

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, JANUARY 20, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE, CARL WOOTEN AND MONTY O'HARA. ALSO PRESENT CITY ATTORNEY MARC CAREY, CITY ENGINEER JAY BAYER AND BUILDING INSPECTOR/ZONING ADMINISTRATOR ED JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: December 9, 1996, with one correction concerning drainage problem on Montague. Motion to accept minutes by Mr. Johnson and second by Mr. Hellmann. All in favor.

I. Petition

A. Jack Wells, 1106 Cleveland Avenue regarding drain pipe. Mr. Wells referred to his letter dated January 2 and addressed to Council. Mr. Wells researched City minutes back to 1927. He stated that the minutes refer to 'City storm drain' in some cases. Mr. Carey briefed the new council concerning the collapse of the drain line on the Well's property. He stated that for the City to maintain it 1) the City created it 2) it was built by someone else and turned over to the City or 3) new construction. The collapse was not caused by the City. It is a private matter. The City has no legal responsibility and no legal obligation. The City has no direct benefit. Mayor Worstell stated she would have major difficulty spending taxpayer money to fix the problem--the City has to be fiscally responsible. Greg Johnson suggested that litigation may cost more than fixing the pipe. The City Attorney informed Council that it would probably be less costly. Mr. Johnson said he would be willing to meet with 'Miller Pond' owners.

II. Department Reports

A. Public Works: motion by Mr. Hellmann and second by Mr. Spoor to accept report. All in favor. Mr. Hellmann asked about C.G&E replacing gas lines through newly paved streets. Jay Bayer to follow up with Mr. Finke regarding gas lines.

B. Police Department: Motion to accept report made by Mr. Johnson and second by Mr. Spoor. All in favor. Mr. Spoor complimented the Police Department in responding to an incident at his home. Chief Heideman mentioned that a water main is being replaced on Lewis Street between Western and Montague and also on Montague between Amsterdam and Pike Streets. Chief will work with Covington regarding time frame and notifying residents.

C. Fire Department/Rescue Squad: Motion by Mr. Hellmann and second by Mr. Schulte to accept report. All in favor. Mayor complimented the Department on their year-end report.

D. Bldg. Inspector/Zoning Administrator: Motion made by Mr. Hellmann and second by Monty O'Hara and all in favor. Mention of construction of 1032 Amsterdam. Their Engineer has okayed it.

E. City Engineer: Mr. Johnson made a motion to accept report; second by Mr. Hellmann. All in favor. Mr. Bayer recommended the bid of Heitker General Construction in the amount of \$4250 to install a headwall on Amsterdam below Trolley Park. There was also a bid by Paul Michels in the amount of \$5200. Mr. Johnson made a motion accept the lower bid; second was made by Mr. Spoor. Roll call: all in favor. This will be paid from the Municipal Road Aid Fund. Dennis Finke to make a study of the City storm drains and condition. Mr. Bayer to provide regulation outline: 6 inch sphere will pass and longer than 24 inch pipes need grates.

Mr. Carey will contact Randy Groger and James Ryle on Cecelia to obtain easement for Exter Drive water main (Park View Subdivision). Stansel & Associated has submitted preliminary plans to the Planning Commission for Park View subdivision.

F. Finance Department: Motion was made by Mr. Johnson to accept December financial reports; second by Mr. O'Hara. Roll call: all voted "Yes". Special Fund Payments from Municipal Road Aid: Motion by Mr. Spoor to pay bills; second by Mr. O'Hara. Roll call: all voted Yes. Mayor mentioned that Mr. Finke saved over \$400 on raising the grate on Amsterdam Road by doing the work himself.

Mayor Worstell stated that payroll will be changed from every week to every other week. Also, the 125 Cafeteria Plan is to be canceled and should have been canceled when employees were no longer required to pay toward insurance.

The Mayor mentioned that the \$200,000 borrowed for the Road project is invested short term and has earned over \$4000 to date.

Mr. Carey brought up the collection of delinquent taxes. Two very delinquent tax bills were collected recently.

### III. Old Business

A. Gross Receipts Tax Amended Ordinance: 1st reading to modify Ordinance 11, 1996, Section 110.01.

B. Amendment to Animal Ordinance: 1st reading which includes requiring dogs and cats to be licensed.

### IV. New Business

A. NKAPC Ordinance: Tabled

B. Map and Text Change Ordinance: Tabled

C. Flag Lot Ordinance: Tabled

D. Municipal Order 1, 1997, appointing David Fangman to Board of Adjustment: Mr. Spoor made a motion to accept appointment; second by Mr. O'Hara. This was due to the resignation of Ray Knochelman. Also, there is a vacancy due to the resignation of Monty O'Hara effective December 31, 1996. The City is also in need of a Traffic Hearing Officer.

E. Resolution 1, 1997, adopting contract between City and Kentucky Department of Rural and Municipal Aid: Motion by Mr. Spoor and second by Mr. Hellmann. All in favor.

F. Proclamation recognizing National Catholic Schools Week read by Mayor Worstell.

G. Business Committee will look into grant money concerning archiving City files.

H. Committee Appointments: Business Committee will remain the same. Infrastructure Committee: Michael Hellmann, Jude Schulte, Carl Wooten. Community Enrichment: Greg Johnson, Monty O'Hara, Carl Wooten. Environmental: Jude Schulte, Richard Spoor, Monty O'Hara. Municipal Govt. League alternate: Carl Wooten; No. Ky. Area Planning Commission alternate: Jude Schulte; No. Ky. Area Development: Richard Spoor. The City is no longer a member of the Chamber of Commerce.

V. Committee Reports

No Reports

VI. Delegations

- A. Tree Board
- B. Dog Authority: financial statements submitted to City
- C. Municipal Government League
- D. No. Ky. Area Planning: Mayor attended January 2 hearing regarding Drs. Barton and Barnard property.
- E. No. Ky. Area Development
- F. Kenton Co. Planning & Zoning: approved Comprehensive Plan
- G. Telecommunication Board: meeting next week
- H. OKI Oversight Committee: meeting Friday regarding lightrail vs. monorail.

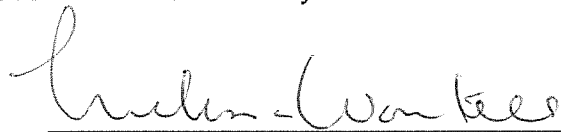
VII. Communications

Mayors Group: Judge Bartlett will hold a hearing January 28 at 9:30 a.m. regarding consolidation petition.

Covington Kenton County Jaycees meeting January 28 at Oriental Wok at 6:30 p.m.

NO CAUCUS MEETING JANUARY 27.

VIII. Adjournment: Motion by Mr. Spoor and second by Mr. Johnson.  
10:15 p.m.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
Linda L. Flora  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, FEBRUARY 10, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE, CARL WOOTEN AND MONTY O'HARA. ALSO PRESENT CITY ATTORNEY MARC CAREY, CITY ENGINEER JAY BAYER AND BUILDING INSPECTOR/ZONING ADMINISTRATOR ED JODY.

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PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: January 20, 1997, with a correction concerning cost of litigation under petition of Jack Wells and a correction under Engineer report to read: "'6 inch sphere will pass'". Motion to accept minutes by Mr. Hellmann and second by Mr. Johnson. All in favor.

I. Petition

II. Department Reports

A. Public Works: motion by Mr. Spoor and second by Mr. Hellmann to accept report. All in favor. Mayor complimented Mr. Finke on saving the City \$1100 on Contract Sweepers leaf pickup and street sweeping. Mr. Finke mentioned a large pothole in front of city building. He will check with Charley Meyers concerning pothole. Mr. Finke will work with C.G.&E. concerning replacing gas lines under newly paved streets.

B. Police Department: Motion to accept report made by Mr. Schulte and second by Mr. Johnson. All in favor. Chief Heideman mentioned that a water main is being replaced on Lewis Street between Western and Montague and also on Montague between Amsterdam and Pike Streets. Montague will be partially blocked probably on Wednesday. Chief will work with Covington and Mr. Finke regarding signs.

C. Fire Department/Rescue Squad: Motion by Mr. Hellmann and second by Mr. Spoor to accept report. All in favor. Chief Kaelin mentioned the large number of fire runs concerning carbon monoxide detectors. The department received a complimentary letter from Ted & MaryAnn Weiss regarding chimney fire. Chief Kaelin will keep the Mayor informed regarding No. Ky. Emergency Medical Services billing. Fire Department will be soliciting businesses for ads for Firefighters Association convention in August.

D. Bldg. Inspector/Zoning Administrator: Motion made by Mr. Hellmann and second by Mr. Schulte and all in favor. Mr. Johnson complimented Mr. Jody for having portable signs removed from businesses on Dixie Highway.

E. City Engineer: Mr. Johnson made a motion to accept report; second by Mr. Hellmann. All in favor. Mr. Bayer's report states that the Water District is beginning the design phase portion to run a major 12" water line from Dixie Highway to the Devou Park stand pipe which will improve water quality and flow rate.

F. Finance Department: Motion was made by Mr. Spoor and second by Mr. O'Hara to accept January financial reports. Roll call: all voted "Yes". Mayor Worstell mentioned that the Clerk's office purchased a reconditioned typewriter. Special Fund Payments from Municipal Road Aid: Motion by Mr. O'Hara to pay bills; second by Mr. Johnson. Mr. Hellmann mentioned that the church lot payment should be from the General Fund. Mr. Spoor questioned the Jackson Street crack sealing bill. Mr. Bayer stated it is due to road slippage and not the fault of the contractor. Roll call: all voted Yes.

### III. Old Business

A. Gross Receipts Tax Ordinance 1, 1997 amending Ordinance 11, 1996 to comply with Kenton County License Inspector collections: Motion by Mr. Spoor and second by Mr. Hellmann. Discussion followed to bring new council members up-to-date. All voted in favor.

B. Animal Ordinance 2, 1997 amending Ordinance 13, 1996 to include requirement for dogs and cats to be licensed, removal of excrement and to delete provision for issuance of city citation. Motion was made by Mr. Johnson and second by Mr. O'Hara. All in favor.

### IV. New Business

A. NKAPC Ordinance to adopt Comprehensive Plan: No action needed by City.

B. Map and Text Change Ordinance amending Ordinance 1275R, changing southeast corner of Dixie Highway and St. Joseph Lane from R1FF to NC zone: First Reading. Second reading February 24 Special meeting.

C. Flag Lot Ordinance: To add flag lot definition; permit development of flag lots; delete fee schedule for sign permits. First reading. Second reading February 24 Special meeting.

D. Municipal Order 2, 1997, reappointing Charles Meyers as alternate to the Board of Appeals for 1997. Mr. Johnson made a motion to accept appointment; second by Mr. O'Hara. All in favor.

E. Municipal Order 3, 1997, reappointing Board of Ethics. Motion by Mr. O'Hara and second by Mr. Johnson. All in favor.

F. Municipal Order 4, 1997, authorizing withdrawal of funds with changes discussed. Motion by Mr. Schulte and second by Mr. Hellmann to approve Order; all in favor.

G. Resolution 2, 1997, approving standing committees. Motion was made by Mr. Johnson and seconded by Mr. O'Hara; all in favor.

H. Resolution 3, 1997, appointing alternates to Special Agencies. Motion to accept was made by Mr. Johnson; second by Mr. Wooten; all in favor.

I. Resolution 4, 1997, amending Mayor's appointments (Resolution 1, 1994): Motion by Mr. Schulte and second by Mr. O'Hara. All in favor.

V. Committee Reports

A. Business Committee: to meet next month

B. Infrastructure Committee: possible meeting before next Caucus to discuss storm drains and Park View Subdivision. Mr. Hellmann and Mr. Bayer suggested advertising to rebid the headwall on Amsterdam Road to include both sides of the road. Bids will be opened at the special meeting February 24.

C. Community Enrichment: meeting at 6:45 pm on February 24. to discuss Parks and walking path.

D. Community Environmental: No report

Reminder for Council to submit Ethics Financial Statement.

Mayor Worstell asked new councilmembers to pick up their Ordinance books from the Clerk's office.

VI. Delegations

A. Tree Board

B. Dog Authority

C. Municipal Government League

D. No. Ky. Area Planning: Mayor will attend meeting next week.

E. No. Ky. Area Development: Budget Workshop March 19

F. Kenton Co. Planning & Zoning

G. Telecommunication Board


H. OKI Oversight Committee: OKI has added Monorail to list of options.

Mayor suggested that the new council members attend the KLC Workshop for Newly Elected Officials on March 3rd at Drawbridge.

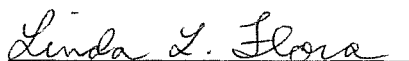
VII. Communications

Dinner Dance on February 15 at 7:00 PM. RSVP February 12

VIII. Adjournment: Motion by Mr. Schulte and second by Mr. Wooten.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
Linda L. Flora  
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H. Resolution 3, 1997, appointing alternates to Special Agencies. Motion to accept was made by Mr. Johnson; second by Mr. Wooten; all in favor.



February 10, 1997  
Regular Meeting  
Page 3

I. Resolution 4, 1997, amending Mayor's appointments (Resolution 1, 1994): Motion by Mr. Schulte and second by Mr. O'Hara. All in favor.

V. Committee Reports

A. Business Committee: to meet next month

B. Infrastructure Committee: possible meeting before next Caucus to discuss storm drains and Park View Subdivision. Mr. Hellmann and Mr. Bayer suggested advertising to rebid the headwall on Amsterdam Road to include both sides of the road. Bids will be opened at the special meeting February 24.

C. Community Enrichment: meeting at 6:45 pm on February 24. to discuss Parks and walking path.

D. Community Environmental: No report

Reminder for Council to submit Ethics Financial Statement.

Mayor Worstell asked new councilmembers to pick up their Ordinance books from the Clerk's office.

VI. Delegations

A. Tree Board

B. Dog Authority

C. Municipal Government League

D. No. Ky. Area Planning: Mayor will attend meeting next week.

E. No. Ky. Area Development: Budget Workshop March 19

F. Kenton Co. Planning & Zoning

G. Telecommunication Board

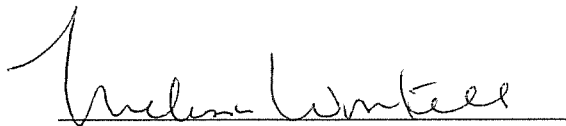
H. OKI Oversight Committee: OKI has added Monorail to list of options.

Mayor suggested that the new council members attend the KLC Workshop for Newly Elected Officials on March 3rd at Drawbridge.

VII. Communications

Dinner Dance on February 15 at 7:00 PM. RSVP February 12

VIII. Adjournment: Motion by Mr. Schulte and second by Mr. Wooten.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
Linda L. Flora  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL MEETING ON MONDAY, FEBRUARY 24, 1997 AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE, CARL WOOTEN AND MONTY O'HARA.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Second Reading of Ordinance 3, 1997, changing map to reflect that the area located at the southeast corner of the intersection of Dixie Highway and St. Joseph Lane is re-zoned from R-1PF to NC. Motion to accept was made by Mr. Wooten and second by Mr. Johnson. All voted in favor.

II. Second Reading of Ordinance 4, 1997, adding definition for flag lot modifying general regulations and zone district sections to permit development of flag lots and deleting the fee schedule for sign permits. Motion to accept was made by Mr. Schulte and second by Mr. Hellmann. All voted in favor.

III. Bids for headwall on Amsterdam Road below Trolley Park: 3 bids received. Paul Michels & Sons: \$7950. Lonkard Construction: \$8260. Heitker General Construction: \$8461.

Motion by Mr. Hellmann to reject previous bid of Heitker General Construction in the amount of \$4250 which only included one side of Amsterdam Road and to accept the low bid of Paul Michels & Sons in the amount of \$7950. Second by Mr. O'Hara and all voted in favor. Invoice will be paid from Auto Sticker Fund.

7:45 P.M. Motion to adjourn from Special Meeting made by Mr. Johnson and second by Mr. Spoor. All in favor.

CAUCUS MEETING

Call to Order

Petition: Stuart Morrison, 1135 Old State Road, regarding speeding on Old State Road. Mr. Morrison mentioned the safety of 13 children under the age of 10 in the area near his home. His suggestion is a stop sign at Aberdeen and Old State. Mention was made of the traffic to and from Park Hills School. Chief Heideman stated that on Old State 3 citations were issued for speeding in December; 2 citations in January and 3 so far in February. Mayor Worstell suggested putting up a 'Children at Play' sign also. It was suggested that Mr. Morrison get a petition from the neighbors regarding a stop sign. Infrastructure Committee will look into the matter.

February 24, 1997  
Caucus Meeting  
Page 2

Business Committee: Committee will meet sometime in March.

Infrastructure Committee: will meet in March.

Enrichment Committee: 6:45 P.M. meeting before Special meeting regarding Wachs property on St. Joseph Lane. Mr. Johnson will contact Richard Wachs about his concerns on the lease. Trolley Park project: Mr. Johnson will talk to Neil Frankl concerning finishing project. Walking trail: possibility of grant money.

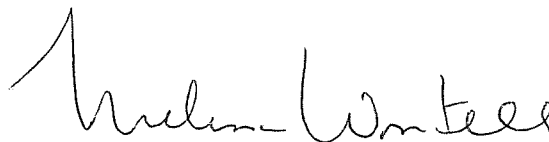
Environmental Committee: No report.

Chief Heideman explained police department reports, shift reports, monthly activity, cruiser maintenance reports.


Mayor Worstell presented Council with a sample ordinance from the Kenton County Attorney's office regarding EMS Advisory Council establishment. To be discussed at a later date.

Mr. Johnson suggested that a proclamation be done for the ladies responsible for organizing the February 15 Dinner Dance.

Motion to adjourn was made by Mr. Johnson and second by Mr. Schulte.

  
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Melissa Worstell, Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

THE CITY OF PARK HILLS COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, MARCH 10, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: CARL WOOTEN, MONTY O'HARA, MIKE HELLMANN, RICHARD SPOOR AND JUDE SCHULTE. ALSO PRESENT BUILDING/ZONING ADMINISTRATOR ED JODY AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: February 10 and February 24, 1997.

Motion made by Mr. Spoor to approve minutes and second by Mr. Hellmann with one addition to February 24 regarding Petitioner Stuart Morrison of Old State Road. Minutes should state there was a one month commitment to rectify the speeding problem and discussion of sign placement. All in favor.

I. Petitions

II. Department Reports

A. Public Works - Motion by Mr. Hellmann to accept report and second by Mr. Wooten. All in favor. Mr. Hellmann questioned the responsibility for the wall on Hamilton Road at the Vocation School. Mr. Finke stated that the State put up the wall. Mayor Worstell will see that Council is provided with information on the history of the wall slippage. Mr. Finke would like to meet with the Business Committee regarding his budget.

B. Police Department - Motion by Mr. Schulte and second by Mr. Hellmann and all in favor to accept report. Chief Heideman updated Council on the progress of Montague water line He said it is near completion--the lines are being connected to the individual homes.

C. City Engineer - Motion by Mr. Hellmann and second by Mr. Spoor to accept report. All in favor. Mr. Bayer said that the Water District has hired G. J. Thelen, geotechnical engineer, to do soil boring on Hamilton Road to verify condition of slip. Tentative plans to run watermain down Hamilton and to verify if it is stable. Mr. Bayer stated that Marc Carey has information for acquiring easements from property owners at Cole Estates. Charley Meyers asked that Council would authorize Task Force for storm sewer project to proceed. Jay Bayer said he would get a proposal. He stated it would be a convenient time to work on Hamilton since there is other work being done by the Water District. Project will be discussed at next regular meeting.

D. Fire Department/Rescue Squad - Motion made by Mr. Spoor and second by Mr. Wooten to accept report. All in favor. Chief Kaelin updated Council on flood assistance. Fire Department assisted Ludlow, Bromley, Silver Grove and Falmouth--100 man hours. It is an ongoing effort. Emergency Operation Center was activated for first time in Kenton County. A lot of cooperation and organization by E.O.C.

E. Building Inspector/Zoning Administrator - No permits issued in February

F. Finance Department - Motion made by Mr. Spoor and second by Mr. Hellmann to accept reports. All voted in favor.  
Special Fund payments - Motion by Mr. Schulte and second by Mr. Spoor to approve payments from Sticker Fund. All in favor.

Mayor will meet with Business Committee in April with preliminary budget figures.

### III. Old Business

A. Mayors' Group Alternate - Mike Hellmann, Monty O'Hara and Carl Wooten.

### IV. New Business

A. Proclamation honoring Park Hills Fire Department for 55 years of service.

B. Proclamation honoring Ray Knochelman for 55 years association with the Fire Department.

C. EMS Advisory Council Ordinance - First Reading in summary. Chief Kaelin will have a member of the Advisory Council at Caucus meeting. Second reading of ordinance for next regular meeting.

### V. Committee Reports

A. Business Committee - Committee will meet before caucus meeting at 6:45 p.m. to discuss grant money for walking trail and for local records archiving. Also, Committee will meet in April concerning the budget.

B. Infrastructure Committee - Committee has contract for headwall from Paul Michels & Sons. City Attorney also has contract to go over before Mayor signs it. Committee discussed parking on St. Joseph Lane near Dr. Barton's property. That will be a no parking zone. Attorney will have ordinance for stop sign on Old State Road. City will send letter to Stuart Morrison regarding a petition from neighbors for stop sign.

C. Community Enrichment - A Committee member will call Neil Frankl regarding Trolley Park completion. Also, a member of Committee will contact Richard Wachs regarding lease of his property on St. Joseph. Committee will work with Business Committee regarding grant money for walking trail.

D. Community Environmental - No report.

VI. Delegations

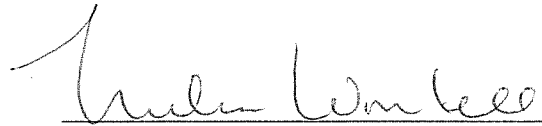
- A. Tree Board
- B. Dog Authority
- C. Municipal Government League
- D. Northern Ky. Area Planning Commission - semi-annual meeting attended by Mr. Schulte. Raising money to make interstate system more efficient by installing cameras, control center and signs for traffic congestion. Phone system for traffic system by dialing 3-1-1. TANK and airport information availability. Vast database will be available. Spent nearly \$36 million. Close to completion.
- E. Northern Ky. Area Development - Budget Workshop March 19
- F. Kenton Co. Municipal Planning Commission
- G. Telecommunication Board
- H. OKI Oversight Committee - Progress on OKI study.

New Councilmembers attended the Ky. League of Cities workshop on March 3rd for Newly Elected Officials.

VII. Communications

VIII. Adjournment

Motion for adjournment made by Mr. Hellmann and second by Mr. Spoor. Adjourned: 8:23 p.m.

  
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MELISSA A. WORSTELL  
MAYOR

ATTEST:

  
\_\_\_\_\_  
CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, APRIL 14, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, CARL WOOTEN AND MONTY O'HARA. ALSO PRESENT CITY ATTORNEY MARC CAREY, CITY ENGINEER JAY BAYER AND BUILDING INSPECTOR/ZONING ADMINISTRATOR ED JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Monty O'Hara and second by Carl Wooten to accept March 10, 1997, minutes. All in favor.

I. Petitions:

A. Dianna Adams, 1084 Altavia, in opposition of walking trail. She stated concern for safety of children, increase crime, invasion of privacy. She suggested city improvements, such as additional sidewalks or helping school library. Mr. Spoor stated that the Business Committee met prior to the Council meeting regarding the walking trail. The Committee does not recommend the walking trail grant because the City would need to match the grant money. Mr. Dick Finke of 1080 Altavia also spoke in opposition of the walking trail. Mr. Carey said when trolley line was abandoned, ownership was conveyed to Park Hills. Whatever was owned by Trolley line in Park Hills between Covington and Lookout Heights was deeded to Park hills.

B. Don Able, 1131 Audubon, complaint of dumping on Lawton Road, did not attend the meeting.

C. EMS Advisory Council Representative was not present.

II. Department Reports

A. Public Works: motion by Mr. Hellmann and second by Mr. Johnson to accept report. All in favor. Mr. Finke state that when it rains, he will check complaint of Sherrie Glockner, 1155 Cleveland Avenue, regarding a curb.

B. Police Department: Motion to accept report made by Mr. Johnson and second by Mr. Hellmann. All in favor. Chief Heideman asked on behalf of the Civic Association for a Memorial Day Parade permit. Also, a letter from the City for use of the N.K.U. parking lot on the day of the parade. Mayor mentioned two complaints regarding dogs--Paula Crome, 827 ST. James Ave. and James Tibbs, 900 Terrace. Chief Heideman will follow up.

C. Fire Department/Rescue Squad: Motion by Mr. Hellmann and second by Mr. Johnson to accept report. All in favor. Chief Kaelin asked that no parking signs for fire lane be moved to other side of Exter Drive due to the installation of water line. Mr. Hellmann will work with Marc Carey to change the Ordinance.

D. Bldg. Inspector/Zoning Administrator: Motion made by Mr. Hellmann and second by Mr. Johnson and all in favor. Mr. O'Hara mentioned that he received complaints regarding dumping on Lawton. He said Don Able was reluctant to push the issue, but the problem is not totally resolved. Mr. Jody looked at the property before the meeting. Mark Dreyer, the owner of the property, stated that there remains some

concrete block and a metal piece. He will cover the area with dirt. Mr. Jody suggested shrubs, bushes, cuttings instead of dirt which could shift. Mr. Jody notified Reynolds Breyley on April 1 and on April 7 to remove the horse trailer and removal of rubbish, debris, yard supplies, etc. She has 10 days to comply.

E. City Engineer: Mr. Hellmann made a motion to accept report; second by Mr. Johnson. All in favor. Mr. Bayer stated that he is waiting for the soil report on Hamilton Road from Thelen & Associates regarding the watermain project. Also, the Street Task Force met March 18th to discuss 1997 schedule--also waiting on report from Thelen regarding Hamilton Road. The watermain project on Exter/Arlington is partially constructed. The mains are in, but not active yet. Mr. Finke stated that will be completed on April 15. Marc Carey will review headwall contract before Mayor Worstell signs it. Mayor Worstell will complete letter to State regarding wall at N.K.U. Mr. Bayer suggested Charles Meyers may have additional information on the history of wall. Mr. Carey has obtained easements on Cecelia for watermain project.

F. Finance Department: Motion by Richard Spoor to accept March financial reports. Second by Greg Johnson and all in favor. Special Fund payment: motion by Mr. Spoor and second by Mr. Johnson to pay Bayer Becker Engineers \$350 from the Road Tax Fund. Mr. Wooten: Yes; Mr. O'Hara: Yes; Mr. Johnson: Yes; Mr. Hellmann: Yes; and Mr. Spoor: Yes. Mayor Worstell stated that Behringer Museum is requesting a \$500 donation. Council will discuss at next Caucus meeting.

### III. Old Business

A. Faith Christian Center parking lot agreement: their attorney (Joseph Cleves of Deters & Benzinger) revised the agreement adding liability insurance and snow removal. Mr. Carey will talk with Faith Christian Center attorney.

### IV. New Business

A. First Reading Ordinance amending zoning ordinance by adding art galleries and animal clinics.

B. First Reading Ordinance for stop sign on Old State Road: Tabled. No petition received from Stuart Morrison. Mr. Carey stated that Councils' responsibility is for public need and not private need.

C. First Reading Ordinance for EMS Advisory Council: Tabled. Chief Kaelin will have a representative at Caucus meeting.

D. Resolution 5, 1997, appointing Mayors' Group Alternates. Motion was made by Mr. Johnson and second by Mr. Hellmann. All in favor.

E. Resolution 6, 1997, promoting Officer Mark Tanner to Specialist effective April 15, 1997. Motion by Mr. Spoor and second by Mr. Wooten. All in favor.



F. Resolution 7, 1997, promoting Officer Tonya Paul to Patrolman, Grade 1. Mr. Wooten made a motion to approve promotion and second by Mr. Hellmann. All in favor.

G. Discussion of Apartment License Fees: collection of apartment fees by Kenton County for 1997 to be collected in 1998. Owner occupied duplex is exempt from fee and gross receipts tax, but a house that is rented or any apartments buildings would pay license fee of \$50 plus gross receipts tax.

H. Garbage Collection Contract: To be discussed at Caucus meeting. Bids are due by May 9.

I. City Newsletter: Council will consider composing articles for newsletter to be sent out in June.

J. Request by residents on Audubon to close street from Lawton to Park Drive for Memorial Day block party. Motion by Mr. O'Hara and second by Mr. Wooten to approve. All in favor.

#### V. Committee Reports

A. Business Committee: Walking trail grant is a matching fund grant--Committee does not recommend proceeding with the grant. The Committee also looked into the Records Grant and recommends the grant if the Mayor and City Clerk want to proceed. City Attorney will look at the application regarding compliance with the American Disabilities Act.

B. Infrastructure Committee: No further report.

C. Enrichment Committee: Will meet before Caucus to discuss Wachs property on St. Joseph Lane. Also, Civic Association has ordered a swingset for Trolley Park. City will pay a portion of cost.

D. Environmental Committee: Committee will meet before Caucus.

#### VI. Delegations

A. Tree Board - no report.

B. Dog Authority: no report.

C. Municipal Government League - no report.

D. No. Ky. Area Planning: No report.

E. No. Ky. Area Development - no report.

F. Kenton Co. Planning & Zoning: no report.

G. Telecommunication Board: Mayor reported that TKR is being bought by TCI and TCI will be renewing the franchise. TCI has hired another media company to run the cable company.

H. OKI Oversight Committee: OKI study will probably continue another year regarding lightrail and monorail.

I. Mayors' Group - Mr. O'Hara attended last meeting. John Domaschko deposition will be April 16 at Crescent Springs City Building. The next regular meeting will be April 19 at Villa Hills City Building.

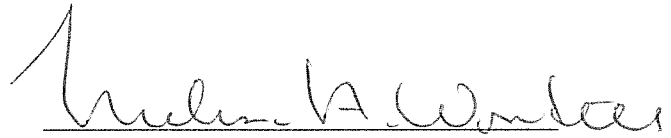
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VII. Communications  
None

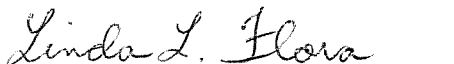
9:05 p.m. Motion was made by Mr. Spoor to go into executive session regarding possible litigation. Second by Mr. Hellmann. Mr. Wooten: Yes; Mr. O'Hara: Yes; Mr. Johnson: Yes; Mr. Hellmann: Yes; Mr. Spoor: Yes.

9:50 p.m. Back in regular session: No action taken on litigation.

VIII. Adjournment: Motion by Mr. Johnson; second by Mr. O'Hara and all in favor.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
Linda L. Flora  
City Clerk

CITY COUNCIL OF THE CITY OF PARK HILLS MET FOR ITS REGULARLY SCHEDULED CAUCUS MEETING ON MONDAY, APRIL 28, 1997, AT 7:30 PM WITH MAYOR WORSTELL PRESIDING AND COUNCILMEN HELLMANN, JOHNSON, O'HARA, SCHULTE AND WOOTEN PRESENT.  
ABSENT: COUNCILMAN SPOOR DUE TO BUSINESS.

I. Ass't. Chief Todd Schulkers, Erlanger Fire Dept., representative of the No. Ky. Firefighters Assn., appeared before Council to answer any questions pertaining to the EMT Advisory Council and the ordinance establishing such Council. The original ordinance received by the City was written for the support of Kenton County.

Mayor Worstell requested further information concerning the city's acceptance of the goals and concept of the Advisory Council. Mr. Schulkers stated the council is trying to establish a standard in No. Ky. for a uniform emergency medical system. He quoted sections from the statewide emergency services plan for Kentucky, containing guidelines for No. Ky. He further stated the Advisory Council hopes to coordinate emergency services within the counties and make recommendations to enhance these services.

The Mayor then stated information had been received regarding supplemental services provided by St. Elizabeth Hospital covering collection of fees from the participating cities. Mr. Schulkers replied they were two separate issues; but one of the recommendations was EMS funding without raising taxes to the citizens. State regulations are doubling; OSHA is tripling. He further stated more ALS personnel are needed in Kenton Co. There is only one paramedic unit covering all of Kenton County, plus a second unit that is on 12 hours a day, but this is not enough to meet the need. ALS billing procedure was discussed, with the average cost of ALS response stated at approximately \$250 to \$350, with some areas in Ky. paying over \$400.

Further discussion followed covering all aspects of the advisory council's recommendations and goals. Mayor Worstell requested a sample copy of the agreement the advisory council executed. This will be given to Chief Kaelin.

City Council, through resolution, will recognize the EMS Advisory Council. Mayor Worstell will follow through both steps with City Attorney Carey, hoping to have the paperwork completed for the May 12th Business Meeting.

II. Behringer-Crawford Museum: Request for donation.  
Tabled - to be included in the future under Recreation Programs.

III. Mr. Stuart Morrison, 1335 Old State Road, appeared before Council relative to the residents' petition for a stop sign at the intersection of Old State and Aberdeen Roads, which had been submitted to the City.

Mr. Morrison realized, after speaking to neighbors, other residents and friends, that speeding is a problem throughout Park Hills.

Mr. Hellmann, Infrastructure Committee, stated his committee had discussed the request. They are in agreement and will contact the City Attorney, requesting an ordinance be drafted re installation of two stop signs.

#### IV. COMMITTEE REPORTS

A. Business Committee - No report.

B. Infrastructure Committee - No further report.

C. Enrichment Committee

1. Mr. Johnson informed Council that he has been unable to contact Mr. Richard Wachs re lease of a lot he owns on St. Joseph Lane for a proposed City playground. Messages were left, but no response received.

2. Mr. Johnson asked if any funds were budgeted for recreation activities. Mayor Worstell replied a line item is in the budget specifying an amount, and a Council member has been designated to work with the Park Hills Civic Association. Funds have been allocated on a year-to-year basis.

The Committee has discussed the possibility of a special tax, which would be used for recreation only. Information on this type of revenue was received from the City of Ft. Mitchell. Background information on the Ft. Mitchell tax and what they have accomplished with it was stated by Mr. O'Hara. This tax would bring in approximately \$20.00 per \$100,000 real estate valuation. Mayor Worstell stated the City has been able to maintain a reserve account and possibly some of those funds could be used toward recreation.

Mayor Worstell informed Council that the Kenton County School located on Old State Road has continuing adult education plus various classes that are available to the public.

Mr. Johnson asked if funds were available to hire someone for approximately \$1,000 per year to coordinate recreation events. The Mayor felt that was a good possibility.

The committee is looking into inexpensive programs that will utilize volunteers such as a golf tournament, ball camps, arts and crafts for the children. Use of Covington Catholic football field, when not in service, was suggested.

The Committee will be scheduling meetings with the Civic Association.

D. Environmental Committee

1. Mr. Schulte informed Council that a tentative date of June 21st has been set for the large item pickup.

2. Questions have been asked by residents pertaining to garbage and what time it can be put out at the curb. This information should be given to the residents in the near future.

3. The next meeting of the committee is scheduled for Monday, May 12th, at 7:00 PM.


4. Change of garbage pickup day was discussed, plus garbage being put out at the curb much earlier than the ordinance calls for and the empty containers are being left at the curb much too long.

5. During discussion with Mr. McQueary of Rumpke, a request was made (if the company gets the bid) that recyclable containers be supplied to the residents, at no cost to the City. They have found more than just permitted recyclables in the containers, which have to be segregated from permitted articles and is costly to the company.

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V. Mr. Johnson stated the construction area at Dixie and Sleepy Hollow, in Ft. Wright, is extremely hazardous for vehicles and pedestrians. Chief Heideman suggested he contact the City of Ft. Wright and express his concerns.

Motion to adjourn by Mr. Wooten.

  
MELISSA A. WORSTELL  
MAYOR

ATTEST:

  
ACTING CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, MAY 12, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, CARL WOOTEN, JUDE SCHULTE AND MONTY O'HARA. ALSO PRESENT CITY ATTORNEY MARC CAREY AND BUILDING INSPECTOR/ZONING ADMINISTRATOR ED JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Carl Wooten and second by Jude Schulte to accept April 14, and April 28, minutes. Marc Carey requested a correction on April 14 minutes page 2 paragraph E: "obtained easements" should read "prepared easements". All in favor.

I. Trash Contract Bid Opening: Mayor Worstell opened and read bids from BFI, Bavarian and Rumpke. Mayor referred bids to Environmental Committee for review. Motion by Mr. Schulte and second by Mr. Johnson. All in favor. There will be a Special Meeting on May 27 due to the Memorial Day holiday. Committee will meet prior to Special Meeting.

Kenton County Attorney Garry Edmondson spoke regarding EMS Advisory Council. He suggested that Park Hills adopt an ordinance recognizing the EMS Council. This is due to the vast changes in the medical industry. Mr. Carey asked why Park Hills needs to enact a law that adopts a Council that has nothing to do with the City. Mr. Edmondson said that this is a permanent body to look to for recommendations and also for uniformity purposes. Mr. Johnson questioned expense to City. Mr. Edmondson stated there should be no expense to City and so far cost has been borne by his office. Council will study recommendation.

II. Petition: Frank Hicks, 3 W. Crittenden, Ft. Wright representing his parents at 808 St. James Avenue. Complaint: 806 St. James rental property owned by Sue Hughes of Florida. Vines wrapped around electric wiring, kitchen ceiling fell, electrical shorts, yard debris. Mr. Jody unsuccessfully tried to contact the property manager. He has not been notified of conditions of the interior. He will send violation notice regarding the exterior. Mr. Hicks presented pictures of property and petition of neighbors.

III. Department Reports

A. Public Works - Motion by Mr. Spoor to accept report. Second by Mr. O'Hara and all in favor. Mr. Schulte asked about the water line going up S. Arlington to Exter. Mr. Finke stated that it would help the dirty water problem and water pressure. Mr. Finke said that he had the roofer check the leak over the fire department and they will make a recommendation. The water is running behind the gutters and coming down the side. There is a 10 year warranty.

B. Police Department - Motion by Mr. Johnson and second by Mr. Hellmann to accept report. All in favor.

C. Fire Department/Rescue Squad - Motion made by Mr. Schulte, second by Mr. Johnson and all in favor to accept report. Chief Kaelin mentioned that St. Elizabeth has a cardiac observation tour. One member will participate on May 16.

D. Building Inspector/Zoning Administrator - Motion by Mr. Hellmann, second by Mr. Johnson and all in favor. Complaint has been filed on 1068 Emerson Road. It is in the Sheriff's hands. Mr. Jody stated that the yard has been cut and the trailer is gone. Sheriff will serve the owner and an arraignment date will be set. Chief Heideman gave Mr. Jody recent picture of the Breyley property. The Mayor mentioned a hazardous condition complaint on the Dickman Apts. on Far Hills Drive. They are private driveways that are deteriorating. Mr. Jody will contact Mr. Carey to see what can be done. Complaint on 1019 Rose Circle regarding excessive debris and trash. Mr. Jody has checked and finds nothing wrong except untidiness. Mr. Johnson mentioned the Dreyer property on Lawton Road. Mr. Jody will follow-up. Mr. Hellmann questioned the VFW appeal. Mayor talked to Charley Meyers and he has heard nothing from VFW attorney. Mr. Carey said they have appealed to Board of Adjustment. There is no time frame for decision from the Judge. Mr. Carey will talk with the attorney.

E. Finance Department - Motion was made by Mr. Spoor to accept financial statements. Second by Mr. Johnson and all in favor. Mayor Worstell will hand out budget packets to Business Committee and set up a day and time to meet.

#### IV. Old Business

A. Faith Christian Center Parking Lot Agreement - Mr. Carey has a revised lease from the church attorney. He will review for next regular meeting.

B. Second Reading Ordinance 5, 1997 Text Change to add Veterinary Office and Art Gallery. Motion by Mr. Hellmann, second by Mr. Wooten and all in favor to approve amendment.

C. First Reading Ordinance for Stop Signs on Old State & Aderdeen. Read by Mr. Carey.

D. Resolution 9, 1997 - Motion for acceptance made by Mr. Johnson, second by Mr. Wooten and all in favor. Resolution gives the Mayor the approval to sign an agreement with Paul Michels Company for the Amsterdam Road Headwall.

E. Resolution 8, 1997 - EMS Advisory Council. Mr. Carey believes it is unnecessary to create a council. There would not be a Park Hills representative. It would not be an advantage to the City and the City would have no control over the Board. Resolution tabled.

F. Easement for new water line on Cecelia Avenue: Mr. Carey contacted one property owner and the owner has considered, but not agreed yet. He has been unsuccessful in contacting the other property owner.

The Mayor is in receipt of a letter from Stansel & Associates dated May 8 stating that the "The majority of the water main replacement project has been completed. The final repairs for the driveway and sidewalks will be completed on or before May 23, 1997." Summary of costs incurred by NKWD and Stansel: \$99,801. Pursuant to agreement of Nov. 25, 1996, Park Hills is responsible for \$6,000. Mr. Bayer said he believes the water main is finished for the most part but, driveways and sidewalks still need repair. Mr. Bayer will give OK when City is to pay \$6,000.

City Engineer Report - Motion by Mr. Hellmann, second by Mr. Johnson and all in favor to accept report.

Mayor Worstell stated that she received a letter from the Sanitation District regarding unmapped sewers. The District found that there are more sanitary sewers than they were aware of and consider them to be private. Mr. Spoor stated that June 1 is an unreasonable deadline for providing information to District. The Mayor will provide Mr. Carey with a copy of Sanitation Dist. letter and GRW survey. Mr. Bayer will work with Sanitation District for extension of June 1 deadline.

Mayor Worstell presented information from Stansel & Associates regarding new street lights for Park View Subdivision. Mr. Bayer said that sometimes the developer pays for the lights and City then pay the electric bills. Stansel recommends boulevard lights and he would have them financed through Union Light, Heat & Power. It will cost 51 cents per day per homeowner and would be added to their tax bill. It would be \$186.15 per year per property owner. Mr. O'Hara questioned the cost of lights and cost of operation as separate issues. Mr. Carey said it is very expensive to rent the lights through the power company, but would also be expensive for the City to own and maintain them. Mr. Bayer talked to electric company and each light would cost between \$400 and \$2000 plus \$7.30 per month for electric. Council recommended that Stansel collect through the homeowners association for the lights.

Stormwater Inlet Study letter of NKAPC dated April 25. It is Mr. Bayer's opinion that it applies only to new subdivisions. Mr. Jody asked if it would be our responsibility to maintain runoff of the swales, inlets and stormwater controls for the new subdivision. Mr. Bayer said it would not be retroactive to include Park View because the plans have been approved.

The Street Task Force will meet next week regarding plans for Hamilton Road slippage. The Mayor received a letter from Governor Patton acknowledging her letter and pictures of the slippage. Governor Patton has forwarded it to James C. Codell, III, Transportation Cabinet Secretary.

Break 9:15 p.m. - 9:25 p.m.



V. New Business

A. First Reading Ordinance moving fire lane on Exter due to new placement of hydrants: tabled.

B. Landlord-Tenant Act: The state and some cities have a Landlord-Tenant Act. Mr. Carey stated that as a general rule it does not give the tenant or landlord any recourse with the City--enforced through the courts. Generally, has to do with evictions, liability, damages, insurance. May be to some advantage for renters. City may want to adopt or consider, if available, other codes for ordinances that relate to rental property that differ from single family residences. Mr. Spoor mentioned that the firemen have no power now to inspect an apartment, but if they did there could be a charge for the service. Mr. Jody: the State Fire Prevention Code allows Fire Dept. personnel access to common areas of apartment dwellings, but they are not permitted to inspect dwelling units. Our Property Maintenance Code allows the Building Inspector to enter private dwelling units at the request of either the tenant or owner/occupant. If you have a complaint and the person does not allow you access, you need an administrative search warrant to gain access. Mr. Jody will provide additional information for the next regular meeting.

C. 20 MPH Speed Limit: Mr. Carey received a copy of an opinion written by Kenton Dist. Court Judge Sheehan in regard to an arrest for D.U.I. in Ludlow. The defendant argued that the arrest was invalid because the speed limit laws in Ludlow had not been properly adopted. It was determined that the police officer was operating on good faith. The City of Ludlow did not provide the information required of the court in order to validate the speed limits. Mr. Carey recommended adopting an emergency ordinance restating the speed limit of 20 mph on all Park Hills streets unless otherwise posted. Purpose of Emergency ordinance: May 1 of this year Kenton District Court had ruled the speed limits in Ludlow were invalid and, as such, we consider it to be prudent to immediately rectify any potential problem in the City. There is no need for second reading. Motion by Mr. Hellmann; second by Mr. Wooten and all in favor of emergency ordinance.

VI. Committee Reports

A. Business Committee: Committee will set date and time to meet on the budget.

B. Infrastructure Committee: No further report.

C. Enrichment Committee: Will meet sometime this month.

D. Environmental Committee: Committee met prior to Council meeting. Discussion of recycling, leaf pickup, day of garbage pickup. Committee will meet on May 27 prior to Caucus to come up with a recommendation for awarding the trash bid.

VII. Delegations

A. Tree Board - no report.

B. Dog Authority: Tom Sorrell submitted minutes and budget report.

C. Municipal Government League - meeting May 15. Mayor Worstell asked Councils' position on Governor Patton's Education proposal: Council is opposed.

D. No. Ky. Area Planning: No report.

E. No. Ky. Area Development - will have a representative at the Caucus meeting to explain the services they provide.

F. Kenton Co. Planning & Zoning: no report.

G. Telecommunication Board: no report.

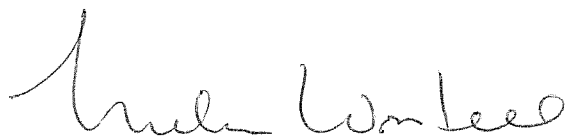
H. OKI Oversight Committee: no report.

I. Mayors' Group - Mayor will submit Mr. O'Hara name for the Mayors' Group Enforcement Committee.

VIII. Communications  
None

IV. Adjournment

9:58 p.m. Motion was made by Mr. Wooten to adjourn.



Melissa A. Worstell  
Mayor

ATTEST:

  
City Clerk

THE PARK HILLS CITY COUNCIL MET IN A SPECIAL SCHEDULED MEETING ON TUESDAY, MAY 27, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, MONTY O'HARA AND JUDE SCHULTE.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL

I. TRASH CONTRACT: Motion by Jude Schulte to accept Rumpke bid Option I for 36 months at \$7.80 per unit per week. Second by Mr. Johnson. Roll call: O'Hara - Yes; Johnson - Yes; Hellmann - Yes; Spoor - No; Schulte - Yes.

II. Adjournment: Motion by Mr. Johnson to adjourn special meeting. 7:40 P.M.

#### CAUCUS MEETING

#### Call to Order

I. NKADD LIAISON - Ann McGlone presented information and answered questions regarding NKADD services.

II. ROB STANSEL - DEVELOPER FOR PARK VIEW SUBDIVISION: Presented corrected information regarding street light program cost. Mr. Stansel requested the City enter into a contract with Cinergy and bill owners on their annual tax bill. Mr. Stansel will attend June 9 meeting to obtain Council decision.

Rob Stansel talked to Area Planning regarding change of address for Ralph Stacey. His address of 1115 Exter would need to be renumbered to 1120 Exter to be in sequence. Mr. Stacey requested his address to be "Stacey Drive". Mr. Stacey will attend June 9 meeting for Council decision. Mr. Stansel has not talked to Mr. Stacey since construction started.

III. Discussion of Borrowed Money: \$200,000 borrowed for street project at 4.6% interest rate and is currently earning 5.25% in a C.D. Borrowed money will be paid on June 30.

IV. Discussion of Apartment Fee collection by Kenton County: County is currently collecting apartment fees for 1997.

V. Discussion of Newsletter: City Newsletter will go out in July. Council will provide articles.

#### VI. Committee Reports

A. Business Committee will meet May 28 to discuss the 97-98 Budget.

B. Infrastructure Committee - Mr. Hellmann talked with Planning & Zoning regarding Ralph Stacey address. Mr. Stacey has the right to appeal City decision, but the City has the final say. Committee will meet in June.

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C. Community Enrichment Committee - Mr. Johnson talked with Mr. Wachs regarding agreement for park. Committee will meet June 9.

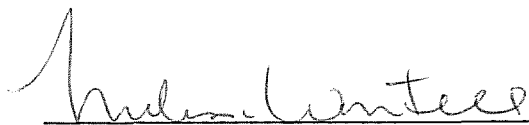
D. Community Environmental Committee - Committee met prior to special meeting to make a recommendation for awarding trash contract.

Mayor Worstell mentioned that the City look into liability regarding sidewalks.


Update on Reynolds Breyley hearing of May 20: Judge Ruttle gave Ms. Breyley six weeks from May 20 to comply with property violation notices.

Mr. O'Hara attended the Mayors' Group meeting. The Group opposes the storm water inlet recommendation of the Area Planning Commission. The City would be responsible for storm drains on private property. Jay Bayer will attend Planning & Zoning hearing regarding this issue.

Adjournment: Motion by Greg Johnson.

  
MAYOR

ATTEST:

  
CITY CLERK

THE PARK HILLS CITY COUNCIL HAD A PUBLIC HEARING ON MONDAY, JUNE 9, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE, CARL WOOTEN AND MONTY O'HARA.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL

I. Discussion of Tax Rate - Rate .245 per \$100 valuation proposed by Business Committee. The rate is the same as last year.

II. Discussion of Budget for 1997-98 - Mayor Worstell read anticipated revenues for 1997-98 Budget.

III. Adjournment - Motion to adjourn made by Mr. Johnson and second by Mr. Spoor.

#### REGULAR MEETING

Call to Order  
Pledge of Allegiance  
Roll Call

Approval of May 12 and May 27 minutes - Motion by Mr. O'Hara and second by Mr. Hellmann. All - Yes.

I. Petition - Ralph Stacey of 1115 Exter. He received a change of address notice from No. Ky. Area Planning. To accommodate him, NKAPC stated that with approval of Council, his address could be changed to Stacey Drive. Mr. Rob Stansel of Stansel & Associates (developer for Park View Subdivision) had agreed to pay for the new street sign. Mr. Hellmann mentioned concern about emergency vehicles finding the new street. Mayor Worstell referred the matter to Infrastructure Committee.

#### II. Department Reports

A. Public Works - Motion by Mr. Hellmann and second by Mr. Wooten to accept report. All - Yes.

B. Police Department - Motion by Mr. Johnson and second by Mr. Hellmann to accept report. Chief Heideman mentioned that the Police Department has started a program for elderly residents who live alone. The department will have on file emergency information on residents.

C. Fire Department/Rescue Squad - Motion by Mr. Hellmann and second by Mr. Wooten to accept report. The Rescue Squad received the grant to purchase mannequins.

D. Bldg. Inspector/Zoning Administrator - Motion by Mr. Hellmann and second by Mr. Wooten to accept report. All in favor. Reynolds Breyley: second hearing will be July 8. Mr. Carey will attend hearing. Sue Hughes, 806 St. James: violation notices sent. Audrey & Wm. Murphy, 1057 Lawton: notice and orders sent. 1501 Dixie Hwy.: weed letter sent. 1019 Rose Circle: letter sent. 1028 Amsterdam: Notice sent. 1061 Hamilton: Mr. Jody will contact both parties to work out complaint. Dickman apartment complex: patching has been done in parking lot. Landlord-Tenant Act: booklets distributed.

E. City Engineer - Motion by Mr. Hellmann and second by Mr. Schulte to accept report and all in favor. Mr. Carey sent a letter to Jeffrey Eger of the Sanitation Dist. The District wants to know if the City has accepted responsibility for private laterals. If we have not, there should not be a problem. Mr. Finke believes that we have turned over all the information. Mr. Spoor questioned what the agreement actually says. Mr. Carey stated that the agreement has two parts concerning what the District is taking over: 1) taking over plants, systems, pipes, manholes, lines, collection basins within the City sewer system 2) we assume responsibility for items in exhibit A. Mr. Carey's opinion is that they are taking over everything the City has been maintaining and if we have identified that on drawing or plan, we have to tell them. If not on plan, they will assume it's a private line. City has to tell them what has been maintained. Mr. Spoor suggested that everything should be in writing for future purposes. Mr. Carey said that in some cities, private laterals have been taken over by those cities. Mr. Finke will work with Jay Bayer. Mr. Bayer asked that if a line was missed, does the City have to maintain it. Mr. Carey said no. We need to work with the Sanitation Dist. on what we have and what is private.

Stormwater Inlet Study - Mr. Bayer attended a meeting where Planning & Zoning deleted from their report that cities be responsible for drains on private property.

Mr. Bayer prepared a punchlist for the Contractor to correct regarding the Park View Subdivision project.

Rob Stansel requests that the City approve a street lighting program for Park View Subdivision. He requests that the charge be placed on the homeowner tax bill. He showed slides of the proposed lighting program and landscaping. Mr. Spoor stated that if the City adopts a resolution, the City is agreeing to pay the utilities tariff for the lights. Mr. Carey questioned who would pay for the lights before the lots were sold. The developer would pay until the homeowners association takes over. Mr. Spoor questioned how the City can legally put this on a tax bill. Mr. Carey will look over the Covenants and Restrictions. Mr. Stansel will provide additional information.

Recess 9:00 p.m. until 9:25 p.m.

F. Finance Department - Approval of May financial reports: motion by Mr. Spoor and second by Mr. Wooten. Roll call: all - Yes. Motion by Mr. Hellmann and second by Mr. Johnson to approve special fund payment to Contract Sweepers. Roll call: all - Yes. Mayor Worstell mentioned that the City will net approximately \$965 on the borrowed money from Fifth Third and will be paid off June 30.

### III. Old Business

A. Amended Agreement with Faith Christian Center - Mr. Carey recommends the Mayor sign the updated lease. Resolution 10, 1997 authorizing the Mayor to sign: motion by Mr. Johnson and second by Mr. Wooten. All in favor.

B. Update on water line easement - Mr. Carey is working on this.

C. Update on VFW case - Mr. Carey will contact attorney.

D. Second Reading Ordinance 6, 1997 Stop Sign on Old State & Aberdeen - Read by Marc Carey. Motion by Mr. Johnson and second by Mr. O'Hara. Roll call: all - Yes.

E. Discussion of EMS Advisory Council - Resolution 11, 1997 acknowledging EMS Advisory Council. Motion by Mr. Johnson; second by Mr. Hellmann and all in favor.

### IV. New Business

A. First Reading Ordinance for Garbage Collection - Marc Carey Cost per unit \$94. Contract from July 1, 1997 thru June 30, 2000.

### V. Committee Reports

A. Business Committee - First Reading of Tax Rate of .245 per \$100 valuation and .018 on the Fire Equipment Bond Issue. Second reading will be at a special meeting on June 23.

First Reading of Budget Ordinance - read by City Attorney.

B. Infrastructure Committee - Committee will meet June 18 at 7:00 p.m. to discuss Stacey Drive and upkeep of City sidewalks.

C. Community Enrichment Committee - St. Joseph Lane park: tabled for now due to lack of public support. Recreation projects: soccer camp in early August; 5K Fun Run with picnic in the fall; Golf Outing.

D. Community Environmental Committee - June 21 Large Item Pickup.

E. Mayors' Group Report - Mr. O'Hara attended the last meeting regarding the Stormwater Inlet Study and Countywide/Regionwide Board to oversee parks.

VI. Delegations

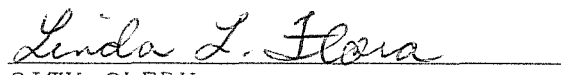
- A. Tree Board - Phil Ryan is working on getting together a Tree Board.
- B. Dog Authority - nothing new.
- C. Municipal Government League - nothing new.
- D. No. Ky. Area Planning Commission - meeting later this month.
- E. No. Ky. Area Development - nothing new.
- F. Telecommunications Board - nothing new.
- G. OKI Oversight Committee - Invoice from OKI in the amount of \$1250 for their study. Budgeted for 97-98.

VII. Communications - None.

VIII. Adjournment - Motion by Mr. Johnson; second by Mr. Wooten  
9:54 p.m.

  
MELISSA A. WORSTELL, MAYOR

ATTEST:

  
CITY CLERK



THE PARK HILLS CITY COUNCIL HAD A SPECIAL MEETING ON MONDAY, JUNE 23, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE, CARL WOOTEN AND MONTY O'HARA.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL

I. Second Reading Tax Rate Ordinance 9, 1997: read in full by Mayor Worstell. Motion was made by Greg Johnson and second by Mike Hellmann. Mr. Wooten: Yes; Mr. O'Hara: Yes; Mr. Johnson: Yes; Mr. Hellmann: Yes; Mr. Spoor: Yes; Mr. Schulte: Yes.

II. Second Reading Budget Ordinance 8, 1997: read in full by Mayor Worstell. Motion was made by Mr. Spoor and second by Mr. Hellmann. Mr. Wooten: Yes; Mr. O'Hara: Yes; Mr. Johnson: Yes; Mr. Hellmann: Yes; Mr. Spoor: Yes; Mr. Schulte: Yes.

III. Second Reading Trash Collection Ordinance 10, 1997: read by Mayor Worstell. Motion was made by Mr. Schulte and seconded by Mr. Johnson. Mr. Wooten: Yes; Mr. O'Hara: Yes; Mr. Johnson: Yes; Mr. Hellmann: Yes; Mr. Spoor: No; Mr. Schulte: Yes.

IV. Adjournment: Motion by Mr. Hellmann and second by Mr. Johnson.

#### CAUCUS MEETING

##### Call to Order

I. Petition - Charles & Patricia Sigars, 836 Arlington regarding sewer problem. They did not attend the meeting. There is a 6 year plan to begin in 1999. Dennis Finke will talk with the Sanitation District concerning Arlington sewer problem.

II. Discussion of City Newsletter - Deadline for articles: July 1. Council will submit articles. Newsletter will go to all residents.

##### III. Committee Reports

A. Business Committee - No report.

B. Infrastructure Committee - met June 18. Committee does not recommend changing Ralph Stacey's address to Stacey Drive.

Mr. O'Hara questioned the time limit for obtaining the easements for the waterline on Cecelia. The City would have to cover the cost instead of the developer. Mr. Hellmann will contact Marc Carey's office and Rob Stansel (developer).

Mr. Johnson asked about the Sanitation District letter regarding mapping of lines. There is a 120-day extension for the information. Mr. Finke will work with the City Engineer.

C. Community Enrichment Committee - No report.

Caucus Meeting  
June 23, 1997  
Page 2

D. Community Environmental Committee - No report.

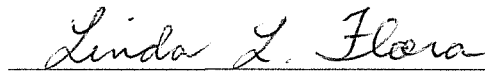
Mr. Schulte asked if the City would be interested in a Web Page. Mr. Hellmann said it was brought up prior and is expensive to set up. Mr. Schulte stated there is a lack of communication to the citizens. The Mayor mentioned that Council meetings are on cable television. Also, no citizens show up for tax rate or budget hearings. Mention will be made in the newsletter requesting citizen input.

Mr. Johnson attended the Mayors' Group meeting on June 21 and will update Council at the regular meeting. Mr. O'Hara also attended a meeting regarding road projects and will attend the June 24 meeting.

IV. Adjournment - Motion by Mr. Johnson; second by Mr. Wooten  
8:50 p.m.

  
MELISSA A. WORSTELL, MAYOR

ATTEST:

  
CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, JULY 14, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, CARL WOOTEN, AND MONTY O'HARA. ALSO PRESENT CITY ATTORNEY MARC CAREY AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Hellmann and second by Mr. Wooten to accept June 9, and June 23 minutes. All in favor.

I. Petitions

II. Department Reports

A. Public Works - Motion was made by Mr. Hellmann and seconded by Mr. Johnson to accept report. All in favor. Mr. Johnson questioned the status on the roof repair. Mr. Finke stated that the problem is with the fasteners. It has a 10 year warranty, but the fasteners are not included. Mr. Finke will obtain a copy of contract and warranty for the Mayor and City Attorney. Mr. Finke said Rumpke picked up the storm debris on Friday. Also, several trees on Hamilton on right-of-way will need to come down soon. Mr. Finke will check to see who owns the tree that is down behind Faith Christian Center. The Sanitation District found no break on Breckinridge.

B. Police Department - Motion by Mr. Johnson and second by Mr. Hellmann to accept report. All in favor. Mr. Johnson asked about the small number of speeding tickets issued. Lt. Puthoff suggested that Mr. Johnson ride along when she is running radar. Mr. Johnson feels that there needs to be improvement in this area. Mr. O'Hara asked if there is anything can be done regarding someone passing him on Terrace. Lt. Puthoff stated that he has 1 year to file a complaint. Mr. Wooten asked at how much over is a ticket issued. Lt. Puthoff said that there is no policy, but technically a ticket can be issued even 1 mph over speed limit.

C. Fire Department/Rescue Squad - Motion made by Mr. Hellmann, second by Mr. Wooten and all in favor to accept report. Chief Kaelin will provide an inventory for the fire department and rescue squad.

D. Building Inspector/Zoning Administrator - Motion by Mr. Hellmann, second by Mr. O'Hara. Mr. Wooten - Yes; Mr. O'Hara - Yes; Mr. Johnson - No; Mr. Hellmann - Yes.

E. City Engineer - Motion was made by Mr. Johnson and second by Mr. Hellmann to accept report. All in favor. Mr. Bayer stated the Facilities Master Plan will be out in August outlining the long range plan for projects, policies and rates. There will be public meetings. Underground improvements mostly complete for Parkview Subdivision. Paving will begin shortly. The Water District has been making improvements on a main they constructed on Exter. There has not been a final inspection as yet. The Water District is proceeding with the Water Main Project from Dixie to Devou to the water tower. If there is no major stabilization on Hamilton, they will start on Arlington instead. The Mayor will write a letter to the State regarding the

slippage if Mr. Bayer can obtain additional information. In Mr. Bayer's opinion, the Water District would participate somewhat in stabilizing the road. Their 6" main is in jeopardy and would be replaced with a larger main. Mr. Bayer will work with the Sanitation District regarding the request for mapping of sewer lines. Mr. Bayer will follow-up with Area Planning regarding a driveway complaint of Mrs. Little on Exter. The Stormwater Inlet Study revisions were adopted by the Planning Commission.

F. Finance Department - Motion by Mr. Hellmann and second by Mr. Wooten to accept reports. All in favor. Mr. O'Hara questioned some of the expenses that were over budget. Also, there was discussion of borrowing money through Ky. League Cities. Mayor Worstell stated that the city will be collecting taxes during August and it will not be necessary unless the Street Task Force project requires additional monies. Mr. Wooten - Yes; Mr. O'Hara - Yes; Mr. Johnson - Yes; Mr. Hellmann - Yes. Special Fund Payment: Motion by Mr. Johnson and second by Mr. Hellmann. Mr. Wooten - Yes; Mr. O'Hara - Yes; Mr. Johnson - Yes; Mr. Hellmann - Yes.

### III. Old Business

A. Reynolds Breyley hearing on July 8 was attended by Mr. Carey. Mr. Carey stated that it was merely an arraignment informing the person of the charge. It was continued until an August 5 hearing. If the matter is not resolved by that time, a trial date will be set. There is nothing the city can do at this time.

B. Update on easements for Cecelia Avenue water line: the Grogers have said no; the Ryles have been unavailable. Mr. Carey recommends that someone who knows them explain the situation to them. Mr. Hellmann has talked with Mr. Stansel (Developer) regarding finishing the line. It is now city responsibility. Mr. Johnson said that is very disappointing that the city will have to pay for the water line connection. Mr. Bayer said it would cost approximately \$5000 for 100 feet of 8" water line including restoration. If both parties don't agree to the easements, there will be a condemnation action. Mr. Hellmann and Mr. Carey will attempt to meet with the property owners. Mary Amend of Exter Drive complained of dirty water. The new water line should take of the problem. Mrs. Amend asked who will repair the street damaged by the construction equipment. The developer will take of the street repair after project completion. Also, Mrs. Amend asked who would repair her front yard. Mr. Bayer stated that the Sanitation District would. <sup>water</sup>

C. Update on VFW case: Per telephone conversation with Charley Meyers, there is no word on the court date.

### IV. New Business

A. Wells' Lawsuit: Mr. Carey recommended this be discussed in executive session later in the meeting.

B. Road Tax on personal property: to be discussed at Caucus meeting.

C. Resolution 12, 1997, reappointing Ed Jody as Building Inspector/Zoning Administrator: read by Mayor. Motion by Mr. Hellmann; no second. Mr. Johnson does not support Mr. Jody unless a couple of things happen: 1) reports prior to day of meeting, 2) commitment that Mr. Jody will handle issues more tactfully. Mayor Worstell stated that as of June 30 the city has no Building Inspector. Mr. O'Hara stated his concerns: 1) timing, 2) follow-up, 3) reports. Mr. Wooten's concern is initiative; ordinances need to be enforced. Mayor Worstell read a number of violation notices sent out by Mr. Jody. Mr. O'Hara said he hopes Mr. Jody remains our Building Inspector, but he wants things to change. The Mayor said Mr. Jody is on vacation now, but he does what he is asked to do. Mr. Johnson said he also hopes Mr. Jody will stay on, but he receives complaints regarding adversarial nature, and unpleasantness and he is adversarial with Council. He feels that Mr. Jody thinks he is being challenged when information is requested. Motion was made by Mr. Johnson to table Resolution; second by Mr. O'Hara. Mr. Hellmann suggested a 6 month contract to allow time for changes. Mr. Johnson withdrew motion. Mr. Hellmann made a motion to approve the contract for 6 months; second by Mr. Wooten and all in favor. Qualifications and new language will be discussed the Caucus meeting.

D. Resolution 13, 1997, reappointing City Engineer: read by Mayor Worstell. Motion to accept contract for 1 year for Jay Bayer as City Engineer made by Mr. Hellmann and second by Mr. Wooten. All in favor.

Mayor Worstell read an executive order from Kenton County regarding open fire burning ban due to a "Smog Alert". The fine is \$100. This is for public notice.

#### V. Committee Reports

A. Business Committee - no report

B. Infrastructure Committee: No update on water/sewer problem of Sigars, 836 Arlington.

C. Enrichment Committee: Will meet sometime this month.

D. Environmental Committee: no report.

E. Mayors' Group: Monty O'Hara attended the meeting regarding prioritizing roads. The 6 year plan is in the design phase.

#### VI. Delegations

A. Tree Board - no report.

B. Dog Authority - no report.

C. Municipal Government League - no report.

D. No. Ky. Area Planning: Mayor Worstell attended a meeting regarding adoption of 97-98 budget; work programs that the cities

could be involved in; special interest was a program featuring Ella Frye, Director of Economic Development for Covington and Laura Long, Economic Development Director of Newport. The meeting was most informative concerning past, most recent, and proposed developments.

E. No. Ky. Area Development - no report.

F. Kenton Co. Planning & Zoning: no report.

G. Telecommunication Board: information was provided by Greg Di Muzio regarding proposed franchise agreement. Mr. DiMuzio will attend the next caucus meeting to answer questions.

H. OKI Oversight Committee: Mr. Hellmann suggested attendance of the upcoming public meeting. Mayor Worstell recommends that a resolution be prepared for the next meeting for the city to participate in the study at a cost of \$1200.

NKADD Awards Banquet will be held August 18.

Chamber of Commerce review of map project meeting July 29 and July 31.

VII. Communications  
None

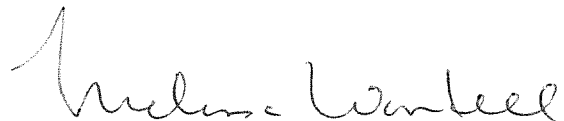
Motion by Mr. Johnson to enter executive session to discuss pending litigation. Second by Mr. O'Hara. Mr. Wooten - Yes; Mr. O'Hara - Yes; Mr. Johnson - Yes; Mr. Hellmann - Yes.

Recess: 9:13 p.m. - 9:25 p.m.


The action recommended in executive session was approved.

VIII. Adjournment

9:56 p.m. Motion was made by Mr. Johnson to adjourn.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
City Clerk

THE CAUCUS MEETING OF JULY 28, 1997, WAS CANCELED DUE TO LACK OF A QUORUM.

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, AUGUST 11, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: RICHARD SPOOR, MICHAEL HELLMANN, GREG JOHNSON, JUDE SCHULTE, CARL WOOTEN AND MONTY O'HARA. ALSO PRESENT CITY ATTORNEY MARC CAREY, CITY ENGINEER JAY BAYER AND BUILDING INSPECTOR/ZONING ADMINISTRATOR ED JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Greg Johnson and second by Monty O'Hara to accept July 14, 1997, minutes. Correction on page 1 City Engineer third sentence should read: "stated the Sanitation District Facilities Master Plan" and on page 2 under B. last sentence should be Water District not Sanitation District. All in favor.

#### I. Petitions:

A. Dan Smith, 1117 Mt. Allen Road: representing residents on Mt. Allen. Complaint on 1114 Mt. Allen (Bahr property): yard not mowed, bushes not trimmed, loud noise. Mr. Jody inspected the property on June 17 and a violation notice was sent certified. The notice was not signed for, but will be delivered by the Police Department. After receipt, the owner will have 30 days to comply.

B. Tree Board - Phil Ryan plans to have a five member board by the next Caucus meeting.

C. Kelly Spicer, 1012 Amsterdam Road: complaint is lack of parking. Infrastructure Committee will look into this.

D. Ralph Stacey, 1115 Exter Drive: request to change street name to Stacey Drive. Infrastructure Committee does not recommend changing the street name. Mr. Hellmann made a motion to keep the address as Exter Drive; second by Mr. Wooten; all in favor.

#### II. Department Reports

A. Public Works: motion by Mr. Spoor to accept report and second by Mr. Johnson and all in favor. Mr. Johnson questioned the roof warranty. The roof overfire department is in need of repair. Mr. Carey would need to know the cost of repair to pursue the matter.

B. Police Department: Motion by Mr. Johnson to accept report; second by Mr. Schulte and all in favor. Chief Heideman stated that in July there were 76 traffic watches for speeding. Mayor Worstell suggested checking into grant money for a radar monitor.

C. Fire Department/Rescue Squad: Motion by Mr. Hellmann and second by Mr. Spoor and all in favor to accept report.

D. Bldg. Inspector/Zoning Administrator: Motion by Mr. Johnson and second by Mr. Hellmann to accept the reports of both June and July. All in favor. Mr. Jody met with Sue Hughes today regarding property at 806 St. James. She has offers pending on the property. Mr. Jody attended the Reynolds Breyley hearing on August 5. Repairs are in the process and have to be complete by September 30. If repairs are not complete, a trial date will be set. Mr. Jody provided additional information regarding the Landlord Tenant Act.

E. City Engineer: Motion to accept report by Mr. Johnson; second by Mr. O'Hara and all in favor. Mr. Bayer stated it is okay to pay Stansel & Associates \$6000 on the watermain project. The easements have been obtained for the watermain completion. The Water



District will construct the main connection at no cost to the city. The city will see that the watermain area of 1096 and 1098 Cecelia Avenue are restored to equal or better condition.

F. Finance Department: motion was made by Mr. Spoor to accept July financial reports; second by Mr. Hellmann. Roll call: Mr. Wooten: Yes; Mr. O'Hara: Yes; Mr. Johnson: Yes; Mr. Hellmann: Yes; Mr. Spoor: Yes; Mr. Schulte: Yes. Special Fund Payment: motion by Mr. Johnson and second by Mr. Hellmann. Roll call: Mr. Wooten: Yes; Mr. O'Hara: Yes; Mr. Johnson: Yes; Mr. Hellmann: Yes; Mr. Spoor: Yes; Mr. Schulte: Yes.

III. Old Business  
None

IV. New Business

A. Municipal Order 5, 1997, appointing William Deupree to Board of Adjustment. Motion was made by Mr. Spoor and second by Mr. Hellmann. All in favor. He will be sworn in prior to the August 12 hearing.

B. Discussion of Road Tax on personal property: Ordinance 12, 1995, will be amended for real estate only and not all taxable property.

C. Dept. of Local Government: City Clerk talked with Attorney Tom Troth from the Department of Local Government. He stated that he would not be comfortable with placing Park View street lighting on tax bills. You cannot levy a private fee on a public document according to the Constitution. In conversation with the Mayor, Rob Stansel suggested that Bob Reis of Cinergy report to Council on the way other cities are handling street lighting projects.

D. Request of Sheila Wolf, 1231 Audubon: "No Outlet" at the intersection of Lawton & Audubon. Mayor Worstell will authorize the sign placement.

E. Mayor Worstell met with Steve Siereveld of Ky. Governmental Insurance regarding coordination of health insurance, life insurance and disability insurance. Upon receipt of the quotes and coverage information, she will meet with the Business Committee.

F. OKI received a grant from the federal government and is asking Park Hills to pay \$1200 toward the study. Mr. O'Hara said the Mayors' Group is in opposition of the monorail study because it has already been studied. No action taken at this time.

V. Committee Reports

A. Business Committee will meet later in August.

B. Infrastructure Committee will check into parking problem on lower Amsterdam.

C. Community Enrichment Committee is planning a 5K race in conjunction with the fall picnic. This will be coordinated with the Civic Association.

D. Community Environmental Committee: no report.

E. Mayors' Group Report: County Garage is available for repair of city vehicles for \$25 an hour plus parts at cost. Chief Kaelin suggested checking with other cities before doing this. Mayors' Group will meet at the city building on August 16 at 9:00 a.m.

#### VI. Delegations

- A. Tree Board
- B. Dog Authority
- C. Municipal Government League
- D. No. Ky. Area Planning Commission
- E. No. Ky. Area Development
- F. Kenton Co. Planning & Zoning
- G. Telecommunication Board
- H. OKI Oversight Committee

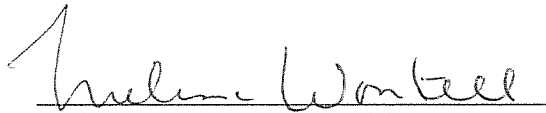
#### VII. Communications

NKADD Awards Banquet on August 18.

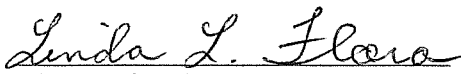
Kentucky Administrative Office of the Courts town hall meeting at NKU Covington Campus regarding Courts and Communities Working Together: August 23. This is to educate citizens about the court system.

Newport Queen City Tour on August 14 at 9:30 a.m. at the No. Ky. Convention and Visitors Bureau.

VIII. Adjournment: Motion by Mr. Johnson second by Mr. Wooten.  
9:05 p.m.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
City Clerk

THE CITY COUNCIL OF PARK HILLS MET IN A SCHEDULED CAUCUS MEETING ON AUGUST 25, 1997, AT 7:30 PM WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MIKE HELLMANN, RICHARD SPOOR, JUDE SCHULTE, CARL WOOTEN AND MONTY O'HARA. GREG JOHNSON ARRIVED AT 8:12 P.M.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL

I. Phil Ryan provided a list of names for the Tree Board. There will be a Resolution for the next regular meeting. The Board will go over the tree board ordinance, look at grant money available, and discuss existing trees. A proclamation will be written for Arbor Day to tie in with picnic on September 28.

II. Greg DiMuzio provided information on the new cable contract. The main difference is that TKR is no longer responsible for community access programming. It is now in the hands of the Telecommunications Board. For the next 5 years, TKR has committed \$1,000,000 for community access programming. Additional cost for Park Hills will be \$2872 per year for 5 years. Cities receive 5% of the gross revenue and of that contribute 1.25% to the cable board to run the business. The franchise agreement is for 12 years. There would be more channels, upgraded equipment, and a studio that can be used by the city. Mayor Worstell asked if communities received the money set aside by the prior board for litigation. Mr. DiMuzio will check into this. Mr. DiMuzio's opinion is for the city to sign the agreement. An ordinance will be prepared for the next meeting.

III. Mayor Worstell spoke to Bob Reis of Union, Light, Heat & Power regarding lighting at Park View subdivision. He stated that the City of Union is paying for installation of lights and monthly charges. Lengthy discussion followed. Mr. Spoor asked why we should favor the residents of Park View over other residents. Mayor Worstell suggested possibly the subdivision residents could be assessed. Mr. Schulte: city should pay for vapor lights and electric. Mr. Spoor: agrees. Mr. Hellmann: city pay electric, front the cost for lights and recoup the cost. Mr. Wooten: agrees with Mr. Schulte and Mr. Spoor and does not believe city could recoup the cost. Mr. O'Hara: wants vapor lights and city to pay electric, but not installation unless cost will be recovered. Mr. Johnson: agrees with Mr. Hellmann. Mr. Spoor stated there is no guarantee to recover cost because there are no property owners. Mayor: Mr. Stansel's plan was checked by Kenton County Zoning and recommendations were made by Area Planning. The lighting was approved. Mr. Hellmann will talk to Area Planning.

#### IV. Committee Reports:

A. Business Committee: Will meet September 4 at 7:30 p.m. to discuss budget issues and amendment of the personnel policy.

B. Infrastructure Committee: Meeting September 4 at 6:30 p.m. to discuss on-street parking.

C. Enrichment Committee: 5K Run will be on Saturday, September 27 at 8:30 a.m.

D. Environmental Committee: No report.

Mr. Schulte: regarding fiber optics. Ft. Wright, along with other cities, is checking into putting fiber optic cable to every house. It will allow nearly any form of communication. There will be a study to see if a bond issue can fund this. There are 14 cities now involved in the Northern Ky. Telecommunications Authority. At this time, the city will get information through the Mayors' Group.

Motion for adjournment made by Mr. Wooten and second by Mr. O'Hara. All in favor.



MELISSA A. WORSTELL  
MAYOR

ATTEST:



CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, SEPTEMBER 8, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, CARL WOOTEN, MONTY O'HARA AND JUDE SCHULTE. ALSO PRESENT CITY ATTORNEY MARC CAREY, CITY ENGINEER JAY BAYER AND BUILDING/ZONING INSPECTOR ED JODY.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Wooten and second by Mr. Johnson to accept August 8, and August 25 minutes. All in favor.

I. Petitions

- A. Jim Pascal of Town & Country Restaurant informed Council of changes in the restaurant. It will be called Wood Bros. Smokehouse and Grill with a more casual atmosphere. It should be open by the end of October.
- B. Leslie Johnson requested that a tree be trimmed across from 1090 Lawton Road. Mr. Finke will check into the matter.

II. Department Reports

- A. Public Works - Motion was made by Mr. Hellmann and seconded by Mr. Johnson to accept report. All in favor. Mr. Johnson questioned the status of the Glockner water problem on Cleveland. Mr. Finke does not think a curb would solve the problem and that it is not a city problem. Mr. Hellmann asked about the progress of the water line on Irish Rose. Mr. Finke said the Water District is now completing the loop. Mayor Worstell asked that the property where the easements were obtained be restored to good condition. Mr. Hellmann questioned the sidewalk cuts filled with blacktop on St. James where the gas line was replaced. Mr. Finke stated the cuts would be replaced with concrete. Mr. Finke called Sanitation District today regarding problem behind Elberta, Cedar Ridge and St. Joseph Lane. Sanitary lines filled with rocks, pipe, bricks, etc. creating a bad smell. Sanitation Dist. cleaned it out and bolted down the manholes.
- B. Police Department - Motion by Mr. Johnson and second by Mr. Wooten to accept report. All in favor. Chief Heideman mentioned he was stopped by the gas and electric company requesting the police to keep an eye on the equipment used for underground electric wiring. Mr. Johnson commended the department for crackdown on speeders.
- C. Fire Department/Rescue Squad - Motion made by Mr. Hellmann, second by Mr. Johnson and all in favor to accept report.
- D. Building Inspector/Zoning Administrator - Motion by Mr. Hellmann, second by Mr. Wooten and all in favor. Update on 806 St. James: appears to be vacant and secured; deteriorated exterior stairs removed. 1114 Mt. Allen Road: no attempt to comply; criminal complaint will be filed. 908 Terrace vehicle under tarp: vehicle is to be legally operable by the end of month. Tree house on Rose Circle: not city responsibility (owner is liable).

E. City Engineer - Motion was made by Mr. Johnson and second by Mr. Wooten to accept report. All in favor. Mr. Bayer stated the stormwater inlets have been checked on all streets by Mr. Finke. He is now checking backyard inlets. There are a couple inlets larger than 3 feet wide and 4 inches tall, which is considered to be safe. Newest criteria is to eliminate vertical headwalls and opt for sloped headwalls. Mr. Johnson requested a deadline for the completion of the list of non-compliance and compliance inlets. Mr. Finke will complete the list for first meeting of November. Mr. Bayer said the plat was approved and should have been recorded today. Mr. Hellmann said 3 lots have been sold. Performance Bond has been approved.

F. Finance Department - Motion by Mr. Johnson and second by Mr. Hellmann to accept reports. Roll call: Mr. Wooten: Yes; Mr. O'Hara: Yes; Mr. Johnson: Yes; Mr. Hellmann: Yes; Mr. Schulte: Yes.

### III. Old Business

A. City Building Roof: Mr. Finke will work with Mr. Carey. Mr. Finke will provide additional pictures of the roof leak.

B. Resolution for Telecommunications Board Agreement Second Amendment - tabled until ordinance is passed.

C. Ordinance Granting Non-Exclusive Franchise with TCI-TKR Cable of Northern Ky. - 1st reading by Marc Carey.

D. Resolution 15, 1997 appointing Tree Board - motion by Mr. Schulte; second by Mr. O'Hara; all in favor.

E. Park View Subdivision Lighting: Mayor recommends contracting with Union Light, Heat & Power until homeowners association is formed. At that time, the city would pass on the lighting expense to the association. Mr. Schulte asked if the subdivision street will be dedicated to the City. Mr. Hellmann said generally the developer wants to turn the street over to the City. It is the Area Planning Commission's responsibility to see that the street meets specs. It is Mr. Bayer's understanding that 90 days from the day the plat is recorded the city will maintain the streets. The Performance Bond was posted. Mr. O'Hara suggested that Area Planning may not notice a problem with cracked curbs after construction contractors have started. City will keep checking on this. Mr. Hellmann suggests the City pay upfront cost for lights and assess the property over a period of 5 years to recoup all cost. Mr. Carey stated that if the City does lump sum payment, he would recommend Mr. Stansel sign a note to the City obligating himself for the amount, since he is the owner of the property, and give partial release as each lot is sold. He would pay a pro rata share of cost of light plus interest. Mr. Hellmann motion: City Attorney to draw up a contract with Rob Stansel that in order to release the lien on a lot, he will pay a proportionate share of the total cost of \$9,785.00; and the city will look at SE agreement with ULH&P. Second by Mr. Johnson and all in favor.

IV. New Business

A. First reading of Ordinance amending Ordinance 12-1995: read by Mr. Carey. To clarify the intent of Council to levy the road tax only on real property and not to include motor vehicles.

V. Committee Reports

A. Business Committee - no report

B. Infrastructure Committee: met September 4 regarding parking on lower Amsterdam. The Committee doesn't recommend adding parking or widening the street. There is no parking on either side of street. It will be looked into as street project progresses. Parking on the right-of-way is okay. The committee will take another look at the situation.

C. Enrichment Committee: per a request the committee will have non-action sports in the future--possibly a visit to the Behringer Museum. The 5K Run will be Sept. 27. The police department and fire department will assist as needed. Mr. Johnson asked if money is budgeted for recreation. The money budgeted is for equipment. The pre-registration for the 5K is \$5 and \$8 on race day. Any profit will go to the Civic Assn. There will also be a Fun Run for children.

D. Environmental Committee: will meet regarding leaf pickup.

E. Mayors' Group: no report.

VI. Delegations

A. Tree Board - no further report.

B. Dog Authority - minutes, budget, calls for service and a policy defining Kenton Co. Dog Authority on file in Clerk's office.

C. Municipal Government League - no report.

D. No. Ky. Area Planning: nothing new.

E. No. Ky. Area Development - no report.

F. Kenton Co. Planning & Zoning: no report.

G. Telecommunication Board: no further report.

H. OKI Oversight Committee: no report.

VII. Communications


In receipt of letter from Lewisburg Neighborhood Assn. regarding parking near VFW. Mr. Hellmann asked if the VFW case could be moved along. Mayor Worstell will contact Charles Meyers again to check with Board Attorney on status.

Regular Meeting  
September 8, 1997  
Page 4


Mr. Schulte questioned the possibility of purchasing a police car. He will talk with Mr. Spoor for Business Committee consideration.

VIII. Adjournment

9:08 p.m. Motion was made by Mr. Wooten to adjourn; second by Mr. Johnson; all in favor.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
City Clerk



THE CITY OF PARK HILLS COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, OCTOBER 13, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MONTY O'HARA, MIKE HELLMANN, JUDE SCHULTE, GREG JOHNSON AND RICHARD SPOOR. ALSO PRESENT CITY ATTORNEY MARC CAREY, AND BUILDING/ZONING ADMINISTRATOR ED JODY. MR. BAYER ARRIVED AT 8:50 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: September 8, 1997. Motion made by Mr. Hellmann to approve minutes and second by Mr. Johnson. All in favor.

I. Petitions

II. Department Reports

A. Public Works - Motion by Mr. Hellmann to accept report and second by Mr. Johnson. All in favor. Mr. Finke stated that Eaton Asphalt would complete their paving on Dixie Highway on October 14. Agreement with Contract Sweepers for leaf pickup was signed. Leaf pickup will begin November 3.

B. Police Department - Motion by Mr. O'Hara, second by Mr. Hellmann and all in favor to accept report. Mr. Spoor complimented the Police Department on recovery of his stolen lawn mower.

C. Fire Department/Rescue Squad - Motion made by Mr. Schulte and second by Mr. Johnson. All in favor.

D. Building Inspector/Zoning Administrator - Motion to accept report made by Mr. Hellmann and second by Mr. O'Hara. All in favor. Mr. Jody stated that he went to court on September 30 for the Reynolds Breyley case and no one appeared. A bench warrant was issued. No word from the Sheriff's Department on the criminal complaint for 1114 Mt. Allen Road. He met with the Mrs. Dean, 1132 Cedar Ridge, regarding fire doors being propped open and complaint on neighbors debris from feeding squirrels and birds. Property owners have a detailed list of corrections needed. The Fire Marshall will give her a report upon a written request from her. Mr. Jody will notify her. Chief Kaelin said Mr. Dickman has been very cooperative. He has submitted a schedule of how he intends to address the problem of the fire doors. Mr. Jody said the doors are in a deteriorated condition. Discussion of additional electrical inspectors: to be discussed at next regular meeting. Mr. Jody has received a second application for Park View Subdivision.

E. Finance Department - Motion by Mr. Spoor to accept September financial statements. Second by Mr. Hellmann. Roll call: all - Yes. The Mayor mentioned that the carryforward has been invested in a Certificate of Deposit. Special Fund payment: Motion by Mr. Johnson; second by Mr. Hellmann to approve Paul Michels invoice for the headwall on Amsterdam to be paid from Road Tax Fund in the amount of \$7,950. Roll Call: All - Yes.

Mayor Worstell mentioned that the City will pay the Civic Association for the Memorial Day expense(\$200), Picnic expense(\$175) and playground equipment(\$1000).

### III. Old Business

A. Resolution 11, 1997, Acknowledging Emergency Medical Service Advisory Council: read by Mr. Carey. Motion by Mr. O'Hara and second by Mr. Johnson. All in favor.

B. Second Reading Ordinance #11-1997: Second reading by Marc Carey. Ordinance grants the franchise to TCI/TKR and establishes the Telecommunications Board of Northern Kentucky. Motion by Mr. O'Hara and second by Mr. Johnson. Roll Call: O'Hara - yes; Johnson - yes; Hellmann - yes; Spoor - yes; Schulte - no.

C. Resolution 14-1997: authorizing the Mayor to execute the Second Agreement to the Interlocal Agreement with the Telecommunications Board. Read by City Attorney. Greg DiMuzio recommends the changes. Motion by Mr. Johnson; second by Mr. O'Hara. Roll call: O'Hara - yes; Johnson - yes; Spoor - yes; Hellmann - yes; Schulte - no.

D. Second Reading Ordinance 12, 1997: read by City Attorney. Ordinance exempts collection of road tax on motor vehicles. Motion was made by Mr. Schulte and second by Mr. Hellmann. Roll call: O'Hara - yes; Johnson - yes; Hellmann - yes; Spoor - yes; Schulte - yes.

E. Discussion of Uniform Residential Landlord-Tenant Act: Mr. Jody recommends the City pass an Ordinance. It would set rules for both landlords and tenants. This will be discussed at Caucus.

F. Roof warranty with Carlisle Syntec Inc.: Mr. Carey's opinion is that the materials and workmanship are under warranty. Carlisle says the installer used unapproved material. Mr. Carey believes they are responsible because the warranty covers workmanship. The company has been notified in writing in plenty of time to be under warranty.

G. Park View Subdivision Lighting: Upfront cost to the City for installation of lights will be \$10,075.66. If the developer agrees, the city would recoup the cost as the homes sell. Mr. Schulte questioned the statement of C.G.&E. that "light locations do not meet Illuminating Engineering Society (IES) recommended lighting levels for residential subdivisions". Would this make the City liable. Mr. Carey's experience has been that it could, but there is no way to curve it. Mr. Hellmann talked with No. Ky. Area Planning. There is nothing county-wide requiring the developer to install lights. It is up to the city. Mr. Carey will draw up an agreement. Motion was made by Mr. Hellmann to authorize Mr. Carey to draw up an agreement with Mr. Stansel stating the city would pay the upfront cost and collect the pro rata share as the houses sell. Second by Mr. Johnson and all in favor.

Mr. O'Hara mentioned that the lights are out on Park Drive. Mr. Finke has called, but will call again.

IV. New Business

A. Halloween Hours: 6:00 - 8:00 p.m. on October 31 and open house at the firehouse from 7:00 - 9:00 p.m. Motion by Mr. Spoor and second by Mr. Johnson; all in favor.

B. Arbor Day Proclamation: read by Mayor Worstell.

C. Possible Litigation: Motion by Mr. Hellmann to go into executive session; second by Mr. Johnson and all in favor.

Recess: 8:40 p.m. - 8:50 p.m.

Motion by Mr. Schulte and second by Mr. Johnson to take the action recommended in executive session. All in favor.

D. Castleman Property at Dixie & S. Arlington: Mr. Carey received a request from an attorney to release the deed restriction on the property. In 1996 it was rezoned from Neighborhood Commercial to R1FF (Single & Two Family Residential). The deed restriction is for an office building only and if removed, will allow the construction of a single or two family building. Motion was made by Mr. Johnson authorizing the Mayor to release the restriction. Second by Mr. Hellmann and all in favor.

City Engineer Report: Motion by Mr. O'Hara to accept report; second by Mr. Johnson; all in favor. Planning and Zoning formally approved the final plat for Parkview Subdivision on October 2 with guarantee in the form of a performance bond for uncompleted improvements in the amount of \$12,848.00. The Zoning Commission is requesting the City take action to accept maintenance of storm sewer structures within public ways and/or easements. Mr. Bayer will work with Mr. Carey. Regarding the stormwater survey from Woolpert: Mr. Bayer is working with Charley Meyers and Dennis Finke.

V. Committee Reports

A. Business Committee - met September 10 to review personnel policy. Committee will meet next month.

B. Infrastructure Committee - Committee recommendation to not allow on-street parking on lower Amsterdam has not changed. Water District has not been able to restore property where city obtained easements for waterline on Cecelia. Mr. Hellmann and Mr. Finke will put topsoil down.

C. Community Enrichment - 5K Run was very successful. Approximately 80 runners/walkers.

D. Community Environmental - met prior to Council meeting to discuss contract for leaf pickup and street sweeping. Recommend: Contract Sweepers. Leaf pickup will begin November 3.

E. Mayor's Update:

1. Discussion of requests made on Clerk's office regarding voluminous copying: Council will set guidelines and cost at a later date.

2. Mayor Worstell mentioned Judge Bartlett's decision regarding the Consolidation Petition.

3. Delinquent Tax letters were mailed October 3, 1997, by the Clerk's office.

4. Budget Amendment Update: the Clerk and Mayor will work on amended budget figures for Council.

VI. Delegations

A. Tree Board

B. Dog Authority

C. Municipal Government League - Dinner meeting November 22 at 6:00 p.m. at Summit Hills Country Club.

D. Northern Ky. Area Planning Commission - Mayor will attend the meeting. Topic: Fort Washington Way.

E. Northern Ky. Area Development

F. Kenton Co. Municipal Planning Commission

G. Telecommunication Board

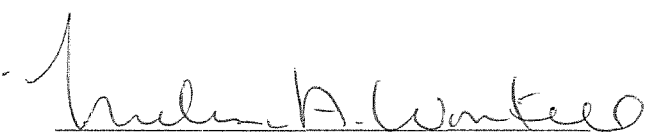
H. OKI Oversight Committee - Meeting October 16.

VII. Communications


None

VIII. Adjournment

Motion for adjournment made by Mr. Johnson and second by Mr. Spoor. 10:32 p.m.

  
MELISSA A. WORSTELL  
MAYOR

ATTEST:

  
CITY CLERK

THE CITY COUNCIL OF PARK HILLS MET IN A SCHEDULED SPECIAL MEETING ON OCTOBER 27, 1997, AT 7:30 PM WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MIKE HELLMANN, RICHARD SPOOR, JUDE SCHULTE, CARL WOOTEN, MONTY O'HARA AND GREG JOHNSON. ALSO IN ATTENDANCE: CITY ENGINEER AY BAYER.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL

I. Linda Chapman of Rankin, Rankin & Company presented the 1996-97 audit. The City received a very good audit. The General Fund has an additional carryforward of over \$64,000 bringing the total carryforward to \$164,925. Motion made by Mr. Johnson to accept audit report; second by Mr. O'Hara. Roll call: Mr. Wooten - Yes; Mr. O'Hara - Yes; Mr. Johnson - Yes; Mr. Hellmann - Yes; Mr. Spoor - Yes; Mr. Schulte - Yes.

II. Charlie Meyers, Chairman of the Street Task Force Committee. The committee met on October 23. An outline was presented for Phase II Infrastructure Improvement and also a sample letter and drainage questionnaire to be sent to property owners. Proposed cost of \$9400 for engineering services to: 1) research and document stormwater problems, 2) document condition of existing storm sewers, inlets, manholes, headwalls, 3) verify proper right-of-way easements, 4) prepare storm sewer master plan, 5) update Task Force cost estimate and prioritize projects. Mayor Worstell mentioned that we cannot use the Road Fund for anything not within right-of-way. Funds cannot be used for personal property improvement according to the ordinance. Mr. Spoor stated that we should not mislead the citizens into believing the city will fix the water problem.

Mr. Bayer recommended the bid of Paul Michels & Sons for Street Crack Filling and Joint Sealing in the amount of \$4,300. Motion by Mr. Spoor to accept bid; second by Mr. Hellmann. Roll call: Mr. Wooten - yes; Mr. O'Hara - yes; Mr. Johnson - yes; Mr. Hellmann - yes; Mr. Spoor - yes; Mr. Schulte - yes.

Chas. Stephens will be moving and will no longer be on the Street Task Force Committee. Richard Wachs of St. Joseph Lane will be asked to serve on the Committee.

III. Special Fund payments from State Aid Road Fund: Bayer Becker Engineers for headwall engineering \$60 and Phillips Supply for ice melt \$276.60. Motion by Mr. Spoor to approve payment; second by Mr. Hellmann. Roll call: Mr. Wooten - yes; Mr. O'Hara - yes; Mr. Johnson - yes; Mr. Hellmann - yes; Mr. Spoor - yes; Mr. Schulte - yes.

Motion for adjournment from special meeting: Mr. Spoor; second by Mr. Johnson and all in favor.

CAUCUS MEETING

Call to Order

I. Discussion of Payroll Service: Mayor Worstell presented prices from three payroll services. The service will do the bi-weekly checks, printouts, monthly reporting, quarterly reporting, W-2's, federal deposits, etc. Recommendation: PAYCOR through Fifth Third to start January 1.

II. Discussion of copying requests: a procedure will be worked out for future copy requests.

III. Committee Reports:

A. Business Committee: Will meet in November to proceed with budget issues and amendment of the personnel policy.

B. Infrastructure Committee: Sanitation District will put down topsoil for Ryle & Groger properties on Cecelia.

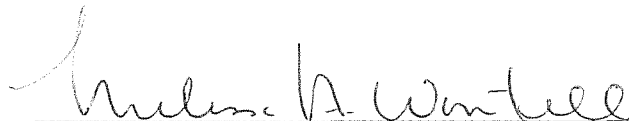
C. Enrichment Committee: no report.

D. Environmental Committee: leaf pickup will be moved back until at least November 10.

Mayor Worstell mentioned the adoption of the Landlord-Tenant Act. Mr. O'Hara will contact Fort Mitchell for additional information.

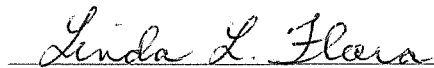
Mr. Hellmann was approached by a resident on Audubon Lane. A pipe under the street has collapsed and caused the road to sink. The property owner would fix the problem, maintain it, and would want to take control of it. Dennis Finke will check to see what type of pipe it is before a decision is made.

9:10 p.m. motion for adjournment made by Mr. Spoor and second by Mr. Ooten. All in favor.



MELISSA A. WORSTELL  
MAYOR

ATTEST:



CITY CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, NOVEMBER 10, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, CARL WOOTEN, MONTY O'HARA AND JUDE SCHULTE. ALSO PRESENT CITY ATTORNEY MARC CAREY AND BUILDING/ZONING INSPECTOR ED JODY. CITY ENGINEER JAY BAYER ARRIVED AT 8:40 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Johnson and second by Mr. Wooten to accept October 13 and October 27 minutes. All in favor.

I. Petitions

David Schlothauer presented a flag on behalf of Congressman Bunning and State Rep. Dick Murgatroyd.

II. Department Reports

A. Public Works - Motion was made by Mr. Spoor and seconded by Mr. Hellmann to accept report. All in favor. Mr. Johnson questioned the cost of replacing signs. Mr. Finke will check competitor prices in the future. The Mayor asked if we could purchase the mold. Mr. Finke will check into the number of trees to be trimmed or taken down. Mr. Finke mentioned that Mr. Schuhholz cleared his property on Elberta Circle and covered the main trunk line. Mr. Finke talked to the Sanitation District. Mr. Schuhholz cannot do any additional work without approval or a permit. Leaf pickup will begin next week. It is on cable tv and signs will go up starting Wednesday.

B. Police Department - Motion by Mr. Schulte and second by Mr. Hellmann to accept report. All in favor. Mr. Johnson stated he is very disappointed in the lack of speeding tickets issued. Chief Heideman said it was a busy month. Regarding the ad for Police Officer, there have been 10 applications picked up. The ad will run another weekend.

C. Fire Department/Rescue Squad - Motion made by Mr. Schulte, second by Mr. Johnson and all in favor to accept report. Chief Kaelin mentioned that Kenton County Dispatch Center has installed a Computer Aided Dispatching (CAD) system. Additional equipment would automatically be called in for high risk areas (Notre Dame, Covington Catholic, St. Joseph Heights). Currently, additional assistance would need to be requested and there could be a slight delay.

D. Building Inspector/Zoning Administrator - Motion by Mr. Schulte, second by Mr. Hellmann and all in favor. Regarding Mr. Schuhholz bulldozing behind Elberta Circle: Mr. Jody informed him that no work was to be done without approval. Bahr property, 1114 Mt. Allen Road: October 28 arraignment. Mr. Jody talked to the County Prosecutor's office. Mr. Jody will inspect the property the end of the week. Received a letter from the attorney of Sue Hughes, 806 St. James property. There is a contract to purchase the property. Mr. Jody and the Clerk's office have been working on the Insurance Services Office audit report. It will be approximately 6 months for a grade. This is a result of natural disasters. Mr. Schulte asked if the insurance

audit would save the citizens money on premiums. Mr. Jody said it would effect new construction not existing. Reynolds Breyley property: painting completed; materials moved to the rear of property. Mr. Jody told the County Prosecutor's office that they are now in compliance and the case was dismissed. Regarding electrical inspection contract: Mr. Studer was in attendance. Tom Studer or Eugene Meyer will do the inspections. Mr. Hellmann mentioned Ed Jody's contract renewal. He made a motion to renew the contract for 18 months. Second by Mr. O'Hara. Mr. Johnson opposes the 18 month contract and would prefer 1 year.

F. Finance Department: Motion to accept report by Mr. Hellmann; second by Mr. Johnson. Roll call: Wooten - yes; O'Hara - yes; Johnson - yes; Hellmann - yes; Spoor - yes; Schulte - yes.

### III. Old Business

A. Marc Carey discussed with Ed McTigue (Rob Stansel's attorney) the City's position on Park View streetlighting. Mr. Stansel has some objections. Mr. Carey is awaiting a return call from Mr. McTigue.

B. Landlord Tenant Act: Mr. O'Hara has concerns about involving the City in landlord and tenant disagreements. Mr. Jody commented that this would create a more businesslike situation. Mr. Carey believes it would be a service to both landlords and tenants. The Enrichment Committee will research this.

C. Roof Repair: Mr. Carey talked to Carlisle Syntec and they will fix the roof at their expense. Mr. Finke will contact the company to schedule the repair.

8:20 p.m. Mr. Spoor made a motion to go into executive session to discuss possible litigation. Second: Mr. Johnson. Roll call: all voted yes.

8:55 Motion was made by Mr. Schulte to approve the action recommended in executive session. Second by Mr. O'Hara and all in favor.

### Department Reports continued:

E. City Engineer - Motion was made by Mr. Schulte and second by Mr. Wooten to accept report. All in favor. Mr. Bayer stated he has been working with Dennis on the stormwater master plan. The map will show existing facilities and the next step would be the new facilities. The stormwater inlet safety report: the combined sewers are the responsibility of the Sanitation District; the storm drains are maintained by the City. Mr. Bayer will provide a breakdown of the cost: inside right-of-way would be Road Tax funds and outside right-of-way will be General fund expense. Regarding the wall at 1020 Locust: need a geotechnical report. There is evidence of small cracks in the wall. The repair could be coordinated with the waterline. Mr. Carey stated that if it is supporting the road, it is our responsibility. Mr. Bayer will obtain a geotechnical report. Mr. Hellmann asked about curbing at 1011 Amsterdam due to drainage problems. Also, there is 12 to 15 foot drop-off along Amsterdam near



the same area. There needs to be a fence or guardrail installed. Mr. Bayer have the cost for the next meeting. Mr. Carey stated that the stormwater inlet openings larger than 6 inch need to be taken care of immediately. Motion was made by Mr. Hellmann to authorize Mr. Bayer to contract the work as soon as possible. Second by Mr. Johnson and all in favor. It was recommended that warning signs be put up right away.

Mrs. Florence Robinson, 1011 Amsterdam, said she has a problem with water runoff created by the new construction on Amsterdam. She presented pictures of the water problem. Mr. Hellmann said that with the completion of the construction, it would help the problem. Mr. Schulte asked whose responsibility it was to control the runoff. Mr. Jody said the contractor is responsible. Mr. Bayer will check into storm drains. There will be a temporary curb installed.

#### IV. New Business

A. Discussion of request for zone change on Jackson Road: Mr. Hellmann talked with Northern Ky. Area Planning Commission. The current zone allows multi family housing. Larry Kuykendall has requested the vacant lot zoning be changed to single family. The area is not large enough to be its own zone. The property is owned by Clyde Jacobs who owns the Woods Apartments. Mr. Hellmann will talk to Mr. Kuykendall about gathering input from surrounding property owners.

#### V. Committee Reports

A. Business Committee - no report

B. Infrastructure Committee: no further report.

C. Enrichment Committee: will meet November 24 to discuss the Landlord Tenant Act.

D. Environmental Committee: leaf pickup beginning Nov. 17.

E. Mayors' Group: meeting Saturday will be a presentation from Cincinnati Bell. December 13 meeting at the Drawbridge will concern setting goals and parks and recreation.

Mayor's Update: 1) working on budget amendment for November 24.  
2) health insurance quotes have been obtained 3) will work on a procedures manual for the City Clerk's office.

#### VI. Delegations

A. Tree Board - no further report.

B. Dog Authority - no report.

C. Municipal Government League - meeting November 22.

The Municipal Government League has requested that the City send letters to Congress and the FCC concerning FCC Preemption of Local Zoning - Cellular and Broadcast Towers.

D. No. Ky. Area Planning - meeting November 22 regarding Telecommunications Technology.

E. No. Ky. Area Development - Council received copies of projects and services provided by NKADD.

F. Kenton Co. Planning & Zoning: no report.

G. Telecommunication Board: no report.

H. OKI Oversight Committee: no report.

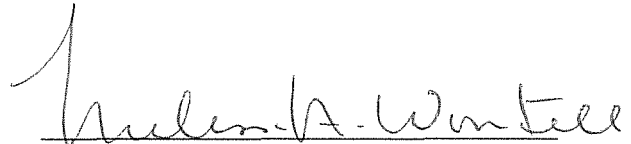
#### VII. Communications

In receipt of letter from SCT regarding continuance of software support. The clerk's office will continue with the current software instead of purchasing new software at this time.


Grand Opening of Wood Bros. Smokehouse & Grill on November 11.

#### VIII. Adjournment

10:03 p.m. Motion was made by Mr. Spoor to adjourn; second by Mr. Wooten; all in favor.

  
Melissa A. Worstell  
Mayor

ATTEST:

  
Linda L. Flora  
City Clerk

THE CITY COUNCIL OF PARK HILLS MET IN A SCHEDULED CAUCUS MEETING ON NOVEMBER 24, 1997, AT 7:30 PM WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MIKE HELLMANN, RICHARD SPOOR, JUDE SCHULTE, CARL WOOTEN, MONTY O'HARA AND GREG JOHNSON.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL

I. Discussion of I-75 Truck Ban: Channel 5 was in attendance. Lengthy discussion regarding through traffic, enforcing speed limit, north and southbound ban, number of trucks. Motion was made by Mr. Spoor and second by Mr. Hellmann endorsing the Ft. Mitchell resolution. All in favor. A resolution will be prepared and voted on at the next regular meeting.

II. Discussion of Joseph Schulte Letter: Chief Heideman stated that the Police Department has checked truck traffic on Park Drive between 6:00 and 6:30 a.m. on November 21, 22, 23 and 24. The department will continue to monitor through trucks considered to be over the 15 ton weight limit set by Ordinance. Chief Heideman has requested that councilmembers receiving complaints from residents, have residents call the police. The Chief will write a letter to Mr. Schulte stating the steps being taken to enforce the ordinance.

III. Discussion of Medical Insurance: Currently the employees have coverage with AETNA POS and Anthem POS. Anthem has pulled out of the alliance. We can no longer have two insurance companies if they are outside the alliance. Mayor Worstell recommended AETNA PPO insurance for all employees. The increase will be approximately \$3,648 per year. Motion by Mr. Johnson to adopt AETNA PPO plan. Second by Mr. Spoor. Wooten: yes; O'Hara: yes; Johnson: yes; Hellmann: yes; Spoor: yes; Schulte: no. Also, the city will change from Sherrill Morgan Agency/Mark Morgan as agent to Ky. Governmental Steve Siereveld as agent.

#### IV. Committee Reports:

A. Business Committee: Will meet December 1 at 7:00 p.m. to discuss revising the budget and amendment of the personnel policy.

B. Infrastructure Committee: Mr. Hellmann mentioned the Kenton County Planning & Zoning minutes regarding Ralph Stacey's appeal to NKAPC for reversal of his street address change. The appeal was denied. Regarding Florence Robinson, 1011 Amsterdam: a 10 ft. high and 250 ft. long wall has deteriorated and is causing water problems. The wall supports Amsterdam. The city engineer will check into it. The fee will be approximately \$900 charged to the Road Tax Fund subject to approval by council.

C. Enrichment Committee: met prior to the caucus meeting to discuss the Landlord Tenant Act. The committee will do additional research.

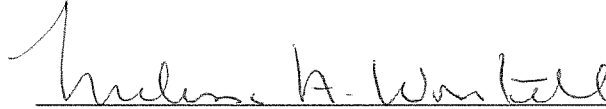
D. Environmental Committee: No report.

Mr. Schulte attended a Telecommunications meeting. Most of the meeting was concerning towers and where they can and cannot be located: 1) cannot discriminate between companies, 2) have to let them come into the city, 3) cannot bring up emissions, 4) if rejected, have to notify the state in writing.

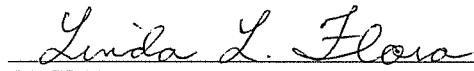
Caucus Meeting  
November 24, 1997  
Page 2

Mr. O'Hara attended a Cincinnati Bell presentation concerning future technology of copper wiring and fiber optics. He does not believe a telecommunications study would be feasible.

8:57 p.m. Motion for adjournment made by Mr. Johnson and second by Mr. Wooten. All in favor.

  
\_\_\_\_\_  
MELISSA A. WORSTELL  
MAYOR

ATTEST:

  
\_\_\_\_\_  
CLERK

THE PARK HILLS CITY COUNCIL MET IN A REGULAR SCHEDULED BUSINESS MEETING ON MONDAY, DECEMBER 8, 1997, AT 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING. COUNCILMEMBERS PRESENT: MICHAEL HELLMANN, GREG JOHNSON, RICHARD SPOOR, CARL WOOTEN, AND JUDE SCHULTE. ALSO PRESENT CITY ATTORNEY MARC CAREY, BUILDING/ZONING INSPECTOR ED JODY AND CITY ENGINEER JAY BAYER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES: Motion made by Mr. Spoor and second by Mr. Hellmann to accept November 10 and November 24 minutes. All in favor.

I. Petitions

II. Department Reports

A. Public Works - Motion was made by Mr. Spoor and seconded by Mr. Hellmann to accept report. All in favor. Mayor Worstell mentioned that the leaf pickup went well. Mr. Finke said tree trimming is nearly complete on Hamilton.

B. Police Department - Motion by Mr. Spoor and second by Mr. Wooten to accept report. All in favor. Chief Heideman mentioned that 56 applications were picked up and 38 returned. Four applicants have been Kentucky certified. Preliminary background work has been started.

C. Fire Department/Rescue Squad - Motion made by Mr. Johnson, second by Mr. Schulte and all in favor to accept report. Chief Kaelin mentioned that the fund drive was held December 7. Turnout of people collecting was good, but donations were down.

D. Building Inspector/Zoning Administrator - Motion by Mr. Johnson, second by Mr. Hellmann and all in favor. Mr. Johnson asked if there were any pending property violations. Mr. Jody: one case not resolved at 1114 Mt. Allen Road.

E. City Engineer - Motion by Mr. Schulte; second by Mr. Hellmann; all in favor to accept report. Mr. Bayer said there has been a good response on the stormwater surveys (approximately 250). The information is being tabulated. The Mayor mentioned that the expense for the survey will be charged 90% Road Tax Fund and 10% General Fund. Regarding the curb and inlet repair at 1011 Amsterdam, there is a proposal from Paul Michels & Sons which also includes curbing on Cleveland. Mr. Bayer recommends accepting the bid in the amount of \$3200. He will work with Charles Meyers concerning upcoming projects and provide approximate cost for budget purposes. Mr. Johnson asked if the Glockner water problem is being addressed. Mr. Finke believes it is the property owner's problem. He will review a tape of the street prior to paving. Motion by Mr. Hellmann and second by Mr. Schulte to contract with G.J. Thelen & Associates for geotechnical proposals for the 1011 Amsterdam retaining wall in the amount of \$4436.75 and a retaining wall on Locust Street for \$4496.50; also to accept the bid of Paul Michels for \$3200. All in favor.

F. Finance Department: Motion to accept report by Mr. Spoor; second by Mr. Johnson. Roll call: Wooten - yes; Johnson - yes; Hellmann - yes; Spoor - yes; Schulte - yes.

Special Funds for Auto Sticker; Road Tax Fund; Municipal Aid Fund: motion by Mr. Johnson and second by Mr. Spoor. Wooten - yes; Johnson - yes; Hellmann - yes; Spoor - yes; Schulte - yes.

### III. Old Business

A. Marc Carey spoke with Rob Stansel regarding the streetlighting agreement for Park View. Mr. Stansel feels that with a lien on the property it would interfere with his ability to obtain construction money and may interfere with his permanent financing with development costs. Mr. Carey reassured him that the city would subordinate interest. The purpose of the lien is to assure the city would be paid as each parcel is transferred. There has been no resolution.

B. Landlord Tenant Act: tabled.

### IV. New Business

A. Discussion of Jackson Road Zone Change: Mr. Hellmann will contact Larry Kuykendall.

B. Mayor Worstell: the city received a notice from TCI/TKR Cable stating it is selling its interest to InterMedia Capital Corporation. The Telecommunication Board has requested that the city not act upon this until the Board has researched it. Mr. Greg DiMuzio has resigned from the Board.

C. Resolution 16, 1997, I-71/75 Truck Ban: read by Mr. Carey. Motion to adopt resolution made by Mr. Johnson and second by Mr. Wooten. All voted in favor.

D. Resolution 17, 1997, Building Inspector/Zoning Administrator Agreement appointing Edward Jody for 18 months. This will put the agreement back on a fiscal year. Motion for acceptance by Mr. Schulte and second by Mr. Hellmann. All in favor.

E. Resolution 18, 1997, City Attorney Agreement appointing Marcus Carey for an indefinite term. The agreement increases his retainer from \$2000 to \$3000 annually. Motion for acceptance by Mr. Johnson; second by Mr. Wooten and all in favor. Mr. Carey mentioned that this will begin his fifteenth year as City Attorney.

8:25 p.m. Mr. Spoor made a motion to go into executive session to discuss a personnel matter. Second: Mr. Johnson.

9:10 p.m. Motion was made by Mr. Johnson to approve the action recommended in executive session. Second by Mr. Schulte and all in favor.

V. Committee Reports

A. Business Committee - met December 1. Topics discussed: 1) correction of Officer Tanner's salary. It has been corrected retroactive to July 1. 2) discussion of personnel policy concerning job descriptions, overtime pay, holiday pay, etc.

B. Infrastructure Committee: no report.

C. Enrichment Committee: no report.

D. Environmental Committee: Mr. Schulte received a draft of Devou Park Master Plan. Mr. Johnson asked about the impact on the City. Mr. Spoor said the main entrance will be on Montague. Depending upon the placement of the lodge, Park Hills could be effected especially with traffic. Mr. Wooten asked about park rangers. Mr. Spoor: possibly 3 or 4 rangers could be hired.  
Leaf pickup went well.

E. Mayors' Group: retreat on Saturday December 13 at the Drawbridge.

Mayor's Update: 1) budget amendment is being prepared 2) additional health insurance information has been requested from AETNA.

VI. Delegations

A. Tree Board - no report.

B. Dog Authority - no report.

C. Municipal Government League - no report.

D. No. Ky. Area Planning - no report.

E. No. Ky. Area Development - acknowledgment dated December 4 concerning receipt of the city's annual contribution.

Meeting December 11 at Edgewood Fire Department regarding General Assembly issues.

Crescent Springs has invited Council to groundbreaking ceremonies for the new park: December 10 at 2:30 p.m.

Invitation from Kenton County Fiscal Court groundbreaking December 16 at 11:00 a.m. for the new courthouse.

The Mayor has received a letter from Northern Kentucky Regional Ethics Authority requesting city participation.

F. Kenton Co. Planning & Zoning: no report.

G. Telecommunication Board: no report.

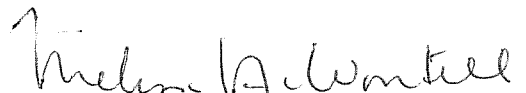
H. OKI Oversight Committee: no report.

Regular Meeting  
December 8, 1997  
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VII. Communications

VIII. Adjournment

9:25 p.m. Motion was made by Mr. Hellmann to adjourn; second by Mr. Johnson; all in favor.

  
\_\_\_\_\_  
Melissa A. Worstell  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk



December 22, 1997

CAUCUS MEETING WAS CANCELED DUE TO THE HOLIDAYS.

January 12, 1998

REGULAR MEETING: LACK OF A QUORUM.

RESCHEDULED FOR JANUARY 26, 1998.