

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JANUARY 8, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, STEVE RYAN, TED KLEYMEYER AND MONTY O'HARA. ABSENT: TED WORLAND
ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of December 11 and December 12, 2006 minutes made by Mr. Brunner; second by Mr. Ryan and motion carried.

I. Petitioners

Mr. John Walker and Mr. John Chamberlain of Van Gorder, Walker and Co. were present at the meeting to go over the annual audit report for fiscal year 2005-2006. Mr. Walker went over some of the details of the audit draft and asked Council to look it over and call him with any questions they may have. Once Council approves the audit, a final draft will be completed.

II. Municipal Order No. 1, 2007 amending Municipal Order No. 10, 2006 changing Phil Ryan's appointment as representative to the Kenton County Planning Commission from two years to four years was read in summary by Attorney Robert Winter. Motion to accept Resolution made by Mr. Ryan; second by Mr. Brunner and motion carried.

III. Resolution No. 1, 2007 appointing Richard Spoor to the Park Hills Code Enforcement Board was read in summary by Attorney Robert Winter. Motion to accept Resolution made by Mr. Ryan; second by Mr. Brunner and motion carried.

IV. Department Reports

A. Police Department – Motion for approval of December report made by Mr. Brunner; second by Mr. Ryan and motion carried. Chief Smith stated the new cruisers would be ready to send to Camp Safety for detailing within two weeks. Chief Smith stated the past year saw a decline in burglaries and overall problems. He said the bicycle and foot patrol have played a big part in the decline. Chief Smith stated he would like to put the Corvette, and the two cruisers to be replaced, out to bid in the spring; he may also look into selling other items from the department that are no longer being used.

B. Fire/EMS – Motion for approval of December report made by Mr. Brunner; second by Mr. Ryan and motion carried. Chief Huth reminded Council of the Fire Department's annual Appreciation Dinner to be held at the Garden's of Park Hills on Saturday, January 20, 2007. Awards are given to members for every five years of service. Chief Huth gave

a special thanks to Mr. Ray Knochelman who has served on the Park Hills Volunteer Fire Department since March 15, 1942; an impressive 65 years. He also mentioned Dennis Finke who has served 40 years and Mayor Michael Hellmann who has dedicated 25 years. Michael Goodridge will receive an award for the most training hours totaling ninety-two. Mr. Brunner congratulated Chief Huth on his fine report and the good job the department has been doing.

The discussion moved to the replacement of one of the current fire trucks. Chief Huth stated the current 1983 #603 fire truck does not meet the current requirements and the cost to do so would be very expensive. Chief Huth would like to purchase a new pumper to make sure it meets all the standards. Chief Huth is still researching the cost of a new vehicle.

C. Public Works Department – Motion for approval of December report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Finke has been busy repairing pot holes throughout the city.

E. City Engineer – Motion for approval of December report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Bayer has brought along plans for the upcoming projects in the city. He will have them available after the meeting for those interested in viewing them.

The final punchlist for Lawton Road has been completed by R.A. Miller Construction. The Sanitation District is currently reviewing an application for possible participation in the cost of storm water improvements.

The Hamilton Road project has been awarded to Paul Michels and Sons and will begin in spring of 2007. The Sanitation District will provide 50% of the cost of the storm water improvements. They are exploring the possibility of constructing a bio-retention infiltration swale in the area where the pavement is being removed within the right-of-way.

The width of the new street and possible sidewalk is still to be decided on Mt. Allen Road. The Sanitation and Water districts plan to replace their lines in conjunction with the city's improvements.

Mr. Bayer stated they are still talking with the Sister's of Notre Dame regarding the Dixie Highway sidewalk and anticipate the project to begin in the spring/summer of 2007.

Final plans for St. Joseph Lane are anticipated for construction to begin in the spring/summer of 2007.

F. Finance Department

1. Motion for approval of December financial reports made by Mr. Ryan; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$4,327.27 and to approve a Road Tax invoice paid to Thelen on December 19, 2006 in the amount of \$2,510.82 was made by Mr. Brunner; second by Mr. Ryan. Roll Call: All ayes.

V. Old Business

VI. New Business

A. Mayor Hellmann relayed to Council an amendment modifying the city's Health Reimbursement Arrangement. The amendment will allow employees who are eligible for the City's group insurance, but waive it entirely, to receive \$100 per month in HRA benefits. Employees must show proof of other coverage.

B. Motion to enter into agreement with Thelen Associates, Inc. for geo-tech studies to be done for the Dixie Highway/NDA sidewalk project in the amount of \$4,991.25 to be paid out of the \$250,000 grant monies was made by Mr. Ryan; second by Mr. O'Hara. Roll Call: All ayes

VII. Committee Reports

A. Community Environmental Committee – No report
Mayor Hellmann filled the new Councilmembers in on the Historical District project Mr. Worland has been working on.
Mayor Hellmann asked Mr. O'Hara and Mr. Kleymeyer to consider choosing a Council committee to sit on.

B. Public Safety/Personnel Committee
Mr. Brunner has been asked to consider an Ordinance putting regulations on PODS (Portable on Demand Storage units) governing how long they can be at a residence. Discussion turned to the possible elimination of the Vehicle License Fee. Mr. Brunner would like an Ordinance repealing this fee. Mr. O'Hara believes the fee is a small amount of money per household that generates a considerable amount of revenue for the city. Further discussion regarding the Vehicle License Fee will take place at the next Caucus meeting.

C. Infrastructure Committee – No report
Items covered under the Engineer's Report.
After new Councilmembers decide which committee to serve, Mr. Ryan will schedule a meeting to discuss the city's problem parking situations. Chief Smith has asked to be included in the meeting.

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D. Mayors' Group Report

The next Mayor's Group Meeting will be held on Saturday, January 20th in Crestview Hills.

E. Mayors' Update - None

VIII. Delegations/Boards

A. Tree Board: No report

B. Village Green Committee – No report
Meetings will resume in January.

C. Fix the Dixie – No report

D. Municipal Government League – No report
Mayor Hellmann asked Councilmembers to consider taking Mr. Spoor's place on this committee.

E. Northern KY Area Planning Council - No report.

F. Telecommunications Board of Northern Ky. - No report.
This committee chair is also vacant.

G. Code Enforcement Board – No report
Board will meet Tuesday, January 16th. Council is invited and encouraged to attend.

IX. 9:05 Motion to adjourn from Business Meeting made by Mr. Ryan.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, JANUARY 22, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, STEVE RYAN, TED KLEYMEYER AND TED WORLAND. ABSENT: MONTY O'HARA
ALSO PRESENT: ATTORNEY ROBERT WINTER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners

Mr. David Guffey, 608 St. Joseph Lane, was present at the meeting to discuss problems he has been having in his neighborhood. He claims there are teens selling and/or doing drugs in his part of the neighborhood and at the apartments. He also claims people have been coming to his home asking for money. He asked if there was anything the city could do to alleviate some of the problems. Chief Smith stated there were several arrests made in the area resulting from drugs. Chief Smith would like to provide a model ordinance for Council to look over that may address some of the problems.

Mr. Brunner commented he would like to see landlords made responsible for their tenants' actions. He would like the apartment owners to come to a future Council meeting to discuss the problems they are having at their buildings.

II. Committee Discussions

A. Community Environmental Committee

Mr. Worland explained the duties involved with his committee for the new Councilmember. Mr. Worland also relayed that we will receive a contract to sign to begin work on the Historical District.

B. Infrastructure Committee

- 1) Report
- 2) Lawton Road: Punchlist sent to contractor
- 3) Audubon Road: An agreement was made with changes in rerouting the sanitation lines.
- 4) Hamilton Road: Waiting on Sanitation District to do a demonstration project on how to handle excess drainage that will run off the cul-de-sac.
- 5) Mt. Allen Road and Dixie Sidewalk Project: Under design

C. Public Safety/Personnel Committee

Robert Winter is looking into drafting an ordinance regarding POD's.

Discussion took place regarding the vehicle license fee. Chief Smith stated he would bring in the totals for revenue collected vs. revenue uncollected due to non payment of fees. Council will decide if they would like to keep the vehicle license fee or repeal it. Some would like to see the stickers brought back; this would help the police department keep track of cars that are registered to those in the city and those that are not. Mayor Hellmann stated the vehicle fee would help with funding road projects if and when the Road Tax goes away.

III. Mayor's Group Report

Mayor Hellmann stated there was a good turnout at the last Mayor's Group Meeting. Lloyd Cress of the KY Environmental and Public Safety Cabinet was speaker at the meeting to address storm water issues. Discussions also held regarding model subdivision regulations and taxation issues.

IV. Mayor's Update

Mayor Hellmann would like a Resolution allowing the city to enter into an agreement with the KY Heritage for Historic Preservation at the next meeting.

V. Delegations Discussions

- A. Tree Board – No report
- B. Village Green Committee – No report
- C. Fix the Dixie – No report
- D. Municipal Governments League – No report
- E. Northern KY Area Planning Council – No report
- F. Telecommunications Board of Northern KY – No report

8:55 Motion to enter into executive session to discuss pending litigation made by Mr. Ryan; second by Mr. Worland and motion carried.

9:15 Motion to exit executive session with no action to be taken from session made by Mr. Ryan; second by Mr. Worland and motion carried.

9:23 Motion to adjourn from Caucus Meeting made by Mr. Worland.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, FEBRUARY 12, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, TED KLEYMAYER AND MONTY O'HARA. ABSENT: TED WORLAND AND STEVE RYAN
ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of January 8 and January 22, 2007 minutes made by Mr. Brunner; second by Mr. Kleymeyer and motion carried.

I. Petitioners

Several of the members of the Covington Catholic Colonels' Football team, including their Captain, Nick Hudepohl, were present at the meeting to accept the city's proclamation congratulating them on their State Championship. Mr. Hudepohl stated 17 of their 22 starters last season were seniors.

II. Proclamation congratulating Covington Catholic's Football team's 2006 state championship was read by Mayor Hellmann.

III. Municipal Order No. 2, 2007 appointing Council Members to standing committees was read by Mayor Hellmann. Motion to accept Order was made by Mr. O'Hara; second by Mr. Brunner and motion carried.

IV. Municipal Order No. 3, 2007 appointing Council Members to Delegations/Boards was read by Mayor Hellmann. Motion to accept Order was made by Mr. Brunner; second by Mr. Kleymeyer and motion carried.

V. Resolution No. 2, 2007; Agreement between Heritage Council and the City of Park Hills for Historical Preservation was read by Mayor Hellmann. Motion to enter into agreement was made by Mr. Kleymeyer; second by Mr. Brunner. Roll Call: all ayes.

VI. Department Reports

A. Police Department – Motion for approval of January report made by Mr. Brunner; second by Mr. Kleymeyer and motion carried. The department's new cruisers have arrived and are parked behind the city building. Sergeant Eddy is in training in Richmond this week. Officer Patrick Yarusso will be back on U.S. soil on February 15. He will, hopefully, be back to work by mid March. Chief Smith stated that the roads were cleared promptly with few complaints during the snow emergencies.

Mayor Hellmann congratulated Officers Hawks and Spanyer on letters received thanking them for jobs well done.

Mayor Hellmann also thanked Dennis Finke for the great job he did clearing the snow from the streets. He stated he received several calls from residents happy with the service.

B. Fire/EMS – Motion for approval of January report made by Mr. Brunner; second by Mr. Kleymeyer and motion carried. Chief Huth was not present at the meeting.

C. Public Works Department – Motion for approval of January report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Finke has been busy with snow removal and taking down the Christmas lights. He will remove the nativity when the snow melts.

D. City Engineer – Motion for approval of January report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Bayer stated Paul Michels should be ready to begin on the Hamilton Road cul-de-sac as soon as the city gives the go ahead. The Sanitation District is exploring the possibility of constructing a bio-retention infiltration swale in the area where the payment is removed within the right-of-way. Mayor Hellmann stated he would like to meet with the sisters of Notre Dame this week, or next, to discuss the Dixie Highway sidewalk plans. The city is still working with an Audubon resident to secure the storm sewer easement. Construction is anticipated to begin this summer. Lawton Road is primarily complete by RA Miller Construction. Mr. Bayer will meet with Mr. Ryan on Friday to discuss the proposed sidewalk width of the Mt. Allen Road project. Sanitation District made a video showing a break in the storm line at the bottom of St. Joseph Lane. Mr. Bayer stated it would be a good idea to replace the line.

E. Finance Department

1. Motion for approval of January financial reports made by Mr. Brunner; second by Mr. Kleymeyer and motion carried.

2. Special Fund Payments

Motion to pay Municipal Aid invoices in the amount of \$9,618.31 and to transfer \$500 from the Creighton Fund into the General Fund was made by Mr. Brunner; second by Mr. Kleymeyer. Roll Call: all ayes.

VII. Old Business

VIII. New Business

IX. Committee Reports

A. Community Environmental Committee – No report
Ted Worland absent from meeting

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee – No report
Steve Ryan absent from meeting

D. Mayors' Group Report
The next Mayor's Group Meeting will be held on Saturday, February 17th at 9:00 a.m. at the Edgewood Senior Center.

E. Mayors' Update – None
Mayor Hellmann reminded the Department heads that budget proposals are due.

X. Delegations/Boards

A. Tree Board: No report

B. Village Green Committee – No report
Meeting will be Thursday evening following the Civic Association meeting.

C. Fix the Dixie – No report

D. Municipal Government League – No report

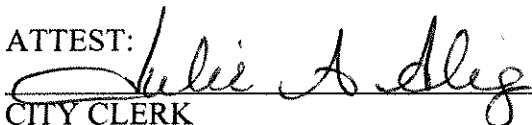
E. Northern KY Area Planning Council - No report.

F. Telecommunications Board of Northern Ky. - No report.

G. Code Enforcement Board – No report
Board will meet Tuesday, February 27th.

XI. 8:14 Motion to adjourn from Business Meeting made by Mr. Brunner.

ATTEST:


CITY CLERK


MAYOR MICHAEL J. HELLMANN

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, FEBRUARY 26, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, STEVE RYAN, TED KLEYMEYER, MONTY O'HARA AND TED WORLAND.

ALSO PRESENT: ATTORNEY ROBERT WINTER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners

Ms. Stephanie Hall, Montague Road, was present at the meeting to discuss water problems she has been having on her property. She states there is water run off from a drain pipe leaking into her yard. Mr. Finke relayed to Mayor Hellmann he believes the pipe froze causing excess water to leak out. He states he did not see any problems with the drain when he last checked it. Ms. Hall is concerned that the Sanitation District will not have access to the manhole.

Mayor Hellmann told Ms. Hall that the City would keep her abreast of any changes regarding the adjacent Forbrich property. He also stated that the new owner of the Forbrich property would need permission from the NKAPC before beginning any work.

II. Committee Discussions

A. Community Environmental Committee

Mr. Worland stated the agreement papers between the KY Heritage Council and the City of Park Hills were signed and the first payment has been sent.

B. Infrastructure Committee

Mayor Hellmann stated he will meet with Jay Bayer and the sisters of Notre Dame on Thursday to discuss the retaining wall/hillside for the Dixie Highway sidewalk project. Mr. Ryan has scheduled an Infrastructure Committee meeting for next Monday, March 8 at 6:30 to discuss on street parking problems and upcoming and current road projects.

C. Public Safety/Personnel Committee

Robert Winter will have an ordinance regarding PODS regulations for the next Business Meeting.

Discussion took place regarding the vehicle license fee. Mr. Brunner stated he would like to keep the fee if it would help the police department in identifying cars belonging to city residents. Mr. Kleymeyer and Mr. O'Hara were both in favor of the fee. Mr. O'Hara would like to see the fee collected at the city building and have an actual decal for vehicles as it was in the past. Mr. Ryan believes the fee should no longer be collected by

the city. Council will discuss further at next meeting. City Clerk will see what has to be done in order to have the license fee sales brought back to the city building.

Mr. Brunner stated he would like the "forward" text from the Landlord Tenant handout read during the filmed Business Meeting. Mr. Brunner will not be present at the next meeting.

Discussion took place regarding the possibility of replacing the existing long term disability policy with a combined short/long term policy. This will be discussed further at a future meeting.

III. Mayor's Group Report

Mayor Hellmann stated there was discussion regarding gross receipts vs. net receipts. Cities currently collect revenue from the gross receipts of businesses. Many of the Mayors feel if cities are forced to collect on net receipts only, they may lose revenue and it would be harder to keep track of.

IV. Mayor's Update

Mayor Hellmann asked Council if they would be willing to have the City of Park Hills issue a finance bond to Notre Dame Academy for a large project they are looking to do. The city would not be liable for any costs or repaying of any money. Mr. Spoor will attend a future meeting to discuss in detail and answer any questions Council may have regarding this matter.

V. Delegations Discussions

- A. Tree Board – No report
- B. Village Green Committee – No report
- C. Fix the Dixie – No report

Mr. Ryan will leave a copy of the final "Fix the Dixie" report with the city clerk to be kept in the clerk's office. The NKAPC is scheduled to adopt the report on March 8, 2007 with cities adopting individually afterward.

- D. Municipal Governments League – No report
- E. Northern KY Area Planning Council – No report
- F. Telecommunications Board of Northern KY – No report
- G. Northern KY Area Development District – No report

Meeting times may conflict with Mr. Kleymeyer's schedule. He will look into.

- H. Code Enforcement Board – No report

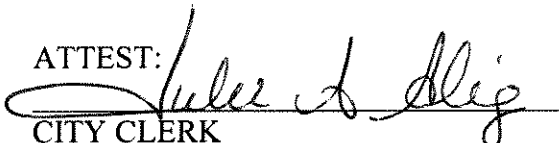
8:49 Motion to enter into executive session to discuss pending litigation made by Mr. Worland; second by Mr. Ryan and motion carried.

9:50 Motion to exit executive session with no action to be taken from session made by Mr. Ryan; second by Mr. Worland and motion carried.

9:50 Motion to adjourn from Caucus Meeting made by Mr. Worland.

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MAYOR MICHAEL J. HELLMANN

ATTEST: 
CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MARCH 12, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: ANGIE FINKE, TED KLEYMEYER, STEVE RYAN AND TED WORLAND. ABSENT: FRED BRUNNER AND MONTY O'HARA
ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of February 12 and February 26, 2007 minutes made by Mr. Worland; second by Mr. Ryan and motion carried.

I. Petitioners - None

II. Old Business

Mr. Richard Spoor was present at the meeting, along with Sister Bankemper and Mr. Meadows, to discuss a possible bond issue for Notre Dame Academy. Mr. Spoor assured Council the City of Park Hills would not incur any debt by issuing the bond. He went on to explain, NDA would obtain the same interest rate the city receives and would be tax exempt. The Academy is looking at an amount of around \$8 million. The money will be used to expand the athletic facilities and create a fine arts addition. These additions and improvements will create several new jobs at the Academy and hopefully increase enrollment. A Resolution for Council's approval of the bond issue will be ready for the April 9th Business Meeting.

III. Ordinance No. 3, 2007; Ordinance tabled, Mayor Hellmann wants to make changes.

7:45 Motion to enter executive session to discuss pending litigation made by Mr. Worland; second by Mr. Ryan and motion carried.

8:05 Motion to exit executive session and move forward with settlement Resolution for 1004-1006 Amsterdam Road made by Mr. Ryan; second by Mr. Worland and motion carried.

IV. Resolution No. 3, 2007 executing a settlement agreement regarding 1004-1006 Amsterdam Road was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Worland and motion carried.

V. Department Reports

A. Police Department – Motion for approval of February report made by Mr. Ryan; second by Mr. Worland and motion carried. Chief Smith informed Council of Officer

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Hoppenjans injury his sustained while in pursuit of a fleeing suspect. Officer Hoppenjans dislocated his ankle and will be off work for 8-10 weeks. There is a warrant out for the arrest of the perpetrator. Sergeant John Eddy is finishing his last week of training school.

B. Fire/EMS – Motion for approval of February report made by Mr. Ryan; second by Mr. Worland and motion carried. Mayor Hellmann recognized Chief Huth and the entire Fire Department on the fine job they did on Altavia Avenue during the ice storm. Door to door checks were done on all residents to make sure everyone was alright or had any concerns/questions. The road was temporarily closed while fallen power lines were worked on.

C. Public Works Department – Motion for approval of February report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Finke stated the repairs to his truck cost around \$4,500.

D. City Engineer – Motion for approval of February report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Bayer stated Paul Michels should be ready to begin on the Hamilton Road cul-de-sac around the first of June. The city will work with the Sanitation District on water issues.

The Audubon Road project will require an agreement with the water district to reroute a sewer line in conjunction with the project.

Lawton Road is primarily complete by RA Miller Construction. Once the city receives the punchlist; final payment will be made to R.A. Miller.

The city is working with the Sanitation and Water Districts regarding the Mt. Allen Road project. A public meeting is likely to be held in April.

A public meeting will need to be scheduled soon for residents to discuss the upcoming work on St. Joseph Lane. A storm sewer line will need to be repaired. Mayor Hellmann met with a property owner on St. Joseph to discuss a possible easement needed to run a new pipe underground. The exact property line needs to be established first, however, to determine who indeed owns the property in question. The property owners will need to have a survey done.

Mr. Bayer brought some plans of the NDA sidewalk project for Council to review. The city received a grant in the amount of \$250,000 to put towards the sidewalk project. The project is anticipated to start this summer.

A temporary permit has been granted to the new owner of 1035 Montague road to have a geo-tech test borings and check the home's foundation for any problems.

Mr. Bayer is looking into locations in which to dump the excess dirt removed when the NDA sidewalk project begins. Some suggestions were; the property owned by the city on Amsterdam or perhaps between Arlington and Hamilton near the park. More tests on underground utilities will need to be done before dumping the dirt.

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E. Finance Department

1. Motion for approval of February financial reports made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

2. Special Fund Payments

Motion to pay Vehicle Fund invoices in the amount of \$7,571.90 was made by Mr. Kleymeyer; second by Mr. Worland. Roll Call: all ayes.

VI. New Business - None

VII. Committee Reports

A. Community Environmental Committee

Mr. Worland stated the study for Historical District homes will begin in April. He is anticipating an article regarding the study in the Community Recorder newspaper. Mr. Worland will consider homes for the Beautification Award.

B. Public Safety/Personnel Committee – No report

Mayor Hellmann would like to have the committee discuss employee tuition reimbursement.

C. Infrastructure Committee – No report

Mr. Ryan would like to hold an open meeting with residents of Terrace to discuss the parking situation on their street.

D. Mayors' Group Report

The next Mayor's Group Meeting will be held on Saturday, March 17th at 9:00 a.m. at the Crescent Springs City Building.

The City of Park Hills will host the May 19th Mayor's Group Meeting at the Garden's of Park Hills. Mayor Hellmann invited Council and city staff to attend.

E. Mayors' Update

Mayor Hellmann relayed some of the information to Council regarding the Sanitation District lawsuit and outcome.

VIII. Delegations/Boards

A. Tree Board: No report

B. Village Green Committee – No report

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C. Fix the Dixie
Fix the Dixie Plan heard and accepted by the Northern Kentucky Area Planning Commission. The city's Council will formally adopt their own soon.

D. Municipal Government League – No report

E. Northern KY Area Planning Council - No report.

F. Telecommunications Board of Northern Ky. - No report.

G. Code Enforcement Board – No report

IX. 8:41 Motion to adjourn from Business Meeting made by Mr. Ryan.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, MARCH 26, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: STEVE RYAN, TED KLEYMEYER, MONTY O'HARA AND TED WORLAND. ABSENT: ANGIE FINKE AND FRED BRUNNER
ALSO PRESENT: ATTORNEY ROBERT WINTER

Call to Order

Meeting was called to order at 8:06 upon the arrival of Ted Kleymeyer

Pledge of Allegiance

Roll Call

8:07 Motion to enter into executive session to discuss property acquisition was made by Mr. Worland; second by Mr. Ryan and motion carried

8:39 Motion to exit executive session and move forward with Resolution regarding 1004-1006 Amsterdam Road was made by Mr. Ryan; second by Mr. Worland and motion carried.

I. Petitioners - None

II. 2007-2008 Budget Discussion took place with Council and Mayor.

III. First Reading; Ordinance No. 1, 2007 regarding PODS regulations was tabled until next meeting.

IV. Resolution No. 4, 2007 approving the purchase of 1004-1006 Amsterdam by the City of Park Hills was read in summary by Attorney Robert Winter. Motion to accept Resolution made by Mr. Ryan; second by Mr. Worland. Roll Call: All ayes

V. Committee Discussions

A. Community Environmental Committee

Mr. Worland stated the City of Park Hills recycled 136.23 tons in 2005; 156.29 tons in 2006.

B. Infrastructure Committee

Mr. Ryan stated most projects are still in the engineering phases. He anticipates the Hamilton Road cul-de-sac project to begin June 1, 2007.

C. Public Safety/Personnel Committee – No report

Mr. Brunner absent from meeting

VI. Mayor's Group Report – None

VII. Mayor's Update

Mayor Hellmann talked about the possible places to use fill dirt from the landslide property on Montague Road. Thelen will have to test the site on Amsterdam which the city owns to make sure it will be able to be built on. Moving the dirt to a location within the city would create a significant savings for the new owner.

Mayor Hellmann met with the sisters of Notre Dame to discuss plans for the upcoming sidewalk project. The sisters have decided to cut the hill instead of putting in a retaining wall. The sisters stated they would pay the \$25,000 to \$30,000 needed to move the dirt from the project site. This dirt may be used in Trolley Park to create a mound which would separate the play area from the road making it safer for children.

The Mayor and sisters also discussed the possibility of putting in a new driveway to the school parallel to Covington Catholic's entrance.

VIII. Delegations Discussions

- A. Tree Board – No report
- B. Village Green Committee – No report
- C. Fix the Dixie – No report
- D. Municipal Governments League – No report

Mr. O' Hara will be looking into outings sponsored by the city.

- E. Northern KY Area Planning Council – No report
- F. Telecommunications Board of Northern KY – No report

Mr. Rolfes to be appointed next meeting.

- G. Northern KY Area Development District – No report

Meeting times may conflict with Mr. Kleymeyer's schedule. He will look into.

- H. Code Enforcement Board

Mayor Hellmann discussed the property located at 1009 Montague; the property is currently on the Abandoned Urban Property list.

9:20 Motion to adjourn from Caucus Meeting made by Mr. Ryan.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

RESOLUTION NO. 4, 2007

A RESOLUTION ACCEPTING, APPROVING AND AUTHORIZING THE PURCHASE BY THE CITY OF PARK HILLS, KENTUCKY OF THOSE REAL PROPERTIES COMMONLY KNOWN AS 1004 AND 1006 AMSTERDAM ROAD, PARK HILLS, KENTUCKY 41011; AUTHORIZING AND APPROVING THE EXECUTION AND DELIVERY OF A CONTRACT TO PURCHASE AND ANCILLARY DOCUMENTS TO OBTAIN OWNERSHIP OF THOSE PROPERTIES; AND AUTHORIZING THE EXPENDITURE OF THE CONTRACT PRICE OF \$47,500.00 PLUS TRANSACTIONAL COSTS ASSOCIATED WITH THE PURCHASE.

WHEREAS, That within City of Park Hills Resolution No. 3, 2007, the City Council of The City of Park Hills, Kentucky authorized the Mayor, the City Clerk, and the City Attorney authorized to execute, enter into, and deliver a settlement agreement and other documents for the consummation of the settlement of those actions presently pending: (A) in the Fourth Division, Kenton District Court, Case No. 07-C-00279, styled *Angela Brock, Trustee, et al. v. The City of Park Hills, Kentucky v. Hall, et al.*, (B) in the First Division of the Kenton Circuit Court, Case No. 06-CI-03210, styled *The City of Park Hills, Kentucky v. Angela Brock, Trustee, et al.*, and (C) in the Third Division of the Kenton Circuit Court, Case No. 06-CI-03214, styled *The City of Park Hills, Kentucky v. Angela Brock, Trustee, et al.*; and

WHEREAS, That subsequent to the adoption of Resolution No. 3, 2007, Angela Brock, Trustee, offered to sell the premises commonly known as 1004 and 1006 Amsterdam Road, Park Hills, Kentucky 41011 (the "Premises") to the City for the aggregate sum of \$55,000.00, plus its transactional costs, to be financed by the City's payment of cash of \$47,500.00 and its transactional costs and a credit against the price of \$7,500.00, reflecting civil penalties assessed against her, as Trustee, in the litigations specified in the preceding paragraph; and

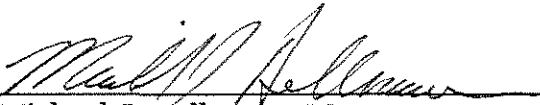
WHEREAS, That the City wishes to accept Angela Brock, Trustee's, offer to sell the Premises under the payment terms specified above.

NOW THEREFORE, BE IT RESOLVED by the City Council of The City of Park Hills, Kentucky:


1. That the offer of Angela Brock, Trustee, to sell the Premises for the net purchase price of \$47,500.00 plus the City's transactional costs be, and it is, accepted.
2. That Michael J. Hellmann, Mayor, is authorized to execute and deliver a Contract to Purchase the Premises for the net price of \$47,500.00, plus the City's transactional costs, and to close the sale.

3. That the City Clerk/Treasurer is authorized to expend and pay to Angela Brock, Trustee, or her agent, the sum of \$47,500.00, plus the City's transactional costs as the purchase price for the sale of the Premises.

Passed and approved the 26 day of March 2007.


Michael J. Hellmann, Mayor

Attest:


Juliet A. Alig, City Clerk

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THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, APRIL 9, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: TED KLEYMEYER, STEVE RYAN, FRED BRUNNER AND MONTY O'HARA ABSENT: ANGIE FINKE AND TED WORLAND
ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of March 12 and March 26, 2007 minutes made by Mr. O'Hara; second by Mr. Ryan and motion carried.

I. Petitioners

Officer Patrick Yarusso and his wife Michelle were present at the meeting to present a flag to the city which was flown in Afghanistan during a mission. The flag was presented in a case along with a framed documentation of the flag's history. It states the flag was flown during combat on an A-10 Thunderbolt Aircraft #80-0175; Mission 4453 CALLSIGN Tusk 53 by Captain Johnnie Green, Operation Enduring Freedom on October 27, 2006. Officer Yarusso thanked Mayor and Council for their support during his time away. Thank you Officer Yarusso for the gift to the city and for your service in Afghanistan.

Mr. Dave Guttridge with Camp Safety was present at the meeting to talk about the speed machine which was put up temporarily across the street from the city building. The machine displays the speed of vehicles as they pass. The cost is \$5,200 plus \$2,700 for upgrade. This particular machine is smaller and easier to transport than the one previously used by the city and has a 19 hour continuous battery; can also be put on "sleep" mode during the night hours. Mayor Hellmann will consider and let Chief Smith know. Mr. Guttridge thanked Council and the Police Department for letting his company do the detail work on the new cruisers.

II. Resolution No. 5, 2007; Bond issue for NDA was read in summary by Attorney Robert Winter. Attorney Dean Spoor and Sister Bankemper were present at the meeting during the reading of the Resolution. Motion to accept Resolution was made by Mr. Brunner; second by Mr. Ryan and motion carried.

III. First Reading; Ordinance No. 1, 2007 regarding PODS regulations was read in summary by Attorney Robert Winter. Mr. Winter will make some changes to the Ordinance regarding the unloading of PODS and have ready for second reading.

IV. First Reading; Ordinance No. 2, 2007; Proposed 2007-2008 Budget was read by Mayor Hellmann.

V. Resolution No. 4, 2007 appointing Bill Rolfes as Representative for the TBNK was tabled. Mayor Hellmann would like Mr. Rolfes to attend a Council Meeting to introduce himself before being appointed.

VI. Department Reports

A. Police Department – Motion for approval of March report made by Mr. Ryan; second by Mr. Brunner and motion carried. Sergeant Eddy has completed his five week criminal justice training course. He has asked Council to consider tuition reimbursement as he would like to attend college courses. The public safety/personnel committee will schedule a meeting to discuss.

The two used cruisers and the confiscated Corvette will all be sold at the Kenton County auction in May. Attorney Robert will draw up Resolution declaring these vehicles surplus.

Officer Karen Spanyer received a letter of thanks from the Ludlow Police Department for her assistance in a call.

B. Fire/EMS – Motion for approval of March report made by Mr. O'Hara; second by Mr. Ryan and motion carried.

C. Public Works Department – Motion for approval of March report made by Mr. Brunner; second by Mr. Ryan and motion carried. Mr. Finke stated he will be filling potholes on Montague Road. Snow signs will be removed April 15th.

D. City Engineer – Motion for approval of March report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Bayer stated that the Sanitation District has approved funding for the Audubon Road, Lawton Road and Hamilton Road projects. The District will provide 50% of the cost of the storm water improvements for these projects. An application will be submitted to the District for work to be done on Mt. Allen Road.

The Mount Allen Road and St. Joseph Lane projects will be ready for public meetings soon.

E. Finance Department

1. Motion for approval of March financial reports made by Mr. Ryan; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$3,765.27 and a transfer of \$418.06 from the Creighton Fund was made by Mr. Brunner; second by Mr. Ryan. Roll Call: all ayes.

VII. Old Business - None

VIII. New Business - None

IX. Committee Reports

A. Community Environmental Committee – No report

B. Public Safety/Personnel Committee – No report

A committee meeting will be scheduled to discuss license fees, disability and tuition reimbursement.

C. Infrastructure Committee – No report

Mr. Ryan would like to schedule a public meeting for Terrace. Chief Smith asked that he be given the meeting date so he can also attend.

D. Mayors' Group Report

The next Mayor's Group Meeting will be held on Saturday, April 21st at 9:00 a.m. at the Erlanger City Building.

The City of Park Hills will host the May 19th Mayor's Group Meeting at the Garden's of Park Hills. Mayor Hellmann invited Council and city staff to attend.

E. Mayors' Update

Mayor Hellmann would like to do a walk thru of the two properties bought by the city at 1004-1006 Amsterdam Road on Thursday at 6:00 pm.

X. Delegations/Boards

A. Tree Board: No report

B. Village Green Committee – No report

C. Fix the Dixie – No report

D. Municipal Government League – No report

Mr. O'Hara is looking into a Florence Freedom game outing.

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E. Northern KY Area Planning Council - No report.

F. Telecommunications Board of Northern Ky. - No report.

G. Code Enforcement Board – No report
Next meeting scheduled for Tuesday, April 17th.

XI. 9:28 Motion to adjourn from Business Meeting made by Mr. O'Hara.


MAYOR MICHAEL J. HELLMANN

ATTEST: 
CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, APRIL 23, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: ANGIE FINKE, TED KLEYMEYER, MONTY O'HARA AND TED WORLAND.
ABSENT: FRED BRUNNER AND STEVE RYAN
ALSO PRESENT: ATTORNEY ROBERT WINTER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners

Dr. Mark Collett and his father, John, were present at the meeting. Dr. Collett is the veterinarian at the Park Hills Animal Hospital. He is interested in possibly buying the property next to him at 1551 Dixie Highway. He would like to use the area for an out door kennel or a diagnostic center. He will need to have the property rezoned as commercial in order to do this. He is asking Council for their approval. Mr. Dennis Uchtman, also present at the meeting, stated the city would need to do a text amendment and the NKAPC would do a map amendment. The general consensus of Council was in favor, but only after neighbors are notified and able to attend a public meeting to discuss what will be done to the property. Dr. Collett was asked to present a rough draft to Council of what he plans to do with the property.

II. 2007-2008 Budget Discussion took place with Council and Mayor.

III. Committee Discussions

A. Community Environmental Committee

Mr. Worland stated that there may be additional funding available from the state for the Historical District Registry. It will require grant writing and will be a matching grant. He will have more information available at the next meeting. So far, 391 out of 732 homes have been submitted to the Heritage Council for consideration. After all homes are recorded, a class/meeting will be held for interested homeowners to learn the next steps.

B. Infrastructure Committee – No report

Mayor Hellmann will get with Mr. Finke to discuss having grass seed put down on Lawton Road.

C. Public Safety/Personnel Committee

Mr. Brunner absent from meeting. Ms. Finke stated a meeting was held on Saturday, April 28 to discuss vehicle license fees, disability and tuition reimbursement. Ms. Finke

stated Mr. Brunner would like to continue assessing the vehicle fee because it is a way for the police department to keep track of vehicles in the city and their owners. The committee also agreed to the new short term/long term disability coverage for employees beginning June 1, 2007. The old policy was for long term only; the new policy will cover short term as well. More discussion is needed on the employee tuition reimbursement.

IV. Mayor's Group Report

Mayor Hellmann stated Trans Care is asking cities to reimburse them for unforeseen utility expenses in the amount of \$6,000. Park Hills' share would amount to \$616.66. The City of Park Hills pays \$26,000 per year for its ALS coverage. This fee could go up as much as 50%. Mayor Hellmann would like to get more information from Erlanger to see if they could cover Park Hills.

Discussion took place regarding an overpayment of gross receipts made by UPS in the amount of \$687,205; Park Hills overpayment amount was \$513. UPS may possibly give credits to cities to cover the overpayment.

Discussion took place regarding Tax Increment Financing (TIF). Mayor Hellmann would like to gather more information on this as it may help with developing costs.

V. Mayor's Update

Reminder, Saturday, May 19th is the Mayor's Group Meeting hosted by Park Hills and also the date of the city wide garage sale.

Mayor Hellmann agreed to cancel the May 28th Caucus Meeting due to Memorial Day.

VI. Delegations Discussions

A. Tree Board – No report

B. Village Green Committee

Mayor Hellmann stated the committee has plans to create a garden like infiltration system along the walkway in front of the shopping area which houses Snappy Tomato Pizza, Reality Tuesday and others. Mayor Hellmann will meet with the Sanitation District on May 1st to discuss the possibility of them helping with the cost.

C. Fix the Dixie – No report

D. Municipal Governments League – No report

Mr. O' Hara will be looking into outings sponsored by the city.

E. Northern KY Area Planning Council – No report

F. Telecommunications Board of Northern KY – No report

Mr. Rolfes to be appointed next meeting.

G. Northern KY Area Development District – No report

H. Code Enforcement Board

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Mayor Hellmann read a Proclamation proclaiming Sunday, April 29, 2007 to be Lindy Blankenbueler day in the City of Park Hills. Ms. Blankenbueler is retiring from Covington Catholic High School after 13 years.

9:00 Motion to adjourn from Caucus Meeting made by Mr. Worland.



MAYOR MICHAEL J. HELLMANN

ATTEST: 

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MAY 14, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: ANGIE FINKE, TED KLEYMEYER, STEVE RYAN AND TED WORLAND. ABSENT: FRED BRUNNER AND MONTY O'HARA. ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of April 9 and April 23, 2007 minutes made by Mr. Ryan; second by Mr. Worland and motion carried.

I. Petitioners

Mr. Bill Rolfes was present at the meeting to introduce himself to Council. Mr. Rolfes is to be appointed as Representative for the city to the Telecommunications Board of Northern KY. Mr. Rolfes is a resident of Park Hills, has a background in broadcasting and has worked for various cable companies.

Mr. Rolfes would like Mr. Tim Broering of the TBNK to attend the next Caucus meeting to discuss the lawsuit outcome and other issues Council may be interested in.

II. Municipal Order No. 4, 2007 appointing Mr. Bill Rolfes as Representative for the TBNK was read by Mayor Hellmann. Motion to accept Order was made by Mr. Ryan; second by Mr. Worland and motion carried.

III. Second Reading; Ordinance No. 1, 2007 regulating PODS was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Worland; second by Mr. Kleymeyer and motion carried.

IV. Second Reading; Ordinance No. 2, 2007 adopting the 2007-2008 annual budget was read by Mayor Hellmann. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Worland and motion carried.

V. First Reading; Ordinance No. 3; Vehicle License Fees was tabled.

VI. Resolution No. 6, 2007 declaring 1998 Ford Crown Vic as surplus property was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. Ryan and motion carried.

VII. Resolution No. 7, 2007 declaring 1999 Ford Crown Vic as surplus property was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. Ryan and motion carried.

VIII. Resolution No. 8, 2007 declaring 1989 Chevrolet Corvette as surplus property was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Kleymeyer; second by Mr. Ryan and motion carried.

IX. Department Reports

A. Police Department – Motion for approval of April report made by Mr. Ryan; second by Mr. Worland and motion carried. The county auction is scheduled for Saturday, May 19, 2007. The police department will auction off the two Ford Crown Vic cruisers and the 1989 Chev. Corvette. Chief Smith stated the speed trailer has been sent back to Camp Safety as he has not had any feedback from Council regarding the machine.

Mr. Worland asked if Chief Smith could keep an eye out for cars and utility trucks parked partially on the new sidewalks along Amsterdam Road. Mr. Worland is concerned the vehicles could damage the sidewalks. Mayor Hellmann suggested signs stating “No Parking on Sidewalks” could be installed. Chief Smith will check into problem.

B. Fire/EMS – Motion for approval of April report made by Mr. Ryan; second by Mr. Worland and motion carried. Chief Huth reminded Council, and others participating in the Memorial Day Parade, to be watchful of children.

C. Public Works Department – Motion for approval of April report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Finke stated he has been busy cleaning up lower Amsterdam and with the upkeep of the old “Popp’s” property on Dixie Highway.

D. City Engineer – Motion for approval of April report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Bayer met with the Sanitation District regarding Lawton Road; down to the final punchlist.

Mayor Hellmann asked that a letter be sent to Hamilton residents reminding them road work will begin on, or around, June 1. The city clerk will send.

The public meeting regarding the Mt. Allen Road project was well attended. Mr. Bayer stated he would like to have bid opening in June.

The Notre Dame Academy Athletic Complex project has been moved to the spring of 2008; this will also move the city’s Dixie Sidewalk project back to coincide with the school’s complex project. Coordinating the projects will help keep the city within the \$250,000 budget.

The city is working with residents at 521/523 St. Joseph Lane to secure the shared sanitary and storm sewer easements.

E. Finance Department

1. Motion to accept the Financial Reports for April was made by Mr. Kleymeyer; second by Mr. Worland and motion carried

2. Special Fund Payments

Motion to pay Vehicle License Fee Fund invoices in the amount of \$11,984.07 was made by Mr. Worland; second by Mr. Kleymeyer. Roll Call: all ayes.

X. Old Business

XI. New Business

XII. Committee Reports

A. Community Environmental Committee

Mr. Worland would like youths in the community to be more involved in their local government. He has contacted several schools in the area to see if they would be interested in a program that has students from each school attend Council meetings and give their input on government issues. Mr. Worland will have more information for Council at the next meeting.

Mr. Worland would like to have members from the Historical District society attend the next Caucus meeting to give Council an update.

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee

- 1) Report
- 2) Lawton Road
- 3) Audubon Road
- 4) Hamilton Road
- 5) Mt. Allen Road
- 6) NDA Sidewalk

Above projects were covered under the Engineer's report

Mr. Ryan would like to schedule a meeting after Memorial Day for Terrace residents regarding the parking situation.

D. Mayors' Group Report

The Mayor's Group Meeting this Saturday will be at the Garden's of Park Hills beginning at 9:00 a.m.

E. Mayors' Update

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Discussion took place regarding the dispatch merger and its plans to include Campbell County. Mayor Hellmann will send a letter to Erlanger stating its interest in having them handle Park Hills' calls.

VIII. Delegations

A. Tree Board: No report

B. Village Green Committee:

Mayor Hellmann stated the Committee would like to put an infiltration system along Dixie Highway in front of the shopping center area. The estimated cost of the project will be between \$10,000 and \$15,000. The project will be discussed at this week's Sanitation Board Meeting for possible help in financing the project.

C. Fix the Dixie: No report

D. Municipal Government League: No report

E. Northern KY Area Planning & Zoning Council:

Next meeting is scheduled for the end of June.

F. Telecommunications Board of Northern Ky.:

The board will meet next week to discuss and vote on the budget. Mr. Rolfes will furnish Council with a copy.

The franchise renewal process will begin soon; will keep Council updated.

G. Code Enforcement Board

Next meeting is scheduled for Tuesday, May 15th.

A Board of Adjustments Meeting is scheduled for Wednesday, May 30th at 6:00 pm.

Properties include:

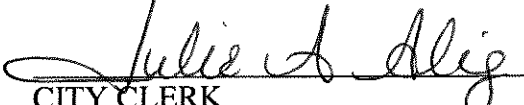
Covington Catholic High School, Notre Dame Academy, 1141 Audubon Road, 1211-1220 Elberta Circle and 1053 Jackson Road.

Mr. Ryan invited Council, Mayor and city staff to participate in the Memorial Day parade scheduled for Monday, May 28th.

8:22 Motion to adjourn from Business Meeting made by Mr. Ryan.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JUNE 11, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, TED KLEYMEYER, MONTY O'HARA, STEVE RYAN AND TED WORLAND. ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of May 14, 2007 minutes made by Mr. Worland; second by Ms. Finke and motion carried. There was no Caucus Meeting due to the holiday.

I. Petitioners - None

II. First Reading; Ordinance No. 3, 2007 regarding the vehicle license fee was read in summary by Attorney Robert Winter.

III. First Reading; Ordinance No. 4, 2007 regarding criminal public nuisance (fashioned after Covington's Ordinance) was read in summary by Attorney Robert Winter.

IV. Department Reports

A. Police Department – Motion for approval of May report made by Mr. Ryan; second by Mr. Worland and motion carried. Sergeant John Eddy was present at the meeting in Chief Smith's absence. He stated the sale of the Corvette brought in \$5,600.00. He asked that some of the money be used to replace the failing light bars and/or to repaint the older cruisers to match the new ones. The cost being around \$4,000. Sergeant Eddy stated he would look into how the money from the sale of the vehicle is allowed to be spent.

Officer Jeffrey Hoppenjans should return to work possibly by mid July.

B. Fire/EMS – Motion for approval of May report made by Mr. Ryan; second by Mr. Worland and motion carried. Chief Huth stated he would like to sell the Unit 623 fire department vehicle and perhaps use some of the money for a fire department addition. Discussion followed on ideas to raise money for a new fire truck. This will be discussed further at the upcoming Caucus Meeting.

Mayor Hellmann asked Chief Huth and Sergeant Eddy's opinion on which dispatch center they think would work best for our city, Erlanger or the county. Chief Huth stated he believes Erlanger would have more to offer to the police department; such as better in

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vehicle computers, back ground checks done while in the cruiser and warnings of prior runs to certain properties that may pose a danger to personnel. He went on to say the fire department would probably not notice much of a difference.

Sergeant Eddy's concern is their department may be put in a situation that is right for other cities, but not necessarily right for Park Hills.

Chief Huth relayed to Council the problem of their leaking roof. He would like to see the flat roof replaced and perhaps a second story added on to offer more room for an office or training room. He went on to say an extra bay area in the rear of the building would offer more storage for them as well as for other departments, boards or city committees. He believes the cost would be around \$250,000 and asked Council to consider these options.

C. Public Works Department – Motion for approval of May report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Finke stated he has filled in the large hole on Lawton Road and continues to monitor it daily for any signs of sinking. He stated about 3,000 feet of pipe will be needed to replace the old pipe on Montague Road.

D. City Engineer – Motion for approval of May report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Bayer met with Mr. Greg Johnson of Lawton Road regarding his concerns about the leftover gravel from the street project. Mr. Finke states he, and the utility companies, use the graveled area to gain access to the Trolley Line. Mayor Hellmann suggested leaving the gravel but covering it with top soil and grass seed to make it more attractive.

Mr. Bayer would like to schedule a public meeting for residents of St. Joseph Lane on Wednesday, June 20th. He would like to have bids for both St. Joseph Lane and Mt. Allen Road at the July 9th Council Meeting.

E. Finance Department

1. Motion to accept the Financial Reports for May was made by Mr. Worland; second by Mr. Kleymeyer and motion carried

2. Special Fund Payments

Motion to pay Municipal Road Aid Fund invoices in the amount of \$7,493.03, Road Tax invoices in the amount of \$4,825.00 and a Creighton Fund transfer of \$1,270.00 was made by Mr. Ryan; second by Mr. Worland. Roll Call: all ayes.

V. Old Business

Mr. Finke stated he received two bids for the air conditioning unit replacement for the clerk's office and council chambers. Knochelman came in at \$12,852 and Rusk at \$10,820. Mayor Hellmann stated he would like Rusk to begin the work as soon as possible and to set up separate controls for both rooms. Motion to spend up to \$11,000 to

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June 11, 2007

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install new air conditioning unit was made by Mr. Kleymeyer; second by Mr. Ryan. Roll Call: all ayes. Mr. Finke will contact Rusk to begin the work.

VI. New Business

Mayor Hellmann gave Council a draft to look over regarding dispatch services of Erlanger and the county and discuss at the next meeting.

VII. Committee Reports

A. Community Environmental Committee

Mr. Worland stated the city was on schedule to be put on the Kentucky Heritage's Historical District docket in August. So far, about 550 properties have been surveyed. Registration forms will be kept in the clerk's office. Mr. Worland would like to have some representatives from the KY Heritage come to the June 25th Caucus Meeting to update Council on the program.

B. Public Safety/Personnel Committee – No report

Mr. Brunner would like to schedule a committee meeting to discuss employee tuition reimbursement on Wednesday, June 20th at 7:00 pm. The clerk will email reminder.

C. Infrastructure Committee

1) Report

2) Lawton Road

3) Audubon Road

4) Hamilton Road

5) Mt. Allen Road

6) NDA Sidewalk

Covered under the Engineer's report

D. Mayors' Group Report

The Mayor's Group discussion centered on a potential jail site and dispatch.

E. Mayors' Update

Mayor Hellmann stated Covington Catholic High School would like to put lights on their baseball and football fields. They are looking to have temporary lighting for two events in September to see how it would look. A Board of Adjustments meeting will need to be scheduled in order to get permission to add such lighting.

VIII. Delegations

A. Tree Board: No report

B. Village Green Committee: No report

Business Meeting

June 11, 2007

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C. Fix the Dixie: No report

D. Municipal Government League: No report

E. Northern KY Area Planning & Zoning Council:

F. Telecommunications Board of Northern Ky.:

Mr. Rolfes was at the meeting to update Council on some of the issues from the TBNK's last board meeting. He discussed the budget, new equipment purchased, raises given to TBNK employees, the adding of a legal defense fund due to FCC, Blue Chip awards, current and projected rates for Insight customers and the May election results. He would like Mr. Tim Broering, of the TBNK, to attend the July 23rd Caucus meeting to talk to Mayor and Council.

G. Code Enforcement Board

Next meeting of the board is Tuesday, June 26th. Final orders were sent to the property owners of 1068 Emerson Road, 1012 Amsterdam Road and 1009 Montague Road.

8:57 Motion to enter executive session to discuss property acquisition and pending litigation was made by Mr. Ryan; second by Mr. Brunner and motion carried.

9:45 Motion to exit executive session was made by Mr. Ryan.

Mr. Ryan thanked everyone for their participation in the Memorial Day Parade.

9:47 Motion to adjourn from Business Meeting made by Mr. Ryan.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, JUNE 25, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, STEVE RYAN, MONTY O'HARA AND TED WORLAND. ABSENT: ANGIE FINKE. ALSO PRESENT: ATTORNEY ROBERT WINTER.

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Resolution No. 9, 2007 declaring the 1976 GMC Van as surplus property was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Worland and motion carried.

II. Motion to pay Municipal Road Aid special fund invoices in the amount of \$550.37 was made by Mr. Worland; second by Mr. Ryan. Roll Call: All ayes. Payment of Road Tax invoice for \$44,431.89 to R.A. Miller Construction was tabled until Bayer Becker could give invoice explanation.

III. 7:44 Motion to adjourn from Special Meeting was made by Mr. Ryan; second by Mr. O'Hara and motion carried.

CAUCUS MEETING:

Call to Order

I. Petitioners

A. Mr. Don Blank, a thirty-one year resident of Audubon Road, was present at the meeting. Mr. Blank was concerned about lights from his neighbor's home which he states shine onto his house all night. Mr. Winter stated there may be an ordinance prohibiting such lights under the Property Maintenance Code or the Park Hills Zoning Ordinance. He suggested calling the NKAPC to see if there is a violation. If such a violation exists, the NKAPC could write a letter to the property owner. Mr. Blank was also concerned about a retaining wall which spans his, and several other neighbor's, backyard. He believes the builder of the wall did not adhere to the permit requirements stating the wall is longer and higher than the original permit allowed. He went on to say the engineer who designed the wall would not give him a copy of the plans. Mayor Hellmann stated these plans should be open to public inspection and that he would call NKAPC tomorrow and ask for information regarding Mr. Blank's concern. Mr. Ryan stated the city engineer should look into the problem. He believes there may be regulations regarding retaining wall dimensions.

B. Ms. Sharmili Sampath from the NKAPC was also present at the meeting to update Mayor and Council about the Kentucky Heritage Historical District Program. She passed out a flowchart showing the different steps taken to have a property be included on the National Registry of Historical Homes. So far, 652 out of the 724 possible properties have been surveyed. A meeting will be held in late July for residents to ask questions; there will also be an opportunity for questions at the NKAPC board meeting in August. Notice will be given.

C. Ms. Amy Zerhusen, along with Ms. Pamela Spoor and Ms. Diane Geiger, was present at the meeting to discuss the parking spaces incorporated in the Hamilton Road plans. Her concern is the fact that her home would face a parking area for park patrons. Mayor Hellmann stated the Village Green put the plans together but that he did not see a problem with eliminating the parking pads altogether. Ms. Spoor and Ms. Geiger stated they did not know who initially requested the pads, but were happy to have the parking spaces removed from the plans.

II. Committee Discussions

A. Community Environmental Committee – No report

B. Public Safety/Personnel Committee

Mr. Brunner would like to reschedule a committee meeting regarding employee tuition reimbursement before the next Council meeting on July 9th at 7:00 pm.

C. Infrastructure Committee – No report

Mr. Ryan stated he believed a public meeting regarding the St. Joseph Lane project was scheduled for Wednesday, June 27th. He has not heard anymore information regarding the meeting and will follow up with Bayer Becker.

Discussion followed regarding route for dump trucks to use when unloading dirt from the Views project. Mayor Hellmann mentioned possibly using the Gateway property as a go between.

III. Old Business

Mayor Hellmann attended a meeting in Edgewood regarding a central dispatch center. Erlanger and the County are both competing to become a centralized dispatch center. Mayor Hellmann will update Council as more information is received.

IV. New Business

Mr. Brunner asked Mayor and Council their thoughts regarding the resignation letter of Pamela Spoor as the chairperson for the Park Hills Tree Board. Ms. Spoor was upset due to a tree in Trolley Park being removed. The tree was declared a hazard by Duke Energy due to the wires going through it. Chief Rick Smith also stated the tree was dangerous as

Special and Caucus Meeting
June 25, 2007
Page 3

you could not see oncoming traffic around the corner where the tree is located. Council will look to appoint someone else as chairperson.

V. Mayor's Group Report – No report

VI. Mayor's Update

Discussion regarding old "Popp's" property for sale by city. Also discussion regarding the intersection of St. Joseph and perhaps lining up intersection with existing St. Joseph and property owned by Mr. George Budig located across the street.

VII. Delegations Discussions

A. Tree Board – No report

B. Village Green Committee

Mayor Hellmann asked Council if they would like to have "No Parking" on city streets during garbage day (Wednesday). Council will think about and let Mayor Hellmann know.

C. Fix the Dixie

The NKAPC wants each city to adopt the Fix the Dixie project Resolution.

D. Municipal Governments League – No report

E. Northern KY Area Planning Council – No report

Budget meeting to be held Thursday, June 28th at the Garden's of Park Hills.

F. Telecommunications Board of Northern KY – No report

G. Northern KY Area Development District – No report

H. Code Enforcement Board

Next meeting tomorrow night at 7:30. Attorney Robert Winter updated Council on Den Lou litigation.

Mayor Hellmann reminded Council of the KLC meeting Thursday, June 28th from 9-11 am at the Gateway Center; Room A110 regarding legislative briefings.

VIII. 9:25 Motion for adjournment from Caucus Meeting made by Mr. Ryan


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

Update to Park Hills City Council

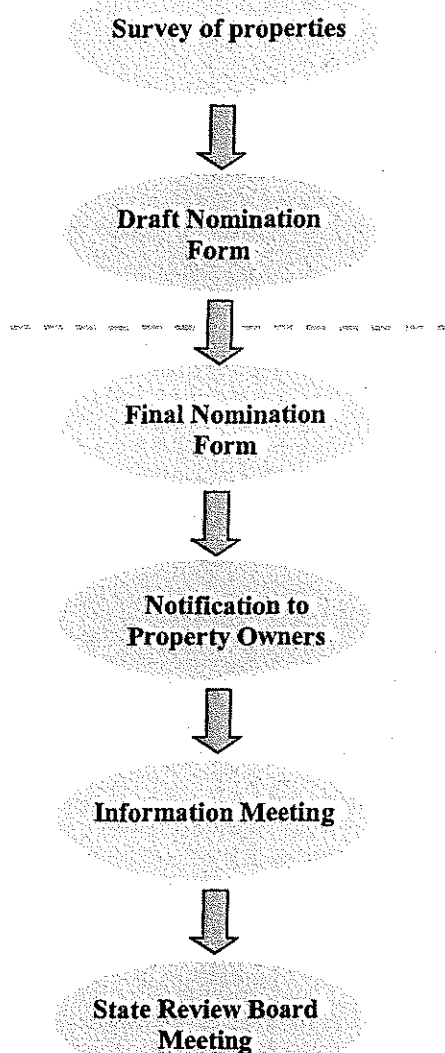
Monday, June 25, 2007

National Register Nomination



In early 2007, the City of Park Hills as well as the Northern Kentucky Area Planning Commission, the Kentucky Heritage Council, and Taylor & Taylor Associates teamed up to nominate a portion of Park Hills as a Historic District on the National Register of Historic Places.

NATIONAL REGISTER NOMINATION



Survey:

- ✓ Includes a survey of 724 properties north of Dixie Highway within the City.
- ✓ Each survey form includes an inventory of a property's characteristics and qualities and specifies the style of architecture and distinguishing features.
- ✓ A photo and a map depicting property lines are attached to each survey form.

STATUS:

Forms completed: 652

Forms to be completed: 72

Estimated date of completion: July 1, 2007

Nomination form:

- ✓ The nomination form includes documentation and justification for inclusion of the area within the National Register of Historic Places.
- ✓ The nomination form also consists of information about the district as a whole including historical information, developments trends, and current conditions.

STATUS:

Draft Nomination form: 2 drafts completed

Reviewed by Kentucky Heritage Council

Final Nomination form: In progress

Estimated Completion Date: Mid July

More information on the National Register Nomination Process is available at:

<http://www.nps.gov/history/nr/>

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JULY 9, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: ANGIE FINKE, TED KLEYMEYER, STEVE RYAN, FRED BRUNNER AND MONTY O'HARA
ABSENT: TED WORLAND
ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS:

Read by Mayor Hellmann:

MUNICIPAL ROAD AID FUND REVENUE: No comments

PROPOSED 2007 TAX RATE: No comments

ROLL CALL

APPROVAL OF MINUTES: Several changes were made to the June 25 Caucus minutes. Motion for approval of June 11 and June 25, 2007 minutes, with changes, made by Mr. Brunner; second by Mr. Kleymeyer and motion carried.

I. Petitioners

Mr. Don Blank was present to follow up on his concerns from the last meeting. Mr. Blank thanked Attorney Robert Winter for giving him information helping him resolve the problem of his neighbor's lights shining on his home.

Mr. Blank states a retaining wall built behind his home on his neighbor's property is higher than the original plans called for and that the footing was not inspected. Mayor Hellmann stated he talked with NKAPC and they said a third party engineer inspected the footing and everything checked out. Mayor Hellmann stated the city does not have retaining wall regulations and none were made due to the fact this has never happened before and was not expected. The city can not create an ordinance to go back and change something that has already been done. Jay Bayer stated the hillside development codes puts regulations on areas with a 20 degree grade or higher. Mr. Bayer stated he would check to make sure the regulations were followed and were looked at by a geo-tech engineer if the grade the wall was built on was indeed 20 degrees or higher.

Mayor Hellmann also suggested Mr. Blank contact Duke Energy as the wall was built on their easement. Mr. Blank stated he did contact Duke to no avail.

II. Second Reading; Ordinance No. 3, 2007 regarding the Vehicle License Fee was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Brunner; second by Ms. Finke and motion carried. Steve Ryan - Nay

III. Second Reading; Ordinance No. 4, 2007 regarding criminal public nuisance was read in full by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. O'Hara; second by Mr. Kleymeyer and motion carried.

IV. First Reading; Ordinance No. 5, 2007 setting the 2007 tax rate was read by Mayor Hellmann.

V. First Reading; Ordinance No. 6, 2007 amending the 2006-2007 annual budget was read by Mayor Hellmann.

VI. Resolution No. 10, 2007 reappointing Richard Spoor to the Code Enforcement Board for a period of three years was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Brunner and motion carried.

VII. Department Reports

A. Police Department – Motion for approval of June report made by Mr. Ryan; second by Mr. Brunner and motion carried. Chief Smith stated there was one arrest made in a burglary on Audubon Road. Thefts from autos were also reported from vehicles in the apartments. The police have leads on that suspect and a warrant has been issued.

B. Fire/EMS – Motion for approval of June report made by Mr. Brunner; second by Mr. Ryan and motion carried. Chief Huth stated everything is going well in the fire department.

C. Public Works Department – Motion for approval of June report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Finke stated his report was late as he was off most of last week. Mr. Finke stated his truck has been repaired and is back in service.

D. City Engineer – Motion for approval of June report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Bayer gave Council a handout of bid results for the Mt. Allen Road project (attached to minutes). Mr. Bayer would like to talk with the Water and Sanitation Districts before accepting a bid. He will bring the information back to Council at the Caucus meeting for final vote.

Mr. O'Hara asked if the Sanitation District was going to install an infiltration swale near Trolley Park during the Hamilton Road project. Mayor Hellmann stated they will stay with regular piping.

A public meeting will be held tomorrow, Tuesday, July 10 for residents of St. Joseph Lane. Bids should be ready for Council's approval at the next Caucus meeting.

E. Finance Department

1. Financial reports for June will be made available at the August Business meeting due to the close of the fiscal year.

2. Special Fund Payments

R.A. Miller Construction was paid \$44,431.89 on June 21, 2007 for their work on Lawton Road. Roll Call to approve payment: all ayes

VIII. Old Business - None

IX. New Business

Mr. Brunner updated Council on the Miller Pond project progress. Mr. Brunner stated a meeting will be held for residents surrounding the pond to go over the plans and discuss the cost. Mr. Brunner stated he would like to see improvements made to the pond's banks while the pond is dry. One possibility would be to add large limestone and a cloth filter. Mr. Bayer stated since the pond is on private property and as long as the homeowners agree, they should be able to move forward with their plans. Mr. Brunner would like to see the project move forward as soon as possible.

Chief Smith asked if any decision had been made regarding off street parking on Terrace or Amsterdam Roads. Mr. Ryan stated he would like to set up a meeting with residents as soon as possible. Chief Smith also asked if anything had been decided regarding the illegal parking pads on Locust. Mr. Ryan stated nothing had been done yet.

X. Committee Reports

A. Community Environmental Committee – No report

Mr. Ryan stated the article in the Enquirer regarding Park Hills' Historical District was actually factually accurate.

B. Public Safety/Personnel Committee – No report

A committee meeting took place this evening at 7:00 but no decision regarding employee tuition reimbursement was made. Mr. Brunner would like the committee to meet again at 6:45 pm before the next Caucus meeting to discuss further.

C. Infrastructure Committee

A meeting is scheduled tomorrow evening at 7:00 pm in the Chambers for the residents of St. Joseph Lane to view and discuss plans for that street's improvements. Mayor Hellmann asked that Mr. Bayer work with Mr. Finke on getting bids for the Lawton Road driveway.

D. Mayors' Group Report - None

E. Mayors' Update

Mayor Hellmann asked Council if they would be available for a July 30th Caucus meeting instead of the scheduled July 23rd meeting. Council will let him know.

XI. Delegations/Boards

A. Tree Board: No report

B. Village Green Committee

Mayor Hellmann informed Council that the Village Green Committee would like to officially become a park board responsible for plantings, trees, etc. Mayor Hellmann will gather more information on what control, if any, Council would have over the board.

C. Fix the Dixie – No report

Mr. Ryan planned on having the Fix the Dixie Resolution on tonight's agenda. Mr. Winter stated he would have the Resolution ready for the Caucus Meeting.

D. Municipal Government League – No report

E. Northern KY Area Planning Council

Meeting was held on June 28th and the NKAPC's budget was adopted.

F. Telecommunications Board of Northern Ky. - No report.

G. Code Enforcement Board – No report

The board met on Tuesday, June 27th. Property at 1012 Amsterdam was given an extra thirty days to correct their wall. Fees are accumulating on the property at 937 Montague Road and violations were abated for the property at 1068 Emerson Road. Next meeting is scheduled for Tuesday, July 17th.

XII. 9:32 Motion to enter into executive session to discuss pending and prospective litigation and property acquisition was made by Mr. Ryan; second by Mr. Brunner and motion carried.


10:20 Motion to exit executive session with no action to be taken from session was made by Mr. Ryan; second by Ms. Finke and motion carried.

10:20 Motion to adjourn from Business Meeting was made by Mr. Ryan

Business Meeting
July 9, 2007
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MAYOR MICHAEL J. HELLMANN

ATTEST: 

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, JULY 30, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: ANGIE FINKE, FRED BRUNNER, TED KLEYMEYER, MONTY O'HARA AND TED WORLAND. ABSENT: STEVE RYAN. ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER.

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Bid results for the St. Joseph Lane project were given to Council. Paul Michels and Sons, Inc. came in as the lowest bidder. Mr. Bayer recommended Council award the bid to Michels. Motion to accept Paul Michels and Son's bid of \$243,565.45 and also to include the alternate mill and texturing bid of \$17,955.75 was made by Mr. Brunner; second by Mr. O'Hara. Roll Call: all ayes

II. Mr. Bayer distributed revised bids for the Mt. Allen Road project. Due to the fact Eaton Asphalt Paving Company Inc. failed to turn in a bid bond with their bid, their bid was declared VOID. JPS Construction came in as the lowest bidder and Mr. Bayer recommended Council award the bid to JPS Construction and to have Paul Michels and Sons, Inc. do the water main portion of the project. Motion to accept JPS Construction's base bid of \$447,154.10 and also to include Paul Michels and Son's bid of \$107,252.50 with 5% (\$5,362.63) assignment fees to be paid to the general contractor for the water main portion of the project for a total of \$730,681.23 made by Mr. Worland; second by Mr. Brunner. Roll Call: all ayes. Total amount the city will be responsible for is \$447,154.10. Mr. Bayer recommended Council decide later on whether to do the alternate storm sewer. Mr. Bayer will contact JPS Construction and Paul Michels and Sons, Inc. to attend a preconstruction meeting Wednesday at 2:00 pm for both the St. Joseph Lane and the Mt. Allen Road projects.

III. Second Reading; Ordinance No. 5, 2007 setting the 2007 tax rate was read by Mayor Hellmann. Motion to adopt Ordinance was made by Mr. Brunner; second by Mr. Kleymeyer and motion carried.

IV. Second Reading; Ordinance No. 6, 2007 amending the 2006-2007 budget was read by Mayor Hellmann. Motion to adopt Ordinance was made by Mr. Worland; second by Mr. Kleymeyer and motion carried.

V. Resolution No. 11, 2007 regarding the Fix the Dixie project was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Worland; second by Mr. Brunner and motion carried.

VI. Resolution No. 12, 2007 appointing Rodney J. Holland as a part time Patrolman was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Brunner; second by Mr. Worland and motion carried. Mr. Holland was present at the meeting to meet members of Council.

VII. 8:11 Motion to adjourn from Special Meeting was made by Mr. Brunner; second by Mr. O'Hara and motion carried.

CAUCUS MEETING:

Call to Order

I. Petitioners

A. Mr. Tim Broering with the TBNK was present at the meeting to answer questions and explain the lawsuit out come to Council. Summary of the presentation is attached.

A public hearing regarding the franchise renewal will be held on August 15, 2007 at 7:30, following the regularly scheduled board meeting. Mr. Broering invited Council to attend and would appreciate their comments, suggestions and/or feedback.

II. Committee Discussions

A. Community Environmental Committee

A letter from the Kentucky Heritage Council was sent to each member of Council and to residents whose properties are eligible to be placed on the Historical District Register. The letter invited all to attend the Review Board Meeting on Thursday, August 30th at 10:00 am at the NKAPC office. A public information meeting to learn about this process is to be held on Tuesday, August 7th at 6:30 pm at Covington Catholic High School. Mr. Worland stated he will attend the upcoming meetings and will report information back to Mayor and Council.

B. Public Safety/Personnel Committee

An ordinance regarding tuition reimbursement will be drawn up by Attorney Robert Winter for Council's vote at the next meeting.

C. Infrastructure Committee

Mr. Ryan was absent from the meeting.

Mr. Bayer brought Hamilton Road project plans to the meeting for Council to view. Mayor Hellmann stated the Village Green Committee had discussed changing the existing plans which would include moving the cul-de-sac to the other end of Hamilton Road. Mayor Hellmann stated he did not want the plans altered and asked Council their

opinion on the matter. A motion to keep the original plans was made by Mr. Kleymeyer; second by Mr. Worland and motion carried.

Mr. Bayer stated he would schedule a pre-construction meeting with Paul Michels & Sons to discuss the Mt. Allen Road project with a meeting regarding St. Joseph Lane to immediately follow. The meeting will take place at 2:00 pm Wednesday in the City Building.

Mr. Bayer stated there were two bids received for the driveway replacement on Lawton Road.

III. Old Business

Mayor Hellmann asked Sgt. Eddy to attend a meeting regarding the dispatch merger issue on Friday, August 3rd at 9:00 am at the Edgewood City Building.

IV. New Business - None

V. Mayor's Group Report – No report

VI. Mayor's Update

Mayor Hellmann relayed to Council the Village Green Committee's desire to become a Park Board. Mr. Winter explained becoming a Board instead of a Committee would give the Village Green more say so regarding all park issues. They would be able to spend their money as they like without the approval of Council. They could receive money through the city's budget; through gifts or donations or charge for the use of the park. Mr. Worland stated he saw no need for a park board and would rather leave the city in control of park issues. Mr. Brunner stated he would like members of the Village Green Committee to attend an upcoming Council meeting to discuss their agenda.

VII. Delegations Discussions

- A. Tree Board – No report
- B. Village Green Committee
- C. Fix the Dixie
- D. Municipal Governments League – No report
- E. Northern KY Area Planning Council – No report
- F. Telecommunications Board of Northern KY – No report
- G. Northern KY Area Development District – No report
- H. Code Enforcement Board

Next meeting is scheduled for Tuesday, August 21st at 7:30. Attorney Robert Winter updated Council:

Property at 1012 Amsterdam Road has been granted an extension on their work;
937 Montague Road has citations for failure to retain permits on work done on the property.

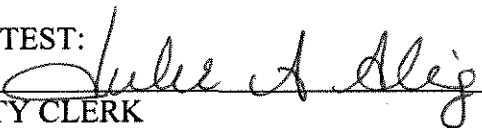
Special and Caucus Meeting
July 30, 2007
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9:17 Motion to enter into executive session to discuss pending litigation made by Mr. Worland; second by Mr. Kleymeyer and motion carried.

9:59 Motion to exit executive session with no action to be taken from session made by Mr. Brunner; second by Mr. Kleymeyer and motion carried

VIII. 9:59 Motion for adjournment from Caucus Meeting made by Mr. Brunner


MAYOR MICHAEL J. HELLMANN

ATTEST: 
CITY CLERK

TBNK - INSIGHT SETTLEMENT AGREEMENT

MAJOR POINT SUMMARY:

1. TBNK no longer has an obligation or responsibility to provide facilities or equipment to non TBNK members, unless by a contractual agreement.
2. TBNK no longer has an obligation to provide PEG Access playback, live air or cablecasted services for non TBNK members.
3. TBNK no longer has an obligation to provide PEG production services for local government meetings for non TBNK members.
4. Removal of forty nine cents per month from all TBNK subscriber invoices.
5. Rates for TBNK subscribers will not be higher than non TBNK subscribers.
6. Insight settlement payments:
 - a. \$120,000 one time payment.
 - b. \$260,000 annually thru the end of the franchise – paid in equal quarterly statements.
7. TBNK drops all claims re: Isolation.
8. Insight drops all claims re: all law suit claims.
9. TBNK will not assert claims of non compliance in Renewal.
10. TBNK and Insight will meet within 60 days regarding ongoing relationships.

Settlement Lowers Cable Bill for NKY Subscribers

Covington, Kentucky, March 23, 2007 -- The Telecommunications Board of Northern Kentucky and Insight Communications have reached a settlement agreement which will lower cable bills for many NKY subscribers. The settlement concerning the lawsuits over various franchise compliance issues, particularly issues related to isolation, was unanimously approved at the March TBNK board meeting.

The settlement puts an end to costly and unproductive fighting. This is a cooperative solution, which involves some give and take, and which we believe will satisfy all parties involved. The agreement resolves a number of issues related to isolation of the TBNK Public, Educational and Government (PEG) production services, studios, and channels.

Key to the agreement is that TBNK PEG resources will be used only for TBNK member communities' PEG productions and programs. The TBNK will no longer produce or air non-member cities' government meetings, nor allow residents from those communities to use the TBNK studios or to air programs.

In exchange for not blacking out the channels in non-member areas, the settlement also lowers the cable bill of subscribers in TBNK member areas, by eliminating the approximately 50 cents pass through cost that TBNK area subscribers have been paying to support the PEG channels. This was done so that those subscribers will not pay more than other subscribers to receive those channels. Insight will also pay \$260,000 annually to the TBNK, as a settlement payment for not blacking out the channels.

The terms of the settlement are summarized as follows.

1. TBNK will no longer provide any PEG production facilities or equipment for any non-member communities, residents or organizations.
2. TBNK will no longer provide Public, Educational or Government (PEG) Access playback and/or live air or cablecasted services for non-member communities.
3. Insight will not preempt the channels assigned to the TBNK.
4. Specifically, TBNK will no longer air any non-member Government Meetings, and no longer has an obligation or responsibility to do so.
5. TBNK will no longer provide production services for any non-member Government Meetings, or for any other non-member PEG productions.

In exchange for agreeing not to black out the PEG channels, Insight will:

6. Pay TBNK a yearly settlement payment of \$260,000 until the current franchise expires.
7. Insight will also pay TBNK a one time payment of \$120,000 upon execution of the agreement.
8. Insight will remove the line itemized PEG support pass through, of approximately 50 cents, on TBNK member subscribers' bills, so that those subscribers will not pay more than other subscribers to receive those channels.
9. Guarantee that the combined rates charged to TBNK member subscribers for basic and non-regulated cable services will not be higher than rates charged for non-member subscribers in Boone and Kenton Counties.

Other agreements include the following:

10. Insight drops all claims in its lawsuit, including all civil rights claims.
11. TBNK drops all claims related to the isolation matters.
12. TBNK will not assert any claims of alleged non-compliance related to isolation against Insight during franchise renewal.
13. TBNK and Insight will meet within 60 days regarding the ongoing working relationship.

Both sides believe that this settlement agreement is a responsible and cooperative solution that is good for all of the communities and organizations involved. Hopefully, it provides an opportunity to move forward in a more cooperative, productive and positive fashion.

Contact

Tim Broering, Executive Director
TBNK/CPC
859-261-1300
www.tbnk.org

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THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, AUGUST 13, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, TED KLEYMAYER, MONTY O'HARA, STEVE RYAN AND TED WORLAND. ABSENT: ANGIE FINKE ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of July 9 and July 30, 2007 minutes made by Mr. Worland; second by Mr. Kleymeyer and motion carried.

I. Petitioners

A. Joseph and Diane Geiger were present at the meeting to ask Council's approval for a "Park Hills Movie Night" to be held on Friday, September 14, 2007. The event is to be held at Trolley Park at dusk. It will be a family movie "Night at the Museum". They are asking for police cooperation during the event so that Hamilton and Short Arlington Roads can be blocked off. Chief Smith stated there would need to be one lane open at all times for emergency vehicles. Ms. Geiger stated she would contact Hamilton residents about the movie. She said she would also contact the Faith Christian Center and perhaps Gateway and the Devou golf course about additional parking. Discussion followed regarding screen positioning, lost children, restrooms and a medical facility. Mayor Hellmann stated the Hamilton Road project could be held off until after the event.

Motion to allow the Civic Association to hold movie night at Trolley Park on Friday, September 14, 2007 was made by Mr. Brunner; second by Mr. Kleymeyer and motion carried.

II. First Reading; Ordinance No. 7, 2007 regarding employee tuition reimbursement was read in summary by Attorney Robert Winter.

III. First Reading; Ordinance No. 8, 2007 amending the Code of Ordinances Chapter 92 regarding nuisances was read in summary by Attorney Robert Winter.

IV. Resolution No. 13, 2007 promoting Specialist Patrick Yarusso to Specialist 1st was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Brunner and motion carried.

V. Department Reports

A. Police Department – Motion for approval of July report made by Mr. Kleymeyer; second by Mr. Ryan and motion carried. Chief Smith stated one of the new cruisers was painted and a new light bar was installed. The Blazer will receive new lights on Thursday.

Mayor Hellmann told Chief Smith he would like to see an extra four hours per day devoted to additional patrol for speeding and stop sign violations as school will soon be in session.

Mayor Hellmann congratulated Specialist Yarusso regarding a letter sent by Ft. Wright thanking Mr. Yarusso for a fine job in assisting their department on July 6, 2007.

B. Fire/EMS – Motion for approval of June report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mayor Hellmann invited Chief Huth and Chief Smith to attend the Mayor's Group meeting Saturday at the Crestview City Building at 9:00 am. One of the topics will pertain to the dispatch agreement talks.

C. Public Works Department – Motion for approval of June report made by Mr. Brunner; second by Mr. Ryan and motion carried. Mr. Brunner asked Mr. Finke about the Sanitation District Meeting. Mr. Finke stated once all of the meetings are finished, he will give Council a full update.

Mr. Finke stated the Mt. Allen Road project began today as well as work at 1035 Montague.

Mayor Hellmann stated the property owned by the city on lower Amsterdam is being prepared for clearing. He asked Mr. Finke how much extra work/cost would be needed in clearing the brush and trees from the property. Mr. Finke stated he would get back with the Mayor who would then contact Mr. Kemper, new owner of 1035 Montague Road, to work out an agreement.

D. City Engineer – Motion for approval of June report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Bayer updated Council on the following projects: Audubon Road – The storm and sanitary sewer easement at 1215 has been prepared and forwarded to the owner for signature.

Lawton Road – R.A. Miller to complete the final restoration in the fall. A bid was received regarding the driveway that needs to be replaced.

Hamilton Road – A pre-construction meeting was held on Tuesday, June 12th with Paul Michels and Sons. The plan has been revised to include a T-Type turnaround at the end of the street and the parking spaces have been eliminated. Construction will be held off until after "movie night".

Mt. Allen Road – Work began today; St. Joseph Lane will begin within two weeks.

NDA Sidewalk – Project is anticipated to begin in the spring of next year.

1035 Montague Road Site Plan – Excess dirt may be hauled to property at 1011 Amsterdam Road. Will meet tomorrow with contractor and have Thelen do periodic monitoring of the site.

E. Finance Department

1. Motion to accept the Financial Reports for June and July was made by Mr. Worland; second by Mr. Kleymeyer and motion carried

2. Special Fund Payments

Motion to pay Municipal Road Aid Fund invoices in the amount of \$8,573.79 was made by Mr. Brunner; second by Mr. Ryan. Roll Call: all ayes.

VI. Old Business

Sergeant Eddy stated he was not impressed with Erlanger as a dispatch center. County is more familiar with layout of the city. More information will be available later.

VII. New Business

The next Business meeting will be held on Tuesday, September 11th instead of Monday, September 10th due to Monday night Bengal Game...who dey!

VIII. Committee Reports

A. Community Environmental Committee

Mr. Worland stated about sixty residents attended the Historical District Meeting which lasted about two hours. Mr. Worland will publish follow up meeting dates and times in the upcoming HUB. The next meeting scheduled for August 30 will be for approval in making the list.

He will also publish an article regarding the city's recycling. This quarter, the city recycled 4.3 tons and is one of the leading cities in the area for its recycling numbers.

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee

1) Report

2) Lawton Road

3) Audubon Road

4) Hamilton Road

5) Mt. Allen Road

6) NDA Sidewalk

7) Parking on City Streets – Many residents of Terrace are not happy about losing parking on one side of the street. Mr. Ryan stated temporary “No Parking” signs will be

erected on the street to see if it makes a difference in speeding on the street. Discussion regarding speed bumps/humps followed.

D. Mayors' Group Report

E. Mayors' Update

IX. Delegations

- A. Tree Board: No report
- B. Village Green Committee: No report
- C. Fix the Dixie: No report
- D. Municipal Government League: No report
- E. Northern KY Area Planning & Zoning Council: No report
- F. Telecommunications Board of Northern Ky.: No report
- G. Code Enforcement Board

A thirty day extension was given to the owner of 1012 Amsterdam Road on a retaining wall. Next meeting is scheduled for Tuesday, August 21st.

8:55 Motion to enter executive session to discuss property acquisition and pending litigation was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

10:02 Motion to exit executive session with no action to be taken was made by Mr. Ryan.

10:02 Motion to adjourn from Business Meeting made by Mr. Brunner.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, AUGUST 27, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, TED KLEYMEYER, MONTY O'HARA AND STEVE RYAN.

ABSENT: TED WORLAND

ALSO PRESENT: ATTORNEY ROBERT WINTER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners

Ms. Virginia Estenfelder was present at the meeting to voice her opinion regarding the temporary "No Parking" signs on Terrace Avenue. She states having the signs up have actually increased speeding and leaves her with no place for her company to park their cars. She claims the residents on the other side of her have larger driveways but do not use them; instead park on the street. Ms. Estenfelder suggested making the street one-way. Mr. Ryan stated he didn't believe making the street one-way would be a feasible solution, but instead would like to move the temporary "No Parking" to the other side of Terrace for a few weeks to see if it helps. Ms. Estenfelder agreed to that and said she will let Council know if things improve.

Ms. Pam Spoor was present at the meeting. First, she asked Council to submit articles for the HUB to her as soon as possible.

She went on to ask Council's opinion on what types of trees they would like to see planted in Trolley Park. She gave Council a list of trees to consider. Mr. Brunner suggested Ms. Spoor may want to use the soil from Miller's Pond after it is drained. Thirdly, Ms. Spoor asked Council to consider establishing a Park Board. Ms. Spoor feels having a board would make it easier in receiving donations, grants, etc. and in dealing with other outside entities.

Lastly, Ms. Spoor stated she would like to improve the triangular green area at the intersection of Audubon Road and Park Drive. She asked Council about removing the stop signs on Park Drive and having the traffic flow freely past the triangle. Council considered several options; will give it more thought and bring ideas back to Ms. Spoor.

II. Committee Discussions

A. Community Environmental Committee

The next Historical District Meeting will be held this Thursday at 10:00 am at the NKAPC office.

B. Infrastructure Committee

Lawton Road: A bid was received for the driveway repair
Audubon Road: The Theobold's are close to signing an easement.
Hamilton Road: Work will begin after Park Hills' Movie Night scheduled for Friday, September 14th.
Dixie Highway Sidewalk: Will hold off until NDA completes their project.
St. Joseph Lane: Work will begin soon

C. Public Safety/Personnel Committee – No report

III. Mayor's Group Report

Discussion at meeting included traffic flow and possible re routing of traffic on I-71 and I-75.

IV. Mayor's Update

Next Business Meeting moved to Tuesday, September 11th.
Discussion followed with Chief Smith and Chief Huth stating opinions regarding the dispatch agreement talks. Chief Smith would like to stay as they are for the time being and see how things go over the next year or two. Mayor Hellmann stated if other cities go with Erlanger, Park Hills would stand alone. More information is needed before a decision can be made.
Chief Huth discussed ambulance and EMS services.

VI. Delegations Discussions

- A. Tree Board – No report
- B. Village Green Committee

A letter was sent to each committee member inviting them to attend a grant writing class after several members stated they would like to try to obtain a grant for the park and other green areas of the city.

- C. Fix the Dixie – No report
- D. Municipal Governments League – No report
- E. Northern KY Area Planning Council – No report
- F. Telecommunications Board of Northern KY – No report
- G. Northern KY Area Development District – No report
- H. Code Enforcement Board

Final Orders were given on four properties.

9:12 Motion to enter executive session to discuss pending litigation and property acquisition was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

Caucus Meeting
August 27, 2007
Page 3

9:50 Motion to exit executive session with no action to be taken from session was made by Mr. Ryan; second by Mr. Brunner and motion carried.

9:50 Motion to adjourn from Caucus Meeting made by Mr. Kleymeyer.


MAYOR MICHAEL J. HELLMANN

ATTEST: 
CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, SEPTEMBER 11, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, TED KLEYMAYER, MONTY O'HARA, STEVE RYAN AND TED WORLAND. ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of August 13 and August 27, 2007 minutes made by Mr. Brunner; second by Mr. Kleymeyer and motion carried.

I. Petitioners - None

II. Second Reading; Ordinance No. 7, 2007 regarding employee tuition reimbursement was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Kleymeyer; second by Mr. Worland and motion carried.

III. Second Reading; Ordinance No. 8, 2007 amending the Code of Ordinances Chapter 92 regarding nuisances was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Worland and motion carried. Ordinance may be published in summary form.

IV. First Reading; Ordinance No. 9, 2007; Adopting Current National Fire Code was tabled until further information is received from the NKAPC.

V. First Reading; Ordinance No. 9, 2007 regarding Personnel Policy changes, was tabled until the next Business Meeting.

VI. Department Reports

A. Police Department – Motion for approval of August report made by Mr. Ryan; second by Ms. Finke and motion carried. Mayor and Council congratulated Chief Smith for the capture and arrest of a person involved in a Ft. Wright bank robbery. The person is believed to be the same individual who robbed the bank about a year ago. Specialist Karen Spanyer announced that the Police Department received a grant of \$15,000 from the Department of Safety. The money is to be used between October 1, 2007 and September 30, 2008. Funds will be used on police safety training seminars, overtime transportation safety training and safety pamphlets and also to purchase a new state of the art laser radar for the department. Specialist Spanyer thanked Council and the residents of Park Hills for all their support. Mayor Hellmann relayed to Council

Specialist Spanyer attended grant writing classes and submitted all the paperwork in order to obtain the grant.

Chief Smith stated both new cruisers have had light bars installed and the Sergeant Eddy's cruiser will be painted.

B. Fire/EMS – Motion for approval of August report made by Mr. Ryan; second by Mr. Brunner and motion carried. Chief Huth was on a drill assignment and not present at the meeting.

C. Public Works Department – Motion for approval of August report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Finke stated the work on Montague Road is just about finished. The area owned by the city on Amsterdam receiving the dirt from the Montague property will now be leveled off with no more dirt to be added. Mr. Finke would like to have Mr. Ryan schedule an infrastructure meeting to discuss next years' road projects.

D. City Engineer – Motion for approval of August report made by Mr. Ryan; second by Ms. Finke and motion carried. Mr. Bayer stated he changed the format of his report to show projects currently under way first.

Mr. Bayer updated Council on the following projects:

Mt. Allen Road: Sanitary sewer replacement is 75% complete with storm sewer and water main replacement to follow prior to reconstruction of roadway. The roadway portion is expected to begin on November 1st.

St. Joseph Lane: Paul Michels & Sons is expected to begin work this week.

Hamilton Road Cul-de-sac: Mr. Bayer stated the drawings have been revised with a T-Type turnaround. The project is expected to begin within the next two weeks.

Audubon Road: Project on hold until easements are signed by owners of 1215 Audubon.

Lawton Road: A bid of \$9,700 from TMS and a bid of \$8,100 from Paul Michels & Sons Construction for the driveway repair work on Lawton Road were received by Bayer Becker. Motion to have Paul Michels & Sons repair the Lawton driveway at a cost of \$8,100 was made by Mr. Ryan; second by Mr. Worland. Roll Call: all ayes.

E. Finance Department

1. Motion to accept the Financial Reports for August was made by Mr. Ryan; second by Mr. Kleymeyer and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid Fund invoices in the amount of \$7,663.77, Road Tax Fund invoices in the amount of \$2,933.58 and to approve a payment made to A Cut Above Tree Service on August 23, 2007 in the amount of \$3,100 was made by Mr. Ryan; second by Mr. Brunner. Roll Call: all ayes.

VII. Old Business

There is nothing new to report on the dispatch agreement situation. Mayor Hellmann will update Council after next meeting.

VIII. New Business

None

IX. Committee Reports

A. Community Environmental Committee

Mr. Worland stated the city should know by the end of the month if it is to be added to the National Registry of Historical Districts. Once that is passed, Mr. Worland would like to hold a meeting to answer questions residents may have about what steps they should take next.

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee

- 1) Report
- 2) Lawton Road
- 3) Audubon Road
- 4) Hamilton Road
- 5) Mt. Allen Road
- 6) NDA Sidewalk

Above projects covered under Engineer's report.

7) Parking on City Streets – Discussion continued regarding the "No Parking" signs on one side of Terrace Ave. Mr. Ryan stated both sides of Terrace have about the same number of parking spaces. No decision made yet on which side of the street will no longer have parking.

D. Mayors' Group Report – No report

E. Mayors' Update

Mayor Hellmann stated he attended a Fix the Dixie meeting and learned several cities have received funding for their road projects through the Transportation Department. Mayor Hellmann questioned whether the aligning of St. Joseph Lane could be considered for funding. Park Hills will be put on an "Unplanned Projects" list for consideration by the Transportation Department. OKI will then follow up by seeing where Park Hills comes in on the list.

Mayor Hellmann stated he received a call from Mr. Robert Dickman asking to attend an upcoming Council meeting to discuss signage he would like to erect at the bottom of South Arlington advertising his apartments.

X. Delegations

A. Tree Board: No report

B. Village Green Committee: No report

Committee meets Monday. Mayor Hellmann will let the committee know that Council would like them to attend a meeting to provide more details regarding their want for a Park Board.

C. Fix the Dixie: No report

D. Municipal Government League: No report

Meeting Thursday night. Mr. O'Hara is unable to attend; if anyone is interested in attending in Mr. O'Hara's absence, please contact the city clerk.

E. Northern KY Area Planning & Zoning Council: No report

F. Telecommunications Board of Northern Ky.: No report

G. Code Enforcement Board

Three properties will be on the agenda for the September 18 meeting.

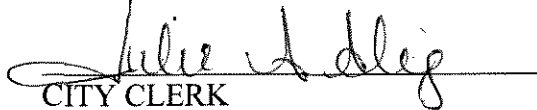
8:20 Motion to enter executive session to discuss property acquisition and pending litigation was made by Mr. Worland; second by Mr. Kleymeyer and motion carried.

8:31 Motion to exit executive session with no action to be taken was made by Mr. Worland; second by Mr. Kleymeyer and motion carried.

8:31 Motion to adjourn from Business Meeting made by Mr. Brunner.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, SEPTEMBER 24, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: ANGIE FINKE, TED KLEYMEYER, STEVE RYAN AND TED WORLAND
ABSENT: FRED BRUNNER AND MONTY O'HARA
ALSO PRESENT: ATTORNEY ROBERT WINTER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners – None

II. Committee Discussions

A. Community Environmental Committee

A final decision from the National Historical District should be received by the end of the month. Mr. Worland is working with the NKAPC to schedule two follow up meetings on what comes next for residents. Mr. Worland would like one scheduled before the end of this year and another at the end of next year.

B. Infrastructure Committee

The easement for 1215 Audubon has been signed and work can begin. Mr. Ryan stated the need to keep an eye on the timeline of road projects. Paul Michels & Sons are the main contractor on three projects and a subcontractor on one. He wants to make sure they are able to handle all the projects by the estimated deadlines. Mayor Hellmann, Steve Ryan, Dennis Finke and Jay Bayer held a meeting to go over the long term planned projects for the city. Mayor Hellmann will email Council the details of the meeting. Mayor Hellmann would like site surveys done by Jay Bayer for the next five years' projects to see in what order they should be done. He would like projects ready for bid by February of each year that work is to begin so that it is ready to go by spring.

C. Public Safety/Personnel Committee – No report

III. Mayor's Group Report

Erlanger is trying to move forward with its dispatch. Mayor Hellmann will go with the dispatch center that the Fire and Police Departments agree on as they will be the ones using it. Mayor Hellmann stated he would like to meet with Mr. Bill Scheyer along with the police and fire departments to go over details. Chief Smith will be out of town at training next week. Meeting will be scheduled after his return. Mayor Hellmann said Erlanger stated the start up cost for the EmergiTech would be waived if the city signed on

with Erlanger now. If the city waits, the cost of the software could be charged to the city for around \$60,000.

IV. Mayor's Update

Mayor Hellmann, along with Steve Ryan, Dennis Finke and Jay Bayer, met with the Sanitation District to discuss the water runoff from the stone arch at the bottom of Amsterdam. The problem affects both Park Hills and Covington. The water backs up behind the VFW and then goes into a two foot round pipe. The water is then routed to Goebel Park in Covington. The District is looking into several options for a retention basin and stated they would work with Park Hills regarding plans.

V. Delegations Discussions

A. Tree Board – No report

Council wants more detail regarding adding a Tree Board Committee.

B. Village Green Committee – No report

C. Fix the Dixie – No report

D. Municipal Governments League – No report

E. Northern KY Area Planning Council – No report

F. Telecommunications Board of Northern KY – No report

G. Northern KY Area Development District – No report

H. Code Enforcement Board

The Board met on Tuesday, September 18, 2007. Final Orders were given to owners of the following properties:

1127 Audubon Road

937 Montague Road

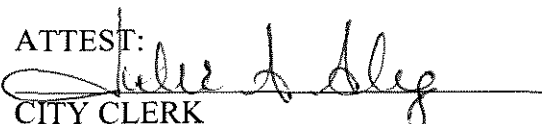
1120 Exter Drive

Next meeting is scheduled for Tuesday, October 16th at 7:30 pm.

8:25 Motion to adjourn from Caucus Meeting made by Mr. Worland.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, OCTOBER 8, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, TED KLEYMEYER, MONTY O'HARA, STEVE RYAN AND TED WORLAND. ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of the September 11 and September 24, 2007 minutes with changes made by Mr. Brunner; second by Mr. Ryan and motion carried.

I. Petitioners – None

II. First Reading; Ordinance No. 9, 2007 adopting Current National Fire Codes was read in summary by Attorney, Robert Winter.

III. First Reading; Ordinance No. 10, 2007; Personnel Policy Changes was tabled until next meeting.

IV. Department Reports

A. Police Department – Motion for approval of September report made by Mr. Worland; second by Mr. Ryan and motion carried.

B. Fire Department – Motion for approval of September report made by Mr. Ryan; second by Mr. Brunner and motion carried. Chief Huth added breakdowns in his report to show where most EMS runs occur within the city. Far Hills Drive, Elberta Circle and the Den Lou make up most of the runs. These numbers do not reflect runs made by Ft. Mitchell which Chief Huth will include in future reports.

C. Public Works – Motion for approval of September report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Finke stated he would like to put up a larger "street closed" sign at the entrance of Hamilton Road during construction. Drivers do not seem to pay attention to the small sign that is currently there.

D. City Engineer – Motion for approval of September report made by Mr. Ryan; second by Mr. O'Hara and motion carried. Mr. Bayer stated he has spoken with the Sisters of Notre Dame to move their project up so that it will coincide with the city's work. The project has been scheduled for the spring of 2008. Mt. Allen's storm line will

be completed tomorrow with Paul Michels to begin on Wednesday. St. Joseph Lane is going well; pipes have been run. Mayor Hellmann stated he would like a letter written to the NKAPC regarding information on the retaining wall erected at 1262 Audubon Road.

E. Finance Department

1. Motion to accept the Financial Reports for September made by Mr. Worland; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid Fund invoices in the amount of \$4,710.42 and Road Tax Fund invoices in the amount of \$10,774.88 made by Mr. Ryan; second by Mr. Brunner and motion carried. Roll Call: All ayes

V. Old Business

Discussion regarding dispatch agreement talks took place. Chief Smith stated that he feels the city should sign an agreement with the City of Erlanger to take over Park Hills' dispatch. The city will save around \$60,000 for the cost of EmergiTech if the city signs on now. The 911 fee will go up to \$4.25 for cities to help cover the dispatch costs. Mayor Hellmann would like Council to decide at the next meeting whether to go with Erlanger's dispatch or remain with the County. The City would still be responsible for the remaining cost of the MDT units; these will be used for awhile and then traded out for newer computer systems.

VI. New Business – None

VII. Committee Reports

A. Community Environmental Committee

The Park Hills Historical District has passed the state recommendation. The National Board will make its decision by the end of the year. Mr. Worland would like to have a follow-up meeting during the first or second quarter of 2008 to discuss next step with residents.

Mr. Worland passed out information to Council regarding speed bumps and driver safety. He would like Council to look over the information for discussion at the next meeting.

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee

Mr. Ryan stated he would like to schedule a meeting before the Caucus meeting to discuss the parking on Terrace Drive.

D. Mayor's Group Report

Next meeting scheduled for Saturday, October 20th.

E. Mayor's Update

Mayor Hellmann stated the trees for Trolley Park have been chosen and will be planted as soon as the weather permits; no later than the end of November.

This years' City Christmas get together is scheduled for Friday, December 14th.

Mayor Hellmann stated Representative Simpson is working to secure grant monies for the city for playground equipment, underground utilities, sidewalks and landscaping along Dixie Highway, St. Joseph Lane alignment and helping to determine blighted properties. Mr. Simpson also helped with the city receiving \$250,000 in grant monies for the Notre Dame Sidewalk project.

VIII. Delegations/Boards

A. Tree Board: No report

B. Village Green Committee: No report

C. Fix the Dixie: No report

D. Municipal Government League: No report

E. Northern KY Area Planning Council: No report

F. Telecommunications Board:

Mr. Bill Rolfes was present at the meeting to update Council on issues pertaining to the TBNK. Mr. Rolfes stated the board decided to keep its current legal team of Frost, Todd and Brown after bids went out for legal representation.

A committee was appointed to negotiate a new office/studio lease.

Two new video camera purchases were authorized. This purchase will allow expansion of multi-cam coverage at government meetings.

Mr. Rolfes discussed the FCC Cable TV Franchising Order and went over some of the highlights of the ruling.

Programming Updates:

There is a new semi-pro football league in Northern KY called the Northern KY Extreme. They are based in Hebron and will play at the Highlands Fields while their facility is being built;

This fall, the board will cover high school football;

There will be a live call in show quarterly with Gary Edminson;

Dick Murgatroyd will be hosting a Career Line program;

Between The Pages covers local library happenings;

Wild Wednesdays – A children's nature program presented by the Kenton County Parks; and coverage of the Boone and Kenton County fairs.

G. Northern KY Area Development District: No report

H. Code Enforcement Board

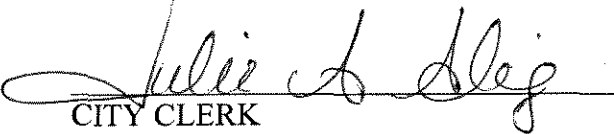
Next meeting scheduled for Tuesday, October 16th at 7:30 pm

Business Meeting
October 8, 2007
Page 4

8:44 Motion to adjourn from the Business meeting was made by Mr. Worland


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL/CAUCUS MEETING ON MONDAY, OCTOBER 22, 2007, AT 7:30 P.M. IN THE CIYT BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: ANGIE FINKE, FRED BRUNNER, TED KLEYMEYER AND MONTY O'HARA. ABSENT: STEVE RYAN AND TED WORLAND ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL MEETING:

I. Resolution No. 14, 2007 allowing Mayor Hellmann to enter into an Interlocal Agreement with the City of Erlanger for Dispatch Services was read in summary by Attorney Robert Winter. Motion to allow Mayor to enter agreement was made by Mr. Kleymeyer; second by Mr. O'Hara and motion carried.

II. Second Reading; Ordinance No. 9, 2007 adopting the Current National Fire Codes was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was make by Mr. Brunner; second by Mr. Kleymeyer and motion carried.

III. First Reading; Ordinance No. 10, 2007 regarding Personnel Policy Changes was tabled until further notice.

IV. Two bids were received for the purchase of the Fire Department's van. Motion to accept Mr. Steve Schewe's bid of \$1,400 was made by Mr. Kleymeyer; second by Mr. O'Hara. Roll Call: all ayes

V. 7:50 Motion to adjourn from Special Meeting was made by Mr. Brunner; second by Mr. Kleymeyer and motion carried.

CAUCUS MEETING:

CALL TO ORDER

I. Petitioners:
Mr. Robert Dickman was present at the meeting to present a sign design advertising the Cedar Ridge Apartments. The sign would direct people to the apartments which are located at the top of South Arlington Road past the stop sign. Chief Smith stated the Cedar Ridge Apartments are not the problem apartments where police make frequent runs. Mr. Dickman would like one sign, on whichever side of the street Council decides, at the bottom of South Arlington and Dixie Highway. The sign would be 36" wide by 30" high and would not be lighted. Mr. O'Hara was concerned with the look of the sign

and suggested it might be a good idea for the Garden Club to ok the design. Mr. Dickman will look into redesigning the sign and present to Council at a future meeting.

II. Committee Discussions

A. Community Environmental Committee: No report

B. Public Safety/Personnel Committee: No report

C. Infrastructure Committee – Mr. Ryan was not present at the meeting

1. No report
2. Lawton Road: Driveway replacement has not been started
3. Audubon Road:
4. Hamilton Road: Curbs and asphalt are in and the dirt replaced.
5. Mt. Allen Road: Sanitation and gas lines finished; working on water and then storm lines.
6. Dixie Highway Sidewalk: On course for spring of 2008
7. St. Joseph Lane: Moving along well
8. Parking on City Streets: no report

III. Old Business

Chief Smith stated an increased number of tickets are being given while patrol is stepped up throughout the city. Cruisers are being parked where they are more visible to drivers to make them slow down.

IV. New Business

Halloween trick-or-treat hours will be from 6:00 pm – 8:00 pm on Wednesday, October 31, 2007.

V. Mayor's Group Report

The new trees for Trolley Park will be planted soon.

Judge Drees was present at the last meeting to discuss revising the Occupational License fee and its collection. The next meeting is scheduled for November 17th at the Taylor Mill Community Center in Pride Park; co-hosted by Kenton County.

VI. Mayor's Update

Mayor Hellmann stated the bid results for the demolition of 1004-1006 Amsterdam were for \$16,000 each. No plans have been made for the properties at this time.

Mayor Hellmann stated he has spoken with Representative Simpson regarding grant money. Mayor Hellmann would like to receive some funding for several projects including: St. Joseph Lane re-alignment, sidewalks, playground equipment and underground utilities.

Special & Caucus Meeting
October 22, 2007
Page 3


VII. Delegations Discussions

- A. Tree Board: No report
- B. Village Green Committee: No report
- C. Fix the Dixie: No report
- D. Municipal Governments League: No report
- E. Northern KY Area Planning Council: No report
- F. Telecommunication Board of Northern KY: No report
- G. Northern KY Area Development District: No report
- H. Code Enforcement Board: No report

9:17 Motion to adjourn from Caucus Meeting made by Mr. Brunner; second by Mr. Kleymeyer and motion carried


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, NOVEMBER 12, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, TED KLEYMEYER, MONTY O'HARA AND TED WORLAND. ABSENT: STEVE RYAN
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of the November 12 and November 26, 2007 minutes made by Mr. Brunner; second by Mr. Worland and motion carried.

I. Petitioners

A. Joe and Diane Geiger along with Amy Zerhuesen were present at the meeting to discuss the Dicken's Christmas evening. The evening will begin at 5:30 pm and end at 9:30 pm. The evening will include carriage rides, tea with Scrooge, dancers and tours of some of the homes in the city. The Geiger's would like to include sales of wine by the glass. Mr. O'Hara stated he did not have a problem with the sale of wine as long as there were regulations in place and the liability was checked into. Mr. Brunner stated he did not think the sale of wine was a good idea and does not believe it will add or take away from the evening's festivities. Mr. Winter will look at the city's insurance policy to see if the city would be held accountable for any mishaps involving the consumption of alcohol. This will be presented at the next meeting and Council can vote at that time.

B. Mr. Robert Dickman was present at the meeting to discuss a sign he would like to put at the corner of South Arlington and Dixie Highway. The sign would direct people to the Cedar Ridge Apartments owned by Mr. Dickman. Council and Mayor received a drawing of how the sign would look. The sign would be 30" X 36" and have a stone base which would slope with the hillside. Mayor Hellmann explained that even though the property belongs to Mr. Dickman, it will still be on the city's right-of-way and the city has the right to remove the sign should the need arise. Mr. Dickman stated that he understands the city has the right to remove the sign and also stated he would pay for the water usage for the planting area near where the sign will be erected. The planting area is on Mr. Dickman's property, but is maintained by city volunteers. Motion to allow the sign to be placed on the north corner of Dixie Highway and South Arlington with conditions set was made by Mr. Worland; second by Mr. Kleymeyer and motion carried.

C. Dr. Mark Collett and his father John were present at the meeting to discuss a zoning change to the property located at 1551 Dixie Highway. Dr. Collett is interested in purchasing this property and would like to expand his current practice to include an internal medical/surgical facility or an overnight boarding house/pet suite. The property is currently zoned part commercial and part residential. Dr. Collett stated he would like to have the entire property rezoned commercial mainly for resale purposes. He does not

plan on using the portion currently zoned residential for his expansion purposes. Mayor Hellmann told Dr. Collett to contact the NKAPC to make sure the property would be able to be rezoned for this type of business. Dr. Collett will get back to Council after he speaks with the NKAPC.

II. Resolution No. 14, 2007 approving the City Attorney's contract was made by Mr. O'Hara; second by Mr. Worland and motion carried.

III. Department Reports

A. Police Department – Motion for approval of October report made by Mr. Brunner; second by Mr. Worland and motion carried. Chief Smith stated the stepped up patrol has been going well. Many of the local residents have slowed down due to the visible patrol cars. Officer Hoppenjans has returned to work after his injury and the current part time patrolman, Officer Holland, has resigned effective today. Chief Smith asked if the stop sign at short Arlington and Hamilton Road be removed due to the fact that it is no longer an intersection. Mayor Hellmann would like the sign to remain until residents get used to the change. Mr. O'Hara went on to say he would like to see a sidewalk in front of Mr. Catchen's property at 1147 Hamilton Road. This would separate his property from the park. Mayor Hellmann stated Mr. Catchen would also like to have a fence and trees added to further separate his property from Trolley Park. A bid for the fence came in at \$1,100.

Mr. Worland asked Chief Smith's opinion of the sale of wine at Dicken's. Chief Smith stated there would need to be a designated area for consumption as open containers are not allowed in the city. He would also like to have a cut off time prior to the end of the evening's festivities. Chief Smith asks that Council hear what Mr. Winter has found out at the next meeting.

Chief Smith asked that Council make a decision one way or another regarding the "No Parking" on the north side of Terrace Drive. Motion to make north side of Terrace Drive a fire lane with no parking was made by Mr. Kleymeyer; second by Mr. Worland and motion carried.

Chief Smith told Council he is still waiting for the department's grant money to come in. He asked to borrow \$4,000 from the city's general fund to be used for a new radar and education. The money would be repaid once the grant check is received. Motion to expense \$4,000 from the general fund for the police department's use until grant money is received was made by Mr. Worland; second by Mr. Brunner. Roll Call: All ayes. Chief Smith stated his department is updating the schools in Park Hills, including Gateway, on how to handle school violence.

Mr. Worland asked if a car count could be done on Amsterdam Road to see how the traffic is affected by a closure of a portion of Amsterdam Road in Ft. Wright. Mr. Bayer stated he had a machine the city could use to do the count.

B. Fire Department – Motion for approval of October report made by Mr. Brunner; second by Mr. Worland and motion carried. Chief Huth stated he would like to replace the lights on the fire truck. This is the fire truck the department will keep. The cost of new lights will be about \$8,000. Chief Huth asked if the city would consider paying \$4,000 and the Fire Department would cover the other \$4,000. Motion to pay \$4,000 from the city's fund to go toward the purchase of new fire truck lights was made by Mr. Brunner; second by Mr. O'Hara. Roll Call: All ayes. Chief Huth stated the fund drive envelopes will be mailed to residents this year again. Return envelopes will be included.

C. Public Works – Motion for approval of October report made by Mr. O'Hara; second by Mr. Brunner and motion carried. Mr. Finke asked if the owners of the apartments located at 1188 and 1212 Far Hills drive could be notified to clean up the debris on their property. Mayor Hellmann stated Mr. Dennis Uchtman could send a letter to the owner.

D. City Engineer – Motion for approval of October report made by Mr. Brunner; second by Mr. Kleymeyer and motion carried. Mr. Bayer stated Hamilton Road is in good shape and just about finished. He is still working with the Sanitation District on Audubon and Lawton Roads. Mr. Bayer would like to get the permits together so that the Dixie Highway/NDA sidewalk project can be bid and started in the spring. The projects scheduled for next year are: Morgan Court, Exter Drive and Rosemont/Hilltop (2009).

The site work at 1035 Montague Road is primarily complete. Mayor Hellmann stated information is still being gathered regarding the retaining wall on Audubon Road. Mayor Hellmann would like something in writing stating the wall is safe and the city is not responsible for the wall. Mr. Bayer stated the engineer who looked at the wall specializes in retaining walls. Still waiting on a response from NKAPC. The wall was approved by the NKAPC despite a 20 + slope which should have required a geo-tech report.

E. Finance Department

1. Motion to accept the Financial Reports for October made by Mr. Worland; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid Fund invoices in the amount of \$918.17 made by Mr. Worland; second by Mr. Kleymeyer and motion carried. Roll Call: All ayes

IV. Old Business – none

V. New Business

A. Discussion regarding home occupational licenses. Mr. Ed Jody used to issue the licenses for the city. Since he is no longer with the city, an ordinance will need to be updated to give responsibility to someone else. The ordinance will also be changed to reflect that violations will go from a criminal offense to a civil offense. More information will be given at the next meeting.

B. Handouts were given to Council regarding a cleaner air Resolution. Mayor Hellmann asked Council to look over the information and give opinions at the next meeting.

VI. Committee Reports

A. Community Environmental Committee

Mr. Worland again voiced his opposition with the sale of wine at the Dicken's Christmas event scheduled for December 16th. Ms. Finke stated we should wait to hear what Mr. Winter finds and make a decision at that time.

Mr. Worland should hear from the Historical District Society by the end of the year.

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee – No report

D. Mayor's Group Report

Discussion at the November 17th meeting will probably center on the Amsterdam Road closure.

E. Mayor's Update

Mayor Hellmann brought a drawing and price breakdown of projects for Council to look at. The projects being looked at for funding are as follows:

Sidewalk from St. Joseph to Arlington around \$150,000;

Sidewalk from Arlington to Ft. Mitchell Garage around \$275,000;

Sidewalk from Ft. Mitchell Garage to the new Views homes around \$300,000; and

Sidewalk from Arlington to the Views around \$600,000.

There has been a problem with people parking their vehicles on the property owned by the city at the bottom of Amsterdam Road. Mr. Finke received a bid of \$7,000 to install a 4' tall aluminum fence around the property. More bids will be received and other options may be considered.

VII. Delegations/Boards

A. Tree Board: No report

B. Village Green Committee: No report

C. Fix the Dixie: No report

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- D. Municipal Government League: No report
- E. Northern KY Area Planning Council: No report
- F. Telecommunications Board:

Mr. Bill Rolfes was present at the meeting to update Council on issues pertaining to the TBNK. He stated that the new franchise renewal would not affect Insight services. A brief meeting was held on October; the purchase of new studio equipment was authorized: Four studio cameras; Three cameras for production vehicles and two production switches.


- G. Northern KY Area Development District: No report
- H. Code Enforcement Board

Next meeting scheduled for Tuesday, November 27th at 7:30 pm

9:55 Motion to adjourn from the Business meeting was made by Mr. Worland


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL/CAUCUS MEETING ON MONDAY, NOVEMBER 26, 2007, AT 7:30 P.M. IN THE CIYT BUILDING WITH MAYOR MICHAEL J. HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: ANGIE FINKE, FRED BRUNNER, TED KLEYMEYER, MONTY O'HARA, STEVE RYAN AND TED WORLAND ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL MEETING:

I. First Reading; Ordinance No. 10, 2007; Special Requirements Governing Home Occupations was read in summary by Attorney Robert Winter.

II. First Reading; Ordinance No. 11, 2007; Occupational License Fee. Summary by Robert Winter.

III. First Reading; Ordinance No. 12, 2007 Creating a Fire Lane on North Side of Terrace Drive was read by Robert Winter.

There will be no Caucus Meeting on December 24, 2007.

IV. 7:45 Motion to adjourn from Special Meeting was made by Mr. Brunner; second by Mr. O'Hara and motion carried.

CAUCUS MEETING:

CALL TO ORDER

I. Petitioners – None

II. Proclamation Congratulating Covington Catholic High School on their "2007 No Child Left Behind Blue Ribbon Award" was read by Mayor Hellmann

III. Committee Discussions

A. Community Environmental Committee

Mr. Worland commented on a letter received from a resident regarding the proposed improvements to Devou Park. There is concern that if Covington decides to move forward with the changes, traffic within Park Hills could be affected. Mayor Hellmann would like Council to send a letter to Covington voicing its opinion. The letter would include where Park Hills would like to see traffic directed; through the main streets and not thru the city's side streets. Mr. Brunner is concerned that additional parking spaces

may affect parts of Park Hills with the flow of water; such as the case with the parking spaces put in some time ago across from the Devou Park Golf Course club house. Mayor Hellmann would like Council's input to be put in a signed statement.

B. Public Safety/Personnel Committee: No report

C. Infrastructure Committee

Mr. Worland inquired about the work being done on St. Joseph Lane. He stated the street is "choppy" and there are gaps in the road. Mayor Hellmann stated the new curb and gutter forms were put in after the contractor took off five weeks busy with other projects within the city.

Mt. Allen: ½ the street has curb gutters, concrete and driveways complete. The other ½ is graveled and JPS has 4-5 crews working on the road to have it finished within the first week of December. Seed and straw will be laid in the spring.

Notre Dame Academy project will begin in the spring.

Damage to the Trolley Building by the contractors (Paul Michel & Sons) is being repaired.

IV. Old Business

Attorney Robert Winter gave Council a handout regarding his findings on the city's liability risk should alcohol be served at the Dicken's Christmas event. Mr. Brunner stated he believes the regulations will not be easily enforced, ie: staying within a designated area and serving minors. Mr. Geiger stated he would designate an area for wine consumption and have the police watch for people who do not stay in the designated area. Chief Smith stated the appropriate measures would be taken at Dicken's as they would in any situation of open containers within the city. Chief Smith would also like to see the sale of wine stopped prior to the end of the evening's activities.

Motion to deny the sale of wine at the Dicken's Christmas event was made by Mr. Brunner; second by Mr. Worland. Those in favor; Mr. Brunner and Mr. Worland. Those opposed; Ms. Finke, Mr. Ryan, Mr. O'Hara and Mr. Kleymeyer.

V. New Business

Bayer Becker has submitted proposals for several upcoming street projects:

Exter Drive - \$20,500

Morgan Court - \$10,495

Rosemont/Hilltop/Cecelia - \$29,900

Mayor asked Council to consider for vote at next meeting.

VI. Mayor's Group Report

Ft. Wright will hold a press conference at the Ft. Mitchell City Building on Tuesday, November 27th at 4:30 regarding the Amsterdam Road closure.

VII. Mayor's Update

A. Mayor Hellmann printed out a list of minimum regulations/guidelines for the placing of business signs within the city of Park Hills right-of-way. The Mayor would like Council's thoughts on the regulations and Mr. Winter will compare the Mayor's ideas with what is already written in Article 15 of the zoning ordinance.

B. Discussion regarding 937 Montague and the city's offer to purchase the property. The city's offer was refused.

C. The owner of the DenLou does not want to settle on the original agreed amount. Attorney will follow up.

VIII. Delegations Discussions

A. Village Green Committee: No report

B. Fix the Dixie: Next meeting December 6th at NKAPC at 9:00 am

C. Municipal Governments League: Next meeting December 3rd.

D. Northern KY Area Planning Council: No report

E. Telecommunication Board of Northern KY: No report

F. Northern KY Area Development District: No report

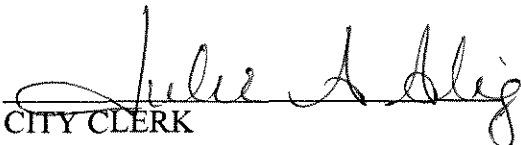
G. Code Enforcement Board: No report

Chief Smith would like an ordinance passed keeping the speed limit on Montague Road at 15 mph permanently.

8:39 Motion to adjourn from Caucus Meeting made by Mr. Brunner


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, DECEMBER 10, 2007, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, MONTY O'HARA, STEVE RYAN AND TED WORLAND. ABSENT: ANGIE FINKE AND TED KLEYMEYER
ALSO PRESENT: CITY ATTORNEY, ROBERT WINTER AND CITY ENGINEER, JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of the November 12 and November 26, 2007 minutes made by Mr. Brunner; second by Mr. Worland and motion carried.

I. Petitioners

Carl and Maureen Gerrein along with Ms. Vivian Kappas were present at the meeting to discuss the plans for Devou Park in Covington. Residents are concerned that if plans for the park go through, traffic will increase along Montague Road. Mayor Hellmann stated he was invited by Covington to the original planning session. There are several plans for the park that the city of Covington is looking at. Mayor Hellmann is also concerned because Park Hills has two main entrances to the park; Montague Road and Park Drive. The "Boulevard" concept was discussed; this would direct traffic from Montague into the park rather than all the way up Montague. Mr. Worland stated he would like a letter signed by Council sent to the Covington park board letting them know Park Hills would like to be included in the planning and decision making regarding Devou Park. Ms. Gerrein also said she would like to be included.

Discussion regarding speeding on Montague followed. Ms. Kappas stated the police department is welcome to use her driveway to patrol the area for speeders.

Mr. Mark LaPenna was present at the meeting to discuss parking on St. Joseph Lane. Mr. LaPenna would like to see parking on the street eliminated. He believes eliminating the parking will be safer for pedestrians and will let emergency vehicles pass more easily. Chief Smith is concerned that if parking is eliminated, there will be more speeders up and down the street. Mayor Hellmann would like to see temporary no parking after Christmas with a possible first reading of Ordinance prohibiting parking on St. Joseph Lane at the next Business Meeting. He would, however, like for residents to be notified beforehand and have them attend a meeting to voice their opinions.

Discussion turned to construction on St. Joseph. Mr. Bayer stated there is still sanitary sewer work to be done; Michels hopes to have that completed this week. Mayor Hellmann would like to see all the work completed by the end of the year if weather permits.

Residents are also concerned about speeders on Dixie Highway during school hours. Mr. Ryan stated he would contact the KY Highway Department about adding another school

flashing light in Ft. Wright closer to the Notre Dame Academy entrance. There is already an existing flashing school light in front of Reality Tuesday.

A resident of Mt. Allen Road asked for reimbursement from the city on an invoice he paid for a plumbing problem he had with his toilet. The resident claims the construction work was the cause of the problem and had a plumber come to his home to fix the problem on a Saturday before contacting the city. Council feels it is not the responsibility of the city and that the resident should have notified the city prior to having the work done. It is the consensus of Council not to reimburse the resident for the work done.

II. Second Reading; Ordinance No. 10, 2007; Special Requirements Governing Home Occupations was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Worland and motion carried.

III. Second Reading; Ordinance No. 11, 2007 regarding Occupational License Fees was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Worland; second by Mr. Ryan and motion carried.

IV. Second Reading; Ordinance No. 12, 2007 creating a fire lane on north side of Terrace Drive was read by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Brunner; second by Mr. Worland and motion carried.

V. First Reading; Ordinance No. 13, 2007 permanently making the speed limit on Montague Road 15 mph was read by Attorney Robert Winter.

VI. First Reading; Ordinance No. 14, 2007 amending the Code Enforcement Board Ordinance, No. 5, 2005 was read in summary by Attorney Robert Winter.

VII. Resolution No. 16, 2007 regarding settlement of litigation on 937 Montague Road was read by Attorney Robert Winter. The city would buy out the remaining mortgage at a cost of \$20,691.57; attorney fees in the amount of \$209.37 and taxes of \$683.90 for a total of \$22,760.47. Motion to accept Resolution made by Mr. Ryan; second by Mr. Brunner. Roll Call: All ayes

VIII. Municipal Order No. 5, 2007 reappointing traffic hearing officer, Neil Wilson, was read by Mayor Hellmann. Motion to accept Order was made by Mr. Worland; second by Mr. Ryan and motion carried.

IX. Municipal Order No. 6, 2007 reappointing Charles Meyers as alternate member of the Board of Appeals was read by Mayor Hellmann. Motion to accept Order was made by Mr. O'Hara; second by Mr. Ryan and motion carried.

X. Department Reports

A. Police Department – Motion for approval of November report made by Mr. Ryan; second by Mr. Worland and motion carried. Chief Smith stated the speeding on Amsterdam was not too bad. On Saturday, December 1st there were 578 vehicles traveling north on Amsterdam with an average speed of 25-29 mph. The count for the following day, Monday, was 643 with the same average speed. Mayor Hellmann thanked Mr. Bayer for the use of the counter.

B. Fire Department – Motion for approval of November report made by Mr. Brunner; second by Mr. Ryan and motion carried. No report

C. Public Works – Motion for approval of November report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Finke stated the leaf pick-up was running behind due to the bad weather. Street sweeping will begin this week.

D. City Engineer – Motion for approval of November report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Bayer stated he gave the proposal for the Audubon retaining wall to Attorney Robert Winter. The estimated cost is \$615.00. Mayor Hellmann would like to contact Mr. Dennis Gordon at the NKAPC to see if the city can be reimbursed for some or all of the cost. Mt. Allen Road is almost finished. The asphalt surface will be laid this year; weather permitting. St. Joseph Lane storm sewer replacement is primarily complete and the reconstruction of the roadway pavement is anticipated to be finished by years end. Hamilton Road is primarily complete; Bayer Becker and the City of Park Hills will prepare a punch-list for review before final payment is made. Discussion followed regarding the Dixie Highway/NDA sidewalk project. Bids will be received for spring construction. Mr. Bayer will work with the NKAPC regarding the building of a home at 550 Scenic Drive. The NKAPC has worked with the city engineer to make sure the plans meet the city's Hillside Development regulations.

E. Finance Department

1. Motion to accept the Financial Reports for November made by Mr. Worland; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid Fund invoices in the amount of \$3,526.39 made by Mr. Worland; second by Mr. Ryan and motion carried. Roll Call: All ayes

XI. Old Business

A. Devou Entrance – Mostly covered under petitioners. Mr. Brunner stated he would like the city and residents to have a say in the decision making of park plans.

B. Bayer Becker has submitted bids for the following projects:
Exter Drive - \$20,500; Morgan Court - \$10,495; Rosemont/Hilltop/Short Cecelia – \$29,900. Motion to accept bids made by Mr. Ryan; second by Mr. Brunner. Roll Call: All ayes.

XII. New Business - None

XIII. Committee Reports

A. Community Environmental Committee – No report

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee – No report

D. Mayor's Group Report

Next meeting scheduled for Saturday, December 15th at the Elsmere Senior Center

E. Mayor's Update – No report

XV. Delegations/Boards

A. Village Green Committee: No report

B. Fix the Dixie

Mr. Ryan stated the St. Joseph realignment project has moved up on the list of upcoming projects. He will get with the city engineer for appraisal value. Any monies spent will be non-refundable.

C. Municipal Government League

Met last week; seminar regarding TIF funding.

D. Northern KY Area Planning Council: No report

E. Telecommunications Board:

Mr. Bill Rolfes was present at the meeting to update Council on issues pertaining to the TBNK. He stated the Board switched its banking from 5/3 to US Bank for better rates; no increase in rates for basic cable; will increase classic tier by \$3.00. Mr. Rolfes will be made the cluster member of the board and move to a voting position beginning in 2008.

F. Northern KY Area Development District: No report

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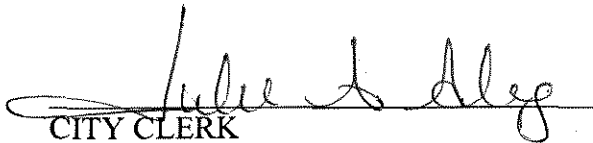
G. Code Enforcement Board

Final Orders were issued on three properties. The owner of the property at 1124 Audubon Road has not responded to letters or citations given by the CEB. Mayor Hellmann would like Council to give thought as to what they would like to see done with the property.

9:44 Motion to adjourn from the Business meeting was made by Mr. Ryan; second by Mr. O'Hara and motion carried.


MAYOR, MICHAEL J. HELLMANN

ATTEST:


CITY CLERK