

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, JANUARY 26, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, JUDE SCHULTE AND MONTY O'HARA. CITY ENGINEER JAY BAYER ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte and second by Mr. Johnson to accept December 8, 1997 minutes with one correction on page 1, Department Reports: D. Motion.....all in favor to accept report. Motion carried for acceptance of minutes.

#### I. Petitions

A. Lu Ann Herron, 1123 Exter Drive: complimented the Police Department for their assistance when her dog was struck on Dixie Highway. Officers Tonya Paul and Mark Tanner were extremely helpful and supportive.

B. Steve Helmer of Electric Inspection: request for permission to do electric inspections in the city. Mayor Worstell stated she is in agreement with Ed Jody in being satisfied with the agency currently doing the inspections. The city will keep Electric Inspection on file.

#### II. Department Reports

A. Public Works - Motion was made by Mr. Hellmann and seconded by Mr. Johnson to accept report as submitted. All in favor of report acceptance.

B. Police Department - Motion by Mr. Spoor and second by Mr. Hellmann to accept report submitted. All voted in favor. Mayor Worstell asked about the status of the applications. 56 applications picked up; 43 returned; 4 certified with training; 1 since hired by another department; 1 requested part-time only; preliminary checks in the process. Chief Heideman mentioned the grant money for hiring. Chief also stated the I-75 grant had been approved until October of next year. For the record: there were 284 citations issued on I-75 between 8/1/95 and 10/1/97 which resulted in 1 hour of court time.

C. Fire Department/Rescue Squad - Motion made by Mr. Johnson, second by Mr. Hellmann and all in favor to accept report as submitted.

D. Building Inspector/Zoning Administrator - Motion by Mr. Hellmann, second by Mr. Johnson and all in favor for acceptance of the report. Four homes have been started in Park View subdivision. Regarding a complaint from Mrs. Hurley of Rose Circle: a violation notice has been sent to 1019 Rose Circle.

E. City Engineer - Motion by Mr. Johnson; second by Mr. Hellmann; all in favor for acceptance of the report as submitted. Mr. Bayer updated Council on the stormwater surveys. He stated we need to get with the Sanitation District to see what they plan to do about the combined lines. The Sanitation District may take over stormwater.

Upcoming projects will include retaining walls for Locust, Amsterdam, and Hamilton. The Mayor mentioned a dangerous storm drain opening on Locust Street. Mr. Bayer was very complimentary of Dennis Finke with the work he has done on field measurements and recording.

F. Finance Department: Motion for acceptance of December reports made by Mr. Spoor; second by Mr. Johnson. Roll call: O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes.

Special Funds for Auto Sticker and Road Tax Fund: motion by Mr. Johnson and second by Mr. O'Hara to approve payments; motion carried with unanimous approval of Council.

### III. Old Business

A. Resolution 2, 1998 authorizing the Mayor to enter into an agreement with Stansel & Associates for Park View street lighting with one proviso being that the city attorney rewrite the lien portion. Motion for acceptance of Resolution 2, 1998, was made by Mr. Hellmann and second by Mr. Johnson. Mr. Spoor voted: No. Motion carried.

B. Landlord Tenant Act: tabled until committee meets.

C. Request for Zone Change on Jackson Road: Mr. Hellmann has requested an updated zoning map for Council. Mr. Schulte asked if the city has contacted the owner about a possible zone change. Mr. Hellmann stated that Mr. Kuykendall would be doing the legwork, not the city.

D. Resignation of Greg DiMuzio from Telecommunications Board: City is in need of a replacement for the Board.

### IV. New Business

A. First Reading of Budget Ordinance Amendment: Mr. Schulte questioned having the Auto Sticker fee along with Road Tax. The Mayor and Mr. Hellmann mentioned that on the original perform the Sticker fee revenue was needed along with the Road Tax for the street repair and upkeep. The Mayor then mentioned the major changes in the budget amendment including changes in carryforward balances as a result of the audit. Mr. O'Hara asked about purchasing a cruiser. Mr. Schulte mentioned that 3 cruisers have over 100,000 miles.

B. Resolution 1, 1998: Reappointment of Board of Adjustments members for a four year term. Read by Mayor Worstell; motion for acceptance of resolution made by Mr. O'Hara; second by Mr. Johnson; motion carried. The Board now has four members and is looking for another member.

C. Municipal Order 1, 1998: Reappointment of Ethics Board members for a one year term. Read by Mayor Worstell; motion for acceptance by Mr. Johnson; second by Mr. O'Hara; motion carried. In the future, the city will look into the Northern Ky. Regional Ethics Authority.

D. Municipal Order 2, 1998: Reappointment of BOCA Alternate. Read by Mayor Worstell; motion for acceptance by Mr. O'Hara; second by Mr. Johnson; motion carried.

V. Committee Reports

A. Business Committee - will meet in February to discuss changes to the personnel policy and the upcoming budget.

B. Infrastructure Committee: no report.

C. Enrichment Committee: will meet in February to discuss activities and the Landlord Tenant Act.

D. Environmental Committee: no report.

E. Mayors' Group: Mr. O'Hara attended the last meeting. The Mayors' Group requests that officials write letters opposing Collective Bargaining. There was also discussion of subdivision regulations regarding inconsistent inspections. The Mayors' Group would also like to have more city representation.

VI. Delegations

A. Tree Board - no report.

B. Dog Authority - minutes from August, budget report and expense report on file in the Clerk's office.

C. Municipal Government League - meeting Thursday, January 29, at NKADD. The topic will be the General Assembly session.

D. No. Ky. Area Planning - no report.

E. No. Ky. Area Development - no report.

F. Kenton Co. Planning & Zoning: no report.

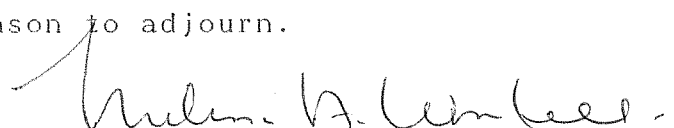
G. Telecommunication Board: no report.

H. OKI Oversight Committee: no report.


VII. Communications

VIII. Adjournment

9:10 p.m. Motion was made by Mr. Johnson to adjourn.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
Linda L. Flora  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, FEBRUARY 9, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA AND CARL WOOTEN. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Hellmann and second by Mr. Wooten to accept January 26, 1998 minutes and all in favor. Motion carried for acceptance of minutes.

I. Petitions

II. Department Reports

A. Public Works - No report for January due to snow removal. Mayor Worstell complimented Mr. Finke on the good job of snow removal. Mr. Finke mentioned that the truck broke down, but he was able to borrow a truck from Fort Mitchell. The city received a nice letter concerning snow removal from Mrs. Alice Miller of Morgan Court.

B. Police Department - Motion by Mr. Schulte and second by Mr. O'Hara to accept report submitted. All voted in favor. Mention was made of Scott Dhonau's resignation. Chief Heideman has two promising applicants. Mr. Hellmann suggested that the city hire two police officers at this time. Mr. Schulte is in agreement. It will be discussed at the Business Committee meeting. Mr. Johnson asked about the speeding. Chief Heideman said there were 34 traffic watches on city streets in January.

C. Fire Department/Rescue Squad - No report.

D. Building Inspector/Zoning Administrator - Motion by Mr. Hellmann, second by Mr. Johnson and all in favor for acceptance of the report. Thomas Studer of Electric Inspection Agency of Northern Ky. was in attendance. Mr. Studer has the contract with the city. Mr. Jody stated that the city is in compliance with it electric inspection contract. The purpose of having one inspector is so a contractor cannot have another inspector approve an inspection that did not pass. Mr. Studer stated that the inspector sets the fees. Mr. Spoor said the city has no control. Mayor Worstell mentioned that the city has not received complaints from contractors.

E. City Engineer - Motion by Mr. Hellmann; second by Mr. Johnson; all in favor for acceptance of the report as submitted. Mr. Bayer updated Council on the progress of Thelen & Associates study for Locust and Amsterdam retaining walls. Also, Mr. Bayer will meet with Dennis Finke and Charles Meyers at the Sanitation District to review the Storm Sewer Master Plan.

F. Finance Department: Motion for acceptance of January reports made by Mr. Johnson; second by Mr. Hellmann. Roll call: Wooten - Yes; O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes.

### III. Old Business

A. Second Reading Ordinance 1, 1998 amending the 1997-98 Budget: read by Marc Carey. Motion for acceptance of Ordinance was made by Mr. Spoor and second by Mr. Hellmann. Roll call: Mr. Wooten - Yes; Mr. O'Hara - Yes; Mr. Johnson - Yes; Mr. Hellmann - Yes; Mr. Spoor - Yes; Mr. Schulte - Yes.

Recess: 8:25 - 8:30 p.m.

B. Landlord Tenant Act: tabled until committee meets.

C. Request for Zone Change on Jackson Road: Mr. Hellmann stated that there is a single family dwelling on the multi-family zoning. He will contact Mr. Kuykendall to see if he is satisfied with the zoning.

### IV. New Business

A. Discussion of shade for street light at 1424 Old State: cost is \$45. In the past, the city has paid for the shade or split the cost with the resident. Motion was made by Mr. Hellmann for the city to pay for the shade; second by Mr. Wooten; motion carried by unanimous vote.

B. Telecommunications Board: City is still in need of a replacement for the Board.

### V. Committee Reports

A. Business Committee - will schedule a meeting in February.

B. Infrastructure Committee: no report.

C. Enrichment Committee: will meet on February 23 prior to the Caucus meeting.

D. Environmental Committee: no report.

E. Mayors' Group: no report.

### VI. Delegations

A. Tree Board - no report.

B. Dog Authority - no report.

C. Municipal Government League - no report.

D. No. Ky. Area Planning Commission - there will be a hearing on February 11 regarding installation of a cell tower near Northern Ky. Technical School. Also, Mayor Worstell will be attending a meeting of the Nominating Committee on February 10.

E. No. Ky. Area Development - no report.

F. Kenton Co. Planning & Zoning: no report.

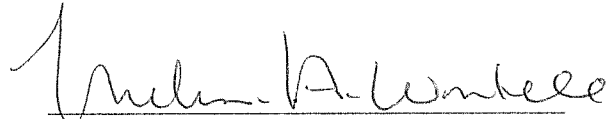
G. Telecommunication Board: no report.

H. OKI Oversight Committee: meeting February 13.

VII. Communications

VIII. Adjournment

8:50 p.m. Motion was made by Mr. Johnson to adjourn; second by Mr. Wooten.

  
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Melissa A. Worstell  
Mayor

ATTEST:

  
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City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, FEBRUARY 23, 1998 AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE AND MONTY O'HARA. ALSO IN ATTENDANCE: PUBLIC WORKS DIRECTOR DENNIS FINKE AND POLICE CHIEF RON HEIDEMAN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Resolution 3, 1998, requesting the General Assembly to vote for the concept of Senate Bill 66 reinstating Community Improvement Grant Program funding. Read by Mayor Worstell. Motion for acceptance by Mr. Hellmann; second by Mr. O'Hara. Motion carried by unanimous vote.

II. Resolution 4, 1998, Appointment of Patrolman Grade 1 David L. Boggs, Jr. Resolution read by Mayor Worstell. Motion for acceptance by Mr. Spoor; second by Mr. Hellmann. Motion carried by unanimous vote. Chief Heideman introduced Officer Boggs. He will need to take the basic evaluation exam in Richmond.

III. Resolution 5, 1998, opposing state mandated collective bargaining. Read by Mayor Worstell. Motion for acceptance made by Mr. Johnson; second by Mr. O'Hara. Motion carried by unanimous vote of council.

Motion by Mr. Johnson to adjourn from special meeting; second by Mr. Hellmann.

#### CAUCUS MEETING

Call to Order

I. Discussion of Snow Emergency: Dennis Finke stated that cars could not be towed during the snow emergency because signs were not up according to ordinance. He will have signs made. Signs will state: "No Parking on City Streets During Declared Snow Emergency". They will be at each entrance to the city and will be up from October through April.

II. Cable Franchise Transfer: Mayor Worstell attended a meeting regarding the transfer to InterMedia. There will be a resolution for the next regular meeting.

III. Committee Reports

Business Committee: will meet in March.

February 23, 1998  
Caucus Meeting  
Page 2

Infrastructure Committee: Northern Ky. Area Planning Commission has approved the cell tower at Northern Ky. Technical School with conditions.

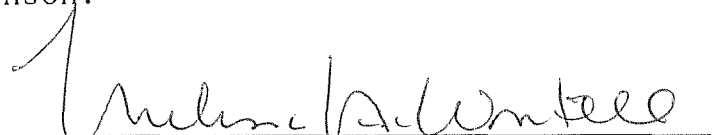
There is a possible buyer for Cole Estates. The Realtor is requesting the street name be changed from Rue de Maison to possibly McKinney Lane. The interested buyer is Gary McKinney. It has been requested that the city maintain the street. Mr. Hellmann stated that it is not a dedicated street and the slope is too steep to meet specifications. Northern Ky. Area Planning would have to approve the street name.

Enrichment Committee: met prior to the special meeting. Regarding the Landlord Tenant Act: if Frankfort mandates it, the city will go along with it. Otherwise, no action will be taken. Regarding recreation: the 5K Run will be an annual event in conjunction with the fall picnic. There was discussion of a golf tournament and possibly a non-sport event (open for suggestions).

Environmental Committee: no report.

Mr. Schulte suggested that the city stickers be collected by the County. The Mayor stated that the county cannot enforce the collection. The City Clerk will check into county collection and reporting.

Motion to adjourn was made by Mr. Johnson.

  
MELISSA A. WORSTELL, MAYOR

ATTEST:

  
CITY CLERK



THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, MARCH 9, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, CARL WOOTEN, MONTY O'HARA AND JUDE SCHULTE. ALSO PRESENT CITY ATTORNEY MARC CAREY AND BUILDING INSPECTOR/ZONING ADMINISTRATOR ED JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Johnson and second by Mr. Spoor to accept February 9 and February 23, 1998, minutes. All in favor of acceptance of minutes.

I. Petitions:

II. Department Reports

A. Public Works: motion by Mr. O'Hara and second by Mr. Hellmann to accept report and all in favor. Mr. Finke stated that he completed the rebar for sewers throughout the city with the exception of lower Amsterdam. This brings the city into compliance with regulations.

B. Police Department: Motion to accept report made by Mr. Hellmann and second by Mr. Spoor. All in favor of report acceptance. Mr. Johnson asked if the number of citation warnings were tracked. Chief Heideman pointed them out on the report. Officer David Boggs has been sworn in as Patrolman. He will most probably have his basic evaluation test by the end of March.

C. Fire Department/Rescue Squad: Motion by Mr. Johnson and second by Mr. Schulte to accept report. All in favor of report acceptance.

D. Bldg. Inspector/Zoning Administrator: Motion made by Mr. Hellmann; second by Mr. Wooten and all in favor of report acceptance. Mayor Worstell asked about the complaint of a basketball court on right-of-way on Rose Circle. Mr. Jody said there was no permission given. It is a portable stand. Chief Heideman has received no complaints as far as traffic problems. No action taken.

F. Finance Department: Motion by Mr. Spoor to accept March financial reports. Second by Mr. Hellmann and all in favor. Roll call: Mr. Wooten - yes; Mr. O'Hara - yes; Mr. Johnson - yes; Mr. Hellmann - yes; Mr. Spoor - yes; Mr. Schulte - yes.

Special Fund payment: motion by Mr. Spoor and second by Mr. O'Hara to pay Bayer Becker Engineers and Paul Michels from the Road Tax Fund.

III. Old Business

None

IV. New Business

A. Resolution 6, 1998, Approving Assignment of Cable Television Franchise from TKR to InterMedia Partners: read by Mr. Carey. Motion for approval of Resolution made by Mr. O'Hara; second by Mr. Johnson. Motion carried by unanimous vote of council. The Telecommunications Board recommended passage of this Resolution.

B. First Reading of Ordinance amending Ordinance 4, 1996. Amendment will add a provision that there shall be erected each year by October 1 signs designating the Park Hills snow emergency policy and prohibiting parking during snow emergency. Signs to remain in place until and removed by April 30 each year. Signs will state "No Parking on City Streets During A Declared Snow Emergency". Also, removing the provision of 3' to declare a snow emergency.

C. Discussion of Employee Disability & Life Insurance: Individual Police Department policies have different coverage. Mayor Worstell recommends terminating the current policies and obtaining new policies through Ky. Governmental Insurance. City will check into term life insurance in the amount of \$10,000 and \$20,000. Disability insurance will be researched and possibly changed by July 1.

Jay Bayer arrived at 8:15 p.m.

8:10 p.m. Motion by Mr. Johnson to go into executive session regarding pending litigation and potential discipline of an employee. Second by Mr. Spoor; all in favor of motion.

8:56 p.m. Motion was made by Mr. Johnson to go back into regular session. Mr. Spoor seconded the motion; all in favor. No action was taken in executive session.

City Engineer: Motion was made by Mr. Johnson for acceptance of report; second by Mr. Spoor; all in favor.

Mr. Matthew Stubbs of 1020 Locust Street, was in attendance to express his concern of the retaining wall that supports the road in front of his house. The land is shifting and he is concerned about the structure of his house. He presented pictures of the area. G. J. Thelen & Associates will have a report in 30 to 60 days. Mr. Stubbs has requested a copy of the report. He asked if there was anything he could do about the situation. Mr. Bayer requested he monitor the situation and update him.

Charles Meyers, Chairman of the Street Task Force Committee and Mr. Bayer met with the Sanitation District regarding taking over storm water. There is a Bill at the General Assembly which would allow the Sanitation District to take over storm water. It would be 3 to 5 years before anything would be done. Mayor Worstell suggested we invest the tax money that has been collected and reduce the tax rate. Mr. Meyers does not want to wait that long to do the next phase. The Mayor asked if the Sanitation District would be willing to work with the city if the city has proceeded with the next phase. Mr. Johnson said he would be hesitant to drop the tax rate because the city was in a bind for money to repair the streets. Mr. Schulte is against taxing to build a surplus to invest for years. Mayor Worstell suggested that the

Street Task Force recommend and provide estimates for three streets in need of repair and to include drainage problems. Mr. Bayer will also provide his estimates.

V. Committee Reports

A. Business Committee - will meet March 23 at 6:30 p.m. The purpose will be to continue discussion of the Personnel Policy and whether to increase the Police force.

B. Infrastructure Committee - no report

C. Enrichment Committee - no report

D. Environmental Committee - no report

E. Mayors' Group - County & State Government candidates will be at the March 21 meeting.

VI. Delegations

A. Tree Board - no report.

B. Dog Authority: City will send a letter opposing Bill 699.

C. Municipal Government League - next meeting March 19 at 6:30 at Florence Nature Park. Presentations from Cinergy and the Housing Institute.

D. No. Ky. Area Planning: no report.

E. No. Ky. Area Development - Budget Workshop on March 11 at 6:00 p.m.

F. Kenton Co. Planning & Zoning: no report.

G. Telecommunication Board: no further report.

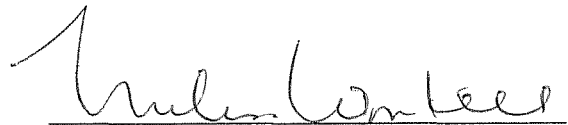
H. OKI Oversight Committee: finalizing options and ways to fund.

VII. Communications


Memo from Stansel & Associates: luncheon March 18.

City in receipt of a complaint from Edward Smith of Cedar Ridge regarding city stickers.

VIII. Adjournment: Motion by Mr. Hellmann and second by Mr. Wooten.  
9:36 p.m.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
Linda L. Flora  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON MARCH 23, 1998, AT 7:30 P.M., AT THE CITY BUILDING. MAYOR MELISSA WORSTELL PRESIDED. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MONTY O'HARA, GREG JOHNSON, RICHARD SPOOR AND MICHAEL HELLMANN. ALSO, IN ATTENDANCE POLICE CHIEF RON HEIDEMAN AND FIRE CHIEF JAMES KAELIN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Resignation of Fire Chief Jim Kaelin: Chief Kaelin mentioned that there should be an incentive for the Chief's position. There is not much interest in the Chief's position at this time. He will recommend a person for the position and the Board of Trustees will also make a recommendation. The names will then be presented to the Mayor for an appointment. At this time there 5 out of the 26 volunteers that would qualify for Chief. Chief Kaelin mentioned that there is lot involved: meetings of council and committees, drills, investigations, etc. There is a great deal of time involved. Possibly the Fire Chief should be a full-time position in the future. He will look into how other surrounding cities are handling the position of Chief. He also recommended checking into a different car for the Chief.

II. Discussion of Concealed Weapons Policy: Chief Heideman mentioned that by state statute you cannot carry a concealed weapon into a meeting. It does not specifically cover the city building. Chief Kaelin mentioned that according to by-laws, the scene has been secured before their department is involved.

III. Discussion of Tax Collection: tax bills are currently being sent out uncertified. According to state statute, the bills should be certified. The City Attorney will be asked to check into this.

IV. Discussion of City Stickers: The county currently collects for Villa Hills, Elsmere and Taylor Mill. There is no enforcement and no sticker issued. The county keeps \$1.00 per collection. The city would receive a printout each month. The other cities are collecting on more vehicles. It saves a great amount of employee time and cost of supplies. Last year there were 2111 stickers issued which includes approximately 80 exempt (Notre Dame, Fire Dept., cruisers, coroner cars). There are 2445 vehicles registered in Park Hills. Mr. Schulte mentioned that we are missing 13% in collections. The Police Clerk is now sending out postcards to residents that do not have stickers.

V. Wood Bros. Smokehouse & Grill requested suggestions for promoting their restaurant in the city. Council suggested advertising in the HUB and possibly offering coupons.

VI. Discussion of New Councilmember: Carl Wooten is moving out of the city and will submit a resignation letter. Ken Krzesowski, 904 Terrace, introduced himself and make known his interest in the council position. The open position will be mentioned in the Kentucky Post.

VII. Committee Reports

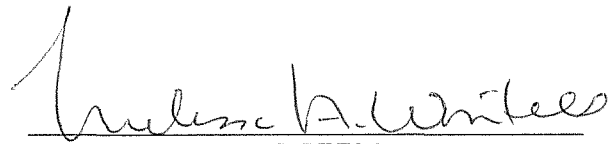
A. Business Committee: met prior to Caucus. The personnel policy will be amended by ordinance and will be in conjunction with budget process. There will be another meeting prior to the budget process to discuss possibility of another police position and possible compensation of the Fire Chief. Also, COPS grant money will be checked into.

B. Infrastructure Committee: no report.


C. Community Enrichment Committee: no report.

D. Community Environmental Committee: no report.

ADJOURNMENT: Motion by Mr. Johnson to adjourn.  
8:32 p.m.

  
MELISSA A. WORSTELL  
MAYOR

ATTEST:

  
CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, APRIL 27, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA. CITY ENGINEER JAY BAYER AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Johnson and second by Mr. Hellmann to accept March 9 and March 23, 1998, minutes. Motion carried for acceptance of minutes.

I. Petitions

No petitioners present.

II. Department Reports

A. Public Works - Motion by Mr. O'Hara; second by Mr. Johnson; all in favor to accept report.

B. Police Department - Motion by Mr. Hellmann and second by Mr. Schulte to accept report submitted. All voted in favor. Chief Heideman updated Council on Lt. Puthoff's health condition. Mayor Worstell asked about Officer Bogg's evaluation test. It will be May 12. Chief Heideman addressed the basketball court complaint on Rose Circle. He has not had complaints. It is a permanent structure and overhangs the street. He presented photos. Mr. Spoor stated that it sets a precedent throughout the city since it is on city right-of-way. Mr. Johnson, Enrichment Committee Chairman, will check into a basketball court at Trolley Park. Mr. Hellmann made a motion to have the basketball courts removed; second by Mr. Spoor. Vote: 2 for removal; 3 opposed to removal of basketball courts.

C. Fire Department/Rescue Squad - Motion by Mr. Spoor; second by Mr. Johnson; all in favor of report acceptance. Chief Kaelin recommended that Dennis Finke fill the position of Fire Chief. He was Chief for 7 years and has 30 years on the department. It will be discussed in the budget process. Chief Kaelin stated that the fire siren has failed. The motor is locked up. Possibly Disaster Emergency Services may pay part of the bill. The Mayor requested repair cost and cost for a new siren. The siren is 25 years old.

D. Building Inspector/Zoning Administrator - Motion by Mr. Hellmann, second by Mr. Johnson and all in favor for acceptance of the report. Regarding the complaint on the tree house on Rose Circle: it is not addressed in the building code. It has been painted and there is a rail on it.

E. City Engineer - Motion by Mr. Schulte; second by Mr. Hellmann; all in favor for acceptance of the report as submitted. Mr. Bayer stated that according to Thelen's report for the retaining wall on Amsterdam, it will cost between \$25,000 and \$30,000. A drill shaft wall on Locust Street would cost \$60,000 - \$80,000. Matthew Stubbs has received a copy of the report for the Locust Street

wall. The Infrastructure Committee will make a recommendation for the type of walls for the May 11 meeting.

Charles Meyers requested direction before meeting with the Street Task Force. Street work could be started on 5 streets that do not have drainage problems: Audubon Lane, Locust Street, Montague Road, Mt. Allen Lane and Scenic. This would be curb, gutters and overlay. The city may need to obtain easements. A Storm District may be formed after July 15 as a result of the General Assembly. Mr. Spoor is concerned about paying out unnecessary money when the Storm District may be willing to pay. It could be years before repairs would start in Park Hills. The cost for the 5 streets would be about \$300,000. This would benefit about 20 homes. Chief Kaelin said that as a taxpayer he would like to see something happening with the Road Tax money. The Mayor mentioned that we have a major water problem on Amsterdam. Mr. Meyers said the Amsterdam stormsewer work would be about \$500,000. To do curb, gutters, stormsewers and street would be \$1,000,000.

F. Finance Department: Motion for acceptance of March reports made by Mr. Johnson; second by Mr. Hellmann. Roll call: O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes.

Special Fund: Motion by Mr. Spoor; second by Mr. Johnson to approve Special Fund payments. Roll call: O'Hara - yes; Johnson - yes; Hellmann - yes; Spoor - yes; Schulte - yes.

Delinquent Tax Collection: Mr. Carey was directed to sue property owners for collection of taxes.

### III. Old Business

A. Second Reading Ordinance 2, 1998 read by Marc Carey. Ordinance adds a provision that signs will be erected each year by October 1 prohibiting parking and will remain until April 30. Signs will state "No Parking on City Streets During a Declared Snow Emergency". Motion for acceptance of Ordinance was made by Mr. Johnson and second by Mr. O'Hara. Motion carried by unanimous vote.

B. Employee Disability Insurance and Life Insurance: Mayor Worstell suggested increasing the disability insurance and life insurance and providing for all full time employees. There will be additional discussion in a Business Committee meeting.

C. Mr. Hellmann made a motion to go into executive session to discuss legal matters. Second by Mr. Johnson. Motion carried.  
8:40 p.m.

Motion made by Mr. Johnson to act upon the recommendations made in executive session; second by Mr. Hellmann; motion carried by unanimous vote.

IV. New Business

A. Discussion of Deferred Compensation for employees: employees have received the information. At this time, no one has shown interest in participating.

B. Mel Steinhauer is interested in donating property near NKU on Dixie Highway. The value of the property is \$2,500. Tabled.

V. Committee Reports

A. Business Committee - will schedule a meeting for April 30 to discuss the new budget.

B. Infrastructure Committee: will meet to discuss the Locust and Amsterdam retaining walls.

C. Enrichment Committee: will meet to discuss the basketball court issue.

D. Environmental Committee: May 16 will be the Large Item Pickup.

E. Mayors' Group: no report.

VI. Delegations

A. Tree Board - Phil Ryan reported that he talked with Mr. Harry Leidy about the tree at 1026 Altavia. The tree is not dead or diseased and is not a city responsibility. It is growing at an angle and limbs are overhanging the Leidy property. According to ordinance, Mr. Leidy has the option to have the limbs cut.

B. Dog Authority - no report.

C. Municipal Government League - no report.

D. No. Ky. Area Planning Commission - no report.

E. No. Ky. Area Development - no report.

F. Kenton Co. Planning & Zoning: no report.

G. Telecommunication Board: no report.

H. OKI Oversight Committee: no report.

VII. Communications

VIII. Adjournment

Motion was made by Mr. Johnson to adjourn; second by Mr. Schulte.



Regular Meeting  
April 27, 1998  
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SPECIAL SESSION INTERVIEWS: 3 Council candidates interviewed.

Larry Kuykendall, 1050 Jackson Road  
Kenneth Krzesowski, 904 Terrace Drive  
Jonathan Chace, 1132 Audubon Road

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Melissa A. Worstell  
Mayor

ATTEST:

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City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, MAY 11, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, MONTY O'HARA, JUDE SCHULTE. ABSENT DUE TO BUSINESS: COUNCILMAN SPOOR. CITY ENGINEER JAY BAYER AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte and seconded by Mr. Johnson to accept April 27, 1998, minutes. Motion carried for acceptance of minutes.

I. Appointment of new council member.

Mr. Hellmann made a motion that Council accept the application of Mr. Kenneth Krzesowski to fill the vacancy created when Councilman Carl Wooten moved out of the City. Second to the motion by Mr. Schulte. Mr. O'Hara requested discussion before roll call taken. He then recommended Mr. Jonathan Chase as a candidate for the vacant seat. Discussion followed with all Council members giving their reasons for selection of a candidate.

City Attorney requested the length of the vacancy and was told it was more than thirty days. He then informed Council they no longer had the power to appoint a new Council member once the 30-day period had passed. The appointment must now come from the Governor.

Roll call: Mr. O'Hara, abstain; Mr. Johnson, aye; Mr. Schulte, aye; Mr. Hellmann, aye; and the motion carried. The original motion to be changed to indicate that a recommendation be made to Governor Patton for appointment of Mr. Krzesowski as a member of the Park Hills City Council.

II. Department Reports

A. Public Works Dept.

(1) Motion by Mr. Johnson, seconded by Mr. O'Hara, to accept report for the month of April, 1998. Motion carried for acceptance of report.

B. Police Department

(1) Motion by Mr. Hellmann, seconded by Mr. Johnson, to accept reports for the month of April, 1998. Motion carried for acceptance of reports.

(2) Chief Heideman informed Council that Officer Tonya Paul will be leaving the department shortly for employment with the City of Independence. The Chief is in the process of reviewing applications to fill her position.

(3) Lt. Puthoff is hoping to return home, after a long hospital stay, on Wednesday, May 13th.

(4) The Chief reported on the auto accident that occurred on May 9th. Copy of a letter of recommendation was received from Dr. & Mrs. Bernard, who witnessed the accident. Chief Heideman expressed his appreciation for all the help received from the Ft. Wright and Covington Police Officers.

C. Fire Dept.\Rescue Squad

(1) Motion by Mr. Schulte, seconded by Mr. Hellmann, to accept reports for the month of April, 1998. Motion carried for acceptance of reports.

(2) Chief Kaelin informed Council that Fire Dept. personnel did not open the hydrant on Montague, causing dirty water in the area. No further information has been obtained.

(3) Chief Kaelin stated the fire siren has been repaired. Cost has not been determined. The Chief will speak with Mr. Rob Owens, DDS, regarding partial payment, by that agency, toward cost of the repair.

D. Bldg.Insp./Zoning Admin.

(1) No report at this time. Mr. Jody expected following an earlier commitment.

E. City Engineer

(1) Motion by Mr. Hellmann, seconded by Mr. O'Hara, to accept report for the month of April, 1998. Motion carried for acceptance of report.

(2) Mr. Bayer stated Charlie Meyers has set a meeting of the Task Force for May 18th to go over the Master Plan.

(3) He has spoken with Dept. of Transportation personnel and they are continuing with the Dixie Highway drainage improvement. Park Hills will participate in reviewing the plans for this improvement, coordinating the city's Master Plan with the Dept. of Transportation.

(4) Meeting with the Sanitation District still to be set.

F. Finance Department

(1) Motion by Mr. Schulte, seconded by Mr. Hellmann, that reports for April be accepted. Discussion followed. Mr. O'Hara, yes; Mr. Johnson, yes; Mr. Hellmann, yes; Mr. Schulte, yes, and the motion carried.

Special Fund - Motion by Mr. Schulte, seconded by Mr. Johnson to approve payment of invoice received from T. J. Thelen and Associates for preparation of field tech report concerning the retaining wall at 1011 Amsterdam Road. Amount - \$3,245.00. Mr. Schulte, yes; Mr. Johnson, yes; Mr. O'Hara, yes; Mr. Hellmann, yes, and the motion carried.

III. OLD BUSINESS

(1) Mayor Worstell informed Council that a call was received from Mr. Mel Steinhaur, Crestview Hills, indicating that he wishes to donate a piece of property to Park Hills that is located on Dixie Highway, near the boundary line separating the City of Covington and the City of Park Hills. The depth of the property extends to the No. Ky. Vocational School, approximately 100 feet up the hill, 100/140 ft. to the school parking lot. frontage approximately 50-60 feet. The PVA assessment of this property is \$2500.00.

When questioned, Mr. Carey replied, if the city accepts this piece of land, Park Hills would be responsible for maintaining the property, including mowing, removing any hazardous conditions, landslides, etc.

Following discussion, the Infrastructure Committee was requested to check the area and report back to Council.

(2) Wells suit - Nothing further to report.

#### IV. NEW BUSINESS

(1) Mr. O'Hara asked that Council investigate the purchase of a speed sign trailer. When questioned, Chief Heideman replied that the Public Works Dept. of Ft. Wright constructed the trailer now used by that city. He stated a trailer can be purchased, along with the sign, numbers and a radar unit to be with the equipment. Mayor Worstell requested Chief Heideman handle the investigation into prices and quotes so the funds needed can be incorporated in the 98-99 budget. Following discussion, Council concurred.

#### V. COMMITTEE REPORTS

(A) Business Committee - Mr. Hellmann stated the committee had reviewed the updated 98-99 budget. Mayor Worstell requested an early meeting with the Business Committee to go over these figures.

(B) Infrastructure Committee - Mr. Hellmann stated he will be looking into the land on Dixie Highway. He will be talking to Mr. Thelen re the report on the 1011 Amsterdam retaining wall. Replacement is needed and status of the time frame for such replacement will be requested.

(C) Community Enrichment Committee - Mr. Johnson stated a meeting will be scheduled for June 8th at 6:45 P.M. to discuss further activities.

(Caucus Meeting will be canceled due to the Memorial Day holiday.)

(D) Environmental Committee - Mr. Schulte stated the large item pickup is scheduled for Saturday, May 16th, starting at 9:00 A.M. It was noted several addresses were missed during regular trash pickup.

(E) Mayor's Group - Nothing further.

#### VI. Delegations

- A. Meeting of OKI scheduled for May 15th
- B. Mayor's Group meeting scheduled for Saturday, May 16th, 9:00 A.M. at Crescent Springs.
- C. Municipal Government League - Thursday meeting; May 21st, 6:15 P.M.

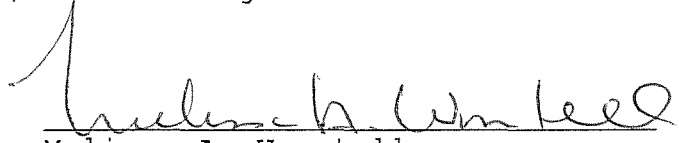
VII. COMMUNICATIONS

(a) Letter received from Ky. League of Cities advising that a new program has been initiated called The Leadership Institute for Local Elected Officials. Certificates will be issued after 24 hours of training. Classes will start May 11th through July 22nd. Anyone interested please contact the Mayor.

(b) Kentucky League of Cities announced the establishment of KLC cable franchise renewal program.

(c) Information has been received regarding additional grants provided by National Resources & Environmental Protection. This information will be given to the Tree Board.

Motion to adjourn by Mr. Schulte, second Greg Johnson.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
Acting City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, JUNE 8, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE AND MONTY O'HARA. ALSO PRESENT CITY ATTORNEY MARC CAREY, CITY ENGINEER JAY BAYER AND BUILDING INSPECTOR/ZONING ADMINISTRATOR ED JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

7:35 p.m. Motion made by Greg Johnson and second by Monty O'Hara to go into executive session to discuss the Well's lawsuit. All in favor of motion.

8:30 p.m. Motion made by Mr. Hellmann to accept the recommendation made in executive session; second by Mr. Schulte; all in favor of motion.

Charles Meyers, Street Task Force Chairman: The committee would like to recommend three road projects: 1) Morgan Ct. \$136,000 2) St. Joseph Lane \$200,000 3) Audubon Road \$250,000. Council will review the recommendation.

APPROVAL OF MINUTES: Motion made by Jude Schulte and second by Greg Johnson to accept May 11, 1998, minutes. All in favor and motion carried.

I. Petitions:

II. Department Reports

A. Public Works: motion by Mr. Hellmann and second by Mr. Spoor to accept report. All in favor of report acceptance.

B. Police Department: Motion to accept report made by Mr. Hellmann; second by Mr. Spoor; all in favor. Chief Heideman mentioned that Officer Tonya Paul's last day would be June 20. He has offered the job and it has been accepted. The individual will need some testing before he will be on the road. Mr. Schulte asked about the time spent on issuing auto sticker warnings. Chief Heideman will check on this.

C. Fire Department/Rescue Squad: No report. Chief Kaelin mentioned the V.F.W. fire cause is under investigation. The fire siren has been repaired and a copy of the invoice has been sent to Disaster Emergency Service for possible reimbursement. Chief Kaelin will advise.

D. Bldg. Inspector/Zoning Administrator: Motion made by Mr. Hellmann and second by Mr. Schulte and all in favor. Mr. Jody inspected the V.F.W. at the time of the fire. He talked the Area Planning to obtain an interpretation of the zoning text as to the steps the city needs to take. There needs to be a Board of Adjustments meeting to determine if they can rebuild. Mayor: it is my understanding, the permit can be denied if 50% of the building is destroyed. Mr. Jody: that is what it states in the text. He told the reconstruction delegate to put everything on hold until he talks with Council and the Board of Adjustments. If there is appeal from the hearing, it would go to Circuit Court and there is a case pending now.

E. City Engineer: Mr. Spoor made a motion to accept report; second by Mr. Johnson; all in favor. Mr. Bayer and Mr. Meyers met with the Ky. Dept. of Transportation on May 27th to review the plans for storm sewer system on the south side of Dixie Highway. It will be bid in the spring. It will pick up Arlington Road. Work should begin next summer. Mr. Hellmann mentioned that there could be sidewalk grant money to be coordinated with the project.

F. Finance Department: May financial reports not available as yet.  
Special Fund payments: motion by Mr. Hellmann; second by Mr. Schulte to approve Road Tax and Municipal Aid invoices. Motion carried by unanimous vote.

First Reading of Ordinance fixing the tax rate: read by Mr. Carey.

First Reading of 98-99 Budget Ordinance: read in summary by Mr. Carey. There will be a Special Meeting on June 22 for adoption of the budget. Mr. Schulte asked about and additional officer. The city has applied for a COPS grant which would pay for 75%. Mr. O'Hara presented information regarding speed monitor equipment. The Mayor requested comparisons in writing. The budget will be adjusted for \$10,000 to allow for the equipment. Mr. Schulte stated that he believes \$10,000 could be spent in a better way. Mr. Johnson mentioned that the police force is increasing by one and replacing two cruisers. He would like a guarantee that speeding would be enforced. Mr. Carey stated that the Personnel Policy would need to be amended to impose conditions. It would also be subject to the department head. Chief Heideman stated that he cannot guarantee that an officer would be available for controlling speed. Mention was made that Lt. Puthoff is back to full-time. Mr. Spoor: the two buildings at Trolley Park are in need of repair. Phil Ryan mentioned Jerry Radin had been contacted in the past regarding restoration of the buildings. The Mayor requests that \$10,000 be put in for renovation of the council chambers and bathrooms.

### III. Old Business

None

### IV. New Business

A. Mr. Johnson questioned the quality of service from Rumpke. There have been many complaints regarding timeliness, quality of service, missed streets, blocking streets. The service is not acceptable. Mayor: Dennis has been working with the complaints the last few weeks. Rumpke has been short-handed and has hired temps that do not know the route. Mr. Carey: Rumpke needs to comply with the bid terms as far as hours of operation, cleanup, etc. As far as missing streets, you can force them to pickup and the city can seek some remedy. Mr. O'Hara said nothing was picked up on Audubon on the Large Item Pickup Day. Mr. Johnson suggested that a letter be sent to Rumpke. Also, a list of complaints will be sent.

B. Discussion of Procedure for Hiring New Councilmembers: Mr. O'Hara asked if the proper steps were taken in recommending the new councilmember. There was no discussion of other candidates and no executive session as was done in the past. There was a motion, second and no discussion. Mr. Carey: according to statute, the appointment must be made within 30 days. There is no set format in choosing someone. There is a municipal order that can be changed. Any recommended changes can be submitted. The letter recommending the new councilmember will be sent to Governor Patton on June 9.

#### V. Committee Reports

A. Business Committee - Mr. Spoor. The COPS Fast Grant will be sent to Washington. If it is granted, 75% of the new hire will be paid for three years. There is no obligation to retain the officer after that. Regarding an Interlocal Agreement for police backup service: Fort Wright currently has an agreement with Ludlow & Bromley. Fort Mitchell and the County also provide this service. The Justice Cabinet has to approve it. Mr. Johnson mentioned some concern with Fort Wright due to the fact they are covering for Ludlow and Bromley already. Figures will be brought back for council to consider.

B. Infrastructure Committee - Mr. Hellmann. The property that Mel Steinhauer wants to donate to the city is in Covington. It is near the Vocational School. Mayor Worstell will call Mr. Steinhauer and report back at the next meeting.

Regarding the retaining walls on Amsterdam and Locust, there is no timetable. The owner on Locust is leery of losing trees and having their property torn up. The cost to the city would be about \$100,000. Mr. Hellmann would like to see bids go out for the Amsterdam wall.

C. Enrichment Committee - Mr. Johnson. Met prior to Caucus. There will be a 5K Run probably the Saturday before the fall picnic. The committee is open for suggestions for a non-athletic event.

D. Environmental Committee - no report.

E. Mayors Group - Mr. O'Hara. Mayors' Group would like to see a Uniform Campaign Sign Ordinance adopted prior to November. The city has an ordinance and it will be discussed at caucus.

#### VI. Delegations

A. Tree Board - Phil Ryan requested direction for responsibility of trees on the right-of-way. Mr. Carey will review the ordinance.

B. Dog Authority: 97-98 budget report on file. Also, the 98-99 budget is on file.

C. Municipal Government League

D. No. Ky. Area Planning

E. No. Ky. Area Development

F. Kenton Co. Planning & Zoning



G. Telecommunication Board  
H. OKI Oversight Committee

VII. Communications

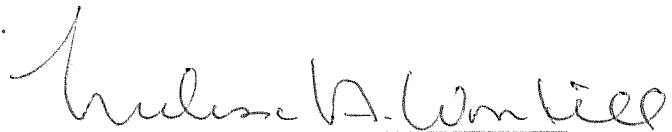
Mayors Group will meet on July 29.

VIII. Adjournment: Motion by Mr. Johnson; second by Mr. O'Hara.  
10:20 p.m.

PUBLIC HEARING

Mayor Worstell read the legal notice for the hearing for adoption of the 1998-99 Budget. There were no comments from the public.

Motion for adjournment by Mr. Johnson.



Melissa A. Worstell  
Mayor

ATTEST:

Linda L. Flora  
City Clerk

AS NOTIFIED BY PUBLICATION IN THE KENTUCKY POST, A PUBLIC HEARING WAS HELD ON MONDAY, JUNE 22, 1998, AT 7:30 P.M., FOR PRESENTATION OF THE MUNICIPAL ROAD AID FUND BUDGET. MAYOR MELISSA WORSTELL PRESIDED. COUNCILMEMBERS PRESENT: MIKE HELLMANN, GREG JOHNSON AND MONTY O'HARA.

HEARING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

Mayor Worstell presented the 1998-99 Municipal Road Aid Fund Budget:

|  |    |                |
|--|----|----------------|
| Balance of funds carried forward from FY 97-98 | \$ | 444            |
| Estimated Revenue for FY 98-99                 |    | <u>101,875</u> |
| Total  |    | 102,319        |
| Allocations:                                   |    |                |
| Road Repairs                                   |    | 90,519         |
| Street Sweeping                                |    | 2,000          |
| Snow Removal                                   |    | 3,500          |
| Engineering Fees                               |    | 5,000          |
| Street Striping                                |    | <u>1,300</u>   |
| Total  |    | \$102,319      |

There being no further comments, Mr. Johnson moved that the Public Hearing be adjourned. 7:45 P.M.

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, JUNE 29, 1998, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE AND MONTY O'HARA. ALSO IN ATTENDANCE: PUBLIC WORKS DIRECTOR DENNIS FINKE AND LT. JAMIE PUTHOFF.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Ordinance 3, 1998, Levying Tax on all Real & Personal Property for General Purposes and Reducing the Fire Equipment Bond Issue: read by Mayor Worstell. Tax rate will remain at .245 per \$100 and .018 per \$100 for the Fire Equipment Bond Issue. Taxes are due for payment between August 1 and August 31. Motion for acceptance by Mr. Hellmann; second by Mr. Johnson. Roll call: Motion carried by unanimous vote.

II. Ordinance 4, 1998, Adopting the 1998-99 Budget: read by Mayor Worstell. Motion for acceptance by Mr. Hellmann; second by Mr. O'Hara. Roll call: Motion carried by unanimous vote.

III. First Reading of Ordinance Fixing the Mayor's Salary: read by Mayor Worstell. The increase would be effective January 1, 1999, and would increase from \$1500 to \$1800 per year.

IV. First Reading of Ordinance Fixing Salaries for City Council: read by Mayor Worstell. The increase would be effective January 1, 1999, and would increase from \$500 to \$600 annually per councilperson.

V. Resolution 7, 1998, Adopting the Municipal Road Aid Contract: read by Mayor Worstell. Motion for acceptance of contract was made by Mr. Hellmann; second by Mr. Schulte. Motion carried by unanimous vote.

VI. Resolution 8, 1998, Appointment of Joseph Gonzalez as Patrolman Grade 1 effective July 5, 1998. He has been certified in Ohio, but will need to be certified in Kentucky. Motion for acceptance of resolution was made by Mr. O'Hara; second by Mr. Johnson; all in favor.

VII. Resolution 9, 1998, Police Agreement with Fort Wright. Resolution authorizes the Mayor on behalf of the City to enter an agreement with Fort Wright for backup police protection. Motion for acceptance made by Mr. Johnson; second by Mr. O'Hara. Motion carried by unanimous vote.

VIII. Approval of May financial reports: motion for approval made by Mr. Johnson; second by Mr. Hellmann. Roll call: motion carried by unanimous vote.

IV. Special Fund Payments: Municipal Road Aid Fund and Road Tax Fund invoices. Motion made by Mr. Johnson to approve bills for payment; second by Mr. Schulte. Roll call: motion carried by unanimous vote.

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8:04 p.m.

Motion by Mr. Schulte to adjourn from special meeting; second by Mr. Johnson. All in favor of adjournment.

### CAUCUS MEETING

Call to Order

I. Discussion of Rumpke Trash Collection: Rumpke representatives present: Jerry Metz/Govt. Affairs Communications Relations Liaison; Bob McQueary/Supervisor; Gary Lederer/Route Supervisor; Brian Ashcraft/Route Supervisor. The Mayor mentioned the number of complaints received in the office and the calls received at homes of the Mayor and Council. Mr. McQueary stated that Rumpke has tried to cut corners and has had a setback with the landfill fire. In January of 1998, Rumpke hired additional drivers and helpers. Also, Rumpke has added trucks to their fleet. Rumpke provided additional phone and pager numbers.

Recess: 8:30 p.m. - 8:40 p.m.

II. Discussion of revision of Municipal Order 1, 1987: tabled until regular meeting. Mr. O'Hara will provide recommendations.

Mr. Spoor arrived at 8:48 p.m.

III. Discussion and recommendation for responsibility for trees on right-of-way: tabled. City Clerk will check with insurance company regarding city liability.

IV. Cost Analysis/Comparison of Speed Monitors: tabled.

V. Discussion on "Uniform Campaign Sign Ordinance": In comparison to the ordinance recommended by the Mayors Group, council prefers to keep the ordinance the city has.

VI. Discussion of Auto Stickers for Motorcycles: tabled. City Clerk will check to see what other cities do.

VII. Committee Reports:

A. Business Committee: Mr. Spoor provided copies of the COPS Grant that had been submitted to Washington.

B. Infrastructure Committee: Mr. Hellmann has talked with Thelen & Associates and Jay Bayer regarding the wall on Amsterdam. Thelen will provide sketches of what the wall would look like and then it will be presented to Mrs. Robinson.

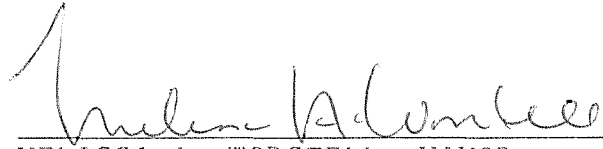
Special & Caucus Meeting  
June 29, 1998  
Page 3

C. Enrichment Committee: Mr. Johnson has talked with the Civic Association in coordinating the fall picnic and the 5K Run. The 5K will most probably be the Saturday before the Sunday picnic.


D. Environmental Committee: no report.

Intermedia will have a reception July 21 at the Drawbridge. Mr. Schulte will attend.

Motion to adjourn was made by Mr. Johnson.  
9:19 p.m.

  
\_\_\_\_\_  
MELISSA A. WORSTELL, MAYOR

ATTEST:

  
\_\_\_\_\_  
CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, JULY 13, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte and second by Mr. Hellmann to accept June 8 and June 29, 1998, minutes with 2 changes. On June 8, page 2, E. to read "It will be bid in the spring of 1999." and page 3 B. should read "Discussion of Procedure for Appointment of New Councilmembers:". Motion carried for acceptance of minutes.

#### I. Petitions

A. Mark Kaelin - Police Department. Mr. Kaelin did not attend the meeting, but provided a letter in support of the Police Department. Lt. Jamie Puthoff spoke on behalf of Mr. Kaelin. The Police Department is concerned about turnover within the department. Officer Boggs gave his two week notice. The department feels turnover is due to salary concerns, old cruisers and lack of manpower. Mayor Worstell stated that Council has approved the purchase of two new cruisers and an enhanced personnel payroll package with increased benefits.

#### II. Department Reports

A. Public Works - Motion for approval of report was made by Mr. Spoor; second by Mr. Johnson; motion carried. Mr. Finke mentioned that bids were opened for the purchase of a new dump truck. He will have a recommendation for July 27th. Copies of bids will be given to Council.

B. Police Department - Motion by Mr. Hellmann and second by Mr. Spoor to accept report submitted. All voted in favor of report acceptance. Lt. Puthoff recommends replacing the 1989 Chev and 1991 Ford when the new cruisers are purchased. There is a 93 used vehicle available for bid in Ft. Mitchell. There is a 1993 vehicle in Cincinnati for \$3500. Lt. Puthoff stated that so far in 1998, 215 warning tickets for failure to display city sticker had been issued. It takes approximately 2 minutes to issue a ticket making a total of 7 hours and 17 minutes. Mayor Worstell believes the time is well spent and worth the effort. Years ago collection was \$10,000 and is now over \$26,000.

C. Fire Department/Rescue Squad - No report. Chief Jim Kaelin thanked the City for the opportunity to serve as Fire Chief. Mayor Worstell expressed appreciation for his many hours of dedicated service as Chief. Mention was made that Kenton County Disaster Emergency Service will pay in full for the repair of the siren.

D. Building Inspector/Zoning Administrator - Motion by Mr. Johnson, second by Mr. Hellmann and all in favor of acceptance of the report. Board of Adjustments had a hearing on July 9. One issue was a location change for a storage shed at Covington Catholic. The other issue was the V.F.W. Mr. Jody denied the permit for reconstruction based on an item in the zoning code supported with an interpretation from Area Planning. Mr. Meyers contacted the attorney working with the Board of Adjustments and it was determined from opinions from the Attorney General that the board could not stand on that ordinance and had to issue the permit. The zoning ordinance cannot conflict with state statute. The permit cannot be denied because of the fire. It was in the best interest of the city financially to allow rebuilding. Mr. Meyers stated that the pending V.F.W. suit should come up sometime in August.

E. City Engineer - Motion by Mr. Johnson; second by Mr. O'Hara; all in favor of acceptance of the report as submitted.

F. Finance Department: Motion for acceptance of June reports made by Mr. Spoor; second by Mr. Johnson. Roll call: O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes.

### III. Old Business

A. Second Reading Ordinance 5, 1998, Fixing the Mayor's Salary: read by Marc Carey. Effective January 1, 1999, the Mayor's compensation will increase from \$1500 to \$1800 annually. Motion for acceptance of Ordinance was made by Mr. Johnson and second by Mr. Spoor. Mr. Schulte voted against the ordinance. Motion carried.

B. Second Reading Ordinance 6, 1998, Fixing City Council Salaries: read by Mr. Carey. Effective January 1, 1999, councilmember compensation will increase from \$500 to \$600 annually. Motion for acceptance was made by Mr. Hellmann; second by Mr. O'Hara. Mr. Schulte voted against the ordinance. Motion carried.

C. Discussion of Municipal Order 1, 1987, regarding appointment of new councilmembers: tabled.

D. Cost Analysis/Comparison of Speed Monitor: referred to Business Committee. Committee will meet prior to caucus on July 27.

E. Discussion of Motorcycle Auto Stickers: Motion by Mr. Johnson to refer to Infrastructure Committee; second by Mr. Hellmann; motion carried.

F. Police Protection Agreement with Fort Wright: Mr. Carey has reviewed the agreement. The Mayor has been authorized by resolution to sign the agreement.

### IV. New Business

A. Resolution 10, 1998, Agreement with Bayer Becker Engineers: read by Mayor Worstell. Resolution reappoints the City Engineer for a

period of one year beginning July 1, 1998. Motion was made by Mr. Johnson for acceptance of agreement; second by Mr. Schulte; motion carried by unanimous vote.

B. Resolution 11, 1998, Appointment of Dennis Finke as Fire Chief: read by Mayor Worstell. Appointment is effective July 1, 1998. Motion for acceptance of resolution was made by Mr. Hellmann; second by Mr. O'Hara; motion carried by unanimous vote.

C. KLC Sponsorship Contribution for Annual Convention at Drawbridge in September: City will contribute \$600.

D. Collateral Security Agreement: Rankin, Rankin & Company, the city's auditor, has recommended this agreement. Mr. Carey will contact Fifth Third Bank regarding the agreement format.

Motion by Mr. Johnson to go into executive session to discuss pending litigation; second by Mr. Hellmann; motion carried. 8:20 p.m.

8:45 p.m. Motion was made by Mr. Johnson to accept the recommendation made in executive session; second by Mr. Spoor; motion carried.

#### V. Committee Reports

A. Business Committee - will meet at 6:30 p.m. on July 27th to discuss a speed monitor.

B. Infrastructure Committee: Mr. Hellmann talked to Newport Economic Development Director Laura Long concerning grant money for sidewalks. Also, he has photos of the Amsterdam wall types to show Mrs. Robinson. Regarding the tree board ordinance, the committee will talk about responsibility issues. Committee will research the motorcycle sticker issue.

C. Enrichment Committee: no report.

D. Environmental Committee: no report.

E. Mayors' Group: Golf outing & dinner meeting on July 29.

F. Mayor's Report: Mayor Worstell talked with Mel Steinhauer regarding donation of property on Dixie Highway. He was unaware that the property was in Covington. Met with Custom Design on July 3rd regarding council chamber remodeling and will obtain cost. Met with Dennis Finke regarding the Trolley Park buildings. Dennis can do the stone replacement. The tin roof looks to be in good shape. There is some wood rot on one building. It may need gutters. Hopefully, by Labor Day planters will be in place.

#### VI. Delegations

#### VII. Communications

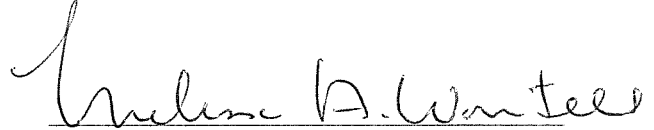
Municipal Government League picnic on July 16.



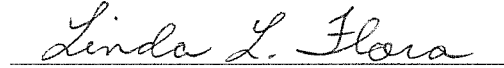
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VIII. Adjournment

8:50 p.m. Motion was made by Mr. Johnson to adjourn; second by Mr. Schulte.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, JULY 27, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE AND MONTY O'HARA.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Discussion and Award of Dump Truck and Equipment Bid: Dennis Finke recommended Fuller Ford for the cab and chassis at a cost of \$31,875.25 and Kaffenbarger Truck Equipment for the spreader, plow, dump body and hydraulic system at a cost of \$13,109.00. It will take 3 to 4 months for delivery. Motion to accept recommendation was made by Mr. Hellmann; second by Mr. Schulte. Mr. Spoor mentioned that the truck will be leased through Fifth Third in conjunction with Kentucky League of Cities. The interest paid is tax exempt. Roll call: O'Hara - yes; Johnson - yes; Hellmann - yes; Spoor - yes; Schulte - yes. Sanitation District will purchase the old dump truck with equipment for \$5,000.

II. Request for permission to have Block Party on Hilltop Drive and part of Rosemont Avenue for September 19: Council okayed.

III. Municipal Order 3, 1998 Appointing Natalie Green to the Telecommunication Board of Northern Kentucky: read by Mayor Worstell. Motion for acceptance was made by Mr. Hellmann; second by Mr. Johnson; motion carried.

Motion to adjourn from Special Meeting made by Mr. Johnson and second by Mr. Hellmann. Motion carried.

CAUCUS MEETING

Call to Order

Petition: Carrie Overbeck, 1034 Altavia - complaint regarding dogs and condition of yard at 1036 Altavia. Mrs. Overbeck stated that for the past 3 years they have dealt with overgrown bushes and weeds, mosquitoes, bugs, odor and barking dogs. The neighbor has been cited for dogs barking, not being on a leash, not cleaning up after dogs, no tags. The Health Department, SPCA, Human Society, police department, clerk's office have been contacted. Chief Heideman suggested this be handled under property maintenance code. Ed Jody will be asked to have a report for the next meeting. Mr. Spoor suggested a lawsuit. Mr. Overbeck said that has been considered, but is a last resort.

July 27, 1998  
Caucus Meeting  
Page 2

II. Report on Speed Monitor: Mr. O'Hara met with the Business Committee. A speed monitor unit with the trailer is \$7,000. The portable unit that mounts on the trunk is \$3,000. The portable unit ties up a police car, but is easy to use. The trailer unit disadvantage is storage. Mr. O'Hara prefers the trailer unit. Chief Heideman prefers the portable unit. A computer can be added for \$3,000 to record information. Mr. O'Hara will provide additional information regarding the computer.

III. Stormwater Update: Mr. Finke stated that during the last storm, the pavement was torn up on lower Amsterdam. Michels Company repaired the area. It will cost \$3000 to \$4000. Also, one house on Amsterdam had 7 feet of water. There were a number of calls regarding water problems on Dixie Highway.

#### IV. Committee Reports

A. Business Committee - met prior to the Special Meeting to discuss the speed monitor.

B. Infrastructure Committee - will meet to discuss trees on the right-of-way and motorcycle stickers.

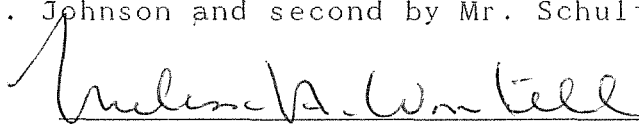
C. Enrichment Committee: no report.

D. Environmental Committee: no report.


Chief Heideman mentioned that Officer Gonzalez will not need the 10 week training, but will need law training.

Mayor Worstell asked about the Fort Mitchell used cruisers that are up for bid. The bid has to be in Friday. Much discussion followed. Chief Heideman will check on the transmission and if ok, put in a bid for one cruiser in the amount of \$3200. Chief Heideman also asked about purchasing the new cruisers on state contract.

Motion to adjourn was made by Mr. Johnson and second by Mr. Schulte.

  
MELISSA A. WORSTELL, MAYOR

ATTEST:

  
CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, AUGUST 10, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Johnson; second by Mr. Spoor to accept July 13 and July 27, 1998, minutes. Motion carried for acceptance of minutes.

I. Petitions

II. Department Reports

A. Public Works - Motion for acceptance of report made by Mr. Hellmann; second by Mr. Johnson; motion carried. Dennis Finke is attending fire convention.

B. Police Department - Motion by Mr. Schulte and second by Mr. Hellmann to accept report submitted. All voted in favor of report. Mention was made of the invoice from Kenton County for police backup in the amount of \$817.76. Regarding the available cruisers in Tennessee, the city attorney suggests we go out for bids. Chief Heideman said there is at least one cruiser available at Hilltop Ford on state contract in the amount of \$20,319. Mr. O'Hara made a motion that the city purchase the cruiser from Hilltop Ford; if another cruiser becomes available, the city would also purchase it; if not available, the city then order a 1999 cruiser. Second by Mr. Spoor. Motion carried by unanimous vote of council. The cruisers will be leased through Fifth Third Bank.

C. Fire Department/Rescue Squad - Motion for acceptance of report made by Mr. Hellmann; second by Mr. Spoor; motion carried.

D. Building Inspector/Zoning Administrator - Motion by Mr. Schulte, second by Mr. Hellmann and all in favor of acceptance of reports submitted. Mr. Jody provided updates on several complaints. Concerning a previous petitioner complaint, a violation notice was issued to 1036 Altavia. The notice includes cutting grass/weeds; storing garbage cans; storage of tires; painting; and cleaning up after dogs. Regarding barking dogs, the police department has been checking and will continue to check. Also, the city will check to see if the dogs are licensed.

E. City Engineer - Motion by Mr. Johnson; second by Mr. Hellmann; all in favor of acceptance of the report as submitted. Mr. Bayer had available a set of plans on the watermain that will go through Trolley Park up to the Devou water tower. The bid opening is August 11 and the Water District will have 30 days to decide if it will proceed and then the contractor could proceed in another 30 days. The project could start in September, or as late as January. Mr. Bayer mentioned a safety issue after the Old State area from Park Hills School to Dixie Highway is cleared. He will ask the Water District to put up a fence.

F. Finance Department: Motion for acceptance of July reports made by Mr. Spoor; second by Mr. Johnson. Roll call: O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes.  
Special Fund Payment: Road Tax Fund - Bayer Becker Engineers in the amount of \$1,310. Motion made for payment of invoice by Mr. Spoor; second by Mr. Johnson. Roll call: O'Hara - yes; Johnson - yes; Hellmann - yes; Spoor - yes; Schulte - yes.

### III. Old Business

A. Collateral Security Agreement - Marc Carey. No report.

B. Speed Monitor Report - Monty O'Hara. The speed monitor with trailer is \$6,695 state contract price. The trunk mounted unit is \$2,995. The statistic package can be stand alone. It records the number of cars, records speed, and time. There are two versions: 1) DOS \$2800; 2) Windows \$3200. MPH will loan a monitor to test. The city will need to purchase a hitch for \$160.

### IV. New Business

A. Resolution 12, 1998, Authorizing the Mayor to execute a Deed of Easement to the Northern Ky. Water Service District a water easement from Dixie Highway to the water tower in Devou Park. It will go through Trolley Park. Motion for acceptance was made by Mr. Schulte; second by Mr. Johnson; motion carried by unanimous vote.

B. Resolution 13, 1998, Authorizing the Mayor to enter a contract on behalf of the City with Bayer Becker Engineers for professional services for Amsterdam Storm Sewer Improvements and Rose Circle Improvements. Motion for acceptance was made by Mr. Hellmann; second by Mr. O'Hara; motion carried by unanimous vote.

C. Resolution 14, 1998, Appointment of Joel Shepherd as Patrolman Grade 1 effective August 11, 1998. Chief Heideman introduced Officer Shepherd. He has the 10 weeks of basic training and has worked for Walton, Fort Wright and Lakeside Park Police Departments. Also, he has been trained in DARE, DUI enforcement, Radar, and is mountain bike certified. Motion for acceptance made by Mr. Hellmann; second by Mr. Spoor; motion carried by unanimous vote.

D. Agreement with Fort Wright for Police Backup: the city's underwriter will not pickup liability for Fort Wright officers because they are not employees. Chief Heideman will check with Fort Wright about changing the agreement.

### V. Committee Reports

A. Business Committee - will schedule a meeting for September 14 at 6:45p.m. to discuss consideration of a speed monitor.

B. Infrastructure Committee: met July 30 to discuss trees on the right-of-way and it was decided that residents are responsible. On the motorcycle stickers, the committee recommends enforcement. The sticker will need to attach to the license plate. Regarding the wall on Amsterdam, Thelen will provide cost estimates for two of the options provided.

The Hamilton Road slippage, it can be rebermed when the water line and storm line go through. There will be some additional cost. At that time, Hamilton Road between Arlington and Amsterdam could become part of Trolley Park as had been talked about years ago. The Mayor will provide a file regarding previous communication with the State.

C. Enrichment Committee: will meet to discuss the upcoming 5K race.

D. Environmental Committee: will meet with Dennis Finke to discuss the leaf pickup.

E. Mayors' Group: Mr. O'Hara said the Mayors' Group is working on the subdivision regulations and centralized tax collection. There is a possibility they will be setting up a committee with a representative from each city. There was also discussion of the upcoming KLC Convention.

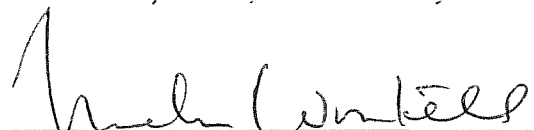
F. Mayor Worstell will meet with the cabinetry company regarding the council chambers.

VI. Delegations

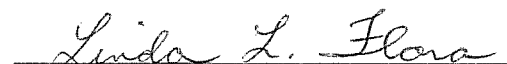
VII. Communications

VIII. Adjournment

8:25 p.m. Motion was made by Mr. Hellmann to adjourn; second by Mr. Johnson.

  
\_\_\_\_\_  
Melissa A. Worstell  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON AUGUST 24, 1998, AT 7:30 P.M., AT THE CITY BUILDING. MAYOR MELISSA WORSTELL PRESIDED. COUNCILMEMBERS PRESENT: JUDE SCHULTE, MONTY O'HARA, GREG JOHNSON AND MICHAEL HELLMANN. ALSO, IN ATTENDANCE POLICE CHIEF RON HEIDEMAN AND PUBLIC WORKS DIRECTOR DENNIS FINKE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Petitioner: Norbert Snarski, 1154 Breckinridge - Recommendation for Protecting Senior Citizens from Contractor Fraud. Mr. Snarski did not attend the meeting.

II. Stormwater Update - Dennis Finke. Cinergy was replacing the gas line in the area of St. Joseph Lane and Elberta Circle. They came across a two foot void. Mr. Finke smoke tested the area and there was no feedback. He directed Cinergy to fill the void. After the next storm on July 20, there was water backup in the area of void. Cinergy worked to dig up the area and located a storm sewer in the void. During the repair, the sanitary line broke and the Sanitation District was called in. Sanitation District, along with an outside contractor, repaired the sanitary line and then the storm line. Their maps do not show what the city maps show. There are two separate lines there. The city map shows only one sanitary line. The storm line that was filled with concrete comes from Notre Dame and runs between 521 and 523 St. Joseph Lane. It then goes across Elberta and over the hill to I-75. The line was tested with 500 gallons of water. The Mayor will meet with the City Attorney and the insurance carrier. Mr. Jack Kerns, 521 St. Joseph Lane, mentioned that his insurance denied the claim. Mayor Worstell suggested that the residents file claims with their insurance company. If the claims are denied, provide that in writing to the city. There have been water problems from Notre Dame for a number of years. Also present: Dorothy and Wayne Bresser, 523 St. Joseph Lane; Gloria Roaden, 603 St. Joseph Lane; Vicki Staubach (Lucille Docterman) 601 St. Joseph Lane.

### III. Committee Reports

A. Business Committee: will meet September 14 prior to the regular meeting. The purpose of the meeting is to continue discussion on the speed monitor.

B. Infrastructure Committee: Mr. Hellmann met with Dennis Finke, Jay Bayer and Rob Keller to walk the area for the proposed storm line. Some existing lines will be tv'd and maybe some lines can be used instead of running all new lines. Regarding the retaining wall on Amsterdam Road, the project cost needs to be tied in to the storm line work.

C. Community Enrichment Committee: the 5K Run will be September 19. The picnic will be September 20. The race winners will be recognized at the picnic.

Mr. Finke has repaired the stone at the Trolley Park buildings. There will be planters in place before the picnic. The Civic Association will help with the mulch. Mr. O'Hara will check into it.

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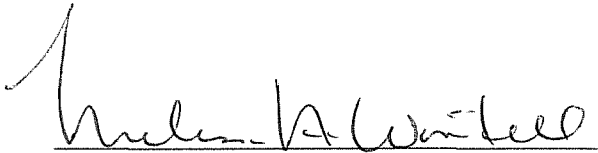
D. Community Environmental Committee: Mr. Schulte will work with Mr. Finke on bids for the leaf pickup.

Mr. Johnson asked if the service from Rumpke has improved. The drivers are now stopping in the city building to check on complaints. Service seems to be improving.

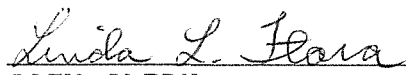
Sean and Carrie Overbeck, 1034 Altavia, thanked the city for sending notices for cleanup of 1036 Altavia. There has been some improvement.

Mayor Worstell mentioned that Governor Patton has approved the appointment of Ken Krzesowski as a councilmember. He will be sworn in at the next meeting.

ADJOURNMENT: Motion by Mr. Schulte to adjourn.  
8:08 p.m.

  
MELISSA A. WORSTELL  
MAYOR

ATTEST:

  
CITY CLERK



THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, SEPTEMBER 14, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Johnson and second by Mr. Hellmann to accept August 10, and August 24, 1998 minutes. Motion carried for acceptance of minutes.

#### I. Petitions

A. Kit O'Hara of InterMedia did a presentation on the upgrade of Cable TV. InterMedia recently acquired the Northern Kentucky system and is the largest cable operator in Kentucky with 430,000 subscribers. It is the 10th largest operator in the country. The cost of the fiber optic system rebuild is twenty four million dollars. It will add 130 digital channels and will have a high speed internet access service. No additional phone line will be needed for the internet. There will be improved picture and audio. There will be enhanced Pay Per View with 29 channels and 40 music channels. With the universal remote system, you can sort by channel, time, category. There is parental control device and a reminder feature. This tier of digital service will be \$15.95 additional.

#### II. Department Reports

A. Public Works - Motion for acceptance of August report was made by Mr. Hellmann; second by Mr. Spoor; motion carried. Mr. Finke mentioned the vandalism of street signs. A sign costs nearly \$300 with post. Giles Strategier mentioned that initially the Civic Association paid half of the cost of the signs. He suggested a higher post. The Infrastructure Committee will work with the Civic Association on sign replacement. Mr. O'Hara questioned the transmission replacement on the 1994 truck. The warranty was 3 years or 30,000 miles.

B. Police Department - Motion by Mr. Schulte and second by Mr. Hellmann to accept report submitted. All voted in favor of report. Chief Heideman mentioned that the 1998 cruiser was picked up from Hilltop Ford. The second 1998 cruiser may not be available. The 1999 cruiser state contract should be awarded the end of September. Mayor Worstell suggested that the Kentucky Post be notified that cruisers will be for sale. Regarding the COPS Grant, approval or disapproval of the additional officer should be by the end of September. Also, Gibson Greeting has donated bears for comforting children. Officer Joe Shepherd is heading up the program. There will be a booth at the city picnic to familiarize citizens with the program. The Mayor mentioned the bill from Fort Wright for August police coverage in the amount of \$8149. Mr. Johnson mentioned that no speeding citations were issued in August by Fort Wright or Park Hills officers.

Resolution 18, 1998, Appointment of Officer John Eddy. Officer Eddy has been an employee of Lincoln Heights since June, 1996. He has completed Ohio peace officer basic training. He has had a physical and psychological testing. He will need 52 1/2 hours of criminal law. He would begin September 28 as Patrolman Grade 1. Motion was made by Mr. Johnson; second by Mr. Hellmann; motion carried by unanimous vote of council.

C. Fire Department/Rescue Squad - Motion was made by Mr. Hellmann to accept report as submitted; second by Mr. Spoor. Motion carried by unanimous vote.

D. Building Inspector/Zoning Administrator - Motion by Mr. Schulte to accept report submitted; second by Mr. Hellmann and all in favor.

E. City Engineer - Motion by Mr. Johnson to accept report as submitted; second by Mr. Hellmann; all in favor. Mr. Bill Muske, 1014 Rose Circle, expressed concern of Rose Circle residents with upcoming projects. His main concern was preventing tree removal. Mr. Bayer stated it is more expensive, but they try to keep utilities in the street. Mr. Hellmann stated that there are no definite plans as yet. Regarding the Dixie Highway Drainage Project, Mr. Bayer obtained information that the Highway Dept. is analyzing the storm system as it is designed. They have verified that portions of existing storm lines are deficient and outside their right-of-way. They will not replace them. The city could contract with them to coordinate the work to be done at the same time. The Infrastructure Committee could review the plans. The city will work with the Department of Transportation to tie into their stormwater main.

F. Finance Department: Motion for acceptance of August reports made by Mr. Spoor; second by Mr. Johnson. Roll call: O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes.

Special Fund Payment: Motion was made by Mr. Spoor to pay Paul Michels for emergency repair to Amsterdam Road in the amount of \$11,200; second by Mr. Hellmann. Mr. O'Hara asked if the Vocational School should pay for part of the bill. Mr. Spoor suggested we send a letter to let the school know the cost. Motion carried.

### III. Old Business

A. Wells' Lawsuit - Mr. Carey stated that there is a conference with the Judge on September 15.

### IV. New Business

A. Resolution 15, 1998, Authorizing the Mayor to Execute a Collateral Security Agreement between the City and Fifth Third Bank: read by Mr. Carey. Motion was made by Mr. O'Hara to approve resolution; second by Mr. Johnson; motion carried by unanimous vote.

B. Resolution 16, 1998, Authorizing the Mayor to Execute an Agreement with Ky. Public Employees Deferred Compensation: read by Mr.

Carey. Motion for acceptance of resolution made by Mr. Spoor; second by Mr. Johnson; motion carried by unanimous vote of council.

C. Resolution 17, 1998, Authorizing the Mayor to Execute a Master Repurchase Agreement with Fifth Third Bank: read by Mr. Carey. This will allow the city to earn higher interest without tying up money in certificates of deposit. This should earn slightly more interest and alleviate some bookkeeping. Motion for acceptance was made by Mr. Johnson; second by Mr. O'Hara; motion carried. Mr. Schulte opposed the resolution.

D. Set Halloween Hours - Trick or Treat 6:00 - 8:00 p.m. on Saturday, October 31 and open house at the firehouse 7:00 - 9:00 p.m.

V. Committee Reports

A. Business Committee - met prior to council meeting to discuss consideration of a speed monitor. There was discussion of storage and maintenance. There will be a complete report at a later time.

B. Infrastructure Committee: Mr. Hellmann talked to Ted Vogelpohl of Thelen & Associates concerning the Amsterdam wall. The project will be ready to do in the spring and could be done with any other large project. Thelen will need a survey of the area. The work for the drawings will be \$3500 - \$4000 and take six to eight weeks. Regarding motorcycle tags: tags will cost \$16 to \$18 to setup and eight cents per tag. Mayor Worstell mentioned that if all stickers are replaced with tags, it will be hard for the police officers to see them. Mr. Hellmann mentioned that right-of-way tree responsibility cannot be passed on to the homeowner. Mr. Giles Strategier asked if a tree on city right-of-way is the responsibility of the homeowner as far as trimming and liability. Mr. Carey stated that if a tree has a dead branch and the city has been notified with a reasonable amount of time, the city would have some liability. The tree would have to be diseased or dead. The homeowner needs permission from council, through the Tree Board recommendation, to trim or remove right-of-way trees. Mr. Finke said a tree on Lawton Road was taken down because it was within 10 feet of a fire hydrant.

C. Enrichment Committee: the second annual 5K Race will be Saturday, September 19. The winners will be recognized at the picnic on Sunday. Mr. Carl Wooten has put a great deal of time into getting the race organized again this year. Mr. Strategier suggested having port-o-lets available for the participants. Race proceeds will pay for them.

D. Environmental Committee: Leaf Pickup quotes are in the process.

E. Mayors' Group: no report.

9:15 p.m.

Motion was made by Mr. Johnson to go into executive session to discuss possible litigation. Second by Mr. O'Hara. Roll call: O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes.

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September 14, 1998  
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Motion was made by Mr. Johnson to accept the recommendation in executive session that no action be taken. Second by Mr. O'Hara; motion carried by unanimous vote.

Mayor's Update: In receipt of a bid for the council chamber table. Also, Dennis has repaired the stonework on the two Trolley Park buildings. Also, safety glass will be installed and new planters will be put in. Flowers will be planted this weekend. A contractor looked at the tin roof and determined it was in bad shape, but may be able to fix it up. He will give a bid for putting in a gutter around the roof.

The KLC Convention at the Drawbridge is September 23 - 26. There will be seminars and workshops.

Municipal Government League meeting is September 17 at the Florence City Bldg.

October 1, there will be a hearing at Kenton Co. Planning & Zoning regarding communication towers.

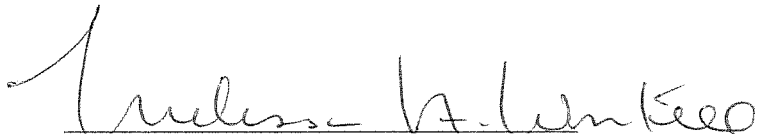
Jerry Stein sent a complaint letter regarding delinquent taxes. A response will be sent.

The city received a letter from Lawrence & Barbara Patterson regarding the year 2000. They are researching the potential loss of water and electric service due to embedded chips. Referred to Infrastructure Committee.

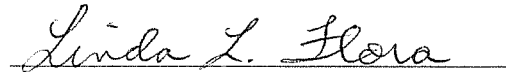
The City of Edgewood is celebrating 50 years on Saturday, November 14 at Summit Hills Country Club.

VII. Adjournment.

10:15 p.m. Motion was made by Mr. Johnson to adjourn.

  
Melissa A. Worstell  
Mayor

Attest:

  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, SEPTEMBER 28, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, JUDE SCHULTE, MONTY O'HARA AND NEW COUNCILMEMBER KEN KRZESOWSKI. ALSO IN ATTENDANCE: CITY ATTORNEY MARC CAREY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mr. Kenneth Krzesowski, 904 Terrace Avenue, was sworn in as new council member prior to the meeting. He replaces Carl Wooten.

I. Emergency Ordinance Requiring Residents to Screen Inlets on Private Property: to be discussed at the next regular meeting with the City Engineer.

II. Special Fund Payments: Road Tax Fund in the amount of \$7,042.63. Motion was made by Mr. Spoor to pay bills; second by Mr. Krzesowski. Roll call: Krzesowski- yes; O'Hara - yes; Hellmann - yes; Spoor - yes; Schulte - yes.

III. Adjournment: Motion was made by Mr. O'Hara to adjourn from special meeting; second by Mr. Spoor and all in favor of adjournment.

CAUCUS MEETING

Call to Order

Petition: Wade Hester, 407 Vine St., Apt. 278, Cincinnati, OH, formerly 1416 Sleepy Hollow Road - Landlord/Tenant Complaint: Did not attend meeting. Mayor Worstell mentioned that the property at 1200 Elberta Circle has major problems. Ed Jody has talked to Mrs. Gray, who is taking care of the property. Mr. Jody sent violation notices to Mrs. Gray and the attorney involved.

II. Council Chamber Update: There are 3 bids--CompuBuild Designs in the amount of \$4950, or with molding \$5900; Mai Construction \$5625, but not enough seating included; Custom Environmental \$6870. The Mayor will have all of the companies bid the same way. The two restroom floors will be replaced with tile and grouting by a tile installer.

III. Trolley Park Update: Dennis mounted new planters into the stone at the trolley buildings. Flowers were planted. Regarding the repair of the buildings: T. Scheitz Building & Remodeling bid on the repair of the roof on the Hamilton & Arlington building at a cost of \$1125 plus \$750 if painting is included. The building repair at Hamilton and Arlington would cost \$1375. The work could be complete by Christmas. Mayor Worstell will give the okay to start the work.

IV. Personnel Policy Update: The policy will be updated by the end of the year. Ten sick days are now paid upon termination if the individual has the 45 day maximum. Officer Mark Tanner will receive the sick day payment, but the policy will be changed to take out the sick day payment.

V. Children, Inc. Day Care Center at Park Hills Center: A request was made by Children, Inc. to have NKADD apply for grant money with the City as the applicant. Mr. Spoor suggested that the zoning be checked concerning commercial day care. Also, it is in priority order and Park Hills residents are low on the list. There is also concern that there may be a quota for future application of grant money for the City. It was pointed out that there is currently a Day Care Center there for students. The Mayor will have a representative from NKADD and a representative from Children, Inc. at the next meeting.

VI. Committee Reports


A. Business Committee: Mr. Spoor spoke about the speed monitor. The problem with the towed monitor version is storage. It should not be left out in the elements. Fort Wright will loan their monitor to the City. The committee is considering the purchase of the version that is mounted to a cruiser and also purchasing the computer componet to record information. Mr. Schulte asked about using two monitors. Mr. Spoor said the Fort Wright loaner may not last. The cruiser with the mounted unit would look as if there is an officer sitting there. As far as purchasing a trailer monitor, Mr. O'Hara said it is too heavy for one person to handle.

B. Infrastructure Committee: Mr. Hellmann met with Jay Bayer, Dennis, and the Water District in a pre-construction meeting on the water line. They will be removal of trees between the pump house and Park Hills School the third week of October. A fence will run along the line of the hill. It will take 120 days to complete the project. Breckinridge and Montague will be the last section to complete.

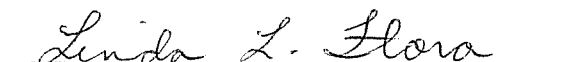
C. Enrichment Committee: Mr. O'Hara reported that the annual 5K Race was successful. There were 66 participants.

D. Environmental Committee: No report.

VII. Motion to adjourn was made by Mr. Schulte.

  
Melissa Worstell, Mayor

Attest:

  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, OCTOBER 12, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA AND KEN MCLELLAN. CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Hellmann and second by Mr. Schulte to accept September 14 and September 28, 1998, minutes with the following changes: Mr. Ken Krzesowski requested that the minutes reflect his official name change from "Krzesowski" to "McLellan"; also, September 14 page 3 (C)... will allow the city to earn interest on a day-to-day basis and be not locked into certificates of deposit with specific maturity dates. September 28 minutes page 2 (A)... this particular trailer monitor was too heavy for one person to handle. Motion carried for acceptance of minutes.

I. Petitions

II. Department Reports

A. Police Department - Motion was made by Mr. Schulte for acceptance of report as submitted; second by Mr. Johnson; motion carried. Chief Heideman mentioned that it will be two to three weeks before we will know about the COPS Grant money. The 1998 cruiser is now marked, radio equipment installed and the cruiser is on the road. The second 1998 new cruiser will probably not be available from Hilltop Ford. Paul Miller Ford will be awarded the 1999 cruiser contract. Chief Heideman will talk with Sgt. Kreinest regarding the Fort Wright speed monitor loaner. Mayor Worstell mentioned that the Kenton County bill for overtime for August was \$1665.04. Chief Heideman said that should be the end of overtime charges for outside police detail. The Mayor asked for a report for anticipated overtime through the end of the fiscal year. Chief Heideman mentioned that Officer John Eddy's Ohio certification has been approved. Officer Eddy will start law training on October 21st. Mr. Johnson said he received a call from a citizen protesting the purchase of a speed monitor due to cost. Mr. Hellmann complimented the Police Department for their display at the picnic.

Mayor Worstell opened two bids received for the sale of the 1991 cruiser. Both bids were received after the deadline. Mr. Carey stated that it is up to council to accept or reject them, but both bids were sealed and received before there was an opportunity to act upon them. Motion was made by Mr. Hellmann to open bids with the option to reject them; second by Mr. Johnson; motion carried. Bids - James Hartberger: \$1052.00 Community Cab: \$1250.00. Motion was made by Mr. Spoor to accept the bid of Community Cab in the amount of \$1250; second by Mr. Hellmann; motion carried.

B. Public Works - Motion by Mr. Spoor and second by Mr. Johnson to accept report submitted; motion carried. Mr. Finke mentioned that there are two possible sewer breaks on St. James. He requested a title search for 811-813 St. James and 834 St. James. Motion was made by Mr. Spoor and second by Mr. Johnson to have the title search done; motion carried. Mr. Carey will initiate the title search.

Leaf Pickup will begin either the week of November 9th or 16th. Mr. Finke said his new dump truck will be ready in 30 - 45 days. Regarding cutting the grass at 614 Rosemont, it has not been cut at all this year and will take several hours. The owner has received, but ignored, the certified mail. Also, the Mayor mentioned that Mr. Finke check when the snow emergency signs need to be put up.

C. Fire Department/Rescue Squad - Motion for acceptance of report was made by Mr. McLellan; second by Mr. O'Hara; motion carried. Mr. Finke mentioned the refund check in the amount of \$121 from the medical director. His new contract will be \$934 for the next three. The medical director provides training for defib.

D. Building Inspector/Zoning Administrator - Motion by Mr. Schulte, second by Mr. Hellmann and all in favor of acceptance of the report. Mr. Jody was out of town. Mayor Worstell brought up the problems at 1200 & 1204 Elberta Circle. Attorney William Whalen has requested a hearing regarding the violation notices issued by Mr. Jody. The BOCA hearing is scheduled for October 27. The Mayor mentioned that the number of rental units in Park Hills amounts to 44% of the total units and feels a Landlord-Tenant Act should be addressed. Mr. Spoor suggested that the complaints should fall under current building and zoning laws. He feels the city should not be in the middle of landlord and tenant problems. Mr. Carey said adopting the Landlord-Tenant Act would be advising tenants to call upon the city. Legal Aid does provide some assistance for legal issues. Mr. McLellan mentioned the fact that as housing ages, the nature of the complaints will probably increase. Mr. Carey will check to see if there is an Attorney General publication on this matter. Also, there is an existing state Landlord-Tenant law.

E. City Engineer - Motion by Mr. Hellmann; second by Mr. McLellan and motion carried for acceptance of the report as submitted. Mr. Bayer was unable to attend the meeting, but will be at the caucus meeting to discuss stormwater inlets.

F. Finance Department: Motion for acceptance of September reports made by Mr. Spoor; second by Mr. Johnson. Roll call: McLellan - Yes; O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes.

### III. Old Business

A. Wells' Lawsuit - Mr. Carey stated that another pipe was videoed to determine if it was in suitable condition. The information was passed along to Mr. McCluskey's attorney with suggestions for resolution. Mr. Carey was not able to reach him today.

### IV. New Business

A. Request from Scott Lester of Douglas Cull Company (management for Park Crest Condos) to put up two posts and chain across the overflow parking pad. It is on city of right-of-way. Mr. Carey said public right-of-ways are for the use of the public and should not be restricted. The Mayor will follow-up with a letter to Mr. Lester.



Mr. McLellan said if it is a neighbor issue, it could be suggested that they try to resolve the parking problem.

#### V. Committee Reports

A. Business Committee - no report.

B. Infrastructure Committee: Mr. Hellmann reported that the Dixie Highway storm drain issue is in the hands of Jay Bayer and the State as far as who owns it. He mentioned that the sidewalk grant money is a 50/50 matching grant.

C. Enrichment Committee: Mr. Johnson mentioned a special thanks to Carl Wooten for all of the work he did for the 5K Race. Mr. Johnson will check with the civic association on payment of the Trolley Park mulch bill. The total bill was \$296.80.

D. Environmental Committee: Mr. Schulte is working with Mr. Finke on the leaf pickup schedule.

E. Mayors' Group: Mr. O'Hara mentioned the personal property tax issue. Mr. Spoor suggested that the gross receipts tax could be adjusted if the tax passes. The Business Committee will look into this.

#### F. Mayor's Update

1. Council Chambers - The Mayor stated the cost of the new chairs should be included in the council chambers renovation. She will provide some estimated figures for budget purposes.

2. Covington Urban Empowerment Zone Grant: Covington requested that Park Hills sponsor the grant application. It is \$100,000,000 over 10 years. Goals of the grant: Housing/Neighborhood Improvement; Economic Development; Social Services; Safety Issues; Education, Transportation, Infrastructure, Environment Improvements. Mayor Worstell sent a letter of support for the grant.

Mr. Finke mentioned a complaint from a St. Agnes school bus driver about trees overhanging Audubon. It is on Covington property, but they have not taken responsibility as they have in the past.

#### VI. Delegations

Northern Ky. Area Development District is having an OKI Land Use Study meeting on October 15 at Twin Oaks.

Kentucky League of Cities is continuing Leadership Accreditation Courses on November 12 in Louisville.

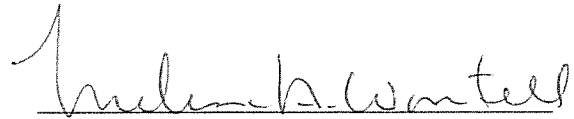
Kenton County Fiscal Court is asking for input on a Jail Feasibility Study at a meeting on October 22.

#### VII. Communications

#### VIII. Adjournment

Motion was made by Mr. Spoor to adjourn; second by Mr. Johnson.

Regular Meeting  
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Melissa A. Worstell  
Mayor

ATTEST:

  
Linda L. Flora  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED CAUCUS MEETING ON OCTOBER 26, 1998, AT 7:30 P.M., AT THE CITY BUILDING. COUNCIL MEMBERS PRESENT: MONTY O'HARA, GREG JOHNSON, RICHARD SPOOR AND MICHAEL HELLMANN. ALSO, IN ATTENDANCE CITY ENGINEER JAY BAYER AND PUBLIC WORKS DIRECTOR DENNIS FINKE. MAYOR WORSTELL WAS ABSENT DUE TO ILLNESS. ALSO, ABSENT WAS JUDE SCHULTE AND KEN MCLELLAN. WITH CONSENSUS OF COUNCIL, MR. HELLMANN PRESIDED OVER THE MEETING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Petition: Mr. Scott Lester, representing Douglas Cull Company/ Park Crest, was not present to discuss the parking request. Mr. Lester plans to meet with the condo residents to see if they want to pursue the request. If so, he will attend the next council meeting.

II. Presentation of Fiscal Year 1997-98 Audit by Linda Chapman of Rankin, Rankin & Company. Ms. Chapman stated that the city is in good financial position mostly due to the collection of the road tax and lack of a road project during the fiscal year. The auditor stressed caution regarding the financial position of the city. When the next road project is completed, the financial status will drastically change. She recommends a physical inventory of items over \$300 and an update of the fixed assets register. In two years, the state will require depreciation of assets. This will include infrastructure.

III. Discussion of Storm Water Inlets: Jay Bayer stated that what the Planning Commission passed was not necessarily meant for cities to comply retroactively, but to voluntarily comply on new construction. If the Planning Commission regulations are passed in total, it will generate a lot of work for the city. The city would need to be in compliance before residents can be forced to comply. Mr. Bayer estimated that a headwall with slope and inlet grate would be about \$2000 each and the city has more than 20 that would need to be addressed. Mr. Johnson suggested that the City Attorney check into ownership of the pipes after an inventory is completed. Mr. Bayer mentioned a 20 foot drop-off at an inlet near the Vocational School on Amsterdam Road. He suggested sending a letter to Covington to bring attention to the danger. The Infrastructure Committee will research the issue of whether to pass an ordinance adopting the Planning Commission regulations in total, in part, or not at all.

IV. Discussion of Personal Property Tax: The city received a letter from the Governor's office stating that the city is not required to collect personal property tax on business and individual inventory. Mr. Spoor reads in the letter that the tax may eventually be enforced. If the city would not be in compliance, road monies could be withheld. The gross receipts tax could be adjusted to relieve the burden on businesses.

V. Committee Reports

A. Business Committee: no report.

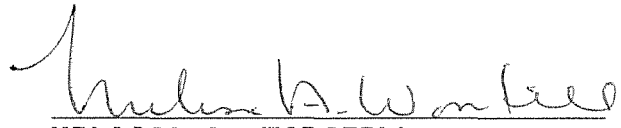
B. Infrastructure Committee: Mr. Hellmann mentioned that the City Attorney will need to check on the ownership of the pipes along the Park Hills mall area on Dixie Highway in order for the water problems to be addressed. Pertaining to the wall at the bottom of Amsterdam Road, Mr. Bayer is working on detailed information for Thelen. Hopefully, in the spring, bids will be let. When Thelen has the additional information, there will be a better idea on cost. Concerning the pipe at McCluskeys', one manhole has been located. There may be another one under the pavement or in the yard. The Engineer would need to know how deep it is. At the last council meeting, street sign height was discussed due to sign vandalism. It was mentioned that 4 x 4 signs could be replaced with higher 6 x 6 signs. The signs are special made. Mr. Finke will try a 4 x 4 on a higher post. Snow emergency signs will be in place soon.

C. Community Enrichment Committee: Mr. Johnson reported that approximately \$500 was raised from the 5K Race, but that is prior to expenses. It was mentioned that the Civic Association does not want to pay for the Port-O-Lets. Also, the mulch bill payment needs to be discussed.

D. Community Environmental Committee: Leaf Pickup will be in mid November.

Mention was made of James Hartberger's letter regarding accessibility of the council chambers. Discussion followed regarding ADA compliance and what could be done in the future.

ADJOURNMENT: Motion by Mr. Johnson to adjourn.  
9:15 p.m.

  
MELISSA A. WORSTELL  
MAYOR

ATTEST:

  
CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, NOVEMBER 9, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA AND KEN MCLELLAN. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Schulte and second by Mr. O'Hara to accept October 12 and October 26, 1998, minutes with the a change on October 26 under Discussion of Storm Water Inlets: should read that cities voluntarily comply with subdivision regulations, but it is mandatory for new construction compliance. Should the city be in compliance before the residents are forced to comply? Motion carried for acceptance of minutes.

#### I. Petitions

A. Don Blank, 1130 Audubon, and Bob Taylor, 1126 Audubon, registered a complaint concerning water drainage caused by a neighbor's landscaping. In early 1997, Dan Bosch, 1262 Audubon, bulldozed trees and removed two to three feet of dirt and also constructed a gazebo. This work has since caused mud and water problems to the neighbors. Mr. Jody will check to see if a permit was issued and follow up with an inspection of the area in question.

#### II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Johnson; second by Mr. Hellmann; motion carried. Chief Heideman called Washington regarding the COPS grant money and found it is still pending. The 1999 cruiser will be ordered from Paul Miller Ford on state contract in the amount of \$20,585. Delivery is 90 - 120 days. The speed monitor loaner from Fort Wright has to be approved by the Fort Wright Mayor. Mayor Worstell mentioned an invoice from the City of Fort Wright in the amount of \$3364 for the final overtime for August and September. All overtime will now be covered by our officers. Also mentioned was availability of grant money from Kentucky League of Cities for bulletproof vests. Chief Heideman will check into it. Tomorrow Community Cab will pickup the 1991 cruiser that they had bid on.

B. Public Works Department - Motion by Mr. Spoor and second by Mr. Hellmann to accept report submitted; motion carried. Mr. Finke said there was no additional manhole located at McCluskey's. He will have the Sanitation District TV the pipe. Mayor Worstell will contact Covington regarding overhanging trees on Audubon Road. Mr. Finke will discuss the removal of two diseased trees on right-of-way on Old State with the Tree Board Chairman before having them taken down. It will cost \$900. The city received a complaint about the bright street lights at Park View Subdivision. Mr. Finke will check to see if a dimmer bulbs or shades would help. Also, there was a memo from Kelvin & Ruth Little, 1121 Exter Drive, regarding water drainage through their property and then on to Park View. According to research done years ago, it is a private pipe. Mrs. Ruth Little has been approached

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by Rob Stansel because of the drainage to Park View. Mr. Finke will provide information pertaining to the pipe and then see about a resolution. The new dump truck will not be ready until the first of the year.

C. Fire Department/Rescue Squad - Motion was made by Mr. McLellan to accept the reports submitted; second by Mr. O'Hara; motion carried.

D. Building Inspector/Zoning Administrator - Motion by Mr. Hellmann to accept the reports submitted; second by Mr. Johnson; motion carried. An Inspection and Violation Notice has been sent to Clyde Jacob concerning condition of an apartment on Parkvale Court. The Board of Adjustments had a hearing on October 27 regarding 1200-1204 Elberta Circle. There was an agreement reached between the Board and the people representing Al Schuholz, the property owner. The agreement depends on the release of money by Terry Monnie, the attorney for the trust that manages the property. There will be an Inspection and Violation Notice sent to him along with the minutes of the hearing. On another matter, the 1019 Rose Circle property owner has verbally agreed to correct violations after the tenants are completely moved out. Mr. Jody will inspect the property before it is rented again. A notice will be put in writing. One issue to address is a refrigerator in the back yard that belongs to the tenant.

E. City Engineer - Motion by Mr. Johnson for acceptance of the report submitted; second by Mr. Hellmann; motion carried. Mr. Bayer, Mr. Finke, Mr. Hellmann and the contractor had a preconstruction meeting on September 24 concerning the watermain project. The project should begin in two weeks. Concerning the Rose Circle improvements, the Sanitation District has videod the combined lines on Rose Circle and found severe root blockages.

F. Finance Department: Motion for acceptance of October reports made by Mr. McLellan; second by Mr. Spoor. Roll call: McLellan - Yes; O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes. Special Fund Payments: Road Tax Fund for Bayer Becker Engineer for Rose Circle and Amsterdam Road Improvements - Motion was made by Mr. Johnson to pay the bills. Second was made by Mr. Hellmann. Roll call: McLellan - Yes; O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - Yes; Schulte - Yes.

### III. Old Business

A. Update on Wells' Lawsuit by Marc Carey: The settlement documents are being circulated for the signatures of all the attorneys.

Recess: 8:35 - 8:45 p.m.

B. Discussion of invoices: The mulch for Trolley Park will be paid half by the city and half by the Civic Association. Motion was made by Mr. O'Hara for the city to pay the \$250 for the port-o-lets; second by Mr. Johnson. Mr. Spoor opposed the payment. Motion passed.

C. Attorney General Publication of the Landlord-Tenant Act: Mr. Carey spoke with the Attorney General's office and there is no

statewide publication. The interpretation of the statute is that the state law does not apply to cities unless the state statute is adopted as an ordinance by the city. There is no general landlord-tenant law applicable throughout the state unless the law is adopted by the city. We would have to adopt it in total if we want the state statute. In the opinion of Mr. Carey, adopting the Landlord-Tenant Act would not lessen the burden on the city. Motion was made by Mr. Johnson; second by Mr. Hellmann to print a flyer stating: "The City of Park Hills does not have a Landlord-Tenant Law. Your rights are governed by the common-law of Kentucky. If you feel any of your rights have been violated, you should consult with an attorney. If you care not to consult with an attorney, you are free to consult with the clerks at Kenton County courthouse to enforce whatever rights you have in small claims court."

D. Deed Search for 811-813, 834 St. James Avenue regarding storm water easements: Mr. Carey recommends that the stormwater pipe be repaired at 834 St. James. Additional easement documents may be needed from the owners of the adjacent property before the work can be done. Mr. Bayer will work with the Infrastructure Committee on how the work will be done.

#### IV. New Business

A. First Reading of Codification of Ordinances: Read by Mr. Carey. Second Reading will be at a special meeting on November 23.

#### V. Committee Reports

A. Business Committee - Mr. Spoor reported that the Dept. of Local Government letter said it was not a correct interpretation of the law on withholding funds if the cities did not enact and collect personal property taxes. If the city would be required to tax residents on personal property, the gross receipts tax would be adjusted. The city will take no action unless the state enforces the tax collection.

B. Infrastructure Committee: Mr. Hellmann spoke with Mr. Finke about providing a list of all stormwater inlets. At that time, it will be decided how many of them would be better with a sloped headwall versus the straight up and down bars and then decide if we want to proceed. There would need to be a deed search to see if the pipes all belong to the city. Motion was made by Mr. Hellmann to have deed searches done for the strip mall area at 1518 Dixie Highway; second by Mr. Johnson; motion carried by unanimous vote of council.

C. Enrichment Committee: No report.

D. Environmental Committee: Leaf Pickup will begin November 16 weather permitting. The newspaper and cable television will be notified and signs will be put up.

E. Mayors' Group: No report.

F. Mayor's Report: Mayor Worstell will provide Mr. Hellmann with the information for the council chamber renovation. She also stated she will obtain chair catalogs to forward to Mr. Hellmann.

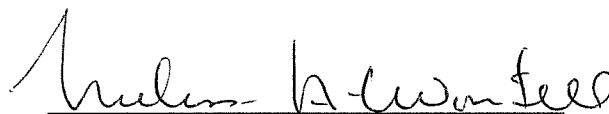
Mayor Worstell will have amended budget figures for a first reading November 23. Also, first reading of an ordinance amending the personnel policy should be ready for the next meeting.

VI. Delegations

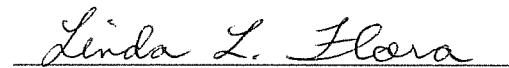
VII. Communications

VIII. Adjournment

9:15 p.m. Motion was made by Mr. Johnson to adjourn.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
City Clerk



THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, NOVEMBER 23, 1998, AT 7:30 P.M. IN THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, GREG JOHNSON, JUDE SCHULTE, MONTY O'HARA AND KEN MCLELLAN. ALSO IN ATTENDANCE: PUBLIC WORKS DIRECTOR DENNIS FINKE AND POLICE CHIEF RON HEIDEMAN. ABSENT: MIKE HELLMANN.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Second Reading of Ordinance 7, 1998, Codification of Ordinances: Read by Mayor Worstell. Motion for acceptance of ordinance was made by Mr. Schulte; second by Mr. Johnson; motion carried by unanimous vote.

II. First Reading of Budget Amendment Ordinance: Mayor Worstell read the budget changes for revenues and the changes in each departments expenses.

III. First Reading of Amended Personnel Policy Ordinance: Mayor Worstell read through the changes to the policy. Changes include reinstating the Chapter 3 Pay Plan; clarification of work hours for each department; addition of two holidays; changes in vacation leave and deletion of sick pay; clarification of life insurance and disability insurance provided by the city.

IV. Special Fund Payments: Road Tax Fund invoices in the amount of \$1667.63. Motion was made by Mr. McLellan; second by Mr. Spoor to approve payment of invoices. Roll call: McLellan - yes; O'Hara - yes; Johnson - yes; Spoor - yes; Schulte - yes.

Motion for adjournment from Special Meeting was made by Mr. O'Hara; second by Mr. Johnson.

#### CAUCUS MEETING

Call to Order

I. Discussion of Rumpke fees for rental and tipping of waste wheelers. Jerry Metz, representing Rumpke, was in attendance. Residents are being charged \$36 per year to lease the 90 gallon waste wheelers or a \$12 annual tipping fee. The fees are in addition to the \$94 that residents are charged on their tax bill. Mr. Metz stated that it requires special truck equipment to handle the waste wheelers. Lengthy discussion followed pertaining to the contract between the City and Rumpke. Mr. Metz will provide additional information for the next council meeting.

II. Street Sign Replacement: Giles Strategier was in attendance on behalf of the Civic Association and the Garden Club. Mr. Schulte reported for Mr. Hellmann that he will provide information from two companies on signs similar in look, design and appearance of the current signs, but sturdier. Mr. Finke mentioned that the current cost for setup is \$95 plus

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Caucus Meeting  
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\$155 per sign. There are now seven signs that need to be replaced and four that need to be repaired. It was agreed that the City will pay half of the sign replacement cost and the Civic Association/Garden Club will pay the other half in order to keep the current "look".

### III. Committee Reports

Business Committee: No report.

Infrastructure Committee: Mr. Schulte reported (1) That the St. James water problems are in the process of being worked out. (2) Regarding 1011 Amsterdam, the drawings are in progress at Thelen and it is expected that cost and finished drawings will be presented in January. (3) Fred Summe will be doing the deed search for the storm line for Dixie Highway. (4) The new water line work has begun. It starts at the pump station on Dixie Highway and ends at the water tower in Devou Park. Mr. Bayer is working with the Water District on the location of the water pipe either through Trolley Park or up Amsterdam Road. If it goes through Trolley Park, it will be in conflict with the stormwater pipe. If it goes up Amsterdam, it would alleviate that problem, but add \$6000 in cost to the Water District. Also, if it goes through Trolley Park, it would add \$30,000 to our stormwater pipe project. There needs to be a compromise worked out. (5) The storm drawing for the main storm line through Amsterdam is in progress.

Enrichment Committee: No Report.

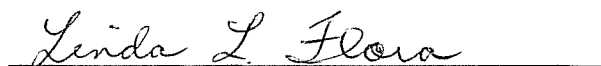
Environmental Committee: No report.

Don Blank and Bob Taylor, both of Audubon Road, asked for an update on the permits needed for work done at 1262 Audubon. Ed Jody will be asked to talk with Mr. Taylor and Mr. Blank and report at the next meeting.

Motion to adjourn was made by Mr. Johnson.

  
MELISSA A. WORSTELL, MAYOR

ATTEST:

  
CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, DECEMBER 14, 1998, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE, MONTY O'HARA AND KEN MCLELLAN. CITY ENGINEER JAY BAYER, BUILDING/ZONING INSPECTOR ED JODY AND CITY ATTORNEY MARCUS CAREY ALSO PRESENT. RICHARD SPOOR WAS ABSENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. McLellan; second by Mr. Hellmann to accept November 9 and November 23, 1998, minutes. Motion carried for acceptance of minutes.

I. Petitions

A. Don Blank, 1130 Audubon, was in attendance regarding a former complaint of water drainage caused by a neighbor's landscaping. Jay Bayer will obtain a topo map from Area Planning, but the map may not show enough detail as far as how much grading has been done.

II. Department Reports

A. Police Department - Motion for approval of report was made by Mr. Johnson; second by Mr. Schulte; motion carried. Chief Heideman mentioned that the COPS grant is still being reviewed. The speed monitor loaner from Fort Wright is available, but our officers will need training to use it. Also, he will work with Mr. O'Hara regarding the computer monitor and cost.

B. Public Works Department - Motion by Mr. Hellmann and second by Mr. McLellan to accept report submitted; motion carried. Mr. Finke mentioned that the new truck has been shipped. Regarding a complaint from Anne Droege, 517 Rosemont Avenue: Mr. Finke explained that it is a storm line going into the sanitary. The Sanitation District repaired the cracked manhole. Mr. Finke will complete the repair this week. The city received a letter from Kenton County about mulching of Christmas trees. The date has been set for January 11. Mr. Finke called Cinergy regarding a complaint about the bright lights at Park View subdivision. The lights cannot be shielded and are 85% aimed to the ground.

C. Fire Department/EMS - Motion was made by Mr. Johnson to accept the reports submitted; second by Mr. Hellmann; motion carried.

D. Building Inspector/Zoning Administrator - Motion by Mr. Johnson to accept the reports submitted; second by Mr. Hellmann; motion carried. Mr. McLellan asked about the VFW status. Mr. Jody said that the final inspection was made, but the zoning issue is going forward. Update on 1200-1204 Elberta Circle: the owner's attorney has received copies of the appropriate paperwork, but has not released the funds for the repair of the buildings. Update on 1019 Rose Circle: there have been many attempts to serve the property owner with a property violation notice. Certified mail has been unsuccessful, the Police Chief has made an attempt and the city has obtained the services of a Constable and he has also been unsuccessful in serving the notice. The

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property will be posted as unfit to be occupied and will be advertised as such. Pertaining to the Audubon water drainage complaint mentioned earlier: Mr. Carey said Mr. Bosch could be cited to court if it is determined he violated the ordinance by substantially grading his property without a permit. But, the only outcome would be a fine that the city would not receive. It should be pursued by the neighbors civilly and they would receive the benefit. Motion was made by Mr. Hellmann for Mr. Carey to send a letter to the property owners suggesting that the matter be pursued in civil court; second by Mr. Johnson; motion carried by unanimous vote of Council.

E. City Engineer - Motion by Mr. Johnson for acceptance of the report submitted; second by Mr. Hellmann; motion carried. Mr. Bayer, in working with the Water District, requested that the city approve a change order to move the waterline partially out in the street and partially on the other side of a gas main. Then the grass corridor would be for a 48" storm sewer. The change will cost \$5,940, but will save \$30,000 to \$40,000 in future expense. The city will send a letter to the Water District to approve the change order.

F. Finance Department: Motion for acceptance of November reports made by Mr. Johnson; second by Mr. McLellan. Roll call: McLellan - Yes; O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Schulte - Yes. Special Fund Payments: Road Tax Fund for Bayer Becker Engineers for Rose Circle Improvements \$1,810 and Amsterdam Road Improvements \$2,205.50; Sanitation District \$261.25 - Motion was made by Mr. Hellmann to pay the bills. Second was made by Mr. Schulte. Roll call: McLellan - Yes; O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Schulte - Yes.

### III. Old Business

A. Update on Wells' Lawsuit by Marc Carey: The final settlement documents were circulated for the signatures, but there was another draft due to an error in typing. The documents are being circulated for signatures again and then we will receive our funds.

B. St. Joseph Water Problem: Mayor Worstell talked with Jack Kerns regarding a request for reimbursement of damages. She suggested that his attorney talk to our city attorney. Mr. Carey said he has no additional information at this time. Mr. Kerns has been paid by his insurance company for car damages, but he had rental car expense. Previously, the property owners that had damages were told to submit their claims to their insurance companies.

C. Second Reading of 1998-99 Budget Amendment Ordinance 8, 1998: The budget changes were read by Mr. Carey. Motion was made by Mr. Johnson; second by Mr. McLellan. Roll call: McLellan - Yes; O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Schulte - Yes. Motion carried.

D. First Reading of Amended Personnel Policy Ordinance: Mayor Worstell mentioned the revisions to the Holiday Pay since the first reading, resulting in another first reading. Second reading will be 6:25 p.m. on December 16 at a Special Meeting.

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E. Discussion of Rumpke Fees: Tabled.

F. Deed Search Dixie Highway Strip Mall: Mr. Hellmann has contacted Attorney Fred Summe to do the deed search, but will need to provide more information.

#### IV. New Business

A. Resolution 19, 1998, Authorizing Constable Joseph Mueller to Serve Paperwork for Ordinance Violations: Read by Mr. Carey. Motion was made by Mr. Johnson; second by Mr. O'Hara; motion carried by unanimous vote.

B. Tree Stump Removal on Right-Of-Way: Two trees were removed from city right-of-way at 1131 Old State Road. The property owner asked if the city would have the stumps removed. In the past, the city has not removed tree stumps. If the owner plans to have the stumps removed, he needs to consult with the city.

#### V. Committee Reports

A. Business Committee - No report.

B. Infrastructure Committee: Mr. Hellmann attended the Chamber of Commerce meeting regarding upcoming transportation projects.

C. Enrichment Committee: No report.

D. Environmental Committee: Mr. Schulte mentioned that Leaf Pickup and street sweeping went well.

E. Mayors' Group: No report.

#### VI. Delegations

A. Kenton County Dog Authority - Budget Reports on file in the Clerk's office.

B. NKADD - Mention of services provided and the annual invoice in the amount of \$1,095.93.

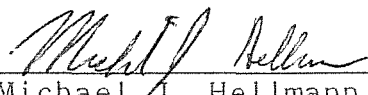
#### VII. Communications

A. Presentation of plaque by Mike Hellmann to Mayor Worstell for appreciation of her many years of service to the City. Mayor Worstell expressed her thanks to the residents, council, committee members, city officials and employees.

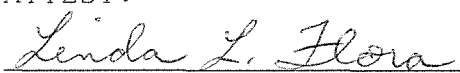
#### VIII. Adjournment

9:15 p.m. Motion was made by Mr. Johnson to adjourn.

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\_\_\_\_\_  
Michael J. Hellmann  
Mayor

ATTEST:

  
\_\_\_\_\_  
Linda L. Flora  
City Clerk

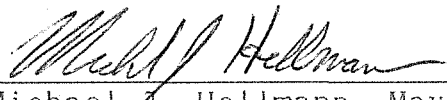
THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON WEDNESDAY, DECEMBER 16, 1998, AT 6:25 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, JUDE SCHULTE, MONTY O'HARA AND GREG JOHNSON. ABSENT: KEN MCLELLAN AND MICHAEL HELLMANN.

CALL TO ORDER


PLEDGE OF ALLEGIANCE

I. Second Reading of Ordinance 9, 1998, Updating Personnel Policies and Procedures: read by Mayor Worstell. The Mayor stated the changes to the Holiday Pay and Sick Pay. Motion for acceptance of ordinance was made by Mr. Johnson; second by Mr. Spoor; motion carried by unanimous vote.

II. Motion to adjourn was made by Mr. Johnson.  
6:40 p.m.

  
\_\_\_\_\_  
Michael J. Hellmann, Mayor

Attest:

  
\_\_\_\_\_  
City Clerk

CITY OF PARK HILLS  
1106 AMSTERDAM RD  
PARK HILLS, KY

**RE: OATH OF OFFICE ADMINISTERED**

ORDER

The following, duly elected Mayor, and Members of The Park Hills City Council:

Michael James Hellmann

Michael W. Amend  
Robert L. Dreyer  
Mark Kaelin

Monty O'Hara  
Jude Schulte  
Richard D. Spoor

On this date, December 31st, 1998 took the oath of office, as required by the constitution and statutes of the Commonwealth of Kentucky. The same being administered by Bill Aylor, The Clerk of Kenton County, Kentucky.

Where upon, the said elected persons may enter upon the performance of their respective duties as Mayor and Council Members.

A handwritten signature in black ink, appearing to read "Bill Aylor", with a stylized flourish at the end.

Bill Aylor,  
Kenton Co. Clerk



December 31, 1998, at 12:15 p.m. at Wood Brothers Restaurant: Kenton County Clerk Bill Aylor swore in the new Mayor, City Council, City Clerk, and Police Chief.

|       |                        |
|-------|------------------------|
| Mayor | Michael James Hellmann |
|-------|------------------------|

|         |   |
|---------|---|
| Council | Richard D. Spoor<br>Jude Schulte<br>Monty O'Hara<br>Robert L. Dreyer<br>Mark Kaelin |
|---------|---|

|                          |                |
|--------------------------|----------------|
| City Clerk/<br>Treasurer | Linda L. Flora |
|--------------------------|----------------|

|              |                 |
|--------------|-----------------|
| Police Chief | Ronald Heideman |
|--------------|-----------------|

At approximately 3:30 p.m. on December 31, Councilmember Michael W. Amend was sworn in at the city building by the City Clerk.