

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JANUARY 10, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN AND RICHARD SPOOR. ABSENT: TED WORLAND ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of December 6 and December 13, 2004 minutes made by Mr. Brunner; second by Mr. Ryan and motion carried.

I. Petitioners

Ms. Beverly Martinez was present at the meeting to discuss her future plans after Popp's Florist closes on January 31. She would like to open another flower shop in the city if she can find a building to use. She asked Council to let her know of any location ideas. She is more interested in an already existing building as opposed to buying land and putting a new building on it. Mr. David Fangman suggested Ms. Martinez attend the upcoming Business Association's Meeting next Tuesday at the Szechuan Gardens Restaurant. She will leave her contact information with the City Clerk.

Mayor Hellmann spoke with Mr. Haggard before the meeting regarding his property. The Mayor and Mr. Ed Jody will meet with Mr. Haggard this week to discuss the work that has been done on his property and the permits he will need to submit.

II. Municipal Order No. 1, 2005, appointing Mr. Charles Meyers as Alternate Member of the Code of Appeals Board was read by Mayor Hellmann. Motion to accept Municipal Order made by Mr. Spoor; second by Mr. Ryan and motion carried.

III. Department Reports

A. Police Department – Motion for approval of December report made by Mr. Ryan; second by Mr. Hollenkamp and motion carried. Chief Smith passed out end of year reports to Council. The report listed the number of calls, locations, etc. Chief Smith asked for Council's approval for \$167.00 to match a grant for the Police Department of \$1,500.00. Motion for the city to match \$167.00 for State Grant of \$1,500.00 made by Mr. Ryan; second by Mr. Brunner. Roll Call: All ayes. Mayor Hellmann stated he heard many nice reports regarding the Police Department's handling of the snow emergency. Car owners were notified of the emergency, when possible, before being cited for parking on the street. Mr. Spoor also thanked Chief Smith and Dennis Finke for helping him during the snow emergency.

B. Fire/EMS – Motion for approval of December report made by Mr. Brunner; second by Mr. Ryan and motion carried. Chief Huth stated two new recruits were going to begin class this evening.

C. Building Inspector/Zoning Administrator – Mr. Brunner made a motion for approval of the December report; second by Mr. Hollenkamp and motion carried. Mr. Jody was not present at the meeting.

D. Public Works Department – Mr. Spoor made a motion for approval of December report; second by Mr. Ryan and motion carried. Mayor Hellmann relayed a newspaper article to Council which stated Park Hills was one of four cities in the area to have their streets passable due to snow on Christmas Eve. Mr. Finke stated Cinergy will begin work on Lawton Road and will include the entire street. Work should only take one day. Mayor Hellmann asked if the work Cinergy will be doing will affect the new street work by the city. Mr. Finke stated it should not be affected. The new stop sign at the intersection of Hamilton Avenue and Arlington Road will be put up tomorrow.

E. City Engineer – Mr. Ryan made a motion for approval of December report; second by Mr. Brunner and motion carried. Mr. Bayer stated the Hamilton Road retaining wall project is 90% complete. Paving on the street will take place in the spring. Bayer Becker has completed the survey work on Lawton Road. The gas and water companies will make repairs to the entire street. He stated there should be separate bids for the city's portion and the water district's portion. Work on Audubon Road is to begin in January. Mayor Hellmann stated he would like to have some type of video or photographic documentation by the water and gas companies to keep track of the work being performed.

F. Finance Department

1. Mr. Spoor made a motion for approval of December financial reports; second by Mr. Ryan and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$2,667.69 and Road Tax invoice in the amount of \$57,356.63 was made by Mr. Ryan; second by Mr. Brunner.

Roll Call: All ayes. Mr. Bayer stated the NeCamp Construction invoice in the amount of \$57,114.63 was alright to pay.

IV. Old Business

A. Attorney Robert Winter stated he is still researching a possible ordinance which would fine or revoke licenses from landlords who continue to have a large number of calls for the Police Department to their apartments.

Mayor Hellmann distributed a handout to Council which described the possible raising of the Municipal Insurance Tax. He asked Council to decide by the Caucus meeting if they are in favor of moving forward with the increase. The ordinance must be presented to the Department of Insurance 100 days prior to July 1, 2005 in order to take effect.

V. New Business

A. Motion to allow Mayor Hellmann to enter into a contract with County Garage to provide vehicle maintenance and repair at the rate of \$62.00 per hour beginning July 1, 2005 made by Mr. Ryan; second by Mr. Brunner and motion carried. Mayor Hellmann reminded Council the city may choose to take their vehicles elsewhere and do not necessarily have to have vehicles repaired at the County Garage.

Mayor Hellmann asked Council what committees they would like to take part in. Mr. Worland had expressed an interest in chairing the Environmental Committee in Ms. Stubbs' absence. Mr. Spoor stated he would take Ms. Stubbs' open seat on both the Community Environmental and the Public Safety/Personnel Committees.

VI. Committee Reports

- A. Community Environmental Committee – No report
- B. Public Safety/Personnel Committee – No report
- C. Infrastructure Committee – No report
- D. Mayors' Group Report

The Mayor's Group will meet at 9:00 a.m. on Saturday at the South Hills Civic Club in Ft. Wright to discuss the County Garage and the "7 cities" ALS service.

E. Mayors' Update

Mayor Hellmann told Council that cities, which are not currently under an ALS contract, may be able to obtain one full time and several part time paramedics for less than what

Transcare is currently charging. Chief Huth stated the start up fee may be the most costly part.

VII. Delegations

A. Tree Board: No report

B. Municipal Government League

Mr. Spoor stated he would take over Ms. Stubbs' seat on the Municipal Government League.

C. Northern KY Area Planning & Zoning Council: No report.

D. Telecommunications Board of Northern Ky.: No report.

E. OKI Oversight Committee: No report.

F. Dixie Highway Advisory Committee: No report

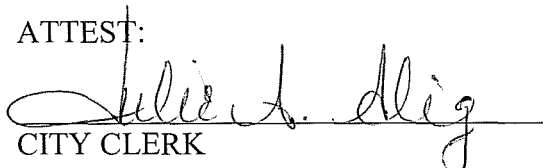
Mr. Finke asked Mr. Winter if there was any new information regarding the Montague case. Mr. Winter stated he is working with Ms. Forbrich in signing the necessary papers to move the case forward.

The home at 713 St. Joseph will be going to auction. Mayor Hellmann signed a lien document, prepared by Mr. Winter, to ensure the city is reimbursed for taxes and cleanup expensed incurred for this property.

VIII. 8:44 Motion to adjourn from Business Meeting made by Mr. Ryan.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, JANUARY 24, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN, RICHARD SPOOR AND TED WORLAND. ALSO PRESENT: ATTORNEY ROBERT WINTER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners – None

II. Discussions

A. Gross Receipts

Discussion regarding gross receipts took place. Mayor Hellmann passed out a spreadsheet to Council showing how the city's revenue would change if Park Hills raised its cap (which is currently the lowest) and/or changed the rate. He suggested possibly changing the cap from its current \$750.00 to \$1,000.00 and decrease the rate from its current .0045% to .003%. This would not produce a significant amount of revenue for the city, but would keep Park Hills more uniform with other cities. Mr. Hollenkamp asked if this could possibly deter businesses from opening in Park Hills. Mayor Hellmann stated the change would be small, an extra \$250.00 per year for the cap. Mr. Ryan stated he would like to see the cap removed all together and change the rate to compare with other cities. Mr. Spoor stated he would like to keep the rate the same, but raise the cap to \$1,000 so that the city can generate more revenue. Along with this increase and raising the Municipal Insurance, the city can create revenue without raising the property tax and some of the extra money could be used for Dixie Highway beautification.

Mayor Hellmann will change the numbers on the spreadsheet to show options and email to Council for their review.

The Business Meeting scheduled for February 14, Valentine's Day, will take place as scheduled.

B. Municipal Insurance

Mayor Hellmann passed out another handout showing the possible revenue which could be generated by raising the Municipal Insurance Tax. He also relayed to Council the county's desire to implement an 8% tax on residents. Any amount the city collects under 8% would be collected by the county. If the city raised their tax to 10%, the county would be unable to collect any taxes from Park Hills. Council was in agreement to raise the Municipal Tax to 10%.

III. Committee Discussions

A. Community Environmental Committee – No report

B. Infrastructure Committee – No report

Mr. Ryan would like to schedule a meeting in early March to discuss Lawton Road improvements. Ms. Finke asked if streetlights on Lawton would be possible. Mayor Hellmann stated the cost to install 6-7 lights would cost around \$60,000, which would most likely be passed on to residents of Lawton.

Mr. Worland asked if sidewalk repairs were going to take place this spring. Mr. Finke would like a timeline for having letters sent out and repairs made.

C. Public Safety/Personnel Committee – No report

Mr. Brunner would like to schedule a meeting regarding the updating of the personnel policy. Changes to the policy would include vacation days, Holidays, personal days, etc.

IV. Mayor's Group Report

Mayor Hellmann handed out information regarding occupational license fees. He also discussed the news article regarding the lawsuit filed by Seco Electric, which has to do with the payroll tax, and the impact the lawsuit will have on the county.

V. Mayor's Update

Mayor Hellmann would like all department heads to have their budgets to him by February 28, 2005.

The Mayor would like to possibly implement a Code Enforcement Board in the city. The Board would be responsible for enforcing ordinances that are continually ignored and/or not complied with by certain people. The Board would consist of residents who do not currently serve as an elected official or who are not employed by the city. Mr. Finke stated he knew of a few residents he could contact to possibly reside on the Board. Mayor Hellmann asked if anyone from Council would be interested in attending a seminar by the KLC to be hosted by the City of Elsmere. The subject of the seminar will be abandoned, blighted and tax delinquent properties. Mayor Hellmann plans on attending the seminar and told Council to let the city clerk know if they are interested.

VI. Delegations Discussions

A. Tree Board – No report

B. Municipal Government League - No report

C. Northern KY Area Planning Council – No report

Meeting scheduled for Monday, February 28.

D. Telecommunications Board of Northern KY

E. OKI Oversight Committee – No report

F. Dixie Highway Advisory Committee – No report

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8:15 Motion to enter executive session to discuss pending litigation made by Mr. Worland; second by Mr. Brunner.

8:34 Motion to exit executive session with no action to be taken from session made by Mr. Worland; second by Mr. Ryan

VII. 8:35 Motion to adjourn made by Mr. Worland


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING ON MONDAY, JANUARY 31, 2005 AT 7:00 P.M. IN THE CITY BUILDING WITH MAYOR HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN AND RICHARD SPOOR. ABSENT: TED WORLAND. ALSO PRESENT: ATTORNEY ROBERT WINTER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

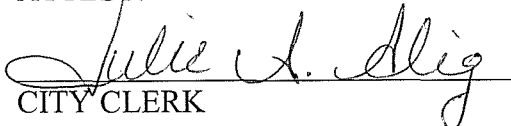
I. First Reading; Ordinance No. 1, 2005 amending Ordinance No. 6, 2004 regarding taxation of abandoned urban properties was read in summary by Attorney Robert Winter. The original Ordinance was changed from giving Council the ability to make final determination of blighted/abandoned property, to giving this decision solely to the Mayor.

7:12 Motion to enter executive session to discuss pending litigation and property acquisition made by Mr. Ryan; second by Mr. Brunner, motion carried.

8:06 Motion to exit executive session with vote to be taken from session made by Mr. Brunner; second by Mr. Ryan, motion carried. Vote of Council from session; Roll Call: all ayes.

II. 8:07 Motion to adjourn from Special Meeting made by Mr. Spoor.

ATTEST:


CITY CLERK


MAYOR MICHAEL J. HELLMANN

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, FEBRUARY 14, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN AND TED WORLAND. ABSENT: RICHARD SPOOR. ALSO PRESENT: ATTORNEY ROBERT WINTER, BUILDING AND ZONING INSPECTOR ED JODY AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Mayor Hellmann made a change to the January 10 minutes under the Police Dept. report. The wordings for the police grant money to be changed to reflect a total grant in the amount of \$1,500. Change also made in the January 24 minutes to show correction under the Mayor's Group report regarding payroll taxes. Motion for approval of January 10 and January 24, 2005 minutes with said corrections made by Mr. Worland; second by Mr. Brunner and motion carried.

I. Petitioners - None

II. Second Reading of Ordinance No. 1, 2005, which amends Ordinance No. 6, 2004 in regards to taxation of Abandoned Urban Properties, was read by Attorney Robert Winter. Motion to adopt ordinance was made by Mr. Ryan; second by Mr. Brunner and motion carried.

III. First Reading of Ordinance No. 2, 2005 increasing the Municipal Tax Rate from 7% to 10% was read by Attorney Robert Winter.

IV. Municipal Order No. 2, 2005 re-appointing David Fangman to the Board of Adjustments was read by Mayor Hellmann. Motion to accept Municipal Order made by Mr. Brunner; second by Mr. Worland and motion carried.

V. Municipal Order No. 3, 2005 re-appointing Neil Wilson as Traffic Hearing Officer was read by Mayor Hellmann. Motion to accept Municipal Order made by Mr. Worland; second by Mr. Ryan and motion carried.

VI. Municipal Order No. 4, 2005 listing Council Members to Standing Committees was read by Mayor Hellmann. Motion to accept Municipal Order made by Mr. Ryan; second by Mr. Worland and motion carried.

VII. Department Reports

A. Police Department – Motion for approval of January report made by Mr. Brunner; second by Mr. Ryan and motion carried. Mr. Brunner had noticed some inconsistencies with the numbers in the Police Department report. Chief Smith stated he would have Sgt. Eddy look over the report and correct any errors.

Mayor Hellmann asked Chief Smith the status of some confiscated property, which the department acquired from a robbery case and if any of the items could be sold at the city wide yard sale. Chief Smith stated most of the items had been accounted for and the other items were not suitable for general sale. Chief Smith stated he will get together with the Mayor to work out details for the sale of the cruisers. The Chief will also contact the city clerk regarding the placement of the bid in the newspaper.

B. Fire/EMS – Motion for approval of January report made by Mr. Worland; second by Mr. Brunner and motion carried. Chief Huth informed Mayor and Council about a new section which will appear in each HUB publication. A new article will be written for each publication by one of the Fire Department members regarding safety tips. Chief Huth invited Council to stop by the Fire Department office to look at the scrap book put together for the department.

Chief Huth asked Council's approval for the purchase of a defibrillator to be kept in the ambulance, which is used for backup. The defibrillator will cost around \$2,000. Mayor Hellmann agrees this is a necessary purchase for the department, but stated Council must make final approval. Chief Huth says the purchase would include pads to fit adults and children. Motion to approve purchase of a defibrillator for the Fire Department, not to exceed \$2,100 with the money to come from the general fund made by Mr. Worland; second by Mr. Ryan. Roll Call: All ayes.

C. Building Inspector/Zoning Administrator – Mr. Ryan made a motion for approval of the January report; second by Mr. Brunner and motion carried. Mayor Hellmann asked Mr. Jody the status of Mr. Haggard's property at 1045 Montague Road. Mr. Jody replied he would like to know the status of the Montague lawsuit before directing Mr. Haggard. Mr. Jody went on to suggest that the Northern Ky. Area Planning should handle Mr. Haggard's plan to turn the hillside into a condominium development due to the extent of the plans and the fact that a zone change would be necessary.

D. Public Works Department – Mr. Ryan made a motion for approval of January report; second by Mr. Worland and motion carried. Mr. Finke stated 482' of gas line was replaced on Lawton due to water leakage.

Mr. Finke stated tree trimming is taking place on Montague Road and should finish up this week. Another tree is in danger of falling onto power lines on the same road. Mr. Finke is waiting to hear back from Cinergy to see if the wires can be removed while the tree is taken down.

E. City Engineer – Mr. Brunner made a motion for approval of January report; second by Mr. Ryan and motion carried. Mr. Bayer stated a meeting will be held at the Bayer Becker office this Friday with Mr. Rob Keller regarding the Lawton Road improvements. Water and gas lines will be replaced on Lawton Road from Audubon to Hillcrest. Mr. Ryan hopes to receive storm water money in order to help fund the Lawton Road project. If funding becomes available, the whole street could possibly be done. The Water District is to reimburse the city for their portion of the work.

F. Finance Department

1. Mr. Ryan made a motion for approval of January financial reports; second by Mr. Worland and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$7,850.40 was made by Mr. Ryan; second by Mr. Brunner. Roll Call: All ayes.

VIII. Old Business

Property at 1011 Amsterdam Road was acquired by the City of Park Hills through auction.

IX. New Business

Mayor Hellmann went over the details of the loan options from the KLC and Fifth Third Bank. Mayor Hellmann preferred to go with Fifth Third due to the fact they had no early payoff fees. Mr. Ryan stated he would like to see the city borrow \$250,000 so that we have a surplus if other properties come up for sale.

Motion to enter into loan through Fifth Third Bank over 20 year period with monies to be used for the purchase of property at 1011 Amsterdam Road, demolition of same property and to payoff existing loan with Fifth Third Bank; with monies left over to go into a special fund account made by Mr. Worland; second by Mr. Ryan. Roll Call: Angie Finke; aye, Steve Ryan; aye, Fred Brunner; aye, Ted Worland; aye, Drew Hollenkamp; abstained from vote due to employment through Fifth Third Bank.

X. Committee Reports

A. Community Environmental Committee – No report

B. Public Safety/Personnel Committee – No report

Mr. Brunner would like to schedule a committee meeting, with Mayor Hellmann present, for Saturday, February 26, 2005 at 9:00 a.m. to discuss changes to the personnel policy.

C. Infrastructure Committee – No report

D. Mayors' Group Report

Mayor Hellmann stated the County has tabled their discussion to implement an 8% municipal tax on residents. The tax would not affect Park Hills due to the fact it is looking to raise its tax rate to 10%.

E. Mayors' Update - None

XI. Delegations

A. Tree Board: No report

B. Municipal Government League: No report

C. Northern KY Area Planning & Zoning Council: No report.

Meeting scheduled for Monday, February 28, 2005

D. Telecommunications Board of Northern Ky.:

Mr. Hollenkamp updated Council on the franchise discussions through the Telecommunications Board. Residents pay 5% for cable taxes with 3% going to cities and the other 2% going to the cable board. Cities which do not pay this franchise fee may have public access channels blocked out.

E. OKI Oversight Committee: No report.

F. Dixie Highway Advisory Committee: No report

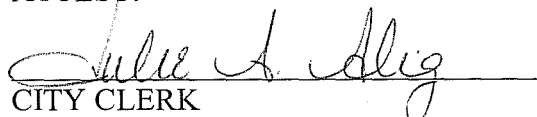
8:45 Motion to enter into executive session to discuss litigation and property acquisition made by Mr. Ryan; second by Mr. Brunner and motion carried.

9:10 Motion to exit executive session with approval for Mayor to act on content of session made by Mr. Ryan; second by Mr. Brunner and motion carried.

XII. 9:13 Motion to adjourn from Business Meeting made by Mr. Worland.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, FEBRUARY 28, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, DREW HOLLENKAMP, ANGIE FINKE AND TED WORLAND. ABSENT: STEVE RYAN AND RICHARD SPOOR. ALSO PRESENT: ATTORNEY ROBERT WINTER.

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Second Reading of Ordinance No. 2, 2005 raising the Municipal Tax Rate from 7% to 10% read by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Brunner; second by Mr. Worland and motion carried.

II. Municipal Order No. 5, 2005 appointing Daniel Bosch to the Board of Adjustments for a Four Year Term read by Attorney Robert Winter. Motion to accept Municipal Order made by Mr. Brunner; second by Mr. Worland and motion carried.

III. Ordinance to enter into loan agreement with Fifth Third Bank will be prepared by bank officials for reading at a later date.

IV. 7:40 Adjournment from Special Meeting made by Mr. Brunner

CAUCUS MEETING:

Call to Order

I. Petitioners

Ms. Cindy Borne-Walker and Mr. William Bernard were present at the meeting to discuss their property located at 1004-1006 Amsterdam Road. They are upset that the property has not approved for rental by the building and zoning inspector, Mr. Ed Jody. The property is included in the Abandoned Urban Property list. They state the property has not been unoccupied for more than a year; the owners state the tenants were evicted in March, 2004. Mayor Hellmann questioned the installation of a furnace at 1006 Amsterdam without filling out a permit application. The owner stated, since it was cold and someone was living in the building, a furnace had to be installed. The other question is why someone is living there when Mr. Jody told them it was uninhabitable. They stated they have since made improvements and would like the property inspected again. Mayor Hellmann told them he would have NKAPC do the inspection. Attorney Robert Winter reminded the owners of the steps to be taken in order to appeal the decision of Mr. Jody to have the properties removed from the Abandoned Urban Property list. Ms.

Borne-Walker stated she would write a letter of appeal to the Mayor. Mr. Bernard stated he would be at the city building on Tuesday to acquire a permit application for the furnace installed at 1006 Amsterdam Road.

II. Committee Discussions

A. Community Environmental Committee – No report

B. Infrastructure Committee – No report

Mayor Hellmann stated he would like to extend the work on Lawton Road to include the section from Hillcrest to Audubon using revenue which will be received during tax time in the fall. It is unlikely the Sanitation District will reimburse the city for money spent.

C. Public Safety/Personnel Committee

The Committee met last Saturday morning to discuss changes to the Personnel Policy. Changes include:

Vacation will be accumulated and based on the fiscal year:

Less than 5 years; 10 days

5 years but less than 15 years; 15 days

15 years but less than 20 years; 20 days

20 + years; 25 days

The Spring Holiday (Good Friday) will be taken away and an extra personal day will be given. Three personal days will be given a year. Longevity pay will be \$100 per year of service.

III. Mayor's Group Report

The ALS meeting at the Fort Wright City Building for Wednesday, March 2 at 7:00 p.m., has been rescheduled for next Tuesday. The meeting will include discussion regarding the seven cities (Park Hills, Ludlow, Bromley, Lakeside Park, Crestview Hills, Ft. Wright and Ft. Mitchell) which are looking to create their own ALS.

Mayor Hellmann stated he would respond to the letter written by a resident of Alhambra asking if their problem with water drainage would be addressed in the near future. The Mayor stated there are other streets in more dire need of attention at this time.

IV. Mayor's Update

Mayor Hellmann stated the City of Park Hills has issued a check for the purchase of 1011 Amsterdam Road.

An offer for the property at 1103 Cecelia Avenue was made in the amount of \$40,000. The responsibilities of closing costs are still to be determined. Closing will possibly take place toward the end of March.

V. Delegations Discussions

- A. Tree Board – No report
- B. Municipal Government League – No report
- C. Northern KY Area Planning Council – No report
- D. Telecommunication Board of Northern KY – No report
- E. OKI Oversight Committee – No report
- F. Dixie Highway Advisory Committee – No report

Chief Regis Huth asked Council's permission to purchase a new pickup truck using some of the Creighton Fund money. The truck currently used by the department is nineteen years old and is in need of replacement. He has received several quotes. The price would be around \$22,795 for a 2005, Ford F250 with 4 wheel drive. The vehicle will be purchased under state contract. Chief Huth will have more information for Council at the next meeting. He hopes to have a new vehicle in service for the department by May.

VI. 8:55 Motion for adjournment from Caucus Meeting made by Mr. Worland

ATTEST:


CITY CLERK


MAYOR MICHAEL J. HELLMANN

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MARCH 14, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN, RICHARD SPOOR AND TED WORLAND. ALSO PRESENT: ATTORNEY ROBERT WINTER, BUILDING AND ZONING INSPECTOR ED JODY AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Mayor Hellmann made a change to the February 28, 2005 minutes. Change under Infrastructure Committee from "the entire street of Lawton to be included in the project" to just the "section from Hillcrest to Audubon". Other change was to include the entire vacation schedule under the Public Safety/Personnel Committee. Motion for approval of February 14 and February 28, 2005 minutes with said corrections made by Mr. Brunner; second by Mr. Worland and motion carried.

I. Petitioners (See Old Business)

II. Department Reports

A. Police Department – Motion for approval of February report made by Mr. Worland; second by Mr. Ryan and motion carried. Mayor Hellmann commented on the letter from Mr. Russo thanking the Police Department for keeping watch over his property while he was out of town. The Mayor suggested the Police Department put an article in the HUB to let other residents know of this service.

B. Fire/EMS – Motion for approval of February report made by Mr. Ryan; second by Mr. Worland and motion carried. Chief Huth's report included the cost of the pick up truck with accessories to total around \$28,000. Chief Huth explained that the care packages to new residents will include the Fire Department's mission statement and some background information and how to become a volunteer for the fire department. The packet will include contact numbers and perhaps a magnet, or other gadget, imprinted with the Park Hills Fire Department emblem and contact numbers. Chief Huth stated the department will be conducting a drill at the old Popp's Florist; the drill will take place tomorrow night. Motion to allow fire department to expense up to \$28,000 out of the Creighton Fund for the purchase and outfitting of pick up truck for the fire department made by Mr. Worland; second by Mr. Hollenkamp. Roll Call: All ayes. Chief Huth stated he is talking with 2 different companies regarding the maintenance and service of new defibrillators for the fire department. He plans to keep the same medical

director as used in the past. Mayor Hellmann asked Chief Smith how the police department runs its defibrillators. Chief Smith stated Officers Ford and Hoppenjans take care of it with training from the Ft. Wright Life Squad.

C. Building Inspector/Zoning Administrator – Mr. Brunner made a motion for approval of the February report; second by Mr. Worland and motion carried. Mayor Hellmann commented on the lot at the end of the cul-de-sac on Irish Rose Lane. He asked Mr. Jody to contact the owner(s) of the lot and have them repair the fence that goes around the foundation hole. The fence seems to be slipping; leaving the hole unenclosed creating a safety hazard.

D. Public Works Department – Mr. Ryan made a motion for approval of February report; second by Ms. Finke and motion carried. Mr. Worland acknowledged the good work by Mr. Finke in repairing the many potholes around the city. Mr. Finke stated Amsterdam Road, past Trolley Park toward Covington, will need re-paving soon due to the amount of damage from potholes.

E. City Engineer – Mr. Brunner made a motion for approval of February report; second by Mr. Ryan and motion carried. Mr. Bayer stated the finishing work on Hamilton Road will take place this spring. Mr. Bayer would like to hold a meeting during the first or second week in April with the residents of Lawton to discuss the road work that is taking place. Work on Lawton is scheduled to begin in early May. Mr. Ryan stated he will schedule an Infrastructure meeting soon to discuss funding the Lawton Road project and how this will affect future street improvements. Mayor Hellmann asked Mr. Bayer if he had any new information from the residents of Scenic Drive regarding their street repairs. Mr. Bayer stated he had not. A letter will be sent to Scenic residents asking them to contact the city as to what their plans are for their street.

F. Finance Department

1. Mr. Ryan made a motion for approval of February financial reports; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$5,975.35 was made by Mr. Brunner; second by Mr. Worland. Roll Call: All ayes.

III. Old Business

Mayor Hellmann asked for a roll call to ratify the purchase of the property located at 1011 Amsterdam Road by the City of Park Hills. Motion to ratify purchase made by Mr. Spoor; second by Mr. Ryan. Roll Call: All ayes.

Mayor Hellmann told Council that Edgewood was considering joining the seven cities (Park Hills, Ft. Wright, Ft. Mitchell, Lakeside Park, Crestview Hills, Bromley and Ludlow). ALS service would cost the city around \$17,382.00. More information will be given as it becomes available.

Mr. Spoor asked for a motion from Council to proceed with the foreclosure on the property located at 1057 Hamilton Road, owned by Robin Ashworth. Mr. Ashworth was contacted by the city several times regarding the danger his trees were posing on surrounding residents. Mr. Ashworth did not remove the trees by the deadline set by the city. The city then had the trees removed for him by "A Cut Above Tree Service", which cost \$1,620.00. Mr. Ashworth was sent a copy of the invoice to reimburse the city. Mr. Ashworth has not paid the invoice and a lien was put on his property. Motion to proceed with foreclosure made by Mr. Spoor; second by Mr. Ryan and motion carried.

Mr. Kenneth Hanes, 1008 Exter Drive, was present at the meeting to discuss water problems he allegedly has had since the two new homes were built next to him. Mr. Jody gave him a copy of a letter written by Mr. James Berling, Engineer. The letter, with a recommendation of how to remedy the problem, was given to Mr. Hanes. Mr. Jody told Mr. Hanes he would speak to him regarding the problem and the letter from Mr. Berling after the meeting.

Mayor Hellmann asked Mr. Bautista, also present at the meeting and in charge of the Homeowners Association for Irish Rose Lane, how the association handles un-kept properties and how much power they have in enforcing rules. Mr. Bautista stated some changes have been made to the regulations and that the residents of Irish Rose Lane will be notified of these. Letters from the Homeowner's Association will go out to the owners of un-kept properties next month notifying them of their property violations. Mayor Hellmann asked Mr. Bautista to let the city clerk know when these letters will be going out. He would like letters from the city to go out at the same time so that the homeowners will be more likely to take care of the problem(s).

IV. New Business

Mr. Neil Frankl came to the meeting to discuss the city wide yard sale to take place on Saturday, May 14. He told Council to contact him with any questions or concerns. Large item pick-up will take place on the following Monday after the yard sale; May 16.

V. Committee Reports

A. Community Environmental Committee – No report

B. Public Safety/Personnel Committee – No report
Attorney Robert Winter will draft an Ordinance to adopt the changes to the city's personnel policy. First reading will take place at the next meeting.

C. Infrastructure Committee – No report

D. Mayors' Group Report
Mayor Hellmann will be unable to attend the upcoming Mayor's meeting on Saturday, March 19 in Crestview Hills. Mr. Spoor stated he would go in the Mayor's place.

E. Mayors' Update
Mayor Hellmann asked Council what they would like to see done with the property recently purchased by the city at 1011 Amsterdam Road. Mr. Spoor stated he would like someone, perhaps a structural engineer, to walk through and assess the property. If the engineer deems the building unsalvageable, it would be documented so that when, or if, the building is demolished, the city would have the written statement by the engineer. Mayor Hellmann will check into having this done. Mr. Finke has secured the building's windows and doors.

VI. Delegations

A. Tree Board: No report
B. Municipal Government League: No report
C. Northern KY Area Planning & Zoning Council: No report
Congratulations to Mr. Richard Spoor on his election to the Northern KY Area Planning and Zoning Council.

D. Telecommunications Board of Northern Ky.:
HB 272 was passed and Mr. Hollenkamp will provide Council with more information on what this will mean for the city as it is made available.

E. OKI Oversight Committee: No report.

F. Dixie Highway Advisory Committee: No report
Mayor Hellmann relayed to Council an article he saw in Sunday's newspaper. It stated that the section of Dixie Highway that runs through Park Hills has the least amount of traffic for the entire Dixie Highway.

8:31 Motion to enter into executive session to discuss personnel matters made by Mr. Brunner; second by Mr. Ryan and motion carried.

9:17 Motion to exit executive session with no action to be taken from session made by Mr. Ryan; second by Mr. Brunner and motion carried.

VII. 9:30 Motion to adjourn from Business Meeting made by Mr. Worland.

Business Meeting
March 14, 2005
Page 5


MAYOR MICHAEL J. HELLMANN

ATTEST: 
CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, MARCH 28, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, DREW HOLLENKAMP, ANGIE FINKE, RICHARD SPOOR AND TED WORLAND. ABSENT: STEVE RYAN. ALSO PRESENT: ATTORNEY ROBERT WINTER.

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. First Reading of Ordinance No. 3, 2005 entering into loan agreement with Fifth Third Bank was read in summary by Attorney Robert Winter.

II. First Reading of Ordinance No. 4, 2005 updating the personnel policy was read in summary by Attorney Robert Winter.

III. Resolution No. 1, 2005 ratifying the purchase of 1011 Amsterdam Road was read by Attorney Robert Winter. Motion to accept Resolution made by Mr. Spoor; second by Mr. Brunner and motion carried.

Mayor Hellmann stated Mr. Jay Bayer (who has a degree in structural engineering) will write up a report stating if the building should be demolished or if it is salvageable.

IV. 7:50 Adjournment from Special Meeting made by Mr. Brunner; second by Mr. Worland

CAUCUS MEETING:

Call to Order

I. Petitioners - None

II. Committee Discussions

A. Community Environmental Committee

Mr. Worland told Council he is writing an article for the city Newsletter regarding this year's beautification awards. He would like to give out an award for the months of May, June, July and August. He will email the article to Council.

B. Infrastructure Committee – No report

C. Public Safety/Personnel Committee – No report

III. Mayor's Group Report

Mr. Spoor attended this month's Mayor's meeting in Mayor Hellmann's absence. He stated the main discussion focused on the ALS services that local cities are looking into. No decision has been made by Edgewood whether or not to join the "7 cities" for ALS service.

IV. Mayor's Update

Mayor Hellmann discussed the unincorporated area of Bromley/Crescent Springs. Bromley is not receiving any money to cover services in this area and there has been discussion on how services to this area will be handled in the future. Crescent Springs handles calls to part of this area also.

A meeting is scheduled for Saturday, April 23, 2005 to discuss the 2005-2006 budget. Mr. Worland asked about the status of the inspections that were supposed to take place at 1004-1006 Amsterdam Road by the NKAPC. Mayor Hellmann read the list of violations in need of repair at 1006 Amsterdam Road. No inspection has taken place at 1004 Amsterdam Road as of yet.

The sale of the lot at 1103 Cecelia is still not finalized. Mayor Hellmann believed the closing was to take place on March 31, but has not heard back from anyone to confirm. Mayor Hellmann would like to move forward in establishing a Code Enforcement Board. Mr. Finke has a few people in mind who may be interested in serving on the Board. Council will be receiving paperwork outlining the job and regulations of a C.E.B. Discussion regarding the Montague case took place.

V. Delegations Discussions

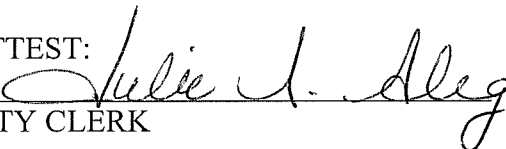
- A. Tree Board – No report
- B. Municipal Government League – No report
- C. Northern KY Area Planning Council – No report
- D. Telecommunication Board of Northern KY – No report
- E. OKI Oversight Committee – No report
- F. Dixie Highway Advisory Committee – No report

Attorney Robert Winter will look over the existing sidewalk letter draft and make any changes he sees necessary. Mr. Finke stated he would like to give residents more time to make the repairs; at least ninety (90) days. Mr. Finke also asked that Lawton Road be exempt from repairs due to the construction taking place. Council felt that would not be a problem.

VI. 8:29 Motion for adjournment from Caucus Meeting made by Mr. Worland

Special and Caucus Meeting
March 28, 2005
Page 3


MAYOR MICHAEL J. HELLMANN

ATTEST: 
CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, APRIL 18, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN, RICHARD SPOOR AND TED WORLAND. ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of March 14 and March 28, 2005 minutes was made by Mr. Spoor; second by Mr. Brunner and motion carried.

I. Petitioners – None

II. Second Reading; Ordinance No. 3, 2005 entering into a lease agreement with Fifth/Third Bank was read by Attorney Robert Winter. Motion to accept Ordinance was made by Mr. Ryan; second by Mr. Worland and motion carried.

III. Second Reading; Ordinance No. 4, 2005 changing/updating Personnel Policy was read by Attorney Robert Winter. Motion to accept Ordinance was made by Mr. Worland; second by Mr. Brunner and motion carried.

IV. Department Reports

A. Police Department – Motion for approval of March report made by Mr. Ryan; second by Mr. Worland and motion carried. Chief Smith stated two cruisers are to be sold by the police department. The title for the confiscated Corvette has not been received by the department as of yet. Mayor Hellmann would like to get the cruisers out to bid as soon as possible so that if no bids are received or accepted, the cruisers could possibly be sold at the city wide yard sale.

B. Fire/EMS – Motion for approval of March report made by Mr. Brunner; second by Mr. Worland and motion carried. Chief Huth thanked Mr. Bayer for allowing the Fire Department to train using the old Popp's building purchased by Bayer Becker. He went on to thank all those who donated to the Fire Department's annual fund drive this year.

C. Building Inspector/Zoning Administrator – Motion for approval of the March report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Jody was not present at the meeting.

D. Public Works Department – Motion for approval of March report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Finke stated trees were being cut

down along Amsterdam Road. Ms. Finke asked if any trees on Lawton would be removed during the road project. Mr. Finke replied that some trees will need to be removed, but if they are healthy trees, they will be replaced.

Mr. Ryan informed Council the plans are still in the early stages and as soon as they are ready, a public hearing will be scheduled to discuss the work with the residents.

E. City Engineer – Motion for approval of March report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Bayer stated the paving on Hamilton Road will be finished in early May.

Mayor Hellmann asked that residents of Hamilton be notified one week prior to work being done. Mr. Bayer said the work should take no more than two days.

Mr. Bayer invited Council to look over the Lawton plans that are complete up to now.

F. Finance Department

1. Mr. Worland made a motion for approval of March financial reports; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$5,063.25 was made by Mr. Worland; second by Mr. Brunner. Roll Call: All ayes.

V. Old Business

A. Mayor Hellmann stated the residents of Scenic Drive were proceeding with their plans to pave their own street as a private drive and not a dedicated street. Mr. Finke stated they had asked that he mark the utilities, but this is not the city's responsibility. Chief Smith also stated it is not the city's responsibility to police the street. Mr. Worland would like the residents to be aware of the city's limitations and accessibility to the street in emergency situations.

B. Discussion took place regarding the ALS. Edgewood decided not to join the Seven Cities group. This will increase the price for the other cities around \$2,000. Mayor Hellmann will have a copy of the budget and the department head's requests to Council before Saturday's budget meeting.

VI. New Business

A. Mayor Hellmann discussed the advantages of having a Code Enforcement Board. The board would enforce the penalties and fines incurred by violators. This would save the city in legal fees and would push property owners to fix their problems in a timelier manner.

Mr. Dennis Gordon will be present at the next Caucus meeting to discuss the NKAPC's "one stop shop" with Council.

VII. Committee Reports

A. Community Environmental Committee

Mr. Worland stated he would be giving the "Beautification Award" to homeowners during the months of May, June, July and August. Mr. Worland asked those on Council who are interested to help judge the properties. Deadline for nominations will be the sixth day of each month the award is to be given.

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee – No report

D. Mayors' Group Report – No report

E. Mayors' Update

Mayor Hellmann updated Council on the problem property on Emerson Road. The property owners were sent a letter which gives them a timeline to have their violations taken care of. If they do not comply, the city will take care of the problems and lien the property for the expenses incurred.

Attorney Robert Winter advised that a Code Enforcement Board would be the best direction for the city to take in regards to properties such as these. It is not probable to recover attorney fees for the city in these types of situations.

Motion to declare two police cruisers and one Corvette to be surplus and to be put out for sealed bids to be due by 4:00 p.m. on May 6, 2005 made by Mr. Brunner; second by Mr. Ryan and motion carried. Bids will be available for Council to view on May 9.

VI. Delegations

A. Tree Board: No report

B. Municipal Government League: No report

C. Northern KY Area Planning & Zoning Council: No report

D. Telecommunications Board of Northern Ky.: No report

E. OKI Oversight Committee: No report.

F. Dixie Highway Advisory Committee: No report

8:41 Motion to enter into executive session to discuss property acquisition and pending litigation made by Mr. Ryan; second by Mr. Worland and motion carried.

Business Meeting
April 18, 2005
Page 4

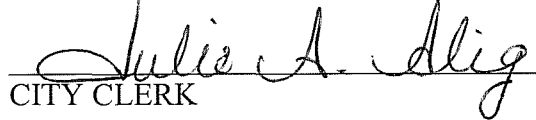
9:10 Motion to exit executive session with no action to be taken from session made by Mr. Worland; second by Mr. Brunner and motion carried.

Council gave their approval for the demolition of the city owned property at 1011 Amsterdam Road per the reports given by Mr. Jay Bayer and Chief Regis Huth.

VII. 9:12 Motion to adjourn from Business Meeting made by Mr. Worland.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

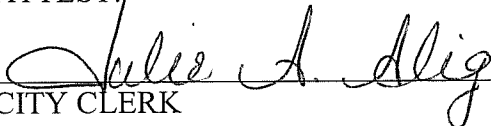
THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING ON SATURDAY, APRIL 23, 2005 AT 9:00 A.M. IN THE CITY BUILDING WITH MAYOR HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN, RICHARD SPOOR AND TED WORLAND.

CALL TO ORDER

I. Mayor Hellmann went over line items for the revenue and expenditures of the General Fund's 2005-2006 Budget. Mayor Hellmann will address any changes to be made and furnish Council with a copy for review.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, APRIL 25, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, DREW HOLLENKAMP, ANGIE FINKE, RICHARD SPOOR AND TED WORLAND. ABSENT: STEVE RYAN. ALSO PRESENT: ATTORNEY ROBERT WINTER.

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

I. Mr. Dennis Gordon of the NKAPC was present at the Council meeting to discuss the commission's "one stop shop" for building permits, building plan reviews, inspections, issuing Certificates of Occupancy and other building and zoning services. Different levels of service will have different fees. A handout was given to Council and Mayor describing the different levels of service. A fee schedule has not been made available yet, but will be sent out to cities before the effective date of July 1, 2005. The NKAPC will provide: one place where all permits can be picked up and dropped off; a full time, full service building inspector; a 24/7 web site to review, request inspections and voice complaints; and a uniform fee schedule. Mr. Gordon also states the one stop shop will eliminate the inconsistencies found in different cities. An annual financial report will be sent to the city clerk and/or treasurer for the Mayor and Council to review. Level One is at no cost to the city, as it is funded through tax levies, however, other levels charge the cities a percent of the costs involved. Mr. Gordon stated it would be difficult to have a representative present at every monthly meeting, but would try to have one there every other month. The one stop shop could also be used for Code Enforcement and Board of Adjustment issues. The interlocal agreement is ongoing, but can be terminated with a sixty (60) day notice. The NKAPC uses a model zoning ordinance. No decision made at this time; Mayor and Council will discuss further.

Mayor Hellmann asked for Council's approval to spend an extra \$1,000 for asbestos removal at 1011 Amsterdam Road. Motion to expend the extra \$1,000 made by Mr. Worland; second by Mr. Brunner. Roll Call: All ayes.

II. First Reading of Ordinance No. 5, 2005 establishing a Code Enforcement Board was read in summary by Attorney Robert Winter.

III. 9:16 Adjournment from Special Meeting made by Mr. Hollenkamp

CAUCUS MEETING:

Call to Order

I. Committee Discussions

A. Community Environmental Committee – No report
Friday, May 6, 2005, is the first deadline for the Beautification Award for that month.

B. Infrastructure Committee – No report
Mayor Hellmann, Mr. Ryan, Mr. Bayer, Mr. Keller and Mr. Finke will meet this Friday at noon in the city building to discuss the Lawton Road project. Mr. Finke was not happy with the blacktop put down by Cinergy. He asked them to remove it and give the city the money to do the blacktop themselves.

C. Public Safety/Personnel Committee – No report

II. Mayor's Group Report – No report

III. Mayor's Update – No report

IV. Delegations Discussions

- A. Tree Board – No report
- B. Municipal Government League – No report
- C. Northern KY Area Planning Council – No report
- D. Telecommunication Board of Northern KY – No report
- E. Dixie Highway Advisory Committee – No report

V. 9:27 Motion for adjournment from Caucus Meeting made by Mr. Worland


MAYOR MICHAEL J. HELLMANN

ATTEST: 
CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, MAY 9, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, RICHARD SPOOR AND TED WORLAND. ABSENT: STEVE RYAN. ALSO PRESENT: ATTORNEY ROBERT WINTER, BI/ZA EDWARD JODY AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of April 18, April 23 and April 25, 2005 minutes was made by Mr. Brunner; second by Mr. Worland and motion carried.

I. Petitioners

Ms. Emily Wolpers, Lawton resident, was present at the meeting to discuss the Lawton Road project. She states she represents herself and several other residents on the street who are concerned about trees that may be cut down in order to begin the road project. She states they do not want to widen the street if trees will be lost in doing so. Mayor Hellmann told her there will be a public meeting when the plans for Lawton Road are about 90% complete. Residents will have an opportunity to view the plans and give their input as to what they like, or dislike, about the plans. The public meeting should take place sometime in June. Mayor Hellmann stated the project would probably not be bid this year, which should give residents ample time to voice their concerns regarding the project plans. He also stated the plans will have to coincide with work being done on the street by the water and gas companies.

Mr. Jim Brown, also of Lawton Road, was present at the meeting. He wants to repair his existing driveway, but wants to make sure the work to take place on Lawton Road will not affect his driveway work. Mayor Hellmann stated the only part of his driveway to be removed or repaired would be the apron. Mr. Brown stated, in that case, he would probably go ahead with his planned repairs.

Due to limited time in which Mr. Bayer has to attend the meeting; the engineer's report will be next on the agenda. Motion for approval of the engineer's April report made by Mr. Worland; second by Mr. Brunner and motion carried.

Mr. Bayer stated Hamilton Road was scheduled for repaving this coming Wednesday. The contractors will notify residents. Mr. Bayer will meet with Mr. Ryan on Friday to walk along Audubon Road. The water district is proceeding with the Lawton Road plans and Mr. Bayer hopes to put out for bid in the fall.

Mr. Worland asked if the city will be reimbursed by the storm water company for monies put into the project. Mr. Bayer stated the city can submit the required forms, one for each street; Lawton and Audubon, and they may be reimbursed for some of the cost.

Mayor Hellmann asked Mr. Bayer to submit a bid, by the next Council meeting, to do a study on South Arlington and the other portion of Hamilton Road where it connects with short Arlington and Amsterdam Road.

II. Second Reading; Ordinance No. 5, 2005 establishing a Code Enforcement Board was read by Attorney Robert Winter. Motion to accept Ordinance was made by Mr. Brunner; second by Mr. Worland and motion carried.

III. Department Reports

A. Police Department – Motion for approval of April report made by Mr. Worland; second by Mr. Brunner and motion carried. Mr. Spoor question Chief Smith about the number of assistance calls taken by Park Hills for other cities. He asked if the city is required to make all calls for assistance. Chief Smith stated they are not obligated to take calls from other cities, but feels his department should help out the surrounding cities when they are able. Mr. Spoor feels that the Park Hills' tax money should not go to assisting other cities whose tax base is higher than ours. Chief Smith stated that they do not assist on Hwy. 17, or go past the Sports Bar on Dixie Highway. Chief Smith believes the situation is getting better, but in the meantime, would like to be neighborly when possible.

B. Fire/EMS – Motion for approval of April report made by Mr. Brunner; second by Mr. Worland and motion carried. Chief Huth stated the fire department is doing an update of contact information for the Park Hills' businesses and is also conducting inspections of these commercial properties. The department has also begun to do inspections of four-family homes. This was not done in the past, but Chief Huth feels that the violations that seem to occur in these buildings could pose a safety hazard to those who live there. Mayor Hellmann stated that the passing of our Code Enforcement Board Ordinance would give the fire department more authority to go in and inspect buildings where there is a concern.

C. Building Inspector/Zoning Administrator – Motion for approval of the April report made by Mr. Worland; second by Mr. Brunner and motion carried. Mr. Jody relayed to Council that the property at 1324 Old State Road is removing an existing gable on the roof and restoring it back to its original flat roof.

Mr. Brunner asked Chief Smith the status of the letter sent to the Mayor and Council from Mr. Bob Dickman, owner of Dickman Apts., regarding the citations he has been receiving pertaining to his dumpsters. Chief Smith stated that Mr. Dickman is not in compliance with the dumpster ordinance and is receiving citations on a daily basis.

D. Public Works Department – Motion for approval of April report made by Mr. Brunner; second by Ms. Finke and motion carried. Mr. Finke stated all the sidewalks

have been inspected and marked and the letters to the home owners will go out tomorrow. Mr. Brunner asked Mr. Finke to refer those upset about the letters to Council.

E. City Engineer – See above notes

F. Finance Department

1. Mr. Worland made a motion for approval of April financial reports; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$2,312.00 was made by Mr. Brunner; second by Mr. Worland. Roll Call: All ayes.

IV. Old Business - None

V. New Business

A. The building at 1011 Amsterdam Road, purchased by the city, has been demolished. Mr. Finke will work to remove the debris left behind. Mayor Hellmann would like to see how the building's absence affects water drainage in that area before any plans are made regarding the vacant lot.

B. Discussion regarding the ALS service took place. There are still a few questions regarding the number of days allowed before terminating the contract. Mayor Hellmann will have more information for Council after the next Mayor's Group Meeting.

VI. Committee Reports

A. Community Environmental Committee

As there were no nominations for May's Beautification Award, Mr. Worland asked Council to help him choose one. Mr. Hollenkamp recommended a home on Cecelia which has added new landscaping and lighting. Mr. Worland will present the award when it is decided.

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee – No report

D. Mayors' Group Report

Meeting scheduled for next Saturday. Mayor Hellmann relayed to Council that Mr. Bill Goetz will be retiring after 30 years of service to the City of Fort Mitchell.

E. Mayors' Update

Mayor Hellmann gave Council an update on the outcome of the Abandoned Urban Property hearings. Some listings were overturned due to the fact that they were not abandoned during the past year. Still, some that were overturned have a number of violations which need to be repaired in order for them to stay off of the AUP list next year. Properties that have violations can still be cited and pursued by the Code Enforcement Board if the violations are not corrected.

Mayor and Council received a letter from concerned residents on Cecelia Avenue. The property at 1115 was condemned by the BI/ZA of Park Hills. The residents want to know what is going to be done with the building now. A reply letter will be sent to the residents telling them the owner must repair the violations, or tear the building down. Another letter was also received from residents on Arlington and Old State Roads. The residents stated in their letter since the opening of the Gateway Community Technical College, located at the end of Old State Road, there has been increased traffic, litter and noise. The residents state that the stop sign is being run and the speed limit is not being obeyed. Chief Smith states he is working with the College to increase their awareness of these problems and, hopefully, come to an agreement to alleviate the problems in that area. The police department has also stepped up patrol in the area. A reply letter will be sent to the residents stating such.

VII. Delegations

- A. Tree Board: No report
- B. Municipal Government League: No report
- C. Northern KY Area Planning & Zoning Council: No report
- D. Telecommunications Board of Northern Ky.: No report
- E. OKI Oversight Committee: No report.
- F. Dixie Highway Advisory Committee: No report

Motion to allow the Park Hills Civic Association to host the annual Memorial Day Parade in the city on Monday, May 30, 2005 was made by Mr. Worland; second by Mr. Spoor and motion carried.

Mayor Hellmann stated those who would rather walk in the parade, instead of ride in a convertible, were welcome to do so.

8:34 Motion to enter into executive session to discuss property acquisition, pending litigation and personnel matters was made by Mr. Worland; second by Mr. Brunner and motion carried.

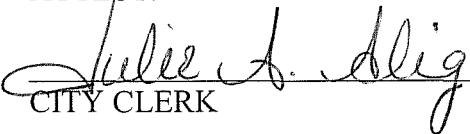
9:02 Motion to exit executive session with no action to be taken from session made by Mr. Worland; second by Mr. Brunner and motion carried.

Business Meeting
May 9, 2005
Page 5

VIII. 9:05 Motion to adjourn from Business Meeting made by Mr. Worland.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, MAY 23, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, STEVE RYAN AND RICHARD SPOOR. ABSENT: DREW HOLLENKAMP AND TED WORLAND. ALSO PRESENT: ATTORNEY ROBERT WINTER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners

Mr. Robert Dickman, of Dickman Apartments, was present at the meeting. He was concerned about the number of citations he has been receiving from the police department regarding his dumpster enclosures. He states that if gates were installed, they would constantly be left open due to the fact they are used by residents numerous times per day. Mr. Brunner suggested the gates be spring loaded to close automatically. All other apartment owners have complied with the ordinance and have put gates on their dumpster enclosures. Mr. Dickman's are the only ones that do not. He asked that the fines be waived, but Mayor Hellmann stated the fines due up to now will have to be paid. Mr. Dickman believes the fines are excessive. Mr. Dickman will meet with Chief Smith to discuss the problems, but Mayor Hellmann wants the enclosures gated so that the dumpsters are hidden from oncoming traffic and pedestrians. No further citations will be issued until Mr. Dickman and Chief Smith meet.

Ms. Barbara Slukich was present at the meeting to voice her concern regarding Montague Road, of which she is a resident. She feels the road has been in extremely bad shape for too many years and feels that repairs on the road are way overdue. Mayor Hellmann agreed with Ms. Slukich regarding the road's condition, but told her until the legal matter is settled, the city is unable to make any changes to the road. He went on to say, an agreement is to be signed soon to settle this case. The city hopes to have a buyer who will be obligated to fix the area of that property affected by the landslide.

II. The city's signing with the NKAPC's "One Stop Shop" was discussed. Council viewed the joining of the NKAPC as a positive step. The deadline for sign up is July 1, 2005.

III. Mr. Finke asked that the residents of Amsterdam, from Hillcrest to Sleepy Hollow, not be required to make the sidewalk repairs originally required of them. Mr. Finke told Council that Cinergy will be doing work on this portion of the road and the sidewalks will be torn out during that work. Council gave the ok to have these residents removed from the list of those obligated to make sidewalk repairs. Mr. Finke also stated Cinergy would be doing work on Altavia, but it would not affect the sidewalks on that street.

IV. Council had no questions or comments regarding the proposed 2005-2006 Budget. The budget ordinance will be ready for first reading at the June 13 Business Meeting.

V. Committee Discussions

- A. Community Environmental Committee – No report
- B. Infrastructure Committee – No report
- C. Public Safety/Personnel Committee – No report

VI. Mayor's Group Report

Mayor Hellmann discussed with Council an option in health care for them to consider. The City of Crestview Hills has established an account for each employee. The money put into the account is to be used for health care costs only and the employee may take the money with them upon separation from the city. Crestview Hills hopes to create a savings of around \$10,000 a year in health care insurance costs.

VII. Mayor's Update

Mayor Hellmann plans to receive an updated contract for ALS services available to Council by June.

Mayor Hellmann gave Council the bid amounts for the police cruisers; the highest bidders are as follows:

1994 Ford (White); Local Junkyard (Do not have exact name): \$500.00

1998 Ford (White); CW Coach Sales: \$1,679.99

1994 Ford (Blue); Darrell Ingle: \$610.00

Motion to accept highest bids was made by Mr. Ryan; second by Mr. Brunner and motion carried.

Mr. Finke has recruited several people interested in sitting on the Code Enforcement Board. They are: Mr. Bob Parks, Cecelia Avenue; Mr. Greg Wiestenfeld, Audubon Road; Mr. Michael Quinlan, Lawton Road; Mr. Mark Kaelin, Rosemont Avenue; and Ms. Barbara Slukich, Montague Road. Mayor Hellmann would like to set up an informal meeting with those interested to discuss the role they would have as a Code Enforcement Board member. The terms of the board members would be staggered in one year, two year and three year terms. The Mayor has the power to remove any member for misconduct, inefficiency or willful neglect of duty.

VIII. Delegations Discussions

- A. Tree Board – No report
- B. Municipal Government League - No report
- C. Northern KY Area Planning Council – No report

- D. Telecommunications Board of Northern KY
- E. OKI Oversight Committee – No report
- F. Dixie Highway Advisory Committee

A final meeting for the first stage of planning is scheduled for Thursday, June 2. The main area of concern for this stage is the traffic signals. Stage two will deal more with lane regulations and bringing the Artimus system to Dixie Highway.

Chief Smith stated he would like to see “turn only arrows” at the entrances to Covington Catholic High School and Notre Dame Academy.

Discussion regarding zoning for the construction of the new Bayer Becker building. An area of Dixie Highway between St. Joseph Lane and Arlington Road has a zoning split; commercial in front and residential in the back. The area where Bayer Becker would like to put their building will fall into the residential area. Mayor Hellmann asked Council if they would like to go ahead and rezone the entire area at the same time they are asking for a zoning change for the new Bayer Becker property. The city would have to go before the NKAPC to make the zoning changes and would have to pay for each time a rezoning hearing takes place. This way, the zoning could be changed for the entire area and would only be a one time charge for the city. This would not affect residents who already have homes in that area. Council voiced concern of businesses being built too close to residential properties. Mayor Hellmann stated he would try to get additional information to Council regarding this by the next meeting. Mr. Ryan stated he would like to go ahead and rezone the entire area at the same time. The issue will be discussed further at the next meeting.

IX. 8:20 Motion to adjourn made by Mr. Ryan


MAYOR MICHAEL J. HELLMANN

ATTEST: 
CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JUNE 20, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, STEVE RYAN, RICHARD SPOOR AND TED WORLAND. ABSENT: DREW HOLLENKAMP. ALSO PRESENT: ATTORNEY ROBERT WINTER AND BI/ZA EDWARD JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of May 9 and May 23, 2005 minutes was made by Mr. Worland; second by Mr. Brunner and motion carried.

I. Petitioners

Ms. Stephanie Hall, Mr. Richard Abel and Ms. Jennifer Clemons were present at the meeting to discuss the parking situation on Locust Street. Ms. Hall claims she must walk up to her property due to the fact that her driveway was destroyed during a landslide. She is upset that she is no longer allowed to park on the gravel area situated on Locust Street where she has parked in the past. Ms. Clemons states there is no place else to park on Locust due to the narrow street. Ms. Hall stated she did not receive notification from the city, but was told parking was no longer allowed on the gravel area. Ms. Clemons was notified by a letter from the police department. Mayor Hellmann explained the ordinance pertaining to parking is for all the streets and that the city can not make exceptions for certain streets. Mr. Abel stated he has some property across the street from his home that he may be able to turn into a parking pad. Mr. Jody told him to fill out the proper permits and submit them before putting in a parking pad. Mr. Ryan stated he would meet with the residents of Locust to look at the street's situation and try to come up with a solution to the parking problem. Mr. Worland stated he would accompany Mr. Ryan to the meeting. Ms. Hall stated she would only discuss the parking situation and not the Montague landslide case during the meeting. Mr. Brunner suggested contacting the owner of the gravel area to see if they would consider paving the area. Council will allow residents to continue parking on the gravel until after the meeting takes place.

II. First Reading; Ordinance No. 6, 2005 amending the 2004-2005 budget was read in summary by Mayor Hellmann.

III. First Reading; Ordinance No. 7, 2005; proposed 2005-2006 budget was read in summary by Mayor Hellmann.

IV. First Reading; Ordinance No. 8, 2005 to settle pending litigation was read by Attorney Robert Winter.

V. Resolution No. 2, 2005 allowing the Mayor to enter into an ALS Contract with Transcare was read by Attorney Robert Winter. Mr. Winter explained to Council the change made in Section 4 with regards to Ft. Wright handling the city's squad runs. Motion to accept Resolution with said changes made by Mr. Ryan; second by Mr. Brunner. Roll Call: All ayes.

VI. Department Reports

A. Police Department – Motion for approval of May report made by Mr. Brunner; second by Mr. Ryan and motion carried. Chief Smith asked that Council keep in mind everyone else in the city must follow the same parking ordinance and that there should not be exceptions made for residents of Locust Street. Chief Smith asked Council's direction on how to handle citations for Mr. Dickman of Dickman Apartments. Mayor Hellmann stated that Chief Smith should resume writing citations for Mr. Dickman's dumpster violations beginning Tuesday morning. Attorney Robert Winter asked to accompany Chief Smith to the apartments in question to view the dumpsters for himself. Chief Smith asked Mr. Jody's opinion on some of the problems at the Den Lou. The Chief stated there is mold, weeds and garbage on the premises and they also are replacing the sign. Mr. Winter stated, once the Code Enforcement Board is established, they will be able to focus on problems at the Den Lou. Mr. Worland commented on the letter from the Department of the Air Force regarding Pat Yarusso's deployment to Qatar. The letter thanked the city for its patience during that time and to let the city know that Pat's services were useful and appreciated.

B. Fire/EMS – Motion for approval of May report made by Mr. Brunner; second by Mr. Worland and motion carried. Chief Huth stated the new pick up truck for the Fire Department was ready for pickup. He will send two people to pick it up on Tuesday. Chief Huth also acknowledged Mr. Cox for giving of his time for training for the department. Motion to expense \$23,337.96 for purchase of a new Ford pickup truck was made by Mr. Brunner; second by Mr. Worland. Roll Call: All ayes.

C. Building Inspector/Zoning Administrator – Motion for approval of the May report made by Mr. Brunner; second by Mr. Ryan and motion carried. Mr. Jody stated he was subpoenaed to court regarding the condemned property at 1115 Cecelia Avenue. He stated he was only there long enough to provide his documents and was then free to go. Mr. Kreutzjans voiced an interest in purchasing a lot on lower Jackson Road. He stated Mr. Kreutzjans may need a dimensional variance before building on the lot. Mr. Jody passed out to Council, copies of the parking pad regulations in response to the petitioners' problem. He asked Council to look them over and make any changes they see fit. Mr. Jody stated there is construction of retaining walls going on at 1009 Montague.

There is also work being done at 1028 Rose Circle. Neither of the owners have obtained a permit and a "stop work" order will be delivered by Chief Smith to both properties.

D. Public Works Department – Motion for approval of May report made by Mr. Ryan; second by Mr. Worland and motion carried. Mayor Hellmann asked if Mr. Finke would board up any doors or windows left open at 937 Montague Road. A letter was sent to the owner of the property, but no action has been taken to comply with the orders in the letter. Mr. Finke said he would take care of it on Thursday.

Mr. Finke also asked if Mr. Jody could look at Mr. Bahr's property on Mt. Allen Road to see if there are any violations that need to be addressed.

E. City Engineer – Mr. Bayer was not present at the meeting. Mr. Ryan motioned to defer Mr. Bayer's report.

F. Finance Department

1. Mr. Brunner made a motion for approval of May financial reports; second by Mr. Worland and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$7,413.43 was made by Mr. Brunner; second by Mr. Worland. Roll Call: All ayes.

VII. Old Business

Mr. Brunner stated he would not be available to meet with the potential Code Enforcement Board members on Thursday evening. The meeting will give Council, Mr. Winter, the Mayor and Chief Smith an opportunity to meet the potential members and outline some of the duties of the board. Members can be dismissed by the Mayor and will serve in staggered terms.

Chief Smith brought up putting together an ordinance which would fine landlords for excessive dispatch calls made to their apartment buildings. Mr. Winter will update the sample ordinance he provided to Council. Mayor Hellmann asked Council to read over the ordinance and provide suggestions for fines, regulations, timelines, etc.

VIII. New Business

A. Mayor Hellmann suggested that the property obtained by Bayer Becker on Dixie be rezoned prior to the rest of the Dixie Highway area. This will allow Bayer Becker to begin constructing their building sooner. The rezoning will go before the NKAPC in August.

B. Mayor Hellmann asked Council's opinion on changing the current payroll tax to include a cap. He believes this may give desirable businesses an incentive to open their establishments in Park Hills.

Mr. Spoor added the city should make sure it is collecting payroll taxes from those who work from their homes. Mr. Winter stated he would look into this. Mr. Spoor also added this is not something that can be given to new businesses only, as that would be discrimination.

Mayor Hellmann gave Council a copy of the plan regarding Hamilton and Arlington Roads. He asked Council to look it over and come to a decision as the best way to improve the area near Trolley Park. The plans included three different ideas. The first bid was for \$70,000; this would be to shorten the street and create a cul-de-sac. The second was for \$200,000; this would create a larger park area. The third bid for \$240,000 would include the rest of Hamilton in addition to creating a larger park area. There was also the option of repaving and adding curb and gutters; this would cost around \$375,000. Mayor Hellmann was in favor of beginning with the first bid for now but will discuss in more detail with Council at the next meeting.

IX. Committee Reports

A. Community Environmental Committee

The Beach family, 1460 Amsterdam Road, was awarded the Park Hills Beautification Award for the month of May. They have created a wildlife sanctuary in the back yard. They were very pleased with the award and thanked the city for recognizing them.

B. Public Safety/Personnel Committee – No report

Mr. Brunner did relay to Council that he met with Mr. Finke, Mr. Bayer, Mr. Fossit and Mr. Logan to discuss some of the problems at Miller's Pond. The Sanitation District may be able to match funds to repair some of the erosion that has taken place. A drop man hole may be installed to stop erosion.

C. Infrastructure Committee – No report

D. Mayors' Group Report – No report

E. Mayors' Update

Mayor Hellmann relayed to Council that two property owners on Amsterdam were willing to sell their properties to Park Hills. He asked if Council would like to move forward in the possible buying of the properties. Council gave the Mayor the go ahead to make an offer on the properties.

Business Meeting
June 20, 2005
Page 5

X. Delegations

- A. Tree Board: No report
 - B. Municipal Government League: No report
 - C. Northern KY Area Planning & Zoning Council: No report
- Next meeting is scheduled for Thursday, June 30th.
- D. Telecommunications Board of Northern Ky.: No report
 - E. OKI Oversight Committee: No report.
 - F. Dixie Highway Advisory Committee: No report

9:50 Motion to enter into executive session to discuss property acquisition was made by Mr. Worland; second by Mr. Ryan and motion carried.

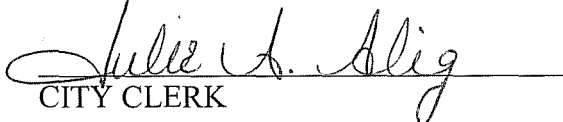
10:20 Motion to exit executive session with no action to be taken from session made by Mr. Worland; second by Mr. Brunner and motion carried.

Business Meeting
May 9, 2005
Page 5

XI. 10:20 Motion to adjourn from Business Meeting made by Mr. Brunner.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A PUBLIC HEARING, SPECIAL & CAUCUS MEETING ON MONDAY, JUNE 28, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: ANGIE FINKE, STEVE RYAN, DREW HOLLENKAMP AND TED WORLAND. ABSENT: FRED BRUNNER AND RICHARD SPOOR. ALSO PRESENT: ATTORNEY ROBERT WINTER

PUBLIC HEARING: TAX RATE & MUNICIPAL ROAD AID FUNDS

New tax rate and Municipal Road Aid Fund allotments read by Mayor Hellmann; no comments regarding either. Due to rescheduling of the Caucus Meeting, the Public Hearing will be held again before the regular Business Meeting on July 11, 2005.

SPECIAL MEETING

Call to Order

Pledge of Allegiance

Roll Call

I. Second Reading of Ordinance No. 6, 2005 amending the 2004-2005 budget was read by Mayor Hellmann. Motion to accept ordinance was made by Mr. Ryan; second by Mr. Worland and motion carried.

II. Second Reading of Ordinance No. 7, 2005, proposed budget for 2005-2006, was read by Mayor Hellmann. Motion to accept ordinance was made by Mr. Ryan; second by Mr. Worland and motion carried.

III. Second Reading of Ordinance No. 8, 2005 settling the pending litigation, was read by Attorney Robert Winter. Typing error in Civil Action Nos. from original ordinance has been corrected from duplicating number "99-CI-00245 to 99-CI-01250".

IV. Motion to pay the Special Fund payments from the Municipal Road Aid fund in the amount of \$3,476.00 was made by Mr. Worland; second by Mr. Ryan and motion carried. Roll Call: All ayes.

V. 7:55 Motion to adjourn from Special Meeting made by Mr. Ryan.

CAUCUS MEETING

I. Petitioners

Mr. Greg Martin, owner of 1208 Elberta Circle, was present at the meeting to discuss citations he has received regarding dumpster enclosures. While Mr. Martin agrees with the fact enclosures are a good idea, he is upset at the way the city handled his particular situation. He claims he received a letter last year which notified all apartment owners that dumpsters were to be enclosed. He then states he was told no permit was required

and then proceeded to put an enclosure around his dumpster. He says he then called Mr. Jody to inspect the dumpster and alleges that Mr. Jody told him the city would notify him if his dumpster was not in compliance. Mr. Martin has since received several citations totaling \$210, including late fee and administration fee. Mr. Martin states he thought he did what was required of him, but feels the citations are undeserved. He went on to say Elberta is a private street and is not clear on why an ordinance can be imposed on private drives. Mayor Hellmann told Mr. Martin that all dumpsters facing oncoming traffic and/or pedestrian walkways have to be enclosed. Council will discuss the matter and let Mr. Martin know of their decision.

Mayor Hellmann suggested instead of reading "gates must be put up" the ordinance be amended to read "all sides of dumpsters must be enclosed". Attorney Robert Winter will re-read over the ordinance to see if it is ambiguous in any way.

The city has filed a counter claim on the Dickman case. Mr. Dickman wants the ordinance declared improper. The city has asked Judge Bartlett to declare the ordinance proper and demand that Mr. Dickman put up gates and pay any fines accumulated thus far. Mr. Dickman is the only apartment owner who is not in compliance with the ordinance and this can be looked into further once the Code Enforcement Board is established.

II. The city is in the process of changing dental insurance carriers from Humana to Delta Dental through the KLC. The city should save around \$100 per month on the new plan.

III. Discussion took place regarding implementing an ordinance which would fine landlords when there are excessive dispatch calls to the same apartment building. The Public Safety Committee will schedule a meeting to go over details regarding fees, fines, guidelines, timelines, etc. Chief Smith will be notified of the meeting date in order to attend.

Chief Smith relayed to Council the need to adopt a Resolution stating that the City of Park Hills is compliant with the National Incident Management System (NIMS). The Resolution is necessary to insure that the city can receive future funding for Homeland Security. All departments of the city will be required to answer the questionnaire relating to NIMS by August 31st.

IV. Committee Discussions

A. Community Environmental Committee – No report

Mr. Worland is working on choosing a recipient of the June Beautification Award

B. Infrastructure Committee – No report

C. Public Safety/Personnel Committee – No report

Special and Caucus Meeting
June 28, 2005
Page 3

V. Mayor's Group Report

VI. Mayor's Update

A meeting is scheduled Thursday at 6:30 p.m. at Reality Tuesday to meet with the potential Code Enforcement Board members.

VII. Delegations Discussions

- A. Tree Board – No report
- B. Municipal Government League - No report
- C. Northern KY Area Planning Council – No report

Next meeting will take place this Thursday evening.

- D. Telecommunications Board of Northern KY

The Board is still looking into how they may black out certain cities beginning July 1 who do not pay there cable fees.

- E. OKI Oversight Committee – No report
- F. Dixie Highway Advisory Committee

Chief Smith introduced Mr. Billy Snipes as the new police department officer. Chief Smith also discussed the violations being committed at the Den Lou Motel. There are currently three registered sex offenders staying at the motel and he has also issued citations for not registering tenants as required by law.

8:40 Motion to enter executive session to discuss property acquisition and personnel made by Mr. Ryan; second by Ms. Finke and motion carried.

9:10 Motion to exit executive session made by Mr. Ryan; second by Mr. Worland. A vote to be taken from executive session. Motion to appoint Ms. Barbara Slukich to a three (3) year term for the Park Hills Code Enforcement Board; Mr. Michael Quinlan to a two (2) year term; and Mr. Greg Wuestefeld to a one (1) year term made by Mr. Ryan; second by Ms. Finke and motion carried.

VIII. 9:12 Motion to adjourn made by Mr. Ryan


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, JULY 11, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, RICHARD SPOOR AND TED WORLAND. ABSENT: DREW HOLLENKAMP AND STEVE RYAN. ALSO PRESENT: ATTORNEY ROBERT WINTER AND ROB KELLER, BAYER BECKER.

Mayor Hellmann read the new tax rate and the Municipal Road aid expected revenue and expenditures. No comments regarding either.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of June 20 and June 28, 2005 minutes was made by Mr. Worland; second by Mr. Brunner and motion carried.

I. Petitioners - None

II. First Reading; Ordinance No. 9, 2005 amending Ordinance No. 8, 2005 regarding litigation settlement was read in summary by Attorney Robert Winter.

III. Resolution No. 3, 2005 appointing the Code Enforcement Board members was read by Mayor Hellmann. Motion to accept Resolution made by Mr. Brunner; second by Mr. Worland and motion carried. Board members Barbara Slukich, Michael Quinlan and Greg Wuestefeld were introduced to Council. Members were sworn in by the City Clerk.

IV. Resolution No. 4, 2005 adopting the National Incident Management System was read by Attorney Robert Winter. The Resolution is mandatory for cities in order to receive funding for Homeland Security in the future. The questionnaire that is to be filled out by cities will help make sure all municipalities are uniform, get an idea of the city's preparedness and also establish the chain of command in cities. Mr. Spoor asks that Council pay close attention to the legislation on this to make sure the power of our city's government is not interfered with. Motion to accept Resolution made by Mr. Worland; second by Mr. Brunner and motion carried.

V. Resolution No. 5, 2005 appointing Billy Snipes as full-time Recruit Patrolman was read by Mayor Hellmann. Motion to accept Resolution was made by Mr. Brunner; second by Mr. Worland and motion carried. Mr. Snipes was sworn in by the City Clerk. Congratulations were given to Mr. Billy Snipes on behalf of the Mayor and Council.

VI. Department Reports

A. Police Department – Motion for approval of June report made by Mr. Worland; second by Ms. Finke and motion carried. Chief Smith told Council that the Police Dept. has been awarded two grants. He will give Council more details about the grants as he receives them. Mr. Brunner asked about the cruiser that was blocking Montague Road. Mr. Finke stated a tree had fallen over onto a car.

Mr. Worland commented on the decrease in calls. Sgt. Eddy stated the extra patrol at the apartments is helping to keep the number of calls down. Mr. Spoor asked about the problem of illegal immigrants living in the apartments. He would like something done by the Code Enforcement Board about the overcrowded apartment units occupied by these. He would like an in depth discussion regarding this at the upcoming Public Safety Committee Meeting scheduled for this Thursday evening.

Mayor Hellmann brought up the letter from Mr. Napier regarding the letter he received asking him to remove a dead tree from his property. Ms. Spoor answered Mr. Napier's letter in a manner satisfactory to Council. Mr. Worland asked if the Code Enforcement Board would be responsible for following up on the tree letters. Mayor Hellmann stated if residents do not comply with the letter, or do not call to ask for an extension or have another legitimate reason for not removing the tree, the Board can take action against them.

B. Fire/EMS – Motion for approval of June report made by Mr. Brunner; second by Ms. Finke and motion carried. Chief Schewe approached Chief Huth about storing the Air One truck in the Park Hills squad bay. The Air One is a compressor truck which is housed at different cities for several months at a time. This gives cities the opportunity of taking turns in making runs with the truck. The truck will be stored at the Park Hills building and will be assisted by Ft. Wright when needed. Chief Huth will be absent for one week after his wedding this weekend. Mr. Dennis Finke will be in charge during Chief Huth's absence.

C. Building Inspector/Zoning Administrator – Motion for approval of the June report made by Mr. Worland; second by Mr. Brunner and motion carried. Mr. Jody was not present at the meeting.

D. Public Works Department – Motion for approval of June report made by Mr. Spoor; second by Ms. Finke and motion carried. Mr. Finke is doing road repair work on Amsterdam Road.

E. City Engineer – Motion for approval of June report made by Mr. Worland; second by Mr. Spoor and motion carried. Mr. Rob Keller attended the meeting in Mr. Jay Bayer's absence. Mr. Keller stated Lawton and Audubon Roads are about 80-90% ready for bid. He says the public meeting will be scheduled in late August or early September.

Mayor Hellmann went over the proposal submitted by Bayer Becker for the Hamilton Road cul-de-sac project. Motion to enter into \$8,500 contract with Bayer Becker for the Hamilton Road plans made by Mr. Spoor; second by Mr. Worland and motion carried.

F. Finance Department

1. Due to the close of the fiscal year, financial reports for June will be made available at the August Business Meeting.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$4,929.51 was made by Mr. Worland; second by Mr. Brunner. Roll Call: All ayes.

VII. Old Business

Nothing decided as of yet regarding the Locust Street parking situation. Chief Smith asked Council what they would like the next move to be regarding the abandoned dumpster left in the woods owned by Mr. Daniel Wachs. Attorney Robert Winter gave Chief Smith permission to resume writing citations since the initial letter that was written has not been complied with.

VIII. New Business

A. Ms. Kerri Schultz of Cecelia Avenue has written a letter requesting permission to close a portion of Cecelia Avenue for a block party on August 13, 2005. Mr. Worland feels more should be done by the city to ensure every safety measure is taken. He does not want the city held liable should an emergency vehicle have trouble getting to a destination due to the street blocking. A letter will be written telling Ms. Schultz that a lane must be kept open at all times for emergency vehicles to pass. Motion to allow road closure for the portion of Cecelia Avenue located between South Arlington and Rosemont Avenue on August 13, 2005 made by Mr. Spoor; second by Mr. Worland and motion carried.

IX. Committee Reports

A. Community Environmental Committee

Mr. Worland will be awarding the beautification award this weekend. He has two homes in mind and will email Council with the addresses. He would like Council's input on the decision.

B. Public Safety/Personnel Committee – No report

A meeting will be held this Thursday to discuss fees, fines, guidelines, etc. for an ordinance pertaining to excessive dispatch calls made from certain properties.

C. Infrastructure Committee – No report

D. Mayors' Group Report

The Mayor's Group meeting will be held at 9:00 a.m. Saturday in the NKAPC meeting room. The Mayor and Attorney will both attend the meeting. Mayor Hellmann invited Council to also attend if interested. The discussion will include the topic of cities merging together.

E. Mayors' Update - None

X. Delegations

A. Tree Board: No report

B. Municipal Government League: No report

C. Northern KY Area Planning & Zoning Council: No report

D. Telecommunications Board of Northern Ky.: No report

E. OKI Oversight Committee: No report.

F. Dixie Highway Advisory Committee: No report

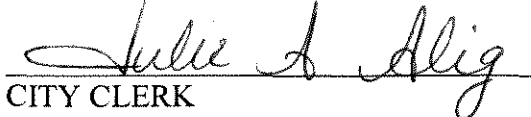
8:44 Motion to enter into executive session to discuss property acquisition and pending litigation was made by Mr. Worland; second by Mr. Brunner and motion carried.

10:05 Motion to exit executive session with no action to be taken from session made by Mr. Brunner; second by Mr. Worland and motion carried.

XI. 10:05 Motion to adjourn from Business Meeting made by Mr. Brunner.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, JULY 25, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, STEVE RYAN, DREW HOLLENKAMP AND RICHARD SPOOR. ABSENT: TED WORLAND. ALSO PRESENT: ATTORNEY ROBERT WINTER

SPECIAL MEETING

Call to Order

Pledge of Allegiance

Roll Call

I. Second Reading of Ordinance No. 9, 2005 – Amending Ordinance No. 8, 2005 Regarding Pending Litigation Settlement was read in summary by Attorney Robert Winter. Motion to accept Ordinance was made by Mr. Ryan; second by Mr. Brunner and motion carried.

II. First Reading of Ordinance No. 10, 2005 Setting the 2005 Tax Rate was read in summary by Attorney Robert Winter

III. First Reading of Ordinance No. 11, 2005 Changing the Gross Receipt Tax was read in summary by Attorney Robert Winter.

IV. First Reading of Ordinance No. 12, 2005 Adopting the 2003 Property Maintenance Code was read in summary by Attorney Robert Winter.

V. First Reading of Ordinance No. 13, 2005 Adopting the 2002 Residential Code was read in summary by Attorney Robert Winter.

VI. Resolution No. 6, 2005 Entering into Agreement with NKAPC for Unified “One Stop Shop” was read by Attorney Robert Winter. Motion to adopt Resolution at Level 2 was made by Mr. Brunner; second by Mr. Ryan and motion carried.

VII. Resolution No. 7, 2005; Addendum to Existing Agreement with TransCare was read by Attorney Robert Winter. Motion to adopt Resolution made by Mr. Ryan; second by Mr. Hollenkamp and motion carried.

VIII. Resolution No. 8, 2005 Entering into Interlocal Agreement with NKAPC for Unified “One Stop Shop” was read by Attorney Robert Winter. Motion to adopt Resolution was made by Mr. Ryan; second by Mr. Brunner and motion carried.

IX. Council agreed to purchase the land at 1013 Amsterdam Road. A Resolution will be drafted to ratify the purchase at the next meeting.

Ms. Zerhusen, 1153 Hamilton Road, was present at the meeting to ask questions regarding the Property Maintenance Code Ordinance. Mayor Hellmann explained the Ordinance is an update of standards that must be met by property owners. Ms. Zerhusen proceeded to pass out pictures of the property next to her stating they have numerous violations including overgrown weeds.

X. 8:00 Motion to adjourn from Special Meeting made by Mr. Spoor

CAUCUS MEETING

I. Petitioners - None

II. Discussion took place regarding the Payroll Tax and the possibility of capping the tax at \$50,000. According to a printout supplied by the License Department, this cap would only affect a small percentage of Park Hills' workers. The idea would be to draw businesses into the area. Mayor Hellmann feels a cap may be a deciding factor for potential businesses with larger payrolls. Mr. Hollenkamp does not believe a payroll cap would benefit the city. He feels there is not enough of a "Business District" in the city to warrant such a change. Mayor Hellmann asked Council to give some thought to the idea for discussion at the next meeting.

III. Committee Discussions

A. Community Environmental Committee – No report

B. Infrastructure Committee – No report

C. Public Safety/Personnel Committee

The Public Safety Committee held a meeting on Thursday, July 14 to discuss ways to deal with excessive dispatch calls to the same location. The Committee had three changes they would like to see implemented:

1. Pass a law requiring landlords to rent to legal U.S. citizens only.
2. Have Fire Code Inspections done on all rental units.
3. Develop a fee for excessive dispatch calls to any property.

The Committee will make a list of what types of calls would warrant the surcharge. The Committee initially came up with the idea that after 4 (four) calls in one year, the property owner would be charged \$100.00 for each additional call after that within the year. The \$100 surcharge was figured for police time, gas, vehicle wear and tear, etc. The surcharge would apply per building, not per unit. Attorney Robert Winter will look into the legalities of the surcharge and draft an ordinance once Council makes all final decisions regarding the list of call types.

Mr. Finke asked what Council would like to do regarding sidewalk repairs at 1409 Amsterdam Road. The property owner states she did not receive a second letter sent

from the city which told her to disregard the first letter sent out pertaining to her sidewalk. The second letter explained that Cinergy would be doing work on that section of Amsterdam and would be replacing the sidewalks when their work is complete. Since then, the owner of the property had her sidewalk torn up and replaced and is seeking reimbursement from the city for her expenses. Council feels the owner is responsible for the cost of the sidewalk repair and will not be reimbursed for her expenses. Mr. Finke will relay Council's decision to the property owner.

IV. Mayor's Group Report

Mayor Hellmann discussed the Sanitation District's role regarding the city's sewer maintenance. The city pays the Sanitation District \$22,052 per year for its sewers. The city will not receive any money back for past work, but will be credited on future billings.

V. Mayor's Update

Mayor Hellmann would like to schedule a meeting with Hamilton residents within the next two weeks to discuss the proposed project.

VI. Delegations Discussions

- A. Tree Board – No report
- B. Municipal Government League - No report
- C. Northern KY Area Planning Council – No report
- D. Telecommunications Board of Northern KY – No report
- E. OKI Oversight Committee – No report
- F. Dixie Highway Advisory Committee – No report

8:50 Motion to enter executive session to discuss litigation made by Mr. Brunner; second by Mr. Ryan and motion carried.

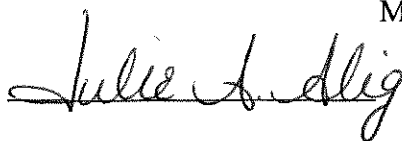
9:22 Motion to exit executive session with no action to be taken from session made by Mr. Ryan; second by Mr. Brunner and motion carried.

VII. 9:22 Motion to adjourn from Caucus Meeting made by Mr. Ryan


MAYOR MICHAEL J. HELLMANN

ATTEST:

CITY CLERK:



THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, AUGUST 8, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN AND TED WORLAND. ABSENT: RICHARD SPOOR. ALSO PRESENT: ATTORNEY ROBERT WINTER, BI/ZA ED JODY AND ROB KELLER, BAYER BECKER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of July 11 and July 25, 2005 minutes with change to July 25 minutes was made by Mr. Ryan; second by Mr. Worland and motion carried.

I. Petitioners - None

II. Second Reading; Ordinance No. 10, 2005 setting the 2005 tax rate was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Brunner; second by Mr. Ryan and motion carried.

III. Second Reading; Ordinance No. 11, 2005 changing the gross receipt tax was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Brunner and motion carried.

IV. Second Reading; Ordinance No. 12, 2005 adopting the 2003 Property Maintenance Code was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Worland; second by Mr. Brunner and motion carried.

V. Second Reading; Ordinance No. 13, 2005 adopting the 2002 Residential Code was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Worland and motion carried.

VI. First Reading; Ordinance No. 14, 2005 regarding the rezoning of 1530 Dixie Highway will be read at the next meeting after minutes from the hearing are made available.

VII. Resolution No. 9, 2005 ratifying the purchase of 1013 Amsterdam Road was read in summary by Attorney Robert Winter. Motion to accept Resolution, with payment to be made out of the Property Acquisition Fund, was made by Mr. Worland; second by Mr. Ryan. Roll Call: All ayes.

VIII. Department Reports

A. Police Department – Motion for approval of July report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Ryan commented on the increase of domestic calls to the police department. Chief Smith stated calls increase during the hotter months. He also relayed to Mr. Worland that traffic violations were down due to ongoing investigations taking up more time in the office and also there tend to be fewer violations when schools are out.

B. Fire/EMS – Motion for approval of July report made by Mr. Ryan; second by Mr. Brunner and motion carried. Council asked if individual apartment units were checked for working smoke detectors and other fire hazards. Chief Huth replied they are only allowed to check the main halls and other public areas of the apartment buildings. An inspection of an apartment is done only at the request of a tenant. Landlords can be cited for non-working smoke detectors or other fire hazard violations. Inspections at schools usually take place after school has been in session for two to three weeks.

C. Building Inspector/Zoning Administrator – Motion for approval of the July report made by Mr. Worland; second by Mr. Hollenkamp and motion carried. A permit for foundation work was approved for the property of 1115 Cecelia Avenue. The Board of Adjustment meeting scheduled for August 11 was canceled. Mr. Ryan commented on the work going on at 1009 Montague Road. Mr. Jody stated a permit had been obtained to raise the ceiling in the basement and to shore up the foundation walls. Mr. Jody advised the owner of 1028 Rose Circle to clear away the excess debris left by the workers and to obtain a permit for any driveway work that is to be done. The property at 621 Irish Rose has poured its foundation and a final inspection was done on the new home at 1004 Exter Drive. Mr. Jody advised the owners of both properties to make sure the water drainage goes to the catch basin and not onto other properties.

D. Public Works Department – Motion for approval of July report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Finke was not present at the meeting. Mr. Worland asked for more information regarding the sanitation lines on Far Hills and who is responsible for the lines. More information will be given when made available by Mr. Finke.

E. City Engineer – Motion for approval of July report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Rob Keller attended the meeting in Mr. Jay Bayer's absence. Mr. Keller stated the water district would be ready to bid out the Lawton and Audubon Roads project later this month with the street improvements by the city to begin in the spring. A meeting with residents from Hamilton Road will take place this Thursday, August 11 to discuss possible plans for the portion of the street which runs along Trolley Park.

The city is withholding money from the contractors responsible for the paving of Hamilton Road. Problems with water drainage need to be repaired before final payment is made. The contractors have agreed to deduct \$2,500 from the bill and include a four (4) year guarantee for their work.

F. Finance Department

1. Motion to accept the June financial reports was made by Mr. Worland; second by Mr. Brunner and motion carried. Motion to accept the July financial reports was made by Mr. Brunner; second by Mr. Worland and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid invoices in the amount of \$64.96 was made by Mr. Worland; second by Mr. Brunner. Roll Call: All ayes.

IX. Old Business

1. No discussion regarding payroll tax

X. New Business - None

XI. Committee Reports

A. Community Environmental Committee – No report

B. Public Safety/Personnel Committee

Mr. Hollenkamp brought up the issue of excessive dispatch calls to apartment owners. There has been some negative response to the idea of charging a surcharge fee for property owners who have more than four calls within a year to the same building. The city is looking into ways to cut down on the number of calls to police and, at the same time, have landlords be more selective on who they rent to. Mr. Hollenkamp suggested Council meet with the Northern Kentucky Apartment Association to discuss other options besides charging a fee. Two residents who live near Elberta Circle were present at the meeting to talk with Council about the possible ordinance. Mayor Hellmann explained the ordinance would be a way of setting guidelines for landlords and would only apply to more serious crimes. He added, the discussion of an ordinance is only in its initial stages and nothing has been decided as of yet. Chief Smith stated he has talked with one of the apartment owners, Mr. Forlenza, and are discussing some other possible solutions with regard to the apartment buildings.

Discussion moved to 1004 Amsterdam Road, owned by Mr. William Bernard. The property, which is not to be occupied until all required work has been completed, is apparently being rented out. Mr. Jody told Chief Smith he would have to go into the

building and prove that it is being occupied. Once that is done, a hearing can be set and the landlord cited.

C. Infrastructure Committee – No report

D. Mayors' Group Report

Mayor Hellmann invited Council to attend the semi-annual meeting on Saturday, September 24 at the Golf Courses of Kenton County beginning at 8:30 a.m.

E. Mayors' Update - None

XII. Delegations

A. Tree Board: No report

B. Municipal Government League: No report

C. Northern KY Area Planning & Zoning Council: No report

D. Telecommunications Board of Northern Ky.: No report

E. OKI Oversight Committee: No report.

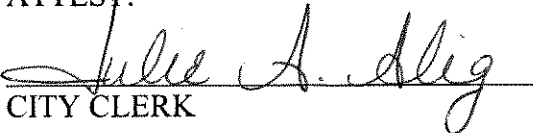
F. Dixie Highway Advisory Committee:

Mr. Ryan stated the traffic portion of the Dixie Highway study is complete. Redevelopment of vacant parcels along the highway will be next on the agenda.

XIII. 8:27 Motion to adjourn from Business Meeting made by Mr. Worland.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, AUGUST 22, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, STEVE RYAN, DREW HOLLENKAMP AND TED WORLAND. ABSENT: ANGIE FINKE AND RICHARD SPOOR. ALSO PRESENT: ATTORNEY ROBERT WINTER

SPECIAL MEETING

Call to Order

Pledge of Allegiance

Roll Call

I. First Reading of Ordinance No. 14, 2005 – Rezoning of 1530 Dixie Highway was read in summary by Attorney Robert Winter.

II. First Reading of Ordinance No. 15, 2005 – One Stop Shop was read in summary by Attorney Robert Winter.

III. Resolution No. 10, 2005 Supporting Legislation to Amend Sections of KRS Chapter 220 Affecting the Sanitation District No. 1 was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Brunner; second by Mr. Worland and motion carried.

IV. Municipal Order No. 6 Reappointing Mr. William Deupree III to Board of Adjustment was read by Mayor Hellmann. Motion to accept Municipal Order was made by Mr. Ryan; second by Mr. Worland and motion carried.

V. 7:50 Motion to adjourn from Special Meeting was made by Mr. Brunner; second by Mr. Ryan and motion carried.

CAUCUS MEETING

I. Petitioners - None

II. Committee Discussions

A. Community Environmental Committee – No report

B. Infrastructure Committee – No report

C. Public Safety/Personnel Committee

Mr. Finke told Council that progress was being made on the sidewalks. Several extensions were given to those who called and requested them. The deadline for sidewalk repairs was August 1, 2005. Mr. Brunner also asked Mr. Finke about stones
Special and Caucus Meeting

August 22, 2005

Page 2

that were placed along 1050 Montague by the homeowner to keep traffic out of the yard. Mr. Finke stated Mayor Hellmann gave him permission to install a new curb along that property. Work should be finished in a couple of weeks. Mr. Finke also stated that the weeds along lower Amsterdam would be taken care of by Covington. He would also ask them to cut down overhanging branches in that area.

III. Mayor's Group Report – None

IV. Mayor's Update

Most of the property owners on Hamilton Road were present at the meeting on August 11 to discuss a possible cul-de-sac. None of the residents disliked the idea and most were more concerned with the large pine tree that sits in Trolley Park. They stated the tree blocked the view of oncoming traffic. Mayor Hellmann asked Mr. Finke to trim the tree to 7' and cut it back about 2' on the sides which face the road.

Due to the new irrigation system in the park, many of the plants have grown bigger than originally thought. Chief Smith asked that the plants be cut back so that the view of the street is not obstructed.

Mr. Finke stated the Water District is putting in a new storm pipe on the other side of Trolley Park at the bottom of Arlington in order to eliminate the water overflow problem. Mayor Hellmann relayed to Council that an anonymous donation in the amount of \$2,400 was made to the city for the Trolley Park irrigation system.

V. Delegations Discussions

- A. Tree Board – No report
- B. Municipal Government League - No report
- C. Northern KY Area Planning Council – No report
- D. Telecommunications Board of Northern KY – No report

Mr. Hollenkamp stated he would try to get Mr. Tim Broering of the TBNK to attend an upcoming meeting to update Council on how future taxes will be dispersed through the cable company.

- E. OKI Oversight Committee – No report
- F. Dixie Highway Advisory Committee – No report

Chief Smith invited the Mayor, Council and City Attorney to a public meeting scheduled for September 1. The discussion will center around issues regarding the apartments and ways to cut down on crime and excessive calls. The police department has sent letters to all the apartment owners asking them to attend the meeting.

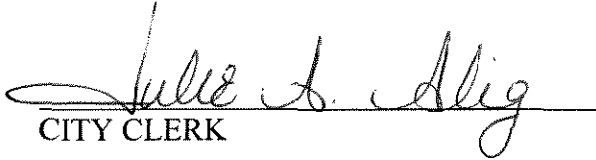
VI. 8:19 Motion to adjourn from Caucus Meeting made by Mr. Ryan

Special and Caucus Meeting

August 22, 2005
Page 3


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, SEPTEMBER 12, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN, RICHARD SPOOR AND TED WORLAND. ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of August 8 and August 22, 2005 minutes, with changes, was made by Mr. Ryan; second by Mr. Brunner and motion carried.

I. Petitioners - None

II. Mr. Tim Broering with the TBNK was present at the meeting to discuss with Council some of the changes taking place with Insight and the TBNK.

III. Second Reading; Ordinance No. 14, 2005 regarding the rezoning of 1530 Dixie Highway was read in summary by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Brunner; second by Mr. Worland and motion carried.

IV. Second Reading; Ordinance No. 15, 2005 implementing the NKAPC One Stop Shop was read by Attorney Robert Winter. Motion to adopt Ordinance was made by Mr. Ryan; second by Mr. Hollenkamp and motion carried. Some of Council voiced concern regarding the \$500 fee for Board of Adjustment hearings. Mayor Hellmann would like to perhaps have the fee adjusted for residents vs. developers/contractors. Mr. Spoor stated he did not want to hold up joining the One Stop Shop because of the \$500 fee. He would like to go ahead and proceed with the agreement and discuss the fee later.

V. Resolution No. 11, 2005 authorizing document execution for the CEGG (Community Economic Growth Grant) was read in summary by Attorney Robert Winter. Motion to accept Resolution made by Mr. Worland; second by Mr. Brunner.

VI. Department Reports

A. Police Department – Motion for approval of August report made by Mr. Worland; second by Mr. Brunner and motion carried. Mr. Ryan commented that he thought the September 1st meeting with the apartment owners went well. Mr. Brunner asked Chief Smith if he could inform Council of the status of outstanding citations. Chief Smith said he would have the information at the next Business Meeting. Mr. Spoor commented on the police chase which took place on Dixie Highway. Chief Smith stated the chase began

after the vehicle was stopped by Ft. Wright's police, but then sped away entering Park Hills.

Chief Smith stated he has received the paperwork on the confiscated Corvette and will be getting it ready for sale.

B. Fire/EMS – Motion for approval of August report made by Mr. Brunner; second by Mr. Worland and motion carried. Chief Huth was not present at this time.

C. Building Inspector/Zoning Administrator – Mr. Jody's resignation became effective on August 31, 2005.

D. Public Works Department – Motion for approval of August report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Finke stated he contacted the Water District to repair some sinkage in Trolley Park. Leaf pick-up will begin on November 14 this year. Mr. Finke will re-inspect the sidewalks and give Council an update. He also stated he put a call into Covington to cut the weeds growing along the bottom of Amsterdam Road.

E. City Engineer – Motion for approval of August report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Bayer stated he would like to have the Lawton project ready to bid this fall. He would like to meet with the Infrastructure Committee to discuss the Hamilton cul-de-sac and the Lawton/Audubon work. Mr. Bayer stated the Hamilton Road work is complete and asked for final payment to be made. Mayor Hellmann would like the final payment adjusted to reflect the contract amount. Mr. Bayer will look over the contract and the final invoice.

F. Finance Department

1. Motion to accept the August financial reports was made by Mr. Spoor; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay up to \$15,371.07 from the Road Tax to NeCamp Construction and \$5,624.16 from the Municipal Road Aid fund was made by Mr. Worland; second by Mr. Brunner. Roll Call: All ayes.

VII. Old Business - None

VIII. New Business - None

IX. Committee Reports

A. Community Environmental Committee – No report

B. Public Safety/Personnel Committee

Mr. Brunner thanked Chief Smith and Officer Monterosso for hosting the meeting on September 1 with the apartment owners and believed it was a positive step. Mayor Hellmann also suggested landlords attend Council meetings to discuss any issues they have.

C. Infrastructure Committee – No report

Mr. Ryan will set a meeting date with the committee to discuss Lawton, Hamilton and Audubon Roads.

D. Mayors' Group Report

Mayor Hellmann invited Council to attend the next Mayor's meeting to be held on Saturday, September 24 at the Independence golf course at 9:00 am.

E. Mayors' Update

Mayor Hellmann and Mr. Finke met with ULH&P Co. to discuss the power poles near Hamilton and Arlington Roads that run through Trolley Park. ULH&P stated the cost to move the poles would cost around \$91,000.

X. Delegations

A. Tree Board: No report

B. Municipal Government League: No report

Dinner meeting to be held on September 29.

C. Northern KY Area Planning & Zoning Council: No report

D. Telecommunications Board of Northern Ky.: No report

E. Dixie Highway Advisory Committee:

Mr. Ryan stated the Dixie Highway Advisory Committee would like to meet individually with the 11 entities involved in the study to find out each city's vision for the highway.

8:52 Motion to enter executive session to discuss litigation and property acquisition was made by Mr. Ryan; second by Mr. Worland.

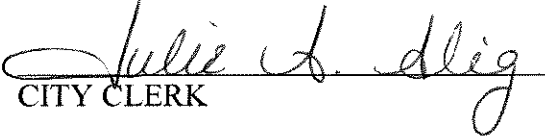
9:14 Motion to exit executive session with no action to be taken from session made by Mr. Worland; second by Mr. Ryan.

XI. 9:15 Motion to adjourn from Business Meeting made by Mr. Ryan.

Business Meeting
September 12, 2005
Page 4


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, OCTOBER 10, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: ANGIE FINKE, STEVE RYAN, RICHARD SPOOR AND TED WORLAND. ABSENT: FRED BRUNNER AND DREW HOLLENKAMP ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of September 12, 2005 minutes was made by Mr. Ryan; second by Mr. Worland and motion carried.

I. Petitioners - None

II. Department Reports

A. Police Department – Motion for approval of September report made by Mr. Ryan; second by Mr. Worland and motion carried. Included in the monthly report is the information requested by Mr. Brunner regarding outstanding citations and also information on vests and the motorized bicycle purchased with grant monies. Discussion followed regarding parking at Notre Dame Academy and Covington Catholic High School during sporting events. Chief Smith stated cars were parked in fire lanes blocking access to the schools in the event of an emergency. Chief Smith has spoken with the schools and suggested they hire more officers during events or perhaps use a shuttle bus to transport people from the lot of the school not hosting the event. A letter was sent to the schools from the Police Department stating citations would be issued for those who park illegally. There has been no response as of yet to the letter. A petition was received from residents concerned about the excess traffic and failure to obey speed limits and stop signs by those who attend classes at Gateway College on Old State Road. Mayor Hellmann stated there is little the city can do regarding the volume of traffic, but that patrol could be stepped up in the area to enforce traffic rules. Mayor Hellmann is meeting with Ms. Angie Taylor, of Gateway, tomorrow afternoon to discuss the matter.

B. Fire/EMS – Motion for approval of September report made by Mr. Worland; second by Mr. Ryan and motion carried. Chief Huth reminded Council there is a burning ban during the period of October 1 through December 15, 2005. Outside fires are allowed if burned inside a screened and covered container.

C. Public Works Department – Motion for approval of September report made by Mr. Spoor; second by Mr. Ryan and motion carried. Mr. Finke asked Mayor Hellmann to let him know when the trees on Hamilton Road need to come down. Mayor Hellmann stated

there are many dead trees in the area between Hamilton and Amsterdam Roads that will eventually need to be cut down. Mr. Finke stated he is still waiting on Cinergy to remove the trees from the power lines at the city owned property of 1103 Cecelia Avenue. Once this is done, the remainder of the tree can be removed. Mr. Finke also asked if signs could be posted on Altavia Avenue to keep vehicles from parking too close to stop signs.

D. City Engineer – Motion for approval of September report made by Mr. Ryan; second by Mr. Worland and motion carried. Mr. Bayer stated he will have more information for Council regarding Hamilton Road at the next Caucus Meeting. He also stated he would like to have the Lawton/Audubon project out for bid in November. Mayor Hellmann also asked that Covington be called regarding the gate at the top of Audubon Road. He would like the gate left open during the road project to give residents easier access to and from their homes while the work is being done. Mr. Worland asked if anyone has heard from the residents of Scenic (formerly Rue De Mason) regarding their street repairs/improvements. Mayor Hellmann stated they repaired their own street without becoming dedicated by the city. The residents of Scenic will be responsible for their own snow removal this winter.

E. Finance Department

1. Motion to accept the September financial reports was made by Mr. Spoor; second by Mr. Worland and motion carried. Mayor Hellmann commented that as of September 30, 2005, eighty-five percent (85%) of property taxes had been paid.

2. Special Fund Payments

Motion to pay \$3,820.76 from the Road Tax Fund to Thelen Associates, Inc. and \$854.61 from the Municipal Road Aid fund to Bayer Becker was made by Mr. Ryan; second by Mr. Worland. Roll Call: All ayes.

III. Old Business - None

IV. New Business

Council set the Halloween trick or treat hours for 6:00 – 8:00 p.m. Monday, October 31, 2005. The Fire Department will serve hot dogs and soft drinks at the firehouse from 7:00-9:00 p.m.

V. Committee Reports

A. Community Environmental Committee – No report

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee

The Committee met last Monday evening. Mr. Ryan received an update regarding the three ongoing Engineering projects. The plans are being finalized and will be brought before Council for their approval.

D. Mayors' Group Report

The next Mayor's Group meeting is scheduled for Saturday, October 15th at 9:00 a.m. at the Edgewood Senior Center. Mayor Hellmann encouraged Council to attend as there will be legislative issues of major importance to local governments on the agenda. There will also be a majority of the Northern Kentucky Caucus members present at the meeting. City and County officials from Boone and Campbell County are also invited. RSVP is required.

E. Mayors' Update

Mayor Hellmann relayed to Council that the Montague Landslide Case has been finalized.

A copy of letters sent to nuisance properties by the NKAPC was given to Council. Mayor Hellmann stated he would like the NKAPC to focus on one section of the city at a time for now in order to become familiar with the area. He will request an update from the NKAPC on the letters that were sent.

Mayor Hellmann asked Council to consider a zoning text amendment for the property at 1450 Dixie Highway (Trader Publishing Company) in order to accommodate an appliance sales and repair store. The owner presently owns an appliance store in Covington and the Mayor would like Council to look into the status of this current business to see if it is something that would be a benefit to the City of Park Hills. A letter received from the NKADD stated the Community Economic Growth Grant (CEGG) applied for by the city, was recommended by the NKADD and forwarded on to the Government for Local Development (GOLD) for consideration.

VI. Delegations

A. Tree Board: No report

B. Village Green Committee

A meeting will be held Monday to discuss decorations for the upcoming Christmas Season and plans for improving the landscape in Trolley Park to coincide with the Hamilton Road changes which are being considered. Mr. Finke is also working with Cinergy to supply electricity to the second Trolley Building.

C. Fix the Dixie

Dixie Fix Sessions will be held in each city participating in the Dixie Highway project. The sessions will give cities and residents an opportunity to give their input as to what they would like to see done on Dixie Highway. The City of Park Hills will host its

Business Meeting
October 10, 2005
Page 4

session on Thursday, November 10 from 7-9 p.m. at the First Church of the Nazarene, 1550 Dixie Highway.

D. Municipal Government League: No report

Mr. Spoor was unable to attend the dinner/meeting on September 29.

E. Northern KY Area Planning & Zoning Council: No report

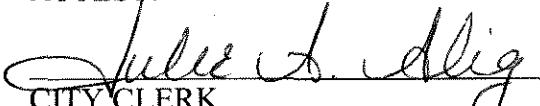
F. Telecommunications Board of Northern Ky.: No report

Brief discussion regarding the Sanitation District No. 1 and the funding, or non-funding, of upcoming projects in Park Hills. Council would like Mr. Jeff Eger of the Sanitation District to attend an upcoming Council meeting to answer questions.

VII. 8:15 Motion to adjourn from Business Meeting made by Mr. Ryan.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL AND CAUCUS MEETING ON MONDAY, OCTOBER 24, 2005, AT 7:30 P.M. IN THE PARK HILLS FIRE DEPARTMENT OFFICE WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, STEVE RYAN, RICHARD SPOOR AND TED WORLAND. ALSO PRESENT: ATTORNEY ROBERT WINTER

Call to Order

Pledge of Allegiance

Roll Call

I. Petitioners

A. Mr. Jeff Eger with Sanitation District No. 1 was present at the meeting to address Council. He answered questions regarding the Sanitation District's plan for local cities' storm sewer systems.

B. Ms. Vivian Kappas was present at the meeting to discuss Montague Road. Mayor Hellmann stated NKAPC sent a letter to the owner of the Montague property addressing the problems and a timeline to have the work finished. Once the deadline passes, the city will be able to clean up the area after it is assessed by a geo-tech.

Ms. Stephanie Hall was at the meeting to also ask about the status of Montague Road. She states that her property is currently assessed at \$80,000, but believes this is much too high considering she has no driveway to the property. Attorney Robert Winter advised Ms. Hall to contact the PVA to have the property re-assessed.

C. Ms. Sharon Dickman was present at the meeting, along with her daughter Elizabeth, to address Council regarding a zoning change. Ms. Dickman is interested in turning the property at 1009 Jackson, currently a four-family, into condominium units. Council was not opposed to the idea, but would have to look into zoning just this particular property without rezoning the entire area. Ms. Dickman was advised to talk with the NKAPC regarding different ways to zone the area and then bring the information back to Council.

D. Mr. Tom Miller, representing Mr. Arnold Horne, was present at the meeting to discuss a possible zoning change on Dixie Highway. Mr. Horne currently owns an appliance store in Covington. He would like to move the business to 1450 Dixie Highway. This area is currently not zoned for appliance sales and repair. If Council approves of the zoning amendment, an application will be submitted to the NKAPC.

E. Mr. James Haggard was present at the meeting to discuss his property at 1045 Montague Road. Mr. Haggard was upset regarding an email sent to the NKAPC from Mayor Hellmann stating he was doing work on his property without the proper permits. Mayor Hellmann advised Mr. Haggard to submit his application to the NKAPC as they are now responsible for all of Park Hills building and zoning issues.

II. Mayor Hellmann told Council he had received an offer of \$40,000, less 3% for the realtor, for the property located at 1103 Cecelia currently owned by the City of Park Hills. Mr. Ryan made a motion for the Mayor to execute an agreement to sell the property at 1103 Cecelia for \$40,000, less 3%; second by Mr. Hollenkamp and motion carried.

III. Committee Discussions

- A. Community Environmental Committee – No report
- B. Infrastructure Committee – No report
- C. Public Safety/Personnel Committee – No report

IV. Mayor's Group Report
Discussion regarding Sanitation District.

V. Mayor's Update
The Mayor stated that ULH&P is going to connect the wiring in the second Trolley Building so that there will be electricity to the building.

VI. Delegations Discussions

- A. Tree Board – No report
- B. Village Green Committee - No report
- C. Fix the Dixie – No report
- D. Municipal Governments League – No report
- E. Northern KY Area Planning Council – No report
- F. Telecommunications Board of Northern KY – No report

VII. 9:40 Motion to enter executive session to discuss personnel matters made by Mr. Hollenkamp; second by Mr. Spoor and motion carried.

VIII. 10:00 Motion to adjourn from executive session with no action to be taken from session, made by Mr. Hollenkamp; second by Mr. Ryan and motion carried.

IX. 10:00 Motion to adjourn from Caucus Meeting made by Mr. Ryan

ATTEST:

CITY CLERK


MAYOR MICHAEL J. HELLMANN

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, NOVEMBER 14, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, STEVE RYAN AND RICHARD SPOOR. ABSENT: TED WORLAND AND DREW HOLLENKAMP. ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of October 10 and October 24, 2005 minutes, with changes under Mayor's Update regarding electrical wiring to the Trolley Building, was made by Mr. Ryan; second by Mr. Spoor and motion carried.

I. Petitioners - None

II. First Reading; Ordinance No. 16, 2005 making changes to the personnel policy was read in summary by Attorney Robert Winter.

III. Resolution No. 12, 2005; Sale of Cecelia Property, was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Ryan; second by Mr. Brunner and motion carried.

IV. Department Reports

A. Police Department – No October report was submitted by the Police Department. Sergeant Eddy was present in Chief Smith's absence. He stated Billy Snipes took his final exam and will graduate on Friday. He will become a full time officer for the city. Congratulations to Sergeant John Eddy on the birth of his daughter.

B. Fire/EMS – Motion for approval of October report made by Mr. Spoor; second by Mr. Brunner and motion carried. Chief Huth stated that Mr. Don Wilder, a retiree of Covington and new member of the Park Hills Fire Department, will be in charge of fire inspections at schools and properties.

The annual Fire Department fund drive will begin in the next few weeks.

Mr. Ryan gave a "thank you" to the department for the Halloween party following trick or treating. Chief Huth stated the department went through about 30 two-liters and around 900 hot dogs.

C. Public Works Department – Motion for approval of October report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Finke stated the leaf pickup began this morning in the city. Mr. Finke also told Council he posted speed limit signs on Montague Road. He will contact the city of Covington and have them leave the gate

open at the top of Audubon Road for residents to have easier access to and from their property during the upcoming road work.

D. City Engineer – Motion for approval of October report made by Mr. Ryan; second by Mr. Brunner and motion carried. A proposal from Bayer Becker to design the landscaping for the Hamilton Road cul-de-sac project was discussed. The cost would be around \$8,800. The Garden Club would choose their two favorite and have Council make the final decision out of the two. Motion to authorize Mayor to enter into Bayer Becker contract was made by Mr. Ryan; second by Mr. Brunner.

Mr. Spoor then stated he would like to have the volunteer's input before entering into agreement. Roll Call was taken: Mr. Spoor, nay; Ms. Finke, aye; Mr. Ryan, aye; Mr. Brunner, nay. Mayor Hellmann stated the work would be funded from the street fund and not out of the money budgeted for beautification. Mr. Spoor stated he would like to discuss it with the garden club volunteers before making a decision. Ms. Finke made a motion to table the vote; second by Mr. Brunner and motion carried.

E. Finance Department

1. Motion to accept the October financial reports was made by Mr. Spoor; second by Mr. Brunner and motion carried.

2. Special Fund Payments

Motion to pay Municipal Road Aid Fund invoices in the amount of \$1,533.97 was made by Mr. Ryan; second by Mr. Brunner. Roll Call: All ayes.

V. Old Business

A discussion took place regarding the city's payroll tax. Mayor Hellmann asked Council to consider placing a cap of \$50,000 on the city's payroll tax. He believes this may be a deciding factor for business owners to move their companies to Park Hills. He asked Council to give it some thought for discussion at the next meeting.

VI. New Business

Discussion took place regarding Sunday liquor sales. Attorney Robert Lotz is looking to enact an ordinance which would allow Sunday liquor sales countywide. He is asking the cities to respond with their input. Council agreed to table the discussion due to the fact that Park Hills has no packaged liquor sales.

The purchase of 1013 Amsterdam Road by the City of Park Hills has been finalized. The mud has been cleaned up on Montague Road near the landslide. Cars will be able to pass more easily and the water runoff will have a place to drain.

VII. Committee Reports

A. Community Environmental Committee – No report

B. Public Safety/Personnel Committee – No report

C. Infrastructure Committee

Mr. Ryan would like to hold a meeting with Lawton residents during the first week of December to discuss the upcoming street work.

D. Mayors' Group Report

Mayor Hellmann invited Council to the Mayor's Group meeting on January 21, 2006 to be held at the Gardens of Park Hills.

E. Mayors' Update

The City of Park Hills will hold its annual Christmas dinner on Friday, December 2 at The Greyhound Tavern. Social hour will be from 6:00 – 7:00 pm; dinner at 7:00.

VIII. Delegations

A. Tree Board: No report

B. Village Green Committee

Mayor Hellmann and the committee will be working Saturday to decorate the city for Christmas.

C. Fix the Dixie

The Vision meeting held last Thursday at the First Church of the Nazarene had a very good turnout. About 35 people showed up to give their input on how they would like to see the Dixie Highway improvements take shape in Park Hills.

D. Municipal Government League: No report

E. Northern KY Area Planning & Zoning Council: No report

F. Telecommunications Board of Northern Ky.: No report

8:22 Motion to enter executive session to discuss litigation was made by Mr. Spoor; second by Mr. Brunner and motion carried.

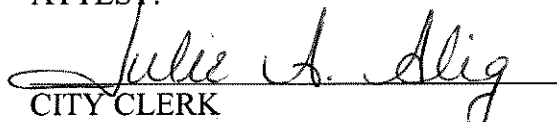
8:45 Motion to exit executive session with no action to be taken from session was made by Mr. Ryan; second by Mr. Spoor and motion carried.

Business Meeting
November 14, 2005
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VII. 8:46 Motion to adjourn from Business Meeting made by Mr. Ryan.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL & CAUCUS MEETING ON MONDAY, NOVEMBER 28, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, ANGIE FINKE, DREW HOLLENKAMP, RICHARD SPOOR AND TED WORLAND. ABSENT: STEVE RYAN. ALSO PRESENT: ATTORNEY ROBERT WINTER

SPECIAL MEETING

Call to Order

Pledge of Allegiance

Roll Call

I. Resolution No. 13, 2005 executing an agreement between the City of Park Hills and the Transportation Cabinet was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Brunner; second by Mr. Worland and motion carried.

II. Resolution No. 14, 2005 appointing Billy Snipes to a full time patrolman was read by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Worland; second by Mr. Brunner and motion carried.

III. Municipal Order No. 7, 2005 reappointing Drew Hollenkamp to TBNK as a cluster representative was read by Attorney Robert Winter. Motion to accept order was made by Mr. Brunner; second by Mr. Worland and motion carried.

IV. Second Reading; Ordinance No. 16, 2005 making changes to the personnel policy was read in summary by Attorney Robert Winter. Motion to accept Ordinance was made by Mr. Worland; second by Mr. Brunner and motion carried.

V. First Reading; Ordinance No. 17, 2005 which places a cap on the Payroll Tax was read in summary by Attorney Robert Winter.

VI. Council discussed the possibility of a fuel surcharge which Rumpke would like added to their monthly invoice. The surcharge would add an additional \$500.00 per month to the city's trash bill. Since the extra surcharge is not in the city's budget and was not added in the original contract, the consensus of Council is not to pay the extra surcharge fee to Rumpke.

VII. The Park Hills Fire Department asked if their 1986 pick up truck could be declared surplus and given to the City of Ryland Heights. Mr. Finke stated it was the giving of other cities to Park Hills in the past that allowed our Fire Department to thrive. Council agreed that the truck be donated.

VIII. 8:00 p.m. Motion to adjourn from Special Meeting made by Mr. Brunner.

CAUCUS MEETING

I. Petitioners - None

II. A discussion took place regarding activities at the VFW Post. Mr. Worland stated the VFW has placed a sign on the outside of their building advertising beer specials. He believes that since the VFW is supposed to be a "private club", they should not advertise to the public. He also states that patrons of the club sit outside the building drinking and cars are parked illegally. He would like the manager of the VFW to address Council at an upcoming meeting to explain what their services are to veterans and to make sure that the city's policies are not being abused. The city clerk will contact the VFW to have a speaker attend the Caucus meeting in January and to also have the sign advertising beer removed immediately.

Mayor Hellmann brought up the subject of personal days to Council. The personnel policy states that each city employee is entitled to three (3) personal days per year. The policy does not state, however, how many hours each personal day is to be. The police work a ten hour shift which would give them 30 hours of personal leave per year. The clerks and public works director would receive 24 hours a year of personal leave based on their 8 hour work day. Mayor Hellmann would like the Public Safety/Personnel Committee to decide how many hours to give employees in leave per year so that everyone receives the same amount. Mr. Finke would also like the committee to discuss "No parking" signs. A separate meeting will also be set up with Mike Williams to discuss the city's health insurance options.

III. Committee Discussions

A. Community Environmental Committee – No report

Mayor Hellmann asked Mr. Worland to begin thinking about the upcoming bid for the trash and recycling for the city.

B. Infrastructure Committee – No report

C. Public Safety/Personnel Committee – No report

IV. Mayor's Group Report- None

V. Mayor's Update

Mayor Hellmann received a letter from the NKAPC regarding the city's request for a text amendment. The opinion of the NKAPC is to approve the rezoning for an appliance store on Dixie Highway, but to disapprove the deletions of vehicle sales and hotels/motels for fear of causing hardship to businesses already established along the highway. The public hearing for the text amendment application is scheduled for Thursday, December 1.

Special and Caucus Meeting
November 28, 2005
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VI. Delegations Discussions

- A. Tree Board – No report
- B. Village Green Committee

Mayor Hellmann met with the Committee last Monday. The committee decided they did not want to pay Bayer Becker to design the landscaping for the Hamilton Road cul-de-sac project. The committee feels they could have a landscaper do the work for them at no cost.

- C. Northern KY Area Planning Council – No report
- D. Telecommunications Board of Northern KY
- E. OKI Oversight Committee – No report
- F. Dixie Highway Advisory Committee

There will not be a Caucus Meeting on December 26, 2005.

VII. 8:45 Motion to adjourn made by Ms. Finke


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, DECEMBER 12, 2005, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: FRED BRUNNER, DREW HOLLENKAMP, ANGIE FINKE, STEVE RYAN, RICHARD SPOOR AND TED WORLAND. ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER, JAY BAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of November 14 and November 28, 2005 minutes made by Mr. Ryan; second by Mr. Worland and motion carried.

I. Petitioners

Danielle and Eli Hall, children of Ms. Stephanie Hall of 1025 Montague Road, were present at the meeting. Ms. Danielle Hall voiced her concern regarding her mother's driveway which was washed out due to the landslide in 1999. She is concerned about her mother's health and the hazard of climbing the hill from Locust Street up to her home. She asked that the city provide a temporary drive way for her mother until a permanent solution is found. Mayor Hellmann explained the city is unable to expense city funds for work done to private properties. The Mayor stated the problem would have to be resolved between the two property owners. The Fire Department has a pre plan in place to reach the property and/or persons at the property in case an emergency occurs. Ms. Hall also commented on a "Grinch" sign her mother put up near the road in front of her property at 1025 Montague Road. The sign was removed by the city after the NKAPC stated it was on the city's right of way. Mayor Hellmann told the Halls they could pick the sign up at any time.

II. Second Reading; Ordinance No. 17, 2005 placing a cap on the payroll tax was read in summary by Attorney Robert Winter. Motion to accept Ordinance was made by Mr. Brunner; second by Mr. Worland and motion carried.

III. First Reading; Ordinance No. 18, 2005 describing the zone changes on Dixie Highway was read in summary by Attorney Robert Winter. Council will meet Monday, December 19 at 7:00 pm for second reading.

IV. Resolution No. 15, 2005 declaring the 1986 Fire Department vehicle surplus was read in summary by Attorney Robert Winter. Motion to accept Resolution was made by Mr. Worland; second by Mr. Brunner and motion carried.

V. Department Reports

A. Police Department – No motion was made for approval of Police Department November report. The Police Department was not represented at the meeting.

B. Fire/EMS – Motion for approval of November report made by Mr. Ryan; second by Mr. Brunner and motion carried. Chief Huth stated he and his partner delivered a baby several weeks ago. Chief Huth asked that the Fire Department vehicles be equipped with first responder kits should an emergency like this happen in the future. Chief Huth went on to say, within the next five years, the current fire trucks would need to be replaced. He stated they would not be in compliance with the new standards that are being set for pumpers. Another problem that will come with the purchase of a new pumper, besides the price tag of about \$250,000, is the need for storage. The current fire bay is not large enough to house a bigger vehicle. Chief Huth asked that Council consider these issues. He would like to put a temporary fix on the current pumper to get about five more years out of it. Pumpers should generally be replaced every twenty-five years.

C. Public Works Department – Motion for approval of November report made by Mr. Brunner; second by Mr. Ryan and motion carried. Mr. Finke was not present at the meeting. Mr. Ryan commented on the good job Mr. Finke did on the snow removal last week.

D. City Engineer – Motion for approval of November report made by Mr. Ryan; second by Mr. Brunner and motion carried. Mr. Bayer stated the water lines are going in on Lawton and Audubon. Mr. Bayer would like to hold the public meeting for residents of Lawton on either January 11 or January 25. The plans for Hamilton Road are about 75% complete and he would like Council's comments. Mayor Hellmann has contacted some landscapers to do the work on Hamilton, but has not heard back from any of them.

E. Finance Department

1. Motion to accept the November financial reports was made by Mr. Worland; second by Mr. Brunner and motion carried. Mr. Spoor asked about the confiscated Corvette that was to be sold by the Police Department. Mayor Hellmann stated it was being worked on before it is put out to bid. The money from the sale of the Corvette will be used for law enforcement education and training.

2. Special Fund Payments

Motion to pay Municipal Road Aid Fund invoices in the amount of \$1,895.60 was made by Mr. Brunner; second by Mr. Spoor. Roll Call: All ayes.

VI. Old Business – None

VII. New Business – None

VIII. Committee Reports

A. Community Environmental Committee – No report

Mr. Worland would like to hold a committee meeting in January to discuss the upcoming trash collection contract.

B. Public Safety/Personnel Committee

Mr. Brunner relayed some of the details of the meeting held last Friday with the city's health insurance agent, Mr. Mike Williams. The city will change its health insurance carrier from CHA to Humana. The premiums will be reduced by about 41% and will result in a savings of about \$25,000 per year. The deductible will increase from \$0.00 to \$1,000 for a single and \$2,000 for a family per year. The city, however, will cover the deductible for the employee. Even if all deductibles are paid out during the year, the city would still see substantial savings. The city clerk will act as administrator for the reimbursement of deductibles to the employees. A Resolution will be read at the Special Meeting on December 19 for the new plan to take effect on January 1, 2006.

C. Infrastructure Committee – No report

D. Mayors' Group Report

Mayor Hellmann reminded Council of the Mayor's Group meeting on January 21, 2006 to be held at the Gardens of Park Hills and encouraged everyone to attend.

E. Mayors' Update – No report

IX. Delegations

A. Tree Board: No report

B. Village Green Committee: No report

C. Fix the Dixie: No report

D. Municipal Government League: No report

E. Northern KY Area Planning & Zoning Council: No report

F. Telecommunications Board of Northern Ky.: No report

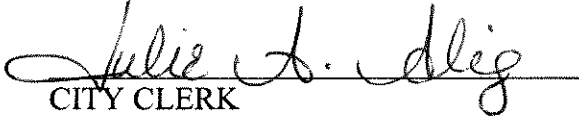
Business Meeting
December 12, 2005
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Mayor Hellmann asked Council to look over the list of the Abandoned Urban Properties and add any others they may know of. The suggestions need to be sent to the NKAPC so that they can compile the list and forward it to the PVA by December 31, 2005.

X. 8:57 Motion to adjourn from Business Meeting made by Mr. Ryan.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING ON MONDAY, DECEMBER 19, 2005, AT 7:00 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, DREW HOLLENKAMP, RICHARD SPOOR AND STEVE RYAN. ABSENT: ATTORNEY ROBERT WINTER, ANGIE FINKE AND TED WORLAND.

SPECIAL MEETING:

Call to Order

Pledge of Allegiance

Roll Call

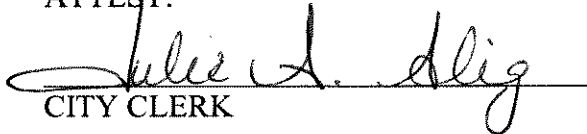
I. Second Reading; Ordinance No. 18, 2005 regarding the zone changes on Dixie Highway was read by Mayor Hellmann. Motion to accept Ordinance was made by Mr. Brunner; second by Mr. Ryan and motion carried.

II. Emergency Ordinance No. 19, 2005 regarding employee's health insurance was read by Mayor Hellmann. Motion to accept Ordinance was made by Mr. Spoor; second by Mr. Brunner and motion carried.

III. 7:15 Motion to adjourn from Special Meeting was made by Mr. Ryan.


MICHAEL J. HELLMANN, MAYOR

ATTEST:


CITY CLERK