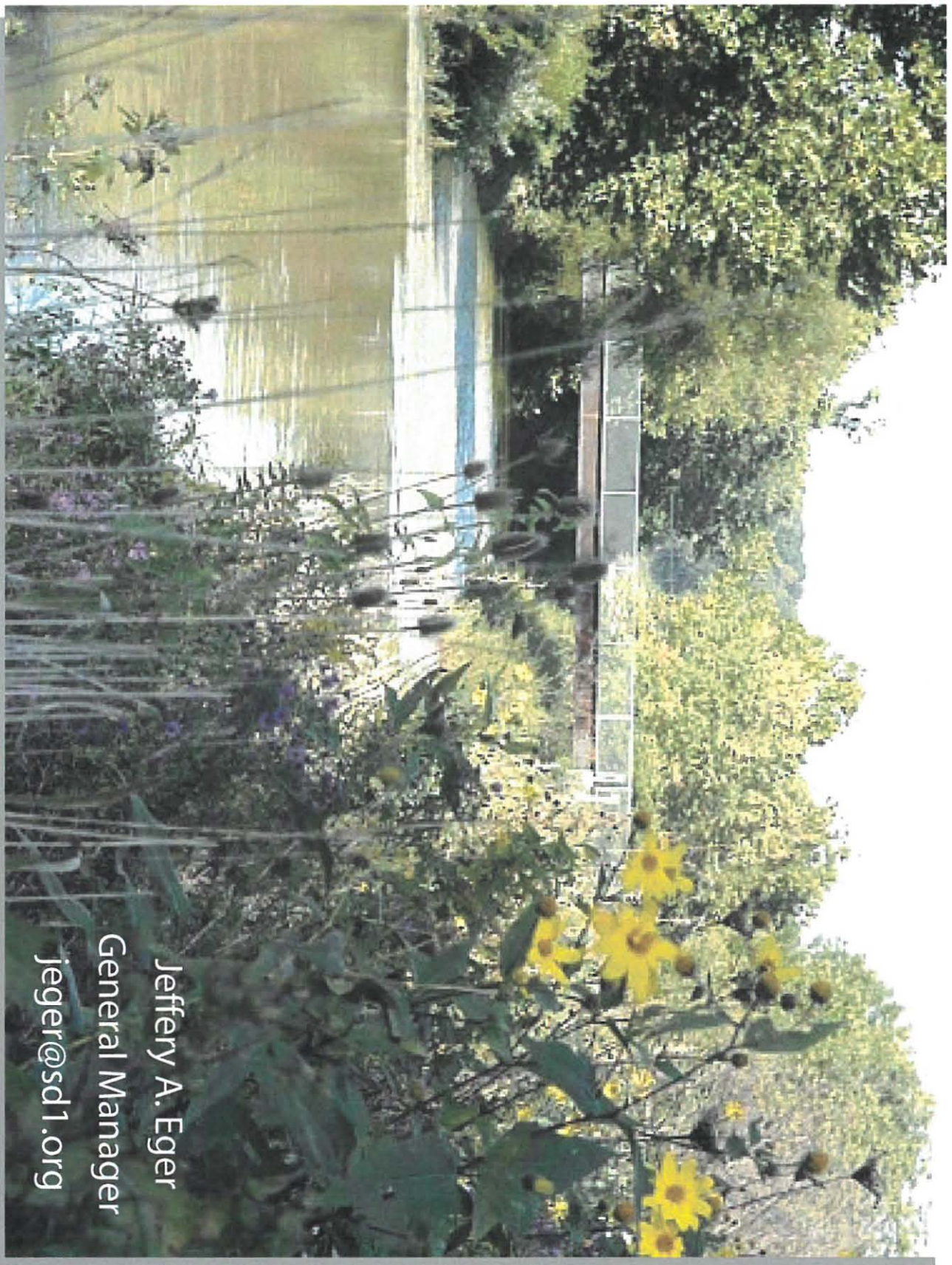
Rate Comparison

Comparison of Typical Monthly Residential Sewer Rates

3/4 Meter - 7 HCF

Data compiled in January 2009





Jeffery A. Eger
General Manager
jeger@sd1.org

Caucus Meeting
February 23, 2009
Page 4

Next meeting scheduled for March 19th

D. Northern KY Area Planning Council: No report

Next meeting scheduled for February 25th

E. Telecommunication Board of Northern KY: No report

F. Northern KY Area Development District: No report

The next meeting is scheduled for noon on March 26th.

G. Code Enforcement Board:

The three properties on last meeting's agenda were given an extension until April to remedy their problems.

9:25 Motion to adjourn from Caucus Meeting made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MARCH 9, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMAYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to accept February 9 and February 23, 2009 minutes was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

I. Petitioners

Mr. Stuart Morrison was present at the meeting as a representative for some of the residents of Old State Road. Mr. Morrison stated a few of his neighbors on Old State Road were wondering if a new street, with sidewalks, curbs and gutters, was going to be installed in the near future. The residents are concerned about safety as a number of vehicles go over the speed limit and roll thru stop signs on their way to and from the school. Mr. Bayer stated that the city is basing much of the street projects' timelines with the utility companies' projects. If Old State Road were to be redone, utilities would need to come in first and replace old pipes, wires, etc. Mayor Hellmann added that when the city looks more closely at the Arlington – Amsterdam Road connection, the condition of Old State Road may be addressed at that time. Mr. Ryan stated that project is around 2-3 years in the future and when it is begun; a new pipeline may need to be installed. Mr. Ryan added that all street projects are reassessed as the city's budget time nears. Mr. Ryan told Mr. Morrison he would be happy to take calls from residents regarding any questions or comments they may have. Mayor Hellmann stated that Gateway may decide the fate of their building and/or business within the next five years. This change will also have to be taken into consideration. Mr. Morrison thanked Mayor and Council for their time.

II. Mr. Rolfes, TBNK representative for Park Hills, was present at the meeting to relay to Mayor and Council that the bid from Cincinnati Bell was the only bid received, as expected. Mr. Bayer voiced his concern about whether Cincinnati Bell would have to give the city notice whenever they were going to be doing work within the city. Mr. Rolfes stated, yes, they would have to give at least 10 days written notice before beginning any work.

Second Reading; Ordinance No. 1, 2009; Allowing City of Park Hills to enter into Franchise Agreement with Cincinnati Bell Telephone was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Catchen; second by Mr. Ryan and motion carried.

III. Second Reading; Ordinance No. 2, 2009; Ban of Bench Advertising within Park Hills was read in summary by Attorney, Robert Winter. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

IV. Second Reading; Ordinance No. 3, 2009; Ban of Mast and Pole Signs within Park Hills was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

V. Resolution No. 1, 2009 Re-appointing Members to the Northern KY Regional Ethics Authority Enforcement Committee was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. O'Hara; second by Mr. Catchen and motion carried.

VI. Executive Order No. 1, 2009 Creating and Appointing Council Members to Standing Council Committee – Parks, Recreation and Community Events. Order was tabled until all proposed Council Chairs submit their Committee description reports.

VII. Executive Order No. 2, 2009 Creating and Appointing Council Members to Standing Council Committee – Public Safety/Personnel Committee. Order was tabled until all proposed Council Chairs submit their Committee description reports.

VIII. Executive Order No. 3, 2009 Creating and Appointing Council Members to Standing Council Committee – Economic Development Committee. Order was tabled until all proposed Council Chairs submit their Committee description reports.

IX. Executive Order No. 4, 2009 Creating and Appointing Council Members to Standing Council Committee – Infrastructure Committee. Order was tabled until all proposed Council Chairs submit their Committee description reports.

X. Department Reports

A. Police Department – Motion for approval of February report made by Mr. Catchen; second by Mr. Ryan and motion carried. Mayor Hellmann congratulated Chief Smith and the other officers who assisted in the arrest of a burglar in the city. The cities of Ft. Wright and Ludlow provided back up. The suspect was entering a home thru a window he apparently broke when a neighbor alerted the police.

B. Fire Department – Motion for approval of February report made by Mr. Sudbrink; second by Mr. O'Hara and motion carried. Chief Huth was not present at the meeting.

Business Meeting

March 9, 2009

Page 3

Mr. Ryan stated the fire truck committee was meeting regularly and that everyone was doing a great job getting the bid ready for the new fire truck. Mayor Hellmann stated the sealed bids would be opened together at a date to be determined.

Mr. Catchen asked if the bid stated the truck had a "one phone call" service agreement; meaning, if anything happened to any part of the truck, regardless of whether or not the main company provided that part, that company would be responsible for repair of that part. Mr. Ryan was not sure if the bid included that wording. Mr. Catchen suggested the fire truck committee include the wording to eliminate any future repair matters.

Mr. Catchen went on to say that one company he knew of bought the cab separate from the rest of the truck saving a considerable amount of money. Mr. Ryan stated the truck specifications are around 95 pages; he will discuss Mr. Catchen's concerns with Chief Huth.

C. Public Works – No report.

D. City Engineer – Motion for approval of February report made by Mr. Ryan; second by Mr. O'Hara and motion carried.

Audubon Road: All work is complete and the final pay request from Michels is attached for approval. Invoice payment will be voted on with the rest of the special fund payments.

Dixie Highway Sidewalk: Bray-Arnspenger has completed the final punch-list items for Bayer Becker to review in order to release the final retainage of \$1,000. The City has been reimbursed \$47,949.60 from SD1 for 50% of the storm sewer costs.

Michels was in the city on Friday, March 6th to fill several potholes at Audubon and Park and on Cleveland Avenue.

Mr. Bayer stated he would like to have the Morgan Court bid results in for the April Business Meeting. The Morgan Court meeting for residents will be scheduled for Thursday, March 19th.

Exter Drive: Work is expected to begin in 2010.

Arlington Road: Work is expected to begin in 2011.

Trolley Park Master Plan and Grants: The city is in the process of pursuing grant monies to be applied for improvements to the Trolley Park Area. An application was submitted for a DLG (Department of Local Government) grant on February 26, 2009. An application is also being prepared for a TE (Transportation Enhancement) grant to be submitted in March.

Economic Recovery Funds: The city submitted three applications on February 27, 2009 for ERF (Economic Recovery Funds) from the President's stimulus plan through the State of Kentucky for Green Infrastructure projects. These projects included a green roof for a portion of the city building and 2 rain garden projects.

E. Finance Department

1. Motion to accept the financial reports for February was made by Mr. Catchen; second by Mr. Elkins and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$4,150.15; Road Tax invoices in the amount of \$19,845.55; Vehicle Fund invoices in the amount of \$2,340.00 and Sanitation Fund invoices in the amount of \$240.00 and transfer \$1,799.60 from the Creighton Fund to the General Fund for the purchase of fire department chairs was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Roll Call: Mr. O'Hara: aye; Mr. Elkins: aye; Mr. Ryan: aye; Mr. Sudbrink: nay; Mr. Catchen: nay; Mr. Kleymeyer: aye.

Mr. Catchen asked how Bayer Becker calculated their invoices. Mr. Bayer stated they give the city a proposed amount for a certain project and then they bill the city by an hourly wage every month. Mr. Catchen was satisfied with Mr. Bayer's explanation and changed his vote to an aye.

XI. Old Business - None

XII. New Business

The City has scheduled its City Wide Yard Sale for Saturday, May 9th. Mayor Hellmann would like to have the large item pickup scheduled for the same weekend or following week.

XIII. Committee Discussions

A. Parks, Recreation and Community Events Committee

Committee Chair – Monty O'Hara

Committee will meet Monday at 7:00 pm to discuss the upcoming trash contract renewal.

B. Public Safety/Personnel Committee

Committee Chair – Christopher Sudbrink

Motion to accept Public Safety/Personnel report made by Mr. Sudbrink; second by Mr. Catchen and motion carried.

Committee to meet Thursday to discuss the clerk's hours and the police and fire departments' budgets.

C. Economic Development Committee

Committee Chair – Ted Kleymeyer

Mr. Kleymeyer thanked Bayer Becker with the work they did on getting the grants together and submitted for the Trolley Park Improvement Project.

D. Infrastructure Committee

Committee Chair – Steve Ryan
Items covered under the Engineer Report
Mr. Ryan would like to schedule the Morgan Court meeting for residents on March 19th at 6:00 pm.

E. Mayor's Group Report
Next meeting scheduled for Saturday, March 21st at 9:00 am at SD1.

F. Mayor's Update
Mayor Hellmann discussed the increase in ALS and BLS services for next year.

XIV. Delegations

A. Small Area Study Task Force – Steve Ryan
Mr. Ryan stated the beginning stages of the Market Study is going well.

B. Village Green Committee – Monty O'Hara: No report
Next meeting scheduled for March 16th at 7:00 pm

C. Fix the Dixie – Mayor Michael Hellmann
The Mayor stated most of the government stimulus money will go toward federal highways. He is not sure how the other money will be spent and stated since the money has not been allocated yet, government projects are not moving forward.

D. Municipal Government League – Monty O'Hara
Next meeting scheduled for March 19th at 6:00 pm to discuss acquisitions and joint ventures in the public sector.
Meeting rescheduled for February 25th due to bad weather.

E. Northern KY Area Planning Council – Steve Ryan
Met on February 25th at which time Mr. Richard Spoor was elected as a Representative to the NKAPC Commission and Mr. Ryan was elected Representative on NKAP's Council. Congratulations to both!

F. Telecommunications Board of Northern KY – Bill Rolfes; no report
G. Northern KY Area Development District – Ted Kleymeyer; no report
Next meeting March 26th at noon

H. Code Enforcement Board
Next meeting scheduled for Tuesday, March 17th at 7:00 pm

8:40 Motion to enter executive session to discuss personnel and pending litigation was made by Mr. Ryan; second by Mr. Catchen and motion carried.


9:24 Motion to exit executive session with no action to be taken from session was made by Mr. Sudbrink; second by Mr. Ryan and motion carried

9:24 Motion to adjourn from Business Meeting made by Mr. Catchen

Business Meeting
March 9, 2009
Page 6



MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, MARCH 23, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVE ELKINS, TED KLEYMEYER, CHRISTOPHER SUDBRINK, DON CATCHEN AND STEVE RYAN.
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

SPECIAL MEETING:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Executive Order No. 1, 2009; Create and Appoint Council Members to Standing Council Committee, Parks, Recreation and Community Events was read by, and so ordered by, Mayor Hellmann.

II. Executive Order No. 2, 2009; Create and Appoint Council Members to Standing Council Committee, Infrastructure Committee was read by, and so ordered by, Mayor Hellmann.

III. Executive Order No. 3, 2009; Create and Appoint Council Members to Standing Council Committee, Economic Development Committee was read by, and so ordered by, Mayor Hellmann

IV. Executive Order No. 4, 2009; Create and Appoint Council Members to Standing Council Committee, Public Safety/Personnel Committee was read by Mayor Hellmann. Mayor Hellmann does not believe a committee is needed for public safety or personnel issues and, therefore, denied the creation of the committee.

V. 7:41 Motion to adjourn from Special Meeting made by Mr. Ryan; second by Mr. Catchen and motion carried.

CAUCUS MEETING:

CALL TO ORDER

I. Petitioners

Mr. Greg Claypool, 1131 Old State Road, was present at the meeting to discuss the timeline for Old State Road to be redone. Mr. Ryan stated Mr. Morrisson was present at the last meeting with the same questions and relayed the same information to Mr. Claypool; much will depend on the utility work and the plans for Arlington Road. Sidewalks were also discussed.

Special and Caucus Meeting

March 23, 2009

Page 2

Ms. Sarah Good, St. James Avenue resident, was also present at the meeting to ask if a neighbor could be cited for lining their own yard with cinder blocks in order to keep Ms. Good, and those within her household, from driving in the grass when pulling in and out of the driveway. Mayor Hellmann stated he would have our Code Enforcement Officer look at it and send the property owner a letter if he believes a violation is being committed. Ms. Good left pictures with the Mayor showing the blocks and the alleged damage they did to her vehicle.

Meeting skipped to Mayor's Update:

II. Committee Discussions

- A. Parks, Recreation and Community Events Committee
- B. Public Safety/Personnel Committee
- C. Economic Development Committee
- D. Infrastructure Committee
- E. Mayor's Group Report

Discussion regarding 911 costs.

F Mayor's Update:

Mayor Hellmann introduced Mr. Chris Zerhusen to Council. Chris will be a full time public works employee beginning on Monday, March 30th. He is also a member of the fire department and has background as an EMT. Chris has worked with Mr. Finke in the past in the public works department. Welcome Chris!

Chief Smith stated that Officer Michael Wright has left the Park Hills police department effective March 14th. Chief Smith has asked Officer Aaron Noel to join the department. Officer Noel has worked for the Lexington police department and was very close in the running with Officer Sims at the last interview.

Chief Regis Huth, along with fire department members Robert McAtee, John Scott Rigney, Michael Goodridge and James Adams, was present at the meeting. Chief Huth stated the fire truck specs were ready and he would like to get them out for bid ASAP. Discussion took place among fire department and Council members regarding what type of manufacturer would be the best value for the city. Several Council members asked why a multi source manufacturer would not be considered. Chief Huth wants the truck to be built by a single source manufacturer which, he states, would save money in the long run in repairs and maintenance. Other items regarding the fire truck such as size, capacity, cost and storage were also discussed. Chief Huth stated the cost of the truck would probably be around \$400,000.

The city clerk will place the bid ad in the paper when received from Chief Huth; bids will be due by noon on Friday, April 10, 2009 and will not be awarded at the opening. Bids will be looked at closely to make sure all requirements are met before bid is awarded.

Motion to allow bid specs for single manufacturer fire truck was made by Mr.

Kleymeyer; second by Mr. O'Hara and motion carried. Roll Call: Mr. O'Hara; aye, Mr. Elkins; aye, Mr. Ryan; aye, Mr. Sudbrink; aye, Mr. Catchen; nay, Mr. Kleymeyer; aye.

Discussion regarding Amsterdam Road and Covington's right of way took place. Mayor Hellmann would like to work with Covington on getting the right of way for the downhill Amsterdam Road. He believes making the uphill side of Amsterdam a two-way street would be in the best interest of the city. He brought several drawings showing options for the Amsterdam Road improvement. Letters were sent to owners of 941 and 945 Montague Road in regards to their properties that may be affected by these improvements. Mayor Hellmann met with the owners; they will get back with Mayor Hellmann in a month or so. Mayor Hellmann asked Council to think about the options in the drawings.

Discussion took place regarding the property at 1011 Amsterdam Road owned by the City. Mr. Santos has offered to maintain the property if the City allows him to store his rocks on the property. Mr. Catchen stated he would like something in writing outlining the details of the agreement. Attorney, Robert Winter stated he would draft a contract for Council to consider.

III. Old Business - None

IV. New Business – None

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan

The second SAS meeting was held this month. The next meeting is scheduled for Thursday, March 26th at 7:30 at the NKAPC

B. Village Green Committee – Monty O'Hara

Mr. O'Hara stated the Village Green members were not present at the meeting last Monday evening. His committee discussed the upcoming trash contract and believes the contract should go out to bid.

C. Fix the Dixie – Mayor Michael Hellmann: No report

D. Municipal Government League – Monty O'Hara: No report

Next meeting scheduled for February 25th

E. Northern KY Area Planning Council – Steve Ryan: No report

F. Telecommunications Board of Northern KY – Bill Rolfes: No report

G. Northern KY Area Development District – Ted Kleymeyer: No report

H. Code Enforcement Board:

Next meeting scheduled for Tuesday, April 14th at 7:00 pm. No meeting in March.

10:07 Motion to enter executive session to discuss pending litigation was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.


10:54 Motion to exit executive session made by Mr. Catchen

Special and Caucus Meeting
March 23, 2009
Page 4

10:54 Motion to adjourn from Caucus Meeting made by Mr. Catchen



MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, APRIL 13, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMEYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to accept March 9 and March 23, 2009 minutes with, amendment to the March 9th minutes, was made by Mr. Sudbrink; second by Mr. O'Hara and motion carried.

I. Petitioners

A. Ms. Rhonda Hampton, Audubon Road, was present at the meeting to inform Mayor and Council of the racoon problem at 1127 Audubon Road. She states the vacant house has racoons living there and that they also come into her yard. She asked if the city could do something to get rid of the racoons. Attorney, Robert Winter, explained the owner has filed bankruptcy which takes it out of the city's hands. He said once the order is written and signed by the attorneys, it will go to the judge. As soon as the judge signs the order, Fifth Third bank will be the new owner and will then be responsible for repairs, etc. Mayor Hellmann stated the city is not allowed to go on the property and set traps; if Ms. Hampton wants to put traps on her property, she can do so. Mr. Winter said he would keep Ms. Hampton informed about the property.

B. Mr. Greg Johnson, Lawton Road, was present at the meeting to discuss the problems he said were left on his property, and the property across the street (the old trolley line), after the Lawton Road project was completed. He states there is gravel left and weeds growing. Mr. Johnson would like to have the gravel removed and the ground sodded. Mayor Hellmann said he would have Mr. Zerhusen and Mr. Finke look at the properties and see what can be done. He will let Mr. Johnson know when public works can come in and work on the problem.

II. Resolution No. 2, 2009 authorizing Mayor to allow the Police Chief to apply for COPS grant was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Catchen; second by Mr. Sudbrink and motion carried.

III. Resolution No. 3, 2009 entering into a lease with Angel Santos with regard to 1011 Amsterdam Road was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Catchen; second by Mr. Sudbrink and motion carried.

IV. Resolution No. 4, 2009 entering into Mutual Release and Settlement Agreement and Execute Promissory Note re: Jefferson National Insurance Company was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.

V. Executive Order No. 5, 2009 reappointing Robert Sweet to the Park Hills' Board of Adjustment was read by Mayor Hellmann. Motion to accept Order was made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.

VI. Department Reports

A. Police Department – Motion for approval of March report made by Mr. Catchen; second by Mr. Kleymeyer and motion carried. Chief Smith introduced Officer Aaron Noel to Mayor and Council. Officer Noel was hired by the Park Hills Police Department on April 6th. Welcome Aaron!

B. Fire Department – Motion for approval of March report made by Mr. O'Hara; second by Mr. Ryan and motion carried. Chief Huth stated two fire recruits are to graduate on May 11th. Congratulations on their hard work! Fire truck bids were opened last Friday. The bids will be looked over closely and the committee hopes to have their opinion for Council by the Caucus Meeting. The bids range from \$407,000 to \$460,000.

C. Public Works – No report
Mr. Zerhusen stated he will have a report for Council next month.

D. City Engineer – Motion for approval of March report made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.
Dixie Highway Sidewalk: Bray-Arnsperger has completed the final punch-list items for Bayer Becker to review in order to release the final retainage of \$1,000. The City has been reimbursed \$47,949.60 from SD1 for 50% of the storm sewer costs.
Michels was in the city on Friday, March 6th to fill several potholes at Audubon and Park and on Cleveland Avenue.
Mr. Bayer stated he would like to have the Morgan Court bid results in for the May Business Meeting. The Water District will be replacing their main in coordination with the city project.
Rosemont Avenue: The SD1 is in the process of relining their sewer main and is near completion. This project could be bid this year.
Exter Drive: Work is expected to begin in 2010.
Arlington Road: Work is expected to begin in 2011.
Trolley Park Master Plan and Grants: The city should hear by the DLG by May 2nd regarding the city's grant application.

Economic Recovery Funds: The city submitted three applications on February 27, 2009 for ERF (Economic Recovery Funds) from the President's stimulus plan through the State of Kentucky for Green Infrastructure projects. These projects included a green roof for a portion of the city building and 2 rain garden projects.

Montague Road Improvements: The Mayor, along with Rob Keller, met with officials from the City of Covington on March 26th to discuss the current condition and future plans for Montague Road. Tentative plans are to mill and repave the asphalt surface course from Amsterdam Road to Haven Gillespie this summer and possibly beyond dependent upon the condition of the pavement and costs. Bayer Becker will provide some conceptual planning and cost analysis for improving the roadway to possibly provide planted medians, traffic calming measures, sidewalks and storm sewer improvements.

E. Finance Department

1. Motion to accept the financial reports for March was made by Mr. Kleymeyer; second by Mr. Ryan and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$5,420.00 and Road Tax invoices in the amount of \$1,970.63 was made by Mr. Kleymeyer; second by Mr. O'Hara and motion carried. Roll Call: Mr. O'Hara: aye; Mr. Elkins: aye; Mr. Ryan: aye; Mr. Sudbrink: nay; Mr. Catchen: aye; Mr. Kleymeyer: aye.

VII. Old Business - None

VIII. New Business

Mr. Catchen stated a tree is leaning over the road on lower Amsterdam Road as you come up into Park Hills. Mayor Hellmann will have it looked at and taken care of.

Mr. Catchen went on to ask why the fire chief's vehicle is not permanently marked and does not have a light bar on top. Chief Huth stated the vehicle has magnetic markings to show it belongs to the City of Park Hills and that a light bar is not necessary as the vehicle meets all requirements for lighting. Mr. Catchen believes permanent decals would limit misuse of the vehicle and make it more visible. Chief Huth stated he would get a bid for permanent decals and bring back to Council.

IX. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O'Hara – No report

B. Economic Development Committee
Committee Chair – Ted Kleymeyer

Business Meeting

April 13, 2009

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Mr. Kleymeyer asked if Covington could be notified and asked to clean up their portion of Dixie Highway. He also asked if the fire department could help with hanging banners for the Memorial Day Parade. Mr. Catchen stated he could provide bucket trucks to help with banner hanging.

C. Infrastructure Committee

Committee Chair – Steve Ryan

Items covered under the Engineer Report

D. Mayor's Group Report

Next meeting scheduled for Saturday, April 18th at the County Golf Course

E. Mayor's Update - None

X. Delegations

A. Small Area Study Task Force – Steve Ryan

A public workshop is scheduled for May 21st

B. Village Green Committee – Monty O'Hara: No report

Next meeting scheduled for April 20th at 7:00 pm

C. Fix the Dixie – Mayor Michael Hellmann – No report

D. Municipal Government League – Monty O'Hara – No report

E. Northern KY Area Planning Council – Steve Ryan – No report

F. Telecommunications Board of Northern KY – Bill Rolfes; no report

G. Northern KY Area Development District – Ted Kleymeyer; no report

H. Code Enforcement Board

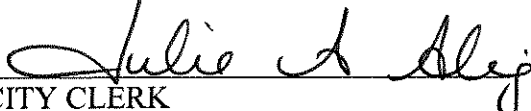
Next meeting scheduled for Tuesday, April 14th at 7:00 pm

Two cases for the Abandoned Urban Property classification will be heard on Saturday, April 25th beginning at 11:00 am.

9:20 Motion to adjourn from Business Meeting made by Mr. Catchen; second by Mr. Sudbrink


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

Park Hills Fire Department
List of exceptions to Pumper Specifications
by: Manufacturer

Emergency One- Listed 28 exceptions & Clarifications

407,600

- 1.) Interior surfaces ABS plastic
- 2.) Seating configuration not to spec.
- 3.) Overall height of 104" not listed in spec.
- 4.) Storage configurations not to spec.
- 5.) Hose capacity not listed in spec.
- 6.) All Aluminum construction

Sutphen Fire Apparatus- Listed 2 exceptions

431,805

- 1.) Engine/ Transmission- not compatible
- 2.) Seating configuration not to spec.
- 3.) Hose capacity not listed in spec.
- 4.) Front bumper material/ configuration
- 5.) S.C.B.A. compartments not to spec.
- 6.) Power windows not specified.
- 7.) Stainless steel body with Aluminum cab

Seagrave Fire Apparatus- Listed 3 exceptions

459,645

- 1.) Fuel cell not stainless steel
- 2.) Hose trough capacity not specified.
- 3.) Rear compartments- Transverse, not specified.
- 4.) Bumper marker poles not included.
- 5.) Added receptacles not specified.

Park Hills Street Program
project update
April 27, 2009

Street	Design Status	Project Issues	possible bid date	Total estimated cost	SD1 50%	Net cost to City
Morgan Court	Bids due for May council meeting	need remaining tree forms	5/11/2009	\$ 325,000	\$ 60,000	\$ 265,000
Rosemont(Arlington to Cecelia)	Roadway plans 90%	Sanitary lateral locations	Summer 2009	\$ 361,000	\$ 100,000	\$ 261,000
Rosemont(Cecelia to Hilltop) + Cecelia	Roadway plans 80%	Turnaround design	Summer 2009	\$ 357,000	\$ 26,500	\$ 330,500
Montague Road Overlay(Amsterdam to Park)	Only preliminary work to date	coordinate and split with Covington	Summer 2009	\$ 76,736	Cov ↓ \$ 38,368	\$ 38,368
Exter Drive	Roadway plans 80%, storm 50%	Storm outlet thru Park view	Fall 2009	\$ 450,000	\$ 75,000	\$ 375,000
Terrace(Old State to Amsterdam)	Surveying complete	Opportunity for green	Fall 2009	\$ 216,000	\$ 18,000	\$ 198,000
Arlington(Amsterdam to Old State)	Roadway plans 70%	Easements, Overhead on Amsterdam	Fall 2009	\$ 500,000	\$ 57,500	\$ 442,500
Cleveland(Rose to Emerson)	Only preliminary work to date	easements needed for storm	Winter 2009	\$ 625,000	\$ 112,500	\$ 512,500
		Totals		\$ 2,910,736	\$ 487,868	\$ 2,422,868

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, APRIL 27, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVE ELKINS, TED KLEYMEYER, CHRISTOPHER SUDBRINK, DON CATCHEN AND STEVE RYAN. ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

SPECIAL MEETING:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Chief Huth provided Council with the three companies and their bids for the new fire truck with their list of exceptions to the Pumper Specifications (Attached):

Emergency One - \$407,600

Sutphen Fire Apparatus - \$431,805

Seagrave Fire Apparatus - \$459,645

An additional \$10,000 or so will be spent on graphics, brackets and other miscellaneous items to be added to the truck.

Discussion took place among Council regarding the bids. Chief Huth stated that after carefully reviewing all the bids, the committee recommends Seagrave for the best and lowest bid that matches closest to the specifications. Mr. Sudbrink asked if the city could afford the Seagrave truck. Mayor Hellmann stated the fire truck tax which was voted on and passed will cover the cost of the truck over the next five years. Mr. O'Hara believes \$470,000 is too much to spend and suggested re-bidding. Mr. James Adams of the Park Hills Fire Department stated if it was re-bid, no one would submit a new bid. There are only three companies and they have already submitted their bids according to the specifications. Seagrave stated if the city did a pre-payment, there would be a \$20,000 savings. Chief Huth also stated that there are new regulatory requirements which upped the cost of the truck; these requirements were not taken into account at the time the specs were written.

Mr. Catchen made a motion to accept Emergency One's bid of \$407,600. There was no second motion.

Chief Huth stated the Seagrave truck is all stainless steel which flexes better than aluminum. Mr. Adams went on to say Seagrave's truck is more comfortable, functional and accommodating for the firemen. It is set up to be a first responder vehicle at scenes until the ambulance arrives.

Mr. Sudbrink made a motion to table the decision until further review. There was no second motion.

Mr. Kleymeyer made a motion to accept the lowest and best bid according to the fire department and taking the prepaid discount. There was no second motion.

Special and Caucus Meeting

April 27, 2009

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Mr. Kleymeyer withdrew his motion and Mr. Ryan made a new motion to accept Seagrave's bid and using Creighton Fund money for any cost over \$440,000; second by Mr. Kleymeyer and motion carried. Mr. Ryan added taking the full discount contingent upon legal approval.

II. 8:55 Motion to adjourn from Special Meeting with a five minute recess was made by Mr. Ryan; second by Mr. Elkins and motion carried.

CAUCUS MEETING:

CALL TO ORDER

Meeting started with New Business.

A. Chief Smith stated Officer Patrick Yarusso would be departing to Afghanistan on May 2nd and be gone for at least six months. The department is not looking to hire a new officer at this time.

Mr. Sudbrink gave Mayor and Council a handout with information on employee drug testing.

B. Mayor Hellmann asked Council to look over the financial statements so that the budget can be discussed at the next meeting.

C. Mayor Hellmann stated the tree board is lacking enough members to comply with the Ordinance. Ms. Pam Spoor is looking for volunteers. The Mayor also stated a replacement for Dick Spoor is needed for the Code Enforcement Board as his work schedule often conflicts with the board meetings.

I. Petitioners - None

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Bids for the trash contract renewal will go out next month.

B. Economic Development Committee – No report

C. Infrastructure Committee

Mayor and Council received a handout listing the upcoming street projects, bid dates, total cost, SD1 reimbursement amount and net cost for the city for each project. (Attached)

Mr. Bayer also gave Mayor and Council a copy of a letter written by the Sister's of Notre Dame regarding stewardship and landscaping on the provincial house property. They would like to put a wildflower garden there.

D. Mayor's Group Report

Next meeting scheduled for Saturday, May 16th at Ludlow.

Special and Caucus Meeting
April 27, 2009
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E Mayor's Update:

Mayor stated the contract the City of Park Hills has with the Faith Christian Center in regards to their parking lot expired in 2007. The Mayor would like to make a few changes to the contract before renewing.

III. Old Business - None

IV. New Business – Covered at beginning of Meeting.

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan

A public meeting/workshop will be held on May 14th.

B. Village Green Committee – Monty O'Hara – No report

C. Fix the Dixie – Mayor Michael Hellmann: No report

D. Municipal Government League – Monty O'Hara: No report

E. Northern KY Area Planning Council – Steve Ryan: No report

F. Telecommunications Board of Northern KY – Bill Rolfes: No report

G. Northern KY Area Development District – Ted Kleymeyer: No report

H. Code Enforcement Board:

Next meeting scheduled for Tuesday, May 19th at 7:00 pm.

The three cases on the agenda were granted until the May meeting to make progress on their properties.

9:58 Motion to adjourn from Caucus Meeting made by Mr. Catchen; second by Mr. Elkins


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MAY 11, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMAYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to accept April 13 and April 27, 2009 minutes was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.

I. Petitioners - None

II. Department Reports

A. Police Department – Motion for approval of April report made by Mr. Catchen; second by Mr. Elkins and motion carried. Chief Smith stated that his department has no plans to hire a new officer to replace Officer Yarusso while he is away on military duty. Officer Yarusso will be gone at least six months.

B. Fire Department – Motion for approval of April report made by Mr. Ryan; second by Mr. Sudbrink and motion carried. Chief Huth stated two fire department recruits graduated this evening in Crescent Springs. Chief Huth, along with several other department members; Michael Goodridge, Robert Alcock and Todd Whitaker, are currently enrolled in Paramedic classes. We wish them all good luck!

C. Public Works
Motion for approval of April report made by Mr. Ryan; second by Mr. Elkins and motion carried. Mr. Zerhusen asked Mayor Hellmann if he would like him to maintain the lot at 937 Montague Road. Mayor Hellmann stated yes and would also like him to take care of the properties at 1002-04 Amsterdam Road. Mr. Kleymeyer asked if the city had plans to demolish the buildings there. Mayor Hellmann stated it would be up to Council to decide if they want to keep them or not. Chief Huth stated it could be a good training building for his department. In the meantime, Mr. Zerhusen will secure the buildings to keep kids out.

D. City Engineer – Motion for approval of April report made by Mr. Ryan; second by Mr. Elkins and motion carried.

Dixie Highway Sidewalk: The seed and grass on the slope along Dixie has not been established, Bayer Becker to review and identify who is responsible for correcting.

Pot Hole Repairs: Michels was in the city on Friday, March 6th filling potholes at Audubon and Park and on Cleveland. City to verify if Michels has invoiced for work performed.

Five bids were received for the Morgan Court project:

	Roadway Amount	Water Main Amount
Paul Michels and Sons, Inc:	\$208,457.35	\$40,623.00
JPS Construction, Inc:	233,592.40	39,729.40
Len Riegler	285,000.00	67,920.00
Eaton Asphalt	308,886.70	43,613.30
Prus Construction	301,356.80	68,850.00
Rose Excavating	N/A	52,353.00

Overall, Michels had the lowest bid. Motion to authorize Mayor to enter into contract with Michels Construction contingent upon the Water District's reimbursement was made by Mr. Ryan; second by Mr. Catchen and motion carried. Roll Call: all ayes.

E. Finance Department

1. Motion to accept the financial reports for April was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.

2. Special Fund Payments

Motion to pay Road Tax invoices in the amount of \$10,902.23 was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Roll Call: Mr. O'Hara: aye; Mr. Elkins: aye; Mr. Ryan: aye; Mr. Sudbrink: abstained; Mr. Catchen: aye; Mr. Kleymeyer: aye.

III. Old Business

A. Fire Truck Financing:

Mayor Hellmann stated a five year payback thru Seagrave for the purchase of their fire truck would cost around \$519,000; if paid thru Fifth Third, it would be around \$510,000.

B. Resolution No. 5, 2009; Agreement between Faith Christian Center and the City of Park Hills Regarding the parking lot maintenance was read in summary by Attorney Robert Winter. Motion to approve Resolution was made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.

Mr. Sudbrink made a motion to move the meeting back to Petitioners so that Mr. Brett Gaspard with Rumpke could address Council. Mr. Gaspard began by letting Mayor and

Council know that the Rumpke mascot "Binny" would be available to participate in the upcoming Memorial Day Parade.

He went on to say the contract between Rumpke and the City of Park Hills will expire on June 30, 2009. If the city wishes to remain with Rumpke for one more year, they could offer the city the same service it is currently receiving at the same rate. Mr. O'Hara asked if the residents could receive larger recycling bins. Mr. Gaspard stated that residents would each receive a 65 gallon bin for recycling at no cost. Mr. Catchen asked if Rumpke would grant the city another extension after the next years' contract expires. Mr. Gaspard stated the city's contract has two other extension periods. Motion to extend Rumpke's contract for one year at current rate with larger bins was made by Mr. O'Hara; second by Mr. Catchen and motion carried. Mr. Gaspard stated an agreement would be drafted; the city will then draft a Resolution to be voted on.

IV. New Business

A. Budget: Mayor Hellmann asked that Council look over their financial statements and try to come up with ways to save/generate money on the upcoming budget. Council will discuss the budget at the next meeting. Since the next meeting date falls on May 25th, Memorial Day, a motion was made by Mr. Sudbrink to move the meeting date to Wednesday, May 27th; second by Mr. Ryan and motion carried. Motion to allow the city to hold its annual Memorial Parade was made by Mr. Ryan; second by Mr. Elkins and motion carried. Mr. Ryan invited all to participate.

B. Mayor Hellmann asked Council to give some thought on the upcoming sale of Gateway College. He asked them to consider both buildings and the entrances to the schools which are both in Park Hills.

C. Mayor Hellmann informed Council the First Church of the Nazarene on Dixie Highway is going to sell its property and asked if the city may be interested. Mayor Hellmann stated the asking price put the property way out of reach for the city and that the building's design would not work as a city building anyway. The Mayor asked Council to consider any zoning issues which may arise from the sale of the church. The location is currently zoned R1FF.

IX. Committee Discussions

A. Parks, Recreation and Community Events Committee Committee Chair – Monty O'Hara – No report

The Committee, along with the Village Green, will meet on Monday, May 18th at 7:00 pm.

B. Economic Development Committee Committee Chair – Ted Kleymeyer – No report

Business Meeting
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C. Infrastructure Committee
Committee Chair – Steve Ryan

Items covered under the Engineer Report

D. Mayor's Group Report
Next meeting scheduled for Saturday, May 16th at Ludlow

E. Mayor's Update – None
8:33 Motion to enter executive session to discuss pending litigations was made by Mr. Catchen; second by Mr. Ryan and motion carried.

9:05 Motion to exit executive session with no action to be taken was made by Mr. Sudbrink

VI. Delegations

A. Small Area Study Task Force – Steve Ryan
A public meeting will be held this Thursday at the First Church of the Nazarene on Dixie Highway.

B. Village Green Committee – Monty O'Hara: No report

C. Fix the Dixie – Mayor Michael Hellmann – No report

D. Municipal Government League – Monty O'Hara – No report

Next meeting scheduled for May 21st in Independence.

E. Northern KY Area Planning Council – Steve Ryan – No report

F. Telecommunications Board of Northern KY – Bill Rolfes; no report

G. Northern KY Area Development District – Ted Kleymeyer; no report

H. Code Enforcement Board

Next meeting scheduled for Tuesday, May 19th at 7:00 pm. Three cases will be re-reviewed.

9:13 Motion to adjourn from Business Meeting made by Mr. Catchen; second by Mr. Elkins and motion carried.


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON WEDNESDAY, MAY 27, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVE ELKINS, TED KLEYMAYER, CHRISTOPHER SUDBRINK AND DON CATCHEN.

ABSENT: STEVE RYAN

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

SPECIAL MEETING:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Resolution No. 6, 2009 approving and allowing the Mayor to sign Lease Proposal with Fifth Third for the purchase of Fire Truck was read in summary by Mayor Hellmann. Motion to approve the Resolution was made by Mr. O'Hara; second by Mr. Kleymeyer. Mr. O'Hara, aye; Mr. Elkins, aye, Mr. Sudbrink, nay, Mr. Catchen, nay; Mr. Kleymeyer, aye.

II. Resolution No. 7, 2009 accepting the Amsterdam Right-of-Way fro the Commonwealth of Kentucky was read in summary by Mayor Hellmann. Motion to accept Resolution was made by Mr. Sudbrink; second by Mr. Elkins and motion carried.

III. Resolution No. 8, 2009 appointing Robert F. Greene as a member of the Northern KY Regional Ethics Authority Enforcement Committee was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. Elkins and motion carried.

IV. Resolution No. 9, 2009 approving contract with Seagrave Fire Apparatus, LLC was read in summary by Attorney Robert Winter. Motion to approve Resolution was made by Mr. Kleymeyer; second by Mr. O'Hara. Mr. O'Hara, aye; Mr. Elkins, aye; Mr. Sudbrink, nay; Mr. Catchen, nay; Mr. Kleymeyer, aye.

V. 7:46 Motion to adjourn from Special Meeting was made by Mr. Catchen; second by Mr. Kleymeyer and motion carried.

CAUCUS MEETING:

CALL TO ORDER

I. Petitioners

A. Mr. Jack Kerns Re: St. Joseph Lane parking was not present at the meeting.

B. Ms. Pamela Spoor, Park Hills Tree Board Chairperson, was present at the meeting along with many residents of Morgan Court. Ms. Spoor first introduced two new members to the tree board: her son, Mr. Andrew Spoor and Mr. Doug Waggoner, owner of Kestner Wagner Restoration Group.

Ms. Spoor went on to talk about the upcoming Morgan Court project which would cause the removal of sixteen mature trees on the street. Ms. Spoor was upset that the Tree Board was never contacted during the planning of the project. Ms. Spoor is very adamant about keeping the trees on Morgan Court as some of them are over 75 years old. She states that removing the trees will ruin the aesthetics of the street and the surrounding neighborhood. She would like to see the engineers find a different way of replacing the road using "green" infrastructure which would have the water pass thru plants before entering the water system causing less debris and contaminants to enter into the water. Mayor Hellmann's concern was who would care for the plants and what happens if they become overgrown. He went on to say the trees would be replaced if the homeowner wished. Mayor Hellmann stated the homeowners were kept informed of the project from the beginning and that several public meetings were held to explain to residents what to expect. He stated the Water District was going to replace the water line on the street. Ms. Spoor believes the new water line was to be run down the center of the street and would not affect the trees.

Mr. Kley Meyer feels confident the engineer and Steve Ryan along with the Infrastructure Committee did everything possible to make sure the project would be done in the best way possible. Mr. Elkins agreed that Mr. Ryan is very dedicated to the city and believes he did not intend to leave anyone out of the planning process.

Mr. Craig, a resident of Morgan Court, believes a new road and drainage are long overdue. He believes the residents received proper communication from the city and stated the project should move forward.

Mayor Hellmann asked the residents what they would like done. The majority do not want the trees removed and asked if the street could be fixed without widening it, thus not harming the trees. The Mayor stated he would have to contact the engineer and Mr. Ryan for the answer. In the meantime, the Mayor said the project could be postponed until all other avenues are looked at. The Water District, supposed to begin work Monday, will be contacted and asked to hold off on their work. The tree contractor will also be notified. The contract with Michel's Construction, the company awarded the street project, has yet to be signed. A meeting will be scheduled between now and the next Council meeting for Morgan Court residents and the city. Residents will be notified as soon as a date is set.

C. Mr. Brett Gaspard with Rumpke was present at the meeting. The city is renewing its contract with Rumpke for another year at the same rate and conditions as the current contract. Mr. Gaspard stated he may have misled Council by telling them larger recycling containers would be given to the residents. He stated residents will still use the red bins they currently use (up to two per household). The large recycling totes will be

available for sale or rent from Rumpke. Residents may contact Rumpke and buy a tote for around \$50. Residents may also rent one and have Rumpke invoice them for the cost.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

The Committee met with the Village Green Committee on Monday, May 18th. The Village Green presented a budget for \$10,000 from the city. They asked for \$2,500 of that to be used toward paying someone to weed. Mr. O'Hara will update Council on what the Committee plans on using the rest of the money for.

B. Economic Development Committee – No report

C. Infrastructure Committee

Mayor Hellmann stated two proposals were received from Bayer Becker. One for \$6,800 to have Bayer Becker prepare an index map for the Park Hills street program. The map will be based on existing GIS map. They will research and assemble information on utility projects that have been completed in the city in conjunction with the city's current street program.

The second proposal is for Montague Road concept plans for \$6,500; Montague mill and overlay exhibit would be \$2,500.

Mayor Hellmann asks that Council look over the proposals to be voted on at the next Business Meeting.

D. Mayor's Group Report

The Mayor's Group discussed the gambling issue. Money generated from gambling could help lower the cost of vehicle registration fees in Kenton County.

Mayor Hellmann stated the City of Park Hills would be hosting the Mayor's meeting on Saturday, September 19th at the Gardens of Park Hills. He asked Council to attend.

E Mayor's Update:

The Mayor informed Council that the drinking fountain in Trolley Park was broken and will be replaced if Council likes. The cost for a new fountain is around \$2,500 - \$3,000.

III. Old Business

The proposed budget was discussed among the Mayor and Council. Mr. Catchen stated he did not want to see the property tax increased. The Mayor explained the city is allowed a 4% increase per year and if we don't use our own resources to generate money, the state sometimes will not consider funding.

Mr. Sudbrink gave Council and Mayor a handout of his budget ideas including cutting the clerk's hours and cell phone and using the Creighton Fund for several of the Fire Department's expenses. He would also like to see the payroll tax increased and not see the municipal insurance tax raised. Further discussion regarding the budget took place. Mayor Hellmann stated he would like to have the municipal tax raised by 1%. Mr. Klemeyer believes raising the payroll tax may dissuade businesses from locating in Park Hills. The budget ordinance will have its first reading on June 8th.

Special and Caucus Meeting
May 27, 2009
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IV. New Business – None

V. Delegations Discussions

- A. Small Area Study Task Force – Steve Ryan – No report
- B. Village Green Committee – Monty O'Hara – No report
- C. Fix the Dixie – Mayor Michael Hellmann: No report
- D. Municipal Government League – Monty O'Hara: No report
- E. Northern KY Area Planning Council – Steve Ryan: No report
- F. Telecommunications Board of Northern KY – Bill Rolfes: No report
- G. Northern KY Area Development District – Ted Kleymeyer: No report

Next meeting; May 28th at noon

H. Code Enforcement Board:

Next meeting scheduled for Tuesday, June 9th at 7:00 pm.

The three properties on the docket have been given an extension to repair/maintain their properties.

Per Attorney Robert Winter, The Fifth Third Bank now has access to the property at 1127 Audubon Road and can take care of the raccoon problem.

10:25 Motion to adjourn from Caucus Meeting made by Mr. Kleymeyer


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JUNE 8, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMEYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to accept May 11 and May 27, 2009 minutes was made by Mr. Sudbrink; second by Mr. O'Hara and motion carried.

I. Petitioners

Mr. Doug Harnish, GEM Public Sector Services, gave Mayor and Council a presentation on the final market analysis. Mr. Harnish gave to Council a handout showing the Park Hills Study Recommendations for the community and for the study corridor (attached). The study will, hopefully, help bring people from outside the city to visit our businesses. The final report will be voted on.

One resident asked Mr. Harnish what some of the ideas for businesses are.

Mr. Harnish stated some types of businesses which may be good for our area include: Services for seniors, such as health care; flower and garden centers; hardware; food services and space to accommodate professionals who live in Park Hills.

Mr. Ryan suggested residents visit the website nkapc.org, to find out more about the study. The final workshop will be scheduled about two months from now. The Park Hills website, cityofparkhills.net, also has a link to the study. Mayor and Council thanked Mr. Harnish for his time on giving the presentation.

Resident Mr. Mike Dennis was in attendance to ask questions regarding a proposed property tax increase. He states many residents are on a fixed income and can't afford a tax increase. Mayor Hellmann explained that at budget time, all areas need to be addressed. The costs of pension, benefits, gas and oil, etc., are on the rise. A 4% allowed increase on property taxes would cost residents an extra \$8 per \$100,000 of their property's assessed value. The Mayor also emphasized that employees were not receiving raises this year.

Mr. Morrison, Park Hills resident, asked the Mayor what the normal budget procedure was. Mayor Hellmann explained that the Mayor prepares a budget and presents that budget to Council for any amendments they see fit. Mr. Morrison asked why the city doesn't advertise a proposed property tax increase the same way it advertised for the fire truck tax. Mayor Hellmann stated the 4% increase was an amount allowed by the state each year. A 4% increase this year would generate about \$16,000 increased revenue for the city. This is much less than the tax to buy a \$450,000 fire truck. The city also does

notify the public each year of what the proposed property tax rate will be and holds a public hearing to that effect before the tax rate is passed. Mr. Catchen suggested increasing the payroll tax by $\frac{1}{2}\%$ which could generate an additional \$75,000 in revenue. The Mayor feels an increase to the payroll tax may persuade businesses to look elsewhere.

Discussion followed regarding the fire truck and how the fire department came to its decision to choose the most expensive truck. Chief Huth explained the department stated they wanted a stainless steel truck and that after review of all the specs by the committee, they felt the truck they chose would be the best for the city.

Discussion regarding the Creighton fund and how it is used was discussed. Several residents thought the money from the fund could be used to cover more expenses in the fire department thus freeing up the general funds for other needs. Mr. Catchen stated some Creighton money was used to buy a vehicle for the fire chief and also stated \$75,000 from the fund is in a CD.

Discussion then turned to the upcoming street projects. One Cleveland resident was concerned about the removal of trees and heard that Cleveland was next on the list. Mayor Hellmann stated there are no plans to redo Cleveland, Jackson, Emerson or Breckinridge. The only plan for those streets was a mill and overlay. He went on to say that because of the concerns from the residents regarding the trees on Morgan Court, the project has been postponed until an agreement can be made on how to proceed. A meeting for Morgan Court residents to discuss the project is scheduled for tomorrow evening.

Mr. O'Hara addressed the residents in attendance stating the Tree Board had several openings if anyone was interested.

Several residents stated they would like to be more informed regarding upcoming street projects. Mr. Ryan stated there is a list of upcoming projects which are reassessed every year according to priority and what the utility companies have planned. Mr. Elkins stated Mr. Ryan gives a lot to the city and takes his position as head of the Infrastructure Committee very seriously. Mr. Elkins went on to say he likes seeing residents interested in what is going on in their city by attending the Council meetings.

Chief Huth stated the Council chambers was over crowded as there is a maximum occupancy of 30. He stated either some of the residents would have to leave or the meeting would have to be canceled. Most residents left the meeting at that time.

II. First Reading; Ordinance No. 4, 2009 amending the 2008-2009 budget was read by Mayor Hellmann.

Discussion regarding Ordinance No. 5, 2009; Proposed 2009-2010 Budget. Mr. Sudbrink went over some of the differences between his proposed budget (Ordinance No. 8, 2009) and the Mayor's proposed budget (Ordinance No. 5, 2009). Mr. Sudbrink estimated lower revenues in the payroll, gross receipts, occupational licenses and municipal insurance tax

revenues. His budget also reflects a cut of 10 hours per week for the city, and assistant city clerk's hours thus reducing salary. He would also like to expense more money out of the Creighton fund for fire department expenses.

Due to the length of the budget discussion, the meeting moved to the TBNK report by Mr. Bill Rolfes so that he would not have to stay any later.

Mr. Rolfes stated both the March and April meetings were canceled. The county members signed the Cincinnati Bell franchise at its May meeting. Insight was renewed for another year and discussed the suit regarding giving non-member cities access to public channels.

Mr. Rolfes stated the TBNK passed its budget for the year.

III. Ordinance No. 5, 2009; Proposed 2009-2010 Budget (A) was not read.

IV. Resolution No. 12, 2009 extending Rumpke's contract for one year was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Catchen; second by Mr. O'Hara.

Roll Call: Mr. O'Hara, aye; Mr. Elkins, aye; Mr. Ryan, aye; Mr. Sudbrink, abstain; Mr. Catchen, aye; Mr. Kleymeyer, aye.

V. First Reading; Ordinance No. 7 changing the clerk's hours was read by Mayor Hellmann.

VI. Ordinance No. 8, 2009; Proposed 2009-2010 Budget (B) was not read.

VII. Resolution No. 10, 2009 regarding the city attorney's contract was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. Ryan and motion carried.

Motion to amend agenda to include Resolution No. 11, 2009 was made by Mr. Sudbrink; second by Mr. Kleymeyer and motion carried.

Resolution No. 11, 2009; Amending Resolution No. 9, 2009 approving the entering into a contract with Seagrave Fire Apparatus, LLC for the purchase of a fire truck was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. Ryan.

Roll Call: Mr. O'Hara, aye; Mr. Ryan, aye; Mr. Sudbrink, nay; Mr. Catchen, nay; Mr. Kleymeyer, aye.

VIII. Department Reports

A. Police Department – Motion for approval of May report made by Mr. Catchen; second by Mr. Ryan and motion carried. Chief Smith stated he would contact the NKAPC regarding damage done to the DenLou as the result of a car hitting the building.

B. Fire Department – Motion for approval of May report made by Mr. Catchen; second by Mr. Sudbrink and motion carried. Chief Huth stated the fire department received a new piece of exercise equipment due to a grant. Chief Huth stated he is ready to move forward with the fire truck purchase. He also stated he has chosen not to receive his chief's stipend in order to pay for more personnel during the week. Due to the passing of the fire truck tax in the fall, the Fire Department chose not to have their annual fund drive this year. Chief Huth stated he will provide Council with quotes for a light bar and permanent decals for his department vehicle.

C. Public Works
Motion for approval of May report made by Mr. O'Hara; second by Mr. Ryan and motion carried. Mr. Catchen asked if Mr. Finke has retired as public works director. Mayor Hellmann stated Mr. Finke has reduced his hours to one to two days a week to help Mr. Zerhusen in his new position in the public works department. Mr. Finke is still the Public Works Director.

D. City Engineer – Motion for approval of May report made by Mr. Catchen; second by Mr. O'Hara and motion carried.

1. Rosemont and Hilltop Improvements: The SD1 is videoing the sanitary laterals to verify condition and location. The Water District will be replacing their main in coordination with the city project. A town meeting with the residents needs to be scheduled by the city and Bayer Becker. The bids can be ready for July Council review.

2. Motion to enter into contract with Bayer Becker for a Street Program Utility Map Index was made by Mr. Catchen; second by Mr. Ryan. Roll Call: All ayes.

3. Motion to enter into contract with Bayer Becker for a Montague Updated Concept Plan and a Montague Mill and Overlay was made by Mr. Catchen; second by Mr. Kley Meyer. Roll Call: all ayes.

E. Finance Department

1. Motion to accept the financial reports for May was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.

2. Special Fund Payments

Motion to pay Road Tax invoices in the amount of \$3,700.68, Municipal Road Aid invoices in the amount of \$1,337.90 and a transfer of \$414.30 from the Creighton fund to

Business Meeting
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Page 5

cover legal expenses was made by Mr. Sudbrink; second by Mr. Ryan. Roll Call: Mr. O'Hara: aye; Mr. Ryan: aye; Mr. Sudbrink: aye; Mr. Catchen: aye; Mr. Kleymeyer: nay.

IX. Old Business - None

X. New Business

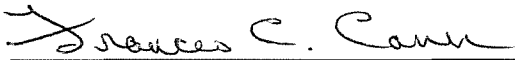
A. Motion to have the Mayor sign an agreement between the City of Ft. Wright, KY and the City of Park Hills, KY for BLS services, provided the cost stays the same, was made by Mr. Catchen; second by Mr. Ryan.

11:45 Motion to adjourn from Business Meeting was made by Mr. Catchen.



MAYOR, MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

PARK HILLS, KENTUCKY, 2000 EMPLOYMENT & JOBS BY INDUSTRY			
SIC Industry	Employed Residents	Jobs in the City	Difference(s)
Agriculture and Mining	25		(25)
Construction	78	20	(58)
Manufacturing	199	15	(184)
Transportation, Communication and Public Utilities	130	30	(100)
Wholesale and Retail Trade	329	94	(235)
Finance, Insurance, and Real Estate	188	70	(118)
Business and Repair Services	144	79	(65)
Personal Services	178	35	(143)
Professional Services	459	306	(153)
Public Administration	54	6	(48)
Not Elsewhere Classified			
Total Employed Residents	1,784		
Total City Wide Employment		655	(1,129)

PARK HILLS, KENTUCKY, 2000 EMPLOYMENT & JOBS BY INDUSTRY			
NAICS Industry	Employed Residents	Jobs in the City	Difference(s)
Agriculture, Forestry, Fishing and Hunting and Mining	17		(17)
Arts, Entertainment, Recreation, Accomodation and Food Services	173	55	(118)
Construction	79	20	(59)
Education, Health and Social Services	365	275	(90)
Finance, Insurance, Real Estate and Rental and Leasing	202	70	(132)
Information	52	50	(2)
Manufacturing	182		(182)
Other Services (Except Public Administration)	115	80	(35)
Professional, Scientific, Management Administrative, and Waste Management Services	197	65	(132)
Public Administration	54		(54)
Wholesale and Retail Trade	237	40	(197)
Transportation and Warehousing, and Utilities	112		(112)
Total Employed Residents	1,785		
Total City Wide Employment		655	(1,130)



PARK HILLS STUDY AREA RECOMMENDATIONS

- Some recommendations for the community
 - Enforce housing maintenance standards
 - Watch for transitions of owner occupied dwelling units to rentals
 - Reinforce the “Neighborhood Feel” of Park Hills
 - Emphasize the convenience of Park Hills
 - Begin to build a “Sense of Place” for the Dixie corridor
 - Begin to recruit merchants and businesses that serve residents



PARK HILLS STUDY AREA RECOMMENDATIONS

- Recommendations for the study corridor
 - The age of the housing inventory calls for the introduction of some new units where possible
 - Age demographics for Park Hills suggest that new condominium units could provide a “step down” or “care free” substitute to a freestanding home for a segment of the population
 - Condominium units in the study corridor could provide a use mix while also contributing to the enhanced feel of the study area



PARK HILLS STUDY AREA RECOMMENDATIONS

- Recommendations for the study corridor
 - A broader mix of merchants and businesses serving the Park Hills community is indicated – services are an important component
 - The magnitude of educational institutions in the vicinity of the study area brings people from other communities to Park Hills daily
 - Even under the most optimistic of circumstances it is likely that Park Hills residents will still spend most of their money (and time) in other communities



PARK HILLS STUDY AREA RECOMMENDATIONS

- Recommendations for the study corridor
 - Smaller scale, neighborhood oriented businesses should be able to capture a market share on the basis of convenience to Park Hills households, but convenience may not be enough to sustain businesses over the long term
 - Businesses that are identified as “destinations” or “unique” to the local area will help build the identity of the Dixie corridor in Park Hills and build the identity of the corridor itself as a destination



PARK HILLS STUDY AREA RECOMMENDATIONS

- Recommendations for the study corridor
 - Current business and property owners in the study corridor have to embrace the future vision as something they can work with
 - Establish a standing organization to guide implementation of the corridor plan – plans do not implement themselves
 - Find a location, or locations, on the corridor to be used as “pilot projects” for the future vision of the corridor – any new development should be consistent with the long term vision



PARK HILLS STUDY AREA RECOMMENDATIONS

- Recommendations for the study corridor
 - While a short run objective may be to produce some visible signs of plan implementation it may take several years to observe substantive change in the study corridor – plan implementation is a process
 - Given the limited size of Park Hill's municipal staff it is very important to engage the existing business and property owners in the study corridor in the implementation process – make the plan “self implementing”

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING ON MONDAY, JUNE 22, 2009 AT 7:00 PM AT THE FAITH CHRISTIAN CENTER, 1101 AMSTERDAM ROAD, WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVE ELKINS, STEVE RYAN, TED KLEYMEYER, CHRISTOPHER SUDBRINK AND DON CATCHEN. ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

SPECIAL MEETING

CALL TO ORDER

ROLL CALL

Mayor Hellmann began the meeting by explaining to the residents that this years' budget is very lean and the city is not taking on any additional expenses except those with which there is no control such as gas, utilities, vehicle maintenance, etc. He went on to say there would be no raises this year for employees, no new hires, no new vehicles and no new roof for the fire department, even though it is needed.

Mayor Hellmann stated his budget proposed a 4% allowable rate on the property taxes. He stated at 4% increase would cost the average homeowner, homes valued at \$200,000, an additional \$16 per year. The Mayor stated he is looking at the long term effect of the budget, not just a one year fix. He is looking at where the city will be in the future and trying to look at how to get there. He would like to see more businesses in the city so that the tax burden won't fall on the residents.

The Mayor stated the city needs to keep all of its current employees as the work load of the city has not decreased. The city currently employees one full time clerk, one part time city and police clerk, six police officers, one part time and one full time worker in the public works department. The fire department has paid volunteers who are here during the day Monday thru Friday.

Discussion turned to the Corridor/Dixie study and what the city plans to accomplish with it. Several residents also asked about a merger between the Park Hills police and fire departments with Ft. Wright. Mayor Hellmann explained it would cost the city more to merge than to remain on their own. Mr. O'Hara stated when he was on Council in the past when the police department had only 5 officers, there was a large turnover rate and a lot of overtime.

The idea of cutting out the Mayor and Council's pay was brought up by Mr. Sudbrink. Mayor Hellmann explained that according to KRS 83A.070, the pay for Mayor and Council must be established before the first Monday in May.

Mr. Catchen motioned to donate his compensation back to the city, as did Mr. Sudbrink. Mr. Ryan reminded the residents the Mayor proposes a budget and it is up to Council to pass or amend. Mayor Hellmann read the budget line items for the Capital Improvement and Police Department expenditures.

Discussion turned to squad runs; Chief Huth stated that per the city's agreement with Kenton County, if Ft. Wright is busy with runs then Ft. Mitchell will be their back up in Park Hills.

Special Meeting

June 22, 2009

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Mr. Ryan suggested reducing, or eliminating, money for the civic association parade and Trolley Park. Ms. Spoor stated money used for the park was mainly for plants and very little is used for labor.

Discussion regarding Police Department expenditures followed including: Chief's salary (which is one of the lowest in the county), take home vehicles, hours of shifts, etc.

Mr. Catchen again brought up the idea of cutting the clerk's hours. Mayor Hellmann stated the city clerk was the second to lowest paid clerk in the county as he read off the salaries of other local clerks.

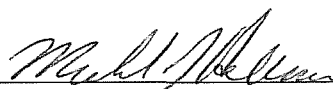
Mr. Ryan made a motion to eliminate the leaf pick up from the Mayor's budget along with \$1,250 from the civic association parade line. Second by Mr. Elkins. Mr. O'Hara, aye; Mr. Ryan, aye; Mr. Elkins, aye; Mr. Kleymeyer, aye; Mr. Catchen, aye; Mr. Sudbrink, nay.

Mr. Catchen made a motion to also eliminate \$1,000 from the newsletter and eliminate the clerk's cell phone cost of \$600; Second by Mr. Sudbrink and motion carried.

Motion made by Mr. Ryan to also cut the public works overtime line from \$6,500 to \$5,000 and to eliminate the fire department's alpha numeric pagers (\$1,000) from budget; second by Mr. Catchen and motion carried.


First Reading of Ordinance No. 5, 2009, with changes above, was read by Mayor Hellmann.

9:33 Motion to adjourn made by Mr. Catchen



Mayor, Michael J. Hellmann

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL HELD A PUBLIC HEARING AND SPECIAL MEETING ON MONDAY, JUNE 29, 2009, AT 7:00 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVE RYAN, CHRISTOPHER SUDBRINK, DON CATCHEN AND TED KLEYMEYER.

STEVE ELKINS ARRIVED LATER IN MEETING.

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

PUBLIC HEARING:

A public hearing was held for the residents of Park Hills to discuss the use of the Municipal Road Aid Fund monies. Municipal money is received from the state based on the mileage of streets in the city. This year, the city expects to bring in \$56,431 in revenue.

No comments were made by residents regarding the Municipal Road Aid revenue or planned expenditures to be made from the fund.

SPECIAL MEETING:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mr. Sudbrink stated he was upset that the leaf pickup, newsletter and civic association parade line items were cut from the proposed budget. Mr. Sudbrink made a motion to restore funding to the leaf pickup, city newsletter and civic association parade and deduct from the assistant city clerk's hours; second by Mr. Catchen.

Roll Call: Mr. O'Hara, nay; Mr. Ryan, nay; Mr. Sudbrink, aye; Mr. Catchen, aye; Mr. Kleymeyer, nay. Motion did not carry.

Mayor Hellmann explained the Civic Association will go ahead with the parade with, or without, a contribution from the city's general fund. He also stated the city can still send out a newsletter and that the \$1,000 expenditure was a general number for the cost. The Mayor went on to say he feels the clerk's hours are needed for their workload.

I. Second Reading; Ordinance No. 5, 2009 proposing the 2009-2010 budget was read by Mayor Hellmann. Motion to adopt Ordinance was made by Mr. Kleymeyer; second by Mr. Ryan.

Roll Call: Mr. O'Hara, aye; Mr. Ryan, aye; Mr. Sudbrink, nay; Mr. Catchen, aye; Mr. Kleymeyer, aye.

II. Second Reading; Ordinance No. 4, 2009 amending the 2008-2009 budget was read by Mayor Hellmann. Motion to adopt Ordinance was made by Mr. O'Hara; second by Mr. Ryan and motion carried.

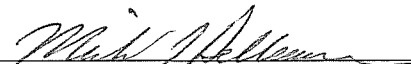
Public Hearing/Special Meeting
June 29, 2009
Page 2

Several Council members stated they would like to keep the clerk's office open on Fridays even if hours are extended Monday thru Thursday. Passing of Ordinance No. 7, 2009, would give the Mayor the authority to establish the city's office hours.

III. Second Reading; Ordinance No. 7, 2009 changing the hours of the clerk's office was read by Mayor Hellmann. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. O'Hara.

Roll Call: Mr. O'Hara, aye; Mr. Elkins, aye; Mr. Ryan, aye; Mr. Sudbrink, nay; Mr. Catchen, aye; Mr. Kleymeyer, aye.

IV. 8:05 Motion to adjourn from Special Meeting was made by Mr. Kleymeyer.



Mayor, Michael J. Hellmann

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JULY 13, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMEYER, CHRISTOPHER SUDBRINK AND STEVE RYAN

ABSENT: MONTY O'HARA

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

PUBLIC HEARING:

There were no comments regarding the proposed 2009 Tax Rate

BUSINESS MEETING:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to accept June 8, June 22 and June 29, 2009 minutes was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.

I. Petitioners – None

II. First Reading; Ordinance No. 8, 2009 establishing the 2009 tax rate was read by Mayor Hellmann.

III. Resolution No. 13, 2009 reappointing Greg Wuestefeld to the Code Enforcement Board was read by Mayor Hellmann. Motion to accept Resolution made by Mr. Catchen; second by Mr. Elkins and motion carried.

IV. Department Reports

A. Police Department – Motion for approval of May report made by Mr. Ryan; second by Mr. Sudbrink and motion carried.

B. Fire Department – Motion for approval of May report made by Mr. Ryan; second by Mr. Elkins and motion carried. Chief Huth stated Mr. Scott McVey was leaving the fire department after 13 years of service. He will be taking a position as part time fire chief for the City of Ft. Mitchell. We wish Mr. McVey the best and thank him for his years of service.

Chief Huth would like to have a new keyless entry system installed. When personnel, or volunteers, leave the department new locks must be installed. This would eliminate that expense and also help the department keep better track of who is in and out of the

building and who is going on runs. The cost would be around \$6,500 for the three entrances into the fire department.

Mr. Sudbrink stated the Chief should apply for a grant to help cover the cost. Chief Huth stated they have the money in the Creighton Fund and there are other departments in the state that have a greater need for grant money. Mr. Sudbrink feels there should be a vote of Council as this is an expensive item. It was suggested that the front door to the city building as well as the Chamber door also have the electronic key. Chief Huth stated he could look into the cost of having this done.

Motion to table the purchase of the system until a later date was made by Mr. Catchen; second by Mr. Elkins and motion carried.

C. Public Works

Motion for approval of May report made by Mr. Elkins; second by Mr. Catchen and motion carried. Mr. Finke addressed Council and asked if they would look into drafting an Ordinance that would prohibit residents from blowing, raking or sweeping grass, leaves and other debris into the public streets. Mayor Hellmann stated the Infrastructure Committee could work on this issue.

Motion to move meeting to delegations so that Mr. Bill Rolfes could give his report was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.

Mr. Rolfes, TBNK delegate, was present at the meeting to update Mayor and Council on TBNK issues. Mr. Rolfes stated Boone County wishes to drop from the board and feel they are entitled to some of the board's assets. Mr. Rolfes will keep Council updated on what comes from suit.

Mr. Rolfes went on to say the TBNK is now ready to negotiate its franchise with Insight which expires in December.

Meeting resumed with the City Engineer's report.

D. City Engineer – Motion for approval of May report made by Mr. Ryan; second by Mr. Catchen and motion carried.

A meeting was held with the residents of Morgan Court on June 9th. Input from the meeting will be reviewed by the Infrastructure Committee.

Plans for Rosemont and Hilltop Improvements are 90% complete and are ready for presentation to the residents. The Infrastructure Committee will set a date for a town meeting.

Bayer Becker will schedule a meeting with Covington officials to identify the full depth replacement areas and define limits and schedule for asphalt mill and overlay of Montague Road from Amsterdam to Haven Gillespie and possibly beyond depending on cost.

The SD1 has forwarded an agreement to the city for "Transfer and Assignment of the SD1 Storm Water Drainage System". The agreement, along with maps, are being reviewed.

To assist with the city's long term planning, utility work that has been completed in the city will be added to the city's GIS mapping. This work will begin soon and completed in the fall.

Mayor Hellmann relayed to Mr. Bayer and Council that the city's request for grant money for its Land and Water Conservation Fund Project for Trolley Park was, unfortunately, rejected.

Mr. Catchen stated the city could use some of the existing playground equipment and buy new lumber to build a new playground. Mayor Hellmann will refer the issue to the Parks, Recreation and Community Events Committee.

E. Finance Department

1. Due to the end of the fiscal year, June and July reports will be made available in August.

2. Special Fund Payments

Motion to pay Road Tax invoices in the amount of \$14,162.47 was made by Mr. Sudbrink; second by Mr. Ryan and motion carried. Roll Call: Mr. Elkins: aye; Mr. Ryan: aye; Mr. Sudbrink: aye; Mr. Catchen: aye; Mr. Kleymeyer: aye.

V. Old Business - None

VI. New Business

Mr. Sudbrink passed out a tentative Ordinance to Council which he also entitled "The Good Neighbor" Ordinance. Mr. Sudbrink stated he made several changes to the Ordinance that was presented to Council in the past which include: Residents could appeal the 911 fees in writing to the city clerk; the Ordinance would include surrounding police and fire departments that take calls for Park Hills. Mr. Winter will look over the Ordinance.

Chief Smith addressed Council regarding Mr. Sudbrink's ideas and stated he believes fining residents for calls would be a mistake. Chief Smith is concerned that residents in need will not call 911 for help for fear of being fined or reprimanded by their landlords. He feels 911 is a service to the public which should not be charged for.

Mr. Elkins, Mr. Ryan and Mr. Kleymeyer agree that a charge for excessive 911 calls could create problems for the city such as discriminating against apartment owners and their tenants. Mr. Sudbrink disagrees and believes charging for excessive calls would make landlords more cautious of whom they are renting to. Mr. Elkins would not like to see this Ordinance passed as a revenue generator. He believes it should only be used to end all types of nuisances.

Mr. Catchen stated Covington has a system in place regarding 911 calls which seems to work very well.

Mayor Hellmann would like to get additional information from the city's police and fire departments to see if excessive calls to their departments is even an issue and discuss at a later meeting.

VII. Committee Discussions

- A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O'Hara – No report

- B. Economic Development Committee
Committee Chair – Ted Kleymeyer

Mr. Kleymeyer will attend an Economic Development meeting in August. He stated the SAS study is nearing the end and will bring recommendations to the Economic Development Committee and then to Council.

- C. Infrastructure Committee
Committee Chair – Steve Ryan

Items covered under the Engineer Report

A meeting will be held tomorrow night at 5:30 to review street projects. Mr. Ryan will schedule a meeting with residents on Rosemont for July 22nd and with Morgan Court residents on July 21st. Mr. Ryan will inform the clerk of the meeting dates according to tomorrow's meeting outcome.

- D. Mayor's Group Report

Next meeting scheduled for Saturday, July 18th at the Behringer/Crawford Museum.

- E. Mayor's Update

Mayor Hellmann stated the Board of Adjustments will hold a hearing with NDA regarding a sign they wish to affix to their school building with their name on it. Mayor Hellmann also informed Council the KY Symphony Orchestra will be coming to the school.

VIII. Delegations

- A. Small Area Study Task Force – Steve Ryan

Mr. Ryan attended the last task force meeting. The meeting included the proposed sale of the Gateway and NKU sites and the impact it may have on our business district. There will be one more public meeting held. The Committee and Council will be asked to make an endorsement.

- B. Village Green Committee – Monty O'Hara: No report

Next meeting scheduled for Monday, July 20th.

- C. Fix the Dixie – Mayor Michael Hellmann – No report

- D. Municipal Government League – Monty O'Hara – No report

- E. Northern KY Area Planning Council – Steve Ryan

The Council's quarterly meeting was held on June 30th. The budget was passed with no tax increases. Most of the Council's revenue is made from construction and building permits.

F. Telecommunications Board of Northern KY – Bill Rolfes; report made earlier in meeting.

G. Northern KY Area Development District – Ted Kleymeyer
Mr. Kleymeyer will attend a conference in Louisville August 17-19. The annual KLC meeting will be held on September 24th at noon.

H. Code Enforcement Board
Next meeting scheduled for Tuesday, July 28th at 7:00 pm.
The cases to be reviewed are:
1022 Lawton Road; 1021 Audubon Road; 1000 Amsterdam Road; 1028 Jackson Road.
Fines on 1009 Montague Road were abated as the owners remedied the problems.

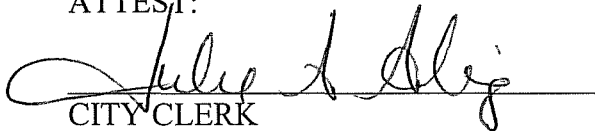
8:50 Motion to enter executive session to discuss personnel matter, pending litigations and property acquirement was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.

9:40 Motion to exit executive session with no action taken was made by Mr. Catchen.

9:40 Motion to adjourn from Business Meeting made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, JULY 27 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVE ELKINS, TED KLEYMAYER, CHRISTOPHER SUDBRINK AND DON CATCHEN.

ABSENT: STEVE RYAN

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners

Mr. Roy Otino of the Park Hills Fire Department read a statement regarding fellow member, John S. Rigney. Other current, and former, members of the Fire Department were present in their support for Mr. Rigney.

Mr. Kleymeyer asked that Attorney Robert Winter look into the matter of Mr. Rigney. Mayor Hellmann stated, in the meantime, Mr. Rigney will remain on the payroll.

Mr. Catchen asked if the police department planned on having a security key pad installed on their door. Chief Smith stated that it wasn't in their budget at this time. Mr. Catchen brought up the matter of the security system in the fire department. He stated the same system would have cost around \$1,900 two years ago as opposed to the \$6,500 cost for it today. Mr. Kleymeyer asked if Mr. Winter could look at the Creighton Will to see how the fire department is allowed to expense the funds. Mr. Winter stated he would.

Mr. Catchen went on to say he believes the city spent too much on the new fire truck and he feels the city can save money by cutting clerk's hours.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara stated the Civic Association would like to have a city picnic on Saturday, September 12th. This will be the first picnic in several years. Mr. O'Hara also asked those who wish to submit articles for the HUB do so. He went on to say the Garden Club is looking into ways to keep the park clean.

B. Economic Development Committee

Mr. Kleymeyer gave a short report on the past Business Association meeting.

C. Infrastructure Committee

Morgan Court: A meeting regarding the Morgan Court project was held last Tuesday. About 90% of the residents are in agreement with the plans. Mayor Hellmann gave a

report regarding the project in conjunction with the Water and Sanitation Districts and Michel's Construction.

Rosemont/Hilltop: Project will go out to bid next month. The water and storm lines will be replaced this year with the road work to begin in the spring of 2010.

D. Mayor's Group Report

Mayor Hellmann reported on several issues including insurance thru the KLC.

E Mayor's Update - None

III. Old Business

Mr. O'Hara talked about the Ordinance the City of Newport has regarding rental units. Council was provided a copy of the Ordinance.

IV. New Business

A. Mayor Hellmann met with Mr. Dennis Uchtman, NKAPC, regarding the properties at 1002-1004 and 1006 Amsterdam Road. Mayor Hellmann will get with Mr. Zerhusen after a list is provided by Mr. Uchtman.

B. Mayor Hellmann discussed the leaf pick up.

The Mayor would also like employees to think about their job duties/services and present to Council by the December meeting regarding essential services.

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan – No report

B. Village Green Committee – Monty O'Hara – No report

C. Fix the Dixie – Mayor Michael Hellmann: No report

D. Municipal Government League – Monty O'Hara: No report

E. Northern KY Area Planning Council – Steve Ryan: No report

F. Telecommunicatons Board of Northern KY – Bill Rolfes: No report

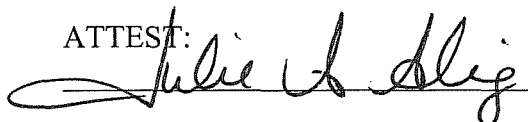
G. Northern KY Area Development District – Ted Kleymeyer: No report

H. Code Enforcement Board:

Next meeting scheduled for Tuesday, July 28th at 7:00 pm.

10:25 Motion to adjourn from Caucus Meeting made by Mr. Kleymeyer


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, AUGUST 10, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, TED KLEYMEYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ABSENT: STEVE ELKINS
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to accept July 13, 2009 minutes, with change on page 2 regarding motion, was made by Mr. Catchen; second by Mr. Ryan and motion carried. Minutes from the July 27, 2009 Caucus Meeting were not available at the meeting. Minutes from that meeting were taken by Mr. Finke and will be made available at the next meeting.

I. Petitioners – None

II. Second Reading; Ordinance No. 8, 2009 establishing the 2009 tax rate was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Kleymeyer; second by Mr. Sudbrink and motion carried.

III. Municipal Order No. 2, 2009 was discussed by Council and Mayor. Read in summary by Mayor Hellmann. Motion to accept Municipal Order after amending the amount from \$10,000 to \$5,000 and incorporating any volunteer police, squad or EMS that may be resurrected in the future made by Mr. Catchen; second by Mr. Kleymeyer. Roll Call: Mr. O'Hara, aye; Mr. Ryan, aye; Mr. Sudbrink, nay; Mr. Catchen, aye; Mr. Kleymeyer, aye.

IV. Department Reports

A. Police Department – Motion for approval of July report made by Mr. Catchen; second by Mr. Ryan and motion carried. Mr. Sudbrink asked Chief Smith why he was driving a different vehicle than his usual Intrepid. Chief Smith replied the Intrepid has numerous maintenance problems.

Chief Smith stated Officer Yarusso is doing well in Afghanistan despite the heat, and added if anyone would like to email Officer Yarusso, the Chief can provide his address to them.

B. Fire Department – Motion for approval of July report made by Mr. Catchen; second by Mr. Kleymeyer and motion carried. Chief Huth asked Council to ok payment of \$6,245.19 for the security system installed in the fire department. He stated the cost to

do the front door to the city building and the chamber's door would cost an additional \$3,806.28. Council did not feel the need to have these entries done.

Mr. Sudbrink discussed the possibility of grants with Chief Huth. Chief Huth stated other cities' fire departments were in greater need of funding. Mr. Sudbrink believes Chief Huth should put his department first before worrying about other departments in the state. Mr. Kleymeyer asked the Chief what amount of time would need to be used to apply for a grant. Chief Huth stated it depends on the type of grant; FEMA grants encompass the entire United States and may be harder to acquire.

Discussion moved back to the subject of the lock system in the fire department. Mr. Sudbrink stated he does not feel the system is necessary. Mr. McAtee stated the keyless entry is not so much to keep vandals out as it is to keep the door from being left open during, and after, runs. It will also keep track of those who enter the building.

Mr. O'Hara feels the police should have access to the fire department and also believes the system would be a good tool for tracking those coming and going. He went on to say, even though he was not pleased with the way the installation and purchase of the system was handled, Mr. O'Hara made a motion to expense \$6,214.28 from the Creighton fund for the cost of the system; Mr. Ryan, who agrees the deal was not handled in the best way and noting the new Order passed this evening should help with these issues in the future, seconded Mr. O'Hara's motion. Roll Call: Mr. O'Hara, aye; Mr. Ryan, aye; Mr. Sudbrink, nay; Mr. Catchen, nay; Mr. Kleymeyer, aye.

C. Public Works

Motion for approval of June report made by Mr. Catchen; second by Mr. Ryan and motion carried. Mr. Ryan asked if there was any word from the Sanitation District regarding the sinkhole on the trolley line. Mr. Zerhuesen stated he should be hearing from them sometime this week and that the hole does not appear to be getting bigger.

D. City Engineer – Mr. Bayer's report was emailed to Council and not everyone had a copy at the meeting. Mr. Bayer was absent from the meeting; Mayor Hellmann went over the key points of the report for Council.

A meeting was held with the residents of Morgan Court on July 21st. Bayer Becker and the City will meet with Paul Michels on August 7th to review the changes and discuss the construction schedule.

Rosemont/Hilltop Improvements: The utility work will take place this fall with the road work to begin in the spring.

Exter Drive: Bayer Becker is reviewing the storm water/flood routes and sanitary sewers thru the Park View Subdivision with the Sanitation District. Work anticipated for 2010.

Applications were submitted by the city for grant monies to improve Trolley Park. The city will not be approved for the Department of Local Government grant; the city is still waiting for a response for the Transportation Enhancement grant.

Montague Road: The City of Covington will contract with a paving contractor to perform mill and overlay work this fall with the City of Park Hills to reimburse Covington for our portion of the work; approximately 50%.

Storm water transfer agreement: The SD1 has forwarded an agreement to the city for "Transfer and Assignment of the SD1 Storm Water Drainage System". The city provided a list of areas to be clarified in the agreement by SD1.

Mr. Catchen asked to discuss the outcome of the last meeting when executive session was called. Mr. Catchen asked how some of the fire department personnel knew the contents of the meeting if it was held in executive session. Several members of the fire department were present at the next meeting in support of Mr. Rigney after it was found he may not be able to continue as a city employee. Mayor Hellmann stated he contacted both Chief Huth and Mr. Rigney after the meeting to inform them of what was discussed. Chief Huth stated he told Mr. Rigney that he would have to take a leave until the matter was resolved. When asked by the other members why he was taking a leave, Chief Huth stated Mr. Rigney informed them, at that time, about what was going on. Chief Huth stated the fire department members took it upon themselves to show up at the meeting. Mr. Catchen asked that in the future, executive session discussions remain confidential.

Due to the time, Mr. Rolfes with the TBNK, moved up on the agenda to give his report. Mr. Rolfes stated Insight is required to fill out FCC forms for basic cable. The maximum rate for cable is \$15.02; Insight will keep their rate the same at \$13.25. The audit for the fiscal year ending June, 2008 was performed for both the TBNK and the Community Projects Center with no irregularities found.

E. Finance Department

1. The city clerk was out for several weeks after surgery; June and July financial reports will be available at the August Caucus meeting.

2. Special Fund Payments

Motion to pay Road Tax invoices in the amount of \$8,360.40 was made by Mr. Catchen; second by Mr. Ryan and motion carried. Roll Call: Mr. O'Hara, aye; Mr. Ryan: aye; Mr. Sudbrink: aye; Mr. Catchen: aye; Mr. Kley Meyer: aye.

V. Old Business - None

VI. New Business

Mr. Sudbrink would like to discuss the possibility of having volunteers in the police department. Chief Smith stated this was discussed in the past, but the cost of training would be too expensive. Chief Smith went on to say the Volunteers of America were started with Homeland Security; residents who are vigilant and report suspicious behavior are a great help to the police. There are also neighborhood watch programs that can be put into place if there is an interest in the city to do so.

VII. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O'Hara

The Village Green Committee agreed to spend up to \$1,000 on a fountain with Mr. Skip Fangman volunteering to do the plumbing work.

Ms. Pamela Spoor was present at the meeting to say, despite what some may think, the Village Green did not spend \$8,000 on plants. Rather, most of the money was spent on general upkeep of the park which includes electrical work, stone walls, repairs, plumbing, etc. Ms. Spoor also commented on some of the opinions left online following an article regarding beautification. She agrees that beautification may not be as important as other matters to some, but would like to see the negative opinions stop. Mayor Hellmann stated unfortunately, there is very little control over what others leave online. He went on to thank Mr. Skip Fangman for his time and efforts in Trolley Park.

B. Economic Development Committee
Committee Chair – Ted Kleymeyer

Mr. Kleymeyer stated the final public open house for the Park Hills Dixie Study will be held at the Nazarene Church on Thursday, September 10th from 6-8 p.m.

C. Infrastructure Committee
Committee Chair – Steve Ryan

Items covered under the Engineer Report

Mr. Ryan is working with Mr. Finke to create an Ordinance forbidding residents to sweep and, or, shovel yard waste, debris, snow, etc. into the street. Chief Smith stated the current Ordinance could be amended to reflect the changes.

D. Mayor's Group Report
Next meeting scheduled for Saturday, August 11th at Crestview Hills.
The September Mayor's Group meeting will be hosted by the City of Park Hills at the Garden's of Park Hills.

E. Mayor's Update - None

VIII. Delegations

A. Small Area Study Task Force – Steve Ryan: no report
Next meeting scheduled for Thursday, September 20th.

B. Village Green Committee – Monty O’Hara
Mr. O’Hara stated he would like to look into an area adoption program which would help beautify the areas in the city which aren’t kept up by volunteers. Some of the areas include: Trolley Line, steps behind the Faith Christian Church, the Lawton pass, area between lower and upper Audubon Road, area between lower and upper Amsterdam Road and the path leading from Amsterdam to Old State Road.
Mr. O’Hara plans to discuss further at the next Village Green meeting.

C. Fix the Dixie – Mayor Michael Hellmann – No report
D. Municipal Government League – Monty O’Hara – No report
Last meeting was held at the Florence Freedom game.

E. Northern KY Area Planning Council – Steve Ryan – No report
F. Telecommunications Board of Northern KY – Bill Rolfes; report made earlier in meeting.

G. Northern KY Area Development District – Ted Kleymeyer – No report
H. Code Enforcement Board

Next meeting scheduled for Tuesday, August 18th at 7:00 pm.
The board met last month. No penalties were assessed for 1022 Lawton Road and 1012 Audubon Road. The two properties on the agenda for the next meeting are 1028 Jackson Road and 1000 Amsterdam Road.

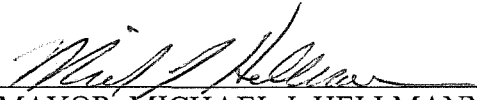
9:00 Motion to enter executive session to discuss personnel matters and pending litigation was made by Mr. Ryan; second by Mr. Sudbrink and motion carried.

9:17 Motion to exit executive session with no action taken was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.


9:18 Motion to adjourn from Business Meeting made by Mr. Ryan; second by Mr. Sudbrink and motion carried.

Mayor Hellmann received a letter from an employee for reinstatement. The employee was given a leave of absence due to the fact he has a felony on his record; the city attorney was asked to look into whether the employee was legally allowed to remain employed by the city. The attorney stated the Mayor is responsible for making the decision to reinstate an employee if he believes the employee is rehabilitated. After reading the letter and taking into consideration the employee’s past record with the city and his obvious rehabilitation, Mayor Hellmann made the decision to reinstate Mr. Rigney to his position in the fire department. Mr. Rigney, however, is not allowed to carry the title of fire chief or assistant fire chief upon his return.

Business Meeting
August 10, 2009
Page 6


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL/CAUCUS MEETING ON MONDAY, AUGUST 24 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVE ELKINS, TED KLEYMAYER, STEVE RYAN, CHRISTOPHER SUDBRINK AND DON CATCHEN.
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

SPECIAL MEETING:

Call to Order

I. Motion to approve the financial reports, including the Trial Balance and Statements of Revenues and Expenditures for June and July, 2009 was made by Mr. Ryan; second by Mr. Sudbrink and motion carried.

II. Motion to approve the July 27, 2009 minutes was made by Mr. Kleymeyer; second by Mr. Elkins and motion carried.

7:45 Motion to adjourn from Special Meeting made by Mr. Ryan; second by Mr. Sudbrink and motion carried.

CAUCUS MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners - None

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara stated the city picnic will be held on Saturday, September 12th from 4-8 pm. Mr. Sudbrink commented on the invoice from Mr. Angel Santos for the past four months' work. Mayor Hellmann explained the invoice included Mr. Santos regular monthly charge along with additional charges for fountain repair, mulch, herbicide and fertilizer. The Mayor feels the city can no longer afford the monthly charges for Mr. Santos and, therefore, his agreement with the city will be terminated.

Mr. O'Hara brought up the idea of a tree sale to raise money for the city's Tree Board. He believes it would not only raise money, but encourage residents to plant trees. It was suggested that the city could buy the trees and any profit made by the sales would be donated to the tree board. Residents could inquire about which trees would best suit their property. This issue will be discussed further; the city clerk will ask the auditors how the city could go about setting up such a project.

Mayor Hellmann stated he talked with Ms. Pamela Spoor last week regarding the Tree Board and its members. The Ordinance states there is to be a Chairperson and at least 5 additional members on the Board. Ms. Spoor is working to recruit members and would like to make some changes to the current Ordinance.

B. Economic Development Committee

Mr. Kleymeyer stated the NKAPC will hold its last public meeting on Thursday, September 10th from 6-8 pm at the Nazarene Church. The task force will then meet to start the approval process with the NKAPC.

C. Infrastructure Committee

Mr. Ryan stated the contractor for the Morgan Court Improvements will be ready to start in the next week or two. The project will take approximately three months to complete. The Rosemont/Hilltop project is ready to be put out for bid.

There is no update regarding Montague Road but Mayor Hellmann states the city of Covington would like to mill and overlay sometime this fall.

Mr. Ryan stated he will contact attorney Robert Winter regarding an Ordinance forbidding residents from sweeping/shoveling debris into the streets.

D. Mayor's Group Report

The September Mayor's Group meeting will be hosted by the City of Park Hills at the Garden's of Park Hills on Saturday, September 19th at 9:00 am. Mayor Hellmann encouraged Council and staff to attend.

E. Mayor's Update

Mayor Hellmann informed Council that the flat roof of the fire department is leaking. The roof was put on around 20 years ago and has been patched numerous times. The Mayor believes the roof needs to be replaced as soon as possible as water is leaking into the department and its office. Mr. Zerhuesen received several bids ranging from eight to twelve thousand dollars. Mr. Sudbrink asked if Creighton money could be used for the cost of a new roof. Mr. Catchen does not believe Creighton money should be used for the repair or upkeep of the city building.

Mayor Hellmann stated leaving the roof flat would be cheaper. The subject will be brought up at the next meeting to discuss price and the type of roof to be installed.

III. Old Business

A. Nothing new regarding the Amsterdam properties owned by the city.

B. Essential City Services:

Chief Smith will be the first department head to discuss his department and the services it provides at next months' meeting.

IV. New Business

A. Mr. Sudbrink asked to discuss the Municipal Order which was passed at this month's Business Meeting. Council passed the Order which allows the fire department to make purchases out of the Creighton fund up to \$5,000 without having to have Council's vote to do so. Mr. Sudbrink pointed out that the Creighton expenditure line in the fire department budget was budgeted at \$0. Mr. Sudbrink feels the department should not be allowed to spend out of the Creighton line since no monies were put in to be expensed. It was explained to Mr. Sudbrink that even though it is budgeted at zero, money can be expensed and amended at the end of the fiscal year just as it is done with other expenditure line items. The Creighton expenditure line is included in the total fire department budget which, overall, does have money in its budget to be expensed. Attorney Robert Winter stated the way the Order is written is legal and money can be expensed from the line. Mr. O'Hara stated he believes the Order gives the fire department the ability to make purchases they feel are necessary, within a \$5,000 limit, and would not have voted for the Municipal Order if he believed the fire department would spend money frivolously.

B. Mr. O'Hara stated he would like the Park Hills Business Association to look over the sample Ordinance he passed out to Council at the previous meeting. He would like to know what the city generates from rental buildings from property taxes, gross receipts and occupational licenses. Mayor Hellmann stated the city was sued by an apartment owner when the city collected a "per unit" fee. Currently, the city only collects an occupational license fee per building.

Mr. O'Hara does not believe this is fair as apartment owners do not pay a lot more in property tax as a single family residence does. He would like to see a per unit put back into effect not only to raise money, but to give the city the ability to inspect each unit for violations. If the unit is found to be in violation, the landlord could lose his/her ability to rent that particular unit.

Mr. Kleymeyer asked how long Newport had their Ordinance in place and if they have had any litigation brought against them. Mr. O'Hara believes they have had it for about two years and is unsure if they have had any suits filed against them. More data and information is needed and will be discussed at the next meeting.

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan – No report

B. Village Green Committee – Monty O'Hara

Mr. O'Hara stated the committee discussed their budget and the lack of money available for treatment of Ash trees against the Ash borers. The treatment of the Ash trees in Trolley would cost around \$1,100. The Village Green is asking the Civic Association and the Garden Club to help cover the cost of the treatment.

C. Fix the Dixie – Mayor Michael Hellmann: No report

D. Municipal Government League – Monty O'Hara: No report

Special and Caucus Meeting
August 24, 2009
Page 4

- E. Northern KY Area Planning Council – Steve Ryan: No report
- F. Telecommunications Board of Northern KY – Bill Rolfes: No report
- G. Northern KY Area Development District – Ted Kleymeyer: No report
- H. Code Enforcement Board:

Next meeting scheduled for Tuesday, September 15th at 7:00 pm.

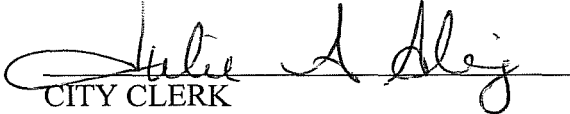
The property at 1000 Amsterdam Road was the only property before the board at last months' meeting. The owner stated they will complete the needed painting.

Mr. O'Hara asked the status of 1027 Audubon Road. Mayor Hellmann stated the property is now owned by Fifth Third and that the city has been sending the bank notices regarding the problems there. The Mayor questioned if the city could collect on any expenses it incurs to keep up the property, i.e.: cutting grass, weeding, etc. Attorney Robert Winter stated he believes it would be difficult for the city to be reimbursed for property maintenance. Council was asked if they would like for the city (public works) to maintain the property at its expense. Mr. Winter stated he would like to discuss the matter with the Trustee before Council makes a decision.

9:10 Motion to adjourn from Caucus Meeting made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, SEPTEMBER 14, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMEYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve August 10 and August 24, 2009 minutes was made by Mr. Ryan; second by Mr. Elkins and motion carried.

I. Petitioners – None

II. First Reading; Ordinance No. 9, 2009; Amend Zoning Code with Regard to Mast and Pole Signs (Re-read of Ordinance No. 3, 2009)

III. Department Reports

A. Police Department – Motion for approval of August report made by Mr. Ryan; second by Mr. Catchen and motion carried. Congratulations to Officer Aaron Noel for receiving the Officer of the Month Award from the Kenton County Police Chief's Association for his actions which caused the arrest of three suspected armed robbers. Also, Chief Smith gave a "Thank you" to Mr. and Mrs. Ronald Amend for their call which led to the arrest for a burglary on South Arlington. Mr. Sudbrink relayed information to Chief Smith regarding grant writing classes in Las Vegas and Florida. He went on to talk about obtaining volunteer police officers in the police department. Chief Smith stated he is not interested in having volunteers at this time, but asks residents to be vigilant.

B. Fire Department – Motion for approval of August report made by Mr. Sudbrink; second by Mr. Ryan and motion carried. Chief Huth stated the police and fire department did a great job searching for a missing teen last weekend. The girl returned to her home unharmed.

C. Public Works
Mr. Zerhusen is on vacation and did not prepare a report this month.

D. City Engineer – Motion for approval of August report made by Mr. Ryan; second by Mr. Catchen and motion carried.

Dixie Highway Sidewalk: Bray-Arnspenger will return in the next few weeks to fertilize and reseed several isolated areas on the slope along Dixie in order to establish the grass cover.

Morgan Court: A pre-construction meeting with Paul Michels and Sons, the NKWD and the city will take place on Tuesday, September 15th at 3:00 pm. Michels is scheduled to begin work later that week.

Rosemont Avenue/Hilltop Drive:

Contractor bids will be received on Friday, September 11th by 11:00 am; a bid tabulation will be presented for consideration at the Council meeting.

Montague Road: The City of Covington has contracted with a paving contractor to perform the work this fall with the City of Park Hills to reimburse Covington for their portion of the work; approximately 50%.

Storm Water Transfer Agreement: The City of Park Hills provided a list of areas to be clarified by SD1 before moving forward.

The Park Hills utility map work will begin shortly and should be completed by December.

Mr. Bayer passed out the Rosemont/Hilltop bid results to Mayor and Council. Paul Michels came in with the lowest bid at \$494,166.55 with an assignment fee of \$3,500 to be paid to Michels by Nemann to do the water main portion of the project. Mr. Bayer recommends that Council award Michels the road portion. Motion to award the road portion of the project to Paul Michels was made by Mr. Catchen; second by Mr. Ryan. Roll Call: All ayes

E. Finance Department

1. Motion to accept the financial reports for August was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

2. Special Fund Payments

Motion to pay Road Tax invoices in the amount of \$990.63 and Municipal Road Aid invoices in the amount of \$9,188.81 was made by Mr. Catchen; second by Mr. Kleymeyer and motion carried. Roll Call: All ayes

IV. Old Business

A. Mayor Hellmann relayed to Council the cost of demolishing the three buildings owned by the city on Amsterdam Road would cost around \$34,000. Mayor Hellmann stated a special meeting could be held before the Caucus meeting to vote when actual number comes in. Motion to expense up to \$33,000 for demolition of 1002-1004 and 1006 Amsterdam Road was made by Mr. Catchen; second by Mr. Ryan. Roll Call: all ayes.

B. Bids came in for the new fire department roof. Estes Roofing bid \$10,875.

Holland Roofing bid \$9,349 for the roof only. To add thicker/better insulation and install new gutters, the cost would be \$11,172.

Truitt Roofing bid \$6,700; \$7,045 to replace the gutters and downspouts.

Mr. O'Hara mentioned a seminar he went to which talked about PVC, or cool roofs, which are cheaper and do a better job of insulating. Mr. O'Hara asked Mr. Finke if he would look into.

Mayor Hellmann stated another bid would be brought back to the next meeting after it is decided exactly what is to be done; i.e.: roof, gutters, downspouts, etc.

V. New Business

Motion to allow Mayor Hellmann to enter into Interlocal Agreement with Kenton County for collection of occupational license fees and county wide occupational license fees was made by Mr. Catchen; second by Mr. Sudbrink and motion carried.

Mr. Sudbrink read a letter from a resident of Montague Road asking the city to increase the speed limit from 15 mph. The resident states police give out too many tickets and that the speed limit is too slow. Mr. Ryan stated the city lowered the speed limit to be consistent with Covington's side of the road going up the hill, which is 15 mph.

Chief Smith stated most cars are not cited unless they are well over the limit. Mayor Hellmann stated he will talk to the resident and explain why the speed limit is what it is. Mr. Sudbrink asked Mayor, Council and city staff to consider attending the KLC conference next week which will be held in Covington. He stated the city could use the monies in the administrative expense line to send those who are interested. All those who are interested in attending are asked to contact the city clerk.

VI. Committee Discussions

A. Parks, Recreation and Community Events Committee

Committee Chair – Monty O'Hara

Mr. O'Hara said the city picnic held on Saturday was very nice. He thanked Mr. Finke and Mr. Zerhusen for painting the trolley stop roofs; also, thanks to Mr. Finke for getting rid of the bees in the park prior to the picnic.

B. Economic Development Committee

Committee Chair – Ted Kleymeyer

Mr. Kleymeyer stated the last task force meeting for the Small Area Study will be held Thursday at 5:30 in the fire department. After that, an Economic Development Meeting will be scheduled.

C. Infrastructure Committee

Committee Chair – Steve Ryan

Items covered under the Engineer Report

Mr. Ryan stated he would like to schedule a meeting to do a road project reassessment. The fire department also requested Audubon Road be looked at for road and water work.

D. Mayor's Group Report

The September Mayor's Group meeting will be hosted by the City of Park Hills at the Garden's of Park Hills this Saturday at 9:00 am. Mayor Hellmann will also have the draft boards from the Small Area Study meeting at the breakfast for viewing.

E. Mayor's Update

1. Discussion from last meeting regarding a tree program to raise money for the Tree Board was resumed. Mr. Winter stated there could be a problem if the city purchased inventory for private property. The Tree Board needs to have a budget of at least \$10,000 to be eligible to apply for grants. Mr. Catchen stated he could loan the city the money and be reimbursed after money is raised. Mr. Winter stated he would look into. Mayor Hellmann stated the details should be discussed at the next Village Green Meeting.

2. Mayor Hellmann stated a meeting was held at the KYTC/NKY Legislative Caucus to discuss what the state has budgeted for city projects. The Mayor states our city is in budget for work to be done to the part of Dixie Highway between Covington Catholic High School and Arlington Road under the "Safe Routes to School" and the T-21. There may be some cost to the city. Mr. Bayer stated he needs to survey and work with the Department of Highway.

VII. Delegations

A. Small Area Study Task Force – Steve Ryan - No report

Mr. Ryan stated there was positive feedback from last Thursday's public workshop.

B. Village Green Committee – Monty O'Hara – No report

C. Fix the Dixie – Mayor Michael Hellmann – Not present at the last meeting

D. Municipal Government League – Monty O'Hara – No report

E. Northern KY Area Planning Council – Steve Ryan – No report

F. Telecommunications Board of Northern KY – Bill Rolfes

Mr. Rolfes stated Cincinnati Bell cable/internet service will be available on October 1st to certain parts of Park Hills. Mr. Rolfes discussed the problem regarding access cables to buildings; access boxes are kept locked by Insight, therefore, Cincinnati Bell has not been able to hook the cable up to all buildings.

G. Northern KY Area Development District – Ted Kleymeyer

The NKADD meeting will be in conjunction with the KLC conference next week.

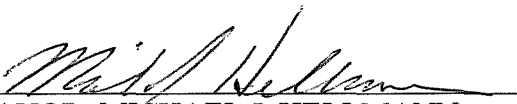
H. Code Enforcement Board

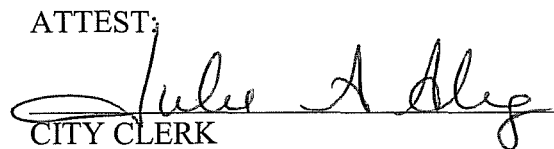
Next meeting scheduled for Tuesday, September 22nd at 7:00 pm.

Attorney Robert Winter updated Mayor and Council on the Den Lou proceedings.

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September 14, 2009
Page 5

8:59 Motion to adjourn from Business Meeting was made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL/CAUCUS MEETING ON MONDAY, SEPTEMBER 28, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: STEVE ELKINS, STEVE RYAN, CHRISTOPHER SUDBRINK AND DON CATCHEN (MR. CATCHEN EXCUSED HIMSELF FROM THE MEETING AT 8:15) ABSENT: MONTY O'HARA AND TED KLEYMEYER ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Second Reading; Ordinance No. 9, 2009 amending the Zoning Code with regard to mast and pole signs was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Sudbrink and motion carried.

II. Discussion took place regarding the demolition of properties owned by the City of Park Hills located at 1002, 1004 and 1006 Amsterdam Road. At the last Business Meeting, Council voted to expense up to \$33,000 to cover the cost of demolition for all three properties. The actual bid came in at \$37,500. Price includes demolition, removal of all debris, cap sewer line and seed and straw area. Mayor Hellmann reminded Council there is only about \$16,000 available in the Fire Truck/Economic Development fund to expense for demolition. Mr. Catchen asked if the \$40,000 set aside in the fund for final payment of the fire truck could be used for the demolition and the balance of the fire truck be paid out of the Creighton Fund. Mr. Ryan stated he would like to keep the money in the Creighton fund for future expenses the department may incur. Mr. Elkins stated some Creighton money was already earmarked for the truck after delivery for other miscellaneous items the truck will need. Mr. Ryan asked to table the decision until the next meeting and hold off on the demolition for now. Motion to table the demolition was made by Mr. Catchen; second by Mr. Elkins and motion carried.

III. Resolution No. 14, 2009 allowing the Mayor to enter into an Interlocal Agreement with Kenton County for the Coordination and Consolidation of the Collection of Municipal Occupational License Fees and Taxes was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Catchen; second by Mr. Elkins and motion carried.

7:50 Motion to adjourn from Special Meeting made by Mr. Catchen

CAUCUS MEETING:

Call to Order

I. Petitioners - None

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara was not present at the meeting. Mr. Catchen stated at the last Village Green meeting, the members discussed the invoice of \$850 sent to the city by Mr. Santos. The members agreed to pay Mr. Santos the \$350 for the fountain repair but not the additional \$500.

Mr. Sudbrink stated a Mr. Korte would be willing to do some volunteer grant writing for the city. Mayor Hellmann suggested the Village Green Committee see what types of grants are out there and if they are matching or 100%.

Mr. Sudbrink stated the watering system in the park was also brought up at the meeting. It would cost around \$170 to have the lines blown in the fall.

B. Economic Development Committee

Mr. Kleymeyer was not present at the meeting. An Economic Development meeting is scheduled for next Monday, October 5th at 5:30 at the City Building

C. Infrastructure Committee

Mr. Ryan stated the Morgan Court project has been delayed due to the rainy weather. The water line on the Rosemont/Hilltop project will go in first and then be buttoned up for the winter with the road work to take place in the spring.

The Montague Road overlay project is complete.

Mr. Ryan will schedule a meeting of the Committee to reassess the roads.

D. Mayor's Group Report

Discussion included the H1N1 virus (swine flu).

Also discussed talks with SD1 in regards to the storm sewer transfer.

E Mayor's Update

Mayor Hellmann reminded Council even though the bid for the Morgan Court project was awarded to Michels, other expenses will incur from Bayer Becker and Thelen for additional engineering costs. Engineering costs usually run about three to four thousand dollars extra stated Mr. Ryan.

III. Old Business

Mr. Zerhusen met with Estes Roofing last week to discuss the new roof for the fire department. The price for the new roof, including new gutters and downspouts, will be \$10,973. Three bids were submitted but Estes was chosen because their bid included everything needed/wanted to repair the roof with the additional gutters and downspouts. The roof comes with a 10 year warranty but is expected to last for 20-25 years. Mayor

Hellmann stated the roof would be paid out of the reserve fund. Mr. Sudbrink asked if Creighton funds could be used instead. Mr. Winter stated it is best to keep these funds separated when it comes to city property. It is the consensus of Council to replace the roof.

IV. New Business

Mr. Sudbrink attended the KLC conference in Covington last week. A copy of his report is attached.

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan – No report

The final meeting was held last week where the study's recommendations were adopted.

B. Village Green Committee – Monty O'Hara

C. Fix the Dixie – Mayor Michael Hellmann: No report

D. Municipal Government League – Monty O'Hara: No report

E. Northern KY Area Planning Council – Steve Ryan

The executive board met to propose changes to the bylaws. They will meet again in October to implement.

F. Telecommunications Board of Northern KY – Bill Rolfes: No report

G. Northern KY Area Development District – Ted Kleymeyer: No report

H. Code Enforcement Board:


Next meeting scheduled for Tuesday, October 20th at 7:00 pm.

The property at 1000 Amsterdam Road had repaired their violations and the case was dismissed. The property at 1028 Jackson has been granted an extension until the October meeting to make their repairs.

8:21 Motion to adjourn from Caucus Meeting made by Mr. Sudbrink


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

Subject: KLC NKY Conference 2009

Mayor Hellmann, Clerk Alig, and Fellow Council Members,

I attended the KLC Conference at the Northern Kentucky Convention Center in Covington and wanted to give everyone an update on the information that was covered during today's meetings.

The Nominations Committee submitted its recommendations for the KLC Board of Directors and President, each city is entitled to one vote, being the only person present from Park Hills I cast a vote on behalf of our city in favor on the slate recommended by the Nominations Committee, the new board was elected by unanimous consent of the members present. I did not receive a full list of the new board members, but I do believe that you can obtain this information on the KLC website.

I attended two workshops the first covered several changes to the Federal Family Medical Leave Act and how those changes are relevant to cities, there was honestly too much information covered to include in an email, I recommend that everyone try to brush up on the changes, info can be found at the US Department of Labor website.

The second workshop demonstrated new training KLC has available to cities that are insured through the KLC insurance program. It was absolutely fascinating, the training is done using a high definition computerized simulator and is designed to train police officers how to respond to an incident and the appropriate levels of force to use. In the simulator you interact by using a patrol rifle that works with the computer program, its also great for target practice.

The last meeting of the day was a update from the KLC Executive Board. They are either revising past policies or creating new policies where none existed in the past to address the issues that where raised in several news articles earlier this year. One change I particularly agreed with is that all KLC vehicles will now be "made in Kentucky", which is either a Toyota, GM, or Ford. Other changes include new policies for (1) executive compensation, (2) travel and meeting expenses, (3) credit card use, and (4) work conduct/ code of ethics. Additionally the board is going to soon create a search committee to assist them in finding a replacement for outgoing KLC Executive Director Sylvia Lovely who will be leaving at the end of the year, if anyone is interested in serving on this committee please let the board know. I think we will see vast improvement from the implementation of these new policies in this organization.

For tomorrow there are several meetings planned and a wide variety of topics to choose from.

The General Assembly will hold a meeting of the Interim Joint Committee on Local Government at 10:00 AM

Northern Kentucky ADD Board will hold a meeting at 12:00 PM

Green Initiatives from the State at 1:15 PM

Grant Writing at 2:15 PM

10/9/2009

FMLA at 2:15 PM

City Parks of the Future at 2:15 PM

Reviving Cities and Towns at 2:15 PM

New Guidelines for Financial Reporting at 3:30 PM

Red Flags & Identity Theft for Cities at 3:30 PM

Clerk Alig, FYI the Kentucky Municipal Clerks Association will hold a meeting from 4:00 PM - 5:30 PM in room 9 at the NKY Convention Center, if you would like to attend they said conference registration is not required for this meeting.

Mayor Hellmann, you may want to pass on to city attorney Bob Winter that the Municipal Attorneys Association of Kentucky will also have a meeting to be held on Friday from 5:15 PM - 6:00 PM in room 9 at the NKY Convention Center.

Let me know if you anyone has any questions about any of the conference information, I hope to give a more formal report at our meeting on Monday.

Kindest Regards,

Col. Christopher W. Sudbrink
Park Hills City Councilmember

City of Park Hills Kentucky
1106 Amsterdam Road
Park Hills, KY 41011

P - 859.431.6252
F - 859.431.6410
C - 859.250.8187

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, OCTOBER 12, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN

ABSENT: TED KLEYMEYER

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve September 14 and September 28, 2009 minutes was made by Mr. Sudbrink; second by Mr. Ryan and motion carried.

I. Petitioners

Jenna Haverkos, NKAPC, was present at the meeting to give a presentation of the Small Area Study for Council's approval. She has been working with the city for the past year on the study which focuses on the Dixie Highway corridor. Ms. Haverkos met regularly with the 14 member task force made up of residents, local business owners, volunteers of the city, former and current Council members and the Mayor. A total of three public meetings were held over the past year.

The three major goals of the study are:

- Ensure multiple methods of access and connectivity as well as accessible public open spaces.
- Incorporate green building principals into all designs while reinventing the historic core of Park Hills.
- Ensure Park Hills' long-term economic success. Create a corridor that is attractive to new businesses and increase the growth opportunities for existing businesses.

Green infrastructure is a large part of redevelopment. The SD1 consented with the EPA to have all CSO issues done by 2025. Green infrastructure features that could be applied in Park Hills include:

- Rain gardens/bioretenention areas
- Storm water planter boxes
- Gassed swales
- Rain barrels and cisterns
- Green roofs
- Other Practices

To help the community visualize how the corridor may redevelop over time, the preferred redevelopment alternative has been divided into two phases. Phase 1 helps to prioritize some of the first steps of implementation and prioritize where the city should focus its attention during the first several years of implementation. The second phase depicts how the entire corridor may appear after completion of all recommended development. The

phases (as seen in maps 6.1 and 6.2) are not intended to be site plans. Rather, these images are intended to help the community visualize the type of development they seek for the future.

The five key implementation recommendations are: Create a Committee/Development Authority; Zoning text and map amendments; Tax increment financing; Dixie Highway improvements and streetscape and Green infrastructure/Storm water management.

The plan received a unanimous vote from the task force at its September 17th meeting and a unanimous vote from the Economic Development Committee on October 5th. Mr. Ryan thanked the task force and for allowing him to chair. He also thanked Jenna and Keith from the NKAPC for all their work in helping Park Hills articulate a plan for the city. He feels there is huge potential along Dixie Highway and the city should pull together to implement the plan. Mr. Ryan motioned to adopt the plan; second by Mr. Sudbrink and motion carried. (A full copy of the Dixie Highway study report is available at the city clerk's office).

II. Department Reports

A. Police Department – Motion for approval of September report made by Mr. O'Hara; second by Mr. Ryan and motion carried. Chief Smith gave each member of Council and the Mayor a copy of his essential service report regarding his department. He states his budget is cut as much as it can be and that the department's cruisers and radios are aging and in need of replacement. He states in the past eight years since he has become chief much has been accomplished. The department has received grants, meet with residents, trained officers, replaced cruisers and old emergency equipment, updated evidence room, etc. Chief Smith sees his department now having a closer working relationship with the fire and squad; some of the police officers are also trained to use defibrillators. Chief Smith asked Council to reconsider putting money back in the budget for continuing education. He asked Council to review his report carefully when considering next years' budget. He went on to tell Council to call him with any questions or concerns.

B. Fire Department – Motion for approval of September report made by Mr. Ryan; second by Mr. O'Hara and motion carried. Chief Huth relayed to Council that the fire truck is ahead of schedule and may arrive before Christmas. The truck will be shipped from Wisconsin to Blue Ash; after the truck is brought to our department, it will be looked over carefully to make sure everything is as it should be.

Discussion followed regarding the power outage last Friday and the fact that the keyless entry malfunctioned. Chief Huth stated the ground wire was not installed correctly and the problem would be fixed tomorrow. Mr. Sudbrink stated he believes this is a safety hazard for the citizens of Park Hills. He said, "It is my job as Council member elected by the people of this city to ensure that their basic public safety needs are met." Mayor Hellmann responded that Mr. Sudbrink talk to Chief Smith to explain the fact that his

department was not given any extra money this year for things Chief Smith says his department is in need of. Mayor Hellmann went on to tell Mr. Sudbrink if he was elected by the people of this city to ensure public safety, he needs to go back and find a lot more money for Chief Smith's department.

Chief Huth and John Rigney have been working on a grant that would supply the city with a generator. The city would be responsible for about 13% of the grant. Chief Huth believes it may be around \$10,000 and the fire department has agreed to use their funds to pay the matching expense.

Chief Huth stated his department, as well as the police department, are concerned about bringing bed bugs back to the city building after responding to calls. Some of the buildings in the area are infested by bed bugs and can be spread thru clothing and equipment. Chief Huth has received several bids to treat the building for bugs. He stated the initial treatment would cost around \$150 and \$58 monthly to continue treatment. Mr. Sudbrink motioned to expense \$820 from the Creighton fund to cover the cost of treatment. Since the treatment would cover the entire building, funds will not be expensed thru the Creighton fund. The expense will be covered out of the city building line.

C. Public Works – Motion for approval of September report made by Mr. Catchen; second by Mr. Ryan and motion carried. The Morgan Court project is in progress. Several phone lines were damaged during the project; Cincinnati Bell is working now to fix the problems.

D. City Engineer – Motion for approval of September report made by Mr. Ryan; second by Mr. O'Hara and motion carried.

Dixie Highway Sidewalk: Bray-Arnsperger returned on Wednesday, October 7th to topsoil, reseed and fertilize several isolated areas on the slope along Dixie Hwy. in order to establish grass cover. Upon completion, a final payment of \$1,000 will be paid.

Morgan Court: Paul Michel and Sons began installation of the storm sewer on October 1st.

Rosemont Avenue/Hilltop Drive: A pre-construction meeting will be held prior to the start of work with Paul Michels regarding the utility work. South Arlington will be overlayed this year.

Montague Road: Eaton Asphalt has performed the mill and overlay. Park Hills will review and approve the work prior to reimbursement of Covington for approximately 50% of the cost. Bayer Becker will also proceed with their plans for improving Montague with planted medians, traffic calming measures, sidewalks and storm sewer improvements for review in November.

Storm Water Transfer Agreement: A meeting was held with SD1, their attorney, Mayor Hellmann and Jay Bayer on September 25th. The city provided a list of areas to be clarified by SD1. SD1 has forwarded updated maps for review. Mayor Hellmann stated

there are several areas that we need to make sure are, or are not, accepted in the transfer before signing the agreement.

The Park Hills utility map work has begun and should be completed by December.

E. Finance Department

1. Motion to accept the financial reports for September was made by Mr. Sudbrink; second by Mr. O'Hara and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$10,227.08 was made by Mr. Ryan; second by Mr. Sudbrink and motion carried. Roll Call: All ayes

III. Old Business

A. Mayor Hellmann relayed to Council the Fire Truck/Economic Fund has about \$16,000 set aside for demolition. The demolition of the three properties on Amsterdam would cost about \$37,500. The Mayor recommends using money in the reserve fund to fund the extra \$23,500 or so needed for the demolition. Motion made by Mr. Catchen to use the \$75,000 in the Creighton CD fund to pay down the fire truck loan. There was no second.

Motion to expense the difference for the demolition out of the reserve fund, put for sale signs on the lots and replenish the Reserve Fund when monies come into the Fire Truck/Economic Development was made by Mr. Catchen; second by Mr. Elkins and motion carried. Roll Call: all ayes

B. Estes Roofing's bid came in at \$10,973 for a new rubber roof and gutters. Holland's bid was \$11,172; Truitt's was lower but didn't include everything that was wanted/needed. Mr. Bayer asked if the city looked into installing a "green roof". Mayor Hellmann stated it would double the cost and there would also be the problem of maintaining the roof. Motion to award Estes the bid for \$10,973 for a new roof over the fire department was made by Mr. Catchen; second by Mr. Ryan. Roll Call: all ayes.

C. Tree Purchases for Tree Board will be discussed at the next Village Green meeting.

Mayor Hellmann asked if Council had any questions or comments regarding the agreement with Faith Christian Center regarding the parking lot they received in their Council packets. Motion to allow Mayor to sign the agreement was made by Mr. Catchen; second by Mr. Ryan and motion carried.

IV. New Business

A. Motion to set Trick-or-Treat hours from 6-8 pm, Saturday, October 31st was made by Mr. Catchen; second by Mr. Sudbrink and motion carried. Mr. McAtee

reminded everyone the fire department will be serving up their Halloweenies that same evening from 6:30 – 8:30 pm.

B. The annual Christmas dinner has been scheduled for Friday, December 4th this year.

V. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O’Hara – No report

B. Economic Development Committee
Committee Chair – Ted Kleymeyer – No report

C. Infrastructure Committee
Committee Chair – Steve Ryan

Items covered under the Engineer Report. Mr. Winter would like to meet later this week to discuss the leaf, debris Ordinance.

D. Mayor’s Group Report
The next meeting is scheduled for Saturday, October 17th at 9:00 am at the Taylor Mill Community Center in Taylor Mill’s Pride Park.

E. Mayor’s Update - None

VI. Delegations

A. Small Area Study Task Force – Steve Ryan - No report
B. Village Green Committee – Monty O’Hara

There was discussion at the last meeting to donate a tree to Diane Geiger in memory of family members who have passed and thank her for all her volunteer work she has done for Park Hills.

The Trolley Park water system was also discussed.

C. Fix the Dixie – Mayor Michael Hellmann – Not present at the last meeting
D. Municipal Government League – Monty O’Hara – No report
E. Northern KY Area Planning Council – Steve Ryan – No report

Next quarterly meeting will be held on October 29th.

F. Telecommunications Board of Northern KY – Bill Rolfes – No report
G. Northern KY Area Development District – Ted Kleymeyer
H. Code Enforcement Board

Next meeting scheduled for Tuesday, October 20th at 7:00 pm.

Business Meeting
October 12, 2009
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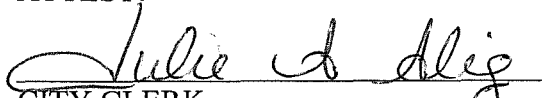
Ms. Barbara Slukich was present at the meeting to discuss her concerns regarding speeders on Montague Road. She states vehicles are going considerably over the speed limit making it a danger for her to cross the street and have her granddaughter play in the front yard. Chief Smith states his officers are patrolling the area and even though they sit at the bottom near the stop sign, their radars reach up to the curve near Ms. Slukich's home. Mayor Hellmann relayed to Ms. Slukich that our engineers are working on a plan now to slow drivers. He went on to ask Jay to get bids for speed bumps and have available at the next Caucus meeting; residents would need to be notified before any speed bumps are installed. Mayor Hellmann asked Chief Smith to submit a copy of all citations issued on Montague Road this year to him and also forward a copy to Ms. Slukich.

Attorney Robert Winter updated Mayor and Council on the Den Lou proceedings.

9:42 Motion to adjourn from Business Meeting was made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, OCTOBER 26, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: STEVE ELKINS, MONTY O'HARA, STEVE RYAN, CHRISTOPHER SUDBRINK, DON CATCHEN AND TED KLEYMEYER
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners - None

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

Mr. O'Hara was not present at the last Village Green meeting. Ms. Pamela Spoor was present at tonight's meeting to give an update. Ms. Spoor stated the Pumpkin Parade last Sunday was well attended and went very well. She went on to say the tree pruning and Emerald Ash treatments were finished on the trees in the "island" across from Trolley Park. She stated the invoice was to be paid by the Garden Club. She stated these four trees would need to be treated once a year to keep them healthy. The cost would be around \$350 a year. Mayor Hellmann stated he would rather see the trees treated annually than have them removed. Ms. Spoor said the treatments are not harmful to the environment, people or animals. Ms. Spoor stated the yearly cost would come out of the Trolley Park line. She said the tree in the middle of Trolley Park needs to be addressed as it may need to come down. Mayor Hellmann asked Ms. Spoor to find out the cost of having the tree either treated or removed and he will see if it could be worked into the budget. Ms. Spoor thought it may be nice to have the stump carved into something rather than have it removed; perhaps a chair. She stated the cost to have this done would probably be around two to three hundred dollars.

B. Economic Development Committee

Mr. Kleymeyer stated the Small Area Study's approval process will move to the KPCA in December.

C. Infrastructure Committee

Mr. Ryan stated the Morgan Court project is now underway. The Rosemont/Hilltop project should begin within the next two to three weeks. Discussion turned to Montague and how to slow down drivers. Mr. Bayer stated speed bumps are usually not recommended for streets with a slope greater than 8%, which Montague is. He stated that speed tables work better on steep slopes; the tables have a wider top. He said the street would require two tables be installed.

The other option recommended by Mr. Bayer would be to install stop signs at the Haven/Gillespie intersection. Stop signs are generally not used as traffic calmers, but could be justified if cars are traveling well over the posted speed limit. The police will put the counters up which will give the average speed and vehicle count. Covington would also need to agree on the chosen option as the uphill side of Montague belongs to Covington. The cost of two speed tables, plus signage, would be around \$3,000 each. Mr. Bayer added tables are designed so that they can be easily snow plowed.

Mr. Ryan stated he will schedule an Infrastructure meeting to further discuss the options. A resident attending the meeting asked what was causing the delay on the Rosemont/Hilltop project. Mr. Bayer stated the Water and Sewer Departments are going thru the approval process; also need to have a preconstruction meeting with the contractors to make sure everyone is in sync with the project. The utility work will be done this year with the actual road work to take place in the spring.

D. Mayor's Group Report

Mayor Hellmann stated the meeting included discussion with SD1 regarding the city's mapping. Mayor Hellmann wants to make sure SD1 includes all pipes they will be taking over before agreement is signed.

The next Mayor's Group Meeting is scheduled for Saturday, November 21st at 9:00 a.m. at the NKADD.

E Mayor's Update

Mayor Hellmann informed Council he would like to see Chris Zerhusen appointed to Public Works Director due to the resignation from Dennis Finke as director. Mayor Hellmann asked if Council had any questions or comments. Mr. Sudbrink asked if there would be a pay increase. Mayor Hellmann stated it did not look as if the budget would allow a pay increase this year, but will work with Chris and Dennis regarding this.

III. Old Business – None

IV. New Business

A. Mayor Hellmann informed Council the quote from 5/3 Bank to finance the purchase of the "Popp's" property at 1530 Dixie Highway would cost the city \$52,306.29 per year for the next seven years with a lump sum due at the end of the seven years unless refinanced. Discussion regarding the purchase, and selling, of the property took place. Mr. Catchen asked Mr. Bayer if he would consider taking the property back. Mr. Bayer stated he is not the only person involved in the sale and did not think they would be interested in taking back the property. Mr. Bayer stated they purchased the land to build their new Bayer Becker office on; an existing office building was available for a much lower price than it would take to build a new one so Mr. Bayer and his partners decided to sell the property as it was no longer needed by them. They were offered \$300,000

from someone interested in building a video/ice cream store on the property. Mr. Bayer asked if the city would be interested in buying the property for the same price of \$300,000 to see a more "desirable" business set up shop. At that time, Council agreed to purchase the property on a 3 year lease agreement with final payment due December, 2009. According to the Small Area Study, the property at 1530 Dixie Highway is a "key" piece of land to the study as it can be used to provide an access road to the land behind some of the businesses on Dixie Highway; thus, perhaps giving developers and/or existing business owners the incentive to develop the land. This was one of the options thought of at the time the city agreed to purchase the property. Mr. Catchen believes the purchase was not in the best interest of the city and should not have been bought by someone who has such a close relationship with the city. He does not like the fact that the city has to pay \$300K, plus interest, for the property.

Mr. Sudbrink stated according to the KRS, he finds a problem with the purchase between 1530 Dixie, LLC and the City. City attorney, Robert Winter, stated Mr. Bayer is contracted by the city but is not an employee, or officer, of the city, therefore, KRS does not apply. Mr. Sudbrink stated he would like Mr. Winter to get a declaratory judgment regarding the matter. He went on to say that he does not believe tax payer money should be used for economic development. Mr. Winter stated it could get very expensive to do that and the probability of having it done before the contract expired would be very slim. Mr. Sudbrink stated he would still like to see the matter pursued. Mayor Hellmann asked what the consensus of Council is regarding the property:

Mr. Sudbrink: Get a declaratory judgment

Mr. Catchen: Have Mr. Bayer take back the property

Mr. Kleymeyer: Would like to sell the property and see it developed.

Mr. Ryan: Market and sell the property.

Mr. Elkins: Rely on our city attorney's judgment and focus on moving forward; perhaps get a real estate agent involved in the selling process.

Mr. O'Hara: Move forward with selling the property.

Mayor Hellmann asked Council to bring back their recommendations to commercially sell the property and vote on a Resolution to go forward with a bank loan to purchase the property. The Mayor hopes to have a proposal from Bank of KY by then as well.

B. A storm line collapsed on Exter Drive; it will be repaired. Exter is scheduled to be done next year.

C. The demolition is complete for the buildings at 1002, 1004 and 1006 Amsterdam Road. Thelen, along with Jay Bayer, inspected the property after the demolition and recommend compaction of the dirt up to at least 95% to hold up the hillside behind it. The company that did the demolition, Quality Construction, came back with a bid of \$10,000 to stabilize the hillside. Michel's gave a bid of \$11,500. Mayor Hellmann feels Michel's would be better equipped in handling the job. He stated there would also be additional expense from Bayer Becker and Thelen to oversee the work. Mayor Hellmann stated this needs to be done now to avoid a potentially dangerous situation. Michel's is

Caucus Meeting

October 26, 2009

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ready to begin work as early as tomorrow. The consensus of Council was to have Michel's go ahead with the work. Mr. Catchen stated he did not want to expend the extra money and would like to just redirect the water for now. Mr. Bayer explained this would leave the foundations exposed which could be dangerous. He is also worried about the state of Locust Street if the problem is not taken care of immediately. Mr. Catchen would like to have at least a 95% guarantee that the hill will not slide. Mr. Bayer will contact Thelen for a letter to that regard.

Mr. Sudbrink does not believe the city can afford the work at this time and would like to wait the fire truck/economic development fund is replenished next year. Mr. O'Hara stated if the hill slides, it would be much more expensive to fix. Mr. Sudbrink asked if the Road Tax fund money could be used. Mayor Hellmann believes that money is to be used on the city's right-of-ways but will look into.

D. Letters were sent out to all residents regarding leaf pick up. Due to budget cuts, the leaf pick up was cut from this years' budget. Residents were asked if they would be willing to expense from \$35 to \$50 (depending on the number of people who respond) to have Contract Sweepers collect their leaves. The city did not receive enough responses to have the pick up. Mayor Hellmann asked that a letter be sent to everyone letting them know there will not be a pick up and to not rake leaves to the curb.

Mayor Hellmann asked the city clerk to contact Mr. Santos to see if he is still interested in picking up leaves on his own and turning them into mulch.

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan: No report; study is complete and waiting to hear from KCPC in December.

B. Village Green Committee – Monty O'Hara: No report

C. Fix the Dixie – Mayor Michael Hellmann:

Looking into filling out grant applications for streets, sidewalks, etc.

D. Municipal Government League – Monty O'Hara: No report

The annual dinner is scheduled for November 7th at the Newport Aquarium to honor Mayor Butch Callery.

E. Northern KY Area Planning Council – Steve Ryan: No report
Quarterly meeting to be held this Thursday.

F. Telecommunications Board of Northern KY – Bill Rolfes: No report

G. Northern KY Area Development District – Ted Kleymeyer: No report

H. Code Enforcement Board:

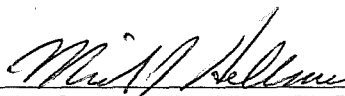
Next meeting scheduled for Monday, November 16th at 7:30 p.m.

The board met on October 20th. The owners of 1028 Jackson Road were given a fine of \$100. The final order on that property was sent to the board members and the city clerk. A lien was placed on 1000 Amsterdam Road.

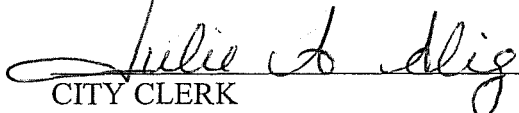
Mr. Winter updated Mayor and Council on the DenLou case.

10:16 Motion to adjourn from Caucus Meeting made by Mr. Catchen
Caucus Meeting

October 26, 2009
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MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, NOVEMBER 9, 2009, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMEYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve October 12 and October 26, 2009 minutes was made by Mr. Sudbrink; second by Mr. Catchen and motion carried.

I. Discussion Regarding 1530 Dixie Highway:

A letter was sent to Council from Mr. Fred Brunner and Mr. Richard Spoor (letter attached) regarding the city's purchase of 1530 Dixie Highway from 1530 Dixie, LLC. Both Mr. Brunner and Mr. Spoor were Council members at the time the purchase was approved. In their letter they state, "There was no mention at this time that there was a potential problem with the suitability of the property for building because of a subterranean sewer". They went on to claim that Council was not in favor of a video store buying the property as the store would have sexually explicit material for sale or rent in its inventory which would be a problem considering the property is in close proximity to two major high schools. They state that the pipe running through the property makes it unbuildable and that had they known the pipe was there, they would not have voted to purchase the property.

Mayor Hellmann stated the property is buildable, it once had the greenhouse on it, and Bayer Becker had plans drawn to erect their office building on the site. The building could be on one side of the lot with the parking lot on the other.

Both properties on either side of 1530 Dixie Hwy. have the same pipe running thru them and both have, or have had, buildings on them.

Mr. Bayer explained that they bought the property for \$200K, but put another 100K or so into it to have the asbestos removed, the demolition of the greenhouse and ground testing done. Family video offered 1530 Dixie, LLC \$300K for the property. At that time, Council was not in favor of the video store so they made an offer of 300K to buy the property. Mr. Ryan stated he thought the property would be a good investment for the city and that, in no way, was Mr. Bayer, or his partners, trying to take advantage of the city by selling the property to them.

Mr. Catchen suggested 1530 Dixie, LLC take the property back. Mr. Bayer stated he, nor his partners, are interested in taking back the property but would be willing to negotiate with Council. Mr. Catchen made a motion to table the discussion until a later meeting; second by Mr. Sudbrink and motion carried.

II. Petitioners – None

III. First Reading; Ordinance No. 10, 2009; Amending Certain Sections of the Park Hills Code of Ordinances Pertaining to yard debris and snow.

IV. Resolution No. 14, 2009; Allowing Mayor to enter into Municipal Lease Proposal with Fifth Third Bank in Regard to the Purchase of 1530 Dixie Highway was tabled.

V. Resolution No. 15, 2009; Allowing Mayor to enter into Municipal Lease Proposal with Bank of Kentucky in Regard to the Purchase of 1530 Dixie Highway was tabled.

VI. Resolution No. 16, 2009; Affirming States Rights Under the 10th Amendment and Support KY BR 54 was tabled.

VII. Resolution No. 17, 2009 appointing Christopher Zerhusen to Public Works Director was read by attorney Robert Winter. Motion to accept Resolution was made by Mr. Catchen; second by Mr. Ryan and motion carried.

VIII. Department Reports

A. Police Department – Motion for approval of October report made by Mr. Elkins; second by Mr. Ryan and motion carried. No report.

B. Fire Department – Motion for approval of October report made by Mr. Ryan; second by Mr. O'Hara and motion carried. Chief Huth will be traveling to Wisconsin to tour the plant where the fire truck is being built; he will schedule the trip after he checks with everyone's schedule. The bid for the trip covers all costs except for transportation which will be about \$350 per ticket. Chief Huth furnished each member of Council an article from Fire Apparatus Magazine regarding new emissions costs for fire trucks.

C. Public Works – Motion for approval of October report made by Mr. Catchen; second by Mr. Elkins and motion carried. The fire department roof is finished. Mayor Hellmann stated he wants the stormwater pipe fixed on Exter Drive. The Exter Drive project is scheduled for next year. The Rosemont/Hilltop project began today; South Arlington will be milled and paved and the waterline work will begin next week.

D. City Engineer – Motion for approval of October report made by Mr. Ryan; second by Mr. Sudbrink and motion carried.

Dixie Highway Sidewalk: Bray-Arnspenger invoiced the city for the final \$1,000 payment.

Morgan Court: It is anticipated that the roadway reconstruction will begin in approximately two weeks. Work should be completed this fall weather permitting.

Rosemont Avenue/Hilltop Drive: After water main work is complete, Michels will begin the storm sewer work and anticipates completion next March in order for the roadway reconstruction to begin next April.

1004-1006 Amsterdam Road Demolition: Michels has submitted a pay request in the amount of \$11,500 for the city's approval. It is recommended that a payment in the amount of \$10,350 be made with a 10% retainage held until final review and acceptance of the work. This payment is to come out of the Reserve Fund.

Montague Road: At the November caucus meeting, Bayer Becker presented initial traffic calming options for review by the city.

Park Hills Utility Map project: Currently, Bayer Becker has received records from Duke, Cincinnati Bell, and SD1. This work will be completed by December.

There has been a request from the fire department to loop the water line on Audubon Road to Park Drive. Hopes to have more information regarding this at the next meeting.

E. Finance Department

1. Motion to accept the financial reports for October was made by Mr. Sudbrink; second by Mr. Elkins and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$5,915.87 and the Road Fund invoices in the amount of \$5,836.10 was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried. Roll Call: All ayes

IX. Old Business

A. Exter pipe break was covered earlier

B. Amsterdam properties:

Mayor Hellmann said Council needs to decide the selling price(s) for the properties on lower Amsterdam Road. Mr. Catchen asked if he, and Council, could get the amount of money put into the property from purchase thru the demolition. The city clerk will provide Council that information at the next meeting. Mr. Catchen made a motion to have the properties appraised and pay up to \$250 per parcel; second by Mr. Sudbrink. Roll Call: all ayes.

X. New Business

Mr. Dickman, owner of the Cedar Ridge and Dickman Garden Apartments, was present at the meeting to discuss the possible passage of an Ordinance which would impose a

“per unit” fee on apartment buildings. Mr. Dickman stated his fees, at \$40 per unit, would amount to over \$8,000 which he states he can’t afford. He feels that there are other ways to take care of blight properties. The “per unit” fee would give the city the ability to inspect each unit and revoke licenses for those units if the problems are not abated. Council will discuss the issue in more depth at the next meeting.

In order for Mr. Rolfes to not have to sit through a lengthy meeting, Mayor Hellmann asked him to give his TBNK report at this time.

Mr. Rolfes stated that Insight is now running fiber optics thru Park Hills. He stated the lease on the TBNK’s building has expired and they are deciding if they want to continue renting or purchase their own facility. They are currently in a two story building where all of the space is not being utilized.

XI. Committee Discussions

A. Parks, Recreation and Community Events Committee
Committee Chair – Monty O’Hara – No report

B. Economic Development Committee
Committee Chair – Ted Kleymeyer

The Small Area Study will go before the KCPC on December 3rd.

C. Infrastructure Committee
Committee Chair – Steve Ryan

Items covered under the Engineer Report.

D. Mayor’s Group Report

The next meeting is scheduled for Saturday, November 21st at the NKAPC.

E. Mayor’s Update

Mayor Hellmann stated that the City of Covington has asked Park Hills for use of its streets as a detour while they do work in Devou Park. Mayor Hellmann does not believe the detour will cause problems since it only pertains to a small section and is only scheduled to last a couple of weeks.

Chief Smith will watch for any traffic problems due to the detour.

VI. Delegations

A. Small Area Study Task Force – Steve Ryan - No report

B. Village Green Committee – Monty O’Hara

C. Fix the Dixie – Mayor Michael Hellmann – No report

D. Municipal Government League – Monty O’Hara – No report

E. Northern KY Area Planning Council – Steve Ryan – No report

TO: PARK HILLS CITY COUNCIL

DATE: November 9, 2009

FROM: FRED BRUNNER AND DICK SPOOR

SUBJECT: CITY PURCHASE OF 1530 DIXIE HIGHWAY PROPERTY

We understand that you are being asked to vote to approve legislation that would authorize the City to borrow in excess of \$300,000 to pay for the purchase of the property located at 1530 Dixie Highway (the "Property").

The City entered into a contract to purchase the Property in December of 2006. The owner/seller of the Property is a limited liability company (the "Seller") controlled by Jay Bayer, the then and current City Engineer.

We were all councilmembers at the time this matter was considered and the ordinance passed which authorized the contract and, as such, we want to take the opportunity to set forth our recollection of the transaction as it was presented to council. We would hasten to add that these are recollections of ours because, unless we missed it, the minutes of the council meetings are silent as to any of the facts leading to this purchase.

Specifically we were told the following:

- (1) The Seller originally purchased the property from Popp's Florist so that it could build a new headquarters building for its affiliate, Bayer Becker Engineers, which planned to move from its location on 8th St in Covington.
- (2) The Seller and/or Bayer Becker Engineers had, since their purchase of the Property, changed their mind and had decided not to build on this site but to purchase the land and existing building on Grandview Drive in Ft. Mitchell formerly occupied by the No Ky Homebuilders' Association. The reason given for this change in direction was that it was less expensive for the Seller and/or Bayer Becker Engineers to buy the land with the existing building thereon at Grandview than to build a new building on the Property. There was NO MENTION AT THIS TIME THAT THERE WAS A POTENTIAL PROBLEM WITH THE SUITABILITY OF THE PROPERTY FOR BUILDING BECAUSE OF A SUBTERRANEAN SEWER. (Please see below for further discussion of this "problem").
- (3) It was then disclosed to Council that the Seller had received an offer from a retail video rental and sales store operator to acquire the property for \$300,000 with the presumed intention to build a store on the premises. It was further alleged that this store would have sexually explicit material for sale or rent in its inventory which would be a problem considering the Property is in close proximity to two major high schools. Apparently the potential purchaser was the Family Video chain but this name was not disclosed.

(4) The final material disclosure was that the Seller would be willing to forego the sale to this video store operator if the City agreed to purchase the Property for \$300,000 that amount being payable, plus interest, three years hence. The Property would be deeded to the City and the Seller would take back a note and mortgage to secure the payment obligation. If the City were to sell the property during that three year period, the City would pay the note and keep any profit.

We will now readily admit the following which may or may not be true for the other members of council who voted to approve this transaction.

(1) We accepted at face value without independent investigation all of the items mentioned (1) through (4) above.

(2) We did not insist as a condition to our vote (a) that an appraisal of the Property be made; (b) that an environmental study be made to determine if there were clean up problems; and (c) that a title search be conducted or an engineering report be prepared to determine whether the property was suitable for a building, whether that building be the headquarters for Bayer Becker Engineers or for a video store, whichever. It appears that none of these activities took place since there is a sewer line running through the middle of the property making the site unbuildable as is.

(3) We did not review the contract of sale, the mortgage, the Deed or the promissory note. We have learned that these documents were prepared by the Sellers attorney and there is no evidence that they were reviewed by the City Attorney. We doubt it since it appears that there was only one draft of the documents and there are provisions in them that a City cannot agree to such as indemnification.

We feel that as councilmembers it was not incumbent upon us to perform these duties. Be that as it may, the critical issue now is "Who knew what and when did they know it?". We allude specifically to the issue of whether due to this sewer problem, the Property was then and is now unsuitable (except at high cost) for building a structure of the size and configuration of a the headquarters for Bayer Becker or for a video store or any other similar commercial use? There was indeed discussion at the council meetings regarding a surface stream that ran at the back of the property but there was no mention of the sewer problem. We know for a certainty that we would not have voted to approve the purchase of the Property if there was any question at all as to its suitability for development. We favored the purchase only to block the sale to the video store that purveyed what allegedly would be obscene materials so close to major high schools. However, if it had been disclosed that the Property was not buildable due to the sewer problem, or could be buildable only with considerable expense, then we would not have voted for it since the video store operator would not have closed on its purchase with the Seller once they had conducted the due diligence which due diligence, the City apparently did not conduct. We would add that if this matter were ever to involve civil or criminal proceedings, we would be prepared to testify as to the facts described in this memo.

We plan to attend the next Council meeting to discuss this in more depth but wanted to get this to you in advance as a courtesy, a courtesy we always appreciated when we were on Council so there would be no feeling of being "blindsided".

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Last meeting met to discuss by law modifications.

F. Telecommunications Board of Northern KY – Bill Rolfes – gave report earlier in meeting

G. Northern KY Area Development District – Ted Kleymeyer – No report

H. Code Enforcement Board

Next meeting scheduled for Monday, November 16th at 7:30 pm

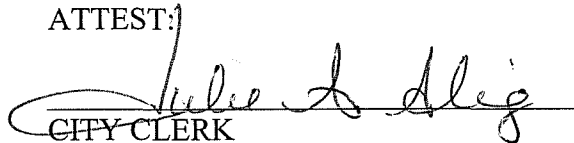
At the last meeting, a fine of \$100 was issued to the owners of 1028 Jackson Road.

10:25 Motion to enter into executive session to discuss pending litigation was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried

10:36 Motion to exit executive session with no action to be taken was made by Mr. Kleymeyer; second by Mr. Catchen and motion carried.

10:36 Motion to adjourn from Business Meeting was made by Mr. Catchen


MAYOR, MICHAEL J. HELLMANN

ATTEST:

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL & CAUCUS MEETING ON MONDAY, NOVEMBER 23, 2009, AT 7:30 P.M. AT THE GARDEN'S OF PARK HILLS WITH MAYOR MICHAEL J. HELLMANN PRESIDING.

COUNCILMEMBERS PRESENT: STEVE ELKINS, MONTY O'HARA, CHRISTOPHER SUDBRINK, DON CATCHEN AND TED KLEYMEYER

ABSENT: STEVE RYAN

ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

7:30 Motion to enter into executive session to discuss pending litigation was made by Mr. Sudbrink; second by Mr. Elkins and motion carried.

Mr. Catchen, who brought the law suit against the city and 1530 Dixie, LLC, was asked to remain outside of the executive session.

8:45 Motion to exit executive session was made by Mr. Sudbrink; second by Mr. Elkins and motion carried.

Mayor Hellmann apologized to all those in attendance for leaving the room for an executive session. He stated he received information just today that he needed to update Council on. Motion to table consideration of Resolution No. 15, 2009 and Resolution No. 16, 2009 was made by Mr. Elkins; second by Mr. Sudbrink. Roll Call: all ayes.

8:47 Motion to adjourn from Special Meeting was made by Mr. Sudbrink

CAUCUS MEETING:

Call to Order

I. Petitioners

Mr. Albert Fedders was present at the meeting to take some pictures of Mayor, Council members and several city staff. He hopes to have the new Civic Association website up and running by early next year. He would also like to add bios to the pictures if anyone is interested. He will send out a sample bio so that they will all be uniform.

A resident of Montague Road asked if any speed calming decisions have been made. Mayor Hellmann informed residents that they have received several suggestions and that a meeting will be scheduled soon to discuss the options. All residents of Montague Road will be sent notice of the meeting.

Another resident asked if something could be done about the slow traffic light at the intersections of Dixie and Arlington and South Arlington. Mayor Hellmann stated he would look into the matter and have an answer by January.

II. Committee Discussions

A. Parks, Recreation and Community Events Committee

The Nativity has been repainted and will on display soon.

Ms. Spoor stated the four Ash Trees on the island on Park Drive were treated for ash borers. They will need to be treated twice a year (spring and fall).

Ms. Spoor would like the HUB to include an article on the care and treatment of Ash trees.

B. Economic Development Committee

Mr. Kleymeyer stated the final step for the approval of the Small Area Study will be on Thursday, December 3rd at 6:15 at the NKAPC.

C. Infrastructure Committee

Mr. Zerhusen stated the street has been saw cut for the water line on Rosemont Avenue. Neiman is scheduled to start next Sunday on the water lines.

D. Mayor's Group Report

Mayor Hellmann stated there was a discussion regarding the billboards to be installed at Beechwood School in Ft. Mitchell.

Also discussed was the protection of hillsides. There will be a meeting at NDA on November 2nd to discuss.

Discussion regarding indoor smoking ban.

Discussion regarding condo owners concerned that their roads are not being maintained; snow plowing, etc.

E Mayor's Update

Mayor Hellmann informed Council that the appraisals will take place next week on the city's properties on lower Amsterdam. The contractor is Jack Nickerson and the cost is \$1,400 for all the properties.

Mayor Hellmann also informed Council and staff that the Christmas Dinner has been canceled this year due to the lean budget. Cards will be sent to all the volunteers in the city.

III. Old Business

A. Mr. Zerhusen passed out his essential city service report to Council. It will be discussed at the next meeting.

B. Discussion regarding the rental dwelling licenses took place. Mr. Sudbrink wanted to move forward with first reading but Mr. O'Hara feels there is still more that needs to be discussed, ie: fees and what the fees cover, how the fees are decided, etc. Per Mayor Hellmann, Council needs to find out how much of a cost it would be to enforce the Ordinance and assess the fees accordingly. One resident was unhappy with the prospect of having this Ordinance passed. He feels all rental owners are being punished for those who don't keep up with their properties. Mr. Sudbrink stated he feels the \$40 per unit fee is reasonable. Mayor Hellmann would like to discuss this further at the next meeting.

IV. New Business

A. Motion to allow PHCA to hold Christmas in the Park on Sunday, December 13th was made by Mr. Catchen; second by Mr. Sudbrink and motion carried.

B. Discussion regarding Resolution No. 18, 2009 will be discussed more in-depth at next meeting.

C. Council discussed the possibility of passing a Resolution to support the county in an indoor smoking ban. Council is split on the idea. Some do not feel it is the right of the government to tell business owners how to run their businesses. Others feel people frequenting businesses have the right to not breathe in harmful smoke. The discussion will be resumed at the next meeting.

V. Delegations Discussions

A. Small Area Study Task Force – Steve Ryan: No report

B. Village Green Committee – Monty O'Hara: No report

C. Fix the Dixie – Mayor Michael Hellmann:

D. Municipal Government League – Monty O'Hara: No report

E. Northern KY Area Planning Council – Steve Ryan: No report

F. Telecommunications Board of Northern KY – Bill Rolfes: No report

G. Northern KY Area Development District – Ted Kleymeyer: No report

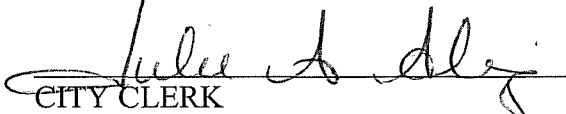
H. Code Enforcement Board:

Next meeting scheduled for Tuesday, December 15th at 7:30

9:53 Motion to adjourn from Caucus Meeting made by Mr. Catchen; second by Mr. Sudbrink and motion carried.


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, DECEMBER 14, 2009, AT 7:30 P.M. AT THE FAITH CHRISTIAN CENTER WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: DON CATCHEN, STEVE ELKINS, TED KLEYMAYER, MONTY O'HARA, CHRISTOPHER SUDBRINK AND STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve November 9 and November 23, 2009 minutes was made by Mr. O'Hara; second by Mr. Kleymeyer and motion carried.

I. Petitioners - None

II. Second Reading; Ordinance No. 10, 2009; Amending Certain Sections of the Park Hills Code of Ordinances Pertaining to yard debris and snow was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Kleymeyer; second by Mr. O'Hara. Roll Call: Mr. O'Hara; aye, Mr. Ryan; aye, Mr. Elkins; aye, Mr. Sudbrink; nay, Mr. Catchen; aye, Mr. Kleymeyer; aye.

IV. Resolution No. 15, 2009; Allowing Mayor to enter into Municipal Lease Proposal with Fifth Third Bank in Regard to the Purchase of 1530 Dixie Highway.

V. Resolution No. 16, 2009; Allowing Mayor to enter into Municipal Lease Proposal with Bank of Kentucky in Regard to the Purchase of 1530 Dixie Highway.

Motion to replace the original Resolutions No. 15 and 16, 2009 with the updated Resolutions No. 15 and 16, 2009, which Council received in their packets, was made by Mr. Ryan; second by Mr. Kleymeyer. Roll Call: Mr. O'Hara; aye, Mr. Ryan; aye, Mr. Elkins; aye, Mr. Sudbrink; nay, Mr. Catchen; nay, Mr. Kleymeyer; aye.

Mayor Hellmann suggested Council go with Resolution No. 16, 2009; Option II. This is the proposal from the Bank of Kentucky.

Mayor Hellmann referred to the sheet given to Council which shows how the loan could be paid off. The Mayor suggests putting \$5,000 per year into the budget; each year an additional \$5,000 is put into the budget and by the end of the loan term, there will be enough to pay off the balloon payment. With the current payment plan shown in the Bank of Kentucky's proposal, the city would have enough money in the economic development fund to cover the first eight years of the loan; provided no money is spent out of the account.

Mr. Elkins agrees a plan for payment is important and does not believe the property will sit for eight years. He would like to see this move forward and try to sell the property as soon as possible.

Ms. Spoor, present at the meeting, commented that this was not budgeted three years ago when property was purchased. Mayor Hellmann stated it was purchased on a three year promissory note and the property was never expected to sit that long. Mr. Spoor, also present at the meeting and on Council when the property was purchased, states he has regrets for voting to purchase the property.

Mr. Ryan stated he was also on Council at the time of purchase and saw the property as a key piece of land that could, among other things, help with the alignment of St. Joseph Lane at Dixie Highway. He believes we need to move forward with the loan to avoid additional interest charges that will incur. He went on to say, even if the property doesn't sell right away, there is still a plan in place to pay the loan.

Mr. O'Hara stated LLC Dixie was willing to forgive the city the interest charge of \$27,000; that was taken off the table when Mr. Catchen filed his lawsuit. Mr. O'Hara said that is \$27,000 the city will now lose.

Discussion continued regarding the purchase and refinancing of 1530 Dixie Highway among Mayor, Council and those in attendance.

Mr. O'Hara asked Mr. Catchen if, with the consensus of the fire department, he would drop his lawsuit if the Creighton Fund CD of \$75,000 could be used to pay down the loan. Then, when property sells, the Creighton Fund would be reimbursed. Mr. Catchen stated he would consider it.

A motion was made by Mr. Sudbrink to expense \$75,000 from the Creighton Fund to go toward payment of the loan. Motion did not carry.

Mr. Sudbrink asked Mr. Bayer if he would consider giving the city an extension on the note; Mr. Bayer stated he would entertain the idea.

Resolution No. 16, 2009 was read by Attorney Robert Winter. Motion to accept Resolution with changes made to allow Mayor to begin the loan process only; not enter into the loan was made by Mr. Ryan; second by Mr. O'Hara. Roll Call: Mr. O'Hara; aye, Mr. Ryan; aye, Mr. Elkins; aye, Mr. Sudbrink; nay, Mr. Catchen; nay, Mr. Kleymeyer; aye.

V. Resolution No. 18, 2009; Affirming States Rights Under the 10th Amendment and Support KY BR 54 was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. O'Hara; second by Mr. Elkins. Roll Call: Mr. O'Hara; aye, Mr. Ryan; aye, Mr. Elkins; aye, Mr. Sudbrink; nay, Mr. Catchen; nay, Mr. Kleymeyer; nay. The tie vote was broken by an "aye" vote by Mayor Hellmann and motion carried.

VI. Municipal Order No. 3, 2009 appointing a Representative and Alternate to the NKAPC was read in summary by Attorney Robert Winter. Motion to accept Order, with

amendment to length of term, was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

VII. Municipal Order No. 4, 2009 re-appointing Mr. William Deupree III to the Park Hills Board of Adjustment was read in summary by Attorney Robert Winter. Motion to accept Order was made by Mr. Elkins; second by Mr. Kleymeyer and motion carried.

VIII. Municipal Order No. 5, 2009 re-appointing Neil Wilson as the Park Hills Traffic Hearing Officer was read in summary by Attorney Robert Winter. Motion to accept Order was made by Mr. Sudbrink; second by Mr. Kleymeyer and motion carried.

IX. Department Reports

A. Police Department – Motion for approval of November report made by Mr. Elkins; second by Mr. Sudbrink and motion carried. Chief Smith stated Officer Sims was leaving the Park Hills Police Department. Chief Smith is in the process of hiring a new one. He has been through the first round of interviews and will finish up next week. He would like to hire someone to go through the training program and have them sign a three year agreement with the police department. Mr. Sudbrink stated he would rather see someone who is already trained and able to begin immediately. Chief Smith stated he has already made his decision and is moving forward accordingly. Mr. Catchen asked Chief Smith why his department had such a large turnover rate. Chief Smith stated Park Hills is one of the lowest paid departments in the area and many leave for better pay. Chief Smith went on to say Officer Yarusso should be back to work by the end of January or beginning of February. Officer Aaron Noel was presented with a plaque awarding him with the Governor's Award for the most DUI arrests by a Park Hills Police Officer. Congratulations Officer Noel!

B. Fire Department – Motion for approval of November report made by Mr. Elkins; second by Mr. O'Hara and motion carried. Chief Huth will be traveling to Wisconsin to tour the plant where the fire truck is being built; he, and two other members from the department, will leave Wednesday night and be back Thursday night. He hopes to bring back pictures and a date the truck will be delivered. Mayor Hellmann congratulated the department on the new volunteer to the department. Chief Huth stated there are about 21 members now; he is also impressed by the number of members who are taking classes. One member graduated fire recruit class; two members will graduate basic EMT class on Thursday with two more already signed up. Mr. Sudbrink asked Chief Huth how his trip to Wisconsin was being funded. Chief Huth reminded Mr. Sudbrink that it was agreed at a previous meeting to expense money from the Creighton Fund to finance the trip. The only expense not covered by Seagrave is

transportation which will be around \$1,500. Chief Huth reassured Council the city will be sufficiently covered during their absence.

C. Public Works – Motion for approval of November report made by Mr. Ryan; second by Mr. Elkins and motion carried.

D. City Engineer – Motion for approval of November report made by Mr. Ryan; second by Mr. O'Hara and motion carried.

1004-1006 Amsterdam Road Demolition: Michels has completed the site grading and restoration. It is recommended that the 10% retainage amount of \$1,150 be paid.

Arlington Road: Bayer Becker has preliminary plans for review and scheduling by the Infrastructure Committee.

Montague Road Improvements: A meeting was held with the city of Covington on December 10th to discuss their long and short term plans for Montague Road. Covington will provide comments on the traffic calming ideas that Park Hills is considering.

Cleveland Road Mill and Overlay: The Mayor has asked that Cleveland Road be discussed by the Infrastructure Committee for a possible mill and overlay this spring.

Storm Water Transfer Agreement: A meeting is set for December 22nd for the Mayor and Bayer Becker to review the latest maps provided by SD1.

Park Hills Utility Map: The map will be ready for review at the Infrastructure Committee meeting.

Audubon Road Watermain Extension: The Park Hills Fire Department asked Bayer Becker to explore solutions to improve water flow conditions on Audubon Road for fire safety. A meeting was held with Northern KY Water District to discuss the possible extension of the main at the end of Audubon Lane to the main in Park Drive. Bayer Becker will prepare a preliminary cost estimate for review.

E. Finance Department

1. General fund expenditures were not included in the financial report; therefore, approval of reports will be tabled until the next Business meeting.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$1,141.29, Road Fund invoices in the amount of \$5,619.44, Fire Truck/Economic Development Fund invoices in the amount of \$8,100.00 and invoices to be expensed from the Reserve fund in the amount of \$3,466.43 was made by Mr. Ryan; second by Mr. O'Hara. Roll Call: Mr. O'Hara; aye, Mr. Ryan; aye, Mr. Elkins; aye, Mr. Sudbrink; nay, Mr. Catchen; nay, Mr. Kleymeyer; aye. Mayor Hellmann inquired as to why Mr. Sudbrink and Mr. Catchen voted against the payments. Mr. Sudbrink stated he does not like to spend out of the Reserve fund; Mr. Catchen believes too much money was spent on the demolition project.

X. Old Business

A. Amsterdam Properties – Set values “for sale”

No appraisals for the properties has been received yet.

B. Discussion Regarding Ordinance No. 11, 2009; Rental Dwelling Licenses.

Council is not ready to move forward with this issue until more numbers regarding cost and fees are received.

C. Discussion Regarding Ordinance No. 19, 2009; Smoking Ban.

Mr. Sudbrink feels it is the city's duty to support the county with this smoking ban Resolution. He went on to say, according to studies, Ohio doesn't appear to have had any economical impact from their smoking ban. He asked Council to look over the information that was sent to them to discuss at the next meeting.

XI. New Business

A. Proposal Agreement from Thelen for Rosemont/Hilltop/Short Cecelia. Mayor Hellmann explained that the cost for Thelen, \$8,147.25, is beyond the proposed road costs. Mr. O'Hara asked if the city should consider sending this out to bid. Mayor Hellmann stated there are only a few geotechnical engineers in the area and that we have always used Thelen in the past as they do a great job.

Vince Michels, Michels Construction, was present at the meeting and stated his guys would work through the holidays, excluding Christmas day, to complete Morgan Court.

XII. Committee Discussions

A. Parks, Recreation and Community Events Committee

Committee Chair – Monty O'Hara – No report

Mr. O'Hara stated the tree lighting and Christmas celebration in Trolley Park went well.

B. Economic Development Committee

Committee Chair – Ted Kleymeyer

C. Infrastructure Committee

Committee Chair – Steve Ryan

Most items covered under the Engineer Report.

Covington Catholic High School stated they were unhappy to not be included in the city's Small Area Study. Mayor Hellmann stated they were made aware of the study but chose not to follow it. It seems the school would like designs on all the property located behind the church, Snappy Tomato, Reality Tuesday, etc. A meeting with NKAPC was held last Thursday; a meeting with their president will be held tomorrow regarding Covington Catholic and the Small Area Study.

D. Mayor's Group Report

The Saturday, December 19th meeting has been canceled.

E. Mayor's Update

1. Mayor Hellmann asked that Council please keep December 28th open as there may be a meeting.

2. Covington Catholic is having a meeting with the Board of Adjustment Thursday.

3. Mayor Hellmann relayed to Council he received a call from someone wanting to buy four apartment buildings on Elberta Circle and is looking to borrow 3 million dollars to renovate them. He asked if the Mayor would write a letter of reference for them so that they can send it with their grant request.

VIII. Delegations

A. Small Area Study Task Force – Steve Ryan - No report

B. Village Green Committee – Monty O'Hara

C. Fix the Dixie – Mayor Michael Hellmann

Mayor Hellmann stated the Fix the Dixie met and talked about the Small Area Study. They would now like to move forward and look for grants.

D. Municipal Government League – Monty O'Hara – No report

Next meeting scheduled for December 21st.

E. Northern KY Area Planning Council – Steve Ryan – No report

Next meeting scheduled for end of January.

F. Telecommunications Board of Northern KY – Bill Rolfes – gave report earlier in meeting

G. Northern KY Area Development District – Ted Kleymeyer – No report

Will meet in January

H. Code Enforcement Board

There was no meeting scheduled in December. The board will resume its meetings in January.

10:27 Motion to enter into executive session to discuss pending litigation was made by Mr. Ryan; second by Mr. Sudbrink and motion carried

Mr. Catchen and Mr. Sudbrink left the meeting prior to the executive session.

10:46 Motion to exit executive session with no action to be taken was made by Mr. Kleymeyer; second by Mr. Ryan and motion carried.

10:46 Motion to adjourn from Business Meeting was made by Mr. Kleymeyer

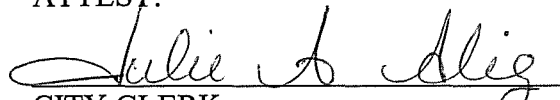
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Mr. Dennis Finke invited Mayor, Council and Staff to the fire department after the meeting for refreshments.



MAYOR, MICHAEL J. HELLMANN

ATTEST:



CITY CLERK