

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, JANUARY 11, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA, MARK KAE LIN, ROBERT DREYER. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT. COUNCILMEMBER MICHAEL AMEND WAS ABSENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte; second by Mr. Spoor to approve December 14 and December 16, 1998, minutes. Motion carried for acceptance of minutes.

I. Petitions

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Dreyer; second by Mr. O'Hara; motion carried. Chief Heideman mentioned that the COPS grant was awarded, but needs to go through the budget process at the Justice Cabinet.

B. Fire Department/Rescue Squad - No report.

C. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept the reports submitted; second by Mr. O'Hara; motion carried. Mr. Jody has received several inquiries about purchasing the Hartberger property at Montague and Amsterdam. Also, an attorney is interested in buying the Schuhholz property on Elberta Circle. But, the assets have been attached and nothing can be done as yet. There are only one or two apartments occupied in each building. Eventually the buildings could be closed down due to the condition. Update on 1019 Rose Circle: there have been many attempts to serve the property owner with a property violation notice. There is a BOCA hearing set and advertised for January 14 at 7:00 p.m.

D. Public Works - No report. Mr. Finke stated that the new dump truck should have been delivered by November 22, but is still not available. Another truck was ordered and delivered from a different company. The dump body & equipment will still need to be installed by Kaffenbarger Truck Company. The old truck continues to break down: the plow had to be welded; the brakes are going out; a flat tire on the spreader; broken spring on the spreader; muffler was replaced, but then spark plugs were mixed up and the truck wouldn't start. Mr. Finke will contact Rumpke regarding Christmas trees not being pickup up.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. O'Hara; second by Mr. Dreyer; motion carried. Mr. Bayer mentioned that the plans for the Amsterdam Road Storm Sewer and the Rose Circle Improvement Project have been sent to the utility companies for design input. The bids should be in the spring. The Dixie Highway Project should begin in the spring and should correct the water problems. Mayor Hellmann said that the city has an application in for sidewalk grant money.

F. Finance Department: Motion for acceptance of December reports made by Mr. Schulte; second by Mr. Spoor; motion carried.
Special Fund Payments: Municipal Road Aid - Phillips Supply \$152.46 and Contract Sweepers \$990.00; Road Tax Fund - Sanitation District \$829.00 and Bayer Becker Engineers \$2997.50; Auto Sticker Fund - Beers Business Forms \$244.50. Motion was made by Mr. Schulte to pay the bills. Second was made by Mr. Spoor. Roll call: O'Hara - Yes; Dreyer - Yes; Kaelin - Yes; Spoor - Yes; Schulte - Yes.

III. Old Business

A. None.

IV. New Business

A. First Reading of Ordinance 1, 1999, Fixing Council Meetings - Read by Marc Carey. Regular Council meetings will remain on the second Monday of each month at 7:30 p.m.

B. Municipal Order 1, 1999, Authorizing Withdrawal of Funds - Read by Mr. Carey. Motion for acceptance of Municipal Order made by Mr. O'Hara; second by Mr. Schulte. Roll call: O'Hara - Yes; Dreyer - No; Kaelin - Yes; Spoor - Yes; Schulte - Yes. Motion carried.

C. Municipal Order 2, 1999, Appointment of Board of Appeals Alternate: Read by Mr. Carey. Motion for acceptance was made by Mr. Dreyer; second by Mr. O'Hara; motion carried by unanimous vote of Council.

D. Municipal Order 3, 1999, Appointment of Employees and Non-Elected Appointees: Read by Mr. Carey. Motion for acceptance was made by Mr. Schulte; second by Mr. O'Hara; motion carried by unanimous vote.

V. Committee Reports

Mayor Hellmann provided his recommendations for the various committees. Council will make the final determination of the committee members.

Infrastructure Committee

1. Discussion of Snow Emergency: Stuart Morrison (1135 Old State Road) spoke about the bad condition of Old State Road during the recent snow. He asked about the procedures as far as when the truck is out, how long, what happens when Mr. Finke needs a break and how it is determined to be a snow emergency. He suggested backup from personnel on the fire department. Mr. Finke said he is allowed to work 16 hours a day. The police call him out when needed. It takes 3 1/2 hours to do the whole city and Old State is the fourth street done. Lisa Barrett, 1120 Old State, also complained about the condition of Old State Road. An employee of Natures Touch was in attendance and said he would provide cost information for snow removal. Mayor Hellmann said the backup personnel matter will be looked into. He mentioned the many truck and equipment problems.

Mayor's Update: The Mayor stated that the current employee health care went up 71%. The employees will change coverage from AETNA POS Enhanced High to Prudential POS Enhanced Low. Mr. Dreyer asked about changes in benefits. The Mayor said most of the changes are deductibles and co-pays. Paid dental insurance or other benefits could be offered to compensate for the additional out-of-pocket expense.

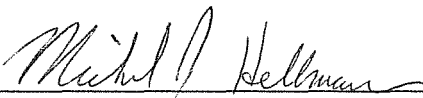
VI. Delegations

VII. Communications

A. Mayor and Council are invited to a retirement reception on January 17 for the Florence Mayor.

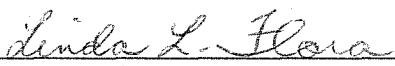
VIII. Adjournment

8:30 p.m. Motion was made by Mr. Dreyer to adjourn; second by Mr. O'Hara.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flara
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON MONDAY, JANUARY 25, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA, MARK KAELIN, MIKE AMEND. COUNCILMEMBER ROBERT DREYER WAS ABSENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Tina Rich, Director of St. Elizabeth Employee Assistance Program, spoke regarding an enhanced benefit program. The program is for short term mental health counseling. Training and wellness seminars are available. It would cost \$1000 for a one year contract to cover employees and volunteer firemen.

The city will also check into vision and dental insurance to make up for decreased health benefits.

II. Speed Control Device: The computer component would cost \$2995. The purpose would be to record statistics. The Police Department will borrow the monitor from Fort Wright.

III. Discussion of Holiday Pay: The personnel policy wording needs to be changed to clarify police holiday pay.

IV. Discussion of Rumpke tipping fees: Residents are being charged extra fees for use of the large waste wheelers. The contract will be reviewed next year when it is up for renewal.

V. Discussion of City Ethics Board vs. Regional Ethics Board: there will be a first reading of the Regional Ethics Board Ordinance at the next regular council meeting.

VI. Committee Discussion:

A. Business Committee: No report.

B. Infrastructure Committee: Mr. Schulte will schedule a meeting to discuss handicap parking. Also, the Sanitation District will have a stormwater meeting on February 11.

Mr. Kaelin questioned the past use of Road Tax funds on small repairs. It was suggested that repair work be charged to the General Fund and only large projects be charged to the Road Tax Fund.

C. Community Enrichment/Environmental Committee: Mr. O'Hara will schedule a meeting in March. Mayor Hellmann said he would like to see a long-range plan for Trolley Park.

VII. Mayor's Update: The Mayor brought council up-to-date on the dump truck. Another truck chassis has been purchased from a different company. The city has received a letter from Fuller Ford releasing us from purchasing the dump truck ordered last July. The truck is now at Kaffenbarger Company for installation of the dump body and equipment. That will take about three weeks.

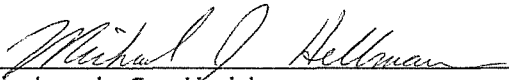
Discussion followed regarding a complaint on taxes from William Murphy. He feels he is paying taxes to the city three times--gross receipts, property tax and an apartment occupational license. The Mayor said the property tax is unrelated to the license and gross receipts based on income.

VIII. Delegations Discussion

Mr. O'Hara will represent the City at the Municipal Government League. Mr. Schulte will represent the City at the Northern KY Area Planning Commission. Mr. Spoor will continue with the Northern KY Area Development District. Jay Bayer will continue with the Municipal Planning & Zoning Commission. Rob Dreyer will represent the City on the Telecommunications Board. The Mayor will continue on the OKI Oversight Committee.

IV. Adjournment

9:28 p.m. Motion was made by Mr. Spoor to adjourn; second by Mr. Kaelin.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, FEBRUARY 8, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, ROBERT DREYER, MICHAEL AMEND. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT. COUNCILMEMBER MONTY O'HARA WAS ABSENT. MARK KAELIN ARRIVED AT 7:36 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Spoor; second by Mr. Schulte to approve January 11 and January 25, 1999, minutes. Motion carried for acceptance of minutes.

I. Petitions

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Dreyer; second by Mr. Spoor; motion carried. Chief Heideman mentioned that within three weeks, the City should receive the COPS grant for signatures. Also, the new cruiser should be delivered to the dealer the week of February 22nd. The Mayor mentioned that there were 117 snow emergency citations issued.

B. Fire Department/Rescue Squad - Motion was made by Mr. Schulte to accept report; second by Mr. Amend; motion carried. Mr. Finke said a call came in about low tree limbs on Montague. Cinergy was called because of power lines involved, but before a response the tree came down and power was out for two hours throughout the city. Mr. Spoor suggested that Cinergy attend a meeting to inform or work with the city on anything that can be done to prevent this from happening again and again.

C. Building Inspector/Zoning Administrator - Motion for report acceptance was made by Mr. Spoor; second by Mr. Amend; motion carried. Mr. Jody stated that Covington Catholic had requested a zone change to make them a permitted use and not a conditional use. Any project has to go to the Board of Adjustments. In speaking with the Mayor and others, Covington Catholic will remain a conditional use.

D. Public Works - Mr. Schulte made a motion to accept the report submitted; second by Mr. Spoor; motion carried. Mr. Finke mentioned that the new dump truck will be in this week. The lettering and lights will then be done.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Spoor; second by Mr. Schulte; motion carried. Mr. Bayer mentioned that the watermain project is progressing, but rock was hit at shallow elevations on Park Drive. He suggested soil borings be done prior to the storm sewer project and he will obtain a proposal. Plans are available for the Amsterdam Road Storm Sewer and the Rose Circle Improvement Project. Also, the Dixie Highway Project plans are available.

F. Finance Department: Motion for acceptance of January reports made by Mr. Spoor; second by Mr. Amend; motion carried.
Special Fund Payments: Auto Sticker Fund - Beers Business Forms \$376.09; Road Tax Fund - Bayer Becker Engineers: \$1238.00. Motion was made by Mr. Spoor to pay the bills. Second was made by Mr. Dreyer.
Roll call: Dreyer - Yes; Kaelin - Yes; Amend - Yes; Spoor - Yes; Schulte - Yes.

III. Old Business

A. Ordinance 1, 1999, Fixing Council Meetings: Read by Mr. Carey. Motion was made by Mr. Schulte; second by Mr. Kaelin; motion carried by unanimous vote. Meetings will remain the same.

IV. New Business

A. First Reading of Ordinance Adopting 1996 BOCA Code Fifth Edition: Read by Marc Carey. The ordinance updates the BOCA Code from the third edition to the fifth edition.

B. First Reading of Ordinance Entering the Northern Ky. Regional Ethics Authority: Read by Mr. Carey. The ordinance would eliminate the Park Hills Ethics Board and the City would enter the Regional Ethics Authority.

C. First Reading of Ordinance amending the Personnel Policy: Read by Mr. Carey. The ordinance would change the Holiday Pay.

D. First Reading Amending the Auto Sticker Ordinance to include motorcycles: Read by Mr. Carey.

E. Municipal Order 4, 1999, Appointment of Standing Committees: Read by Mr. Carey. Motion to pass Order was made by Mr. Schulte; second by Mr. Spoor; motion carried by unanimous vote.

F. Municipal Order 5, 1999, Appointment of Telecommunications Board Cluster Member: Read by Mr. Carey. Motion for approval was made by Mr. Schulte; second by Mr. Amend; motion carried by unanimous vote.

G. Resolution 1, 1999, Appointment of Delegates: Read by Mr. Carey. Motion to pass resolution was made by Mr. Dreyer; second by Mr. Kaelin; motion carried by unanimous vote.

V. Committee Reports

A. Business Committee: Mr. Spoor mentioned that a meeting will be scheduled when budget figures are available.

B. Infrastructure Committee: Mr. Schulte will schedule a meeting for February 17 at 6:30 p.m. to discuss motorcycle stickers, handicap parking and other projects.

C. Community Enrichment/Environmental Committee: No report.

D. Mayors' Group Report: no report.

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Mayor's Update: Employee benefits discussed. Motion was made by Mr. Kaelin to accept the St. Elizabeth Employee Assistance Plan. It will include all employees, volunteer firemen and families. Second by Mr. Spoor; motion carried. There will be additional research for dental and vision coverage.

Mayor Hellmann mentioned receipt of a letter from the City of Covington regarding the 3L Highway jail site.

Budget workshop at Northern Ky. Area Development District on March 10: Mr. Schulte will attend.

The Mayor mentioned that the Sanitation District payment begins next year and is approximately \$7000 short.

Mr. Schulte attended the Northern Ky. Area Planning workshop and said it was very informative.

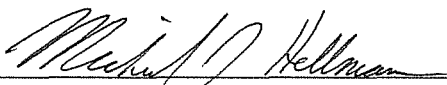
Mr. Dreyer will attend the Telecommunication Board meeting on February 9th.

VI. Delegations

VII. Communications


VIII. Adjournment

8:20 p.m. Motion was made by Mr. Dreyer to adjourn; second by Mr. Amend.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON MONDAY, FEBRUARY 22, 1999, AT 7:44 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, ROBERT DREYER, MARK KAELEN, MIKE AMEND. COUNCILMEMBERS ABSENT: RICHARD SPOOR AND JUDE SCHULTE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Discussion of Street Projects: The cost of the Amsterdam Road Project is approximately \$250,000. It would include the storm line from the Vocational School, up Amsterdam to Trolley Park, up Park Drive and past Rose Circle. The project should correct basement flooding problems. It would not include catch basins except along Amsterdam and part of Park. On Park there is rock that needs to be removed or the route changed. The Rose Circle Project cost estimate is \$294,000 and would include the storm sewer and paving. The bids could go out in a month with the consensus of council. The St. James storm and street reconstruction estimate is \$200,000. The engineering would take a couple months and then go out for bids. It would include concrete curb and gutter and would pickup more catch basins. Mr. Harry Tenkotte, 839 St. James, mentioned the large amount of water runoff from St. Agnes. Mr. Don Becher, 824 St. James, mentioned the need for curbs to keep cars out of the yards. Mr. Charles Meyers, Street Task Force Chairman, mentioned that Amsterdam Road will need to be rebuilt in the next few years. The Mayor asked that the Task Force re-prioritize the street projects and work with the Infrastructure Committee. The Mayor mentioned that the state will have a sidewalk put in from Notre Dame to So. Arlington. He will pursue the grant for the other side of Dixie Highway. Mr. Dreyer asked about the lack of repair to the parking lot at Barone's. Mr. O'Hara said the dumpster doors are always open. Mr. Jody will be asked to follow-up.

II. V.F.W. Court Case - Circuit Court has ruled that the V.F.W. cannot operate as a public bar in a residential neighborhood. There is some question as to whether they can go back to their old non-conforming use. Private club enforcement would be difficult.

III. Kenton County Mayors Group Alternates: Mr. O'Hara will continue as an alternate. Also, Mr. Dreyer and Mr. Amend volunteered.

IV. Discussion of Employee Benefits: Council agreed to provide additional benefits via dental, vision, and the St. Elizabeth Employee Assistance Plan. It will be up for vote at the next meeting.

V. Discussion of Building & Zoning Fees: The Building/Zoning Inspector fees have not been adjusted since 1993. The update will be more in line with other cities. First Reading of the ordinance will be in March.

VI. Discussion of Cruiser Payment: The Mayor mentioned that the city is earning 4 1/2% interest and we would be paying 5 1/2% to make lease payments. It was recommended that the cruiser be paid from the reserve fund.

VII. Committee Discussion:

A. Business Committee: No report.

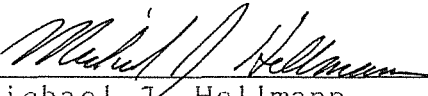
B. Infrastructure Committee: No additional report.

C. Community Enrichment/Environmental Committee: Mr. O'Hara mentioned that the Civic Association is starting a Beautification Program. Discussion followed on closing a section of Hamilton Road and making it part of Trolley Park.

VIII. Mayor's Update: The Mayor mentioned that the new dump truck has been delivered. There are some problems with the paint job. Discussion followed regarding the council chambers renovation. Mr. Kaelin said he would like to see some employee safety issues addressed and the overall offices updated. He will do some research and report back to council.


IX. Adjournment

9:25 p.m. Motion was made by Mr. Kaelin to adjourn; second by Mr. O'Hara.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, MARCH 8, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA, MARK KAEIN, ROBERT DREYER. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY WERE PRESENT. COUNCILMEMBER MICHAEL AMEND WAS ABSENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. O'Hara; second by Mr. Schulte to approve February 8 and February 22, 1999, minutes. Mr. Bayer suggested corrections be made to the February 22 minutes as follows: "The project should help correct basement flooding. It would not include catch basins. The Rose Circle Project preliminary estimate is \$294,000... The St. James storm and street reconstruction preliminary estimate is \$200,000. Motion carried for acceptance of minutes with noted changes.

Mr. Spoor made a motion to go into executive session to discuss possible litigation.

8:10 p.m. Mr. Schulte made a motion to act upon the recommendations made in executive session. Mr. Kaelin seconded the motion; motion carried by unanimous vote.

I. Petitions

A representative from the V.F.W. said they are aware they have not been in compliance with the zoning ordinance. He said they have never misrepresented their position. He also stated that it would be most difficult to exist financially without serving the public and that they have always served the public. A variance was requested so the V.F.W. could continue to operate as before. Joe Schamer asked for a zoning variance for commercial. Mr. Jody said the request would need to go to the Board of Adjustments and the Area Planning Commission to have a text or map amendment made to the zoning ordinance.

Mr. Daniel Gastenveld, 1141 Mt. Allen Road, complained about the auto sticker penalty. On March 1 he paid \$40 in penalties and felt there should have been a grace period since February 27 and 28 fell on the weekend. Mr. Schulte addressed the complaint by mentioning that next year stickers would probably be collected by the county at vehicle registration renewal. Mr. Carey mentioned that according to ordinance stickers are due February 1 and the month of February is the grace period.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Dreyer; second by Mr. Spoor; motion carried. Chief Heideman mentioned that the new cruiser was picked up and will be on the road shortly. The COPS grant has been awarded and will need to be signed by the new Mayor. Mr. Dreyer made a motion to declare the 1989 Chev cruiser as surplus and put it up for bid. Motion carried by unanimous vote.

Mr. O'Hara made a motion to purchase the speed computer; second by Mr. Dreyer. Mr. Kaelin voted no.

B. Fire Department/Rescue Squad - Motion was made by Mr. Kaelin to accept the report submitted; second by Mr. Spoor and motion carried. Mr. Dreyer requested a calendar year end report.

C. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept the reports submitted; second by Mr. Spoor; motion carried. Mr. Jody mentioned that Covington Catholic has three projects that will need to go before the Board of Adjustments: a parking lot behind the maintenance building, a sign on Dixie Highway and ballfield lights. Update on 1019 Rose Circle: the interior is being worked on; the outside has been cleaned up somewhat; no one is living there. Update on Elberta Circle: no word from the attorney on the release of funds. Ft. Mitchell Garage is putting on a new addition.

D. Public Works - Motion was made by Mr. Spoor to accept report submitted; second by Mr. Schulte and motion carried. Mention was made that the 1985 GMC truck was sold. Mr. O'Hara mentioned that the street lights on Park Drive have been out for quite some time. Cinergy has been contacted to look into it.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Dreyer; motion carried. Mr. Dreyer made a motion that the bid for the Amsterdam Road retaining wall cost be split to show the cost of the wall face separately. Second was made by Mr. Schulte; motion carried. Regarding the Rose Circle/Amsterdam Road Project: If the proposal of G.J. Thelen geotechnical work is approved, plans should be ready in four to six weeks. Bids would be eight to ten weeks and construction could begin this summer.

F. Finance Department: Motion for acceptance of February reports made by Mr. Spoor; second by Mr. Schulte; motion carried. Special Fund Payments: Road Tax Fund to Bayer Becker Engineers \$265.00. Motion was made by Mr. Schulte to pay the bills. Second by Mr. Spoor. Roll call: O'Hara - Yes; Dreyer - Yes; Kaelin - Yes; Spoor - Yes; Schulte - Yes.

III. Old Business

A. Second Reading of Ordinance 2, 1999, Adopting BOCA Code, Fifth Edition - Read in summary by Mr. Carey. Motion was made by Mr. Schulte; second by Mr. O'Hara and motion carried by unanimous vote.

B. Second Reading of Ordinance 3, 1999, Entering the Northern Kentucky Regional Ethics Authority: Read in summary by Mr. Carey. The Regional Board will replace the City Ethics Board. Motion was made by Mr. Schulte; second by Mr. Kaelin; motion carried.

C. Second Reading of Ordinance 4, 1999, Personnel Policy Amendment - Read in summary by Mr. Carey. The ordinance redefines holiday pay. Motion was made by Mr. Schulte; second by Mr. Spoor; motion carried.

D. Second Reading of Ordinance 5, 1999, Auto Sticker Amendment to Include Motorcycles: Tabled.

IV. New Business

A. First Reading of Ordinance Amending Schedule of Fees: Read by Mr. Carey.

B. Municipal Order 6, 1999, Mayors' Group Alternates: Read by Mr. Carey. Motion for acceptance of Municipal Order made by Mr. Kaelin; second by Mr. Schulte. Motion carried.

C. Resolution 2, 1999, Authorizing the Mayor to Enter a Contract with Bayer Becker Engineers on the St. James Project: Mr. Bayer said the drainage concerns on Old State and one near Dixie Highway would be addressed. Drainage from St. Agnes would need to be picked up. Read by Mr. Carey. Motion for acceptance was made by Mr. Kaelin; second by Mr. Dreyer; motion carried by unanimous vote.

D. Resolution 3, 1999, Authorizing the Mayor to Enter an Agreement for the St. Elizabeth Employee Assistance Program: Read by Mr. Carey. Motion for acceptance was made by Mr. Schulte; second by Mr. Spoor; motion carried by unanimous vote.

E. Resolution 4, 1999, Authorizing the Mayor to Enter a Contract with G.J. Thelen for the Rose Circle/Amsterdam Road Storm Sewer Project: Read by Mr. Carey. Motion for acceptance was made by Mr. Schulte; second by Mr. Spoor and motion carried.

F. Mr. Dreyer asked about the legality of a stop sign on Park Drive near the park entrance. The crosswalk connects at the sidewalk on one side and grass on the other side. After the road was paved the crosswalk was not repainted. Mr. Carey said the concern years ago was about speeders and traffic control. At the time, there was some discussion about where stop signs could be placed. Kentucky allows for unmarked crosswalks and allows the city to establish a location other than at an intersection if there is a legitimate reason. The stop sign and crosswalk on Park were established by ordinances in 1991. Chief Heideman said that the Uniform Traffic Control Manual states that stop signs should not be used for speed control and feels that was the reason for the sign. The Mayor directed the Infrastructure Committee to study the matter. Mr. O'Hara made a motion to repaint the crosswalk as soon as possible. No second.

V. Committee Reports

A. Business Committee - no report.

B. Infrastructure Committee - Committee will meet on March 22 at 6:30 p.m. to discuss the Park Drive stop sign and crosswalk issue.

C. Community Enrichment/Environmental Committee - Committee will meet March 22 at 7:00 p.m. to discuss the Civic Association Beautification Program and to discuss the 5K Race.

D. Mayors' Group Report - no report.

E. Mayor's Update: The Mayor received a request for a donation to Behringer-Crawford Museum. The Enrichment Committee will look into it. Also, the Sanitation District stated in a letter to the Mayor that their representatives could attend a council meeting, if desired, to discuss a regional storm water management program. Mr. Carey's office passed along a City of Erlanger Citizen Survey for review in case the city would have an interest. The Enrichment Committee will consider it.

VI. Delegations

Mr. Schulte attended the Northern Ky. Area Planning Commission meeting for the election of officers.

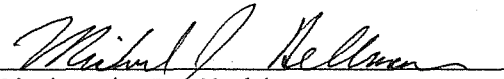
Mr. Bayer attended the Kenton Co. Municipal Planning & Zoning Commission meeting on March 4. The subdivision regulations changes were adopted.

VII. Communications


None.

VIII. Adjournment

9:26 p.m. Motion was made by Mr. Dreyer to adjourn.


Michael J. Hellmann
Mayor

ATTEST:


City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, MARCH 22, 1999, AT 7:36 P.M., AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, ROBERT DREYER, MARK KAE LIN, JUDE SCHULTE, MIKE AMEND. RICHARD SPOOR IN ATTENDANCE AT 8:04 PM.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Chief Heideman introduced Brian Messer as his recommendation for the Police Department Grade 1 Patrolman. Mr. Messer has been with the Walton Police Department since July, 1997. He would be hired as the sixth officer through the COPS Grant. Mayor Hellmann read Resolution 5, 1999, Appointment of Brian K. Messer as Grade 1 patrolman. Motion for passage was made by Mr. Schulte; second by Mr. Amend; motion carried by unanimous vote.

II. Adjournment: Motion was made by Mr. Schulte to adjourn.

CAUCUS MEETING

Call to Order

I. Bill Finke, Don Finke and Billy Finke were in attendance. Billy Finke stated that the police department is ruining his business by stopping customers leaving Finke's Pub. Council requested days and times when officers are there. More information will be needed to address the issue.

II. Cinergy Representatives were not in attendance to discuss power outages. They will attend the next caucus meeting.

III. Discussion of Montague landslide - Mr. Finke was notified by the police department on March 17th that there was a landslide on Montague. He barricaded the road. The fire department was called at 9:00 p.m. due to power outage. Cinergy was notified. The homeowners were out of town, but contacted later. G.J. Thelen was contacted by the homeowner to do a study that could take a month. The City Attorney has been at the site. The homeowner's attorney was asked to contact Mr. Carey. The Sanitation District is also involved. The Mayor stated that the landslide is not city responsibility. One lane of the street is passable, but the road will remain closed until dirt and trees are cleared. Mr. Schulte suggested that the owners involved be notified in writing to provide their plans. The city engineer will be asked to write the letter with the city attorney's approval.

IV. Discussion - Property Tax Collection: Kenton County has reassessed the property valuations for Park Hills. Tax bills will be sent out after certification. Bills will go out a month later (August) and due in September. The Property Valuation office has corrected the coding on several properties. The city can disagree with the corrections. Council requests that 937 and 941 Montague Road remain in the city for tax purposes. Mr. Spoor was opposed. City records will be checked for property deed information.

V. Committee Discussion:

A. Business Committee: The Mayor presented Councilmembers with department budget requests and the overall proposed budget.

B. Infrastructure Committee: Mr. Schulte updated Council on the meeting held at 6:30 p.m. Regarding vehicle stickers: the decision was that all vehicles pay the fee, except volunteer firemen, cruisers and coroner vehicles. Concerning the Park Drive stop sign and crosswalk issue: it was recommended that the crosswalk on Park Drive near Devou Park be marked; remove the 2 stop signs at the intersection of Park and Audubon. There are four stop signs in a very short distance. Safety was considered. The crosswalk was established by ordinance. The committee decisions were based upon previous legal input from the city attorney. Mr. O'Hara asked if the residents effected would have input. Mr. Dreyer will make a motion at the next meeting to have the stop signs removed.

C. Community Enrichment/Environmental Committee: Committee will meet on April 12.

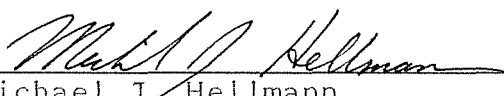
Mr. Kaelin suggested that a committee be formed to look into short term and long terms goals for building renovations. Also, someone will need to be in charge of scheduling for the St. Elizabeth Employee Assistance Program. The Enrichment Committee will discuss it at their next meeting.

Mayor Hellmann received a letter from InterMedia requesting photos of the Mayor, Councilmembers, and the building.

Mr. O'Hara attended the Municipal Government League meeting. There were representatives from Cinergy, Owen Electric and the Airport. The topic was the Y2K.

VI. Adjournment

9:20 p.m. Motion was made by Mr. Dreyer to adjourn.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, APRIL 12, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA, ROBERT DREYER AND MICHAEL AMEND. MARK KAEIN IN ATTENDANCE AT 7:35 PM. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. O'Hara; second by Mr. Schulte to accept March 8 and March 22, 1999, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. Ann O'Hara 1124 Audubon, addressed Council regarding the stop sign at Park & Audubon. She mentioned that there seems to be a question of legality and inconvenience. She said that Kentucky allows unmarked crosswalks and allows the city to establish the location other than at an intersection if there is legitimate reason. The stop sign and crosswalk were established by ordinance. She stressed the safety of the children. Meg Duncan, 1139 Audubon, said she feels that the stop sign deters momentum of speeders. Jonathan Chace, 1132 Audubon, stressed the safety issue in keeping the stop signs. Fred Brunner, 1114 Park Drive, urged Council to leave the stop signs and have the Police Department enforce them. Greg Johnson, 1090 Lawton Road, reiterated that the stop signs should remain and be enforced. Mr. Schulte, Infrastructure Committee Chairman, said that since the committee met, more information is now available. Information from the Transportation Dept. is that the stop sign does not conform to the Uniform Traffic Control Manual. The County Attorney said the sign is illegal and would not prosecute a violation. Mr. Spoor mentioned his concern in the legality of the stop signs and liability for the city. Mr. Dreyer made a motion to table the stop sign issue and refer it back to Infrastructure Committee; Mr. Amend seconded the motion. Mr. O'Hara was opposed. Motion carried.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Dreyer; second by Mr. Schulte; motion carried. Chief Heideman mentioned that on April 22 at Covington Catholic High School there would be an "Arrive Alive" auto accident scenario. He also mentioned that the department plans to participate in a bike program in the near future. Mayor Hellmann opened bids for the sale of the 1989 Cruiser: Randall Newsom \$169; Carl Biery \$851; Pike 27 Auto Parts \$377.13. Motion was made by Mr. Dreyer to accept the bid of \$851 from Carl Biery; second by Mr. Schulte; motion carried by unanimous vote.

B. Fire Dept/Rescue Squad - Motion by Mr. Spoor and second by Mr. Schulte to accept report submitted; motion carried. Mr. Finke stated that the tornado siren can only be activated manually. The siren was replaced recently and will cost about \$1500 to repair, but the city will not have to pay the cost of repair.

C. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept the reports submitted; second by Mr. Amend; motion carried. Mr. Jody mentioned that 1200-1204 Elberta Circle sold on land contact and is in the process of being brought up to code. Mark Schenthal, 1023 Lawton Road, had a complaint about a fence erected by his neighbor at 1020 Lawton. The fence is in the side yard of 1020 Lawton, but 20 feet of the fence is facing the front of his property the "bad" side facing out. He suggested that the ordinance be changed regarding good side/bad side of fences.

D. Public Works - Mr. Finke updated council on the landslide on Montague. G.J. Thelen has provided a proposal to the Forbrichs. The street cannot be cleared until the hill is stabilized. Mike Box, 1015 Montague, expressed his concern of the landslide and questioned how this could have happened again. Mr. Carey said any dirt from a neighbors property would be an encroachment and the owner has the right to have it removed. It would have to be done so as not to cause additional harm to the property. The remedy may be to seek an injunction against the neighbor and require them to remove it at their cost and support their property to prevent further encroachment. The property owner whose property is moved has the responsibility to remove it and prevent further movement. Mr. Jody stated that there were engineer statements from the construction of the house and there were inspections. Also, Mr. Finke mentioned that there are over 50 pieces of rebar sticking up from the foundation of Mr. Seymour. Mr. Carey suggested that it be addressed under the nuisance ordinance.

E. City Engineer - Motion by Mr. Schulte for acceptance of the report submitted; second by Mr. Spoor; motion carried. Mr. Bayer reported that the watermain is primarily in and should be in service soon. Rose Circle: soil borings are scheduled. According to KDOT, the storm sewer work on Dixie Highway should be bid this fall. Some of the sanitary lines need to be redone. KDOT is reviewing possibility of adding a right turn lane on S. Arlington. Regarding the Amsterdam Wall: specs are primarily complete. Facia material needs to be discussed with the infrastructure committee.

F. Finance Department: Motion for acceptance of March reports made by Mr. Spoor; second by Mr. Schulte. Motion carried by unanimous vote. Special Fund Payments: State Aid Road Fund to G.J. Thelen for Amsterdam Wall consulting \$2,518.94 - Motion for payment was made by Mr. Spoor. Second was made by Mr. Schulte. Motion carried.

III. Old Business

A. Ordinance 5, 1999, Amendment of Auto Sticker Ordinance to include motorcycles: read by Mr. Carey. Motion was made by Mr. Schulte; second by Mr. Spoor; motion carried.

B. Ordinance 6, 1999, Schedule of Fees: read by Mr. Carey. Motion was made by Mr. Schulte; second by Mr. Amend; motion carried.

IV. New Business

A. None.

V. Committee Reports

A. Business Committee - Mr. Spoor reported that the committee met Saturday, April 10, to discuss the proposed budget. A revised budget should be available for the caucus meeting.

B. Infrastructure Committee: No additional report.

C. Environmental/Enrichment Committee: Mr. O'Hara met with the Beautification Committee. They are interested in putting up seasonal flags along Dixie Highway. They also discussed new poles for signs. The 5K Race will be on the same day as the picnic: Saturday, September 18. A citizen survey was discussed and seems to be a good idea. Also the committee is looking for new ideas for events. The committee recommends the donation to Behringer-Crawford Museum in the amount of \$500. Residents would be offered free admission on a scheduled weekend. Mr. O'Hara made a motion for the city to make the donation; second by Mr. Schulte. Mr. Spoor was opposed. Motion carried. Mr. Kaelin will oversee the St. Elizabeth Plan. May 22 will be Large Item Pickup Day.

D. Mayors' Group: Mr. O'Hara attended the last meeting. On April 24, there will be a multiple city flea market at the Kenton Co. Fairgrounds. There will be a Vietnam War Veterans moving wall in Crescent Springs from June 28 - July 5th.

E. Mayors Update: Citizens for Community Values will have a Spring Banquet on Monday, May 3rd. On May 8th, Kenton Co. Judge/Executive Dick Murgatroyd will be at Park Hills city building to hear citizen concerns. Also, Phil Ryan has resigned from the Tree Board. Council needs to discuss updating the ordinance and discuss forming a new Tree Board.

VI. Delegations

A. Municipal Government League - Mr. O'Hara attended the last meeting. Discussion was concerning Y2K.

VII. Communications

A. None

VIII. Adjournment

9:25 p.m. Motion was made by Mr. Kaelin to adjourn.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Hara
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON MONDAY, APRIL 26, 1999, AT 7:37 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MONTY O'HARA, ROBERT DREYER, JUDE SCHULTE, MIKE AMEND. ABSENT: MARK KAELIN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. CINERGY Representatives: Greg Hall, Account Services; Lou Flores, Senior Engineer. Mr. Flores reported that most of the outages are caused by trees and animals. Many customers do not want their trees trimmed. The trees are trimmed every 3 - 5 years. Squirrel guards have been put around the transformers. Trees were trimmed in 1998 at a cost of \$72,792. Trees over power lines on property rear lots are a major problem. Mr. Spoor said he would be willing to talk with the resident if there is a problem in having a tree trimmed.

II. Mark Schenthal, 1023 Lawton Road, had a complaint about a fence at 1021 Lawton. His suggestion was to change the city ordinance to address good side/bad side of a fence; setback lines; color of fence; front yard/side yard issue; installation; style and type to be continuous. He will be going before the Board of Adjustments. Mr. James Brown, 1024 Lawton Road, also complained about the fence at 1021 Lawton. He also complained about 1020 Lawton property: lack of yard upkeep--grass and junk; fascia board not painted; no downspout on back of house; car in yard for four years; garbage in can that has been there for months. Ed Jody will be asked to check into it.

III. Discussion of Tree Board & Ordinance: Phil Ryan, former Chairman of the Tree Board was present. He said he would help with the transition of new members. He suggested working with the Law Center on the ordinance.

IV. Discussion of City Property Between St. James and Dixie Highway: Recently a tree had to be removed on the property. Access is limited. Mr. Spoor mentioned other land the city owns is the trolley right-of-way. He suggested looking into selling or leasing the property. If the city property is sold, the money could be used for upkeep of Trolley Park. The Enrichment and Infrastructure Committees will look into it.

V. Discussion of SWAT Team Interlocal Agreement: Chief Heideman is checking into an agreement with Covington. Insurance coverage will need to be addressed. If the team is called out, it will cost overtime with benefits. More information will be provided when available.

VI. Discussion of HUB Articles: Mr. Schulte will do an article regarding upcoming road projects.

VII. Public Works Director Dennis Finke requested temporary elimination of 30-40 feet of parking on Exter. Construction traffic is tearing up yards. A yard on So. Arlington was also torn up, but it has been repaired. The Infrastructure Committee will check to see if there is a need for an ordinance. Mr. Finke stated that there is 107''

clearance on Montague at the landslide. The Mayor will talk to the city attorney about sending a letter to the property owners in order to force them to take action. Mr. Finke will close off the road to thru traffic.

VIII. Committee Discussion

A. Business Committee: Mr. Spoor will set up a budget meeting in the near future. The personnel policy will also be discussed.

B. Infrastructure Committee: Mr. Schulte updated council on the committee meeting. The County Attorney's office, the City Attorney, nor the Dept. Transportation attorney found verbiage that the stop sign is illegal. It was recommendation of the committee to direct Mr. Finke to have the crosswalk marked. Citizens have requested maintenance of the public walkways. A question came up about possible need for a fence or guardrail at the wall on lower Amsterdam Road that is out for bid. The wall is on private property. The city attorney will be asked if an easement is needed. Mr. Dreyer suggested that the police department be directed to enforce the stop sign on Park Drive.

C. Community Enrichment/Environmental Committee: no report.

IX. Mayor's Update: The Mayor mentioned raising the Municipal Insurance Tax effective January, 2000. Also, an ordinance will be done to increase the Rescue Squad fee from \$125 to \$250 per run. The fee will be in line with other cities. The Mayor received a survey request from the Judge-Executive's office and he would like input from council. Mayor Hellmann mentioned the upcoming Memorial Day Parade. Also, mention was made that parking fines could be increased to \$20 (currently \$10).


X. Adjournment

9:38 p.m. Motion was made by Mr. Dreyer to adjourn; second by Mr. Amend.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, MAY 10, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA, MARK KAELEN, ROBERT DREYER. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY WERE PRESENT. COUNCILMEMBER MICHAEL AMEND WAS ABSENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Spoor; second by Mr. Schulte to approve April 12 and April 26, 1999, minutes. Motion carried for acceptance of minutes.

I. Petitions: Stacie Kappes, 1322 Old State Road, had shown a video prior to the meeting regarding speeding on Old State. The city has purchased a computer device to record information so problem areas can be addressed.

II. Department Reports

A. Fire/EMS Department - Motion for approval of report was made by Mr. Schulte; second by Mr. O'Hara; motion carried. Mr. Finke mentioned that D.E.S. will have the tornado siren back in service this week.

B. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept the reports submitted; second by Mr. O'Hara; motion carried. There will be a Board of Adjustment meeting on May 20 to discuss the fence on Lawton.

C. Public Works - Motion was made by Mr. Schulte and seconded by Mr. Spoor to accept the report submitted; motion carried by unanimous vote. Mr. Finke stated that the new dump truck has been repaired under warranty, but some item still need to be addressed. Kaffenbarger Truck Equipment has not been paid.

Mr. Carey has sent letters to the property owners regarding the Montague landslide. They have until May 16 to provide a plan for the removal of the landslide from the roadway and stabilization of property.

D. City Engineer - Motion for acceptance of report submitted was made by Mr. O'Hara; second by Mr. Spoor; motion carried. Mr. Bayer mentioned that Cinergy has begun gas main work in conjunction with the Amsterdam Road/Rose Circle Projects. Thelen's soil boring report should be in by next week. There were 3 bids received on the Amsterdam Retaining Wall. Langenheim & Thomson Company was low bid in the amount of \$34,653. Mr. Jody said in this case a fence or guardrail is required according to the building code. A fence is included in the bid cost. The wall is outside of right-of-way, but supports the road. The property owner is responsible, but water drainage has caused deterioration of the wall which could involve city responsibility. A 50 foot section of the wall was bid, but the fence will be along the entire 140 feet of the wall. Mr. Carey mentioned that if an easement is obtained, the city would avoid future litigation. The city would assume responsibility, but not need permission from the owner. Motion

was made by Mr. Dreyer to obtain an easement and award the bid to Langeheim & Thomson. Roll Call: O'Hara - Yes; Dreyer - Yes; Kaelin - Yes; Spoor - Yes; Schulte - Yes. Motion carried. The cost of the wall will be charged to Municipal Road Aid Fund.

Regarding the Amsterdam Road and Rose Circle Projects: Advertisement for bids should be within the next few weeks. There will be a public meeting for Rose Circle and Amsterdam Road residents to obtain comments. An Infrastructure meeting is set for May 18 at 5:00 p.m.

E. Finance Department: Motion for acceptance of April reports made by Mr. Spoor; second by Mr. Schulte; motion carried.

Special Fund Payments: Municipal Road Aid - Bayer Becker Engineers: \$2,820. Motion was made by Mr. Spoor to pay the bills. Second was made by Mr. Schulte. Roll call: O'Hara - Yes; Dreyer - Yes; Kaelin - Yes; Spoor - Yes; Schulte - Yes.

F. Police Department: Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Dreyer and motion carried. Chief Heideman asked permission for the parade permit. Motion for approval was made by Mr. O'Hara; second by Mr. Schulte and motion carried. The Chief mentioned that the speed computer is in and will be in operation soon. Mr. Dreyer mentioned the amount of money spent on repair of the 1988 cruiser. A new transmission was recently installed at approximately \$1000. The Chief will be looking into the cost of a used car.

III. Old Business

A. None.

IV. New Business

A. Emergency Ordinance 7, 1999, Prohibiting Parking of Motor Vehicles within Fifty Feet of the Intersection of Exter Drive and South Arlington Road: Read by Mr. Carey. Motion was made by Mr. Schulte; second by Mr. Kaelin. Motion carried by unanimous vote.

B. First Reading of Amendment of Auto Sticker Ordinance for County Collection: Tabled.

C. First Reading of Amendment of Municipal Insurance Tax: Read by Mr. Carey. Currently the Insurance Tax is 6% and would increase by 1% effective January 1, 2000.

D. First Reading of Amendment of Parking Fine Ordinance: Non-Moving violations would increase to \$20 per fine. Read by Mr. Carey.

E. First Reading of Amendment of Rescue Squad Fees: Read by Mr. Carey. Rescue Squad fee would change from \$125 to \$250. Mr. Dreyer suggested the ordinance read "Fire/EMS" instead of "Rescue Squad".

F. First Reading of Ordinance Setting the Tax Rate: Read by Mr. Carey. The current tax rate is currently .245 per \$100 valuation. The

rate proposed is .231 per \$100 valuation. The current collection is the month of August, but is proposed for collection in September.

G. First Reading of 1999-2000 Budget Ordinance: Read by Mayor Hellmann.

H. Discussion of Delinquent Taxes: Mr. Carey was directed to file foreclosure action against the properties with delinquent taxes.

V. Committee Reports

A. Business Committee: Mr. Spoor reported that a budget meeting was held on May 8 with first reading of the budget ordinance this evening. There was also discussion of making changes to the personnel policy.

B. Infrastructure Committee: No additional report.

C. Enrichment/Environmental Committee: Mr. O'Hara reported that the Large Item Pickup is scheduled for May 22. The committee will meet prior to caucus on May 24 at 6:30 p.m. to discuss the St. Elizabeth Employee Assistance Plan and to discuss the citizen survey.

D. Mayors' Group Report: no report.

E. Mayor's Update: The Mayor stated that he, along with Ed Jody, met with Covington Catholic representatives regarding sign approval and baseball field lights. Mr. Jody is checking with Planning & Zoning for additional regulation information.

Mayor Hellmann recommended accepting the proposal of SECO Electric to put in electric service at the Park Drive island at a cost of \$5500. The Civic Association will contribute toward the cost.

VI. Delegations

A. Tree Board: Pam Spoor has agreed to Chair the board.

VII. Communications

A. None.

9:10 p.m. Motion was made by Mr. Spoor to go into executive session for discussion of potential litigation; second by Mr. Schulte; motion carried by unanimous vote.

Mr. Schulte made a motion to take the action recommended in executive session; second by Mr. Spoor; motion carried by unanimous vote.

VIII. Adjournment

10:04 p.m. Motion was made by Mr. Spoor to adjourn; second by Mr. Dreyer.

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON MONDAY, MAY 24, 1999, AT 7:36 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MONTY O'HARA, MIKE AMEND, MARK KAELIN. ABSENT: JUDE SCHULTE, ROBERT DREYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Discussion of Contracts for City Attorney, City Engineer and Building Inspector/Zoning Administrator: The City Attorney has requested that his hourly fee be increased to \$100 per hour (currently \$50 per hour). His contract is indefinite. The Mayor recommended that the City Engineer and the Building Inspector contracts be changed to indefinite. The Engineer contract will remain the same at a \$250 monthly retainer. The Building Inspector retainer will increase to \$1500 annually. Contracts will be prepared for approval of Council at the next regular meeting.

II. Kaffenbarger Truck Equipment payment: Mr. Finke suggested that payment now be made for the dump body, spreader and plow. Repairs have been made satisfactorily.

III. Discussion of City Property: No report.

IV. Discussion of Transfer of Cable TV Franchise: No report.

V. Discussion of Building Study: Mr. Kaelin will report at a later date regarding short term and long term planning. Mr. O'Hara mentioned a need for a sign to post upcoming meetings and events.

VI. Montague Landslide: The Mayor met with Ted Vogelpohl from G. J. Thelen today. 50-60% of the landslide is on the Forbrich property. The removal work could begin as soon as a contractor is hired. There will be a meeting set up the property owners, their attorneys, the city attorney and the mayor. Mr. Kaelin suggested that the county be contacted to help with equipment or some of the expense. The City of Covington will be contacted to ask if dirt could be moved onto their property.

VII. Committee Discussion

A. Business Committee: no report.

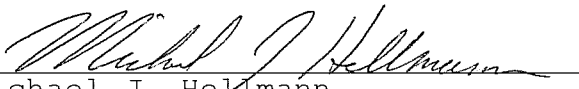
B. Infrastructure Committee: Mr. Amend reported on the committee meeting held last week. The Rose Circle and Amsterdam Road projects are moving forward.

C. Community Enrichment/Environmental Committee: the Committee will meet at 7:00 p.m. on June 14 to discuss the Behringer-Crawford Museum weekend; Citizen Survey; and the St. Elizabeth Plan.

VIII. Mayor's Update: The Mayor mentioned an invoice in the amount of \$600 from the Area Development District for joining the Regional Ethics Board. The cost each year hereafter will be \$300. The fee includes insurance, financial statement collection, enforcement, claims and opinions. The Mayor reported that Transcare has asked that the city enter a contract for paramedic billing collection. Mr. Kaelin asked about the subscription fee charged by Transcare. Mr. Finke will contact a representative to speak at the next caucus meeting. The Mayor mentioned the SWAT Team agreement. Insurance coverage needs to be addressed. The Mayor announced the resignation of Mike Amend from council effective May 31.

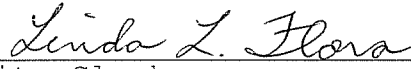
IX. Adjournment

8:54 p.m. Motion was made by Mr. Kaelin to adjourn; second by Mr. Amend.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR BUSINESS MEETING ON MONDAY, JUNE 14, 1999, AT 7:35 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, ROBERT DREYER, MONTY O'HARA, MARK KAE LIN. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Dreyer; second by Mr. Spoor to approve May 10 and May 24, 1999, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. Chris Saunders of the Northern Ky. Association of Realtors, introduced himself to Council. The association represents 1100 members. It plans to be more involved with all of the local cities.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. Kaelin; motion carried. Chief Heideman mentioned that the bicycle program will begin in the next few weeks. Officer Shepherd is working on a program for children identification. Mr. Dreyer asked about the new 10 hour shift schedule. Mr. O'Hara asked about the speed monitor. Chief Heideman said the computer has been used, but is not working properly.

B. Fire Department/Rescue Squad - Motion was made by Mr. Schulte to accept report; second by Mr. Spoor; motion carried. Mr. Finke stated that the fire siren will no longer go off. It will be set off for severe weather alert only.

C. Building Inspector/Zoning Administrator - Motion for report acceptance was made by Mr. Schulte; second by Mr. Dreyer; motion carried. Mr. Jody stated that he made a followup inspection at 1009 1019 Rose Circle. The interior is now habitable. The exterior needs work. Mr. Jody will check into fence regulations that were recommended previously. Council requested copies of the Board of Adjustment minutes.

D. Public Works - Mr. Schulte made a motion to accept the report submitted; second by Mr. Kaelin; motion carried. Mr. Finke stated that the "No Parking" signs were erected on Exter Drive. Over the weekend a concrete table and pedestal was stolen and a concrete bench broken.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Spoor; motion carried. Mr. Bayer stated that the watermain project is primarily complete. Final connections are taking place. The Rose Circle and Amsterdam Road Project bids will be opened July 9 and hopefully the bid awarded July 12. Mr. Schulte will present the retaining wall easement to Mrs. Robinson for signature.

F. Finance Department: Motion for acceptance of May reports made by Mr. Spoor; second by Mr. Schulte; motion carried.
Special Fund Payments: Municipal Road Aid Fund invoices in the amount of \$3,453.25. Motion was made by Mr. Spoor to pay the bills. Second was made by Mr. Schulte. Roll call: O'Hara - Yes; Dreyer - Yes; Kaelin - Yes; Spoor - Yes; Schulte - Yes.

III. Old Business

A. Ordinance 8, 1999, Amendment of Municipal Insurance Tax Ordinance: Read by Mr. Carey. Ordinance increases the Insurance Tax by 1% to a rate of 7%. Motion for adoption of ordinance was made by Mr. Schulte; second by Mr. Kaelin; motion carried by unanimous vote.

B. Ordinance 9, 1999, Amendment of Parking Fines Ordinance: Read by Mr. Carey. Ordinance increases the parking fines from \$10 to \$20 per violation. Motion for adoption of ordinance was made by Mr. O'Hara; second by Mr. Schulte; motion carried.

C. Ordinance 10, 1999, Amendment of Fire/EMS Fees: Read by Mr. Carey. Ordinance increases the fee from \$125 to \$250 per squad run. Motion for adoption of ordinance was made by Mr. Kaelin; second by Mr. O'Hara. Mr. Schulte opposed passage of the ordinance. Motion carried.

D. Ordinance 11, 1999, Ordinance to Set Tax Rate & Collection Date: Read by Mr. Carey. The property tax rate decreases to a rate of .231 per \$100 valuation. The rate is a 6% decrease. The fire bond rate decreases from a rate of .018 to .008 per \$100 valuation. The collection date changes from August to September. Motion to adopt Ordinance 11, 1999, was made by Mr. Spoor; second by Mr. Schulte; motion carried by unanimous vote of council.

E. Ordinance 12, 1999, 1999-2000 Budget Ordinance: Read by Mayor Hellmann. Motion for adoption of Budget Ordinance was made by Mr. Spoor; second by Mr. Kaelin. Mr. Dreyer was opposed to the adoption of the ordinance. Motion carried.

IV. New Business

A. First Reading - Amend Vehicle Sticker Ordinance for County collection: Tabled.

B. Resolution 6, 1999, City Attorney Reappointment.

Mr. Dreyer asked if rates and other individuals were considered for the contract positions. The Mayor stated that the rates are competitive with other cities. Mr. O'Hara questioned the 60 day termination statement as opposed to an annual renewal for review of council.

Resolution 6 read by Mayor Hellmann. Effective July 1, 1999, the hourly rate under the city attorney's contract would increase from \$50 to \$100 per hour. Motion for acceptance of Resolution 6 was made by Mr. Schulte; second by Mr. O'Hara; motion carried by unanimous vote.

C. Resolution 7, 1999, City Engineer Reappointment: Read by Mayor Hellmann. Motion for acceptance of Resolution 7 was made by Mr. Schulte; second by Mr. O'Hara; motion carried by unanimous vote.

D. Resolution 8, 1999, Building Inspector/Zoning Administrator Reappointment: Read by Mayor Hellmann. Under the new contract, the retainer fee increases from \$1200 to \$1500 annually. Motion for acceptance of Resolution was made by Mr. O'Hara; seconded by Mr. Schulte; motion carried.

E. Council Interviews:

Mr. William Muske, 1014 Rose Circle, was the first candidate interviewed by council. He has lived in the city for two years. He is a General Manager at AmeriPride Service, a uniform/linen and mat service. He emphasized team building and management building skills. He is an active member of the Civic Association. He intends to run for office. Mr. Gregory Kohl, 912 Terrace Drive, was the second candidate interviewed. He has lived in the city for five years. He may run for office. He is a Supervisory Tax Examining Assistant at the Internal Revenue Service. His expertise is management and leadership.

V. Committee Reports

A. Business Committee: No report.

B. Infrastructure Committee: Mr. Schulte updated council on the June 9th meeting regarding the Rose Circle Project. Topics of discussion were curbing, tree removal, piping and discussion of the Open House. The Open House was held prior to council meeting this evening. Bid award for the project is expected to be July 12.

C. Community Enrichment/Environmental Committee: Committee was not able to meet earlier due to the Open House.

D. Mayors' Group Report: no report.

E. Mayor's Update:

Mr. Carey updated everyone on the Montague landslide. The property owners have not agreed that the city could seek reimbursement. Next week he will ask for a temporary restraining order and request that a hearing be scheduled. If the court decides not to issue the order, an action for an injunction will be filed and that will take some time.

Mayor Hellmann mentioned that Heinz & Associates is working with Erlanger and Ft. Wright, on web pages. He plans to meet with Heinz to obtain additional information.

VI. Delegations

A. Tree Board - Pam Spoor plans to chair the Board and have a list of members ready for council approval by the July 12 meeting.

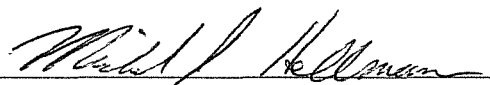
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B. Telecommunications Board - Transfer of ownership to Insight is in discussion. The next meeting will be June 16.

VII. Communications


VIII. Adjournment

8:50 p.m. Motion was made by Mr. Schulte to adjourn; second by Mr. Dreyer.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, JUNE 28, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MONTY O'HARA, MARK KAEIN, JUDE SCHULTE. ALSO PRESENT: LT. JAMIE PUTHOFF AND PUBLIC WORKS DIRECTOR/FIRE CHIEF DENNIS FINKE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Appointment of Councilmember: The candidates were William Muske, 1014 Rose Circle, and Gregory Kohl, 912 Terrace Drive. Mr. Muske was in attendance. There was a brief discussion. Mr. Schulte made a motion to accept Mr. Muske as the new councilmember; second by Mr. O'Hara. Motion carried by unanimous vote.

II. Adjournment: Motion was made by Mr. O'Hara to adjourn; second by Mr. Schulte.

Mr. Dreyer was in attendance at 7:40 p.m.

CAUCUS MEETING

Call to Order

I. Discussion of TRANSCARE Contract: The Mayor met with TRANSCARE representatives on June 16. The Mayor updated Mr. Muske on the services provided by the paramedic service. Currently, there is no contract for collection purposes. Mr. Kaelin questioned the subscription fee charged to residents and then also billing their insurance. The City Attorney will be asked to review the contract for the July 12 meeting.

II. Discussion of Montague Landslide: There will be a hearing on July 6th at 9:30 a.m. in Kenton County Court. The city is asking for permission to clear the road and collect expenses incurred from the property owners.

III. Discussion of Cable TV Transfer: Mr. Dreyer should have an update for the July 12 meeting.

IV. Discussion of City Property: There was discussion of the property on St. James Avenue, the trolley line and also city-owned "paper streets". No decisions were made regarding sale of property.

V. Civic Association - Street Banners: Carol Chace was not in attendance. The Mayor said the Civic Association would like to have seasonal and "Welcome" banners along Dixie Highway and Amsterdam Road. The city has been asked to split the cost.

VI. Committee Reports

A. Business Committee: No report.

Mr. Spoor mentioned the upcoming NKADD annual dinner meeting scheduled for August 16. Also, St. Agnes has requested assistance in maintenance of the fields in exchange for use of the baseball fields.

B. Infrastructure Committee: Mr. Schulte delivered two of the four easements needed for the upcoming projects. Tree replacement will need to be addressed for the Rose Circle project.


C. Community Enrichment/Environmental Committee: Mr. O'Hara will schedule a meeting for July 7th.

VII. Mayor's Update: The Mayor mentioned that the Water District will be flushing hydrants beginning June 28 at 10:00 p.m. Also, a letter was received from the Daughertys regarding the fence decision of the Board of Adjustments. It was requested that council overturn the decision of the Board. The Mayor stated that the next step the Daughertys would need to take would be through the court system.

Mr. Dreyer mentioned that he has received another complaint from a bar owner regarding police harassment. A special meeting will be set for facts to be presented by the bar owners and police department.

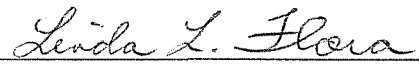
VIII. Adjournment

8:47 p.m. Motion was made by Mr. Dreyer to adjourn; second by Mr. Schulte.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, JULY 12, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, MARK KAE LIN, WILLIAM MUSKE. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte; second by Mr. Spoor to approve June 14 and June 28, 1999, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. Finkes Pub representatives spoke regarding police harrassment of customers. Billy Finke presented a tape for council to review. Councilmembers asked for information pertaining to dates, times and if it is certain officers.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. Spoor; motion carried. Lt. Jamie Puthoff filled in for Chief Heideman. Lt. Puthoff mentioned that the speed monitor was used on Old State Road and will provide the data for council. Also, the bike patrol has begun. Officer Shepherd will have a child identification kit at the picnic in September.

Robert Dreyer was in attendance at 8:08 p.m.

B. Fire/EMS - Motion for acceptance of report was made by Mr. Spoor; second by Mr. Kaelin and motion carried by unanimous vote.

C. Building Inspector/Zoning Administrator - Motion by Mr. Spoor to accept the reports submitted; second by Mr. Muske; motion carried. Mr. Jody inspected 1006 Amsterdam. The tenant has been evicted and the owner is making repairs. It will be inspected again before it is occupied. Regarding changes in fence regulations: Mr. Jody recommended adoption of changes for fence good side/bad side. A draft of the changes will be sent to Area Planning. The Daughertys have removed a section of their fence and a contractor will remove the posts in August.


D. Public Works - Motion was made by Mr. Dreyer to accept the report submitted. Mr. Spoor seconded the motion and motion carried.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Spoor; second by Mr. Schulte; motion carried. Mr. Bayer presented the tabulation of bids for the Rose Circle/Amsterdam Project. Bids received: Sunesis Construction \$439,115.20; Schweitzer Construction \$453,691.00; Trend Construction \$516,368.00; Spartan Construction \$620,051.30. The bids include the storm sewer up Amsterdam and reconstruction of Rose Circle including the storm sewer and new curbs. The work is to be complete prior to January 1st or there is a \$200 per day penalty. Most of the utilities are complete.

Background checks were done on other Sunesis projects. Motion was made by Mr. Dreyer to accept the bid proposal of Sunesis Construction as the lowest and best bid; seconded by Mr. Schulte. Motion carried by unanimous vote. The contract will be signed after the easements are obtained.

F. Finance Department: Motion for acceptance of June reports made by Mr. Spoor; second by Mr. Schulte; motion carried.
Special Fund Payments: Municipal Road Aid - Eaton Asphalt \$47.03; G.J. Thelen \$ 210.15; Bayer Becker Engineers \$9875.16. Motion was made by Mr. Schulte to pay the bills. Second was made by Mr. Spoor and motion carried.

III. Old Business

A. Discussion of Montague Landslide: Mr. Carey stated that the action for injunction was filed. It was assigned to Judge Jaeger.  Included in the lawsuit for mandatory injunction was a motion for a temporary injunction. The defendants filed a motion to consolidate our case with a motion already pending in Judge Summe's division. The cases may be consolidated and if accepted by Judge Summe a hearing should be scheduled right away for our motion. The property owners will not allow the city on their property unless we agree to relieve them from liability of the cost. Mr. Finke mentioned his concern of liability since the signs continue to be torn down. There was discussion of opening one lane, but removal of any dirt could cause additional slippage.

B. Discussion of 937 & 941 Montague Road: There is conflicting information regarding the properties being in Park Hills or in Covington. Area Planning has updated boundary lines which show the property in Covington and the Property Valuation office has moved the properties to Covingtons' tax roll. Jay Bayer will meet with the Covington City Engineer to resolve the matter.

IV. New Business

A. First Reading of Vehicle Sticker Ordinance Amendment: Summary was read by Mr. Carey. The amendment would allow the County to collect and keep \$1 per vehicle; the due date would be at individual registration renewal; there would be no proration of fee and no sticker.

B. Resolution 9, 1999, Appointment of Forestry Board: Read by Mr. Carey. Motion for acceptance of Resolution was made by Mr. Schulte; second by Mr. Dreyer. Motion carried by unanimous vote.

C. Resolution 10, 1999, TRANSCARE Contract: Tabled.

D. Discussion of Street Sign Replacement: Eight to ten signs currently need to be replaced. Mr. Schulte recommended a sturdier and higher pole. Cost for one sign with setup is \$150. Infrastructure Committee will do research for signs and poles.

V. Committee Reports

A. Business Committee - No report.

B. Infrastructure Committee - Mr. Schulte is in the process of obtaining easements for the Rose Circle project and for the retaining wall on lower Amsterdam Road.

C. Community Enrichment/Environmental Committee: Mr. Kaelin reported that the survey was reviewed and changes will be made for our city issues. The committee discussed purchasing 3 expanded metal picnic tables for Trolley Park at approximately \$375 each.

D. Mayor's Update: The Mayor is looking into different dental/vision insurance for the employees. The current employee paid plan does not include dentists that employees current go to. The Mayor will meet with two insurance companies on Friday to go over policies and proposals. He mentioned that we have a new part-time person in the Clerks office. A representative from the St. Elizabeth Employee Assistance Plan will meet with with firemen, employees and council on July 13th.

VI. Delegations

Mr. Spoor mentioned the upcoming August Area Development banquet.

VII. Communications

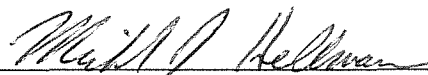
None.

9:10 p.m. Motion was made by Mr. Schulte to go into executive session to discuss litigation. Seconded by Mr. Spoor and motion carried.

Mr. Schulte made a motion to agree to act on the advice given in executive session. Seconded by Mr. Spoor and motion carried.


VIII. Adjournment

9:35 p.m. Motion was made by Mr. Dreyer to adjourn; second by Mr. Spoor.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON MONDAY, JULY 26, 1999, AT 7:34 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MONTY O'HARA, ROBERT DREYER, JUDE SCHULTE, WILLIAM MUSKE. ABSENT: MARK KAELIN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Medical Claims Assistance, Inc. representative Ronda Wilson answered questions regarding the contract for collection of ambulance runs. Medicare allows only a certain amount of increase each year depending on what we bill and what the area bills and the going rate: about 2 - 3 % per year. Medicaid only allows an increase about every seven or eight years. All insurance is billed. Mr. Schulte asked for statistics on what residents pay. Pertaining to TransCare billing, the MCA only the bills if there is a contract. The mutual aid collection is sent to the city and in turn the city pays TransCare. Without a contract, the paramedic rate is higher and would cost the city more.

II. Heinz & Associates representative Bob Townsend spoke regarding services provided by his company. Currently, the company is working with Fort Wright, Erlanger, Walton and Wilder. Heinz provides web page services, hardware, programming, and internet access including E-Mail. Erlanger has ordinances and minutes on-line, web page, fees payable on-line by credit card. It is a secure environment. The web page can be updated by Heinz with an E-mail request. The web site basic cost is \$40 per month plus setup fees. There are additional charges for more services depending on the needs of the city. Mayor Hellmann will do some additional research.

III. Photos of unsanitary condition of the property at 1030 Rose Circle were presented to council. There are a number of stray cats being fed causing a foul odor. There are fleas, worms, open sores, feces, and some of the cats have died. Live traps have been set, but no food is put inside. The Dog Warden will not catch the cats. The Building/Zoning Inspector will be asked to look into the matter.

IV. Discussion of City Property: Mr. Dreyer mentioned that there are about 7 lots on St. James and 9 lots near Exter Drive belonging to the city. Both properties are landlocked and some of it is being used by residents. Mr. Dreyer suggested that the property be surveyed and sold for the survey cost to the residents with adjoining property. Mr. Dreyer will talk with residents. Mr. Schulte asked about development of a park on either property. Mr. Dreyer mentioned that there would need to be a lot of grading. Also, there are sewers that would need to be relocated. Mr. Spoor suggested charging a maximum of \$150 per lot. It was suggested that the trolley line could some day be a walking trail. Mr. Dreyer will report at the next meeting.

V. Discussion of Building Study: Tabled.

VI. Discussion of Cable TV Transfer: Tabled.

VII. Committee Discussion

A. Business Committee: No report.

B. Infrastructure Committee: Mr. Schulte has not been able to obtain the easement for 1011 Amsterdam Road retaining wall. Many attempts have been made by telephone and in person. The City Attorney will be asked to send a registered letter to the property owner with a 10 day deadline. The wall may need to be out for bid again. If the property owner does not sign the easement, for the record, the wall is on private property and if there is a problem with the road at a later date, the easement could be obtained through the court. Mr. Carey is responsible for having the Jackson Road easement signed and the McCluskey easement.

C. Community Enrichment/Environmental Committee: The committee has worked on the citizen survey. The survey pertains mainly to services and would track results from year to year. There was discussion of including the survey with the HUB.

Giles Strategier, representing the Civic Association and the Beautification Committee, spoke about the street banners. In order to place banners along Dixie Highway and Amsterdam Road, the city would need to split the cost of \$6910. Cinergy has given permission to put the banners on the poles. There was discussion of using banners to advertise upcoming events.

Pam Spoor, Chairperson of the Forestry Board, would like to see Dixie Highway projects coordinated to include trees and additional lighting. Mrs. Spoor suggested that soaker hoses be purchased for watering the trees at Trolley Park. Also, the playground parking area is being used for the apartment renters cars. Lt. Puthoff mentioned that it cannot be enforced because there is no ordinance prohibiting other parking. The Forestry Board will provide a written update once a month.

Mr. O'Hara asked about the purchase of three expanded metal picnic tables for Trolley Park at a cost of \$375 each. He will provide council with the information.

VIII. Mayor's Update: The Mayor mentioned the receipt of an invoice from Cinery for the Park View street lights. The invoice is \$10,075.66 and should be reimbursed to the city as the lots are sold. Employee dental insurance benefit needs to be addressed. Currently, some employees are paying for a dental plan. The benefit is budgeted, but may need to be increased in order to have better coverage. The Business Committee will look into the insurance.

Mr. Charles Pendry, 919 Collins, Villa Hills, requested the support of council for a parkway from Prospect Point to Pike Street. He has talked with Planning Commission, the regional engineering office and the City of Villa Hills. It was recommended that he write up a proposal.

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IX. Adjournment

10:02 p.m. Motion was made for adjournment.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, AUGUST 9, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, ROBERT DREYER, MONTY O'HARA, MARK KAE LIN, WILLIAM MUSKE. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte; second by Mr. Dreyer to approve July 12 and July 26, 1999, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. Sherry Drescher of the Greater Cincinnati Feral Cat Coalition: Provided information and suggestions in dealing with stray cats. It was suggested that the cats be trapped, tested for disease, spayed/neutered and returned or relocated to farms. The agency will assist at no cost. The funding comes from contributions. A Kenton County Shelter animal cruelty investigator stated that he believes it is more of a domestic cat problem. Betty Vest was in attendance and said she is the process of trapping the cats and will talk with the Feral Cat Coalition representative.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. O'Hara; second by Mr. Dreyer; motion carried.

B. Fire/EMS - Motion for acceptance of report was made by Mr. Dreyer; second by Mr. Kaelin and motion carried by unanimous vote. Mr. Kaelin congratulated the fire department on a job well done at a house fire in Ft. Wright.

C. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept the reports submitted; second by Mr. Dreyer; motion carried. Mr. Jody stated that nowhere in the zoning text is a Bed and Breakfast permitted or a conditional use. The city could make Bed and Breakfasts a conditional use in residential zones and it would have to go before the Board of Adjustments. The Board would set certain conditions to be approved to operate within those zones. It could be all residential zones or some residential zones and certain conditions required to operate. The text amendment change or addition would go to the Area Planning Commission in the form of an application. Council would have final approval. Fence regulations could be changed at the same time. Referred to Enrichment Committee. Pertaining to 1200-1204 Elberta Circle, Carol Gray has agreed to make the necessary repairs. Also, Mr. Jody will send a letter to owners of the horses traveling through town about cleaning up after them.

D. Public Works - Motion was made by Mr. Schulte to accept the report submitted. Mr. Spoor seconded the motion and motion carried. The Water District is cleaning and relining the water mains on Mt. Allen, Morgan Court and Altavia. This should help correct dirty water and low water pressure.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. O'Hara; second by Mr. Schulte; motion carried. Mr. Bayer mentioned that the watermain project is primarily complete. The stormsewer preconstruction meeting is being scheduled. Two easements are still needed before the project can begin. The project is to be complete by the end of the year. Regarding the Amsterdam retaining wall easement: Mr. Carey sent a letter to the owner at 1011 Amsterdam Road with a 10 day time limit for signature. The Infrastructure Committee will meet to discuss the St. James project. Mr. Bayer met with the City of Covington City Engineer regarding 937 and 941 Montague. The property was donated by William Devou and the intent was for Park Hills to include it in their 1927 annexation ordinance. Mr. Carey stated that in order to annex the property, the consent of the property owner is needed. Or, without their consent they have the right to have the issue put on the ballot at city expense to challenge the annexation and then can vote against it. The properties are not annexed until that process has been completed. Mr. Spoor suggested we amend our annexation ordinance to clarify the intended boundaries.

F. Finance Department: Motion for acceptance of July reports made by Mr. Dreyer; second by Mr. Schulte; motion carried.
Special Fund Payments: Municipal Road Aid - G.J. Thelen \$4842.86; Bayer Becker Engineers \$10,075.92; Road Tax - G. J. Thelen (landslide) \$461.65. Motion was made by Mr. Schulte to pay the bills. Second was made by Mr. Spoor and motion carried.

III. Old Business

A. Discussion of Montague Landslide: Mr. Carey stated that the case has been consolidated into Judge Summe's division. The attorney for the Forbrichs' has indicated that they will allow us to enter upon their property to remove the landslide and not hold us responsible for work done if an engineer is present. Mr. Carey has requested that in writing. The Forbrichs' have filed a counterclaim alleging that the city was negligent in causing the landslide on the grounds that our Building Inspector did not follow our hillside development control. Stephanie Hall filed a similar counterclaim that the landslide was due to failure of the city to implement and enforce its building permits.

B. Second Reading - Ordinance 13, 1999, Amendment of Vehicle Sticker Ordinance: Read by Mr. Carey. The amendment allows the County to collect the \$12 fee and keep \$1 per vehicle. The fee will be due at registration renewal. Motion for acceptance was made by Mr. Schulte; second by Mr. Dreyer; motion carried by unanimous vote.

C. Discussion of Street Banners: Motion was made by Mr. O'Hara; second by Mr. Muske. Mr. Schulte and Mr. Kaelin suggested that the banners be done after the highway construction and sidewalk completion. O'Hara - Aye; Dreyer - Aye; Kaelin - No; Muske - Aye; Spoor - Aye; Schulte - No. Motion carried.

IV. New Business

A. Resolution 10, 1999, TransCare Contract: Read by Mr. Carey. Motion for acceptance made by Mr. Schulte; second by Mr. Muske. Mr. Kaelin - No; Mr. Dreyer - No. Motion carried.

B. Resolution 11, 1999, Medical Claims Assistance Billing Contract: Read by Mr. Carey. Motion for acceptance of Resolution was made by Mr. Kaelin; second by Mr. Dreyer. Motion carried by unanimous vote.

C. First Reading - Annexation Ordinance for 937 & 941 Montague: Tabled.

D. First Reading - Amendment of Insurance Tax Ordinance: Tabled.

E. Proclamation Honoring Noah Becher: Read by Mayor Hellmann.

V. Committee Reports

A. Business Committee - Committee will meet August 30 at 7:00 PM. Discussion will include dental insurance for employees and personnel policy updates.

B. Infrastructure Committee - Committee will meet September 1 at 7:00 PM. to discuss the St. James project and to discuss street signs.

C. Community Enrichment/Environmental Committee: The citizen survey will be included with the HUB. The Behringer-Crawford Museum weekend will likely be in September or October. The 5K Race will be at 8:00 a.m. on September 18.

D. Mayor's Update: The Mayor updated Council on meetings with the current insurance company and a proposal from Accordia. Our current insurance covers the cost of replacement. Accordia would cover replacement of a similar vehicle or equipment. He recommended that the city continue coverage with the current company.

VI. Delegations

VII. Communications


VIII. Adjournment

Motion was made by Mr. Dreyer to adjourn; second by Mr. Schulte.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flara
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON MONDAY, AUGUST 23, 1999, AT 7:36 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MONTY O'HARA, JUDE SCHULTE, MARK KAE LIN, WILLIAM MUSKE. ABSENT: ROBERT DREYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Discussion of Tangible Property Tax: Mayor Hellmann stated that the city can tax on about \$1,000,000 worth of business inventory. Information obtained shows that the state could withhold funding if the city does not collect the tangible tax. The city is collecting franchise tax, but should also collect tangible. The tax rate would need to be the same as the property tax rate of \$.231 per \$100 valuation. Discussion followed pertaining to repealing the gross receipts tax. Mr. Spoor mentioned that the apartment owners would then be exempt. A larger business would pay a lot more on tangible tax than on the gross receipts tax due to a \$750 cap. Council decided not to take action at this time.

II. Fire Department Volunteers & Part-time Employees: It was reported that if there are more than three part-time employees in the fire department, the Labor Laws require that they be paid for all the time they do that same job. In other words, they must be paid for their "volunteer" time as if it were part of their regular job with the city. It was mentioned that there is a shortage of personnel especially during the day. Pension may need to be paid at the hazardous retirement rate. The Business Committee will address the subject.

Mayor Hellmann reported that early this year the Creighton Estate was left to the Park Hills "volunteer" police department and volunteer fire department. The value of the estate is unknown at this time and would probably be held in a trust. The city attorney is addressing the questions pertaining to the volunteer issue.

III. Committee Discussion

A. Business Committee: Meeting scheduled for August 30 at 7:00 PM. to discuss dental insurance, personnel policy updates and fire department personnel.

B. Infrastructure Committee: Mr. Schulte updated council on the easements. Both easements from Rose Circle have been signed. The easement for lower Jackson may not be signed due to various questions from Mr. Berberich. The Mayor will talk to Jay Bayer about eminent domain or moving the pipe about 10 feet. Pertaining to the Amsterdam wall easement, Mrs. Robinson will not sign unless the city does other repairs. It could be obtained by eminent domain and the owner could be required to have the wall repaired.

C. Community Enrichment/Environmental Committee: The citizen survey will be distributed with the HUB. The 5K Race is September 18. Shirts are ordered and will be \$12 each. The Behringer-Crawford Museum weekend for Park Hills will be October 2nd & 3rd.

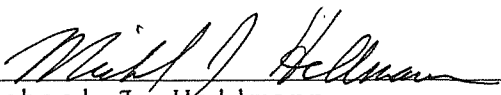
D. Mayor's Update: The Mayor mentioned the city attorney has received a letter from Stephanie Hall's attorney stating that she has no control over the property and does not own it. As yet, no letter has been received from the Forbrich attorney. Mr. Spoor said it is an embarrassment that the road is still closed and that the city has a duty to have the road open. It is the fault of the property owners, but the city could be sued for clearing the landslide. Dennis Finke stated that the slide happened 159 days ago. The road was open within a couple days when the landslide happened several years ago. Suggestion was made that a vote be taken on September 13 if approval has not been received to direct the Mayor to have the slide cleared. The Mayor will talk with the city attorney about the status.

IV. Tree Board - Mr. Spoor suggested that council review the tree board ordinance. The citizen could be made responsible for the maintenance of trees on their property in city right-of-way.

V. Discussion of Cruiser Purchase - Chief Heideman reported that a 1994 cruiser is available at the City of Edgewood for \$3500. It has a new engine with 40,000 miles on it. It would replace the 1988 unmarked cruiser which has 144,000 miles on it. Mr. Spoor mentioned that this purchase, along with other budget changes, would be about \$10,000 that is not budgeted. The city will need to find a way to make up the additional costs. Mr. Muske questioned the need for four vehicles due to more maintenance cost. He is interested in what we spend per capita versus what other cities spend in regard to cruisers. The consensus of council was to commit to the purchase of the cruiser.


VI. Adjournment

9:15 p.m. Motion was made by Mr. O'Hara to adjourn.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flara
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, SEPTEMBER 13, 1999, AT 7:38 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, ROBERT DREYER, MARK KAE LIN, MONTY O'HARA, WILLIAM MUSKE. CITY ENGINEER JAY BAYER AND BUILDING & ZONING INSPECTOR ED JODY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte; second by Mr. Dreyer to approve August 9 and August 23, 1999, minutes. Motion carried for acceptance of minutes.

I. Petitions

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. Spoor; motion carried. Chief Heideman mentioned that the police will have a booth set up at the picnic for the Senior Program and Kids Program. Mr. Dreyer asked about a cruiser replacement program. The Chief was directed to have a replacement program in place by the November council meeting. Motion was made by Mr. Kaelin to purchase a 1994 Crown Vic Cruiser from the City of Edgewood in the amount of \$3500; second by Mr. Schulte. O'Hara - Yes; Dreyer - No; Kaelin - Yes; Muske - Yes; Spoor - Yes; Schulte - Yes. Motion carried.

B. Fire Department/EMS - Motion was made by Mr. Schulte to accept report; second by Mr. Spoor; motion carried. Mr. Dreyer asked if all part-time positions are filled. Mr. Finke was directed by the Mayor to have all positions filled.

C. Building Inspector/Zoning Administrator - Motion for report acceptance was made by Mr. Spoor; second by Mr. Muske; motion carried.

D. Public Works - Mr. Dreyer made a motion to accept the report submitted; second by Mr. Spoor; motion carried. Mr. Finke mentioned that recycling throughout the city has not been picked up. Also, Rumpke has not yet taken care of the Trolley building damages.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Dreyer; motion carried. Mr. Bayer reported that Sunesis Company will begin the Rose Circle/Amsterdam work after the city picnic. Sunesis cleaned up the Montague landslide at a cost of \$10,000 - \$15,000.

F. Finance Department: Motion for acceptance of August reports made by Mr. Spoor; second by Mr. Muske; motion carried.

Special Fund Payments: Municipal Road Aid Fund in the amount of \$3,832. Motion was made by Mr. Schulte to pay the bills. Second was made by Mr. Spoor. Roll call: O'Hara - Yes; Dreyer - Yes; Kaelin - Yes; Muske - Yes; Spoor - Yes; Schulte - Yes.

III. Old Business

A. Discussion of Montague Landslide: The temporary construction easement was signed by the parties involved. Sunesis Company cleared the slide. Mr. Spoor reported that if there is no settlement for recovery of the cost, the city would sue. If the owners do not pay, the city would place a lien on the property.

Mr. Schulte mentioned the complaint letter from the Gerreins about not being updated on the Montague landslide. Mr. O'Hara spoke with Gerreins and he suggested to council that various informational updates go out in a newsletter or The Hub.

IV. New Business

A. Mayor Hellmann read the resignation letter of Marc Carey as City Attorney. Mr. Carey is pursuing a career as Circuit Court Judge. Mr. Carey recommended Richard Spoor for City Attorney. The Mayor read the resignation of Richard Spoor as council member. Resolution 13, 1999, Appointment of Richard Spoor as City Attorney: read by Mayor Hellmann. Motion for acceptance of resolution was made by Mr. Muske; second by Mr. Kaelin; motion carried by unanimous vote. Mr. Dreyer asked if other candidates were considered. Mayor Hellmann said that two others were considered.

Mr. Dreyer made a motion to sell the 1988 Ford Crown Vic Cruiser. Mr. O'Hara amended the motion to state that any money received for the cruiser be used on equipment for the cruiser being purchased. Mr. Schulte further amended the motion to state that the sale be contingent upon the purchase of the cruiser from Edgewood. Mr. Muske seconded the motion. Motion carried.

B. Resolution 12, 1999 - Transfer of Cable TV Ownership to Insight Communications: Read by City Attorney Richard Spoor. Motion for acceptance of resolution was made by Mr. Kaelin; second by Mr. Schulte. Motion carried.

C. Discussion of New Councilmember: The position will be advertised per Municipal Order and candidates will be interviewed at caucus meeting. The appointment needs to be made at the next council meeting.

V. Committee Reports

A. Business Committee: Mr. Spoor mentioned that the committee met on September 4th. The committee discussed funding for the purchase of the police cruiser. There was discussion of paying volunteer firemen. Also, dental insurance was discussed due to the decreased health insurance benefit. It was recommended that dental insurance be provided at a cost of about \$3,000 annually. Personnel Policy issues discussed: personal leave, vacation pay, vacation pay, health care coverage. There will be a more formal presentation for the personnel policy update.

B. Infrastructure Committee: Mr. Schulte reported that the committee met on September 1. They discussed plans for St. James Avenue catch basins, curbs, pipes, sidewalks. Also, there was discussion of street signs and poles. The committee will meet prior to caucus on September 27th. Also, traffic signs and city property will be discussed.

C. Community Enrichment/Environmental Committee: Committee will meet prior to caucus on September 27th. Discussion will include a text amendment for fence regulations.

D. Mayors' Group Report: no report.


E. Mayor's Update: Mayor Hellmann mentioned an invitation on the retirement of three KY Department of Transportation officials. The Mayor mentioned a letter received from Commissioner Barbara Black regarding community values. Also, a letter was received from the KY Department of Veteran Affairs. The Mayor will pass along to the Business Committee a request to consider job-related tuition reimbursement for employees.

VI. Delegations

VII. Communications


VIII. Adjournment

8:58 p.m. Motion was made by Mr. Dreyer to adjourn.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON MONDAY, SEPTEMBER 27, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, ROBERT DREYER, MARK KAEIN, WILLIAM MUSKE AND JUDE SCHULTE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Tree Board Report by Chairperson Pam Spoor. It was suggested that the Tree Board Ordinance be amended. One recommended change would be that homeowners be responsible for trees on right-of-way. Mrs. Spoor presented proposals for tree replacement options on Rose Circle. Mayor Hellmann reported that to move a tree, such as the ones in Trolley Park, would cost \$250 to \$300 per tree. It has not been determined if the city will pay for the replacement of trees on Rose Circle that have been removed for the construction project. Mrs. Spoor requested that a sprinkler system be installed at Trolley Park while it is torn up. She will obtain cost estimates.

II. Council Interviews: Kimberly R. McLellan, 904 Terrace Drive, and David Fangman, 1145 Coram Street, interviewed for the open Council position. Both candidates plan to run in the election next year. Council will vote at the October 11th meeting.

III. Set Halloween Hours: Sunday, October 31st 6:00 p.m. to 8:00 p.m. and open house at the Fire House 7:00 p.m. to 9:00 p.m.

IV. Committee Discussion:

A. Business Committee: No report.

B. Infrastructure Committee: Mr. Schulte reported that two sign poles will be put up along with different signs for opinions. A wood pole would be less expensive, but a metal pole would be taller and last longer. The committee will be reporting on replacement of traffic signs needed throughout the city. Mr. Dreyer will report on the Exter Drive city property after talking with the residents involved.

C. Community Enrichment/Environmental Committee: Mr. O'Hara reported that changes in fence regulations were discussed. Bed and Breakfasts will be discussed after reviewing Covington's ordinance.

V. Mayor's Update: The Mayor mentioned that street crack filling will be out for bid and should be approximately \$19,000. It will be paid out of the Vehicle Sticker Fund. Also, the Mayor reported that grant money is available for various projects. Mr. Schulte will review grant information pertaining to infrastructure.

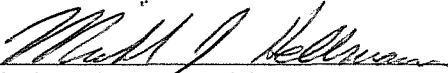
Mark Kaelin suggested that the city take a stand on the location of the new jail.

Mark Schenthal, 1023 Lawton Road, asked about the status of his neighbors' fence removal. Mr. Jody is aware of the problem and is working on it.

September 27, 1999
Caucus Minutes
Page 2

VI. Adjournment

8:40 p.m. Motion was made by Mr. Schulte to adjourn.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, OCTOBER 11, 1999, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, ROBERT DREYER, MARK KAE LIN, JUDE SCHULTE, AND WILLIAM MUSKE. CITY ENGINEER JAY BAYER AND BUILDING & ZONING INSPECTOR ED JODY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Dreyer; second by Mr. Kaelin to approve September 13 and September 27, 1999, minutes. Motion carried for acceptance of minutes.

I. PETITIONS

II. DEPARTMENT REPORTS.

A. Police Department - Motion for approval of report was made by Mr. Schulte; seconded by Mr. Muske; motion carried.

Chief Heideman informed Council the 1994 cruiser purchased from the City of Edgewood has been delivered. Special equipment is being added to the vehicle. The department expects the cruiser to be on the road by the end of the week or early the week of Oct. 18th.

Mayor Hellmann informed Council that one bid had been received for purchase of the 1988 Crown Victoria. This bid was received from Pike 27 Auto Parts in the amount of \$777.13. Motion was made by Mr. Schulte to accept the bid of Pike 27 Auto Parts for the amount of \$777.13; second by Mr. O'Hara. Motion carried by unanimous vote of Council.

B. Fire Department/EMS - Motion was made by Mr. Kaelin to accept report; second by Mr. Dreyer; motion carried.

Mr. Kaelin complimented Chief Finke on his department's response to backup calls. Discussion on runs made by the department and backup responses followed.

Chief Finke asked that Council research City records for information on correct size, placement and type of house numbers for residences throughout the City. He informed Council that several of his members complained that house numbers were hard to read or find and because they could not locate the address the address response time was delayed. Mr. Schulte offered to meet with Chief Finke, gather information, and a report prepared for Council.

C. Building Inspector/Zoning Administrator - Motion for report acceptance was made by Mr. Schulte; second by Mr. Dreyer; motion carried.

Privacy fence posts still standing at 1021 Lawton Road were discussed. Mr. Jody will follow through.

When questioned, Mr. Jody replied that there is no time limit on families staying at the Den Lou Motel. There are several apartments in the building; cooking facilities are not allowed.

BI/ZA (continued)

Mr. Kaelin informed Council there are several inoperable vehicles on the lot in the 1400 block of Dixie Hwy. Mr. Jody will speak with the owner.

Construction work being done at 1029 Jackson Road (lot 2) was discussed. Mr. Jody informed Council the contractor was in violation of City ordinance and ordered to stop.

D. Public Works - Mr. Dreyer made a motion to accept the report submitted; second by Mr. Schulte; motion carried.

Mr. Finke informed Council that a water main located at Amsterdam and Park Dr. disintegrated, affecting water pressure on several city streets. It has been repaired.

Council discussed the invoice received from Sunesis Construction Co. Mr. Finke asked if the invoice could be paid immediately.

Leaf pickup was discussed. Mr. Finke informed Council that funds for this project are included in the current budget. He also stated the company is usually in the City for 7 working days to complete the job. Signs will be put up at least 4 days in advance advising residents when their street will be cleaned. It was suggested flyers also be delivered to the residents.

Marquee signs once again discussed to advertise special events, etc. Mr. O'Hara suggested that such information at least be advertised at the City Building. Mr. Fangman of the Businessmen's Association offered their sign, which is on the Dixie Hwy., for use by the City.

Mr. Finke met with Sanitation District personnel concerning 2600 ft. of new line to be put in on Altavia, Lawton and Audubon.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Dreyer; motion carried.

Mr. Bayer discussed the Rose Circle/Amsterdam Rd. project with Council. During the work it was found part of the pipe was in poor condition. He suggested the repair be done while they were working on the project. Copy of the change plans 1 and 2 given to the Mayor and Council. The cost would be \$13,800 for approximately 375 ft. of 18" pipe. Following discussion Mr. Schulte made a motion that Council add a change order and use Option No. 1 as recommended by the City Engineer; second by Mr. Dreyer. Mr. O'Hara, yes; Mr. Dreyer, yes; Mr. Kaelin, yes; Mr. Schulte, yes; Mr. Muske, yes; and the motion carried.

Annexation of 937 and 941 Montague Road. During discussion Mr. Spoor, City Attorney, informed Council that approval had been received from the owners of the above referenced properties to be annexed by the City of Park Hills. He will prepare an ordinance to be in effect prior to January 1, 2000, which is the date of Kenton Co.PVA appraisal. A motion was then made by Mr. Dreyer; second by Mr. Schulte to approve annexation of 937 and 941 Montague Road. Motion carried.

Mr. Bayer recommended that invoice in the amount of \$94,097.70 received from Sunesis be paid. Payment approval will be tabled until it is checked by the Finance Committee.

City. Eng. (continued)

Mr. O'Hara questioned the status of the Amsterdam Rd. retaining wall. Mayor Hellmann replied that a letter had been written to the property owner of 1011 Amsterdam Rd. requesting permission for an easement on to her property. Permission has not been received. Following discussion it was stated a letter will be sent to the property owner advising her of what the city has already accomplished and the cost so far.

F. Finance Department - Mayor Hellmann informed Council that a full set of reports is not available.

Mayor Hellmann presented a list of bills payable out of Special Funds. Motion to pay by Mr. Schulte, second Mr. Muske. Mr. O'Hara yes; Mr. Dreyer, yes; Mr. Kaelin, yes; Mr. Schulte, yes; Mr. Muske, yes, and the motion carried. Mr. Dreyer then requested discussion on bills payable covering the Montague Road landslide. He felt they should not come out of the City Road Tax Fund, but rather the Reserve Fund if money is available. Following discussion a motion was then made by Mr. Dreyer; second Mr. Kaelin; that bills in the amount of \$16,698.50, relating to the Montague Road landslide be paid out of the Reserve Fund. Mr. O'Hara, yes; Mr. Dreyer, yes; Mr. Kaelin, yes; Mr. Schulte, no; Mr. Muske, yes. Motion carried.

III. NEW BUSINESS

A. Appointment of new Councilmember - Mayor Hellmann introduced Mrs. Kimberly McLellan and Mr. David Fangman, candidates to fill the fill the vacancy on Council. Council members offered their thoughts concerning both candidates. Following discussion a motion was made by Mr. Kaelin, second Mr. Dreyer, that Mrs. Kimberly McLellan be appointed as Park Hills Councilmember. Motion carried.

IV. COMMITTEE REPORTS

A. Business Committee: More information will be available at the October 25th caucus meeting.

Discussion followed concerning the standing committees members, having the slot filled by the new Councilmember or restructuring the committees entirely. Further discussion will be held at the caucus meeting.

B. Infrastructure Committee: No report. The committee will meet on Wednesday, October 20th, at 7:30. A reminder letter will be sent to members that discussion will cover tree replacements and street signs, including posts. Mrs. Pam Spoor, Chairperson of the Tree Board, will be invited.

C. Community Enrichment/Environmental Committee: A meeting will be scheduled for October 25th at 6:30 P.M. Fence ordinance to be discussed. Decision to be made on handling of the survey received from residents. Discussion followed.

CE/E Comm. (continued)

Mr. Muske suggested No. Ky. University be contacted concerning a spread sheet being compiled by the students covering all responses to the survey. He anticipated the cost would be approximately \$500.00. He will have further information for the committee on 10/25 and a recommendation made to Council.

D. Mayors' Group: No report.

E. Mayor's Update: Irish Rose Lane - The developer informed the City that special street lighting would be paid for by individual property owners when lots are sold. Park Hills agreed to pay up front money to Cinergy. An invoice in the amount of \$10,075.66. There have been several sales to new owners, but the City has not been reimbursed. A letter has been sent to the developer reminding him that payment is due for each piece of property that has been sold.

V. DELEGATIONS

A. Tree Board: Report by Chairperson Pam Spoor was presented at the September 27th caucus meeting.

B. Municipal Government League of No. Ky.: No report.

C. No. Ky. Area Planning Commission: Mr. Schulte will attend the October 20th meeting and a report submitted to Council.

D. Kenton Co. & Municipal Planning & Zoning Commission: Mr. Bayer reported discussion included Fort Washington Way status, revision of subdivision regulations re: new streets, street paving, handicap ramps at intersections; minimum of 500 gallons of water flow per minute for fire hydrants.

E. Telecommunications Board of No.Ky.: No report.

VI. COMMUNICATIONS

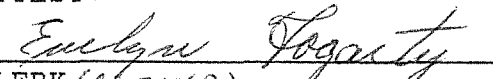
VII. ADJOURNMENT

9:00 P.M. Motion was made by Mr. Dreyer to adjourn.



MICHAEL J. HELLMANN, MAYOR

ATTEST:



CLERK (ACTING)

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, OCTOBER 25, 1999, AT 7:38 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MONTY O'HARA, KIMBERLY MCLELLAN, MARK KAE LIN AND WILLIAM MUSKE. ALSO IN ATTENDANCE: CITY ATTORNEY RICHARD SPOOR.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Award Bid for Street Crack Filling and Sealing: Len Riegler Blacktop bid of \$2.20 per pound; Paul Michels & Sons bid of \$2.55 per pound. Both bids a maximum of \$20,000. Motion to accept Riegler's bid was made by Mr. Muske; second by Mr. Schulte. Roll: O'Hara - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried by unanimous vote.

7:43 p.m. Motion for adjournment from Special Meeting was made by Mr. O'Hara; second by Mr. Muske.

CAUCUS MEETING

Call to Order

Petitioner: Carrie Overbeck, 1034 Altavia, expressed concern about the water line pipe restoration on Altavia. The main concern was the large, open holes due to the Water District project. The Water District will be notified to cover the holes prior to Halloween.

I. Discussion of Storm Water District: There will be a meeting on Thursday, October 28th, to discuss storm water management. At this time, Park Hills is the only local city with a storm water plan. The Mayor and Ms. McLellan will attend the meeting.

II. Discussion of Easements and Eminent Domain: The Mayor reported that the Jackson Road easement pertaining to the Rose Circle project, has not been signed. The owner has asked for \$4,000. Eminent domain is a 30 day process and the court would base the value on how much the property value has diminished. There was discussion of setting up a procedure for obtaining easements, but no definite decision. The Mayor will continue to pursue the easement.

III. Discussion of Leaf Pickup: the date will be set at the next meeting.

IV. Discussion of Tuition Reimbursement for Employees: Referred to Business Committee.

V. Discussion of Software Update/Upgrade: It was reported that the City Clerk's office accounting software is currently not Y2K compliant. Peachtree software can be purchased for about \$200 plus training. Several local cities are using Peachtree and the auditor recommended it.

VI. Discussion of Street Sign Poles: Mr. Schulte has requested metal pole quotes from several companies. The poles would be painted black, 10 1/2', 4 square tubular, 1/8" thick, plate on bottom, cap on top. The quotes range from \$65 to \$105 each for 75 poles. The blue signs would remain at \$150 each. Mr. Muske suggested that the Civic Association be involved in the process. The Committee will meet again to continue discussion on the poles.

8:55 p.m. Mr. Dreyer in attendance.

VII. Discussion of Standing Committees: Mr. Kaelin proposed a change in the committee structure including the addition of a Public Safety Committee. Lengthy discussion followed. Infrastructure/Public Safety Committee: Mr. Schulte, Chairperson of Infrastructure; Mr. Kaelin, Chairperson of Public Safety; member, Mr. Dreyer. Finance/Personnel Committee: Mr. Dreyer, Chairperson of Finance; Ms. McLellan, Chairperson of Personnel; member, Mr. Kaelin. Community Enrichment/Environmental: Mr. O'Hara, Chairperson of Enrichment; Mr. Muske, Chairperson of Environment; member, Ms. McLellan. The committees will report to the Mayor every two months.

Mayors' Group Report: Mr. O'Hara reported that the contract for the emergency sirens was awarded this week. Mr. Finke will check into the ordinance for Disaster Emergency Service representative. Also, the county is bidding a salt storage dome. The city can share the cost to use the storage dome. A decision needs to be made by mid December. Park Hills cost would be \$1319. Currently, the city buys salt from Ludlow.

Northern KY Area Development District: Mr. Muske will replace Mr. Spoor as the city representative.

Mayors Group Representatives: Mr. O'Hara, Ms. McLellan; Mr. Muske.

The Mayor mentioned estimates to replace two fire hydrants on Rose Circle: \$1261.34 to \$1517.28 plus 15% overhead. Consensus of council was to go forward with the hydrants.

The Mayor reported that several violation letters were sent out from Ed Jody.

VIII. Committee Reports

Infrastructure Committee Report: It was recommended the tree ordinance will be changed to read that the city is not responsible for the cost of replacing dead or diseased trees and not responsible for right-of-way tree expense. The committee is working with the city engineer on the St. James project.

Caucus Meeting Minutes
October 25, 1999
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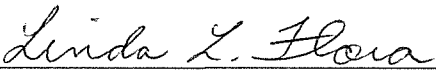
Community Enrichment/Environmental Committee: It was recommended that a Northern KY University student do a report on the surveys received. It would cost \$500 to \$600. Council will vote at the next meeting.

10:10 PM. Motion to adjourn was made by Mr. Kaelin; second by Mr. Schulte.



MICHAEL J. HELLMANN, MAYOR

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, NOVEMBER 8, 1999, AT 7:38 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, ROBERT DREYER, WILLIAM MUSKE AND KIMBERLY MCLELLAN. ALSO PRESENT: CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR. COUNCILMEMBER MONTY O'HARA WAS ABSENT DUE TO ILLNESS. MARK KAELIN WAS PRESENT AT 7:50 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Dreyer; second by Mr. Schulte to approve October 11 and October 25, 1999, minutes. The Mayor recommended a deletion on the October 11 minutes, page 2 bottom, "Payment approval will be tabled until it is checked by the Finance Committee." Motion carried for acceptance of minutes.

I. Petitions - None.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. Dreyer; motion carried. Lt. Puthoff was in attendance for Chief Heideman. Council received a copy of the cruiser replacement program. The Public Safety Committee will review the plan.

B. Fire Department/EMS - Motion was made by Mr. Muske to accept report; second by Mr. Schulte; motion carried. Mr. Finke reported that a Disaster Emergency Service sample ordinance was given to the City Attorney for review. Motion was made by Mr. Dreyer to spend up to \$1800 to replace two hydrants on Rose Circle; second by Mr. Schulte. Roll call: Dreyer - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried. Mr. Finke mentioned that parking at the church lot across the street was a problem on Halloween. According to the agreement, the city should have use of the lot for paying to repair and pave the lot.

C. Building Inspector/Zoning Administrator - Motion for acceptance of submitted reports was made by Mr. Dreyer; second by Mr. Schulte; motion carried. Mr. Jody updated council on pending violation notices. Nothing new on the Covington Catholic requests for ballfield light, nor on the parking lot paving.

D. Public Works - Mr. Schulte made a motion to accept the report submitted; second by Ms. McLellan; motion carried. Mr. Finke reported that the Water District work on Altavia is complete except for bolting down some plates. There will need to be a walkthrough for the Mt. Allen restoration work. Also, Mr. Finke mentioned the letter from the Sanitation District that requests that major encumbrances not be placed over the sewer lines. He recommended that trees on right-of-way be reconsidered. Mr. Finke reported that Notre Dame submitted plans to change the entrance to be directly across from St. James Avenue. The fill dirt from the project would be used to build up the berm on St. Joseph Lane to help water flow problems.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Muske; motion carried. The Mayor reported that the easement on Jackson has not been obtained, but the Rose Circle project has not been delayed. Infrastructure Committee will meet on November 18 to discuss the St. James Project preliminary plans. Also, a meeting is scheduled for November 9th to discuss the upcoming street sealing. Mr. Bayer reported on the stormwater district meeting. Topics included discussion of past expenses and views of the upcoming storm tax. There will be a survey from the Sanitation District in the near future. Park Hills has put forth a great deal of effort to improve stormwater issues.

F. Finance Department: Motion for acceptance of September reports made by Mr. Dreyer; second by Mr. Schulte; motion carried.
Special Fund Payments: Auto Sticker Fund - Bayer Becker Engineers \$530 for Street Crack Sealing. Motion was made by Mr. Schulte to pay \$530 from the Sticker/Road Maintenance Fund; second by Mr. Muske. Roll call: Dreyer - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried. Road Tax - Bayer Becker Engineers \$2608.50. Motion was made by Mr. Schulte to pay the bills and second by Mr. Muske. Roll call: Dreyer - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried.

III. Old Business

A. Discussion - Citizen Survey: Motion was made by Mr. Muske to pay up to \$600 to compile the survey to a useful format; second by Mr. Dreyer. Roll call: Dreyer - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried.

B. HUB Articles and Vehicle Sticker Notification: The HUB deadline is November 10. Mr. Schulte will submit an article pertaining to Kenton County collection of sticker fees at the time of registration renewal. Also, the city will notify residents of the change by newsletter. Council will review newsletter articles at the next caucus meeting.

IV. New Business

A. First Reading of Annexation Ordinance: Read by City Attorney Dick Spoor. The ordinance intent is to formalize the annexation of 937 and 941 Montague Road effective January 1, 2000. The property owners have given their consent.

B. Municipal Order 10, 1999 - Mayor's Appointments: Read by Mr. Spoor. The order appoints Mayors' Group Alternates: Monty O'Hara, Kimberly McLellan; William Muske and also appoints William Muske as representative to the Northern Ky. Area Development District.

C. Municipal Order 11, 1999 - Standing Committees: Read by Mr. Spoor. Finance/Personnel Committee: Robert Dreyer, Finance Chair; Kimberly McLellan, Personnel Chair; Mark Kaelin, member. Enrichment/Environmental Committee: Monty O'Hara, Enrichment Chair; William Muske, Environmental Chair; Kimberly McLellan, member; Infrastructure/Public Safety Committee: Jude Schulte, Infrastructure Chair; Mark

(Committees - continued)

Kaelin, Public Safety Chair; Robert Dreyer, Member. Motion for approval of committees was made by Mr. Schulte and second by Mr. Kaelin. Motion carried. Council Committees will submit proposed committee guidelines and responsibilities for the January meeting.

V. Committee Reports

A. Finance/Personnel Committee: The committee will meet on November 18 to discuss budget amendments and personnel policy changes.

B. Infrastructure/Public Safety Committee: Infrastructure committee will meet November 18 to discuss city property and the St. James Avenue project. Public Safety committee will discuss cruiser replacement and the building study.

C. Community Enrichment/Environmental Committee: Mr. Muske spoke with Pam Spoor regarding the tree ordinance changes. The committee will meet in the near future.

Leaf Pickup will begin Monday, November 15th.

D. Mayors' Group Report: Report at caucus.

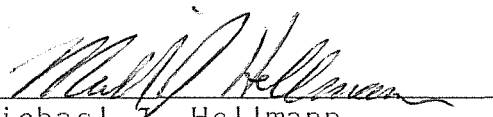
E. Mayor's Update: Kentucky League of Cities has requested information for their Bond Pool.

VI. Delegations

VII. Communications


VIII. Adjournment

9:03 p.m. Motion was made by Mr. Dreyer to adjourn; second by Mr. Schulte.



Michael J. Hellmann
Mayor

ATTEST:



Linda L. Flora
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON MONDAY, NOVEMBER 22, 1999, AT 7:39 P.M. IN THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: ROBERT DREYER, MARK KAEIN, WILLIAM MUSKE AND KIMBERLY MCLELLAN. ALSO PRESENT: CITY ATTORNEY RICHARD SPOOR. ABSENT: MONTY O'HARA AND JUDE SCHULTE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Rankin & Rankin Company FY1999 audit report presentation by Linda Chapman. The city is in good financial position. Ms. Chapman stated the city needs to update the fixed asset register. The Mayor requested that Ms. Chapman look into the Sanitation Fund collections to see if the city will have funds to cover the \$220,520 due to the Sanitation District for turning over the sanitary sewer system. The first payment is due by January 1, 2000 to be paid in equal payments over ten years.

II. Mayors' Group Report - Mayor Hellmann mentioned that the city's cost to participate in the salt dome would be \$1624. The city will need to decide whether or not to participate. Currently, the city buys salt from Ludlow. Also, the storm warning siren cost for Park Hills based on population would be about \$1100. If Erlanger does not participate, our cost would be \$1625.

III. Discussion of Newsletter Articles: Council will provide articles by the end of next week for the upcoming city newsletter.

IV. Committee Discussion

A. Community Enrichment/Environmental Committee: No report.

B. Finance/Personnel Committee: The committee met November 18. Ms. McLellan reported that the personnel policy will be clarified regarding a 40 hour work week. Tuition reimbursement will be addressed in the next budget. Holiday Pay will be addressed pertaining to 8 hour holiday pay versus 10 hours of pay for police officers. Mr. Dreyer is working on items for budget amendment.

C. Infrastructure/Public Safety Committee: The committee met November 18. Mr. Kaelin reported that the cruiser replacement program would be discussed at a later date. Discussions pertaining to the St. James Project included: trees; a turn lane onto Dixie Highway; reducing two sidewalks to one; several easements needed. The committee will meet on December 13. Also, a public hearing will be scheduled in January for the St. James Project.

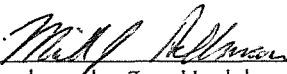
Mr. Finke mentioned a request from Tom Loos to allow installation of a sprinkler system. He lives at Rose Circle and Park Drive and it would be on right-of-way. Mr. Spoor stated that anything on right-of-way would be at risk, but the sprinkler system would not be prohibited since it is not a permanent structure. The property owner needs to be aware of the risk and would be responsible for cost if the city needs access to the right-of-way.

V. Mayor's Update: Mayor Hellmann reported that the city is pursuing reimbursement for the streetlighting at Park View subdivision. Also, Cinergy informed the city that they will rewire the lights on Park Drive to convert from 4KV service to 120 volt service. The Kenton County Mayors' Group will meet December 9th to discuss Emergency Medical Services. Mark Kaelin, Rob Dreyer and the Mayor will attend.

The December 27th Caucus meeting will be canceled.

The Mayor requested that the Police Chief set up the computer speed monitor on St. James Avenue to obtain a seven day count of cars to see if a turn lane is needed onto Dixie Highway.

VI. 9:44 p.m. Motion was made for adjournment by Mr. Kaelin.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk

Michael J. Hellmann
Michael J. Hellmann
Mayor

ATTEST:

Linda L. Flora
City Clerk

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THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, DECEMBER 13, 1999, AT 7:42 P.M. AT THE CITY BUILDING WITH MAYOR MICHAEL HELLMANN PRESIDING. COUNCILMEMBERS PRESENT: JUDE SCHULTE, ROBERT DREYER, MARK KAEIN, WILLIAM MUSKE AND KIMBERLY MCLELLAN. ABSENT: MONTY O'HARA. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY RICHARD SPOOR WERE PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Dreyer; second by Mr. Kaelin to approve November 8 and November 22, 1999, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. None.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Schulte; second by Mr. Dreyer; motion carried. Chief Heideman reported that there were problems setting up the computer speed monitor on St. James, but it will be in place soon for a traffic count. It was reported that Officer Brian Messer resigned to take a position with Cold Spring. Cold Spring has home fleet and also a larger area to patrol. There are currently three applicants being considered.

B. Fire/EMS - Motion for acceptance of report was made by Mr. Muske; second by Mr. Dreyer and motion carried by unanimous vote. Chief Finke asked about enforcement of the house numbering. The Mayor mentioned that it will be addressed in the city newsletter. Chief Finke hired John Martin as another part-time employee.

C. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept the reports submitted; second by Mr. Muske; motion carried. Mr. Jody reported that a Board of Adjustment hearing will be scheduled for the Kleymeyer fence on Old State and the Schilling house on Cleveland. Regarding the Schilling house at 1110 Cleveland: a hearing has been requested due to Mr. Jody's decision to waive the pre-existing, non-conforming use as a two family in a one family zone. There was more than an 18 month period that it was not used as a two family. The permit has been issued for 1029 Jackson Road. The plan requires an engineer to be on site to monitor the project.

D. Public Works - Motion was made by Mr. Schulte to accept the report submitted. Mr. Dreyer seconded the motion and motion carried. Mr. Finke asked about moving the stop sign at Rose and Amsterdam and the sign at Rose and Park Drive. Mr. Muske asked about a crosswalk to Trolley Park. Mr. Bayer will check the specs. The Mayor directed Mr. Finke to have the crosswalk striped along with the stop bars.

E. City Engineer - Motion for acceptance of report submitted was made by Mr. Schulte; second by Mr. Muske; motion carried. Mr. Bayer reported that the Rose Circle project is primarily complete, except

(Engineer continued)

for some punchlist items and restoration. Mr. Jody asked about vacating the Mt. Allen Alley per the request from Ralph Stacey. Mr. Stacey would be responsible for the cost of moving utility poles. Mr. Bayer will talk with Estes Engineering.

F. Finance Department: Motion for acceptance of October and November reports made by Mr. Schulte; second by Mr. Muske; motion carried. Special Fund Payments: Sanitation Fund - \$22,052 (1st of 10 payments); Municipal Road Aid - \$4041.25; General Fund Reserve Fund - \$270 (for Montague) Road Tax - \$283,644.35; Sticker/Road Maint. Fund - \$14,806. Motion was made by Mr. Schulte to pay the bills. Second was made by Mr. Muske. Roll call - Dreyer - Yes; Kaelin - Yes; Muske - Yes; McLellan - Yes; Schulte - Yes. Motion carried.

III. Old Business

A. Second Reading of Annexation Ordinance 14, 1999: Read by Mr. Spoor. Ordinance formalizes the annexation of the properties at 937 & 941 Montague Road. Motion for acceptance of ordinance was made by Mr. Dreyer; second by Mr. Muske. Motion carried by unanimous vote of council.

IV. New Business

A. Resolution 14, 1999, Police Specialist: Read by Mr. Spoor. Resolution promotes Joel Shepherd to Specialist effective December 19. Motion for acceptance made by Mr. Schulte; second by Mr. Kaelin. Motion carried by unanimous vote.

B. Resolution 15, 1999, Appointment of Emergency Management Director: Read by Mr. Spoor. Resolution appoints Bary Lusby to Emergency Management Director for Park Hills. Motion for acceptance of Resolution was made by Mr. Muske; second by Mr. Schulte. Discussion followed about giving up control in an emergency situation. An incident or emergency would still be under the direction of the Mayor and/or Fire Chief. Motion carried by unanimous vote.

C. Trolley Park Pay Phone & Newsstand - The contract for the pay phone is up for renewal. The city receives commission. The Mayor has received complaints about the phone and newspaper stand. After discussion, it was decided to leave both. The phone could be used in case of emergency. The city receives approximately \$100 annually on telephone commission.

V. Committee Reports

A. Community Enrichment/Environmental Committee: Mr. Muske reported that Pam Spoor is working on the Tree Ordinance amendment. The committee will begin work on the trash contract. The city will participate again this year in the tree mulching provided by the County. Mr. Muske mentioned that the cost of the citizen survey report was \$400. It will be copied for the Mayor and Council.

B. Infrastructure/Public Safety Committee - The Committee met earlier and Mr. Schulte reported that more information will be needed for the

(Infra/Pub.Safety Comm. continued)

St. James project. An Old State Road resident provided information on sidewalks. The committee will review the information provided. Mr. Kaelin reported that the Cruiser Replacement Program will be discussed at a later date.

C. Finance/Personnel Committee: Ms. McLellan suggested that an ordinance be drawn up to change the personnel policy to pay officers at overtime rate for school duty. Mr. Dreyer reported that the budget amendment is in the process.

D. Mayors' Group Report: The Mayor reported that in January there will be E.M.S. discussion for all cities, fire departments, and citizens. Mr. Dreyer asked the Fire Chief if there was a pattern in our city when the department does not get out. Mr. Finke said there does not seem to be a pattern.

E. Mayor's Update: Mayor Hellmann reported that we received the invoice in the amount of \$6457 for the banners. The city will split the cost with the civic association. Mr. Finke will put up the banners.

VI. Delegations

8:54 P.M. Mr. Schulte made a motion to go into executive session to discuss pending litigation; second by Mr. Dreyer.

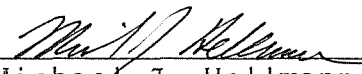
Motion was made by Mr. Schulte to act upon the recommendations discussed in executive session. Seconded by Mr. Dreyer and motion carried.

VII. Communications

A letter was received from the Transportation Cabinet providing emergency information in case of traffic signal malfunction due to Y2K.

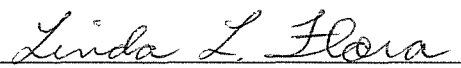
VIII. Adjournment

9:32 P.M. Motion was made by Mr. Dreyer to adjourn; second by Mr. Muske.



Michael J. Hellmann
Mayor

ATTEST:



City Clerk