

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, JANUARY 10, 2000, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: ROBERT DREYER, KIMBERLY McLELLAN, WILLIAM MUSKE, MONTY O'HARA AND JUDE SCHULTE. ABSENT: MARK KAE LIN. ALSO PRESENT: CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: A motion was made by Mr. Schulte; second by Ms. McLellan to approve December 13, 1999, minutes. Motion carried for acceptance of minutes.

I. PETITIONS

A. Ft. Wright Councilmen David Hatter and Donald Martin appeared before Council requesting their consideration of combining the annual Park Hills Memorial Day parade with Ft. Wright. Mr. Martin informed Council that a marble memorial monument is being purchased by Ft. Wright and will be on display at the Ft. Wright City Building. They suggested the parade end at this location.

Councilman Schulte stated his support and suggested that another meeting be held which would include Park Hills Civic Association officers. The Civic Association has always sponsored this annual parade. All Councilmembers concurred.

B. Mrs. Mary Amend, 1137 Exter Drive, appeared before Council to inform them that the DenLou Motel on Dixie Highway has, for the past 2 months, six or seven mattresses piled up on their property (not in the dumpster). This complaint was given to the City, but nothing has been done.

Mr. Jody, BI/ZA, stated the property owner was notified and replied the cleanup of the area would be taken care of promptly. He will send out another letter.

Mrs. Amend also stated cars are parked in violation of city ordinance at 611 So. Arlington. They are parked on unpaved area and also in the front yard. Mayor Hellmann replied the situation will be looked into and taken care of as soon as possible.

II. DEPARTMENT REPORTS

A. Police Department - Motion for approval of report was made by Mr. Schulte; second Mr. Dreyer; motion carried.

Chief Heideman informed Council that a new officer should be available by the end of the month.

The Chief stated they are still experiencing problems with setting up the speed monitor on St. James Ave. They hope to have this fixed shortly.

Park Hills School - no cleaning done as far as snow removal.

B. Fire/EMS - Motion for acceptance of report by Mr. Dreyer; second Mr. Schulte and motion carried by unanimous vote.

Chief Finke informed Council that the Sisters of Notre Dame applied for fireworks permits for New Years Eve. All permits given.

The Chief also stated the tornado siren did not work on January 3rd. It will be checked into.

C. Bldg.Insp./Zoning Admin. - Motion by Mr. Schulte to accept the reports submitted; second by Mr. Muske; motion carried. Mr. Jody advised Council there will be a Board of Adjustment for dimensional variance for a fence on Old State Road (T. Kley Meyer) and continuation of a nonconforming use for property at 1110 Cleveland Ave (R. Schilling). Mr. Spoor explained the zoning ordinance re nonconforming uses.

Mr. Schulte informed Council the retaining wall on private property on Locust, near 1025 Amsterdam, is leaning precariously. It will be looked into. Another retaining wall at the end of Locust is also damaged. The owner was told to make repairs so Locust Street is not damaged

D. Public Works - Motion was made by Mr. Schulte to accept the report submitted. Mr. Muske seconded the motion and motion carried. Mr. Finke informed Council the dump truck is back in service after repair to the hydraulic lift. He also informed Council that Sunesis will repair several areas near Trolley Park and Park Drive. This damage was also caused by several utility companies. Cinergy personnel contacted Mr. Finke to inform him the decorative green lights will be repaired in the very near future.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Muske; seconded by Ms. McLellan; motion carried. Mr. Bayer informed Council there was nothing new to report on the Amsterdam Road storm sewer. He stated that Charlie Meyers requested a meeting of the Street Task force which will cover a five-year priority list. Task Force will give a recommendation and discuss this list with City Council.

Mr. Bayer contacted Mrs. Jean King, 1010 Park Drive, during the last big storm and was told she had no problems since the new pipes were installed.

Nothing further on request from Ralph Stacey to vacate a portion of Mt. Allen Lane alley.

Further information will be forthcoming on the St. James storm sewer line re video taping.

F. Finance Department - Due to statements not received from 5/3 Bank, no reports available at this time.

Special Fund payments: Municipal Road Aid Fund - \$5,453.79 (3 invoices). Motion was made by Mr. Schulte to pay the bills. Second was made by Mr. Muske. Roll Call: O'Hara, aye; Dreyer, aye; Schulte, aye; McLellan, aye; Muske, aye, and the motion carried.

III. New Business-

A. Mr. Spoor presented for its first reading an ordinance amending the city's personnel policies.

B. First reading of an ordinance amending the city's insurance license fee.

IV. Committee Reports

A. Community Enrichment//Environmental Committee: Mr. Muske supplied Council members with a copy of the citizens' survey report and outlined the contents therein. He requested all standing committees utilize this information whenever possible.

Mr. O'Hara stated a meeting will be held with NKADD personnel re trash and recyclable pickup; also large items. He further stated several cities have penalties for noncompliance. A committee meeting will be set for the near future.

B. Finance\Personnel Committee: Finance - meeting re budget amendment scheduled for January 17th at 7:30 P.M.

Personnel - nothing further.

C. Infrastructure/Public Safety Committee: Infrastructure - meeting will be set in near future re sidewalk ordinance.

Public Safety - nothing further.

Mayor Hellmann reminded committee chairs they were to report to him what their committee was responsible for.

D. Mayors' Group - No report. Meeting set for January 15th, 9:00 A.M., at the Edgewood City Building.

E. Mayor's Update: Mayor Hellmann was informed by the auditor that debt due to the Sanitation District should be completed by the year 2005/2006. Sanitation rate can stay as is. A lower rate will increase the length of time for payoff. This item will be discussed further at a later date.

Mayor Hellmann has discussed the current budget with Linda Flora, Treasurer. It was noted the amendment to same will include a 46% increase in health insurance payments, which amounts to \$682.00 per person.

The Census Bureau has requested volunteers to man information centers.

Request for reimbursement in the future when our police officers use the Kenton County garage for parking.

V. Delegations

A. Chairperson of the Tree Board will be on the agenda for the February 15th business meeting.

B. Dog Authority - No report

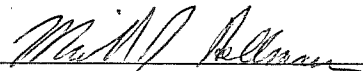
C. Municipal Government League - No meeting scheduled

D. No. Ky. Area Development Dist. - Nothing additional.

Delegations (continued)

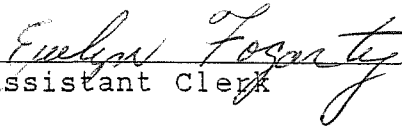
- E. No. Ky. Area Planning Commission - No report.
- F. K.C.M.P. & Z.C. - Nothing further.
- G. Tele. Board of No. Ky. - No report.
- H. OKI - No report.

Motion to adjourn by Mr. Dreyer; second Mr. Schulte.



Michael J. Hellmann
Mayor

ATTEST:



Assistant Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, JANUARY 24, 2000, AT 7:35 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MONTY O'HARA, KIMBERLY MCLELLAN, MARK KAEIN, ROBERT DREYER AND WILLIAM MUSKE. ALSO IN ATTENDANCE: CITY ATTORNEY RICHARD SPOOR.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Resolution 1, 2000 - Appointment of Police Officer: Jason G. Grigsby. Three applicants were reviewed. Officer Grigsby has 560 hours of basic training from Ohio which will be certified. He will be required to take Basic Officer Skills; Penal Code Update and Constitutional Procedures to receive his incentive pay. The resolution was read by the Mayor. Motion for acceptance was made by Jude Schulte; second by Bill Muske and motion carried by unanimous vote of council.

II. Municipal Order 1, 2000 - Appointment of Board of Appeals Alternate: Charles Meyers. Motion for Order acceptance was made by Mr. Schulte; second by Mr. Muske and motion carried by unanimous vote.

Motion for adjournment from Special Meeting was made by Mr. Dreyer; second by Mr. Schulte.

CAUCUS MEETING

Call to Order

I. Discussion - Former City Attorney/Recognition for Years of Service. The Mayor recommended that Marc Carey be honored at the parade for his 16 years of service. There were suggestions for a plaque and possibly making him Grand Marshall as long as he can attend. It will be brought up to the Civic Association.

II. Discussion of Budget Amendment: There was discussion of the increase in legal fees. Mr. Spoor stated that the bills should drop back after some of the pending legal matters have been resolved. The Fire Department salary would be increased by \$5000 to cover "volunteers" for training time and runs made. According to the Fair Labor Standards Act, the city is obligated to pay for their time. Mr. Dreyer believes back pay is due to February, 1998, which was when the fifth person was hired. There was concern expressed about penalty and interest. Fire Chief Dennis Finke is opposed to paying back pay and feels he should stick to his budget for this year. The Chief feels the individuals do not want the pay. The City Attorney will check into the matter. The budget amendment includes Robert Stansel's anticipated payment for the entire total of \$10,076 for the Park View subdivision streetlights. Mr. Finke asked about the pavement completion at Park View. Mr. Spoor will check into it.

III. Discussion - Street Sign Posts: Mr. Schulte reported that he talked to the Fort Wright City Administrator about a bid for street sign posts. Fort Wright, Lakeside Park and Crestview Hills will request a combined bid for the same poles as Fort Mitchell. Dixie Highway in Park Hills could be included. The poles would be approximately \$600 each plus \$25 per sign. The signs would be made at the City of Florence. The Mayor mentioned that the Garden Club intends to put stone pillars at S. Arlington & Dixie for a cost of \$8,000 to \$10,000. Lengthy discussion followed pertaining to sidewalks and curbs on both sides of Dixie Highway and uniform street poles. The Mayor feels the businesses would be upset about losing parking spaces for sidewalks and curbs. The Infrastructure Committee will look into curbs and sidewalks from Covington Catholic to Arlington on the north side. Consensus of council was not to go along with the Ft. Mitchell poles at this time.

IV. Committee Reports

A. Finance/Personnel Committee

Report: No additional report.

B. Infrastructure/Public Safety Committee

Report: Mr. Schulte reported that the committee met earlier to discuss new sidewalks and upgrades to old sidewalks. The ordinance needs clarification. After that, the sidewalks throughout the city would be looked at and letters sent to homeowners if repairs are needed. The owners would be assessed if no action is taken. The target date for completion is May 1, 2001. Discussion followed about enforcement of house numbering compliance. An article is in the city newsletter that will be mailed tomorrow. The police will provide a list of addresses not in compliance.

C. Community Enrichment/Environmental Committee

Report: The committee met earlier to discuss the trash contract which expires June 30, 2000. The committee will meet again on February 14.

D. Mayors' Group Report: Mr. O'Hara attended the last meeting. There was a discussion of a skate park and discussion of elected officials on planning commissions being a conflict of interest. Our city should receive a refund from the consolidation monies. The importance of the upcoming census was stressed as far as listing all streets in order to obtain all municipal insurance tax. The county salt dome and sirens were also discussed. On January 29, there will be a Fire/EMS summit at Thomas More College to discuss issues such as attracting volunteers, cutting time delays and whether backup of other departments is working.

E. Mayor's Update: There will be a town meeting with the Kenton County officials on May 13 at 1:30 p.m.

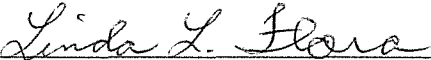
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9:16 PM. Motion to adjourn was made by Mr. Dreyer; second by Ms. McLellan.



MICHAEL J. HELLMANN, MAYOR

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, FEBRUARY 14, 2000, AT 7:43 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, ROBERT DREYER, MARK KAELEN, WILLIAM MUSKE, KIMBERLY MCLELLAN AND MONTY O'HARA. ALSO PRESENT: CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte; second by Mr. Dreyer to approve January 10 and January 24, 2000, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. None.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Muske; second by Mr. Schulte; motion carried. Chief Heideman is working with Mr. O'Hara to obtain a traffic count on St. James Avenue. Mr. O'Hara will provide different brackets for the speed computer monitor.

B. Fire/EMS - Motion for acceptance of report was made by Mr. Schulte; second by Mr. Muske and motion carried. Chief Finke reported that the fire department made an inspection at the Den Lou Motel on February 1 and gave the owner 10 days to cleanup the mattresses by the dumpster. The mattresses have been removed. A complete inspection was done on February 11 and there were minor violations. The owner was given 30 days to take care of the violations. The dumpster in front is not screened.

C. Building Inspector/Zoning Administrator - Motion by Mr. O'Hara to accept the reports submitted; second by Ms. McLellan; motion carried. Mr. Jody reported that the Den Lou owner is argumentative and was not inclined to comply with the dumpster ordinance. The owner was sent a copy of the dumpster ordinance along with a violation notice. Another dumpster notice will be sent with a deadline and there is no appeal. There was a Board of Adjustment hearing on February 10 regarding Theodore Kleymeyer's fence on Old State Road. Mr. Kleymeyer was ordered to remove the fence. Also, the Richard Schilling, 1110 Cleveland Avenue, case was heard. The issue was single-family vs. two-family home. Additional information pertaining to tax records is needed to make a decision. Complaint from Gayle Pille pertaining to debris that was dumped on Merten's property: a notice was sent about obtaining proper permits from the city. Also, Mr. Jody talked with Al Schuhholz's attorney, Terrance Monnie, regarding 1200 Elberta Circle. The building has now been secured.

D. Public Works - Motion was made by Mr. Schulte to accept the report submitted. Mr. Muske seconded the motion. Motion carried. Mr. Finke provided information pertaining to the conduit wiring that will replace the series wiring on Park Drive. Cinergy will be doing the

Public Works (continued)

work and absorbing the cost. Mr. Finke asked about three different requests to cut down trees on right-of-way. The Mayor directed Mr. Finke have the trees taken down.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Muske; motion carried. Mr. Bayer reported that there is a punchlist for the Amsterdam/Rose Circle project. The retainer is still being held. There is a public hearing scheduled for February 29 at 6:00 p.m. Mt. Allen Alley vacating process: letter of request received from Ralph Stacey. Mr. Spoor reported that vacation of the street would be by ordinance and the street cannot be partially vacated. The city would give up the right to build a street in that location. Mr. Stacey's intent is to build a house into the alley. The Mayor will send a letter to Mr. Stacey asking him to bring his request before council.

F. Finance Department: Motion for acceptance of December and January reports made by Mr. Muske; second by Ms. McLellan; motion carried. Special Fund Payments: Municipal Road Aid - \$700; Road Tax - \$50005.46. Motion was made by Mr. Schulte to pay the bills. Second by Mr. Muske. Roll call: O'Hara - Yes; Dreyer - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried.

III. Old Business

A. Second Reading of Ordinance 1, 2000 - Amendment to Personnel Policy: Read by Mr. Spoor. Ordinance amends the personnel policy to pay police special detail at overtime rate. Motion for acceptance of ordinance was made by Ms. McLellan; second by Mr. O'Hara. Motion carried by unanimous vote of council.

B. Second Reading of Ordinance 2, 2000 - Amendment to Municipal Insurance Tax: Read by Mr. Spoor. The ordinance exempts the fire department from paying the municipal insurance tax on premiums. Motion for passage was made by Mr. Schulte; second by Mr. O'Hara and motion carried by unanimous vote of council.

IV. New Business

A. First Reading - 1999-2000 Budget Amendment Ordinance: Read in summary by Mayor Hellmann.

V. Committee Reports

A. Community Enrichment/Environmental Committee: Mr. Muske reported that the committee will meet March 13th to discuss trash contract changes. The contract should be out for bid in April. The tree ordinance will be discussed at a committee meeting prior to the March 1 caucus meeting.

B. Infrastructure/Public Safety Committee - The Committee will meet following this meeting. The St. James project open house will be held February 29th. Mr. Schulte provided a sample sign pole for councils'

Infrastructure (continued)

comments. The cost for a 10 1/2 ft. metal pole would be \$65. The cost is one tenth of the cost of the poles that Fort Mitchell purchased. Mr. Schulte will provide information for the upcoming budget process. The information will be presented to the Civic Association for comments. Mr. Muske mentioned that the Business Association is agreeable to curbs and sidewalks on Dixie Highway and would like for the Infrastructure Committee to consider it.

Public Safety Committee: Mr. Kaelin reported that he, along with Fire Chief Dennis Finke, attended the EMS summit at Thomas More. Nearly every city in Kenton County was represented. A report will be presented to the Judge Executive. The report will address various EMS problems.

C. Finance/Personnel Committee: No report.

D. Mayors' Group Report: There will be a meeting February 19.

E. Mayor's Update: Mayor Hellmann mentioned that he received a letter from the Judge Executive pertaining to the importance of the 2000 Census.

VI. Delegations

The Dog Authority provided a copy of the annual report, budget and minutes.

Mr. Schulte will attend the Northern Ky. Area Planning Commission meeting on Thursday to vote for the Planning Council. Mr. O'Hara was nominated for Vice President and will attend the meeting.

Kenton County Municipal Planning & Zoning Commission: Mr. Bayer reported that the Comprehensive Plan Update process will begin in the next few months. The plan is to be adopted by the end of the year.

Mr. Dreyer plans to attend the Telecommunications Board meeting on February 16th.

OKI Oversight Committee: The meetings are once a month on Friday afternoons. Ms. McLellan will consider representing the city.

VII. Communications

Letter and check received from the Kenton County Clerk for the first month of the "sticker" collection fee. There were 85 fees collected.

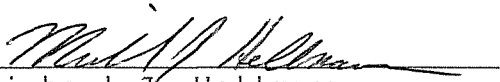
8:35 P.M. Mr. Dreyer made a motion to go into executive session to discuss pending litigation; second by Mr. Muske. Motion carried.

9:25 p.m. Motion was made by Mr. Schulte to act upon the recommendations discussed in executive session. Seconded by Mr. Dreyer and motion carried.


Emergency Ordinance 4, 2000, was read by the City Attorney. "AN ORDINANCE AUTHORIZING THE MAYOR AND THE CLERK TO EXECUTE AND DELIVER THE ATTACHED AGREEMENT WITH THE ROMAN CATHOLIC DIOCESE OF COVINGTON, KENTUCKY TO RESOLVE AND SETTLE VARIOUS BEQUESTS AND CLAIMS THERETO CURRENTLY PENDING IN THE KENTON PROBATE COURT AND TO AVOID POTENTIALLY PROTRACTED LITIGATION WITH RESPECT THERETO, AND DECLARING AN EMERGENCY". Motion for passage of ordinance was made by Mr. Schulte; second by Mr. Dreyer. Motion carried by unanimous vote of council.

VIII. Adjournment

9:32 P.M. Motion was made by Mr. Dreyer to adjourn; second by Mr. Schulte.


Michael J. Hellmann
Mayor

ATTEST:


City Clerk

THE PARK HILLS CITY COUNCIL MET IN A RESCHEDULED CAUCUS MEETING ON WEDNESDAY, MARCH 1, 2000, AT 7:38 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, WILLIAM MUSKE, JUDE SCHULTE AND KIMBERLY MCLELLAN. ALSO PRESENT: CITY ATTORNEY RICHARD SPOOR. ABSENT: MARK KAE LIN AND ROBERT DREYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Mayors' Group Report: Ms. McLellan represented the city at the last meeting and reported that Senate Bill 109 is unanimously opposed by the Mayors' Group. The Bill would give police officers more due process rights. If all of the due process rights are not followed, the charges would be dropped with prejudice. The Mayors' Group requested that letters be sent from the different cities stating opposition to SB109. On another matter, there was more discussion on the skate board park. Also, there was discussion of a small business incubator. It would be a resource center for small businesses.

II. Committee Discussion

A. Community Enrichment/Environmental Committee: Mr. Muske reported that the committee met with Pam Spoor, Forestry Board Chairwoman. Among the changes to the proposed ordinance: 1) Citizens would be required to pay for hazardous or diseased trees on the right-of-way (The citizen would have 30 days to comply or appeal to council, or the cost for removal would be placed on the tax bill); 2) There would be a penalty for severe topping of trees on the right-of-way or city property. There was discussion of tree replacement on Rose Circle and Trolley Park. A selection of new trees and nurseries will be in the next newsletter. It was suggested that the Infrastructure Committee consider tree replacement in the road projects. The committee will meet to continue discussion on the tree ordinance and to discuss changes to the trash contract.

B. Finance/Personnel Committee: No report.

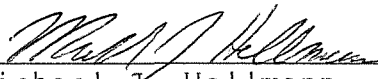
C. Infrastructure/Public Safety Committee: Mr. Schulte reported on the St. James Open House. There was a big turnout. Most of the residents were in favor of the turn lane onto Dixie Highway and the proposed curbing. There was discussion of sidewalks.

III. Mayor's Update: Mayor Hellmann mentioned a letter received from Fort Wright pertaining to the town meeting merge. Consensus of council was to combine the meeting with Fort Wright. The Mayor reported that the Fire Bond is paid in full. There was mention of a section of Dixie Highway that is washing out near the animal hospital. The state placed a barrel there. Mention was made that Mr. Jody sent out 11 dumpster violation notices for Dixie Highway. Mr. O'Hara has requested a curb to divert water in front of his house on Lawton Road. Mayor Hellmann mentioned that some of the city employees have requested not to pay into social security. Our attorney has determined that since the city did not enter into a retirement fund prior to entering the social security agreement, the employees cannot discontinue paying into the fund.

IV. Delegations

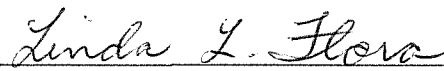
A. Northern Ky. Area Planning Commission: Mr. O'Hara reported that he was nominated for Planning Council Vice President, but was not selected. Area Planning suggested that the individual cities form a committee for the comprehensive plan update.

V. 8:45 p.m. Motion was made for adjournment by Mr. Muske.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, MARCH 13, 2000, AT 7:35 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MARK KAELIN, WILLIAM MUSKE, KIMBERLY MCLELLAN AND MONTY O'HARA. ALSO PRESENT: CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR. ABSENT: ROBERT DREYER.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

APPROVAL OF MINUTES: Motion was made by Mr. Kaelin; second by Mr. Schulte to approve February 14 and March 1, 2000, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. Molly Flannery, 612 S. Arlington - Did not attend meeting. Her request was for the city to repair and repave Mt. Allen Alley. Mr. Spoor reported that in 1988 our former City Attorney determined that Mt. Allen Alley was not dedicated and is not city property. It was suggested that residents consult their own attorney pertaining to ownership and maintenance with respect to other property owners. Mr. Spoor reported that it is not necessary to vacate the property because it is not city property.

B. Ralph Stacey, 1120 Exter Drive - Request that the city vacate Mt. Allen Alley in order for his new home to be built. Mr. Stacey would be responsible for the cost of \$4,000 to move two telephone poles. Mr. Spoor stated that the alley is private and Mr. Stacey should consult his attorney to remove any deed restrictions. Mr. Bayer suggested that the old plats be reviewed. He would prefer that the city do a vacation process. Mr. Spoor said the process would include a hearing unless there is consent of all property owners. After the hearing an ordinance would be brought before council for vote. The vacation could not cutoff access to properties. Alice Akin, 1132 Exter Drive, stated concern for access to her property if the alley is vacated. Mrs. Akin stated that a tow truck is tearing up the alley. She mentioned that there is a business operating from a new garage (Lange rental property) on Mt. Allen Road. Mr. Jody will check on the business.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. Muske; motion carried. Chief Heideman mentioned that Officer Grigsby is continuing his training. The speed/traffic count statistic report was given to committee.

B. Fire/EMS - Motion for acceptance of report was made by Mr. O'Hara; second by Mr. Schulte and motion carried.

C. Building Inspector/Zoning Administrator - Motion by Mr. O'Hara to accept the reports submitted; second by Ms. McLellan; motion carried. Mr. Jody asked about the state work on Dixie Highway due to the fact that it may effect enforcement of the dumpster ordinance. The Mayor reported that the state has delayed the drainage work. Mr. Jody was

(Bldg. Insp. continued)

directed to file charges for the dumpster ordinance violations. On another matter, the DenLou Motel property owner denies installing a laundry room. It would be necessary to obtain a search warrant to check. Mr. Jody reported that the Board of Adjustments will reconvene on March 30 to address the Schilling property use at 1110 Cleveland Avenue.

D. Public Works - Motion was made by Mr. Muske to accept the report submitted. Mr. O'Hara seconded the motion. Motion carried. Mr. Finke mentioned that the section of Dixie Highway that is caving in has not been fixed as yet. Regarding the Rose Circle project, Sunesis Construction Company will begin the punchlist work March 14. The Mayor presented a quote from Riegler Blacktop in the amount of \$2365.50 for curbing at Trolley Park and on Audubon Road. Motion for approval of curbing was made by Mr. Schulte and second by Mr. Muske. Roll Call: O'Hara - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Muske; motion carried. Mr. Bayer reported that in the St. James Project meeting, the issue of downspouts came up again. The Sanitation District is willing to do smoke and dye testing on St. James to determine if there are downspout connections to the sanitary system. The testing would not cost the city. At this time, there is no downspout policy in place. On another matter, there have been complaints about the flag pole lighting on Park Drive. Mr. Bayer suggested that a shield could direct the light toward the flag and away from traffic. Also, reflectors will be placed on the new curb at Rose Circle and Park Drive.

F. Finance Department: Motion for acceptance of February reports was made by Mr. O'Hara; second by Mr. Schulte; motion carried. Special Fund Payments: Municipal Road Aid Fund - \$1169.98; Motion was made by Mr. Schulte to pay the bills. Second by Mr. Muske. Roll call: O'Hara - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried.

III. Old Business

A. Second Reading of Ordinance 3, 2000 - Read by Mayor Hellmann. Ordinance amends the current budget to adjust carryforward balances and numerous other changes. Motion for passage of ordinance was made by Mr. Schulte; second by Mr. Kaelin. Motion carried by unanimous vote of council.

IV. New Business

A. Municipal Order 2, 2000 - Appointment of OKI Representative Kimberly McLellan. Read by Mr. Spoor. Motion for passage of Municipal Order was made by Mr. Schulte and second by Mr. Muske. Motion carried.

B. First Reading - Tree Ordinance Amendment: Read in summary by Mr. Spoor. One of the major changes to the ordinance places financial responsibility on the property owner for trees on the right-of-way. The Tree Board will serve notice to property owners when a dead or

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(Tree Bd. continued)

diseased tree needs to be removed. The owner will have 30 days to comply or appeal to council. Forestry/Tree Board Chairwoman, Pam Spoor, requested that tree replacement be considered in construction projects and would like to have it in the ordinance. Mr. Bayer reported that road projects try to keep utilities in the streets to avoid removal of trees. Mrs. Spoor suggested that the trees in Trolley Park be replaced as soon as possible and be placed to shield the play area from the road. Also, she will provide cost information for a sprinkler system at Trolley Park.

V. Committee Reports

A. Community Enrichment/Environmental Committee: Mr. Muske reported that the committee met earlier to discuss changes to the trash contract. The discussion will continue with prospective bidders on March 27th at 6:00 p.m.

B. Infrastructure/Public Safety Committee - The Committee is pursuing the right of entry to properties on St. James Avenue for the upcoming project. The Committee will meet on March 23 at 6:30 p.m. to discuss 1) Sidewalks; 2) On/off street parking; 3) Citizen comments on the St. James project.

C. Finance/Personnel Committee: The Mayor has received the 2000-01 budget requests from the department heads. He met earlier today with the city clerk to begin the budget process.

D. Mayors' Group Report: There will be a meeting March 18th.

E. Mayor's Update: Mayor Hellmann mentioned the Fort Wright letter setting the town meeting date as May 23. The Mayor reported that our Attorney has been successful in collecting \$10,076 from the developer for the ParkView streetlights. Now, the city will pursue compliance of the performance bond for completion of the Irish Rose blacktop finish coat.

VI. Delegations

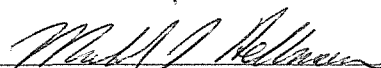
Kenton County Municipal Planning & Zoning Commission: Mr. Bayer reported that the Comprehensive Plan Goals and Objectives process is continuing and will be adopted by the end of the year.


VII. Communications

Census Update: Councilmembers were asked to place census signs in their yards.

VIII. Adjournment

9:32 P.M. Mr. Kaelin made a motion to adjourn.


Michael J. Hellmann
Mayor

ATTEST: 
Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SCHEDULED CAUCUS MEETING ON MONDAY, MARCH 27, 2000, AT 7:32 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, MARK KAEIN, WILLIAM MUSKE, JUDE SCHULTE AND KIMBERLY MCLELLAN. ALSO PRESENT FROM THE CITY ATTORNEY'S OFFICE: ROBERT WINTER. ABSENT: ROBERT DREYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Petitioners: Ed Thompson, co-owner of 612 S. Arlington Road - spoke on behalf of his tenant, Molly Flannery. The complaint was concerning a tow truck tearing up Mt. Allen "Alley", which provides access to the apartment building garage. Mr. Winter reported that the Mt. Allen Alley was at one time a 30' wide private passway. Some property owners may own to the midway point, but that would need to be determined. According to the 1928 plat book, it was determined that the city has an easement. The city has accepted some responsibility by paving Mt. Allen "Lane". As roads are incorporated, they become private or public. Mr. Knight, 1032 Mt. Allen Lane, stated that the north end of the passway was paved after the Road Tax began. Mr. Kaelin questioned the differing legal opinions. An opinion in 1988 from former city attorney Marcus Carey stated that the property is not owner by the city. Molly Flannery complained of the noise of a neighbor's tow truck and of tearing up the alley. The Mayor stated that the truck is permitted to use public streets and the weight is not in violation of the weight limit ordinance. The Infrastructure Committee will work with the city engineer. Richard Lange, owner of 1131-33 Mt. Allen Road, stated that he would like to see the alley remain a public right-of-way. He also stated that he does not have a home business.

I. Committee Discussion

A. Community Enrichment/Environmental Committee: Mr. Muske reported that the committee met and two prospective bidders were in attendance - Rumpke and Bavarian. There will be some additional changes to the specifications. Large Item Pickup Day will be scheduled with Rumpke.

B. Finance/Personnel Committee: The Mayor is working with the department heads and will have a budget to the committee soon.

C. Infrastructure/Public Safety Committee: Mr. Schulte met with the city engineer to discuss possible improvement on the St. James project pipes behind the Brann property. A pipe upgrade could eliminate one of two pipes. Mr. Schulte and Mr. Winter will continue to pursue right-of-entry for properties on St. James Avenue. The plan is for the project to be out for bid in a month. The plan for the St. James turn lane onto Dixie Highway is going forward. The sidewalk ordinance will be reviewed in the near future.

III. Mayor's Update: Mayor Hellmann mentioned additional information from the St. James speed monitor report. Three fifths of the traffic headed to Dixie Highway and two fifths headed to Old State Road. The police department requested consensus of council to approve grant money for one in-car camera. The grant is in the amount of \$5,116 of

(Mayor's Update continued)

which the city cost would be \$512 match. Lt. Jamie Puthoff reported that the camera would automatically turn on when emergency equipment is activated and could also be turned on manually. Mr. Kaelin was not in favor due to the fact that \$512 has not been budgeted for the purchase.

IV. City Newsletter Articles - Newsletter will be out next week.

V. Mayors' Group Report - Mr. O'Hara attended the last meeting. There was discussion of police departments having a mobile data link to be able to access the same information and not have to re-enter.

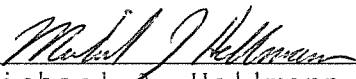
Dennis Finke reported that due to the support of the firemen, Bary Lusby will continue as Disaster Emergency Director.

VI. Delegations

No reports.

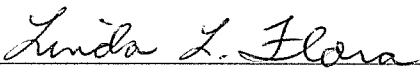
VII. Adjournment

8:47 p.m. Motion was made for adjournment by Mr. Kaelin.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, APRIL 10, 2000, AT 7:35 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MARK KAELEN, KIMBERLY MCLELLAN AND MONTY O'HARA. ALSO PRESENT: CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND ROBERT WINTER FROM THE CITY ATTORNEY'S OFFICE. ABSENT: ROBERT DREYER AND WILLIAM MUSKE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte; second by Ms. McLellan to approve March 13 and March 27, 2000, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. Steve Schutz & Leo Stamm - Park Hills Business Association. A major concern of the association is non-conforming dumpsters on Dixie Highway. Pictures were presented. The association requests that the dumpster ordinance be enforced. The Mayor stated that violation notices were sent to the businesses on Dixie Highway.

B. Mt. Allen "Alley" Residents: The City Engineer will provide a proposal for a boundary survey of the alley within the next few weeks. One of the residents stated his concern of Ralph Stacey's request for the city to vacate the right-of-way in order for a new house to be built into the alley and the probability of tree removal. The Infrastructure Committee will meet on May 4th to discuss this issue.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. O'Hara; motion carried. Chief Heideman complimented Officer Jason Grigsby and Officer Joseph Gonzalez on investigations of two hit-skip accidents in the city.

B. Fire/EMS - Motion for acceptance of report was made by Mr. Kaelin; second by Mr. Schulte and motion carried. Chief Finke mentioned that he will attend the next Kenton County Fire/EMS Services Summit follow-up meeting on April 22nd. A major concern is lack of volunteers.

C. Building Inspector/Zoning Administrator - Motion by Mr. O'Hara to accept the March reports submitted; second by Ms. McLellan; motion carried. Mr. Jody reported that criminal complaints will be filed on four business owners on Dixie Highway for non-conforming dumpsters. The owners will be served by the Sheriff and an arraignment date will be set. According to city ordinance, a fine of no less than \$10 or more than \$25 per day can be imposed for each day of violation. Mr. Jody reported that a day care center at the Park Hills Center has been approved by the state. Mr. Jody stated that both apartment buildings at 1200 and 1204 Elberta Circle are vacant. Mr. Schuhholz's attorney has been contacted about securing the buildings. The city will have the buildings secured if it is not taken care of soon. The police department will check regularly. The Board of Adjustments reconvened about the Schilling property at 1110 Cleveland Avenue. The Board agreed to allowed the property to continue as a pre-existing non-

(Bldg. Insp. continued)

conforming use as a two-family. It was always the owner's intent to be a two-family.

D. Public Works - Motion was made by Mr. Schulte to accept the report submitted. Mr. Kaelin seconded the motion. Motion carried. Mr. Finke mentioned that the developer put up a stop sign at Irish Rose and Exter on the wrong side of the street. At this time, the sign is not needed. The developer will be contacted again and the sign will be removed. According to the performance bond, the developer still needs to have a surface coat on Irish Rose. The city has not been contacted to set up the date. Rose Circle/Amsterdam Road Project: Sunesis Construction Company needs to complete some punchlist items prior to approval of final payment.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. O'Hara; second by Mr. Kaelin; motion carried. Mr. Bayer reported that the Sanitation District has completed the dye and smoke testing for St. James Avenue. There will be a report on the problems found. Mr. Bayer stated that the Planning Commission should do an inspection when Irish Rose is paved.

F. Finance Department: Motion for acceptance of March financial reports made by Mr. Kaelin; second by Ms. McLellan; motion carried.

Special Fund Payments: Municipal Road Aid - \$305.25; Vehicle Fee/Road Maint. Fund - \$1517.28 for replacement of two fire hydrants on Rose Circle. Motion was made by Mr. Schulte to pay the bills. Second by Mr. O'Hara. Roll call: O'Hara - Yes; Kaelin - Yes; McLellan - Yes; Schulte - Yes. Motion carried.

III. Old Business

A. Second Reading of Amendment to Tree Ordinance 5, 2000 - Read by Mr. Winter. There was discussion pertaining to authority of the Tree Board versus authority of Council. Council has primary authority, but delegates to the Board. Citizens can appeal to council. Motion for acceptance of ordinance was made by Mr. Kaelin; second by Mr. Schulte. Motion carried by unanimous vote of council.

IV. New Business

None.

V. Committee Reports

A. Community Enrichment/Environmental Committee: The trash contract specifications have been reviewed. Mr. O'Hara expressed concern of non-conforming dumpsters. Mr. Winter will check into regulations of the Natural Resources Cabinet on solid waste management. Mr. Jody mentioned that there is a statute that allows cities to appoint citation officers. There would be an appeal panel. It would go to circuit court only if there is an appeal of the appeals board decision. Bids will be opened May 8th.

B. Finance/Personnel Committee - No report.

C. Infrastructure/Public Safety Committee - Mr. Schulte reported that about 90% of the right-of-entry signatures have been obtained. Two property owner easements and the St. Agnes easements need to be signed. The project will be out for bid after easements are completed. The tentative bid opening date will be May 22. Infrastructure Committee will meet May 4th.

Public Safety Committee: No report.

D. Finance/Personnel Committee: No report.

E. Mayors' Group Report: There will be a meeting April 15.

F. Mayor's Update: Mayor Hellmann mentioned the town meeting with Fort Wright on May 23. Reservations are needed for the dinner. Motion was made by Mr. O'Hara to accept a police department grant for a radar gun and camera. Ms. McLellan seconded the motion. Mr. Schulte added to the motion that the city pay the \$512 from the general fund. Roll call: O'Hara - Yes; Kaelin - No; McLellan - Yes; Schulte - Yes. Highway Safety Branch Traffic Grant: Police department is looking into it. The grant would be \$27,528.56 for 3 video cameras, 1 radar, 1 breath tester, 1 laser radar and overtime pay. The city would have to pay initially and be reimbursed later. The application is due by May 19. The public safety committee will meet May 4th to discuss the grant. Mayor Hellmann mentioned the Crime Prevention Report: In March, Lt. Jamie Puthoff taught four classes on rape prevention aggression defense for women. She will have classes again in April. Also, Lt. Puthoff was interviewed by MSNBC for a child sex abuse investigation in 1996.

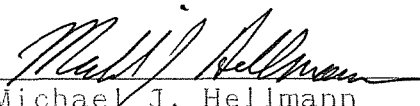
VI. Delegations

OKI Oversight Committee: Ms. McLellan will attend the meeting on April 26.

VII. Communications - None

VIII. Adjournment

9:12 P.M. Motion was made by Mr. Kaelin to adjourn; second by Mr. Schulte.


Michael J. Hellmann
Mayor

ATTEST:


Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SCHEDULED CAUCUS MEETING ON MONDAY, APRIL 24, 2000, AT 7:35 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, WILLIAM MUSKE, JUDE SCHULTE, KIMBERLY MCLELLAN AND ROBERT DREYER. ALSO PRESENT: CITY ATTORNEY RICHARD SPOOR. ABSENT: MARK KAEIN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Petitions: Molly Flannery, 612 S. Arlington Road - Complaint of Home Business and noise of tow truck. The complaint is concerning a diesel rollback tow truck owned by Kevin Kallmeyer. Ms. Flannery logged seven trips by the tow truck between 9:00 p.m. and 5:30 a.m. A petition was presented pertaining to the noise of the truck and the issue of it being a home business. One individual stated that the tow truck driver is one of 18 drivers for Tow Pros Towing out of Cincinnati and should not be considered a home business. The Mayor stated that it will be researched.

I. Mayors' Group Report: Mayor Hellmann attended the last meeting. The Park Hills cost toward the storm warning system will be about \$350. The salt dome cost would be charged by the amount of salt our city stores and then a surcharge as taken out. Mr. Finke stated that he plans to continue with the purchase of salt from Ludlow and would use the state as backup. Census: Park Hills response rate to date is 67%, which is lower than the target rate. Mayor Hellmann has received word from Rep. Jon Draud that the General Assembly has allotted Park Hills \$70,000 for Dixie Highway sidewalks. The Governor would need to approve this in the two year budget. The next Mayors' meeting will be May 20 at the Kenton County Golf Course. The legislature has approved a change in the bidding requirement from \$10,000 to \$20,000.

II. Discussion of Mt. Allen "Alley" Topographic Survey: A number of residents were present. The City Engineer has provided a proposal in the amount of \$3800 for topographic and location survey. The city attorney stated that the city can vacate the street to the abutting property owners depending on how the individual deeds read. If all property owners agree, the city could vacate the alley. If some owners object, it goes to court. The Judge would decide on vacation depending on other access. The alley could be vacated completely or partially. In 1988, the former city attorney's opinion stated that the city does not own the alley/lane and the property owners are responsible for maintenance. The opinion of Mr. Spoor is that the Lane/alley was dedicated to the city through annexation. Mayor Hellmann stated that all options need to be considered. Councilman Dreyer will poll the residents involved.

III. Committee Discussion

A. Community Enrichment/Environmental Committee: Mr. Muske reported that the trash contract bids will be opened May 8. Three companies have picked up bid packets. The committee will meet May 9 at 7:00 p.m. to discuss the bids received.

B. Finance/Personnel Committee: The committee will meet Saturday, May 6 at 9:00 a.m. to discuss the FY 2001 Budget proposal.

C. Infrastructure/Public Safety Committee: Mr. Schulte reported that easements need to be obtained and five right-of-entry signatures are needed for the St. James Avenue Project. The committee will meet May 4 to discuss the Mt. Allen "Alley".

IV. Mayor's Update: Mayor Hellmann mentioned that our attorney sent letters to property owners on Montague Road notifying them to stabilize the hillside to prevent another landslide. Reminder: May 23 is the town meeting at Fort Wright with the county officials.

V. City Newsletter Articles: The deadline for newsletter articles will be June 15.

VI. Delegations


A. Tree Board - Trees have been replaced in Trolley Park.

VII. 8:55 p.m. Motion for adjournment by Mr. Muske; second by Ms. McLellan.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

A PUBLIC HEARING WAS HELD ON MONDAY, MAY 8, 2000 AT 7:25 P.M. IN THE CITY BUILDING.

CALL TO ORDER
PLEDGE ALLEGIANCE
ROLL CALL

OFFICER JOSEPH GONZALEZ CONDUCTED THE HEARING. OFFICER GONZALEZ STATED THAT THE CITY WILL RECEIVE \$4600 FOR THE PURCHASE OF ONE RADAR UNIT AND ONE IN-CAR VIDEO CAMERA. THE EQUIPMENT WILL BE USED FOR CRIME REDUCTION AND IMPROVEMENT OF PUBLIC SAFETY. THE CITY WILL CONTRIBUTE \$512. MAYOR HELLMANN EXPRESSED APPRECIATION FOR THE ALL THE HARD WORK FROM OFFICER GONZALEZ.

Motion for adjournment from the public hearing was made by Councilmember Jude Schulte; second by Monty O'Hara and motion carried.

THE PARK HILLS CITY COUNCIL MET IMMEDIATELY FOLLOWING THE PUBLIC HEARING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MARK KAELEN, WILLIAM MUSKE, KIMBERLY MCLELLAN AND MONTY O'HARA. ALSO PRESENT: CITY ENGINEER JAY BAYER, CITY ATTORNEY RICHARD SPOOR. ABSENT: ROBERT DREYER AND BUILDING/ZONING INSPECTOR ED JODY.

CALL TO ORDER

APPROVAL OF MINUTES: Motion was made by Ms. McLellan; second by Mr. Muske to approve April 10 and April 24, 2000, minutes. Motion carried for acceptance of minutes.

BID OPENING FOR TRASH COLLECTION CONTRACT: Mayor Hellmann opened bids received from Bavarian; CSI and Rumpke. The Environmental Committee will meet May 9 to review the bids received.

I. Petitions

A. None

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. Muske; motion carried.

B. Fire/EMS - Motion for acceptance of report was made by Mr. Muske; second by Mr. Schulte and motion carried. Chief Dennis Finke reported that last Sunday a bomb was brought to the city building from Bromley. It was removed from the premises within 20 minutes. An investigation is in the process.

C. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept the report submitted; second by Mr. Muske; motion carried. Mr. Jody is out of town at a seminar.

D. Public Works - Motion was made by Mr. Schulte to accept the report submitted. Mr. Muske seconded the motion. Motion carried. Mr. Muske asked that the Sunesis punchlist include additional improvements to Trolley Park and the Loos property erosion at Park and Amsterdam.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Muske; second by Ms. McLellan; motion carried. Mr. Bayer reported that St. James Project plans are primarily complete, but

(Engineer continued)

awaiting easements. The Sanitation District did the smoke and dye testing on St. James Avenue and found some problems, but the District is not willing to spend money for corrections. Mayor Hellmann directed the engineer to give Sunesis a two week deadline to do punchlist items. If Sunesis cannot comply, another contractor will be notified to complete the work.

F. Finance Department: Motion for acceptance of April reports was made by Mr. Schulte; second by Mr. Muske; motion carried.
Special Fund Payments: Municipal Road Aid Fund - \$90 to Bayer Becker Engineers; Motion was made by Mr. Schulte to pay the invoice. Second by Ms. McLellan. Roll call: O'Hara - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried.

III. Old Business

A. None.

IV. New Business

A. Parade Permit - Motion for permit approval was made by Mr. Schulte and second by Mr. Muske. Motion carried.

B. Discussion of Northern Ky. Area Development District annual contribution: The cost is approximately \$1100. Council consensus was that NKADD is a good source of information for contracts and various other information.

C. Vehicle Fee Ordinance Amendment - The City Attorney will provide a draft ordinance for the caucus meeting.

V. Committee Reports

A. Community Enrichment/Environmental Committee: Mr. Muske reported that the committee will meet May 9 to discuss the trash bids. The citywide street sweeping will be May 25...rain day May 26.

B. Infrastructure/Public Safety Committee - The Committee met concerning Mt. Allen "Alley". The four individuals present would like the city to pave and maintain the alley. The committee recommends that the existing alleyway be paved without a survey and then vacated. The property owners would then be responsible for maintenance.

Public Safety met concerning an additional police grant for equipment. The city would pay out the money and request reimbursement. Motion to proceed with grant application was made by Mr. Kaelin; second by Mr. O'Hara and motion carried by unanimous vote.

C. Finance/Personnel Committee: The committee met last Saturday about the 2000-01 budget and will meet immediately following this meeting.

D. City Newsletter: June 15 is the deadline for articles.

E. Mayors' Group Report: There will be a meeting May 20th.

8:25 p.m. Motion was made by Jude Schulte to go into executive session to discuss litigation. Motion carried.

9:42 p.m. Motion was made by Mr. Kaelin to end the executive session; second by Mr. Muske and motion carried unanimously.

Mr. O'Hara made a motion to proceed with eminent domain on St. James Avenue; second by Mr. Muske. Mr. Kaelin was opposed. Motion carried.

Motion was made by Mr. Schulte to act upon the enforcement of Locust Street Wall Notice of Violation. Seconded by Mr. Muske and motion carried by unanimous vote.

VI. Delegations

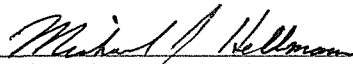
OKI Oversight Committee - Ms. McLellan attended the April 26th meeting. A video was shown pertaining to the futuristic rapid rail system. The I-71 corridor completion is projected for 2007. Studies show that by 2020, I-71 will be at a deadlock. Funding is needed for more studies.

VII. Communications

None


VIII. Adjournment

9:46 P.M. Mr. O'Hara made a motion to adjourn; second by Mr. Kaelin.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, MAY 22, 2000, AT 7:35 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MONTY O'HARA, KIMBERLY MCLELLAN, MARK KAELEN, ROBERT DREYER AND WILLIAM MUSKE. ALSO IN ATTENDANCE: CITY ATTORNEY RICHARD SPOOR.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. First Reading of 1999-2000 Budget Amendment Ordinance: Mayor Hellmann summarized and read the budget changes. There was discussion of the additional legal fees. The City Attorney reported that the Park View streetlighting has been paid and the performance bond will be enforced for pavement of the street. There are various legal matters pending including the Montague landslide and the St. Joseph Lane flooding. Also, delinquent tax collection has been diligently pursued.

II. Motion for adjournment from Special Meeting was made by Mr. Schulte.

CAUCUS MEETING

Call to Order

I. Updates - Public Works Director Dennis Finke: 1) Under Arlington and Hamilton, a 24" storm pipe is totally decayed. Michels Company repaired it about 8 years ago. Mr. Finke will monitor it. 2) Below Patton Drive, there is a headwall problem and another decayed pipe. 3) There is a slide area behind VFW between the Amsterdam Road split. The slide is coming over the arch where water drains from Miller Pond. Ted Vogelpohl of Thelen will provide a report. There is a pre-construction meeting June 1st with the Water District. The water line will be cleaned on St. James Avenue, Old State and Terrace. The Mayor directed Mr. Finke to contact Jay Bayer and the attorney to verify that the slide is on city property.

II. Discussion and Recommendation of Trash Contract: Mr. Muske reported that the Environmental Committee discussed the bids received and contacted other cities about service from their contractors. Bavarian rated very high in other cities, but the cost would be \$30 additional per unit per year over and above the Rumpke bid. It is recommended that the penalty clause in the contract be enforced. There have been numerous complaints and misses in our city with Rumpke. Mr. Schulte prefers the lower cost in continuing with Rumpke. Mr. Muske would like to see a change in companies for two years. Franchise service and hazardous waste needs to be addressed. The final recommendation was to award the bid to Rumpke for three years, Wednesday pickup and enforcement of the penalty clause. The cost per unit will increase from \$94 to \$97.20 per unit annually. Mr. Jerry Metz of Rumpke stated that a flyer for residents will be prepared stating the change to Wednesday pickup. Also, Rumpke will provide red bins for recycling and drivers will stop at the city building each week to check on missed pickups.

III. Discussion - Vehicle Fee Ordinance Amendment: The amendment would clarify the tax vs. fee issue; collection of penalties by the city clerk; definition of "resident". The fee will be collected on vehicles registered to addresses in Park Hills, or owned or leased by legal residents of Park Hills.

IV. Committee Reports

A. Finance/Personnel Committee Report: No report.

B. Infrastructure/Public Safety Committee Report: Mr. Schulte reported that the St. James project right of entry is in the process. Advertisement for bids will be sometime in June.

C. Community Enrichment/Environmental Committee Report: No additional report.

D. Mayors' Group Report: No Report.

E. Mayor's Update: Town Meeting May 23 at Fort Wright with County officials. Receipt of letter from Jack Westwood pertaining to \$70,000 for Park Hills sidewalks in the state budget.

9:10 P.M. Motion was made by Mr. Schulte to enter executive session to discuss pending litigation; second by Ms. McLellan.


9:34 P.M. Motion was made by Mr. Schulte to adjourn from executive session; second by Mr. Muske.

V. Discussion of 2000-2001 Proposed Budget: Mayor Hellmann reported that the proposed tax rate would increase from .231 to .237 per \$100. There was discussion of rescue squad run revenue; police equipment grant money; fire department contribution; various insurance costs; home fleet issues-- consensus was to budget \$8000 for home fleet, but deduct \$8000 from police wages.

10:50 P.M. Motion to adjourn was made by Mr. Dreyer; second by Ms. McLellan.


MICHAEL J. HELLMANN, MAYOR

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A PUBLIC HEARING AND SPECIAL MEETING ON MEMORIAL DAY, MAY 29, 2000, AT 2:00 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, KIMBERLY MCLELLAN, MARK KAELIN AND WILLIAM MUSKE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

Mayor Hellmann read the Tax Rate notice published in The Kentucky Post. The rate proposed would increase from .231 to .237 per \$100 assessed valuation.

Motion for adjournment from hearing was made by Mr. Muske.

SPECIAL MEETING

CALL TO ORDER

I. Second Reading of 1999-2000 Budget Amendment Ordinance 6, 2000: Mayor Hellmann read the budget changes. Motion for approval of Amendment was made by Mr. Schulte; second by Mr. Kaelin and motion carried.

2:10 P.M. Monty O'Hara in attendance.

II. First Reading - Tax Rate Ordinance: Read by Mayor Hellmann.


III. First Reading - 2000-2001 Budget Ordinance: Mayor Hellmann summarized the proposed budget. There was discussion of the cost of home fleet and proposed raises; police overtime; road projects. Consensus was in favor of the proposed budget.

IV. First Reading - Trash Collection Ordinance: Read in summary by Mayor Hellmann. Mr. O'Hara stated that he is against Wednesday trash pickup. There was discussion of the penalty clause enforcement to encourage better service.

2:43 P.M. Motion to adjourn was made by Mr. Muske; second by Ms. McLellan.


MICHAEL J. HELLMANN, MAYOR

ATTEST:


CITY CLERK

A PUBLIC HEARING WAS HELD ON MONDAY, JUNE 12, 2000 AT 7:30 P.M. IN THE CITY BUILDING. IN ATTENDANCE: MAYOR MICHAEL HELLMANN; COUNCILMEMBERS MONTY O'HARA, MARK KAELIN, WILLIAM MUSKE, KIMBERLY MCLELLAN; ATTORNEY ROBERT WINTER; CITY ENGINEER JAY BAYER; BUILDING INSPECTOR ED JODY.

CALL TO ORDER
PLEDGE ALLEGIANCE
ROLL CALL

Mayor Hellmann conducted the public hearing on the proposed budget including the Municipal Road Aid Fund. There were no comments from residents.

THE PARK HILLS CITY COUNCIL MET IMMEDIATELY FOLLOWING THE PUBLIC HEARING WITH MAYOR MICHAEL HELLMANN PRESIDING.

CALL TO ORDER

APPROVAL OF MINUTES: Motion was made by Mr. Muske; second by Ms. McLellan to approve May 8, May 22 and May 29, 2000, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. Kimberly Kennedy, 1402 Old State Road - Survey Results for Old State Road Sidewalks. Survey results show 85% of the 103 residents polled were in favor of a sidewalk. Comments included: increased property value; safety of children; too many cars and too fast and ignoring stop sign; benefit to all residents; question of cost to property owners, loss of property including walls, trees, fences. Some residents favor making part of Old State Road one-way.

B. Georgiana Reed, 842 St. James Avenue - St. James Project/ Sidewalks: Most of the sidewalk on St. James is not scheduled to be replaced. Mrs. Reed would like to see all of the sidewalk replaced to keep it uniform. Mr. Kaelin stated that the policy of the Infrastructure Committee is to follow the recommendation of the city engineer. Also, the Road Tax was not intended for sidewalk replacement. Mrs. Theresa Wermeling stated that drainage still needs to be addressed. Mr. Bayer mentioned that the sections of sidewalk that need to be replaced, will be raised. Mr. Harry Tenkotte asked about the handicap cuts and also asked that "speed humps" be considered.

C. Millie Fangman - Presented a proposal for a gathering area in Trolley Park near the bus stop. Bricks would be sold to fund the project. The plan is for completion by the September picnic.

D. Jane Brockman - Speeding Tickets. Mrs. Brockman stated that her daughter received a speeding ticket on lower Amsterdam and there was no sign posted in the area. She would like to see the speed limit raised to 35 mph in that area and feels that residents should be given warning tickets. Mr. Kaelin stated that citizens have complained about speeders and officers cannot be asked to cite only certain speeders.

II. Department Reports

A. Police Department - Motion for approval of report was made by Ms. McLellan; second by Mr. O'Hara; motion carried. Concerning the speeding ticket complaint, Chief Heideman mentioned that there are other speed limit signs on Amsterdam Road. The speed computer will be

(Police Dept. continued)

out on a more regular basis. The Fort Wright speed trailer will be checked into again.

B. Fire/EMS - Motion for acceptance of report was made by Mr. Muske; second by Ms. McLellan and motion carried. Chief Dennis Finke reported that last Wednesday the tornado sirens were tested.

C. Building Inspector/Zoning Administrator - Motion by Mr. O'Hara to accept the April and May reports submitted; second by Mr. Muske; motion carried. Mr. Jody reported that criminal complaints have been filed on 1470 Dixie Highway and 1522 Dixie Highway. Also, a complaint was filed on a zoning ordinance violation on Old State Road. Mr. O'Hara questioned the Covington Catholic dumpster status--nothing has been done. There was discussion of the weeds at the new duplexes on lower Amsterdam Road. The owner is in bankruptcy. Regarding 1200-1204 Elberta Circle: Taxes are delinquent and due to go before a judge next week. Hopefully, there will be a judgment against the property and an order for sale at the courthouse steps. The Schuhholz attorney will be given 24 hours to secure the building at 1204 Elberta Circle or the city will have a contractor sent.

D. Public Works - Motion was made by Mr. Kaelin to accept the report submitted. Mr. Muske seconded the motion. Motion carried. There are three Sunesis punchlist items to be completed. Mr. Finke asked what can be done about the pipe full of debris at the duplexes on lower Amsterdam. Rainfall causes problems at V.F.W. Mr. Winter will look into the matter legally to see what can be done.

E. City Engineer - Motion for acceptance of report submitted was made by Ms. McLellan; second by Mr. Muske; motion carried. Mr. Bayer reported that the St. James Project bid opening will be June 26 and hopefully council will award the bid at the meeting.

F. Finance Department: Motion for acceptance of May reports was made by Mr. Muske; second by Mr. O'Hara; motion carried.
Special Fund Payments: Road Tax Fund - \$1580 and Municipal Road Aid Fund - \$8563.50. Roll call: O'Hara - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes. Motion carried.

III. Old Business

A. Second Reading - Tax Rate Ordinance 7, 2000: Read by Attorney Robert Winter. The property tax rate proposed is .237 per \$100 valuation. Motion for ordinance acceptance was made by Mr. Kaelin; second by Mr. Muske and motion carried by unanimous vote of council.

B. Second Reading - 2000-2001 Budget Ordinance 8, 2000: Read by Mayor Hellmann. Motion for acceptance of ordinance was made by Mr. Kaelin; second by Ms. McLellan. There was discussion of the fire department income and budgeting the associated expense. Motion carried by unanimous vote.

C. Second Reading - Trash Collection Ordinance 9, 2000: Read by Mr. Winter. The proposed trash collection ordinance is for a 3 year contract with Rumpke and includes an increase of \$3.20 per unit.

(Ordinance 9, 2000)

Motion for ordinance acceptance was made by Mr. Muske and seconded by Ms. McLellan. O'Hara was opposed due to the change in pickup day. Motion carried.

D. First Reading - Vehicle Fee Ordinance Amendment: Read in summary by Mr. Winter.

IV. New Business

A. Discussion of Council/Mayor Pay - Tabled until Caucus meeting.

V. Committee Reports

A. Community Enrichment/Environmental Committee: Mr. Muske questioned the Rumpke representatives about the mandatory use of red bins for recycle. Rumpke stated that the red bin is a flag for the recycle driver to stop. The flyer will be in the bin when delivered. It will state that other containers can be used, but the bin is the signal for a recycle stop. The flyer will also make it clear that the trash day will change from Monday to Wednesday beginning July 5.

B. Infrastructure/Public Safety Committee - No report.

C. Finance/Personnel Committee: No report.

D. City Newsletter: Newsletter will go out in a couple weeks.

E. Mayors' Group Report: No report.

F. Mayor's Update: Consensus of council was for the Mayor to go forward with the municipal lease in order to lock in the 5.95% rate for the new fiscal year.

10:02 p.m. Motion was made by Bill Muske to go into executive session to discuss litigation. Second by Mr. Kaelin and motion carried.

10:32 p.m. Motion was made by Mr. Kaelin to end the executive session; second by Mr. Muske and motion carried unanimously. No action was taken.

VI. Delegations

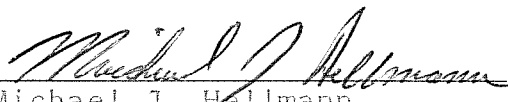
No reports

VII. Communications


The city received several letters of thanks for allowing Fort Wright to participate in the parade.

VIII. Adjournment

10:35 p.m. Mr. Kaelin made a motion to adjourn; second by Mr. Muske.


Michael J. Hellmann
Mayor

ATTEST:


City Clerk

A PUBLIC HEARING WAS HELD ON MONDAY, JUNE 26, 2000 AT 7:30 P.M. IN THE CITY BUILDING. IN ATTENDANCE: MAYOR MICHAEL HELLMANN; COUNCILMEMBERS MONTY O'HARA, MARK KAEIN, WILLIAM MUSKE AND JUDE SCHULTE; CITY ATTORNEY RICHARD SPOOR; AND CITY ENGINEER JAY BAYER. ABSENT: ROBERT DREYER AND KIMBERLY MCLELLAN.

CALL TO ORDER
PLEDGE ALLEGIANCE
ROLL CALL

Mayor Hellmann conducted the public hearing on the Municipal Road Aid Fund budget. There were no comments from residents.

Motion for adjournment from hearing was made by Mr. O'Hara and second by Mr. Schulte.

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING IMMEDIATELY FOLLOWING THE PUBLIC HEARING WITH MAYOR MICHAEL HELLMANN PRESIDING.

CALL TO ORDER

I. Award Bid - St. James Avenue Project - Bids received for the project: JPS Construction: \$245,070.40; Lawrence Construction \$245,447.10; Buchanan Construction \$249,804.00; Lonkard Construction \$268,462.50; Performance Site Mgmt. \$276,277.83; Paul Michels & Sons \$295,643.77. Motion to award bid to JPS Construction was made by Mr. Schulte and seconded by Mr. Kaelin. Motion carried by unanimous vote of council.

II. Second Reading - Vehicle Fee Amendment Ordinance 10, 2000: Read by the City Attorney. The amendment clarifies the definition of "residing" and states that the charge is a "fee" and not a "tax". Motion for amendment approval was made by Mr. Schulte and seconded by Mr. Muske. Motion carried.

III. Resolution 2, 2000 - Execution of Fifth Third Bank Lease: Read by Mr. Spoor. The Resolution authorizes the Mayor to enter into an agreement with Fifth Third Bank in order to borrow up to \$150,000. Motion for acceptance of Resolution was made by Mr. Schulte and seconded by Mr. O'Hara. Motion carried by unanimous vote.

IV. Bayer Becker Engineers Proposals - Engineering for Trolley Park Improvements in the amount of \$16,000 & Engineering for Amsterdam Road Improvements from Hillcrest to the west end of Trolley Park in the amount of \$23,400. The total cost for the Amsterdam Road to Hillcrest project is estimated at \$290,000. The estimated total cost of both projects is \$500,000 - \$550,000. Motion for approval of both proposals was made by Mr. Schulte. Second by Mr. Muske and motion carried by unanimous vote.

V. Adjournment - Motion for adjournment was made by Mr. Kaelin and second by Mr. Schulte.

IMMEDIATELY FOLLOWING THE SPECIAL MEETING, CITY COUNCIL HELD A CAUCUS MEETING WITH MAYOR MICHAEL HELLMANN PRESIDING.

CALL TO ORDER

I. Petitioner: Tony Baker, 1007 Jackson Road - Request for Curb to divert water. Mr. Baker stated a new curb has caused water to be diverted into his yard, to his garage and then to his basement. The flow of water completely misses the storm drain. Mr. Bayer will look into the matter.

II. Council/Mayor Pay: Mayor Hellmann proposed that Councilmembers be paid per meeting attendance. Lengthy discussion followed. The Mayor will present a draft of changes for the next meeting.

III. Committee Reports

A. Community Enrichment/Environmental Committee - Mr. O'Hara brought up the topic of the registered sex offender that has moved into the city. Comments were made by City Attorney Spoor and Chief Heideman about the present situation. Council discussed setting up a policy for future occurrences. The Public Safety Committee will discuss this with the Chief and City Attorney.

Environmental Committee - Mr. Muske stated that the penalty clause needs to begin. Rumpke missed St. James and Old State today.

B. Finance/Personnel Committee - No report.

C. Infrastructure/Public Safety Committee - Mr. Schulte reported that he is gathering information on what residents would like to see brought about with Mt. Allen "Alley". The City Engineer will check into a 2' contour map from Area Planning. Also, the committee will be working on the changes to the sidewalk ordinance. Mr. Schulte will attend the Garden Club meeting to discuss street posts.

IV. Mayors' Group Report: No report.

V. Mayor's Update: No report

VI. Delegations

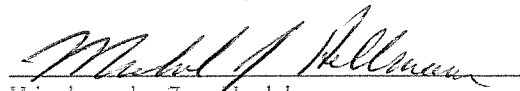
No reports

VII. Communications


Millie Fangman thanked Council for the okay of the Trolley Park Gathering Center project. Bricks will be sold for funding of the Center.

VIII. Adjournment

10:00 P.M. Mr. Kaelin made a motion to adjourn.


Michael J. Hellmann
Mayor

ATTEST:


Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SCHEDULED BUSINESS MEETING ON MONDAY, JULY 10, 2000, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MARK KALIN, WILLIAM MUSKE AND MONTY O'HARA. ALSO PRESENT: CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR. ABSENT: ROBERT DREYER AND KIMBERLY MCLELLAN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion was made by Mr. O'Hara; second by Mr. Schulte to approve June 12 and June 26, 2000, minutes. Motion carried for acceptance of minutes.

I. Petitions - None

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. Muske; motion carried. Lt. Jamie Puthoff was in attendance for Chief Heideman. Lt. Puthoff request the approval of Council to purchase two used cruisers. The City of Edgewood vehicle is a 1993 Crown Victoria with 73,000 miles at a cost of \$2500. The City of Elsmere vehicle is a 1994 Crown Victoria with 53,000 miles at a cost of \$5500 with some equipment. Both cars have been inspected and are in good condition. One vehicle would be unmarked and would need some equipment. It will be assigned to the Chief. Mr. Schulte made a motion to authorize the Mayor to purchase both vehicles; second by Mr. O'Hara and motion carried by unanimous vote.

B. Fire/EMS - Motion for acceptance of report was made by Mr. Muske; second by Mr. Schulte and motion carried.

C. Building Inspector/Zoning Administrator - Motion by Mr. O'Hara to accept the reports submitted; second by Mr. Schulte; motion carried. Mr. Jody reported that a Board of Adjustment meeting will be held Thursday on a dimensional variance request for an inground pool. There will be criminal complaint hearings July 18 on two Dixie Highway dumpsters. Both buildings at 1200 and 1204 Elberta Circle have been secured and weeds have been cut. Regarding Notre Dame, another dam is proposed to alleviate water problems. Cooper property on lower Amsterdam: Mr. Finke will have the pipe cleaned out and place hay bales to prevent erosion. The bill will be sent to the mortgage holder.

D. Public Works - Motion was made by Mr. Muske to accept the report submitted. Mr. Schulte seconded the motion. Motion carried. Mr. Finke mentioned that gas and electric have been cut off at 1200 and 1204 Elberta Circle.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Muske; motion carried. Mr. Bayer reported that a letter will be sent to Sunesis Construction after the final punchlist is complete. Sunesis had been given a June 30 deadline. Otherwise, subcontractors would complete the work. The tentative schedule for the St. James project to begin is early August. The remaining easements should be signed by that time. Four trees will be removed. Two trees are in the proposed turn lane. The other two trees are on private property and they will be replaced. Dixie Highway

(Engineer continued)

update: KDOT has not rebid the project. Mr. Bayer checked into a city GIS map. It would be 1999 photos with 2 foot contours. The cost would be about \$470, or the Mt. Allen area only would be \$100. Mr. Schulte made a motion to spend approximately \$500 and not to exceed \$750 for the entire city GIS map with payment from the Vehicle Fee Fund. Seconded by Mr. Muske. Roll call: O'Hara - Aye; Kaelin - Aye; Muske - Aye; Schulte - Aye.

Bayer Becker Engineers roughed out a cost estimate of \$425,000 for the Old State Road project from Terrace to Sleepy Hollow. It would include curb and gutter and also a sidewalk on one side. 8 - 10% of the cost would be for the sidewalk. A small part of the project would be in Fort Wright. Mr. Muske asked about grant money for sidewalks. The Clerk will check into some updated grant information.

F. Finance Department: June reports are not complete due to year-end. Special Fund Payments: Municipal Road Aid Fund - \$1628; Road Tax Fund - \$3992.75. Motion was made by Mr. O'Hara and second by Mr. Schulte to pay the bills. Roll call: O'Hara - Yes; Kaelin - Yes; Muske - Yes; Schulte - Yes. Motion carried.

III. Old Business

A. Discussion of Council/Mayor Pay - Mayor Hellmann recommended that Council members be paid semi-annually at \$50 per business meeting attended. Consensus of council was not to change the \$300 semi-annual payments.

IV. New Business

A. Discussion - Street Sign Posts: Mr. Schulte attended the Garden Club meeting (no July Civic Assn. meeting) to obtain input on the street sign posts. Feinauer Welding Company in Newport will make the sign posts black in color, 12' tall, 3" square with base, ornamental cap with hook. The height should deter vandalism. Delivery would take about 4 weeks. Mr. Schulte will obtain a quote.

V. Committee Reports

A. Community Enrichment/Environmental Committee: Mr. O'Hara will report later on the date of the September picnic and what activities are planned. Rumpke was penalized \$100 in June for missed pickups and will be penalized again in July. The Mayor directed the police department to warn residents who are setting out trash too early.

B. Infrastructure/Public Safety Committee - The Committee will meet July 18 to discuss Mt. Allen Lane and sidewalk maintenance.

C. Finance/Personnel Committee: No report.

D. City Newsletter Articles: Due September 1.

E. Mayors' Group Report: Meeting July 15th. There will be a presentation by Bill Bowdy on the Area Planning Commission update of the regional skate board park committee; county-wide pickup and cleanup day in October.

F. Mayor's Update: Mayor Hellmann mentioned the August 8th election filing deadline for Council members.

VI. Delegations

Dog Authority - Cost increase from \$1 per capita to \$1.25.

Kenton County Planning & Zoning Commission: Comprehensive Plan in the process.

VII. Communications

Mayor Hellmann read a Resolution from Fort Wright recognizing the City for the successful Memorial Day celebration.

The Mayor read a letter from former City Attorney Marc Carey for the honor of being "Parade Grand Marshall" this year.

VIII. Adjournment

8:50 P.M. Mr. Muske made a motion to adjourn.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SCHEDULED CAUCUS MEETING ON MONDAY, JULY 24, 2000, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, WILLIAM MUSKE, JUDE SCHULTE, AND MARK KAELIN. ALSO PRESENT: CITY ATTORNEY RICHARD SPOOR. ABSENT: KIMBERLY MCLELLAN AND ROBERT DREYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Mayors' Group Report: No report.

II. Committee Discussion

A. Community Enrichment/Environmental Committee: Mr. Muske asked about the city sending out a survey again this year. Council consensus was to proceed with the survey to obtain additional and updated information from residents.

B. Finance/Personnel Committee: No report.

C. Infrastructure/Public Safety Committee: Mr. Schulte reported on the committee meeting held last week. Residents in attendance requested that unpaved area remain; those that have pavement or gravel would like to see the S. Arlington side of the alley upgraded and those on the college side want to keep a legal access to their property and they request that it remain a right-of-way. Committee recommendations: the college side where the street has been paved be kept as a legal right-of-way; the section of weed and grass area be vacated and allow the residents to acquire that property; the section by S. Arlington do a quality fix and then vacate the right-of-way. The engineer will provide specs for the repair. The landowners around the S. Arlington section may be assessed. Discussion from the residents of Mt. Allen "Alley" followed. Mr. James Knight, 1032 Mt. Allen Lane is opposed to vacation of the right-of-way to Exter. His concern was future access to his property in case the college would cutoff his access. Mr. Spoor stated that no city can close a road without proper procedure and it cannot prevent ingress and egress to property. If there is an alternate exit, the city can vacate. If there are no objections to the vacation, the underlying property reverts back to the property owner without the right-of-way. If the vacation is contested, there would be a hearing for legal issues. It is of critical importance that the property owners check their individual deeds to see if they own to the center of the right-of-way or to the edge. Also, Mr. Spoor will do some additional research. One resident expressed concern about heavy equipment in the area. Mr. Spoor stated that if the city vacates the right-of-way, it would be up to the homeowners for street repair cost. The homeowners may be assessed for repairs.

Also discussed at the committee meeting was maintenance of sidewalks and possible new sidewalks. The committee recommends that a Sidewalk Board be established. Mr. Kaelin will provide additional information.

The St. James Ave. Project: there will be a pre-construction meeting within the next two weeks. The tentative start date is September 1. The project will take about six weeks. The Water District is currently re-lining water lines on St. James Avenue.

Ms. Jo Roberts complained that Robert Stansel, developer for Park View subdivision, removed part of the easement area when the new homes were built. Her yard is slipping. Attorney Robert Winter is researching the matter.

IV. Mayor's Update: Mayor Hellmann mentioned the upcoming August 8th deadline for council filing.

The Mayor reported that a resident has a dispute with St. Agnes over heavy equipment vibration. It is affecting her foundation. If needed for the St. James Project, the vibration monitoring cost per day is \$1065.

Earl Schuh has resigned from the Board of Adjustments.

V. City Newsletter Articles: The deadline for newsletter articles is August 25. The survey will be included.

VI. Delegations

No reports.

VII. Council Interviews - Dean Spoor, 1134 Cleveland Avenue, stated that he is interested in the political process. He has worked on the Tree Board ordinance. Mr. Spoor may run for council election. He is studying law at the University of Cincinnati and works part-time for Hemmer, Spoor, Pangburn firm. He likes the small city environment and accessibility of council.

Steve Ryan, 1220 Audubon Road, stated that Park Hills is unique and he likes the sense of community. He would like to see that staff seek grant money and would like to see implementation of policies developed by council. He travels about two days per month, but has control over his schedule. He does some volunteer work for the Civic Association. Mr. Ryan is interested in infrastructure issues. He intends to run in the upcoming election.


Robert Dreyer has resigned verbally, but not in writing.

Dennis Finke reported that Barrett Paving Company paved Irish Rose and Exter. There was no prior notification and it is not a quality job. Mr. Finke will contact Robert Stansel and Mr. Winter.

Regarding the stone arch slippage on lower Amsterdam, it is in Covington. The slippage is less than ten feet from the road and there are stress marks in the pavement.

VII. Adjournment - 8:50 p.m. Motion for adjournment by Mr. Kaelin; second by Mr. O'Hara.


Michael J. Hellmann
Mayor

ATTEST:

Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING ON MONDAY, AUGUST 9, 2000, AT 5:35 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCIL MEMBERS PRESENT: JUDE SCHULTE, MONTY O'HARA, MARK KAE LIN, AND WILLIAM MUSKE. ALSO IN ATTENDANCE: CITY ATTORNEY RICHARD SPOOR.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Hellmann read the resignation letter of Councilman Robert Dreyer. The effective date of resignation is August 8, 2000. Motion for acceptance of letter was made by Mr. O'Hara and seconded by Mr. Muske. Motion carried by unanimous vote.

Appointment of Council Member: Both candidates, Steven Ryan of 1220 Audubon Road, and Dean Spoor of 1134 Cleveland Avenue, were present. Mr. Ryan, Mr. Spoor and the City Attorney chose to leave the room before discussion began. After a short time, both candidates and the attorney were asked to come to council chambers for the decision. Motion was made by Mr. Kaelin to accept Steve Ryan to fill the unexpired term of council member; seconded by Mr. O'Hara. It was mentioned that Mr. Ryan has filed for the upcoming election. It was also mentioned that the deadline for Write-Ins is October 30. Motion carried by unanimous vote.


5:50 P.M.

Motion for adjournment from Special Meeting was made by Mr. Kaelin.

Immediately following the meeting, Steven Ryan was sworn in by the City Clerk.


MICHAEL J. HELLMANN, MAYOR

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL CONDUCTED A SCHEDULED BUSINESS MEETING ON MONDAY, AUGUST 14, 2000, AT 7:35 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MARK KAEIN, WILLIAM MUSKE AND STEVEN RYAN. ALSO PRESENT: CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR. ABSENT: MONTY O'HARA AND KIMBERLY MCLELLAN.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

APPROVAL OF MINUTES: Motion was made by Mr. Schulte; second by Mr. Muske to approve July 10, July 24 and August 9, 2000, minutes. Motion carried for acceptance of minutes.

I. Petitions - Sister Rita, Notre Dame Academy Principal spoke of her concern for school children safety due to construction of their new road. She stated that the city held up the permit for the Notre Dame driveway probably because of water drainage problems. The plan was for the work to be completed before school started. There is now a temporary road in place, but it is used by the construction traffic. She requested the assistance of the Police Department or Fire Department during peak school traffic. According to the state, there have been 41 accidents at the intersection in two years. The grade will change from 15% to 6 1/2%. The Mayor stated that the city was not receiving the drainage and runoff information from Jim Berling, the Notre Dame engineer. After finally receiving the information, changes needed to be made. Mr. Bayer requested plans on the dam recently built. No plans have been submitted.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. Muske; motion carried. Mr. Muske requested that the speed computer be set up on lower Amsterdam. The Mayor wants it set up on all of the major streets on a regular basis. Mr. Kaelin recommended that the Chief call the County if assistance is needed for Notre Dame traffic. Chief Heideman mentioned that the radar unit from the grant funds was received. Home Fleet has not begun. The vehicle purchased from Edgewood is at the county garage for installation of lights. The Elsmere vehicle will be purchased soon.

B. Fire/EMS - Motion for acceptance of report was made by Mr. Muske; second by Mr. Ryan and motion carried.

C. Building Inspector/Zoning Administrator - Motion by Mr. Muske to accept the reports submitted; second by Mr. Ryan; motion carried. Mr. Jody went to court on the dumpster cases. Mr. Toebben had complied prior to the court date and the case was dismissed. Mr. Wolfe (Harrison case) had one of the dumpsters removed to comply. Mr. Kleymeyer was served for fence noncompliance and the court date is August 15. Second call would be 30 days and it can be appealed. Regarding the new home plans on Rue de Maisons, our 1991 ordinance is vague, but states that new construction cannot exceed 2 1/2 stories or 35 feet in height. The plan does not exceed 2 1/2 stories and from the back side it is not 35 feet. It is up to the owner to clarify the plans. There is also an agreement with the original developer and one of the neighbors on Scenic.

D. Public Works - Motion was made by Mr. Schulte to accept the report submitted. Mr. Kaelin seconded the motion. Motion carried.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Muske; second by Mr. Schulte; motion carried. Mr. Bayer reported that the St. James project meeting is tomorrow morning with the contractor. The waterline project should be complete within two weeks and prior to the construction project. The project should take four to six weeks to complete. Amsterdam/Trolley Park: Plans are under way and should be bid in the spring. Mr. Schulte would like to see the right-of-entry work begin. The Northern Ky. Area Planning Commission has provided the plot information for the city which includes sanitary, water, house numbers, voting districts. The Mayor mentioned the \$70,000 state funding for the Dixie Highway sidewalks. The city needs to submit information on when the project will begin, when we want payment, the total cost, etc.

F. Finance Department: June and July reports. Motion was made Mr. Muske for acceptance of reports; seconded by Mr. Kaelin. Motion carried by unanimous vote. General Fund fund balance/carryforward increased by over \$30,000. Special Fund Payments: Vehicle Fee/Rd. Maint. Fund for NKAPC mapping \$432.50; Municipal Road Aid Fund - Bayer Becker for St. James project (June) \$280; Road Tax Fund - McD Concrete Enterprises for St. James stump removal \$270 and Egberts's Landscaping for Trolley Park tree replacement \$345. Motion was made by Mr. Schulte and second by Mr. Muske to pay the bills. Roll call: Ryan - Aye; Kaelin - Aye; Muske - Aye; Schulte - Aye. Motion carried. Irish Rose paving: Attorney Robert Winter reported that Barrett Paving did the final blacktopping without notifying Dennis Finke. The work was unacceptable according to Mr. Finke and Area Planning. A letter will be sent to the parties involved stating the deficiencies. The contractor will have the opportunity to cure the defects before the payment is made on the performance bond.

III. Old Business

A. Mt. Allen Lane/Alley Report - Mr. Winter stated that the city may own the 15 feet on the Mt. Allen Road side. It was dedicated, but may not have been accepted by the city. There have been improvements on the Lane by the city. If the city vacates the Lane, it can be conveyed back to the property owners. If the owners are not unanimous on the abandonment, a lawsuit would be filed in Circuit Court after an ordinance of abandonment is passed. Every abutting landowner would be a defendant and would need to show damages due to abandonment. Circuit Court would enter a judgment closing the Lane to public traffic. After additional research, there is no legal access through NKU. Mr. Spoor will negotiate a right-of-way with NKU. A survey is needed for the alley. Procedure to assess the abutting property owners in order to do road improvements or construction: An ordinance needs to be adopted establishing the geographical limits identifying the homeowner benefiting from the project; a certified engineer need to give an estimate of improvements; if adopted, the ordinance would require a public hearing with a presiding officer; a notice would be sent to the owners as to whether the improvements are needed, if the plans need to be altered and financing provisions; there would be a written report

(Old Business continued)

of the hearing findings for council consideration; then a second ordinance on whether or not the project should be abandoned, the financing, and plan alterations, if needed. The project can be stopped through litigation in a maximum of 45 days after passage and publication. The city could adopt a policy to assess the property owners for any work on an "alley" to include paving, plowing, etc. Infrastructure Committee will meet August 24th to come up with a final proposal for Mt. Allen Lane.

Mr. Winter mentioned that at least one of the lots built on Exter in the Park View Subdivision is encroaching upon the right-of-way. Mr. Winter did not see any land slippage per the complaint of Mrs. Jo Roberts, 1111 Mt. Allen Road, but there may be encroachment due to grading.

IV. New Business

A. Proclamation - Fort Mitchell Garage: Mayor Hellmann read a Proclamation recognizing 100 years of service. There will be a celebration on Sunday.

B. Request for Street Closing for Block Party on Old State Road from Aberdeen to Arlington and including Harriet: August 19th from 5 p.m. - 11 p.m. The Mayor stated that one lane needs to be kept open for emergency vehicles.

C. Noise Ordinance Review - Mr. Muske has been receiving telephone calls regarding Sunday morning pool construction. Currently, there is nothing against construction noise on Sunday. The Community Environmental Committee will set up a meeting to discuss the issue.

D. Discussion of Comprehensive Plan for Dixie Highway: Mr. Bayer stated that the Plan is updated every five years throughout the county pertaining to land use. He will contact Northern Ky. Area Planning for a staff person to come to a meeting to give an overview of the process.

E. Discussion - Council Vacancy Procedure: The Municipal Order from 1987 needs to be updated. The city could keep a collection of resumes on file for a period of time to fill vacancies as they occur. In January, council members may need to be selected one by one within 30 days. Only three individuals have filed for election. Write-in deadline is October 30. There is no additional information on Council member Kim McLellan. She is currently in JAG school in Virginia. The City Attorney will draft vacancy procedure changes for the caucus meeting.

F. Municipal Order 3, 2000 - Adoption of Justice Cabinet Title VI Implementation Plan: Read by the City Attorney. The Police Equipment Grant requires the city to adopt a Plan pertaining to the Civil Rights Act. Motion was made by Mr. Schulte to adopt the Justice Cabinet Plan; second by Mr. Muske and motion carried.

G. Sirens - \$1886 is the cost for Park Hills through the Mayors' Group and payable to Kenton County Fiscal Court. It is not budgeted. Mr. Kaelin prefers the city sign an agreement first. Motion to pay for

(New Business continued)

the sirens was made by Mr. Schulte and second by Mr. Muske. Roll call:
Ryan - Aye; Kaelin - No; Muske - Aye; Schulte - Aye. Motion carried.

V. Committee Reports

A. Community Enrichment/Environmental Committee: Mr. Muske asked for comments on the city survey. A few suggested changes were made. The survey will be included in the next newsletter.

B. Infrastructure/Public Safety Committee - The Committee will meet August 24 to discuss Mt. Allen Lane "alley". Mr. Schulte made a motion to appoint Steve Ryan to the Infrastructure Committee; second by Mr. Muske and motion carried.

C. Finance/Personnel Committee: Mr. Ryan will fill-in on the Committee.

D. City Newsletter Articles: Due August 25.

E. Mayors' Group Report: Meeting August 19th. Topics: Regional skate board park committee; county-wide pickup and cleanup day in October.

F. Mayor's Update: Mayor Hellmann mentioned the change of companies for city insurance coverage. Currently, the city is covered by the old insurance company and the new company until clarification is received on some specific items. Metricom telecommunication has requested a right-of-way agreement in the city. A meeting will need to be set up for additional information. The Mayor attended the last Business Association meeting. Recognition: Dr. King for keeping grass and weeds cut and the beautiful flowers; Szechaun Garden for the construction and painting; Sister of Notre Dame for the weed and grass cutting along Dixie Highway; Zembrodt for the improvements at Arlington and Dixie.

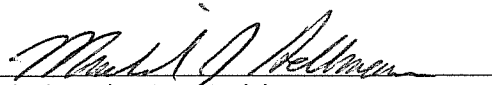
VI. Delegations - No reports.

VII. Communications

Civic Association will meet August 15 to discuss street banners, membership drive, Hub distribution, September picnic and ancillary activities. Regarding the city contribution for the picnic, consensus of council was to contribute up to \$500.

VIII. Adjournment

10:20 P.M. Mr. Kaelin made a motion to adjourn.


Michael J. Hellmann
Mayor

ATTEST:


Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL HELD A SPECIAL MEETING ON MONDAY, AUGUST 28, 2000, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVEN RYAN, WILLIAM MUSKE, JUDE SCHULTE, AND MARK KAELIN. ALSO PRESENT: CITY ATTORNEY RICHARD SPOOR. ABSENT: KIMBERLY MCLELLAN.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

I. Municipal Order 4, 2000 - Board of Adjustment Member Appointment: Read by Mayor Hellmann. Appointment of Dean Spoor to fill an unexpired term due to the resignation of Earl Schuh. Motion for acceptance was made by Mr. O'Hara and second by Mr. Schulte. Motion carried by unanimous vote of council.

II. Mt. Allen Alley Project - Mr. Schulte reported on the committee meeting held on August 24. Committee recommendations: keep the section by the college for ingress and egress; keep green area the same; remove existing gravel/blacktop section and replace with 210 ft. concrete 12 ft. wide (subdivision quality) at 50% cost to the city and 50% cost to the citizens that benefit. It needs to be determined if the assessment will be linear curb feet or by property value. A total of 350 feet will be improved. The other 140 ft. would be gravel. It will be designated as an "alley" after completion. The city attorney requested from Northern Ky. University that a right-of-way be granted which would connect Mt. Allen Road and Mt. Allen Lane through the parking lot. It would be used only if the parking lot no longer exists. The city would maintain the right-of-way and agree not to deny access to that property to Park Hills. Also, annexation would still be an option for future. It will take about a month for approval from their Board. A letter will be sent to Ralph Stacey stating that the city will not vacate the area that he requested. A motion was made by Mr. Muske to accept the Infrastructure Committee recommendations to improve approximately 210 feet with concrete and gravel the rest of the way, green space as is and the access as is and eventually declare it an "alley". Mr. O'Hara seconded and motion carried by unanimous vote.

III. Adjournment - 7:50 p.m. Motion was made by Mr. Kaelin.

CAUCUS MEETING

I. Tim Bayer of Rumpke - Discussion of Penalty: The city deducted \$400 (\$100 per week) from the July invoice for missed pickups--three were recycling. Mr. Bayer stated that the drivers are stopping in the city building and they are coming back after the misses are called in. Rumpke requested a 24 hour grace period to take care of problems. The Mayor stated that at times it is a whole street missed. Mr. Muske stated that the service needs to improve and the penalty is to be enforced. Mr. Finke stated that service has not improved. According to contract, Rumpke should be giving the city all complaints that they receive direct from residents. Mr. O'Hara would like to see evidence of steady improvements to avoid penalties.

II. Discussion - Council Vacancy Procedure: The City Attorney drafted Municipal Order 5 for discussion purposes. The proposed procedure would include filling multiple vacancies. The Order will be brought up for vote at the next meeting.

III. Discussion - Newsletter Articles: Newsletter, along with the survey and Mayor's letter, will go out in a couple weeks.

IV. Discussion - Metricom Request for Telecommunication Right-of-Way Request: The City Clerk attended the NKADD meeting on August 25. The city would receive revenue based on subscribers within the city. No action was taken.

V. Committee Discussion

A. Community Enrichment/Environmental Committee: Meeting on September 11 at 6:30 p.m. to review the Noise Ordinance.

B. Finance/Personnel Committee: No report.

C. Infrastructure/Public Safety Committee: Mr. Schulte, Bob Winter, Mrs. Jean Brann and her attorney will meet on Wednesday to obtain the final right-of-entry signature on St. James. Mr. Finke reported that the St. James project started today. The Committee will meet in the firehouse on September 11 at 6:00 p.m. to discuss Home Fleet and to discuss the creation of a Sidewalk Committee.

The Mayor directed Mr. Finke to put up a temporary street sign for Parkcrest.

VI. Mayors' Group: Meeting is September 16.

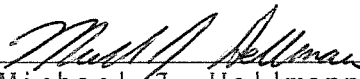
VII. Mayor's Update: Mayor Hellmann received the City Engineer estimate of \$16,000 for additional engineering work to include Hillcrest in the Amsterdam project. Also, the proposed cost of engineering for Old State from Sleepy Hollow to Terrace is \$33,200. The Mayor will check with the City Engineer on the \$16,000 estimate. Dixie Highway Plans: Meeting to obtain input will be held September 6 at 7:30 p.m. The Mayor will contact the Business Association and the Civic Association.

9:20 p.m. Motion was made by Mr. Schulte to enter executive session to discuss litigation. Second by Mr. Muske and motion carried.

9:52 p.m. Motion was made by Mr. Kaelin to go back into regular session. No action was taken.

VIII. Delegations - No reports.

IX. Adjournment - 9:54 p.m. Motion for adjournment by Mr. Kaelin.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL HELD A SCHEDULED BUSINESS MEETING ON MONDAY, SEPTEMBER 11, 2000, AT 7:37 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, JUDE SCHULTE, MARK KAE LIN, WILLIAM MUSKE AND STEVEN RYAN. ALSO PRESENT: CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR. ABSENT: KIMBERLY MCLELLAN.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

APPROVAL OF MINUTES: Motion was made by Mr. Kaelin; second by Mr. Ryan to approve August 14 and August 28, 2000, minutes. Motion carried for acceptance of minutes.

I. Northern Ky. Area Planning Commission - Comprehensive Plan Process: Keith Logsdon. Mr. Logsdon suggested that the city form a committee to address specific issues for the Plan. Mr. Logsdon gave an overview of the Comprehensive Plan process. There was mention of making Dixie Highway one zone. A zone change would require the city to submit an application to the planning commission. The process would include notifying all of the property owners effected, including adjoining properties, 30 days prior to a hearing. After the hearing, a recommendation would be submitted to Council. Phased zoning designates that an area remains as zoned, but if the property goes through a zone change it is phased into conformity with the Comprehensive Plan. Mr. Bayer stated that the city has purchased the GIS map system that will be beneficial for planning.

II. Department Reports

A. Police Department - Motion for approval of monthly report was made by Mr. Schulte; second by Mr. Muske; motion carried. Chief Heideman mentioned that both used cruisers have been purchased. Radios have been programmed, but need to be installed.

B. Fire/EMS - Motion for acceptance of August report was made by Mr. Muske; second by Mr. Ryan and motion carried.

C. Building Inspector/Zoning Administrator - Motion by Mr. Kaelin to accept the monthly reports submitted; second by Mr. Schulte; motion carried. Mr. Jody mentioned that the court date for the Kleymeyer fence is tomorrow. If he pleads not guilty, it goes to trial and he can ask for a jury trial. A Board of Adjustment hearing is scheduled for September 14 for a driveway parking pad variance.

D. Public Works - Motion was made by Mr. Muske to accept the report submitted. Mr. Ryan seconded the motion. Motion carried. Mr. Finke asked for council backing to have lights on flashing yellow during snow removal at Notre Dame, So. Arlington, St. Joseph and St. James. It has been done in the past, but it required a key from the Highway Department. It is now computerized. Mr. Finke will check into it.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Muske; second by Mr. Schulte; motion carried. Mr. Bayer reported that he received plans for the Notre Dame dam that has been constructed. The Garden Club has adopted a Trolley Park master plan and has requested that council adopt the plan. Discussion followed: move the Hamilton Road entrance to be across from Park Drive to create a defined four-way intersection, width of pavement, emergency

(City Engineer report continued)

vehicle access, safety issues, one-way vs. two-way and parking vs. no parking on Hamilton, short Arlington plan. The Infrastructure Committee recommends that Bayer Becker go forward with design plans for the four-way intersection on Amsterdam and eliminate the bus pulloff. The residents will need to be notified for input after plans are drafted. Motion was made by Mr. Ryan to allow Bayer Becker to proceed with design for the turnout of Hamilton to create the intersection at Park Drive. Mr. Schulte amended the motion to eliminate the bus stop. Mr. O'Hara further amended the motion to state that if the plans proceed to immediately make Hamilton one-way outbound. Amended motion to make Hamilton one-way outbound failed due to lack of a second. Mr. Ryan seconded the amended motion for creation of the intersection at Park and elimination of the bus stop. Muske - No; O'Hara - No. Three in favor and two opposed: motion carried. Motion was made by Mr. Ryan to tie in the Amsterdam improvement at Rose Circle. Mr. Bayer will provide a design and estimated construction cost. Second by Mr. Kaelin. Mr. Muske - No. Motion carried.

F. Finance Department: Motion was made by Mr. Schulte for acceptance of August reports; seconded by Mr. Muske. Motion carried by unanimous vote. Special Fund Payments: Municipal Road Aid Fund - \$3423.40; Motion was made by Mr. Schulte and second by Mr. O'Hara to pay the bills. Roll call: O'Hara - Aye; Ryan - Aye; Kaelin - Aye; Muske - Aye; Schulte - Aye. Motion carried.

III. Old Business

A. Municipal Order 5, 2000 - Read by City Attorney Richard Spoor. The Order rescinds Municipal Order 1, 1987. The new Order sets a procedure for advertising and filling a council vacancy and for multiple vacancies. Motion for Order acceptance was made by Mr. Kaelin; second by Mr. O'Hara. Motion carried by unanimous vote.

IV. New Business - None

V. Committee Reports

A. Community Enrichment/Environmental Committee: Mr. Muske reported on the meeting held earlier for noise ordinance review. The ordinance is very vague and difficult to enforce. The committee will meet to continue discussion on September 25 at 6:30 p.m. The Police Chief will attend.

B. Infrastructure/Public Safety Committee - Mr. Schulte stated that beginning at S. Arlington on Mt. Allen alley, the existing material will be removed and replaced with 210 ft. of 7" concrete 12' wide and 140' of gravel upgrade. After the improvement, the homeowners will be assessed for 50% of the cost ~~and then the alley would be vacated.~~ Bayer Becker quoted \$1800 to prepare a right-of-way easement for Mt. Allen Lane. Attorney fees will be less than \$1000. Motion was made by Mr. Schulte to pursue a right-of-way across the college property authorizing Bayer Becker to proceed at a maximum expense of \$1800. Mr. Muske amended the motion to include attorney fees not to exceed \$1000.

(Committee report continued)

Mr. Schulte seconded the amended motion. Roll call: O'Hara - Aye; Ryan - Aye; Kaelin - Aye; Muske - Aye; Schulte - Aye. Motion carried. The right-of-entry signature has not been obtained for 811 St. James, but it is not holding up the project. Mr. Schulte received a bid from Feinauer Company for 75 sign posts in the amount of \$5250. The price includes an 8" painted plate. He will work with Mr. Finke on the number of posts to be ordered. The current budget includes \$6000 for sign posts. Mr. Kaelin reported for Public Safety that the committee does not recommend a Sidewalk Committee of citizens. He has talked to other cities and NKADD. Also, the committee will make sidewalk ordinance recommendations.

C. Finance/Personnel Committee: Mr. Kaelin reported on the Home Fleet plan for the police department. Minor changes need to be made to the proposed plan and it will be incorporated into the Police Rules and Regulations. Also, police work on off-duty detail will be discussed at the next meeting. Regarding a sex offender notification policy, time frame and area of notification was discussed. A policy draft similar to the Sheriff department procedure will be reviewed by the city attorney and discussed at the caucus meeting.

D. City Newsletter Articles: There will be an article on upcoming projects.

E. Mayors' Group Report: Meeting September 16th.

F. Mayor's Update: Mayor Hellmann reported on the meeting held last week regarding the direction of Dixie Highway plans. There will be additional meetings and ideas are welcome.

9:50 p.m. Motion was made by Mr. Muske to discuss potential litigation; second by Mr. Schulte. Motion carried.

10:20 p.m. Mr. Kaelin made a motion to adjourn from executive session.

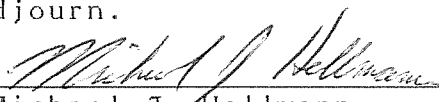
Motion was made by Mr. Schulte to authorize the Mayor to amend the budget and to proceed to purchase real estate in the City of Park Hills and that amount not to exceed \$82,000. Second by Mr. Kaelin and motion carried.

VI. Delegations - No reports.

VII. Communications - None

VIII. Adjournment

10:25 P.M. Mr. Kaelin made a motion to adjourn.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, SEPTEMBER 25, 2000, AT 7:35 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MONTY O'HARA, KIMBERLY MCLELLAN, WILLIAM MUSKE AND STEVEN RYAN. ALSO IN ATTENDANCE: CITY ATTORNEY RICHARD SPOOR. 7:40 P.M. MARK KAEIN IN ATTENDANCE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Resolution 3, 2000 - Read by City Attorney Richard Spoor. Resolution approves a lease for the purchase of real property at 1103 Cecelia Avenue. The city offered \$82,000 for the property and it was accepted. The closing is scheduled for September 29. The contract allows the homeowner to stay 60 days. After the city obtains an easement on the property, it will be rented or put back on the market. Motion was made by Mr. Schulte and seconded by Mr. Muske to accept the Resolution. Motion carried by unanimous vote.

II. Ordinance 11, 2000 - First Reading of 2000-2001 Budget Amendment: Summary was read by Mayor Hellmann. The amendment adds a line item for the Property Acquisition in the amount of \$82,960. Motion was made by Mr. Muske to accept the first reading of Ordinance 11, 2000 to provide for property purchase; second by Mr. Schulte and motion carried by unanimous vote.

III. Resolution 4, 2000 - Read by the City Attorney. The Resolution approves the ratification of the purchase contract for 1103 Cecelia Avenue in the amount of \$82,000. Motion was made by Mr. Schulte to accept the Resolution as read; second by Mr. Muske and motion carried by unanimous vote.

IV. Adjournment - Motion was made by Mr. Schulte and seconded by Mr. O'Hara to adjourn from special meeting.

CAUCUS MEETING

Call to Order

I. Rumpke - Discussion of Service and Options: Three Rumpke representatives were in attendance. Tim Bayer spoke on behalf of Rumpke. The city has deducted \$400 from the August bill for penalties. The city has not yet received information requested on tracking the pattern of misses or a list of calls made directly to Rumpke. There is still confusion on mandatory use of the red bin as a flag for the driver to stop. Mr. Bayer stated that the recycle driver should pickup any container of recycling. Mr. Finke stated that service has not improved. Rumpke will include an article in the city newsletter and also send a first class mailing to each address.

II. Set Halloween Hours: Trick or Treat on Tuesday, October 31 from 6:00 - 8:00 p.m. and firehouse from 7:00 - 9:00 p.m. at the firehouse.

III. Discussion - Notification Policy Regarding Sex Offenders: The proposed city policy will include immediate notice to surrounding neighbors of the offender. The information will be provided by the web page. The policy will be included in police rules and regulations. The City Attorney will review the proposed procedure.

IV. Committee Reports

A. Finance/Personnel Committee Report: Mr. Kaelin is filling in as Finance Chairman. The Mayor mentioned that we received notice that we were not awarded the \$27,000 Police Equipment Grant.

B. Infrastructure/Public Safety Committee Report: Mr. Schulte reported that a round base plate for the street poles would cost \$10 additional for each of the 55 poles ordered. Consensus of council was not to incur the additional cost. Mr. Kaelin reported that the sidewalk ordinance will be clarified to allow for more enforcement. There will be an Appeals Board. Mr. Finke will be responsible for identifying sidewalk problems throughout the city. There will be an ordinance first reading for Mt. Allen Alley plans at the next council meeting. The residents will be notified to obtain their input. The project would take place next year, but potholes will be filled before yearend.

C. Community Enrichment/Environmental Committee Report: Mr. Muske reported on the meeting held earlier. The committee is reviewing the Covington ordinance. A draft will be sent to the attorney for review. There will be another meeting October 9th at 6:30 p.m.

V. Mayors' Group Report: No Report.

VI. Mayor's Update: Mayor Hellmann reported that the city will not take action until more information is available on the right-of-way request from Metricom.

VII. Delegations - Steve Ryan will replace Mr. Schulte as Area Planning representative.

9:20 P.M. Motion to adjourn was made by Mr. Kaelin; second by Ms. McLellan.


MICHAEL J. HELLMANN, MAYOR

ATTEST:


CITY CLERK

THE PARK HILLS CITY COUNCIL HELD A SCHEDULED BUSINESS MEETING ON MONDAY, OCTOBER 9, 2000, AT 7:38 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, JUDE SCHULTE, KIMBERLY MCLELLAN, WILLIAM MUSKE AND STEVEN RYAN. ALSO PRESENT: CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR. ABSENT: MARK KAE LIN.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

APPROVAL OF MINUTES: Motion for approval of September 11 and September 25, 2000, minutes was made by Mr. Schulte with one change to the September 11 minutes, page 2 (B) delete "and then the alley would be vacated". Motion second by Mr. O'Hara and motion carried for acceptance of minutes.

I. Petitions: Cecelia Avenue Residents - Mr. Ed Staat of 1106 Cecelia asked what the city plans to do with the purchase of the 1103 Cecelia property. The Mayor reported that it was bought with the intention of widening the street. The former engineer has been contacted for his drawings from several years ago.

II. Department Reports

A. Police Department - Motion for approval of monthly report was made by Mr. Ryan; second by Ms. McLellan; motion carried.

B. Fire/EMS - Motion for acceptance of September report was made by Mr. Muske; second by Mr. Ryan and motion carried. Chief Finke reported that there was a gas main break on September 22nd on Dixie Highway. Covington Catholic was evacuated and the highway was blocked for 3-4 hours.

C. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept the monthly reports submitted; second by Mr. O'Hara; motion carried. Mr. Jody reported that the Kleymeyer fence issue will go to trial, but the date has not been set. There is an application pending for a new house at 1025 Jackson Road. Due to hillside construction, the city engineer will review the geotech report.

D. Public Works - Motion was made by Mr. O'Hara to accept the report submitted. Mr. Ryan seconded the motion. Motion carried. Mr. Finke reported that the St. James project is going well.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Muske; second by Mr. Ryan; motion carried. Mr. Bayer reported that the St. James project is approximately 75% complete. There was some hillside slippage from St. Agnes. Updates: Old State Road project - Spring or early summer to be bid. Amsterdam Road/Trolley Park - scheduled to start early next year. Cecelia Avenue widening - considered for next year. Motion was made by Mr. Ryan to refer project scheduling to the Infrastructure Committee; second by Mr. Schulte and motion carried. The committee will meet October 23 to discuss the sidewalk comprehensive plan and the sidewalk ordinance and for discussion of upcoming street project scheduling. Dixie Highway project: Mr. Finke reported that Spartan was awarded the bid and utilities have been marked.

F. Finance Department: Motion was made by Mr. Muske for acceptance of September reports; seconded by Mr. Ryan. Motion carried by unanimous vote. Special Fund Payments: Municipal Road Aid Fund - \$1670.00; Motion was made by Mr. Schulte and second by Mr. O'Hara to pay the bills. Roll call: O'Hara - Aye; Ryan - Aye; Muske - Aye; McLellan - Aye; Schulte - Aye. Motion carried.

III. Old Business

A. Second Reading - Ordinance 11, 2000 Budget Amendment - Read by Mayor Hellmann. The purpose of the amendment is to provide for the purchase of the property at 1103 Cecelia Avenue. Motion for approval of Ordinance 11, 2000 was made by Mr. O'Hara; second by Ms. McLellan. Motion carried by unanimous vote.

IV. New Business - None

A. Mt. Allen "Alley" Ordinance - No report.

V. Committee Reports

A. Community Enrichment/Environmental Committee: Mr. Muske reported on the meeting held earlier regarding the noise ordinance. Ed Jody and Chief Heideman attended the meeting. The committee will meet October 23 to continue discussion of proposed changes.

B. Infrastructure/Public Safety Committee - Committee will meet October 23 to discuss sidewalk plans and upcoming road projects.

C. Finance/Personnel Committee: No report.

D. City Newsletter Articles: There will be an article on upcoming projects. The newsletter will go out in a couple weeks.

E. Mayors' Group Report: No report.

F. Mayor's Update: No report.

VI. Delegations

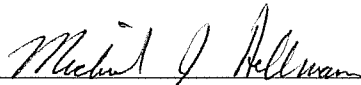
A. Tree Board - Pam Spoor: The Tree Board and the Garden Club would like to do some planting and landscaping at Trolley Park. Volunteers will plant donated bulbs. Mrs. Spoor requested that the city pay for the purchase of three truckloads of topsoil and one tree for Trolley Park. Council okayed spending up to \$500 which has been budgeted. Pertaining to enforcement of the tree removal, Mrs. Spoor prefers that the calls are logged with the city, typed up and sent to her for followup.

VII. Communications - None

VIII. Adjournment

8:30 P.M. Mr. Muske made a motion to adjourn.

Business Meeting Minutes
October 9, 2000
Page 3



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL HELD A SCHEDULED CAUCUS MEETING ON MONDAY, OCTOBER 23, 2000, BEGINNING AT 7:37 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVEN RYAN, MARK KAELEN, WILLIAM MUSKE, KIMBERLY MCLELLAN AND JUDE SCHULTE. ALSO PRESENT: CITY ATTORNEY RICHARD SPOOR AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Committee Discussion

A. Infrastructure/Public Safety Committee - Mr. Schulte reported on the meeting held earlier. The City Engineer attended the committee meeting and suggested that if JPS Construction will use the same unit cost as in the current St. James Project, it would be about \$13,500 to remove and replace 210 feet of blacktop on Mt. Allen. Consensus of council was to approve the JPS work at a maximum amount of \$13,500. If JPS Construction agrees to the current unit price, a special meeting will be scheduled in order to vote on the cost of paving 210 ft. of Mt. Allen "alley". Public Safety Report: The Sidewalk Ordinance update will soon be in draft form for discussion. Mr. Ryan will look into devising a comprehensive citywide sidewalk plan. A mid-December public hearing is planned. Road Projects: The Amsterdam project construction should begin in May. The Old State project may begin after the Amsterdam project. Hopefully, the Street Task Force will meet in January to determine the next projects. A Cecelia Avenue widening project needs to be considered. The committee will meet on November 1 at 6:30 p.m. to review the first drawing of the Amsterdam Road Project.

B. Finance/Personnel Committee - No report.

C. Community Enrichment/Environmental Committee: Mr. Muske reported on the meeting held earlier. The noise ordinance changes will be drafted for the next meeting.

II. Rankin & Rankin Company - 1999-2000 Fiscal Year Audit Report: Linda Chapman reported on the audit findings. Fixed assets have been updated for the Police Department and Clerk's office. The Fire Bond has been paid in full. The General Fund carryforward/fund balance increased by \$38,000. In the next two years, the city should purchase software to keep track of fixed assets, including infrastructure.

III. Mayors' Group: No report.

IV. Mayor's Update: Mayor Hellmann reported that House Bill 808 relating to candidates for city election sets a requirement of at least one year residency. Building Renovation Plans: The Mayor gave a drawing of proposed plans to the Police Dept. for review. At this time, a mechanical/electrical inspector and a structural engineer are needed in order to see what can and what cannot be done. Consensus of council was to go forward with inspections. The Mayor mentioned a 9% increase in the dental insurance. Consensus of council was to continue the coverage.

V. Delegations


Municipal Government League annual meeting is November 18.

VI. Adjournment - 8:27 p.m. Motion for adjournment by Mr. Kaelin and second by Ms. McLellan.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL HELD A SCHEDULED BUSINESS MEETING ON MONDAY, NOVEMBER 13, 2000, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, MARK KAEIN, JUDE SCHULTE, KIMBERLY MCLELLAN, WILLIAM MUSKE AND STEVEN RYAN. ALSO PRESENT: BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

APPROVAL OF MINUTES: Motion for approval of October 9 and October 23, 2000, minutes was made by Mr. Schulte. Motion seconded by Mr. Ryan and motion carried for acceptance of minutes.

I. Petitions: None.

II. Department Reports

A. Police Department - Motion for approval of monthly report was made by Mr. Muske; second by Mr. Schulte; motion carried.

B. Fire/EMS - Motion for acceptance of October report was made by Mr. Schulte; second by Mr. O'Hara and motion carried. Chief Finke reported that 1,000 hotdogs and buns were given out during Halloween open house.

C. Building Inspector/Zoning Administrator - Motion by Mr. Muske to accept the monthly reports submitted; second by Mr. Ryan; motion carried. Mr. Jody reported that 1200-1204 Elberta Circle is in the process of being sold. The new owners will make the needed repairs to bring the buildings up to code.

D. Public Works - Motion was made by Mr. Schulte to accept the report submitted. Mr. Ryan seconded the motion and motion carried. Mr. Finke reported that arrangements have been made to buy salt from Ludlow again this year. Leaf pickup started today and is on schedule. Mr. Finke requested that in the future residents be notified that leaves should not be put in the street. The leaves have caused clogging of catch basins. Mr. Finke complimented the city engineer for the success of the St. James Avenue project.

E. Finance Department: Motion was made by Mr. Schulte for acceptance of October reports; seconded by Mr. Muske. Motion carried by unanimous vote. Special Fund Payments: Vehicle Fee/Road Maintenance Fund - \$775.00 and Municipal Road Aid Fund - \$9562.88. Mr. Muske asked for more detail on future payment lists. Motion was made by Mr. Schulte to pay the bills. Roll call: O'Hara - Yes; Ryan - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried.

III. Old Business

A. Discussion of Noise Ordinance - Mr. Muske reported on the draft of proposed noise ordinance changes. Most of the changes were modeled after Covington's ordinance. The current Park Hills ordinance is unenforceable. If the proposed changes are adopted, a decibel reader would need to be purchased at a cost of \$50 to \$149. Mr. Schulte expressed several concerns with the proposed changes. There was discussion of times and days of noise, decibel reading levels, parade

(Noise Ordinance continued)

sirens, construction noise, mowers, barking dogs, music. Additional changes will be presented at a future meeting.

8:04 p.m. City Engineer Jay Bayer in attendance.

(II. Dept. Reports)

F. City Engineer - Motion for acceptance of report submitted was made by Mr. Ryan; second by Mr. Schulte; motion carried.

Mr. Bayer presented a bid tabulation of the Mt. Allen Alley Improvements. The bids included Option I for asphalt and Option II for concrete and also a completion date. Quast Paving: Op.I \$12,127.50 completion by 4/20/01; Ray Prus & Son: Op.I \$13097.00 and Op.II \$12,510.00 completion by 12/22/00; Riegler Blacktop Op.I \$14,335.00 and Op.II \$16,600 completion by Spring 2001; Queen City Blacktop Op.I \$19,655.00 completion by 5/1/01 and Op.II \$18,000.00 completion by 12/23/00; Eaton Asphalt Op.I \$24,970 completion by 11/30/00. Motion was made by Mr. Muske to accept the Ray Prus & Son bid for Option II concrete in the amount of \$12,510.00 for completion by 12/22/00. Second by Mr. O'Hara. Mr. Schulte suggested that a letter be sent to the residents when the start date is known. Motion carried by unanimous vote. Mr. Bayer mentioned that detailed specifications were not needed because of the bid requirement increase to \$20,000. The bid requests were faxed to 15 - 20 companies.

November 15: The engineer and Mr. Finke will do an inspection of the St. James Avenue project for a final punchlist. They will also walk Old State Road and discuss the upcoming project.

IV. New Business - None

V. Committee Reports

A. Community Enrichment/Environmental Committee: No report.

B. Finance/Personnel Committee: No report.

C. Infrastructure/Public Safety Committee - Mr. Schulte reported on the meeting held last week. The committee discussed many options for the Amsterdam/Trolley Park--Hillcrest project. The engineer is working on preliminary drawings. Mr. Schulte complimented the engineer for his work on Mt. Allen alley.

D. Mayors' Group Report: Meeting will be November 18 at Ft. Wright city building.

E. Mayor's Update: Mayor Hellmann read a letter of resignation from Trula Donohoo, Traffic Hearing Officer. Ms. McLellan expressed interest in the position.

8:50 p.m. Mr. Muske made a motion to enter executive session to discuss potential litigation. Second by Mr. Kaelin and motion carried.

9:16 p.m. Motion was made by Mr. Kaelin to go into regular session. Motion carried. There was no action taken.

VI. Delegations

Tree Board - The new plantings have been completed at Trolley Park.

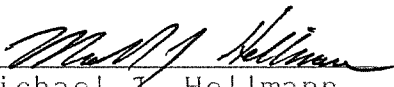
Northern Ky. Area Planning Commission - Public meeting on the Comprehensive Plan will be held November 15.

VII. Communications

The Mayor received a letter from Forward Quest requesting funds for doing a survey on revenue sources. The total survey cost will be \$50,000 and Forward Quest is asking for contributions from cities.


VIII. Adjournment

9:28 P.M. Mr. Kaelin made a motion to adjourn.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL HELD A SCHEDULED CAUCUS MEETING ON MONDAY, NOVEMBER 27, 2000, BEGINNING AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, STEVEN RYAN, MARK KAEIN, WILLIAM MUSKE, AND JUDE SCHULTE. ALSO PRESENT: ATTORNEY ROBERT WINTER. ABSENT: KIMBERLY MCLELLAN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Petitioners: None.

I. Discussion - Noise Ordinance Proposed Changes: Lengthy discussion of decibel levels, fines and warnings, times and days. There was also discussion of whether a violation should be only after a complaint. The current ordinance is vague and not enforceable. Discussion will be continued at a future meeting.

II. Discussion - Street Signs and Posts: Dennis Finke reported that the 55 posts are ready for pickup or can be delivered at a cost of \$125 to \$150. The Mayor directed Mr. Finke to pick them up. The first signs and posts will go up on Dixie Highway, Rose Circle, and St. James Avenue.

III. Committee Discussion

A. Community Enrichment/Environmental Committee: No report.

B. Finance/Personnel Committee - No report.

C. Infrastructure/Public Safety Committee: Mt. Allen "alley" - the contract has been reviewed by the city attorney. A letter will go out to residents when the start date is determined. The project is to be completed by 12/22/2000. Old State Road Project(Sleepy Hollow to Terrace including the intersection where there is a catch basin problem) - Mr. Schulte, Mr. Ryan, Mr. Finke, Jay Bayer, Rob Keller met and walked the area. Some telephone poles and trees will need to be removed. A sidewalk was discussed. Cecelia Avenue project: Estes Engineers did not complete the drawings several years ago, but Mr. Finke has the preliminary plans. One of the police officers has requested to rent the house that was purchased by the city. Amsterdam/Hillcrest Project: Mr. Finke has the preliminary plans from Bayer Becker Engineers. Easements will be needed and the process should begin soon.

IV. Mayors' Group Report: No report.

V. Mayor's Update: Mayor Hellmann canceled the December caucus meeting which would fall on Christmas. Traffic Hearing Officer: Kimberly McLellan and Donald Smith are interested in the position. Business Association: The Mayor and Steve Ryan attended the last meeting. The Business Association would like to have at least one of their members on the committee that will be created for the Dixie Highway project. Sidewalks and rezoning will be topics of discussion. Notre Dame: Requests that Tank install a bus stop with enclosure on Dixie Highway near the laundromat and asks that the city send a letter in agreement.

Chief Heideman asked for Council approval for police officers to work at malls and banks on their off-duty time. The city liability insurance would cover the officers if Mayor and Council set up and approve a policy. The officer would be in Park Hills uniform. They would not be allowed to work at a bar. The Chief will draft a policy for the city attorney and council to review.

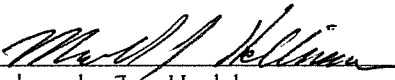
VI. Delegations

Mr. Ryan attended the Northern Ky. Area Planning Commission public workshop on the Comprehensive Plan. One topic discussed was regional sidewalks and funding.

9:05 p.m. Mr. Muske made a motion to enter executive session to discuss litigation.


9:45 p.m. Mr. Kaelin made a motion to exit executive session. Motion carried.

VII. Adjournment - 9:46 p.m. Motion for adjournment by Mr. Muske. Motion carried.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL HELD A SCHEDULED BUSINESS MEETING ON MONDAY, DECEMBER 11, 2000, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MARK KAE LIN, JUDE SCHULTE, KIMBERLY MCLELLAN, WILLIAM MUSKE AND STEVEN RYAN. ALSO PRESENT: BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR. ABSENT: MONTY O'HARA.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

APPROVAL OF MINUTES: Motion for approval of November 13 and November 27, 2000, minutes was made by Mr. Muske. Motion second by Mr. Ryan with one change to November 27 page 2 first paragraph to read "The city liability insurance will cover the officers. Mayor and Council need to set up a policy." Motion carried for acceptance of minutes.

I. Petitions: None.

II. Department Reports

A. Police Department - Motion for approval of monthly report was made by Mr. Schulte; second by Mr. Muske; motion carried. It was mentioned that Officer Gonzalez is being trained to use the speed computer. Mr. Schulte asked what can be done about the high rate of speed on the residential streets. Tickets are being issued and the speed computer will be used more. Chief Heideman thanked the outgoing councilmembers for their support. Mr. Kaelin again requested that 1200-1204 Elberta Circle be checked on a regular basis. Mayor Hellmann mentioned that one cruiser needs an engine at a cost of about \$5000.

B. Fire/EMS - Motion for acceptance of November report was made by Mr. Ryan; second by Mr. Muske and motion carried. Chief Finke requested that council chambers be available for the fire department on Tuesdays. Currently, Parkcrest Condo Association and the Civic Association occasionally meet in the chambers on Tuesdays.

C. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept the monthly reports submitted; second by Ms. McLellan; motion carried. Mr. Jody reported that the coffee and donut business on Dixie Highway is now open. The Mayor would like to have ideas on Dixie Highway rezoning.

D. Public Works - Motion was made by Mr. Muske to accept the report submitted. Mr. Ryan seconded the motion. Motion carried. Mr. Finke reported that Mt. Allen alley barricades will be taken down Thursday. The project is complete except for restoration. Street sweeping was scheduled for last Thursday, but it was canceled due to snow and rain. Street posts were picked up.

7:50 p.m. Jay Bayer in attendance.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Ryan; motion carried. Mr. Bayer reported that the St. James project is primarily complete. Amsterdam/Trolley Park Project: plans were sent to the utility companies. The water district may upgrade the watermain on Amsterdam from Trolley to Hillcrest. It would improve water quality and water flow. Old State project: The Water District may extend the water main from St. James to Sleepy Hollow. Amsterdam/Rose Circle Project: Mr.

(City Engineer continued)

Bayer recommended payment of \$49,064.42 to Sunesis Construction Company. The company request was for \$52,814.42. The city will hold \$3,750 for restoration until completion expected in the spring. Amsterdam/Hillcrest Project: Several easements through backyards are needed. Storm sewers would pickup where Hillcrest and Lawton Road intersect. The cost savings is approximately \$50,000 by running the line that route.

F. Finance Department: Motion was made by Mr. Muske for acceptance of November reports; seconded by Mr. Schulte. Motion carried by unanimous vote. Special Fund Payments: Municipal Road Aid Fund - \$12062.50 and Sanitation Fund - \$22052.00; Motion was made by Mr. Schulte and second by Mr. Muske to pay the bills. Roll call: Ryan - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried for payment of invoices.

III. Old Business

A. Discussion - Traffic Hearing Officer: A recommendation will be made in January.

IV. New Business - None

A. First Reading - Noise Ordinance Amendment: The City Attorney read a summary of the ordinance.

V. Committee Reports

A. Community Enrichment/Environmental Committee: No report.

B. Infrastructure/Public Safety Committee - Mr. Schulte stated that Mt. Allen alley needs to be designated as an alley. Regarding the request for an easement from Northern Ky. University, Mr. Bayer is preparing a drawing for access across their parking lot in case it would be needed in the future. Sidewalk Comprehensive Plan: Mr. Ryan reported that a public meeting will be scheduled after January 1st.

C. Finance/Personnel Committee: No report.

D. Mayors' Group Report: Letter of request received from Fort Wright that our city pass a resolution in support of a Regional Skate Park facility.

F. Mayor's Update: The Mayor is responding to a letter received from Sanitation District regarding upcoming work in the city. Telecommunications Board is reviewing wireless telecommunication contracts. Forward Quest has requested a donation for a study of future fiscal capacity of Northern Ky. cities. Trash contract: Fort Wright asked if our city wants to participate in their 3 year contract bid. Their current contract with Rumpke expires 6/30/2001. Consensus of council was to continue in our current contract.

VI. Delegations


Mr. Muske reported that he has requested information from Northern Ky. Area Development District on residents that currently use their services. One resident uses their case management system. Other residents use some services, but the information available was by county. Mr. Muske will meet with Specialist Shepherd in order to promote various NKADD services for residents.

OKI Oversight Committee - Ms. McLellan reported that she received a guideline detailing the I-71 corridor options. The current focus is on the northern I-71 corridor.

VII. Communications - None.

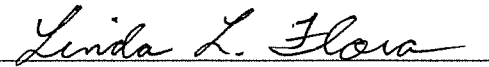
VIII. Adjournment

8:28 P.M. Mr. Schulte made a motion to adjourn.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk