

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, JANUARY 8, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAEIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY; CITY ATTORNEY RICHARD SPOOR; CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of December 11, 2000, minutes was made by Mr. Kaelin and second by Mr. Ryan. Motion carried for approval of minutes.

I. Petitioners: None.

II. Department Reports

A. Police Department – Motion for approval of monthly report was made by Mr. Muske and second by Ms. Ferguson and motion carried. Chief Heideman suggested that an ordinance be passed for “No Parking” signs on Irish Rose and the extension of Exter Drive. Regarding the 1200 Elberta Circle building, the rear door seems to be off its hinges and the lock has been tampered with. Mr. Jody will check into the matter. The cruiser engine has been replaced at a cost of \$4670.62.

B. Fire/EMS – Motion for approval of report was made by Mr. Kaelin and second by Mr. Ryan. Motion carried for report approval. Chief Finke reported on the fire at the 1134 Cedar Ridge apartment building. The cause was ruled accidental. Other fire departments also responded. The owner has been served with notice of issues to be addressed. The Mayor complimented Chief Finke on how the situation was handled.

C. Building Inspector/Zoning Administrator – Motion for approval of reports was made by Mr. Ryan and second by Mr. Muske. Motion carried. The violation notice was hand-delivered to the landlord of the Cedar Ridge building that burned. Several issues are addressed in the notice.

D. Public Works Department – Motion for acceptance of the monthly report was made by Mr. Ryan, second by Mr. Muske and motion carried. Mr. Finke mentioned the invoice received from the City of Ludlow for salt.

E. City Engineer – Motion was made by Mr. Muske and seconded Mr. Ryan to accept the report submitted. Motion carried. Mr. Bayer reported that the invoice was received for the St. James project in the amount of \$259,843. The inspection has not been completed and the retainer should be held. The original bid amount was \$245,000, but there were some additions to the bid that were approved. Motion was made by Mr. Brunner to pay 90% of the JPS invoice in 25 days. Second by Mr. Muske. Roll Call: Brunner – yes; Ferguson – yes; Kaelin – yes; Muske – yes; Ryan – yes; Stubbs – yes. Amsterdam and Old State projects: the plans are proceeding and a meeting needs to be scheduled with the Infrastructure Committee. Mt. Allen project: Mr. Bayer recommended that

(Engineer continued)

90% of the invoice be paid. The amount of the invoice is slightly higher than the bid due to additional materials used. The restoration amount of \$750 will be held along with the 10% retainage. Motion was made by Mr. Ryan to pay 90% (\$11,631.60) of the Ray Prus & Son invoice, second by Mr. Kaelin. Mr. Ryan complimented Jay and Dennis on the project. Roll call: Brunner – yes; Ferguson – yes; Kaelin – yes; Muske – yes; Ryan – yes; Stubbs – yes. Motion carried by unanimous vote. Amsterdam/Trolley-Hillcrest project: review set plans will be 90% complete for caucus meeting and out for bid in the spring. Old State project: review set plans are 70% complete and scheduled to be bid in mid May. The public meeting should be in two months. Dixie Highway state project: Mr. Finke stated that utilities are being marked off and the contractor will begin when the weather breaks.

F. Finance Department – Motion was made by Mr. Muske to accept the December financial statements. Mr. Ryan seconded and motion carried. Special Fund Payments: Municipal Road Aid Fund invoices in the amount of \$14,088.01. Mr. Ryan made a motion to pay the invoices; second by Mr. Muske. Roll call: Brunner – yes; Ferguson – yes; Kaelin – yes; Muske – yes; Ryan – yes; Stubbs – yes.

III. Old Business

A. Second Reading – Noise Ordinance 1, 2001 – read by the City Attorney. Mr. Kaelin stated that the ordinance is too intrusive for Park Hills. Mr. Muske responded by saying that the ordinance is necessary in order for the police department to be able to enforce it. Motion was made by Mr. Muske to accept the ordinance with the changes mentioned. Second by Mr. Brunner. Mr. Kaelin opposed. Motion carried by vote of 5 to 1.

IV. New Business

A. Resolution 1, 2001 Support of Regional Skatepark Facility: read by Mayor Hellmann. There would be no financial support of the skatepark and no liability to the city. Motion was made by Mr. Muske to pass Resolution 1, 2001 and seconded by Ms. Stubbs. Motion carried for passage of Resolution.

B. Municipal Order 1, 2001 Board of Appeals Alternate – Read by Mayor Hellmann. The Order reappoints Charles Meyers as Alternate for one year. Motion for acceptance of Order was made by Mr. Kaelin and second by Mr. Muske. Motion carried for passage of Order.

C. Municipal Order 2, 2001 Board of Adjustment Appointment: Read by Mayor Hellmann. The Order reappoints David Fangman to the Board of Adjustment for a four-year term. Motion was made by Mr. Kaelin and second by Mr. Ryan. Motion carried for passage of Order.

V. Appointments

A. Discussion of Committees: Upon recommendations of Mayor Hellmann and council discussion, the following committees will be formed: Infrastructure Committee – Chairman Steve

(Appointments continued)

Ryan; Fred Brunner and Evelyn Stubbs. Community Environmental Committee – Chairman William Muske; Evelyn Stubbs and Susan Ferguson. Public Safety/Personnel Committee – Chairman Mark Kaelin; Fred Brunner and Susan Ferguson.

Regarding sidewalks: Mr. Kaelin will provide Council with a sample ordinance from Ft. Mitchell and then proceed with citywide plans. Road projects: Mr. Ryan reported that the Amsterdam Trolley-Hillcrest project easements are being pursued and then legal instruments will be prepared. Plans are going forward on the Old State Road project from St. Agnes to Terrace with construction of sidewalks included. The Street Task Force will be contacted to set up a meeting. The Infrastructure Committee is doing a comprehensive sidewalk plan. There will be a public meeting to obtain input on sidewalks needed. The citywide sidewalk inventory is complete. Dixie Highway rezoning and streetscape project: Environmental Committee will take on the project. Public input will be requested. The Mayor mentioned that Representative Jon Draud was successful in obtaining \$70,000 for sidewalks on Dixie Highway. St. Agnes Church and the City of Fort Wright will be approached about funding

B. Mayors' Group Representative – Evelyn Stubbs

C. Delegations – Representatives

Municipal Government League – Ms. Stubbs

Telecommunications Board of Northern Ky. – Ms. Ferguson

OKI Oversight Committee – Mr. Brunner

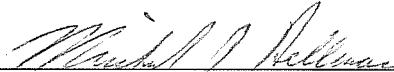
D. Mayor's Update – Received a letter from Northern Ky. Area Development District regarding a Land and Water Conservation Fund about possible 50% funding. The Mayor will see if funds can be used to move electric poles out of the center of Trolley Park. The poles could hinder future federal and state grant funds. Removal of the poles would be advantageous for the upcoming projects. Update on health insurance: February 1st is the renewal date with an increase of 8 ½%. Park Hills Business Association: sent a letter of thanks to Mr. Finke for the work at the corner of N. Arlington and Dixie Hwy. Also, a note of thanks from Molly Flannery, 612 S. Arlington, for completion of the Mt. Allen alley project. KLC Newly Elected Official Workshop will be held January 24 at the Drawbridge. February 16 is the deadline for budgets from department heads.

9:25 p.m. Motion was made by Mr. Kaelin to go into executive session to discuss potential litigation. Second by Mr. Ryan and motion carried.

9:58 p.m. Motion was made Mr. Kaelin to exit executive session and enter regular session. Motion was seconded by Mr. Muske and motion carried.

10:00 p.m. Motion was made by Mr. Muske to adjourn. Second by Ms. Ferguson.

January 8, 2001
Business Meeting Minutes
Page 4



MAYOR MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED CAUCUS MEETING ON MONDAY, JANUARY 22, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAELIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY ROBERT WINTER; CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Discussion – Amsterdam/Trolley-Hillcrest Project: Jay Bayer updated council and presented information on implementation of the Road Tax and creation of the Street Task Force Committee. Rob Keller of Bayer Becker Engineers did a presentation on the project plans. Mr. Keller explained the work proposed to be done which includes box curb and gutters, asphalt overlay, separation of the combined storm and sewer line. The intersection at Terrace and Amsterdam would be changed. Hamilton Road would be realigned with Park Drive. The existing pavement on Amsterdam & Hillcrest is 25 feet wide, but tapers to 24 feet. A few trees will need to be removed due to construction and according to policy will be replaced. There was discussion of the proposed 175 ft. sidewalk addition on Hillcrest. The Road Tax does not include funding for sidewalks. The Public Safety Committee will meet to discuss sidewalk plans and policy. There will be a public meeting on February 7 to obtain input. Plans will show existing sidewalks and goals will be presented.

II. Discussion – No Parking Signs: Exter and Irish Rose. An ordinance will be drafted for the next meeting.

III. Discussion – Outside Employment for Police Officers: Chief Heideman reported that some of the officers have requested permission to work security detail at malls. The officer would sign an agreement with the organization. The city liability insurance policy covers the officers if council has approved the outside employment policy. The type of activity needs to be specified. The city attorney will review the policy. The Personnel Committee will meet to discuss the issue.

IV. Mayors' Group Report: Ms. Stubbs attended the meeting. She reported that the Kenton County Cleanup Day is March 24 and rain date March 31. The city is encouraged to participate. The skateboard park location is still undecided. A feasibility study is being done which includes funding from companies. Covington is creating a multi-year plan, which includes rezoning.

V. Discussion – Committees

Mr. Kaelin reported for the Public Safety Committee. Dennis Finke will oversee sidewalk maintenance notification. The committee will meet February 5 to discuss sidewalk issues and outside employment for police officers.

City Survey: Mr. Muske requested permission of council for the city clerk to contact the Northern Ky. University individual who set up the original survey. Council okayed spending up to \$400 including the purchase of Access software.

Municipal Government League: Ms. Stubbs attended the meeting. The topic of discussion was upcoming General Assembly bills. Bills of interest: Change in voting hours; Police evidence laws on DNA; Emission check; elimination of cell phone use in cars; Ky. Tax reform; TANK programs.

Telecommunications Board of Northern Ky: Ms. Ferguson attended the meeting. The Board is attempting to create a model ordinance for telecommunication companies. Negotiations are in the process.

Mr. Brunner asked about ongoing inspections at the 1200-1204 Elberta Circle vacant apartment buildings. He expressed his concern for potential problems.

10:08 p.m. Motion was made by Ms. Stubbs to enter executive session to discuss personnel issues. Second by Mr. Kaelin and motion carried.

10:20 p.m. Motion was made Mr. Kaelin to exit executive session and go into regular session. Motion was seconded by Ms. Ferguson and motion carried.

10:21 p.m. Motion was made by Mr. Kaelin to adjourn. Second by Ms. Ferguson.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, FEBRUARY 12, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAEIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY; CITY ATTORNEY RICHARD SPOOR; CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of January 8 and January 22, 2001, minutes was made by Mr. Brunner and second by Mr. Ryan. Motion carried for approval of minutes.

I. Petitioners: None.

II. Department Reports

A. Police Department – Motion for approval of monthly report was made by Mr. Ryan and second by Mr. Muske and motion carried. Mr. Ryan mentioned comments from the sidewalk meeting about people parking on sidewalks. Chief Heideman will follow-up on the sidewalk parking.

B. Fire/EMS – Motion for approval of report was made by Mr. Muske and second by Mr. Ryan. Motion carried for report approval.

C. Building Inspector/Zoning Administrator – Motion for approval of reports was made by Mr. Muske and second by Ms. Ferguson. Motion carried. The permit to rebuild was issued for 1134 Cedar Ridge apartment building. Frame-in inspection has not been done. Old Mill/Barone's will be doing some renovations. The Soccer Center is for sale. Covington Catholic is planning to build a new school. Changes to Barone's, Soccer Center and Covington Catholic would need to go before the Board of Adjustments.

D. Public Works Department – Motion for acceptance of the monthly report was made by Mr. Brunner, second by Mr. Muske and motion carried. Mr. Finke mentioned that old railroad ties have been dumped along lower Amsterdam Road and it will cost to get rid of them. Mr. Muske suggested that Rumpke be contacted for possible removal.

E. City Engineer – Motion was made by Mr. Brunner and seconded Ms. Ferguson to accept the report submitted. Motion carried. Mr. Bayer reported that the final inspection for the St. James project would be in two weeks. The easements are being prepared on Amsterdam (Trolley Park to Hillcrest) project. The Infrastructure Committee will meet to review plans for the Amsterdam and Old State Road projects. Mt. Allen alley: final restoration will be done in the spring. Also, final punch list items to be completed on the Amsterdam/Rose Circle project. Dixie Highway plans for highway zoning, signs and sidewalks will be ready for March caucus meeting.

F. Finance Department – Motion was made by Mr. Kaelin to accept the January financial statements. Mr. Ryan seconded and motion carried. Special Fund Payments: Municipal Road Aid Fund invoices in the amount of \$5,150.72. Mr. Ryan made a motion to pay the invoices; second by Mr. Muske. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried.

III. Old Business

A. None.

IV. New Business

A. Municipal Road Aid Contract: The contract allows the city to receive 80% upfront instead of monthly receipts. Consensus of council was to go forward with the contract.

B. Municipal Order 4, 2001 Mayors Appointments – Read by Mayor Hellmann. The Order appoints Evelyn Stubbs to the Mayors' Group and to the Municipal Government League; Sue Ferguson - Telecommunications Board; Fred Brunner – OKI Oversight Committee; Steven Ryan – Northern Ky. Area Planning Commission. Appointments are effective through December 31, 2002. Motion for Order acceptance was made by Mr. Muske and second by Mr. Ryan. Motion carried by unanimous vote.

C. Resolution 2, 2001 Fifth Third Bank Credit Cards – The credit (purchasing) cards would allow officers the option of buying cheaper gas at discount stations and also to use for hotel reservations. Restrictions would be set up. Tax exemption setup needs to be researched.

D. First Reading - Ordinance 2, 2001, No Parking Signs: Read by Richard Spoor. The ordinance prohibits parking on the south side of Irish Rose Lane in Park View subdivision

V. Committee Reports

A. Community Environmental Committee: Mr. Muske reported that the city survey results might be ready by the next meeting.

B. Public Safety/Personnel Committee: Mr. Kaelin reported that the committee met to discuss outside employment for police officers. The committee endorsed the outside employment and it will be reported in the monthly police department report. The Chief approves or denies the employment. The officer may appeal to the Mayor. The outside employer will pay wages and benefits. There will be no cost to the city including no additional liability insurance. The policy will be included in the Police Rules & Regulations. The committee also addressed sidewalks including the issue of safety. Regarding Defibrillator units, an officer now only needs to be CPR certified to use the unit. Grant money may be available to purchase units for cruisers. Motion was made by Ms. Stubbs to approve the police outside employment; second by Ms. Ferguson and motion carried by unanimous vote.

C. Infrastructure Committee: The committee will meet March 1 at 5:00 p.m. to do the final review for Amsterdam/TrolleyPark-Hillcrest project plans. The Street Task Force met to identify the next projects. The Old State/St. Agnes to Terrace project should begin this year. Depending on funding, six other projects were identified in order of priority: 1) Cecelia; 2) S. Arlington; 3) Audubon Road from Lawton to Devou; 4) Amsterdam Road from the crest to Sleepy Hollow; 5) Lower Jackson; 6) Morgan Court. The Street Task Force will recommend to council that Road Tax money be used for sidewalks on Old State Road. The Sidewalk Town Meeting: 80 citizens attended along with the Mayor and all of Council. Comment cards from residents will be reviewed for ideas. Financing of sidewalks will be discussed at caucus meeting.

D. Mayors' Group – There will be a meeting February 24.

E. Mayors Update: Mayor Hellmann briefed council about the loan for building renovations. Architects will be contacted to draw up plans. Department budgets are due February 16. Mayor and City Clerk will go over the budget figures. Council will receive a copy of each department request and a budget proposal within a month. Parade: Last year the Memorial Day Parade was combined with Fort Wright for a memorial dedication. The Dixie Highway project may not be complete until fall. Some complaints last year consisted of Fort Wright receiving all of the publicity; parade was too long; difficult for the marching bands. Council comments: Mr. Kaelin would like to see the combined parade continued. Mr. Ryan was not opposed to the combined parade. Mr. Finke stated that the fire department was unhappy being in the middle of the parade and that it was an all day affair. Also, he was concerned about blocking a major interstate intersection. It also leaves out the other side of the highway. Mr. Muske commented that he prefers it as a Park Hills parade and with Fort Wright it leaves out the other side of Dixie Highway. A Town Meeting with Kenton County officials and Fort Wright officials will be held February 27 at 7:00 p.m.

8:40 p.m. Motion was made by Mr. Kaelin to go into executive session to discuss litigation. Second by Mr. Ryan and motion carried.

8:55 p.m. Motion was made Mr. Kaelin to exit executive session and enter regular session. Motion was seconded by Mr. Brunner and motion carried. No action was taken in executive session.

VI. Delegations

A. Tree Board – Grant information will be given to Pam Spoor.

B. Dog Authority – Report was received on the Dog Warden calls for the past year.

C. Municipal Government League – Meeting later in the month.

D. Northern Ky. Area Development District – Mr. Muske is working with Officer Grigsby on programs for seniors.

E. No. Ky. Area Planning Commission – Upcoming meeting.

F. Kenton Co. Municipal Planning & Zoning – A topic on the last agenda was for a new residential project in Ludlow with access through Devou. Vehicle access will be via Route 8 in Ludlow only. Only pedestrian access could affect Park Hills.

G. Telecommunications Board – Upcoming meeting to discuss a model telecommunications ordinance.

H. OKI Oversight Committee – Meeting February 26, but Mr. Brunner cannot attend.

VII. Communications

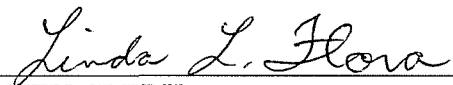
Mr. Ryan gave council members copies of the letter received from Jim & Sheila Wolf, 1231 Audubon Road. Their comments were against sidewalks, against the purchase of Cecelia property and about the change on Hamilton Road. A response will be sent to them.

9:10 p.m. Motion was made by Mr. Muske to adjourn.



MAYOR MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SCHEDULED SPECIAL & CAUCUS MEETING ON MONDAY, FEBRUARY 26, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAELIN, WILLIAM MUSKE, AND STEVEN RYAN. ALSO PRESENT: ATTORNEY ROBERT WINTER. ABSENT: EVELYN STUBBS.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Ordinance 2, 2001 Prohibiting Parking on South Side of Irish Rose Lane: Read by Attorney Robert Winter. Motion for ordinance acceptance was made by Mr. Ryan and second by Mr. Kaelin. Motion carried by unanimous vote.

II. Municipal Order 3, 2001 – Council Standing Committees: Read by Mayor Hellmann. Motion for Order acceptance was made by Mr. Brunner and second by Ms. Ferguson. Motion carried by unanimous vote of council.

III. Municipal Order 5, 2001 – Traffic Hearing Officer. Mr. Donald F. Smith was introduced to Council. Read by Mayor Hellmann. Motion for acceptance of Order was made by Mr. Brunner and second by Mr. Ryan. Motion carried unanimously.

IV. Resolution 2, 2001 – Fifth Third Bank Credit/Purchasing Cards: Tabled

V. Discussion – Countywide Special Equipment Purchase: Lt. Jamie Puthoff requested that the city contribute toward a Colposcope machine for St. Elizabeth South. The equipment is approximately \$13,500 and 13 or 14 cities in Kenton County are being asked to contribute \$1,000. The equipment is used for victims of sexual assault. Motion was made by Mr. Kaelin to contribute to the equipment. Motion failed for lack of a second. Motion was made by Mr. Brunner requesting more information. Second by Mr. Muske and motion carried.

VI. Newsletter Articles: Ms. Ferguson will coordinate the city newsletter and requests articles by March 20. The plan is for the newsletter to go out quarterly.

VII. Resolution 3, 2001 – Rose Circle/Amsterdam Project: Read by Mr. Winter. The Resolution authorizes the Mayor and Clerk to execute a settlement agreement. The purpose of the agreement is to settle court claims and avoid litigation. Motion was made by Ms. Ferguson and second by Mr. Ryan. Motion carried by unanimous vote.

VIII. Mayors' Group Report: no report.

IX. Mayor's Update: Building Renovation – Architects will be providing estimates to draw up a design of proposed changes to the city building. Bids will be obtained for a master plan including separate costs for the different departments. The project could be done in phases. Town Meeting: the meeting has been moved to Fort Wright. The county officials will be there. Mr. Finke would like to know the status of the salt dome. Mr. Brunner asked that Base Court Revenue to be addressed. The income has been the same for a number of years. Right-Of-Way Obstructions: There

(Mayor's Update continued)

are at least three obstructions in the city right-of-ways. There was a fence erected on Old State Road about a year ago. There is a 1964 ordinance prohibiting objects in the right-of-way. The Public Safety Committee will review the right-of-way obstruction issue. Ms. Ferguson asked about the on-going condition of the property on Emerson Road. It has been in the court system and it should be addressed through the zoning ordinance. Budget update: the Mayor and Clerk are working on a budget amendment and starting on the new budget proposal. Parade: Millie Fangman was in attendance for the Civic Association. Her opinion is that it is the Park Hills parade only, but that the board members need to meet. Originally, the parade was to be with Fort Wright, last year only, for the memorial dedication. Leaf pickup discussion: it was suggested by Mr. Kaelin that leaf pickup cost be placed on the tax bills along with the trash fee. An article will be in the newsletter. Road Projects: the City Engineer will be doing a proposal for upcoming projects identified by the Street Task Force.

Attorney Robert Winter stated that the Montague landslide case has been set for jury trial for 3 days beginning June 27. Regarding the Locust Street retaining wall: a few years ago the City Building Inspector issued a notice of violation for repair. The cost of repair was about \$60,000 at that time. G. J. Thelen will need to provide an updated estimate. The wall, for the most part, is on private property. There are stress cracks in the pavement on Locust Street. Mr. Winter will write a letter to the property owners' attorney for enforcement of the violation notice. Rockcastle Land Trust (1200-1204 Elberta Circle property): a judgment was entered in favor of the city. It will be scheduled for sale at the end of March or early April.

X. Delegations

Telecommunications Board of Northern KY: Ms. Ferguson reported that the model ordinance is still in the process. Campbell County will contribute to payment of the ordinance cost. Also, on the cable basic rate charges, the costs are different throughout this area with Park Hills being higher. The issue will be resolved soon.

XI. Committee Discussions

A. Public Safety/Personnel Committee: The committee will meet to discuss R-O-W obstructions and personnel policy changes.

B. Community Environmental Committee: Mr. Muske will do a newsletter article on Large Item Pickup and one on parade floats. Survey results should be ready by the next meeting.

C. Infrastructure Committee: committee meeting March 1 to do a final review of the plans on the Amsterdam/Trolley--Hillcrest project. Comments from the sidewalk meeting are being compiled.

Ralph Kuchle was in attendance. He stated that Cinergy did some repairs on Old State Road and there is now a large pothole. Cinergy will be contacted to repair it again.

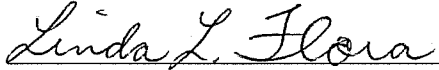
Special/Caucus Meeting Minutes
February 26, 2001
Page 3

9:40 p.m. Motion was made by Mr. Kaelin to adjourn.



MAYOR MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, MARCH 12, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, WILLIAM MUSKE, AND EVELYN STUBBS. ALSO PRESENT: BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY; CITY ATTORNEY RICHARD SPOOR; CITY ENGINEER JAY BAYER. ABSENT: STEVEN RYAN AND MARK KAELIN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of February 12 and February 26, 2001, minutes was made by Mr. Muske and second by Ms. Ferguson. Motion carried for approval of minutes.

I. Petitioners: None.

II. Department Reports

A. Police Department – Motion for approval of February monthly report was made by Mr. Muske and second by Ms. Ferguson; motion carried. Mayor Hellmann suggested that the speed monitor be placed on Amsterdam Road and Old State Road in order to gather information on traffic and speeds. The information will help in the upcoming road projects.

7:35 p.m. Mark Kaelin was in attendance.

Lt. Jamie Puthoff had provided additional information on the request to purchase Colposcope equipment for St. Elizabeth Hospital. Statistics were provided on the number of sexual assaults from four area hospitals. Currently, only St. Luke West has the equipment. If the Kenton County cities purchase a Colposcope for St. Elizabeth South, Covington will purchase one for St. Elizabeth North. The Chief was asked if there is money in his budget and his response was no. Motion was made by Mr. Kaelin to support the purchase of the Colposcope equipment, up to \$1000, for St. Elizabeth Hospital. Motion was seconded by Ms. Ferguson. Roll call: Brunner – aye; Ferguson – aye; Kaelin- aye; Muske – aye; Stubbs – aye. Motion carried.

B. Fire/EMS – Motion for approval of report was made by Ms. Ferguson and second by Mr. Muske. Motion carried for report approval.

C. Building Inspector/Zoning Administrator – Motion for approval of February reports was made by Ms Ferguson and second by Mr. Kaelin. Motion carried. The Elberta Circle property will be up for auction on April 24. Regarding 1068 Emerson property, it is an ongoing problem and a violation notice has been sent. Mr. Muske stated that the lowest rating on the city survey is the Building & Zoning Dept. services. Mr. Jody stated that some ordinances are model and need to be stronger. Council will provide suggestions for ordinances changes.

D. Public Works Department – Motion for acceptance of the monthly report was made by Ms. Ferguson, second by Mr. Kaelin and motion carried. Mr. Finke mentioned that the Dixie Highway project is moving along with a few problems i.e. broken water line and cut telephone line.

E. City Engineer – Motion was made by Mr. Muske and second by Ms. Ferguson to accept the report submitted. Motion carried. Mr. Bayer reported that he has not received plans for the dirt that is being dumped on the Covington Catholic property. Spartan Construction is dumping the dirt from the Dixie Highway project. Amsterdam Road project: Information on easements has been sent to the city attorney. The Open House for the Amsterdam project is March 29.

F. Finance Department – Motion was made by Mr. Kaelin to accept the February financial statements. Ms. Ferguson seconded and motion carried. Special Fund Payments: Municipal Road Aid Fund invoices in the amount of \$11,946. Mr. Muske made a motion to pay the invoices; second by Ms. Ferguson. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Stubbs – aye. Motion carried.

III. Old Business

A. Newsletter Articles: due before the next caucus meeting.

IV. New Business

A. Resolution 4, 2001 - Municipal Road Aid Contract: Read in summary by the City Attorney. The contract allows the city to receive 80% funding upfront instead of monthly. Motion for Resolution acceptance was made by Mr. Brunner and second by Mr. Muske. Motion carried by unanimous vote.

V. Committee Reports

A. Community Environmental Committee: Mr. Muske reported that the city survey results are complete and should be distributed by caucus meeting.

B. Public Safety/Personnel Committee: There will be a meeting March 22nd. Topics will be R-O-W Obstructions and personnel policy issues. Mr. Kaelin will attend the Strategic Planning meeting on March 21st for continued discussion of Fire/EMS issues.

C. Infrastructure Committee: There will be a town meeting for the Amsterdam Project on March 29th.

D. Mayors' Group – There will be a meeting March 17th.

E. Mayor's Update: Mayor Hellmann presented the proposed budget amendment. The \$150,000 building loan and the \$70,000 state sidewalk money are in the amendment along with other minor changes. First reading of the ordinance will be at the next business meeting. A proposal was

(Mayor's Update continued)

received from Anderson & Associates Architects for a master plan for building renovations. The proposal is \$8,845. Two other architects have been approached, but have not show interest in a small project. Motion was made by Mr. Brunner to accept the proposal; second by Ms. Ferguson and motion carried.

VI. Delegations

A. Tree Board – Pam Spoor has been addressing several tree issues in the city.

B. Municipal Govt. League – The Telecommunications Model Ordinance will be discussed at the upcoming meeting.

C. Northern Ky. Area Development District – Budget Workshop upcoming.

D. Kenton County Planning & Zoning Commission – Comprehensive Plan Update is continuing with a target completion date of December.


E. OKI Oversight Committee – March 28 meeting.

VII. Communications - None

9:01 p.m. Motion was made by Mr. Kaelin to adjourn.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SCHEDULED CAUCUS MEETING ON MONDAY, MARCH 26, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: CITY ATTORNEY RICHARD SPOOR. ABSENT: MARK KAELEN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Petitioners: Garry Haas, 1057 Hamilton Road – Mr. Haas operates a wrecker for Kenwood Towing and parks it in his driveway. City ordinance prohibits over one ton towing capacity vehicles in town over one hour. Chief Heideman will check with other cities regarding ordinances on vehicle weight. The Community Enrichment Committee will meet to discuss the issue.

Don Clark, 504 Rue de Maisons, has requested that the name of the street be changed. Northern Ky. Area Planning Commission will need to be contacted about the request. Mr. Clark asked about the street being dedicated to the city. The Mayor stated that the grade is too steep at 15-20%. The street does not currently meet subdivision regulations or Area Planning guidelines. The developer is responsible for maintenance of the street. Mr. Muske will contact the developer about the street name change and maintenance of the street. Currently, it would be difficult for emergency vehicles to maneuver on the street.

I. Trolley Park restoration: Dennis Finke asked about restoration of the Park. The Mayor directed Mr. Finke to contact Sunesis Construction to determine if they will be completing the work. Project restoration money is being held until the work is complete.

Statewide tornado drill is tomorrow: sirens will sound at 10:07 a.m.

II. Discussion of Newsletter Articles – Ms. Ferguson presented a rough draft of the newsletter. A parade article will be included. Mr. Brunner suggested that the city send general information (animal tags, yard sales, vehicle fee, trash/recycle) to new homeowners.

III. Discussion of 2001-2002 Budget: The Mayor and Clerk have been working on the budget proposal. It should be ready this week. A meeting will be held April 11 at 7:30 p.m.

IV. Mayors' Group Report: Ms. Stubbs attended the last meeting. The skatepark facility may be at Pioneer Park, but there is concern of flooding.

V. Mayor's Update: Building Renovation – The Mayor met with the Architect and HVAC rep. It will be two - three weeks to draw up a design of the city building plan. Drawings would then be prepared if the design is approved. Mr. Muske asked for a list of expenditures to this point from the \$150,000 borrowed for office equipment and building renovation.

Amsterdam Project Open House is March 29 at 6:30 p.m. Mr. Finke hand delivered the invitations to the homeowners involved.

VI. Committee Discussions

A. Community Environmental Committee: Mr. Muske reported on the survey results. The return rate was 12%. There was a favorable response to merging services with another city. Survey books were given to Mayor, Council members, City Engineer, Building Inspector, Public Works, City Attorney, Police Chief and City Clerk. The committee will meet prior to the next business meeting to discuss the ordinance prohibiting over one-ton capacity vehicles and to discuss Rue de Maisons street name change.

B. Infrastructure Committee: Amsterdam/Trolley--Hillcrest project open house is March 29. Mr. Ryan reported that he is working on the sidewalk plan. Also, he is preparing a summary of sidewalk comments received at the town meeting.

C. Public Safety/Personnel Committee: Ms. Ferguson reported on the meeting held regarding right-of-way obstructions. The committee recommended letters be sent to the three homeowners that were determined to have right-of-way obstructions. Obstructions include a fence on Old State Road, a wall on Breckinridge and a structure on upper Jackson Road. Mr. Spoor stated that the 1964 ordinance is a safety ordinance. Anything built in the right-of-way before the ordinance was grandfathered. The burden of proof would be on the city for obstructions built after 1964. If the ordinance is not being enforced, it should be repealed. There is no compensation to the homeowners if the right-of-way obstructions are removed. Letters will be sent to the three homeowners. Ms. Ferguson asked about the 40 ft. right-of-way in both directions for all of Park Drive.

VII. Delegations Discussions

Municipal Government League: Ms. Stubbs attended the last meeting and Representative Draud asked if Park Hills had received the Dixie Highway sidewalk money allocated by the state. The Mayor stated that the money would be received after the budget is amended showing the sidewalk revenue and expense line items. House Bill 259 At-Will Employment: the Bill passed, but is waiting for the Governor's signature. It requires city executives to do a written reason to terminate an employee. If signed, the Bill would be effective July 15.

Northern Ky. Area Development District: Mr. Muske mentioned the availability of grant money including a Forestry grant and COPS MORE grant.

OKI Oversight Committee: Meeting March 28 regarding the I-71 corridor.

9:47 p.m. Motion was made by Mr. Muske to enter executive session to discuss litigation. Motion second by Ms. Ferguson and motion carried.

10:40 p.m. Motion was made by Mr. Muske to exit the executive session. Motion carried. No action was taken in executive session.


10:41 p.m. Motion was made by Mr. Ryan to adjourn.

Caucus Meeting Minutes
March 26, 2001
Page 3



MAYOR MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, APRIL 9, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAE LIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY; CITY ATTORNEY RICHARD SPOOR; CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of March 12 and March 26, 2001, minutes was made by Ms. Ferguson and second by Mr. Brunner. Motion carried for approval of minutes.

I. Petitioners: Clifton Kremer, 518 Scenic Drive, presented pictures of construction of the new home at 504 rue de Maisons. The property abuts 518 Scenic Drive. Mr. Kremer stated that the construction is moving his home and causing cracks in the walls. He has an agreement with the former developer that new construction cannot block his view. The Mayor and council members will meet with Mr. Kremer to view the problem.

II. Department Reports

A. Police Department – Motion for approval of monthly report was made by Ms. Ferguson and second by Mr. Ryan and motion carried. Lt. Jamie Puthoff was in attendance for Chief Ron Heideman.

B. Fire/EMS – Motion for approval of report was made by Mr. Muske and second by Ms. Ferguson. Motion carried for report approval. Chief Finke reported that the statewide tornado siren test was done and the schools participated.

C. Building Inspector/Zoning Administrator – Motion for approval of reports was made by Mr. Ryan and second by Ms. Ferguson. Motion carried. A violation notice was sent to 1428 Amsterdam Road regarding a broken sanitary line in the house. Mr. Jody will placard the house as Unsafe for Human Occupancy. The homeowner's attorney will also be notified.

D. Public Works Department – Motion for acceptance of the monthly report was made by Ms. Ferguson, second by Mr. Ryan and motion carried. Mr. Finke has been cleaning out debris (air conditioners, mattress, batteries, tires) where people have dumped along Hamilton Road. He is clearing brush and has rented a chipper. A letter will be sent regarding the dumping along Hamilton Road.

E. City Engineer – Motion was made by Mr. Muske and seconded Ms. Ferguson to accept the report submitted. Motion carried. Mr. Bayer reported that the St. James project should be complete within two weeks. Amsterdam (Trolley-Hillcrest) project: there was an Open House and one easement has been signed. Easement responses were requested within two weeks. Bids for the project will be opened May 4th. Old State Road Project: Plans are approximately 70% complete.

(City Engineer continued)

The Water District is proceeding with a water main extension. Utility companies have been contacted about moving poles. Mount Allen "Alley": restoration work to be completed. Amsterdam Rose Circle Project: Restoration money is being held for work to be completed. A sanitary pipe was broken. Rue de Maisons street dedication: Mr. Muske asked about the cost to the property owners to bring the street up to subdivision regulations. Mr. Bayer stated that the area is fill dirt from I-75. The street slope is greater than the 12% regulation for dedication. The surface course was never completed by the developer. Emergency vehicles could have a problem with the slope of the street. The Mayor mentioned that the city has turned down other residents who have requested that the city take over their streets. In the past, council has followed subdivision regulations for street dedication. Mr. Kaelin asked if the escrow account had ever been set up when the subdivision was Cole Estates. The city attorney will check into it. Mt. Allen "alley" has not been designated as an alley as yet.

F. Finance Department – Motion was made by Mr. Ryan to accept the March financial statements. Ms. Ferguson seconded and motion carried. Special Fund Payments: Municipal Road Aid Fund invoices in the amount of \$4,600.53. Mr. Muske made a motion to pay the invoices; second by Ms. Ferguson. Roll call: Brunner – yes; Ferguson – yes; Kaelin – yes; Muske – yes; Ryan – yes; Stubbs – yes. Motion carried.

III. Old Business - None

IV. New Business

A. Resolution 5, 2001 – Appointment of Police Officer: Lt. Jamie Puthoff introduced Ricardo Smith. He is a long time resident of Park Hills and was a Park Hills officer several years ago. Mayor Hellmann read the Resolution. The hire date is April 16. The appointment is due to the resignation of John Eddy. Motion for acceptance was made by Mr. Muske and second by Ms. Ferguson. Motion carried by unanimous vote.

B First Reading – 2000-2001 Budget Amendment Ordinance 3, 2001: Summary of the Ordinance was read by Mayor Hellmann.

C. Amsterdam Project Open House: Mr. Ryan reported that the Open House was well attended. A few minor changes will be made to the plans.

V. Committee Reports

A. Community Environmental Committee – Mr. Muske reported on the meeting held earlier. Regarding the Rue de Maisons street name change and street dedication: One homeowner (Allen) was not in favor of the street name change. The committee agreed that Scenic Drive was favorable for the change. Regarding street dedication, Mr. Muske will contact the property owners to let them know it is their responsibility to obtain a cost estimate to bring the street up to subdivision regulations. The Planning Commission does the address notifications. Regarding the truck weight ordinance, the current ordinance prohibits over one-ton hauling capacity trucks in the city.

(Community Environ. Comm.)

Some other area cities use gross vehicle weight restrictions. The committee will continue to discuss changes to this ordinance.

B. Public Safety/Personnel Committee – The committee will meet to continue discussion of the right-of-way obstructions.

C. Infrastructure Committee – Sidewalk Plan is progressing.

D. Mayors' Group Report – None.

E. Mayor's Update – The Mayor met with St. Agnes representatives, Michels Construction, Jay Bayer and Steve Ryan regarding storm pipes behind homes on St. James Avenue. There was a landslide that crushed pipe while work was being done by Michels Company for St. Agnes Church. Michels Company is willing to replace two pipes with a larger pipe if the city will contribute toward the cost. The city had budgeted for pipe work in the St. James Project and JPS Company is satisfied not doing the pipe work.

Dixie Highway Project – Covington Catholic and Notre Dame are proposing new signs, but they are limited since the schools are in a residential zone. One possibility would be an overlay zone on Dixie Highway that could allow certain signs. Ms. Stubbs will check with other cities and Area Planning to obtain information.

VI. Delegations

Tree Board – Pam Spoor provided suggestions for placing trees in several areas within the city. Money was requested for the Board to use, but the Mayor prefers that the requests come through council.


Municipal Government League – Meeting will be May 4.

OKI Oversight Committee – Mr. Brunner attended the last meeting, but it did not pertain to our area.

9:15 p.m. Motion was made by Mr. Kaelin to adjourn.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A RESCHEDULED SPECIAL AND CAUCUS MEETING ON THURSDAY, APRIL 26, 2001, AT 7:40 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: SUSAN FERGUSON, MARK KAEIN, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY ROBERT WINTER. ABSENT: FRED BRUNNER AND WILLIAM MUSKE.

SPECIAL MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Second Reading of Ordinance 3, 2001 Budget Amendment: Mayor Hellmann read the ordinance. Motion for ordinance acceptance was made by Mr. Kaelin and second by Ms. Ferguson. Motion carried by unanimous vote.

II. Resolution 6, 2001 – Promotion of Officer Joseph Gonzalez to Specialist. Chief Heideman reported on the training and experience that officer Gonzalez has acquired. The Resolution was read by the Mayor and motion for acceptance was made by Mr. Kaelin and second by Ms. Ferguson. Motion carried by unanimous vote.

III. Memorial Day Parade Permit – Motion was made by Mr. Ryan to issue the parade permit. Second by Ms. Ferguson and motion carried.

IV. Adjournment – Motion for adjournment from Special meeting was made by Mr. Kaelin. Motion carried.

CAUCUS MEETING

I. St. James Avenue Project: Mr. Finke reported that people are parking in the new turn lane on St. James Avenue. The city attorney will prepare an ordinance to prohibit parking in the turn lane. Also, Mr. Finke was notified by Cinergy that gas shutoffs at eight houses on St. James were buried by concrete. Montague Road Landslide Update: Mr. Finke was directed to contact the geotechnical engineer. The combined sewer is now blocked from the additional slide of the hill. The sewer line drains approximately 10% of the city. The city attorney will contact the owners about the work that will be done.

II. Discussion of 2001-2002 Budget – Ms. Ferguson asked about budgeting for sidewalks. The Mayor said that part of the State Aid Road Fund budget would be used for sidewalks. There was discussion of removing the property tax on vehicles and increasing the vehicle fee to \$40. If the change is made, residents will be notified by mail. The County currently collects the tax and fee, but there are hundreds of cars the city is not collecting on. There was discussion of budgeting for the St. Elizabeth Employee Assistance Plan. Mr. Kaelin and Mr. Finke were in favor of the Plan and it will be budgeted in the amount of \$1000.

III. Mayors' Group Report – Ms. Stubbs attended the meeting and the topic was Municipal Insurance Tax.

IV. Mayor's Update – Mayor Hellmann reported that a set of as built plans for the building renovation has been received. The plans will be reviewed before going forward. Chamber of Commerce request to join: Council decided not to join. Mt. Allen "Alley": the city attorney will prepare an ordinance designating the alley and stating that the property owners will be assessed for future repairs. Dixie Highway Project: a committee will be formed that will include some council members, Pam Spoor for the Tree Board, Business Assn. members, Garden Club and Civic Assn. members. Mr. Ryan mentioned that some of the Dixie Highway work might qualify for T-21 funding. 1200-1204 Elberta Circle: the property sold at the courthouse door for \$330,000. It was bought by the spouse of the former owner. The sale will be confirmed in a couple weeks and after that delinquent taxes would be paid. Mr. Finke asked that the owner be contacted to have the weeds cut.

V. Committee Discussions

A. Community Environmental Committee – committee will meet May 14 to discuss changes to the truck ordinance.

B. Infrastructure Committee – committee will meet May 3 at 1103 Cecelia Avenue to discuss plans for the house and preliminary road project plans for Cecelia and Scenic. Amsterdam project easements are in the process of being signed. Bid opening will be the end of May.

C. Public Safety/Personnel Committee – committee will meet May 14 to continue discussion of right-of-way obstructions. Also, the committee will discuss personnel policy changes.

VI. Delegations

Municipal Government League will meet May 17.

Northern Ky. Area Planning Commission – A Bill passed the Legislature that requires members of Planning Commissions and members of Boards of Adjustment to have eight hours training every two years after appointment.

Telecommunication Board – Ms. Ferguson reported that the lawsuit against Insight Communications is settled and there will be a \$5 credit to each subscriber. The monthly cable rate will remain the same. Also, there will be free cable to schools.

VII. Adjournment

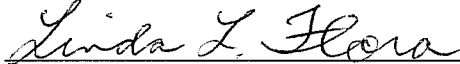
8:58 p.m. Motion was made by Mr. Kaelin to adjourn.

April 26, 2001
Special/Caucus Meeting Minutes
Page 3



MAYOR MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, MAY 14, 2001, AT 7:40 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAELIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER. ABSENT: BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of April 9 and April 23, 2001, minutes was made by Mr. Kaelin and second by Ms. Ferguson. Motion carried for approval of minutes.

I. Petitioners: None.

II. Department Reports

A. Police Department – Motion for approval of the April report was made by Mr. Kaelin and second by Ms. Ferguson and motion carried. Chief Ron Heideman mentioned that Officer Rick Smith is now on the road. The Chief reported that the grass has been cut and buildings have been boarded at 1200-1204 Elberta Circle. A fire was set at one of the buildings and thanks to Officers Smith and Grigsby, juvenile suspects will be charged.

B. Fire/EMS – Motion for approval of report was made by Mr. Ryan and second by Mr. Kaelin. Motion carried for report approval. Chief Finke reported that the ambulance was inspected and it did pass with a few items to address.

C. Building Inspector/Zoning Administrator – Motion for approval of reports was made by Mr. Muske and second by Ms. Ferguson. Motion carried. Regarding a previous complaint from Cliff Kremer, 518 Scenic Drive, about the new home on Rue de Maisons, plans for a retaining wall are in the process. There was discussion that the retaining wall has been constructed and Mr. Jody will be directed to check into it.

D. Public Works Department – Motion for acceptance of the monthly report was made by Ms. Ferguson, second by Mr. Brunner and motion carried. Mr. Finke reported that he had concrete beams placed at the slide area on lower Amsterdam Road. The slide area is in Covington. Also, there is a sewer pipe problem behind V.F.W. The City Engineer will send a letter to Covington stating that the slide area is in their city. Pertaining to 1428 Amsterdam: the break was caused by a tree stump through the lateral pipe and into the main line. It cost the homeowner \$3500 to have it fixed. Mr. Jody inspected it and the owner is back in the house. Montague Road: Seven one-ton truck loads of dirt was hauled out. There was no need to go on to the property. Installation of street poles and signs: Mr. Finke prefers to put them up all at one time. The new street poles need to be powder coated or repainted due to peeling paint. Mr. Finke will check into the cost. Mr. Brunner complimented Mr. Finke on the brush cleanup going north on Amsterdam Road and would like for

(Public Works continued)

the other side to be trimmed. Dixie Highway state project: Spartan Construction has concrete work to do yet.

E. City Engineer – Motion was made by Ms. Ferguson and second by Mr. Ryan to accept the report submitted. Motion carried. Mr. Bayer reported that the St. James project is primarily complete. There was a problem with gas valves being buried. There was one driveway complaint that will be addressed. Amsterdam Project: Bid notice will be advertised. Cinergy will address pole locations next week. Bid will be awarded at the June 11 meeting. Right of Entries need to be signed. Old State Road Project: Cinergy will move poles. The project may begin next spring. The easement process needs to begin and sidewalk funding needs to be determined. Amsterdam/Rose Circle Project: The McCluskey bill for the sewer pipe problem is \$4,552. Mr. Finke will begin the cleanup work. There is a performance bond for the full amount of the project. Sunesis will be contacted about the McCluskey work.

F. Finance Department – Motion was made by Ms. Ferguson to accept the April financial statements. Mr. Brunner seconded and motion carried. Special Fund Payments: Municipal Road Aid Fund invoices in the amount of \$10,128. Ms. Ferguson made a motion to pay the invoices; second by Mr. Brunner. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried.

III. Old Business

A. Discussion of Mt. Allen “alley” – tabled.

IV. New Business

A. Resolution 7, 2001 – Resolve Creighton Estate Case: Read by Mr. Winter. The Resolution settles the Creighton Will.

8:25 p.m. Motion was made by Mr. Kaelin to enter executive session to discuss litigation. Second by Mr. Muske and motion carried. 9:30 p.m. Motion was made by Mr. Kaelin to enter regular session. Second by Mr. Muske and motion carried. Motion was made by Mr. Kaelin to accept the Resolution as read. Motion second by Mr. Ryan and motion carried by unanimous vote.

B First Reading – Ordinance 4, 2001 Designating Edward Burk as Director of Emergency Management: Read in summary by Mr. Winter.

C. First Reading – Ordinance for Rue de Maisons street name change: Tabled. The Judge Executive needs to be notified prior to the change.

D. First Reading – Ordinance 5, 2001 Prohibiting Parking in the turn lane on St. James Avenue: Read in summary by Attorney Bob Winter.

E. First Reading – Ordinance 6, 2001 Budget for fiscal year 2001-2002: Read by Mayor Hellmann.

F. Discussion of Fee Schedule: The city has been losing money on permits vs. engineer fees and zoning fees for new construction and excavation work. Referred to the Community Environmental Committee.

V. Committee Reports

A. Community Environmental Committee – Mr. Muske reported on the meeting held earlier. Regarding the truck ordinance, the committee recommends that the ordinance set a 10,000 gross vehicle weight limit. Also, the committee recommends that commercial vehicles be prohibited from advertising on the vehicle and prohibited from parking within the city limits. Currently, the city zoning ordinance prohibits advertisement on vehicles, but it is not enforced. The committee is considering a grandfather clause for vehicles that currently do not comply, but are already within the city. Decrease in property values was part of the committee discussion. The committee will meet May 30.

B. Public Safety/Personnel Committee – The committee met earlier to discuss right-of-way obstructions and personnel policy changes. There will be clarification on the vacation policy. Mr. Kaelin will work with the attorney on the right-of-way obstruction issue.

C. Infrastructure Committee – The committee met at the 1103 Cecelia Avenue property. About 25 – 30 residents attended. A new retaining wall between the street and house would cost \$30,000 – \$40,000. The committee recommends that the house be torn down when the road project begins. There were suggestions that the property be open space. It needs to be determined if the lot is buildable, but there is a question of access. Motion was made by Mr. Ryan to have Bayer Becker Engineers proceed with the design for Cecelia road improvements to include consideration of tearing down the city-owned house. Mr. Brunner seconded the motion and motion carried by unanimous vote. The Garden Club was given permission to remove any bulbs or plants from the property.

D. Mayors' Group Report – Meeting May 19.

E. Mayor's Update – Caucus meeting will be held May 21 at 7:30 p.m. The Mayor reminded council to fill out and return their Ethics statement. Dixie Highway meeting will be scheduled for next week at Reality Tuesdays on Dixie Hwy. Aerial photos and drawings will be available for the meeting. A committee will be formed consisting of no more than two council members, Mike Anderson (Architect), Pam Spoor, Garden Club members, Civic Association members, Business Assn. Members, and residents. The committee will address signs, zoning, and streetscaping.

VI. Delegations

Municipal Government League – Meeting scheduled for May 17. There will be a tour of Northern Ky. University and discussion of projects for the next five years.

Northern Ky. Area Planning Commission – Next meeting June 25.

Telecommunication Board of Northern Ky. – Meeting May 16. Cable will increase \$1.30 and digital will also increase.

OKI Oversight Committee – Meeting scheduled for May 17.


Ms. Stubbs asked about attending the Kentucky League of Cities Convention – the city has money budgeted for convention expense.

10:36 p.m. Motion for adjournment was made by Mr. Kaelin.



MAYOR MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A RESCHEDULED CAUCUS MEETING ON MONDAY, MAY 21, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, MARK KAE LIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY RICHARD SPOOR. ABSENT: SUSAN FERGUSON

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Petitioners: Don Hamilton, 810 Arlington Road - complaint of raw sewage coming up in his garage. His neighbor had an anti-backup system that has not solved the problem. Mr. Hamilton stated that he has had valuable property ruined. He has spoken to city officials on several occasions and had been assured that the state project on Dixie Highway would solve the problem, but the sewage is worse than ever. Besides contacting city officials, he has contacted the Water District and the Sanitation District. Janice Cantrell, 806 Arlington Road, spoke about the sewage backup in her garage. She has lived in the city for 22 years and has had water backup, but never sewage. The Mayor stated that the state project installed larger pipes and should have corrected any backup problems. The Sanitation District will be contacted to video the line. Currently, the pipe on Arlington Road is still combined storm and sewer.

I. Vehicle Lettering: There has been prior discussion of banning advertising on vehicles or only allowing them to be parked in the driveway or garage. Robert Parks of Cecelia Avenue, Gary Merten of Scenic Drive, Greg Claypole of Old State, Dan Bosch of Audubon, Monty O'Hara of Audubon and David Fangman of Coram Street, all spoke in opposition of the ban. Mr. Fangman stated that Kentucky law requires plumbing companies to have 3" lettering on trucks. One issue brought up was about keeping businesses in the city that in turn brings in revenue. There was discussion of grandfathering the vehicles, but keeping records would be very difficult. Residents felt the proposal was too restrictive. Bill Muske, Environmental Committee Chairman, stated that this topic came about from complaints on a wrecker on Hamilton Road. The current ordinance prohibits vehicles over 6,000 GVW. The committee will meet again May 30. The committee is considering raising the GVW to 10,000 lbs and considering the ban on the commercial vehicle lettering. Mr. Brunner mentioned his concern of safety with the size of vehicles, property upkeep as far as aesthetics and ambience. Mr. Ryan expressed concern as to weight limit and maintaining the streets. Ms. Stubbs asked if the residents with commercial vehicles could park in their garages. Some residents commented that they could park in their garages; some did not have garages and some residents simply did not choose to park in their garages. The response on removable magnetic lettering was very negative.

II. Discussion – Vehicle Sticker Fee vs. Property Tax: Mayor Hellmann is proposing an increase from \$12 to \$40 fee per vehicle and eliminating the city personal property tax on vehicles. The vehicle tax is based on the current tax rate and the valuation. Since the county began collecting for the sticker fees, the city is losing money. If the vehicle is valued at \$10,000 or more, the \$40 fee would save the resident money by not paying the vehicle property tax. Mr. Ryan stated that he is in favor of the concept due to the fact that all vehicles have the same impact on the streets. Mr. Kaelin is opposed to the change.

III. Mayors' Group Report: Ms. Stubbs reported that one discussion was about cities losing revenue on municipal insurance tax. It was suggested that an audit be requested via the state. Depending on the audit cost, our city may be interested in contributing. Another topic was health insurance increases. There was discussion of pooling health insurance. The city is interested in more details. There was a presentation on the proposed power plant in Erlanger at the border of Crestview Hills. The cities are against the plant due to the closeness to residents, noise levels and pollution. The plant is a merchant plant that sells to other cities. As far as, Park Hills getting involved, consensus was to stay neutral due to the current working relationship with Cinergy.

IV. Mayor's Update – Dixie Highway Committee meeting on May 30 at Reality Tuesday Café on Dixie Highway. The committee will discuss rezoning, signs, streetscape, etc.

V. Committee Reports

A. Community Environmental Committee: The committee will meet May 30 to discuss vehicle lettering and fee schedules.

B. Infrastructure Committee: Mr. Ryan reported that the Amsterdam Project bid advertising is in the process. Mr. Ryan provided data on the recent census. The information shows 9% vacancy in the city and population of 2977 (1990 population was 3321).

C. Public Safety/Personnel Committee: no report.


VI. Delegations

Municipal Government League: Ms. Stubbs reported on the Northern Ky. University campus tour and presentation.

9:45 p.m. Motion was made by Mr. Kaelin to adjourn.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A PUBLIC HEARING AND A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, JUNE 11, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING.

COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAEIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY; CITY ATTORNEY ROBERT WINTER; CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

Mayor Hellmann conducted the public hearing for the proposed tax rate for 2001. The Mayor read the tax rate notice with an increase from .237 to .243 per \$100 assessed valuation. There were no comments from residents in attendance. Mayor Hellmann read the Municipal Road Aid Fund budget by line item. There were no comments.

Motion for adjournment from public hearing was made by Mr. Muske and second by Ms. Ferguson. Motion carried.

BUSINESS MEETING

Call to Order

APPROVAL OF MINUTES: Motion for approval of May 14 and May 21, 2001, minutes was made by Mr. Ryan and second by Ms. Ferguson. Motion carried for approval of minutes.

I. Petitioners: Janice Cantrell, 806 Arlington Road and Donald Hamilton, 810 Arlington Road, petitioned council for assistance in their ongoing problem with sewage and storm water backup. Mr. Hamilton will be contacting independent inspectors, health officials and contractors for assistance. His plumber has informed him that the problem is not within his plumbing pipes. The Sanitation District has videoed the line and found no problem. Mr. Finke asked that the plumber put his comments in writing. In the past, the Sanitation District has asked downspouts to be removed from the system. Mr. Finke will contact the Sanitation District to request additional filming in the area.

II. Department Reports

A. Police Department – Motion for approval of monthly report was made by Ms. Ferguson and second by Mr. Ryan and motion carried. Chief Heideman mentioned that one of the cruisers has been hit by another vehicle. Mr. Muske asked that the speed computer be used.

B. Fire/EMS – Motion for approval of report was made by Ms. Ferguson and second by Mr. Muske. Motion carried for report approval. Mr. Ryan complimented the Fire Department for the organization of the fire departments in the parade. The Mayor mentioned that the brakes went out

(Fire/EMS continued)

on the fire department car. A vehicle will be budgeted in the new fiscal year. Mr. Muske asked that the vehicle be purchased when the Creighton Estate Will money is available.

C. Building Inspector/Zoning Administrator – Motion for approval of reports was made by Ms. Ferguson and second by Mr. Ryan. Motion carried. Mr. Muske asked that Mr. Jody use the new report for addressing building and zoning calls and actions. The report would help council to review ordinances that need to be changed or updated.

D. Public Works Department – Motion for acceptance of the monthly report was made by Mr. Ryan, second by Ms. Ferguson and motion carried. Mr. Finke mentioned the construction work being done tomorrow at N. Arlington and Dixie Highway. It should alleviate part of the drainage problems. Hamilton Road: The storm line from Arlington to Hamilton has 95% failed and a section of the road is slipping. \$6,000 was the estimate for repair, but could possibly be done with the Amsterdam Project. Mayor Hellmann sent a letter to the Covington Mayor about remediation of the lower Amsterdam Road slide. Thelen has looked at the site for Covington. Montague Road: the slide is continuing since the last cleanup.

E. City Engineer – Motion was made by Mr. Muske and seconded Mr. Ryan to accept the report submitted. Motion carried. Mr. Bayer reported that the 10% retainage in the amount of \$25,984.30 has been held for the St. James project awaiting receipt of a letter from JPS stating that Michels Construction will be doing part of the pipe work that was included in the bid. The crushed pipe involves the Brann property and St. Agnes Church. Also, there is one complaint about driveway concrete work on St. James. Avenue. Amsterdam Project: Three bids received – Lonkard Construction Company \$639,427; Paul Michels & Sons \$689,086.10; Spartan Construction Co. \$864,289. Motion was made by Mr. Muske to accept the Lonkard Construction Co. bid as the lowest and best bid, provided that the work can be started within the next 2 –3 weeks; second by Mr. Ryan seconded. Roll Call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried. Estimate in the amount of \$1750 from Cinergy to move poles in Trolley Park: Motion was made by Mr. Ryan to authorize Cinergy to move the poles for an estimated amount \$1750; second by Ms. Ferguson. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried. Old State Road Project: Location of poles is being discussed and sidewalk funding is in discussion. Cecelia Road Project: Bayer Becker Engineers will start plans. St. James Avenue to Covington Catholic sidewalk plan estimate in the amount of \$7800 from Bayer Becker Engineers – Motion was made by Mr. Ryan to accept the engineering proposal in the amount of \$7800; second by Ms. Ferguson. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried by unanimous vote.

F. Finance Department – Motion was made by Ms. Ferguson to accept the May financial statements. Mr. Brunner seconded and motion carried. Special Fund Payments: Municipal Road Aid Fund invoices in the amount of \$5596.50 and Road Tax Fund invoices in the amount of \$154.97. Mr. Muske made a motion to pay the invoices; second by Ms. Ferguson. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried for payment of invoices.

III. Old Business

A. Second Reading Ordinance 4, 2001 Designating Edward Burk as Director of Emergency Management – Read by Attorney Robert Winter. Motion was made by Mr. Brunner to accept the ordinance as read; second by Ms. Ferguson. Motion carried by unanimous vote.

B. Second Reading Ordinance 5, 2001 Prohibiting Parking in the Turn Lane on St. James Avenue: Read by Attorney Robert Winter. Motion for ordinance acceptance was made by Mr. Brunner; second by Ms. Ferguson; motion carried by unanimous vote.

9:00 p.m. Motion was made by Mr. Muske to enter executive session and seconded by Mr. Ryan and all in favor.

9:25 p.m. Motion to exit executive session was made by Mr. Muske and seconded by Ms. Ferguson. Motion carried. No action was taken.

C. First Reading – Ordinance 6, 2001 – Budget for fiscal year 2001-02: Read in summary by Mayor Hellmann.

IV. New Business

A. Newsletter Articles – Articles are due within the next couple of weeks for the mid-July newsletter.

B. First Reading – Ordinance 7, 2001 Set Tax Rate: Read in summary by Attorney Robert Winter. Proposed tax rate would increase to .243 per \$100 property valuation from .237 per \$100.

C. Resolution 8, 2001 Designation of Mt. Allen Alley: Read by Mr. Winter. The Resolution designates the “alley”, allows a one-time expenditure to repair it and provides the property owners be assessed for maintenance and repairs in the future. The one-time expenditure has been completed with the exception of restoration. Motion for acceptance of Resolution made by Mr. Muske and second by Mr. Ryan. Motion carried.

V. Committee Reports

A. Community Environmental Committees: Mr. Muske reported on the recent meeting. The committee has eliminated the issue of requiring commercial vehicles to park in the driveway. The committee will continue discussion of the type and size of vehicles restricted on city streets. The committee is polling residents for opinions. Residents in opposition of commercial vehicles parked on the street are uncomfortable stating their opinions in an open meeting. The committee will meet June 19 to discuss GVW, vehicle width and box body definition and will also discuss an increase in the fee schedule.

B. Public Safety/Personnel Committee: Committee will meet June 25 to finalize personnel policy changes and to discuss the sidewalk maintenance ordinance changes.

C. Infrastructure Committee: Mr. Ryan reported that the Old State project plans are being finalized and the committee will meet in July to review the plans.

D. Mayors' Group – Next meeting is June 16.

E. Mayor's Update – The Dixie Highway meeting will be rescheduled soon. Rue de Maisons street name change: According to statute, the County Judge must be petitioned in writing by the property owners in order to change the street name.

VI. Delegations Discussion – no reports

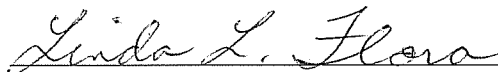
VII. Adjournment

10:01 p.m. Motion was made by Mr. Kaelin to adjourn. Second by Mr. Muske.



MAYOR MICHAEL J. HELLMANN

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING ON THURSDAY, JUNE 14, 2001, AT 6:00 P.M., IN COUNCIL CHAMBERS, WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: CITY ATTORNEY RICHARD SPOOR. ABSENT: WILLIAM MUSKE AND MARK KAE LIN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

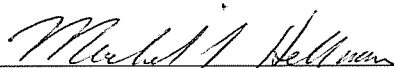
I. Second Reading – Ordinance 6, 2001 Budget Ordinance FY 2001-02: Mayor Hellmann read the Ordinance in its entirety. Motion for Ordinance acceptance was made by Mr. Brunner and seconded by Ms. Ferguson. Motion carried by unanimous vote of council.

II. Second Reading – Ordinance 7, 2001 Set Tax Rate: Read in its entirety by Mayor Hellmann. The ordinance sets the 2001 tax rate at .243 per \$100 property valuation. Motion for acceptance of Ordinance was made by Ms. Ferguson and seconded by Mr. Brunner. Motion carried by unanimous vote.


III. Resolution 9, 2001 – Sidewalk Grant Funds: Read by Mayor Hellmann. Resolution authorizes the Mayor to request the \$70,000 Dixie Highway sidewalk funding from the state. Motion for acceptance of Resolution was made by Ms. Ferguson and seconded by Mr. Ryan. Motion carried by unanimous vote of council.

IV. Discussion – Dan and Connie McCluskey, 1102 Park Drive, Property damage invoices submitted. A retainage has been held from Sunesis Construction Company and there is a bond on the project (Amsterdam/Rose Circle Project). The plumbing invoice submitted is \$4,282 and the invoice for cleanup is \$270. Consensus of council was to pay the invoices.

V. Adjournment – Motion for adjournment was made by Mr. Ryan.


MICHAEL J. HELLMANN, MAYOR

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A PUBLIC HEARING AND CAUCUS MEETING ON MONDAY, JUNE 25, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAEIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY ROBERT WINTER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

Mayor Hellmann read the Municipal Road Aid fund budget by line item. There were no comments from residents.

Motion for adjournment from hearing was made by Mr. Kaelin and second by Ms. Ferguson. Motion carried.

CAUCUS MEETING

CALL TO ORDER

Petitioners: Ralph Kuchle, 1128 Coram Street – During recent rain storms, there has been a tremendous amount of water coming down Coram and Harriet. It runs across his driveway and washes out his yard and his neighbor's yard. He suggested putting in a drain at the end of Harriet Street. When the street was repaved, the asphalt on Coram was not tapered and it is deteriorating. Mr. Finke was going to check the video regarding the drainage. The Mayor will contact the city engineer to check into the drainage. On another matter, Mr. Kuchle was involved in a financial transaction and it was held up due to a legal matter with the city regarding closure of the end of Coram Street in 1995. The former city attorney had not closed the lawsuit. The legal matter has since been resolved.

David Fangman, Coram resident and President of the Business Association – Requested that the city look into the drainage problem near Arlington Road and also suggested curbing at the turn onto N. Arlington. He suggested putting in some grassy areas on Dixie Highway. There are three buildings on Dixie that are in the process of being sold and the Business Association would like to see the properties upgraded as new owners move in. The Mayor mentioned that during the rezoning of Dixie Highway, the property upgrade would be addressed. The Infrastructure Committee will consider the other suggestions.

I. Discussion of Newsletter Articles – Articles due by July 9. Mr. Muske suggested that the committees address their areas of the survey. Lt. Jamie Puthoff requested that an article be in the newsletter about the Citizens Police Academy. There are three positions open for the 10-week course and the deadline for signup is the end of July. There was also a suggestion that from the most recent audit, a pie chart of citywide expenses be shown in the newsletter.

II. Discussion – Right-Of-Way Obstructions: The Board of Adjustment suggested that the Old State Road fence issue be pursued. The city officials, nor the Board, were notified when the case went to court. The Judge ruled in favor of the property owner on the grounds that the zoning ordinance is unconstitutionally vague. The Public Safety Committee has discussed the right-of-way obstruction issue and came up with three options: 1) let the obstructions exist, 2) have them removed, 3) design a form to allow them. The committee did not recommend incurring cost for removal. The Mayor mentioned the safety issue. There was discussion of grandfathering the obstructions that exist. No action was taken.

III. Mayors' Group Report: Ms. Stubbs reported that there was additional discussion of a pooled state audit of the municipal insurance tax. Depending on the audit cost, our city may be interested in contributing. There was ongoing discussion of the skatepark and the proposed power plant.

IV. Mayor's Update – Mayor Hellmann mentioned looking into a web site for the city and Ms. Ferguson will pursue it. The Mayor received a letter from Fort Wright about passing a resolution in the opposition of the power plant. Additional information would be needed. A letter was received from the Mayor of Covington about the Amsterdam slide area. Covington filled in the area with rock and it is already sinking. They removed the concrete barriers that Mr. Finke had placed there. Mr. Finke stated that we are losing the arch in that area and eventually it will block the drain. Hamilton Road at Arlington slippage: The cost estimate for repair was \$6,000. Currently, there is plywood over the hole and the Mayor suggested that it be filled with gravel and a cone be placed there. Jean Brann, St. James Avenue, has complained about the ongoing water problem in her yard. Mr. Finke is aware of the situation. A letter was received from a company that sells software that connects the city to federal loans and grants. The software cost is \$180. No action taken. Letter received from William Bubenzer, 1491 Dixie Highway, authorizing the Civic Association the use of the planter at the corner of Dixie and S. Arlington.

V. Committee Reports

A. Community Environmental Committee: The committee met June 19 to continue discussion of the truck ordinance and fee schedules. Separate issues will be addressed in the ordinance pertaining to street parking and driveway parking. Safety was one issue discussed. A draft ordinance will be prepared. The committee will continue discussion of the fee schedule with the city engineer and the building & zoning inspector.

B. Infrastructure Committee: Mr. Ryan mentioned that a meeting will be set for the Old State Road project. The committee will consider the Business Association recommendations for Dixie Highway. The Water District is relining the line on Amsterdam and it should be complete before July 4th. All easements have been signed and recorded for the Amsterdam project.

C. Public Safety/Personnel Committee: Mr. Kaelin reported on the meeting held earlier. A draft of the sidewalk maintenance ordinance is being prepared. Regarding personnel policy changes: the committee recommends that the new police chief be hired before changes are made. Chief Ron

(Public Safety continued)

Heideman will retire on August 1st. NKADD provide a police chief nationwide search proposal in the amount of \$3,515. Council was not in favor of the proposal.

VI. Delegations

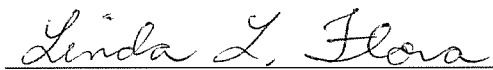
8:42 p.m. Mr. Muske made a motion to enter executive session to discuss pending litigation. Second by Mr. Ryan and motion carried.

9:01 p.m. Motion was made by Mr. Kaelin to adjourn from executive session. Second by Mr. Ryan and motion carried. No action was taken.

9:10 p.m. Motion for adjournment was made by Mr. Kaelin.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, JULY 9, 2001, AT 7:34 P.M. IN COUNCIL CHAMBERS WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: SUSAN FERGUSON, MARK KAELEN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY ROBERT WINTER AND CITY ENGINEER JAY BAYER. ABSENT: BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY AND COUNCILMEMBER FRED BRUNNER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of June 11, June 14, and June 25, 2001, minutes was made by Ms. Ferguson and second by Mr. Ryan. Motion carried for approval of minutes.

I. Petitioners: None.

II. Department Reports

A. Police Department – Motion for approval of the June report was made by Ms. Ferguson and second by Mr. Ryan and motion carried. Chief Ron Heideman mentioned that the cruiser that was hit has been repaired by Fort Mitchell Garage. Mr. Muske complimented Officer Shepherd on the quick recovery of a bike that was stolen on Rose Circle.

B. Fire/EMS – Motion for approval of the June report was made by Ms. Ferguson and second by Mr. Ryan. Motion carried for report approval. Chief Finke reported that many residents are still without electric since the storm yesterday.

C. Building Inspector/Zoning Administrator – Motion for approval of the June reports was made by Ms. Ferguson and second by Mr. Ryan. Motion carried for approval of reports.

D. Public Works Department – Motion for acceptance of the monthly report was made by Ms. Ferguson, second by Mr. Ryan and motion carried. Mr. Finke reported that the Dixie Highway state project is nearly complete. The paint on the street sign poles has flaked and peeled. Mr. Finke will obtain a price on powder coating before installation of street poles. Arlington Road sewage/storm backup: Sanitation District has not provided anything in writing pertaining to what was found when the pipe was videoed. Mr. Finke has requested that 810 Arlington remove the downspouts from the system, but it has not been done as yet. Complaint from 523 St. Joseph Lane that a 7 – 8 ft strip/rise has been removed at the end of the driveway and now there are water problems. Sanitation District did 150 feet of pipe, but Mr. Finke will review the tape.

E. City Engineer – Motion was made by Mr. Muske and second by Ms. Ferguson to accept the report submitted. Motion carried. Mr. Bayer reported that the St. James project is complete and the bond will be held for one year. It is recommended that the final payment be made in the amount of \$25,984.30. Amsterdam Project: Pre-construction meeting is scheduled for July 12 and work should begin next week. Old State Road project: preliminary plans are complete; a public hearing will be scheduled in the fall and out for bid in the spring. Dixie Highway Sidewalk project (St. James to

(Engineer continued)

Covington Catholic High): Field topographic survey is complete. KDOT will provide drainage criteria for design.

F. Finance Department – June financial statements are not complete due to year-end. Special Fund Payments: Road Tax Fund invoices in the amount of \$26,632.89; Municipal Road Aid Fund \$10,924.00; Vehicle Fee/Rd. Maint. Fund \$2,600.00. Mr. Ryan made a motion to pay the invoices; second by Ms. Ferguson. Roll call: Ferguson – yes; Kaelin – yes; Muske – yes; Ryan – yes; Stubbs – yes. Motion carried for payment of invoices.

III. Old Business

A. Amsterdam Road Project Update: The Mayor mentioned that he has received three different emails objecting to additional parking spaces in Trolley Park. In clarification, there will be the same number of parking spaces, but moved to a different park area due to the change of the Hamilton Road entrance. Additional green space is proposed in the project. Mr. Bayer provided an updated plan and pointed out the area in discussion.

B. Newsletter Update: The summer edition should be sent to the printer this week.

IV. New Business - None

V. Committee Reports

A. Community Environmental Committee – Mr. Muske reported on the meeting held earlier regarding the fee schedules. Fees collected for building permits offset fees paid to the building inspector, but not for the engineer. The committee recommends a new fee schedule for all non-residential and for all work performed in physically restrictive areas defined by the city. The committee will meet again on July 23 to continue the discussion. A draft of the truck ordinance will be available for caucus meeting.

B. Public Safety/Personnel Committee – The sidewalk maintenance ordinance will be ready for first reading for the next business meeting. The committee will meet to continue discussion of the right-of-way obstruction issue.

C. Infrastructure Committee – The committee will meet on July 16 to discuss sidewalk funding.

D. Mayors' Group Report – No report.

E. Mayor's Update – Handicap accessibility has been discussed with the building renovation plans. A used stairway/chair lift is available at a cost of \$600. The architect will be contacted to see if the stairway width would accommodate the chair without encroachment. It would swivel out at the top of the stairs. ADA compatibility depends on the amount of work, hardship and cost. An ad will be in the paper this weekend for a new police chief. Rue de Maisons street name change: The majority property is Gary McKinney and he will contact the other two owners for their opinions.

VI. Delegations

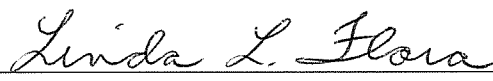
Dog Authority – Tom Sorrell was in attendance. He reported as the city representative that the per capita fee will increase five cents to \$1.30. The billing is based on census information. Our city averages 20 runs per month. He provided the budget and minutes. The Authority needs a new truck and it would be purchased on state contract. The old truck needs \$4,000 in repairs. Mr. Ryan thanked Mr. Sorrell for representing Park Hills on the Dog Authority.

Kenton Co. Municipal Planning & Zoning Commission – Mr. Bayer reported that the comprehensive plan update is in progress. They are meeting twice a month and will be discussing plan use and utilities. The plan should be complete by the end of the year.

8:25 p.m. Motion for adjournment was made by Mr. Kaelin.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING AND SPECIAL MEETING ON MONDAY, JULY 23, 2001, AT 7:35 P.M., IN COUNCIL CHAMBERS, WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAE LIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: CITY ATTORNEY RICHARD SPOOR.

SPECIAL MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Resolution 10, 2001 – Patrolman Appointment: Chief Heideman reported that Officer Jason Grigsby resigned to take a position with the Edgewood Police Dept. The Chief introduced Kenneth R. Honchell as his recommendation for Patrolman Grade 1. He has completed his 16 weeks of basic training. The Resolution was read by Mayor Hellmann. Motion for Resolution acceptance was made by Ms. Ferguson and seconded by Mr. Ryan. Motion carried by unanimous vote of council.

II. Adjournment – Motion for adjournment was made by Mr. Kaelin.

CAUCUS MEETING

CALL TO ORDER

Petitioners: James Theobold, 1215 Audubon Road—Storm water drainage problem. Mr. Theobold presented pictures of the drainage problem. The city engineer and public works will review the issue prior to next council meeting.

Mr. Ralph Kuchle, 1128 Coram Street—Storm water drainage problem. Mr. Kuchle has talked with the city engineer. The Sanitation District will clean out and video the pipe. Also, the asphalt that ends at his drive crumbles after any rain. The Mayor stated that the driveway section is a private drive.

I. Discussion – Planning and Zoning Training: Mr. Spoor reported that according to House Bill 55, Board of Adjustment members are now required to have training. The statute is vague pertaining to longtime members. New appointees are required to have training within 6 months. Other members are required to be trained within two years. The city would need to appropriate money for the training cost. The City Attorney will request an Attorney General Opinion.

II. Mayors Update: The Mayor reported that the city has received the \$70,000 state sidewalk money for Dixie Highway. Rue de Maisons street name to Scenic Drive: A letter was received from Gary McKinney, but it will need to be in petition form. The city attorney will draft a petition for the owners to sign and send to the County Judge. Northern Ky. Regional Ethics Authority: The Board is in need of two people to serve. Regarding the Arlington Road storm/sewage problem: Mr. Don Hamilton sent a letter to council and the Mayor stating his course of action. The city will send Mr. Hamilton a copy of the Sanitation District report that shows a 50% root blockage removed. Janice Cantrell, owner of 806 Arlington Road, was contacted by phone and she has not had a drainage backup in the last few weeks. Code Enforcement Board: brief discussion of setting up a board for property maintenance issues. Police Chief position: 10 resumes received. The Mayor, along with some council members, will begin interviewing next week

III. Committee Discussions:

A. Community Environmental Committee: Mr. Muske reported that the committee met with Jay Bayer and Ed Jody regarding the fee schedule. There will be another meeting before the next council meeting to complete a draft of fee changes. Regarding the truck ordinance changes: the city attorney has a draft ordinance prepared and first reading will be at the next council meeting.

B. Infrastructure Committee: the Amsterdam Road project has begun. Sidewalk plan: funding is not in place, but a 50/50 split may be recommended. The split would include property owners on both sides of the street. Grant funds are difficult to obtain for residential areas. Dixie Highway sidewalk: Jay Bayer has preliminary drawings prepared. A meeting will be set up with the three property owners involved.

C. Public Safety/Personnel committee: Committee: There will be a meeting August 13 to resolve the right-of-way issue.

A letter of complaint was received from Mahla Hankins, 1169 Morgan Court. It involves a neighbor dispute at 1167 Morgan Court. Issues of concern: dead tree limbs, a pile of leaves, fence boundary and permit. Ed Jody will address the issues in question.

Mr. Jody has requested that he be relieved of the zoning issues in the city. Northern Ky. Area Planning Commission has been contacted to provide a list of fees for zoning. Mr. Spoor suggested that Area Planning review our zoning code for inconsistencies. One ongoing issue is a fence on Old State Road (Ted Kleymeyer, 1311 Amsterdam Road) The court ruled in favor of the property owner due to the zoning ordinance being unconstitutionally vague.

IV. Delegations & Communications

Telecommunication Board – Ms. Ferguson reported that the model ordinance is complete and in review.

Dixie Highway project: the committee will meet sometime after the next council meeting.

Dennis Finke mentioned that the firehouse flooded with sewage again last week. Hopefully, the Amsterdam project will alleviate the problem.

City of Fort Wright sent a follow-up letter to the Mayor and council members asking if the city is interested in merging police departments. The Mayor had mentioned to their city administrator that Park Hills would be interested in obtaining the cost of a study. Fort Wright requested that the Mayor state by letter that city is interested in the study. Consensus of council was to go forward with hiring a new chief. Mr. Muske expressed his concern of the skyrocketing cost of the police department.


V. Adjournment

9:20 p.m. Motion for adjournment was made by Mr. Kaelin.



MICHAEL J. HELLMANN, MAYOR

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, AUGUST 13, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, MARK KAELIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY RICHARD SPOOR, ENGINEER ROB KELLER AND BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY. ABSENT: SUSAN FERGUSON.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of July 9 and July 23, 2001, minutes was made by Mr. Muske and second by Mr. Ryan. Motion carried for approval of minutes.

I. Petitioners: Jill Wolnitzek for Chef Barone's Catering, 1640 Dixie Highway, Request for Zoning Text Amendment—The business is not compliant with the Highway Commercial zoning. Barone's been there since 1982 and would now like to expand. Currently, the business is a pre-existing, non-conforming use. There is a \$500 fee to apply for a change through Northern Ky. Area Planning Commission. The next step for the text amendment would be in the form of an ordinance for council approval. Mr. Muske made a motion for the city to split the text amendment application fee 50/50 with Barone's. Seconded by Mr. Kaelin. Roll call: Brunner – aye; Kaelin--aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried. Mr. Jody will work with Area Planning on the text amendment in order to include other properties that will also need changes.

7:45 p.m. Mr. Kaelin made a motion to go into executive session pursuant to KRS 61.810(1C) pending or threatened litigation and 61.810(1F) appointment of employees. Mr. Muske seconded the motion and motion carried.

Resolution 11, 2001—Police Chief Appointment: Mayor Hellmann read the Resolution appointing Ricardo Smith as the new police chief effective August 13, 2001. The appointment is due to the retirement of Ronald Heideman. Motion was made by Mr. Kaelin and second by Ms. Stubbs. The Mayor mentioned that there were 12 applicants and five had been interviewed. Mr. Smith was the outstanding applicant with a plan for the department and the most specific ideas for changes. Motion carried by unanimous vote of council.

II. Department Reports

A. Police Department – Chief Smith reported that Officer Grigsby resigned in July and former Chief Heideman's retirement was effective August 1. Mr. Kaelin asked that the city go forward with the contribution toward the colposcope equipment for St. Elizabeth Hospital. Most Kenton County cities are joining in the purchase.

B. Fire/EMS – Chief Finke reported that the Cedar Ridge building that had the recent fire is now in compliance with code and open for rental. Mr. Jody has also inspected the building and approved it for occupancy

C. Building Inspector/Zoning Administrator – Motion for approval of reports was made by Mr. Brunner and second by Mr. Kaelin. Motion carried. Mr. Jody stated that a Board of Adjustment hearing is scheduled for August 21 for a dimensional variance for a garden shed. Also, there will be a hearing for Covington Catholic High School on August 30 for conditional use. The school is proposing to build a new school. Mr. Jody spoke with Area Planning regarding Old Mill/Barone's and Covington Catholic and Area Planning will do a staff report for the hearing. Notre Dame sent a letter to the Mayor and council regarding their sign. Their permit was denied due to the size and the decision was not appealed. Mayor Hellmann will send a letter in response. Re: Reynolds Breyley on Emerson Road, she has cleaned up the backyard. A new violation notice will be sent on additional violations.

D. Public Works Department – Motion for acceptance of the monthly report was made by Mr. Ryan, second by Mr. Muske and motion carried. Mr. Finke reported that he has been working at Harriet and Coram, on the water drainage problem. One problem is a 12" pipe that goes into a 6" or 8" pipe. Also, Sanitation District used a jet into the pipe for 49 feet and hit concrete. Mr. Finke will dig the hole deeper and will also dye test. Mr. Finke updated council on the Amsterdam project.

E. City Engineer – Motion was made by Mr. Ryan and second by Mr. Muske to accept the report submitted. Motion carried. Mr. Rob Keller reported that the St. James project storm sewer work has been completed by Michels Company. Amsterdam Road project: the old gas main will be replaced. Also, a construction schedule will be requested. Old State Road Project: plans are primarily complete. Storm sewer easements and Rights-of-Entry are being prepared. Dixie Highway Sidewalk project: Plans have been sent to the state for comments.

F. Finance Department – Motion was made by Mr. Ryan to accept the June and July financial statements. Mr. Muske seconded and motion carried. Special Fund Payments: Road Tax Fund invoices in the amount of \$10,705 and Municipal Road Aid Fund invoices in the amount of \$388.37. Mr. Muske made a motion to pay the invoices; second by Mr. Ryan. Roll call: Brunner – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried.

III. Old Business

A. None

IV. New Business

A. Permit for Audubon & Lawton Block Party on August 18: no formal request received, but a letter will be sent stating that nothing is to block the road in case of emergency.

B. Municipal Order 6, 2001 Board of Adjustment Member Appointment: The Order re-appoints William J. Deupree, III for a four year term on the Board of Adjustment. Motion was made by Mr. Muske to approve the Order; second by Mr. Brunner and motion carried.

C. First Reading – Ordinance 8, 2001 Truck Ordinance: Mr. Spoor read a summary of the ordinance. The ordinance prohibits vehicle parking in excess of 11,000 lbs. GVW in the driveway or on the street at any time. It also prohibits vehicles wider than 7 feet.

D. First Reading – Ordinance 9, 2001 Sidewalk Maintenance: Mr. Spoor read a summary of the ordinance which amends the existing sidewalk code. The responsibility of sidewalk maintenance belongs to the property owner. The Public Works Director would notify the owner that the sidewalk needs repair. The ordinance provides an appeal process.

E. Civic Association New Resident Booklet: The Environmental Committee will meet to discuss updating the book.

V. Committee Reports

A. Community Environmental Committee – Mr. Muske reported on the meeting held earlier. The committee discussed the zoning fee schedule and provided a proposed schedule. Northern Ky. Area Planning Commission provided their list of fees. The fees are set by ordinance.

B. Public Safety/Personnel Committee – The committee will schedule a meeting to discuss personnel policy changes.

C. Infrastructure Committee – No report.

D. Mayors' Group Report – Meeting on September 18. Mr. Brunner asked that all sources of revenue be pursued to see if our city is collecting what is rightfully due.

VI. Delegations


Northern Ky. Area Development District: Mr. Muske met with Police Chief Smith and passed out information for the Safe for Seniors Program.

VII. Adjournment

9:43 p.m. Motion for adjournment was made by Mr. Kaelin.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED CAUCUS MEETING ON MONDAY, AUGUST 27, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAEIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY RICHARD SPOOR; CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Petitioners: Ralph Kuchle, 1128 Coram Street, water drainage problem – The line was traced to the Kuchle property and down toward Amsterdam. The problem may be a collapsed pipe. There is no easement. The city will check into the line. The Cardosi property line goes under the street next to the Pfetzer property. Discussion followed on the area in question and the possible equipment needed to dig into this property for the sewer line.

Donald Becher, 824 St. James Avenue – Interested in the future use of the property behind his house and his neighbors – the area known as St. James park. This piece of property was deeded to the city. Covington Catholic High School has expressed interest in the land for use as tennis courts. The majority of this land has been taken care of by the property owners whose land abuts it. The land itself is worth approximately \$1500. If enough interest is shown by the residents, it could be sold to each individual, according to lot size. This decision would be made by council. Mr. Muske suggested the land be surveyed by the city engineer to have the exact boundaries on file.

I. Vehicle Property Tax and Fees – Mayor Hellmann informed council that correspondence was received from the Ky. Revenue Dept. regarding expected tax rate on motor vehicles for the year 2002. An answer is needed by October 1st. A decision must be made by that date for removal of the auto tax and increasing the amount of city stickers (with sales being handled by the city clerk's office). Lengthy discussion followed on pros and cons.

II. Notre Dame Sign – A request has been made by school authorities for approval of their application for erection of a sign on school property. Mayor Hellmann had explained that the application could not be approved because the size and type of sign was in violation of the Park Hills zoning ordinance. Mayor Hellmann will get photos of the sign for each council member for study. Discussion followed. The Mayor will once again write to the school.

III. Mayors' Group Report – Kenton County Transportation Study – Mayor Hellmann will be going to the next meeting. Park Hills was commended by the Sanitation Dept. for its knowledge of its sewer lines. Insurance premium tax audit will be continued. Telecommunications ordinance will be updated. Mayor Hellmann explained how funds would be used for the joint purchase of special equipment to be used when investigating sex crimes. Ms. Stubbs explained to council the background of base court revenue distributed to all cities and that there has been no change in individual allocations since it was instituted. Several cities have questioned the lack of increase and have met with resistance from the state. Council is interested in further checking into this.

IV. Mayors Update: The city has been invited by the City of Fort Wright to join in their parade celebrating their 60th anniversary on September 8. Council was informed of the Board of Adjustment hearing to be held Thursday, August 30 for the proposed Covington Catholic school building. Expansion planned for Chef Barone's.

V. Committee Discussions

A. Community Environmental Committee: The committee, at its earlier meeting, discussed the updating of the "Park Hills Companion". Millie Fangman, Park Hills Civic Association, was at the meeting. Chairman Muske informed council that the committee would like to work with the Civic Association in updating the book and sharing 50% of the cost. Mr. Muske requested councils' permission to advise the Civic Association that the city will share cost of the update. The next meeting of the committee will be on September 10 at 6:00 p.m.

B. Infrastructure Committee: Chairman Ryan informed council that a meeting would be scheduled to discuss the Dixie Highway project. Amsterdam Road will be cleaned up for Labor Day weekend. Dennis Finke informed council of the progress of the Amsterdam Road construction.

C. Public Safety/Personnel Committee: The Creighton trust fund case has been settled. The upcoming symphony in the Devou Park concert bowl should attract several thousand people. The committee will meet with department heads regarding the personnel policy. Mr. Brunner requested more input from the police chief and less paperwork. Request for a block party on 9/29 by Rose Circle residents was approved by council. A letter will be sent.

VI. Delegations Discussions

Mr. Ryan asked for a resolution to appoint another delegate to Northern Ky. Area Planning Commission. Their meetings are held quite often on council meeting nights.

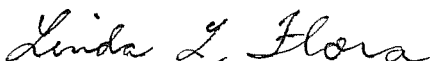
Mr. Brunner reported that the OKI committee is working with Kenton County.

VII. Adjournment

9:40 p.m. Meeting adjourned.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, SEPTEMBER 10, 2001, AT 7:34 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAE LIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY RICHARD SPOOR, ENGINEER JAY BAYER AND BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of August 13 and August 27, 2001, minutes was made by Ms. Ferguson and second by Mr. Ryan with two changes: 1) August 13 under Petitioners for Chef Barone's the fee is \$150 and not \$500. 2) August 27 under Petitioners for St. James Avenue – delete “The land itself is worth approximately \$1500” and replace with “Council is looking at selling the property for the cost that is put into it for surveying, etc.” Motion carried for approval of minutes with changes noted.

I. Petitioners: Ralph Kuchle, 1128 Coram Street, asked for an update on the water problem. Dennis Finke reported that Sanitation District could not get the camera deeper into the pipe. The City Engineer will determine if the pipe should be repaired or replaced. Mr. Kuchle also asked about blacktop on Coram at his driveway. The Mayor will have it checked and possibly done with other blacktopping work.

II. Department Reports

A. Police Department – Motion for August report acceptance was made by Ms. Ferguson, second by Mr. Ryan and motion carried by unanimous vote. Chief Smith presented a \$1,000 invoice toward payment of the colposcope for St. Elizabeth Hospital. Mr. Muske asked that the speed computer be used especially since traffic is being re-routed due to construction. The Chief mentioned that traffic is going around the “no thru traffic” signs on Amsterdam, but enforcement will begin.

B. Fire/EMS – Motion for acceptance of August report was made by Ms. Ferguson, second by Mr. Brunner and motion carried. Chief Finke mentioned that there are five recruits interested in being on the fire department. The mayor mentioned that the fire department will be 60 years old next year.

C. Building Inspector/Zoning Administrator – Motion for approval of reports was made by Ms. Ferguson and second by Mr. Brunner. Motion carried. Mr. Jody stated that the Kenton County Planning & Zoning Commission approved the text change to add catering business to the Highway Commercial zone. The Board of Adjustment had a hearing for a variance request from Chef Barones/Old Mill property. The request was tabled. The plan will be re-worked due to parking spaces. Another hearing will be scheduled. The Board approved the Covington Catholic High School height requirement variance for the new facility. There will be storm drainage plans forthcoming. The Board of Adjustments will now have a set hearing date as the second Thursday of

(Bldg. report continued)

every month with a deadline for applications to be in three weeks prior. There was an application for a new business in the Anderson AutoHaus, but it did not meet zoning code. Dixie Highway needs to be rezoned to be more business friendly.

D. Public Works Department – Motion for acceptance of the monthly report was made by Mr. Ryan, second by Mr. Brunner, and motion carried. Mr. Finke will meet with Lonkard Construction, the Mayor and City Engineer every other Thursday regarding the Amsterdam project. On another matter, there is a broken sanitary line at 1165 Hamilton Road. Cinergy broke the pipe and repaired it but not correctly and the house has backed up with sewage twice. It has since been taken care of. Years ago when the electric was put in for treelighting at Trolley Park, the ground wire was put through the sanitary pipe. The Sanitation District wants it repaired and Mr. Finke will have an electrician do the repair and the District will replace the pipe.

E. City Engineer – Motion was made by Mr. Ryan and second by Ms. Ferguson to accept the report submitted. Motion carried. Harry Tenkotte, St. James Avenue, asked about the status of sidewalks on Old State Road. There will be a public meeting within the next couple months. Drawings are 90% complete and bids should be let in the spring. Fort Wright will pay for their section on Old State Road. Mr. Tenkotte expressed his interest in the “park area” on St. James that is owned by the city. He does not want the city to transfer the property to the adjoining property owners. He would like to see Covington Catholic go forward with plans for tennis courts. Plans have not been submitted. Some residents are definitely against the tennis court plans. Mr. Muske will contact Covington Catholic. Mr. Finke mentioned that there is a sanitary line through the center of the parcel. The Mayor is setting up a meeting with Covington Catholic, Chef Barone’s Old Mill, Town and Country, Soccer Center regarding the proposed sidewalk in the area. There will be a meeting with the contractor of the Amsterdam project.

F. Finance Department – Motion was made by Ms. Ferguson to accept the August financial statements. Mr. Ryan seconded and motion carried. Special Fund Payments: Municipal Road Aid Fund invoices in the amount of \$6,088.50. Mr. Muske made a motion to pay the invoices; second by Ms. Ferguson. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried. Also, Road Tax Fund invoices for the Amsterdam project in the amount of \$16,196.40 and \$47,355.00. There was discussion of payment due to issues of cleanup on the project. Mr. Muske made a motion to approve payment if in the Mayor’s judgment a good faith effort has been made for cleanup and follow-up. Mr. Kaelin seconded the motion. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried.

III. Old Business

A. Locust Street Retaining Wall – Mr. Spoor reported that the wall is in danger of coming down. There are stress cracks. The city owns a small section of the wall. The majority of the wall is on the Gregory property. The last cost estimate was \$60,000. The property owner has turned in an insurance claim, but it was denied. The city has an obligation to provide passable streets, but

(Old Bus. Continued)

abutting property owners have a duty of lateral support. Hopefully, it will be a negotiation issue and not litigation.

B. Personal Property Tax Rate vs. Vehicle Stickers - The Mayor has proposed a \$30 sticker fee and deletion of the personal property tax from vehicles. Lengthy discussion followed. Mr. Brunner suggested that individuals show proof of insurance in order to purchase vehicle stickers. There was discussion of leased cars and out-of-state vehicles. The county is collecting less total sticker fees than when the city collected. The change back to city collection creates additional burden of administration, police enforcement and burden to the residents. Motion was made by Mr. Muske to keep the vehicle fee the same and continue the personal property tax on vehicles at the same rate as real property; second by Mr. Kaelin and motion carried.

C. Second Reading Ordinance 8, 2001 Truck Ordinance: Read by the City Attorney. The ordinance restricts and prohibits certain motor vehicles on the city streets and driveways. Motion was made by Mr. Muske to accept the ordinance as read; second by Mr. Brunner and motion carried.

D. Second Reading Ordinance 9, 2001 Sidewalk Maintenance: Read by the City Attorney. The ordinance amends the existing code. It clarifies the responsibility of property owners to maintain sidewalks. The Public Works Director determines the need for repairs. Motion for acceptance of ordinance was made by Mr. Kaelin; second by Mr. Muske and motion carried by unanimous vote.

IV. New Business

A. Resolution 12, 2001 – Appointment of Police Specialist John Eddy: Read by the Mayor. The appointment is effective September 2, 2001. Motion for resolution acceptance was made by Mr. Brunner and second by Mr. Muske. Motion carried by unanimous vote.

B. First Reading – Ordinance 10, 2001 Street Name Change: Mr. Spoor read a summary of the ordinance changing Rue de Maisons to Scenic Drive. It will remain an undedicated road. The majority of the property owners are in favor of the street name change.

V. Committee Reports

A. Community Environmental Committee – Mr. Muske reported on the meeting held earlier. The committee discussed the Civic Assn. handbook. The city will work with the Civic Assn. on changes to the new booklet.

B. Public Safety/Personnel Committee – The committee will schedule a meeting to discuss personnel policy changes.

C. Infrastructure Committee – No report.

D. Mayors' Group Report – No report.

E. Mayor's Update – Part-time help for the City Clerk due to illness: Temporary help will begin this week to help with tax collection and other duties. The Mayor is on the executive committee of the Ethics Authority. He will attend the upcoming meeting. The Tree Board has proposed amendments to the tree ordinance. It will be discussed at a later date. The Mayor and council received a letter from Veronica Mitchell, 1100 Amsterdam Road, regarding construction complaints.

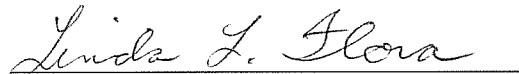
VI. Delegations – No reports

VII. Adjournment

9:58 p.m. Motion for adjournment was made by Mr. Kaelin.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED CAUCUS MEETING ON MONDAY, SEPTEMBER 24, 2001, AT 7:40 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: SUSAN FERGUSON, MARK KAEIN, WILLIAM MUSKE, AND STEVEN RYAN. ALSO PRESENT: ATTORNEY RICHARD SPOOR. ABSENT: FRED BRUNNER AND EVELYN STUBBS.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE FOR THE WORLD TRADE CENTER TRADEGY OF 9/11/01

Petitioners: St. James Avenue Park Area. One resident was in attendance with concern of the green area becoming tennis courts. Covington Catholic High School has not provided drawings. Mr. Muske talked with Covington Catholic principal and there are no plans for that area as yet, but possibly interested in the future. The Mayor gave a two-month deadline for drawings to be presented. If the property is deeded to the property owners at cost, it would need to be all and not some owners.

Barbara Slukich, 1050 Montague, asked if there is an upcoming Montague Road project with pipe replacement. She believes there is a broken sanitary pipe in her yard that has caused a rat problem. Mrs. Slukich has been working with Dennis Finke and the Sanitation District. She asked for suggestions from the city. Mr. Finke has been checking the manhole at the area and poisoning the rats. There is a domestic water problem there also. Mr. Finke will check the area again and contact the Sanitation District and Water District.

I. Replacement of Duty Weapons—Chief Rick Smith. Application was made for a \$3,000 grant for in-car cameras. The grant was awarded in the amount of \$2,725 and the city would match \$303. The camera video can be used in court. The cameras are hardwired into the cruisers. The Chief has asked for \$1600 to be added to his current camera budget line item of \$3700. Currently, one cruiser is equipped with an in-car camera. Also, Chief Smith requested firearms replacement. Specialist Joel Shepherd demonstrated the jamming problems with the existing weapons. The department is requested eight semi-automatic weapons at a total cost of \$2,950 that would include training, ammunition and weapon trade-in. Concensus of council was to go forward with purchase of the in-car cameras and weapons. The cost of weapons will need to be added to the budget also.

II. Mayors' Group Report: The Mayor reported that the salt dome project is on target. The regional district skate board park is proposed for Pioneer Park, but not finalized. Board of Adjustment training: workshops are in the planning stage. Joint purchase of the Colposcope for St. Elizabeth: The Kenton County cities are contributing \$1,000 each. Kentucky League of Cities: Proposing tax exemption on the purchase of construction project materials.

III. Mayor's Update – The Mayor, Mr. Finke, Mr. Ryan, City Engineer and Lonkard Construction representatives will meet every two weeks to resolve ongoing issues. The payment was made for materials purchased. The police department will enforce the no thru traffic signs in the construction area. The Amsterdam project will be complete by November 17 or a \$400 per day penalty begins. Mr. Ryan asked about the Hamilton & Arlington Road section this is slipping. Mr. Finke will meet with the Engineer and Lonkard as how to proceed with repair.

IV. Newsletter Articles – City newsletter article deadline is two weeks. Ms. Ferguson asked if the city would be interested in starting a project similar to “Buffalo in Bloom” that gives awards to deserving property owners. Contributions will be needed. Ms. Ferguson will contact the Garden Club about the project.

V. Committee Reports

A. Community Environmental Committee: Mr. Muske asked about adopting an ordinance prohibiting sexually oriented businesses within the city. Discussion followed. The City Attorney will draft an ordinance.

B. Infrastructure Committee: Mr. Ryan reported on the Dixie Highway sidewalk meeting. Several businesses attended and brought up some concerns. The City Engineer is working on plans for the sidewalks and plans for Old State Road. Funding of sidewalks will be discussed at the next council meeting.

C. Public Safety/Personnel Committee: The committee will review emergency procedures in case of a crisis. The schools will be included

VI. Delegations & Communications

The Fire Department will celebrate its 60th anniversary next year. Also, the city will celebrate its 75th anniversary.

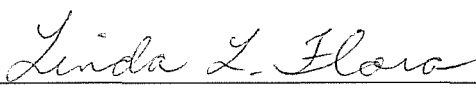
The Area Planning Commission has adopted landscaping regulations and the city may want to adopt the regulations by ordinance.

VII. Adjournment

9:40 p.m. Motion was made by Mr. Kaelin to adjourn.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, OCTOBER 8, 2001, AT 7:38 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAEIN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY ROBERT WINTER, ENGINEER JAY BAYER AND BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of September 10 and September 24, 2001, minutes was made by Ms. Ferguson and second by Mr. Ryan. Motion carried for approval of minutes.

I. Department Reports

A. Police Department – Motion for acceptance of the September report was made by Ms. Ferguson, second by Mr. Brunner and motion carried by unanimous vote. Mr. Muske asked about temporarily closing down Amsterdam Road in the construction area except to emergency vehicles. Lonkard Construction has not provided flaggers or set up traffic cones.

B. Fire/EMS – Motion for acceptance of September report was made by Ms. Ferguson, second by Mr. Ryan and motion carried. Chief Finke attended a meeting of emergency issues pertaining to terrorists.

C. Building Inspector/Zoning Administrator – Motion for approval of reports was made by Ms. Ferguson and second by Mr. Brunner. Motion carried. Mr. Jody stated that there is a Board of Adjustments meeting October 11 for the Barones/Old Mill expansion. Plans were resubmitted. Infrastructure Committee will meet on October 15 to discuss the Dixie Highway sidewalk plan.

D. Public Works Department – Motion for acceptance of the monthly report was made by Mr. Muske, second by Ms. Ferguson, and motion carried. Mr. Finke asked that a request of having a stop sign at the bottom of Exter Drive and Irish Rose be referred to committee. Public Safety committee will meet to discuss the matter. Also, a letter was received from the Water District about main replacement on Lawton, Elberta Circle and Montague Road.

E. City Engineer – Motion was made by Mr. Ryan and second by Ms. Ferguson to accept the report submitted. Motion carried. Amsterdam project: Paving and curb work will begin this week. Old State Road project: plans are primarily complete and a public hearing can be scheduled. Bids will be in the spring. Dixie Highway sidewalk plans: KDOT has signed off on the plans. Cecelia road project: Will be ready for spring bid. Mt. Allen Road project: the final payment should not be made until some problems are resolved. Hamilton Road slippage: Bayer Becker Engineers will determine where the drainage is coming from and what repair needs to be made.

F. Finance Department – Motion was made by Ms. Ferguson to accept the September financial statements. Mr. Muske seconded and motion carried. Special Fund Payments: Municipal Road Aid

(Finance Dept. continued)

Fund invoices in the amount of \$7,368.00. Mr. Brunner made a motion to pay the invoices; second by Ms. Ferguson. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried.

II. Old Business

A. Discussion – Amendments to Tree Ordinance: Pam Spoor, Chairperson of the Forestry/Tree Board. Ms. Spoor presented proposed amendments as follows 1) that it be unlawful for any person to damage or destroy, or remove a Street Tree or Park Tree without consent of the Board or a fine would result. 2) that the Board would have the right to designate “Landmark Trees”. These trees would be of botanical or historical significance. Ms. Spoor also requested that two members be added to the Board. Lengthy discussion followed pertaining to designated trees on private property. Ms. Spoor is concerned about the number of trees destroyed during construction projects. Another concern is clear cutting of property for new home construction. The board suggests that homeowners be aware of special trees on their property. Mr. Winter stated that landmark trees could be designated through an administrative process (as historical), or a tree plaque or a land record with the owner deed. The tree board will provide a plan for council to review. Bayer Becker Engineers will supply a map for the Board to use. Ms. Spoor expressed concern of the sinking roadway on Hamilton. There is more traffic there due to construction on Amsterdam Road. She also expressed concern about traffic on Lawton Road at the bend and at Old State and Arlington Road where vehicles park at the corner.

B. Second Reading Ordinance 10, 2001 Street Name Change: Read by Mr. Winter. The ordinance renames Rue de Maisons to Scenic Drive. It will remain an undedicated road. The majority of the property owners are in favor of the street name change. Motion for acceptance was made by Mr. Brunner and seconded by Ms. Ferguson. Motion carried by unanimous vote.

C. Discussion – Newsletter articles: Ms. Ferguson is preparing the city newsletter, but is awaiting additional articles. It will go out in the next couple weeks.

III. New Business

A. Set Halloween Hours – Halloween will be Wednesday, October 31st from 6:00 to 8:00 p.m. Firehouse open house is 7:00 to 9:00 p.m.

B. First Reading – Ordinance 11, 2001, Trolley Park No Parking: Read in summary by Mr. Winter. The ordinance would prohibit parking in Trolley Park from dusk to dawn.

C. First Reading – Ordinance 12, 2001, Set Zoning Fees: Read in summary by Mr. Winter. The ordinance amends the current zoning fee schedule. The purpose of the amendment is to cover the cost that the city incurs on hillside development.

D. First Reading – Ordinance 13, 2001, Zoning Text Amendment to add catering to the zoning text for Barone’s/Old Mill on Dixie Highway. Tabled.

E. First Reading – Ordinance 14, 2001, Zoning Text Amendment/Dixie Highway Businesses: Read in summary by Mr. Winter. The ordinance would add to the HC zone “computer service repair” and “motor vehicle parts, wholesale and retail sales”. The city will apply to Area Planning for the zoning text change and the property owner will split the application fee with the city.

F. Discussion – Code Enforcement Board: Ms. Ferguson is researching information for setting up a Board. The board would be made up of five or seven members with staggered terms. The board along with the Building Administrator/Zoning Inspector would handle property maintenance violations and impose fines for noncompliance.

G. Discussion – Sexually Oriented Businesses: An ordinance will be prepared at a later date.

IV. Committee Reports

A. Community Environmental Committee: the committee has not met recently. Mr. Muske did contact Covington Catholic High School about the two-month deadline for plans for tennis courts on St. James park area.

B. Public Safety/Personnel Committee: Mr. Kaelin reported that the committee met with department heads regarding personnel policy changes. Additional information will be forthcoming.

C. Infrastructure Committee: Mr. Ryan stated that he would provide a sidewalk funding policy for discussion at the caucus meeting. The committee will meet October 15 to discuss the Dixie Highway sidewalk plan.

D. Mayor's Update: The Transportation Cabinet will provide the city with a total number of vehicles within the city for the last five years at a cost of \$240. Motion was made by Mr. Brunner to obtain the vehicle totals at a cost of \$240 and seconded by Ms. Ferguson. Roll call: Brunner: aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried.


Cecelia Avenue house that is owned by the city: Officer Ken Honchell would like to rent it. The monthly rental amount is yet to be determined. The Cecelia road project should go forward in the spring. Mr. Jody will inspect the property before it is rented.

V. Delegations & Communications - None.

VI. Adjournment

9:38 p.m. Motion for adjournment was made by Mr. Kaelin.


MAYOR MICHAEL J. HELLMANN

ATTEST:

CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED CAUCUS MEETING ON MONDAY, OCTOBER 22, 2001, AT 7:34 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY ROBERT WINTER. ABSENT: MARK KAELEN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Petitioners: None.

I. Rankin, Rankin & Company—Linda Chapman reported on the fiscal year 2001 audit. The city is in good financial standing. Ms. Chapman stated that the fund balance for General Fund increased by \$197,000 but \$141,000 of that is borrowed money leaving a net increase of \$56,000. Lack of segregation of duties was mentioned again this year.

II. Tree Board Ordinance Amendment—There was discussion of designating “Landmark Trees” by plaques. There are some legal issues and an issue of fines. The board will provide a plan at a later date. There will be two members added to the board, but the ordinance will need to be amended. The board will be asked to meet on a regular basis or report to council on a regular basis.

III. Discussion of Storm Lines: Dennis Finke: Mr. Finke asked for guidance on maintenance of water lines not owned by the city that cause drainage problems. One line at the bottom of Exter Drive is causing drainage problems. It drains most of Exter toward the Irish Rose side. There are several lines throughout the city that cause drainage problems. Mr. Finke will provide a list of the storm lines not owned by the city. The mayor mentioned that the residents could request that Exter Drive be moved up on the list of road projects.

IV. Sexually Oriented Businesses Ordinances – Attorney Robert Winter presented a model ordinance to council for discussion. There may be a countywide location set by county ordinance. There will be additional discussion.

V. Discussion--Zoning Text Amendment Ordinance: Lengthy discussion of fee schedule changes and major/minor site plans in Physically Restrictive Areas. There will be additional changes to the schedule before it is adopted.

VI. Discussion—Ordinance for Stop Sign at Exter Drive and Irish Rose Drive: Mayor Hellmann requested that the area residents present a petition requesting the stop sign due to safety issues.

VII. Discussion—KLC Convention Report by Evelyn Stubbs: The convention was held in Owensboro. Ms. Stubbs reported on the various workshops she attended. It was a very informative convention.

VIII. Mayors’ Group Report – Mayor Hellmann reported that Senator Jack Westwood and Senator Katie Stein attended the meeting. Topics included jail site selection, Fire/EMS recruitment, dispatching, skate park, salt dome and naming of the Npt/Covington bridge.

IX. Mayor's Update – Invitation received for the Kenton County Veterans Memorial in Crescent Springs on November 11th. Mr. Ryan mentioned that prevailing labor wage is an issue of concern that is driving up cost on road projects. Invitation received from Northern Ky. University for Tuesday, November 27: speakers are Marion Cuomo and Alan Keyes. Northern Ky. Area Planning Commission sent a letter confirming the street name change from Rue de Maisons to Scenic Drive. Also, a notice was received about a planning and zoning continuing education class on November 10.

X. Committee Discussions and Reports

A. Community Environmental Committee: no report.

B. Infrastructure Committee: Mr. Ryan reported on the Dixie Highway sidewalk meeting. There is one issue pending on an additional curb cut. Sidewalk funding: The cost for sidewalks on Old State from Terrace to St. Agnes Church would be \$20,000. Fort Wright will pay a small portion. Then the cost for the 40 property owners would be split with the city. Easement work will begin soon. The Tree Board will review the project plans. Bayer Becker Engineers provided an estimate for Scenic/Cecelia road project engineering in the amount of \$19,500.

C. Public Safety/Personnel Committee: no report.

XI. Delegations & Communications

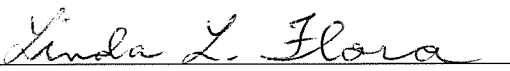
No reports.

XII. Adjournment

9:55 p.m. Motion was made by Ms. Ferguson to adjourn.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, NOVEMBER 12, 2001, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAELEN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY RICHARD SPOOR, ENGINEER JAY BAYER. ABSENT: BUILDING INSPECTOR/ZONING ADMINISTRATOR EDWARD JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of October 8 and October 22, 2001, minutes was made by Ms. Ferguson and second by Mr. Ryan. Motion carried for approval of minutes.

Bid Opening: Sale of 1987 Fire Dept. Vehicle – Bids received from John Wiseman \$451; Carl Snider \$260; William Sparks \$400. Motion was made by Mr. Brunner to accept the bid from John Wiseman in the amount of \$451; second by Ms. Ferguson and motion carried

I. Department Reports

A. Police Department – Ms. Ferguson made a motion for acceptance of the October report; second by Mr. Ryan. There was discussion of the information provided for rental of the Wolfe building at 1522 Dixie Highway. It may be needed while the city building is renovated. Motion carried by unanimous vote for acceptance of the monthly report.

B. Fire/EMS – Ms. Ferguson made a motion for acceptance of the October report; second by Mr. Ryan and motion carried. Chief Finke mentioned that the VFW has requested a flag-burning permit for Sunday. It will be approved and Chief Finke will attend.

C. Building Inspector/Zoning Administrator – Motion for approval of October reports was made by Ms. Ferguson and second by Mr. Brunner. Motion carried. Ms. Ferguson asked about the status of the Notre Dame sign. The sign is up with the city information, but is not lit. Zoning needs to be changed. Regarding 1200-1204 Elberta Circle, there are continuing problem there with the building not secured. The police department has sent letters.

D. Public Works Department – Motion for acceptance of the monthly report was made by Ms. Ferguson, second by Mr. Ryan, and motion carried. Mr. Finke mentioned that the leaf pickup began. In addition, he reported that the Chevrolet truck was hit today but not damaged. There was a police report.

E. City Engineer – Motion was made by Mr. Brunner and second by Ms. Ferguson to accept the report submitted. Motion carried. Amsterdam project: Paving is scheduled for this week. The Mayor received a letter from Lonkard Construction Company requesting an extension of time to complete the project without penalties. The penalty is \$400 per day. The project was to be complete in 120 days with the deadline being November 14. The Cinergy gas main work was one cause for

(Engineer continued)

delay. The Mayor recommended a two-week extension and council was in agreement. Motion was made by Mr. Ryan to pay the invoice to Lonkard for \$113,005.80. Ms. Ferguson seconded the motion. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried. Old State Road project: Meeting this week to review plans. Dixie Highway sidewalk plans: Awaiting an updated site plan from Chef Barone's. Cecelia road project: process beginning for spring bid.

F. Finance Department – Motion was made by Ms. Ferguson to accept the October financial statements. Mr. Ryan seconded and motion carried by unanimous vote. Special Fund Payments: Road Tax Fund invoices in the amount of \$671.72 and Municipal Road Aid Fund invoices in the amount of \$8,020.00. Ms. Ferguson made a motion to pay the invoices; second by Mr. Ryan. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried for payment of invoices.

II. Old Business

A. Second Reading Ordinance 11, 2001 Trolley Park No Parking: Mr. Spoor read the ordinance in full. It prohibits parking in Trolley Park between dusk and dawn. Ms. Ferguson made a motion for acceptance of Ordinance 11, 2001; second by Mr. Ryan and motion carried by unanimous vote of council.

B. First Reading Ordinance 12, 2001 Amendment of Zoning Fees: Read in summary by Mr. Spoor. The ordinance increases building and zoning fees. If site work is performed prior to issuance of permits, the fee is doubled.

C. First Reading Ordinance 14, 2001 Zoning Text Amendment: Mr. Spoor read the ordinance in summary. It adds catering establishments; computer service and repair; and motor vehicle parts, wholesale and retail sales to the highway commercial zone as permitted uses.

III. New Business

A. First Reading – Ordinance 15, 2001, Exter & Irish Rose Stop Sign: Read in summary by Mr. Spoor. The ordinance provides for installation of a stop sign at Exter and Irish Rose.

B. First Reading – Ordinance 16, 2001, Tree Board Ordinance Amendment: Read in summary by Mr. Spoor. The ordinance provides for an additional two members to the board.

C. Municipal Order 7, 2001 – Telecommunications Board Cluster Representative: Read by Mr. Spoor. The Order reappoints Susan Ferguson as representative for the city through December 31, 2002. Motion for acceptance was made by Mr. Muske; second by Mr. Brunner and motion carried.

D. Discussion – Web Site: Ms. Ferguson is gathering information from vendors for a city web site. Discussion will continue.

IV. Committee Reports

A. Community Environmental Committee: no report.

B. Public Safety/Personnel Committee: no report.

C. Infrastructure Committee: Mr. Ryan reported that the easement process is beginning for the Old State Road project. The city attorney will provide an outline of the process for assessing property owners.

D. Mayor's Update: The Transportation Cabinet responded to the request for the total city vehicles over the past five years, but the information does not make sense.

A letter will be sent to Rep. Jon Draud requesting funds to be earmarked for upcoming projects in the city.

V. Delegations & Communications

A. Kenton County Dog Authority – Reports received.

B. Northern Ky. Area Planning Commission – Mr. Ryan attended the October 29 meeting. Myron Orfield, a consultant, reported on municipal growth patterns. This area is growing at twice the rate of other areas. A copy of the study was provided.

C. Kenton Co. Municipal Planning & Zoning Commission – Mr. Bayer reported that the Comprehensive Plan is due to be approved in December.

D. Telecommunications Board of Northern Ky. – Ms. Ferguson reported that Insight Communications is installing power backup units in the rights-of-way throughout the cable system.

E. OKI Oversight Committee – October 19 meeting.


8:50 p.m. Motion was made by Mr. Kaelin and second by Ms. Ferguson to enter executive session to discuss potential litigation. No action was taken.

VI. Adjournment

10:30 p.m. Motion for adjournment was made by Mr. Kaelin.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING AND CAUCUS ON MONDAY, NOVEMBER 26, 2001, AT 7:30 P.M., IN COUNCIL CHAMBERS, WITH MARK KAELIN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, STEVEN RYAN, WILLIAM MUSKE AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY ROBERT WINTER. ABSENT: MAYOR MICHAEL HELLMANN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Election of Mayor Pro Tem – Motion was made by Mr. Brunner to elect Mark Kaelin as Mayor Pro Tem; second by Mr. Ryan and motion carried by unanimous vote of council. Mayor Hellmann is out of town.

II. Second Reading – Ordinance 12, 2001 Amendment of Zoning Fees: Read in full by Mr. Winter. The ordinance amends the zoning fee schedule. Motion for adoption was made by Mr. Muske and second by Mr. Ryan. Motion carried by unanimous vote.

III. Second Reading – Ordinance 14, 2001 Text Amendment: Read in full by Mr. Winter. The ordinance adds the following to the Highway Commercial zone: catering; computer service and repair; and motor vehicle parts, wholesale and retail sales. Motion for adoption of Ordinance was made by Mr. Brunner and seconded by Mr. Ryan. Motion carried by unanimous vote of council.

IV. Second Reading – Ordinance 15, 2001 Exter Drive and Irish Rose Stop Sign: Read by Mr. Winter. The ordinance provides for installation of a stop sign at Exter Drive and Irish Rose Drive. Motion for adoption of ordinance was made by Mr. Ryan and seconded by Mr. Brunner. Motion carried by unanimous vote.

V. Second Reading – Ordinance 16, 2001 Tree Board Ordinance amendment: Read in full by Mr. Winter. The ordinance increases the Forestry (Tree) Board from five to seven members. Motion for adoption of ordinance was made by Mr. Muske and second by Mr. Brunner. Motion carried by unanimous vote.

VI. Municipal Order 8, 2001 Forestry (Tree) Board: Read by Mayor Pro Tem Kaelin. The Order appoints the seven-member board. Motion for acceptance of order was made by Mr. Muske and seconded by Ms. Ferguson. Motion carried.

VII. First Reading – Ordinance 17, 2001 Electrical Inspectors: Read in summary by Mr. Winter. The ordinance would terminate the exclusive contract with the current inspector and allow any inspector approved by Kenton County Fiscal Court to work in the city.

VIII. First Reading – Ordinance 18, 2001 Personnel Policy Amendment: Read in summary by Mr. Winter. The ordinance clarifies vacation leave.

IX. Adjournment – Motion for adjournment from special meeting was made by Mr. Muske.

CAUCUS MEETING

Call to Order

I. Discussion – Web Site: Ms. Ferguson presented a packet of information on web site proposals from three companies. Discussion followed and will continue at a later date.

II. Discussion – Vehicle Fee Software: The current software is not Y2K compliant and cannot be printed by any date. The cost to update the software is approximately \$200. Since the county is collecting the majority of the sticker fees, consensus of council was not to update the software.

III. Committee Discussion

No reports.

IV. Delegations Discussions

Northern Ky. Area Planning Commission: Mr. Ryan reported that the Area-Wide Comprehensive Plan Update is ongoing. There are two upcoming public meetings.

OKI Oversight Committee: Mr. Brunner reported that the November 19 meeting did not involve the Northern Kentucky area.


Fund Drive for the fire department is Sunday, December 2nd.

8:55 p.m. Motion was made by Mr. Muske to enter executive session to discuss pending litigation. Motion carried.

9:15 p.m. Adjournment


MICHAEL J. HELLMANN, MAYOR

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A REGULARLY SCHEDULED BUSINESS MEETING ON MONDAY, DECEMBER 10, 2001, AT 7:35 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: FRED BRUNNER, SUSAN FERGUSON, MARK KAELEN, WILLIAM MUSKE, STEVEN RYAN AND EVELYN STUBBS. ALSO PRESENT: ATTORNEY RICHARD SPOOR, ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion for approval of November 12 and November 26, 2001, minutes was made by Ms. Ferguson and second by Mr. Ryan. Motion carried for approval of minutes.

Petitions: Mike Schwartz of the Northern Ky. Area Planning Commission spoke regarding the model landscape regulations. The Kenton County Municipal Planning & Zoning Commission has recommended adoption of the regulations. Three primary parts to the regulations are as follows: 1) Perimeter landscaping around the edge of property; 2) interior landscaping (within a parking lot); 3) dumpster and sign landscaping. These regulations do not apply to single and two-family developments. They do apply to new or major additions to commercial, retail service and multi-family developments. Also, a parking area greater than five additional spaces would apply. The Community Environmental Committee will meet to discuss adoption of the regulations.

Montague Road property owner in attendance: Complaint on the foundation at 1039 Montague. Mr. Spoor advised that the subject not be discussed due to pending litigation.

I. Department Reports

A. Police Department – Mr. Ryan made a motion for acceptance of the November report; second by Ms. Ferguson and motion carried. Chief Rick Smith stated that Lt. Jamie Puthoff submitted her resignation effective December 19. In addition, mention was made of the retirement of Charleen Fangman effective December 31. The Mayor stated that according to personnel policy the position would change from 30 hours per week to a 40-hour week. The mayor proposed that the new position be under the direction of the city clerk and the hours be split between the two departments.

B. Fire/EMS – Ms. Ferguson made a motion to accept the November report; second by Mr. Ryan and motion carried.

C. Building Inspector/Zoning Administrator – Motion for approval of November reports was made by Mr. Brunner and second by Ms. Ferguson. Motion carried. Mr. Jody mentioned that he received a call about startup of an HVAC business on Dixie Highway that does not meet the zoning code. Dixie Highway zoning will be changed at a later date. Regarding 1200-1204 Elberta Circle, the building is secured.

D. Public Works Department – Motion for acceptance of the monthly report was made by Mr. Ryan, second by Ms. Ferguson, and motion carried. Mr. Finke mentioned that the leaf pickup was complete in five days. Street sweeping went well. Tree mulching will be January 8.

E. City Engineer – Motion was made by Mr. Muske and second by Ms. Ferguson to accept the report submitted. Motion carried. Amsterdam project: 90% complete and some punch list items will be prepared. The final course needs to be done. Old State Road project: tentatively set for spring bid. Dixie Highway project: awaiting Chef Barone's updated site plan. Cecelia project: spring bid.

F. Finance Department – Motion was made by Ms. Ferguson to accept the November financial statements. Mr. Muske seconded and motion carried by unanimous vote. Special Fund Payments: Road Tax Fund invoices in the amount of \$398,423.73 and Municipal Road Aid Fund invoices for \$3,260.00. Ms. Ferguson made a motion to pay the invoices; second by Mr. Ryan. Roll call: Brunner – aye; Ferguson – aye; Kaelin – aye; Muske – aye; Ryan – aye; Stubbs – aye. Motion carried for invoice payments.

II. Old Business

A. Second Reading Ordinance 17, 2001 Electrical Inspectors: Mr. Spoor read the ordinance in full. The ordinance terminates the current contract and allows electrical inspectors approved by the Kenton County Fiscal Court to work in the city. Ms. Ferguson made a motion for acceptance of Ordinance 17, 2001; second by Mr. Ryan and motion carried by unanimous vote of council.

B. Second Reading Ordinance 18, 2001 Amendment of Personnel Policy: Read by Mr. Spoor. The ordinance clarifies vacation accumulation. Motion for ordinance acceptance was made by Mr. Brunner; second by Ms Ferguson and motion carried by unanimous vote.

C. Web Site: Tabled.

III. New Business

A. Newsletter Articles: Articles will include hazardous waste materials, snow emergency procedure, trash service during the holidays and tree mulching.

IV. Committee Reports

A. Community Environmental Committee: Meeting January 14 to discuss landscape regulations.

B. Public Safety/Personnel Committee: Meeting after the holidays to make additional changes to the personnel policy.

C. Infrastructure Committee: No report.

D. Mayors' Group Report: Ms. Stubbs reported that the Comprehensive Plan was the main topic of the last meeting. Park Hills will host the February 16 meeting.

E. Mayor's Update: Locust Street Retaining Wall—awaiting the final letter from the property owner's insurance company. Thelen Associates will be contacted about the drawings and specifications before the project is let for bid in January.

Montague landslide case—it has been postponed in the courts.

There is a meeting the Garden Club and Tree Board tomorrow night regarding Trolley Park landscaping. The quotes will be narrowed down to two to present to council for discussion.

V. Delegations & Communications

Tree Board—Report received.

Municipal Government League: Ms. Stubbs is on the board and it will meet tomorrow.

Northern KY. Area Development District: Mr. Muske stated that there is grant money available for parks and other projects.

Kenton Co. Municipal Planning & Zoning Commission – Mr. Bayer reported that the Comprehensive Plan should be approved next week.

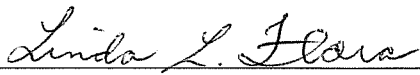
Telecommunications Board of Northern Ky. – Ms. Ferguson will no longer be a voting member of the board, but will attend the meetings.

VI. Adjournment

9:15 p.m. Motion for adjournment was made by Mr. Kaelin.


MAYOR MICHAEL J. HELLMANN

ATTEST:


CITY CLERK