

THE CITY COUNCIL OF PARK HILLS MET IN SPECIAL SESSION ON WEDNESDAY, JANUARY 8, 1992 AT 7:30 P.M. WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CLAYPOLE, HANKINS, RYAN AND SCHAFFNER PRESENT.

PRESENT IN THE AUDIENCE:

Barbara Washington
Brent A. Hankins
Thomas C. Sorrell
Michael J. Lange
Robert W. Niehaus
Mike Tanner
David Cole
Stan Harris
Paul Uber
Douglas G. Cole
James L. Elliott

Assistant City Clerk
Morgan Court
417 Rosemont Ave.
1136 Cecelia Ave.
1164 Cleveland
Cole Estates
Estates
Cole Estates
Cole Estates
Cole Estates
Estes Engineering

Call to Order
Pledge of Allegiance
Roll Call

COLE ESTATES

Mr. Douglas Cole presented three documents to Council: a letter of credit, articles of incorporation and an agreement with the city for the widening and repair of Cecelia Avenue after construction. City attorney, Marc Carey objected only to language giving discretion of height limits to the architectural review board of Cole Estates' Homeowner's Association. Mr. Cole agreed to delete the clause containing that language.

The City of Park Hills will not be responsible for the maintenance of storm sewers. The Homeowner's Association agreement provides for owner maintenance of streets and storm sewers. Mr. Cole hopes to contract with the city for snow removal.

Mr. Cole presented for Council's review the plat which has been presented to Kenton County and Municipal Planning and Zoning.

Building Inspector Ed Jody asked about elevation restrictions to protect the views on Scenic Avenue. Mr. Cole assured Council that the view from the two concerned houses would not be affected. Marc Carey told City Engineer Jim Jenkins and Bldg. Inspector Jody that he was counting on them to ascertain that the elevations would not eliminate the views.

Mr. Cole stated that he wanted Council to do three things: 1) to sign the set-aside agreement; 2) to sign the agreement regarding the widening and repair of Cecelia Ave. (which first must be amended); and (3) to send a simple letter to Kenton County and Municipal Planning & Zoning saying that the city approves of the plat.

A discussion about water pressure at Cole Estates followed. Inspections of the water line have been made. Mr. Jody informed Council that the requirements of the subdivision regulations have been met, and that looping the system would not necessarily

improve the water pressure, unless there is a new line put in from Dixie Highway. The Cole Estate water line is an 8" line. The easement will be transferred to the water company. The City Attorney stated he was concerned about fire protection for the houses in the development, and was informed that there isn't adequate pressure for fire protection on Cecelia Ave. now.

The City of Park Hills will be deeded the easement for the sanitary sewers and will be responsible for maintaining them.

Mayor Worstell asked that the City Engineer sign off on the plat; Mr. Jenkins said that Kenton County & Municipal Planning & Zoning will have to review the plat, and has the last word. Mr. Lange suggested that Mr. Jenkins have a look at the area anyway. Mr. Cole will supply copies of the plat for use at the city building.

Robert Niehaus asked if construction traffic would use the road on Mat Toeppen's property. Mr. Uber said that Michels Co. already has an agreement with Mat Toeppen and has been using his road instead of South Arlington and Cecelia. Michels needs only a few more days of good weather to put in the road base. The heaviest equipment work will have been completed by the time the state covers up the road on Toeppen's property.

Mayor Worstell signed two copies of the set-aside letter.

Mr. Uber stated that the development could contain Colonial or Victorian homes, but no extreme modern. There will be no exposed concrete on hillside more than 12 or 16" above grade. There will be no concrete retaining walls: fieldstone must be used. The first houses to be built will be in the \$265,000 - \$295,000 range. Mr. Jerry Raydon, the architect for the development, Mr. Cole and Mr. Uber make up the Architectural Review Committee until the lots are sold.

The widening and repair of Cecelia Ave. will cost approximately \$108,000; the city's portion will be approximately \$31,711.00. Cole Estates will pay 18/62 of the construction cost. Michael Lange stated that as a resident, he was concerned that the city have the money for the Cecelia road project when it's needed. The Homeowner's Association agreement will have a deed restriction regarding the Association's responsibility to pay a proportional amount of the Cecelia Ave. work.

The Cole Estates residents' trash fee will be added to their property tax bill.

RESOLUTION NO. 2, 1992

This resolution providing for signature authorization was read.

STANDING COMMITTEES

Mayor Worstell appointed standing committee chairpersons.

VACANT COUNCIL SEAT

Five resumes were received for consideration from the following people: Bill Ehrman, Old State Rd.; Neil Frankl, Montague Rd.; Don Catchen, Hamilton Rd.; Virginia Estenfelder, Hamilton Rd.;

Council Meeting Minutes - January 8, 1992
Page 3

and James Knight, Mt. Allen Lane. Interviews will be scheduled between 5:00 P.M. and 7:15 P.M. before the Council Meeting on January 13, 1992.

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, JANUARY 13, 1992, WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CLAYPOLE, HANKINS, RYAN AND SCHAFFNER PRESENT.

Present in the audience:

Don Catchen, 1147 Hamilton Rd.
Jack Ehrman, 1330 Old State Rd.
Heather Duncan, 1128 Audubon Rd.
Mary Pat Buchheit, 1140 Audubon Rd.
Louis Wartman, 1404 Old State Rd.

David Radle, 835 Alhambra Ct.
Robert Amott, 1074 Jackson Rd.
Tom Nickell, 1128 Audubon Rd.
Andrew Wartman, 1404 Old State Rd.
Barbara Washington, Asst. City Clerk

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

PETITIONS - NEW BUSINESS

1. Mr. Lou Wartman appeared before Council re Old State Road sidewalk, hoping Council will continue study of this project.
2. Mr. Robert Amott, speaking for the Civic Assn., gave background on the association and asked for reports to keep coming in from all departments of the City. He then spoke about the association's responsibility as far as the Fund Drive is concerned. Mr. David Radle, Civic Assn., then suggested a Fund Drive budget from each safety department be published for information to the residents. He also suggested that each safety department head submit to the Hub information on members of his department.

DEPARTMENT REPORTS

Public Works Department

1. Mr. Finke asked that a letter be sent to the Garden Club commending them on the beautiful display of luminaries and cooperation of the residents.
2. A meeting will be held Wednesday, January 15th, between Mr. Finke and Mayor Worstell relative to special projects and problems of the Public Works Dept.
3. Mr. Finke informed Council that repair work will be done to the rear yard of the Niehaus residence on Cleveland Avenue as soon as weather permits. A contractor will be hired for this project.
4. Further study will be done on the retaining wall located near the vocational school on Amsterdam Road.

Police Department

1. A motion was made by Mr. Schaffner and seconded by Mr. Claypole that report of the Park Hills Police Dept. for the month of December, 1991, be received as submitted. Motion carried by unanimous vote of Council.
2. Chief Heideman informed Council that the Chiefs Assn. has discussed the possibility of making purchases, as a group, of items such as gasoline, uniform and ammunition. A survey had been conducted re fuel, with 11 departments replying. A total of \$253,000 was paid out for fuel purchases. Questionnaires were sent to several suppliers in the area. One reply has been received at present--Sunoco Co. is willing to give a 2¢ reduced price.
3. The department's annual report indicated there was a reduction in cruiser maintenance by keeping a fourth car. Possibility of state price contracts having fuel, ammunition, etc. listed was discussed.
4. The Chief informed Council a Mediation Hearing on the Den Lou dumpster will be held on Friday, January 17th.
5. Packet of information on the Americans with Disabilities Act given to Mr. Ryan, Chairman of the Personnel Policy Committee.

Fire Department

1. A motion was made by Mr. Claypole and seconded by Mr. Brian that report of the Park Hills Vol. Fire Dept. for the month of December, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Rob Dreyer thanked former Chief Finke for his six years of service as Chief of the Fire Dept.

3. The Chief informed Council a letter was hand delivered to his home on December 29th by E. J. Smith, contractor engaged for the Fire Dept. renovation. The letter requested full payment of bid price, plus list of extra work done. Chief Dreyer disagrees with the amount requested and asked that settlement of the invoice be handled through Mr. Carey, Park Hills City Attorney.

4. It was noted the Tree Burning Ceremony was a huge success, with a large turnout of residents.

5. Councilman Ryan expressed his appreciation for the prompt response and cooperation of all safety departments relative to the accident at the Klette residence on Cleveland Avenue.

Rescue Squad

1. A motion was made by Mr. Schaffner and seconded by Mr. Claypole that the report of the Park Hills Vol. Rescue Squad for the month of December, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Mark Dreyer informed Council of the complete cooperation between departments when responding to the Klette residence. The house was fully ventilated by Fire Dept. personnel, allowing squad members to administer to Mr. & Mrs. Klette, who were overcome by carbon monoxide.

3. The Chief expressed his feelings regarding appointment of his son, Robert, as Chief of the Park Hills Fire Dept., indicating the third generation Dreyer as head of a safety department.

4. When questioned by Mayor Worstell, the Chief replied backup keys were given to Squad Lt. Andy Wartman.

BLDG. INSP./ZONING ADMINISTRATOR

1. No reports issued during the month of December.

2. Mr. Jody stated demolition of the buildings at 1522 Dixie Hwy. will be commencing shortly. The Fire Dept. will be practicing fire runs in that area on the afternoon of January 19th and structures will be burned down by the following Sunday.

3. Mediation hearing - Mr. Wolfe was not satisfied with Mr. Jody's thoughts on placement of the dumpster, causing lengthy conversation between the two at the hearing.

4. Mr. Jody was questioned by Mr. Ryan relative to the route to be taken by large construction trucks during development of the Cole subdivision. Mr. Ryan felt improvement and/or widening of Cecelia should be completed before the completed subdivision is turned over to the homeowners association. Lengthy discussion ensued relative to restricting parking during construction; amount of footage re widening of the street. Following discussion it was recommended the City go out for bids for the street widening, which can be done in two sections. Mr. Jenkins, City Engineer, informed Council that a study, principal construction survey, etc. has to be done in connection with the widening of Cecelia Avenue relative to the Cole Estates. Mr. Jenkins was requested to have figures and information available on the street widening by the caucus meeting scheduled for Monday, January 27th.

3. Mr. Schaffner requested that the Finance Committee and Mayor Worstell meet with Mr. Jody concerning renewal of his annual contract with the City.

CITY ENGINEER

1. Annual contract renewal to be discussed with Mr. Jenkins and the Finance/Budget Committee.

2. Cole Estates - Proposal on sanitary sewer: One sewer line to be abandoned. Proposed structure for lot 1 will be built directly over the sewer line proposed to be abandoned (indicated by blackboard drawings shown by Mr. Jenkins). Cole Estates will be responsible for maintaining the line until completed. Mr. Jenkins recommended the City respond to this and ask for a time frame - this new line contingent upon construction on I-75. If the line is abandoned the new line should be in service before abandonment. Mr. Jenkins stated it is still the Cole sewer - "it is theirs, not the City's responsibility". Mr. Jenkins also showed, by diagram, the temporary sewer line to be put in by the contractor to handle the sanitary sewer until the new line is completed. Mayor Worstall requested that Mr. Jenkins write a letter confirming the above. Mr. Carey, City Attorney, suggested the contractor be directed to remove the abandoned sewer line.

3. Mr. Jenkins was instructed to prepare bid specifications for the Old State sidewalk for the purpose of obtaining cost estimate on the project.

FINANCE DEPARTMENT

1. A motion was made by Mr. Bode and seconded by Mr. Schaffner that report of the General Fund, by department, for the 6th month of the Fiscal Year, Financial Statement for the month ending December 31, 1991, and report of Special Funds for the month of December be received as submitted. Mr. Bode, aye; Mr. Schaffner, aye; Mr. Claypole, aye; Mrs. Hankins, aye; Mr. Ryan, aye; and the motion carried.

2. A motion was made by Mr. Ryan and seconded by Mrs. Hankins that payment of bills out of special funds be approved. Mr. Ryan, aye; Mrs. Hankins, aye; Mr. Bode, aye; Mr. Schaffner, aye; Mr. Claypole, aye; and the motion carried.

Committee reports

FINANCE/BUDGET COMMITTEE

1. Mayor Worstall presented for its second reading Ordinance No. 1, 1992, "AN ORDINANCE APPOINTING EVELYN FOGARTY, CITY CLERK/TREASURER, THE RESPONSIBILITY OF COMPLETING THE UNIFORM FINANCIAL INFORMATION REPORT FOR THE CITY OF PARK HILLS, KY. PURSUANT TO KRS 65.900-65.920." A motion was made by Mr. Schaffner and seconded by Mr. Bode that Ord. No. 1, 1992, be approved and passed. Mr. Schaffner, aye; Mr. Bode, aye; Mrs. Hankins, aye; Mr. Claypole, aye; Mr. Ryan, aye; and the motion carried.

2. Mayor Worstall presented Municipal Order No. 1, 1992, authorizing a withdrawal of funds deposited to the City of Park Hills accounts. A motion was made by Mrs. Hankins and seconded by Mr. Claypole that Municipal Order No. 1, 1992 be approved. Motion carried by unanimous vote of Council.

INSURANCE COMMITTEE

1. Mrs. Hankins will review all City policies. No report at this time.

PUBLIC RIGHT-OF-WAY COMMITTEE - No report.

GRANT COMMITTEE

1. Mr. Ryan reported he has received the name of a gentleman the Council might want to interview who fills out grant applications on a fulltime basis.

Information was also received that grant money is available for ordinance codification. Mr. Carey informed Council updating of City ordinance codification has been completed by his office. He is awaiting binders for the codified ordinances.

PERSONNEL POLICY COMMITTEE

1. No report at this time. Mr. Ryan informed Council the committee will be meeting with all department heads in the near future.

SCHOOL BUILDING COMMITTEE

1. Mr. Bode has been in contact with the Deputy Superintendent of the Kenton Co. School Board and a meeting will be scheduled shortly. A public hearing is to be held in the near future relative to closing of Park Hills Elementary School.

BLIGHT COMMITTEE

1. Mr. Schaffner stated when test ordinances are received they will be reviewed.

SIDEWALK COMMITTEE - No report.

1. Mayor Worstell turned over her files to Mr. Bode.

SIGN COMMITTEE

1. Mayor Worstell requested that the Sign Committee chairman get some test ordinances relative to signs.

OLD BUSINESS

1. Horne property - nothing further.

2. Discussion on new trash contract re amount of trash picked up during week, plus recyclables. Following discussion on the three options submitted by Rumpke, who was awarded the bid, a motion was made by Mr. Claypole and seconded by Mr. Ryan that Council accept the bid on Option No. I for a 30-month period. No response from other members of Council on this motion. Motion withdrawn. Following discussion a motion was made by Mrs. Hankins and seconded by Mr. Bode that Council accept Rumpke's bid on Option No. III, twice a week pickup of trash, twice a month pickup of recyclables, for a 30-month period. Mrs. Hankins, aye; Mr. Bode, aye; Mr. Ryan, no; Mr. Schaffner, aye; Mr. Claypole, no; and the motion carried with 3 ayes to 2 nays.

New Business

1. Mayor Worstell brought before Council letter received from the M.G.L.N.K. requesting donation to fight the rate increase proposed by CG&E. A donation in the amount of \$1196.00 based on .36 per capita, was requested. Discussion followed regarding amount of donation to be given by the City. The request tabled for further discussion at the Caucus Meeting scheduled for January 27th.

2. Mayor Worstell presented Resolution No. 2, 1992, "A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF THE CITY OF PARK HILLS EMPLOYEES AND ALL NON-ELECTED APPOINTEES." A motion was made by Mr. Ryan and seconded by Mr. Bode that Res. No. 2, 1992, be approved and passed. Motion carried by unanimous vote of Council.

3. Mr. Ryan requested status of crosswalk on Park Drive. Mr. Finke replied he received no directive concerning the painting of this crosswalk. He further stated painting cannot be done at this time of the year.

4. Discussion among Council relative to appointment to fill vacant Council seat.

5. Mr. Carey explained what steps to be taken and what can be done during Executive Session.

At 9:55 P.M. a motion was made by Mrs. Hankins and seconded by Mr. Schaffner that Council go into Executive Session. Mrs. Hankins, aye; Mr. Schaffner, aye; Mr. Claypole, aye; Mr. Bode, aye; Mr. Ryan, aye; and motion carried.

Council returned from Executive Session at 10:12 P.M.

6. Mayor Worstell informed the audience the Horne property was discussed. Mr. Carey, City Attorney, made certain recommendations that the Mayor and Council concur with.

A motion was made by Mr. Schaffner, Chairman of the Finance/Budget Committee, and seconded by Mrs. Hankins, that the Old State sidewalk project be put on hold for the present.

8. Council then discussed the 5 applicants who submitted resumes relative to appointment to fill the vacant seat on City Council. Mrs. Hankins stated she felt Mr. Don Catchen was the best candidate for the position due to his previous work background with several safety departments and his business experience. A motion was then made by Mrs. Hankins and seconded by Mr. Schaffner that Mr. Don Catchen be appointed to fill the vacant Park Hills City Council seat. Mrs. Hankins, aye; Mr. Schaffner, aye; Mr. Claypole, aye; Mr. Bode, aye; Mr. Ryan, aye; and the motion carried.

The City Clerk was directed to inform all candidates of Council's decision, thanking them for their interest in submitting a resume for City Council seat.

COMMUNICATIONS

1. Thank you letter from NKADD for \$930.00 contribution.
2. Letter from Transportation Cabinet re Park Hills name being placed on the 189B exits of I-75 after reconstruction.
3. Minutes of KC&MP&ZC, Subd/Public Facility Review Committee minutes, 11/7/91.
4. Minutes of KC&MP&ZA regular meeting, 11/7/91.
5. Minutes of Public Hearing, 1991 Kenton Co. Comprehensive Plan update, 11/14/91.
6. Letter from, Ky. Municipal Risk Management Association re seminar to be held January 28, 1992.
7. Agenda of KC&MP&ZC Subd/Public Facility Review Committee meeting, 1/2/92.
8. Minutes of KC&MP&ZC regular meeting, 12/5/91.
9. Thank you notes from City employees for Gift Certificates and clerk's office for flowers sent by City Council.

Motion to adjourn by Mr. Schaffner, seconded by Mr. Ryan. Motion carried by unanimous vote of Council.

MELISSA WORSTELL
MAYOR

ATTEST:

CITY CLERK

BILLS PAID IN JANUARY, 1992

GENERAL CONTROL

E. Fogarty - salary	1232.48
Barbara Washington - salary	541.89
Central Trust - Fed WH	223.00
Central Trust - SS/Med WH	380.05
Ky State Treasurer - St WH	103.81
Ky State Treasurer - Co. Emp. Ret. Sys.	249.03
AFLAC - suppl. Ins.	44.98
BC/BS of KY. - medical coverage	250.78
IMPACT - monthly life ins. premium	22.90
Kenton Co. Fiscal Ct - 1992 church service/ brunch	75.05
Jos. Sayre & Son - 5 nameplates	95.05
Edward Jody - Invoice/Activity Report	270.00
" " - Annual Retainer	500.00
Cinn. Enquirer - Adv. (Ord. No. 17, Council seat, audit)	725.77
Kenton Co. P.D. - monthly dispatching fee	333.58
Internal Revenue Service - SS/Med WH from longevity pay	99.45
Marcus Carey - legal fees (Horne suit)	116.00
Kenton Co. Dog Authority - fee for 6 mos.	1,660.50
Eastern Fin. Fed. Credit Union - share deposits	100.00
IIMC - membership dues	70.00
Sam's Wholesale - office supplies	14.58

PUBLIC WORKS

Dennis Finke - salary	1,752.75
Central Trust - Fed WH	105.00
" " - SS/Med WH	331.23
Ky St Treasurer - St WH	99.40
" " " - Co. Emp. Ret. System	295.11
BC/BS of KY - medical coverage	404.32
IMPACT - monthly life ins. premium	4.90
Rumpke - trash fee for December	4,218.90
L & L Tree Service - 2 trees removed (Mt. Allen/Jackson)	450.00
The Picture Place - film processed	6.01
Zimmer Hardware - new eqmt.	272.45
Internal Revenue Service - SS/Med WH from longevity pay	22.95
Ky Motor Service - new eqmt	71.86
No. KY Public Works Assn. - membership	10.00
Waco Oil - gasoline purchases in Dec.	108.30

POLICE DEPT.

Ron Heideman - salary	1,875.49
Jamie Puthoff - salary	1,829.45
Michael Jansing - salary	1,639.02
R. Johnson - salary	1,700.86
M. Schworer	1,535.13
C. Fangman	759.90
Central Trust - Fed WH	1,416.00
" - SS/Med WH	1,927.71
KY St Treasurer - St WH	616.60
" - Co. Emp. Ret System	3,016.95
BC/BS of KY - medical coverage	2,173.03
IMPACT - monthly life ins. premium	23.40
AFLAC - suppl. ins.	12.94
T & W Printing - 100 docket sheets	62.50
Storer Cable - monthly charge	7.72
Ft. Wright BP - plug tire	10.00
K & R Photographic - 20 rolls film	69.00
Scanlon's - film processed	14.36
Picture Place - film processed	10.87
Old Mill Service - cruiser maintenance	214.94
Goodyear - 4 tires for cruisers	364.82
Banks Baldwin - Ky revised statutes	99.38
Park Hills P.D. - film purchases	17.63
Mobilcomm - monthly maintenance contract	39.50
Covington Paper & Woodenware - office supplies	42.20
Roy Tailors Uniforms - 1 vest carrier	59.95
Internal Revenue Service - SS/Med WH from longevity pay	260.10
P.I.C.A. - membership dues	150.00
Cinn Bell - phone service	64.58
Waco Oil Co. - gasoline purchase for Dec.	596.55
Sam's Wholesale - office supplies	75.50
KMRMA - registration for Risk Management Seminar	150.00

FIRE DEPT.

Kenton-Boone F.F. Assn. - annual dues	50.00
Camp Safety Equipment - new eqpt.	583.00
Firehouse Magazine - 2 year subscription	37.97
Vogelpohl Fire Equipment - new equipment	130.50
Mobilcomm - monthly maintenance contract	82.40
Sutphen Corp. - equipment repair	105.09
R & R Printing - envelopes, letterhead, cards	128.00
Equipment Consultants - new equipment	259.95
Webco Fire Equipment - 1 pr fir boots	79.00
Nat Vol Fire Council - annual dues	25.00
Kenton Co. Fire Chiefs Assn. - dues	300.00
Zimmer Hardware - supplies	18.09
Cinn. Bell - phone service	119.52
John T. Crouch Co. - new equipment; 4 safety systems	1,233.67
Waco Oil Co. - gasoline purchased in Dec.	30.00
Kinduell Screen Products - equipment repairs	284.05
John R. Green Co. - office supplies	154.45
Sam's Wholesale - office supplies	204.73

RESCUE SQUAD

Mobilcomm - monthly maintenance contract	50.25
Smith's Mufflers & Parts - vehicle maintenance	30.00
Zimmer Hardware - supplies	17.04
Cinn. Bell - phone service	43.37
Waco Oil Co. - gasoline purchased in Dec.	23.64

FINANCE DEPT.

Pro Graphics Systems - 2000 auto decals	604.00
Interchecks - 1000 General Fund checks	205.33
Tots Landing - refund (R.E. tax overpayment)	6.08
Marcus Carey - delinquent tax fees	224.96
Sam's Wholesale - supplies	26.38

CITY BUILDING

ULH&P Co. - gas and electric	1,065.42
Zimmer Hardware - supplies and maintenance materials	16.52
Cinn Bell - phone service	220.93

STREET LIGHTING

ULH&P Co. - street lights	684.91
ULH&P Co. - traffic lights	92.20

CAPITAL PURCHASES/EMERGENCIES

Central Trust - commercial loan monthly payment	2,165.00
MGLNK - Park Hills' contribution to fight CG & E rate increase	897.00

STATE AID ROAD FUND

Old Mill Service Center - repair of salt spreader	147.99
Michels Paving - 2 1/2 ton bit. surface mix	56.74
Michels General Contractors - repair of Arlington Rd.	2,250.00
Dudley Construction - salt loaded	14.00
Waco Oil Co - gasoline for snow plow	28.60

SANITATION MAINTENANCE & REPLACEMENT FUND

Neenah Foundry - sewer lid replacement	80.00
Hellman Lumber - supplies for sewer repair at 1164 Cleveland	14.50

THE CITY COUNCIL OF PARK HILLS MET IN A REGULARLY SCHEDULED CAUCUS MEETING AT THE CITY BLDG. ON MONDAY, JANUARY 27, 1992 AT 7:30 P.M. WITH MAYOR MELISSA WORSTELL PRESIDING AND ALL COUNCIL MEMBERS PRESENT.

CALL TO ORDER

ROLL CALL

RUMPKE CONTRACT

Mayor Worstell recognized Ms. Mary Pat Buchheit who deferred to Mr. Michael Lange. Mr. Lange presented facts and figures in support of keeping the current trash/recycling schedule. Mr. Lange stated that Park Hills has a recycling participation rate of 75-80%, opposed to a 40% recycling rate in Ft. Mitchell where recyclables are collected twice a month. He also explained that by 1997, cities will be required to reduce their volume of trash by 25%. He quoted Mr. McCloskey of Rumpke as saying that reducing recycling pickups and increasing regular pickups would encourage people to throw recyclables away. Mr. McCloskey also said that you cannot educate people enough.

Ms. Buchheit stated that 195 signatures had been obtained supporting the current trash collection schedule. She also said that the Civic Association Board supports the current schedule.

Mayor Worstell said Council's decision to change the schedule was based on cost-effectiveness and health considerations. She also said that the citizens would be informed of the change by means of an announcement in the Hub and a flyer if necessary, and would be reminded of recycling days by the placement of signs in the city.

Ms. Cindy Pinto, chairman of the Education Committee of the member of the NKADD Solid Waste Committee, urged Council to reconsider their decision to change the trash schedule, remarking that if the schedule were changed now, the recycling program would be lost.

Others speaking on behalf of keeping the current schedule were Mrs. Julie Rowekamp, 1166 Breckinridge; Mr. Chas Stephens, 519 St. Joseph Lane, and Mrs. Colleen Read, Lawton Rd.

Dr. Heather Duncan of Audubon Rd. pointed out that Option II (once a week recycling and twice a week regular trash pickup) was the most cost-effective.

Councilwoman Mahla Hankins stated that she is very much in favor of recycling and that she does recycle, but does not have the volume to put recycling out once a week.

Mrs. Peggy Smith said that regular trash pickup was not enough for large families.

Councilman Grey Claypole remarked that he would like to see Council reconsider their decision.

Mrs. Pamela Spoor suggested that flags be used at thoroughfares to remind people of recycling days.

Councilman Ryan stated that he agreed with everything that Mr. Lange said, and that he felt the citizens in the audience were better informed than Council about the need for recycling.

Ms. Pinto agreed to furnish Council with recycling report from Rumpke for Park Hills. Mr. Lange stated that he was having that information sent to the City Building.

Mr. Steve Oberjohn, Rose Circle, spoke in favor of keeping the current recycling schedule.

Mr. Robert Amott stated the Civic Association is available to provide the communication to get the message across.

MUNICIPAL GOVERNMENT LEAGUE/C. G. & E RATE INCREASE PROTEST
Mayor Worstell explained to Council that the Kentucky Municipal League has requested a donation of 27 cents per capita to create a \$75,000 defense fund to protest the C. G. & E rate increase. Mayor Worstell said she believed any lobbying would be worth the effort and instructed Mrs. Fogarty to send a check to MGLNK for the requested amount of \$897.

CONTRACT EMPLOYEES

Discussion with Mr. Ed Jody, Building Inspector/Zoning Administrator - Councilman Schaffner said he would like to inquire of Mr. Jody how extensive his commitment to the City is and whether he will be able to enforce a prospective blight ordinance. Councilman Ryan asked Mr. Jody if he wanted to remain in his position, what his concerns were, and what Council could do to help. Mayor Worstell stated her desire to keep everyone in their current positions. Councilwoman Hankins inquired about a new model zoning code to encompass signage and use of property. Mr. Schaffner stated that he would like to see an ordinance to eliminate vinyl siding in brick neighborhoods. Councilman Don Catchen remarked that Mr. Jody does an exceptional job. Mr. Schaffner asked Mr. Jody to draft an ordinance that would require that houses "fit in" with the existing neighborhood. Councilman Grey Claypole stated that he thinks Mr. Jody has done an excellent job. Mayor Worstell instructed Mr. Jody to outline the new ordinance. Mr. Schaffner asked if Mr. Jody would have extra time to work on the blight ordinance and building code. Mr. Jody asked how much time would be required; this could not be ascertained. Mr. Jody said he thought once the ordinance and code were in place, a visual check once a week would be adequate. Also residents could fill out complaint forms for his review. Discussion of Mr. Carey's contract will be tabled until Mr. Carey is present to answer questions.

Building Permit Fees - Mrs. Fogarty informed Council that the City does not receive any part of the money received for building permit fees although the Clerk's time is spent answering the phone and taking messages for the Building Dept., giving out building and zoning applications, and explaining procedures to applicants. Most cities receive a percentage of the fees. Mr. Jody explained that the fees were set at the minimum he would

accept. It was determined that our fees are very low compared to other cities. This item was tabled until the city attorney could be consulted on the state statute regulating fees. Mayor Worstell said she would also consult with Mr. Jody, Mrs. Fogarty and Mrs. Washington about percentage of time city staff spends on building department business. For the time being, Mr. Jody will continue to work under current fee schedule.

STANDING COMMITTEES

Committee Chairpersons were appointed and a resolution indicating such will be prepared for the February meeting. Mayor Worstell advised that any special committee, while made up of outsiders, must be chaired by Council members.

PARK DRIVE

The dead tree in the Memorial Park area on Park Drive has been removed. A soil test has been performed and found not to be conducive to growing trees. The tree will not be replaced. Mr. Ryan is checking with student landscaper designers to see if they would be interested in producing a design at a lower cost to the city. Mayor Worstell advised coordinating efforts with the Garden Club.

Two dead trees have been removed on lower Jackson and at Mt. Allen and South Arlington.

CECELIA AVENUE

City Engineer Jim Jenkins has looked at the site and does not think utility poles will have to be moved. He stated a survey must be done in order to come up with a detailed plan and specifications. The agenda for the next Council meeting will include the vote to approve appropriating funds for the Cecelia Ave. survey. Mr. Claypole was told by the C. G. and E representative that if the city writes a letter to the 3 utility companies asking for them to coordinate efforts to keep poles to a minimum, they will utilize poles as efficiently as possible. Mr. Claypole will give Mayor Worstell the names of contact people at utility companies and she will write a letter. This letter will apply city-wide.

STREETLIGHT AT DIXIE & ARLINGTON

Mr. Claypole has spoken to C. G. & E. about removing an unnecessary street light at Dixie Highway and Arlington Rd. He was told that unless a pole has been in service for 25 years, the city must pay to have it removed.

CITIZENS PARTICIPATION OUTLINES

Mr. Ryan stated he wants to furnish residents with guidelines about speaking at Council meetings. He feels that mixed messages are being sent to residents in the audience. Mr. Ryan stated that he felt Council should listen to anyone who wished to speak at Council meetings. Mayor Worstell advised that she wished to keep the regular meeting a business meeting and that people wishing to speak must be on the agenda. Ms. Hankins suggested leaving caucus for open discussion and following the agenda strictly for the regular Council meeting. Mayor Worstell stated that she was willing to donate the first half hour of the caucus meeting to residents' comments.

Mrs. Julie Rowekamp commended Council for all the hard work they do, and thought it would be a good idea to publish an explanation of procedures in the HUB or to read them before Council meeting.

CITY STICKERS

Mayor Worstell stated that not everyone is buying city stickers and the city is losing money. She asked Council what system could be used to get people to buy stickers. The use of roadblocks was discussed along with obtaining a printout from the PVA. Mr. Catchen mentioned that apartment owners could write a letter giving permission to the city to come on their property to vehicle owners who are not displaying stickers. Mr. Claypole suggested advising residents that there would be a roadblock via the HUB.

HAMILTON ROAD SLIPPAGE

Councilman Bode Mayor informed Council that Hamilton Road is cracked and there is a slip-joint in the earth. The hill is slipping. Efforts to fix problem have not been effective on a long-term basis. A survey must be made to engineer the area. The City Attorney will be consulted to determine responsibility. Mayor Worstell will write a letter to Frankfort outlining problem and asking for cooperation from the state in resolving the problem.

SEWER PROBLEMS

Public Works Director Dennis Finke addressed Council regarding an emergency repair of the sewer serving Cleveland, Emerson and Morgan Court. He described the problem and stated he felt it was a health hazard. To get equipment to the work site, some trees will have to be taken down; he will notify Dr. Sugarman that work will be done on the city's easement that crosses his property. Mr. Finke will call Mayor Worstell with a cost estimate from Michels for her approval, so that work on the project can be started as soon as possible.

Mr. Finke informed Council that he met with the Health Department representative regarding the Kuykendahl/Rogers problem on Jackson Rd, who suggested putting a solid lid on the sewer until the problem is resolved. The cost of fixing Mr. Rogers' problem is approximately \$600; the cost of fixing Mr. Kuykendahl's problem is approximately \$3000. Mr. Kuykendahl's attorney is researching the situation. Mayor Worstell will inform Mr. Rogers of status of his complaint.

THE PARK HILLS CITY COUNCIL MET IN A REGULARLY SCHEDULED COUNCIL MEETING AT THE CITY BUILDING AT 7:30 P.M. ON FEBRUARY 10, 1992, WITH MAYOR MELISSA WORSTELL PRESIDING AND ALL COUNCIL MEMBERS PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

A motion was made by Mr. Brian Bode and seconded by Mr. Phil Ryan that the minutes of the special session of January 8, 1992, the caucus meeting of January 13, 1992 and the regular council meeting of January 27, 1992 be approved as submitted. All council members, aye; and the motion carried.

PETITIONS

1. Mr. Mark Stutler of Park Drive asked why stop signs are not up and the cross walk on Park Drive not painted; Mayor Worstell replied she did not know why work hadn't been done, but that the signs would be erected as soon as possible. Mr. Ryan stated that the man that would paint the crosswalk would do it in the next two weeks, as long as the temperature remained above freezing. Mayor Worstell and Public Works Director, Dennis Finke will determine proper placement of signs.

2. Mr. Harold McKinley of Old State Rd. urged Council not to drop the sidewalk project. Mr. Schaffner replied that the city cannot afford to spend more money on the project until it is known whether or not the project will be done. Mayor Worstell stated that the money left in the budget for street improvements would be better spent on the Cecelia Avenue project, to get it done first. Mr. Catchen asked if homeowners would or could pay for the part of the sidewalk, if there were some money to put with it. Mr. Ehrman reminded council that there was a petition signed by residents who were against the sidewalk. Mr. McKinley reminded Council that a public vote was taken at a special council meeting in favor of the sidewalk.

3. Ms. Mary Pat Buchheit thanked Council for reconsidering their decision regarding Rumpke contract. She stated that she was also serving the city and everyone really is on the same side. She said that the original recycling effort program had been an all-volunteer effort accomplished by fifty street captains. She stated that the volunteers had collected 319 signatures in favor of keeping the current trash schedule, and that represented

approximately 25% of the residents in favor of it. She also said that we have had one of the best recycling programs in greater Cincinnati.

Mr. Chas Stephens stated that he had counted garbage cans on collection day, and that 85% of the residents had set out 1 or 2 cans, and that 85% shouldn't have to pay for the 7% of residents who set out more than 2.

Ms. Lynn Thomasetti suggested a user fee would give more choice for residents, and be a more equitable way of charging people. She also said we are lucky to be able to co-mingle our recyclables instead of having to sort them, and to have this service this economically.

Ms. Julie Rowekamp thanked Council for reconsidering their decision.

It was stated that there were 4 letters in favor of Option III, representing 7% of the city population. Also it was stated that Mr. Phil Klonne of the Health Department had not had 1 complaint in three or four years, except from a garbage man regarding the Woods Apartments.

Ms. Elizabeth Grause suggested Option II as a solution.

Mr. Phil Ryan questioned why Council had opted to change from the former schedule. Ms. Mahla Hankins stated she had received many calls from people who were in favor of recycling, but who thought twice a month would be adequate. These people also preferred twice a week regular garbage pickup.

Mr. Schaffner said his calls were about 50/50, and that he was willing to compromise. Mr. Ryan stated that the loudest opponents to once a week recycling and once a week regular trash pickup do not properly store their garbage, and are in total violation of the ordinance regulating trash containers.

Ms. VanKuyken of Rose Circle spoke in favor of recycling once a week, that she had lived in six different states, and had never run into twice a week garbage pickup.

Mr. Ray Horn of Scenic Avenue spoke in favor of twice a week regular trash pickup.

Mr. Ryan urged Council to vote to continue current schedule if only for a trial basis, until residents could be more thoroughly educated.

Mr. Schaffner again stated he was in favor of a compromise and proposed voting for Option II; Ms. Hankins agreed.

Mayor Worstell opened the floor for a motion.

A motion was made by Mr. Schaffner and seconded by Mrs. Hankins that Option II (once a week recycling and twice a week garbage pickup) be accepted. Mr. Bode, aye; Mr. Catchen, aye; Mr. Claypole, nay; Ms. Hankins, aye; Mr. Ryan, nay; and Mr. Schaffner, aye; and the motion carried.

DEPARTMENT REPORTS

Public Works

1. Mr. Finke informed Council that the sewer problem at Locust & Montague had been repaired. Michels Co. has been called in to fix the Cleveland Ave. sewer problem, because it is deeper than 9 ft. and Michels Co. had to be called in to fix the broken clay pipe. The cost has been estimated to be \$8100 for to replace 170 feet of broken clay pipe. Mr. Finke also stated he had found a broken sanitary line on Amsterdam that was causing a major leak. Because it was an emergency, he had consulted the Mayor and called in Michaels Co. to fix it. He also reported that he had sent letters to four residents on Cleveland, telling them they are responsible for fixing their broken lateral taps. There is also a sewer line leaking into the water lines in front of the Fangman residence on Park Drive, which he has been unable to locate as yet. Mr. Finke said he is working on potholes as much as possible.

2. Mr. Finke will fill out an activity report so Council will have an idea about major seasonal expenses, and what work is being done, along with what work needs to be done.

3. Mr. Finke has sent a letter to the state regarding a complaint made by Mr. David Fangman about a storm sewer leak on the state's right-of-way at the north corner of Arlington & Dixie. Mr. Ryan will reply to Mr. Fangman's complaint.

4. Mr. Finke will burn christmas trees at Amsterdam & Hamilton this week. Obtaining a shredder and dumpster were discussed.

5. It was determined that the original complaint form will go to the department head, a copy to the committee involved, one copy to file and a copy to Mayor Worstell.

6. There was discussion about using Dixie Band Boosters for

general cleanup of litter throughout the city; adult supervision will be provided and we must supply bags.

7. Discussion about vocational school slippage. Mayor Worstell stated she had written a letter to the state.

8. Discussion about Jackson Rd. complaint. Mr. Jody stated that the crack is not new; CG& E tied up electric lines.

9. Mr. Finke requested that he be informed about any rats in city.

Police Department

1. A motion was made by Mr. Bode and seconded by Mr. Schaffner to accept the report as submitted. Mr. Bode, aye; Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Ryan, aye; Mr. Schaffner, aye; and the motion carried.

2. Chief Heideman reported he is investigating the purchase of fuel at a discount.

3. Chief Heideman attended a risk management seminar where questions arose about the city's liability regarding eye injuries caused by throwing candy at parades, or at any other civic event.

4. Mr. Catchen questioned the department's buying such an expensive battery. Chief Heideman stated that in the case of an emergency, purchases are made which cost more than he would like. Mr. Claypole pointed out that Chief Heideman had saved the department much money over the years.

Fire Department.

1. Chief Dreyer asked if Mr. Carey had heard from Mr. Smith, the contractor who was hired for the fire department renovation. Mr. Carey said Council would have to go into executive session to discuss the negotiations with Mr. Smith; Chief Dreyer requested to be present.

2. Mayor Worstell gave approval for purchase of fire door to be purchased for \$175.80.

3. Ms. Hankins stated how impressed she was with the Fire Department. Mr. Catchen remarked that Park Hills has one of the best fire departments in northern Kentucky.

4. Mayor Worstell requested more timely reports from both Fire Chief and Rescue Squad Chief; a motion to approve the fire department report as submitted was made by Don Catchen and seconded by Brian Bode. Mr. Bode, aye; Mr. Catchen, aye; Mr.

Claypole, aye; Ms. Hankins, aye; Mr. Ryan, nay; Mr. Schaffner, aye; and the motion carried.

Rescue Squad

1. Chief Dreyer said he will try his best to get reports in on time.
2. Chief Dreyer reported that the Rescue Squad had 18 members who are EMTs and a total membership of 18.

Bldg. Inspector/Zoning

1. Mr. Jody apologized for not having report, but stated that at 1522 Dixie, foundation walls would be poured tomorrow, Szechuan Gardens has opened and is much safer now. He issued a building permit for a remodeling of 1007 Rose Circle. Mayor Worstell desires more detail regarding the issuance of a parking pad permit to residents at 820 Aberdeen. Mr. Dahlenburg has subdivided his property on Audubon Rd. and potential buyer, Mr. Wolf, has requested a variance from the Board of Adjustment. Ms. Diana Adams wants to repair a retaining wall on her property on Altavia, but wishes not to replace sidewalk. Mayor Worstell remarked that the previous sidewalk committee had recommended that she remove existing sidewalk and not replace it, and plant grass. No renewed contract as yet.
2. Discussion about lot at S. Arlington & Dixie Highway owned by Zahler. It was determined that Mr. Jody would cite the owner under the zoning ordinance.
3. Discussion about blight ordinance and Breyley suit; it was determined that City Engineer had not cited her under the city's blight ordinance, which is verbatim to the state statute.
4. City Attorney Marc Carey cautioned that police should cite property owners under city ordinances and Bldg. Inspector should cite under BOCA code.
5. Mr. Schaffner stated he has a copy of Ludlow's blight ordinance which is very comprehensive and has been tested in court.

City Engineer

1. No report on Cole Estates other than that no response has been made received regarding status of temporary sewer; Mr. Jenkins will follow up.
2. Council will vote on whether or not to approve survey being

done for Cecelia Avenue widening.

3. Discussion about payment from Cole Estates regarding cost of widening Cecelia. Mr. Jenkins will draft letter for Council's approval asking for agreement from Cole to pay their share as each portion of work is completed.

4. Mr. Jenkins presented his resignation and recommended Mr. Jay Bayer as new city engineer; Mayor Worstell stated that Mr. Bayer was unwilling to resign from Board of Adjustment & BOCA Appeals Board, which could result in a conflict of interest. Position will be advertised in HUB. Mr. Ryan thanked Mr. Jenkins for his service.

5. Mr. Jenkins explained his prioritized street survey to Council; he also explained that to grind, resurface, and install curbs on the remainder of St. Joseph would cost an additional \$75,000.

Finance Dept.

1. A motion was made by Mr. Catchen and seconded by Mr. Ryan to approve the report as submitted. Mr. Bode, aye; Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Ryan, aye; Mr. Schaffner, aye; and the motion carried.

2. A motion was made by Mr. Schaffner and seconded by Mr. Catchen to approve the bills payable. Mr. Bode, aye; Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Ryan, aye; Mr. Schaffner, aye; and the motion carried. Mrs. Fogarty clarified salary amounts used for list of bills payable.

3. Budget will have to be amended again before it can be read for the first time, due to increased trash fee. Mrs. Fogarty explained that former Council had underestimated income from Municipal Insurance Tax.

COMMITTEE REPORTS

Finance/Budget Committee - No report.

Insurance Committee

1. Ms. Hankins stated she believed money could be saved by putting insurance coverage out to bid.

Right-of-Way Committee

1. Mr. Schaffner has obtained information from Chief Heideman and will present such at the caucus meeting.

Grant Committee

1. Mr. Claypole reported that the committee had contacted NKADD about obtaining a grant to repair sewers and had learned that Park Hills has too much money to apply.

2. Mr. Bode reported that the committee had discussed with Mr. Bragg of the NKADD the possibility of applying for a tree-planting grant, but felt there was not enough time before the deadline.

3. Mr. Ryan reported that the Garden Club wished to apply for a grant under the America the Beautiful program, and had met with the Grant Committee over the weekend. The passage by Council of a tree ordinance creating a Tree Board would greatly facilitate the process. The ordinance had been drafted for a first reading and Mr. Ryan stated he is willing to serve as chairperson of the Tree Board. The Garden Club would be doing most of the work and has committed \$2000.00 dollars to the renovation of the plaza on Park Drive. Mr. Carey stated that he thought the direction was good, but the ordinance would need title work and some revision; Council could have the first reading tonight, however.

Personnel Policy Committee

1. Mr. Ryan will consult with Mayor Worstell regarding duties of committee.

2. Mr. Ryan reported that Park Hills is so small that the deadline for complying with the Americans with Disabilities Act is much later than for bigger cities.

School Committee

1. It was determined that a special meeting would be held at Park Hills School on March 2, 1992 for the purpose of hearing residents ideas about possible future uses of the school. Mr. Schaffner will coordinate obtaining the auditorium of the school for the meeting with having an announcement flyer printed.

Blight Committee - No report.

Streets & Sidewalks

Signs - No report.

OLD BUSINESS

1. Horne property - Mr. Carey proceeded as directed.

2. Reading of Resolution #3, confirming appointments of chairperson to standing committees of Council. A motion was made by Mr. Catchen and seconded by Mr. Bode to approve the

resolution. All members, aye; and the motion carried.

NEW BUSINESS

1. Reading of proclamation expressing gratitude to Mr. Tom Sorrell, Mr. Harold McKinley, and Mr. Sommerkamp for their years of service to the city.
2. First reading of proposed Tree Ordinance creating Tree Board.
3. Discussion about agreement with Sanitation District to make Park Hills a sub-district; a motion was made by Mr. Catchen and seconded by Mr. Bode to approve the signing of Phase I of the contract. All members, aye; and the motion carried.

COMMUNICATIONS

1. Letter from Joyce Albers, 817 St. James in support of Option I.
2. Letter from Jack Wells, Cleveland Ave., in support of Option I.
3. Letter from Dr. Earl Schuh, 1518 Dixie Highway, in support of Option I.
4. Letter from Susan Carringer, 1102 Park Drive, regarding installation of cross walk.
5. Complaint from Neil Frankl, Montague Rd., regarding Christmas trees in Trolley Park.
6. Complaint from David Fangman, 1451 Dixie Highway, regarding storm sewer leak at Dixie & Arlington.
7. Letter from Bert Snarski, 1154 Breckenridge, in support of Option III.
8. Announcement from KLC regarding Risk Management Seminar
A motion was made by Mr. Schaffner and seconded by Mr. Catchen to adjourn the meeting.

MELISSA A. WORSTELL, MAYOR

ATTEST:

EVELYN FOGARTY, CITY CLERK

DATE: _____

BILLS PAID DURING THE MONTH OF FEBRUARY, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	963.76
Barbara Washington - salary	604.13
Central Trust Co. Fed W/H	202.00
" SS/Medicare	340.20
Ky St Treasurer - State WH	95.01
" - Co Emp Ret Systems	199.23
AFLAC - supplemental ins.	44.98
BC/BS - medical coverage	250.78
IMPACT - monthly life ins. premium	22.90
U.S. Postal Service - 100 29 cents	29.00
John R. Green Co - 6 air filters	42.84
Eastern Financial Credit Union - share deposits	100.00
Jos. J. Sayre & Son - 1 nameplate	12.30
T & W Printing - letterhead, envelopes	241.75
Covington Paper - office supplies	50.43
Kenton Co. P.D. - dispatching service for February	333.58
No. Ky Chamber of Commerce - membership renewal	230.00

PUBLIC WORKS DEPT.

Dennis Finke - salary	1402.20
Central Trust Co - Fed WH	84.00
" - SS/Medicare	264.99
Ky. St. Treasurer - St WH	79.52
" - Co Retirement	236.08
BC/BS - medical coverage	404.32
IMPACT - monthly life ins. premium	4.90
Rumpke - trash fee for Jan.	7,182.90
The Picture Place - film processed	10.95
The Army Store - work clothes	22.12
Ky. Motor Service - air compressor and accessories	1,092.07
Zimmer Hardware - supplies	42.90
Waco Oil Co - gasoline purchases in Jan	137.67
L & L Tree Service - two trees removed on Amsterdam Rd.	400.00

POLICE DEPT.

Ron Heideman - salary	1446.08
Jamie Puthoff - salary	1390.56
Mike Jansing - salary	1345.89
Ron Johnson - salary	1426.01
Marc Schworer - salary	1243.52
Charleen Fangman - salary	605.92
Central Trust Co - Fed WH	1133.00
Central Trust Co - SS/Medicare	1540.25
Ky State Treasurer - State WH	493.04
" - Co. Emp. Retirement	2410.45
AFLAC - supplemental insurance (included in gross salary - Jansing)	12.94
BC/BS - medical coverage	2173.03
IMPACT - monthly life ins. premium	23.40
U. S. Postal Service - 100 29 cents	29.00
Mobilcomm - monthly maintenance contract (radio/radar maintenance)	39.50
Storer Cable - monthly charge (training)	7.72
USA Mobile - quarterly maintenance contract (radio/radar maintenance)	125.01
R & R Printing - 1000 "stolen goods" forms	53.80
City of Ft. Wright - city's portion of Identikit rental	204.00
Russell Reed & Son - emergency lights	287.00
Scanlon's - film processed	2.99
Waco Oil - gasoline purchased in Jan	557.73
SuperX Drugs - film processed	35.15

FIRE DEPT

Mobilcomm - maint. contract and radio repairs	220.40
Zimmer Hardware - supplies	9.00
No. KY Firefighters - annual dues	25.00
Sears - parts for vehicle maintenance	251.12
American - repair to GMC 3500	70.00
Our Designs - new equipment	165.97
Pro Touch - wax/buff	50.00
V.F.I.S. - auto ins. 3rd installment	1158.00
Waco Oil Co. - gasoline purchased in Jan.	224.68
Scott Rigney - film processed (training)	50.36
The Auto Bath - washing of fire damaged auto	4.50
Vogelpohl Fire Eqpt. - new equipment	94.01
J & N Auto Electric, Inc. - equipment repair	330.78

RESCUE SQUAD

Florence Rescue EMS - EMT recertification	280.00
Ky. Motor Service - vehicle maintenance	21.42
Puritan-Bennett - oxygen cylinders recharged	25.74
VFIS - auto ins, 3rd installment	440.00
WACO Oil Co. - gasoline purchased in Jan	30.81

FINANCE DEPT

U.S. Postal Service - 100 29 cents	29.00
Robert Dreyer - 3 titles for F.D. vehicles	19.50

CITY BUILDING

ULH&P Co. - electric meter in Trolley Park (8/1 thru 1/5)	138.55
ULH&P Co. - gas & electric	1238.09
Phillips Supply - supplies & maintenance materials	47.64
A & S Electric Supply - 2 lamps, 1 lens	153.80
Zimmer Hardware - supplies	39.03

STREET LIGHTING

ULH&P Co - street lights	689.03
" - traffic lights	92.87

CAPITAL PURCHASES/EMERGENCIES

Central Trust - monthly payment of commercial loan	2165.00
Total of bills paid out of the General Fund	39,778.88

STATE AID ROAD FUND

Phillips Supply Co. 2 100 lb. bags ice-melting compound	84.00
Dudley Construction - salt loaded (1/13-1/15; 1/25)	35.00
Michels Paving - 1 1/2 ton cold mix for street patching	46.90
Central Trust - charge for supply of deposit slips	18.55

SANITATION MAINTENANCE & REPLACEMENT FUND

R. G. Kemper, Inc. - pipe accessories for sewer repair	40.50
Paul Michels & Sons, Inc. - additional sewer repair on Morgan Ct.	980.00
Central Trust - charge for supply of deposit slips	18.55

THE CITY COUNCIL OF PARK HILLS MET IN SPECIAL SESSION WHICH PRECEDED THE REGULARLY SCHEDULED CAUCUS MEETING ON FEBRUARY 24, 1992 AT 7:30 P.M. AT THE CITY BUILDING, WITH MAYOR MELISSA WORSTELL PRESIDING AND ALL COUNCIL MEMBERS PRESENT; CITY ATTORNEY MARC CAREY WAS ALSO PRESENT.

CALL TO ORDER

ROLL CALL

First Reading - 1991-92 Amended Budget Ordinance

Corrections to previous budget figures were made. Crossed-out budget figures were in error: previous budget figures should total \$512,548.00, not \$575,548.00, as noted on first page. Total funds available and total appropriations are \$588,991. A motion to approve amended budget ordinance with corrections noted was made by Charles Schaffner and seconded by Don Catchen. Mr. Bode, aye; Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Ryan, aye; Mr. Schaffner, aye; and the motion carried.

Second Reading - Tree Ordinance

Corrections were made - Page 1, line 1 should read carbon dioxide instead of oxygen dioxide. There was discussion of Tree Board's authority on private property with clarification from the city attorney. A motion to approve the Tree Ordinance was made by Don Catchen and seconded by Brian Bode. All members, aye; and the motion carried.

Reading of Resolution Establishing Tree Board and Appointing Chairman and Members

The resolution was read appointing Philip Ryan as chairman, and Marge Frankl, Janice Cantrell, Rob Carringer, and Jack Wells as members. A motion to approve resolution was made by Phil Ryan and approved by Greg Claypole. All members, aye; and the motion carried.

Reading of Resolution Creating Solid Waste Committee

Mr. Ryan asked what duties would be encompassed by the committee: Mayor Worstell stated the purpose is to collect data from Rumpke and report it to the community utilizing the Hub. Mr. Ryan asked if figures of recycling tonnage would be monitored to see if tonnage has decreased since implementation of Option II, in order to determine if state's mandate of 25% solid waste reduction will be met. Ms. Hankins stated that she was told by a Rumpke employee that figures could be made to reflect anything you want them to reflect; Mr. Schaffner stated he did not believe that Rumpke's figures are at all reliable. Ms. Hankins volunteered to be chairman of the Solid Waste Committee. Mayor Worstell suggested tonnage figures could be placed in the Hub. Mr. Ryan suggested they not be as Ms. Hankins, chairman of the new solid waste committee had stated that figures can be made to say anything: Mr. Ryan felt figures supplied by this committee would be biased. Mr. Ryan and Mr. Claypole stated they could not serve on a committee that would not encompass the entire solid waste program, and which would only tell people when to put out their trash and recyclables. Ms. Hankins will serve as Chair, and Mr. Bode will be a committee member. No other council members will

be involved. A motion was made to approve the resolution by Mr. Catchen, and seconded by Mr. Bode. Mr. Bode, aye; Mr. Catchen, aye; Ms. Hankins, aye; Mr. Schaffner, aye; Mr. Claypole, nay; Mr. Ryan, nay; and the motion carried.

Seating for City Officials and City Employees

Discussion about seating. It was decided that there will be center seating only with no chairs placed along the walls. The first row will be reserved for city officials and employees. A podium will be purchased and placed so both council and the audience can be addressed. A motion to purchase podium and implement the aforementioned plan was made by Mr. Schaffner and seconded by Mr. Catchen.

A motion to adjourn the special session was made by Don Catchen, and seconded by Brian Bode.

CAUCUS MEETING

Discussion about no pets being allowed in Trolley Park and cedar garbage cans being used to improve appearance of the park.

Discussion about using Dixie Band members and their parents as an economical means of picking up litter around the city.

The Building Inspector will send a letter to the Woods Apartments regarding trash that has been dumped on the property.

Public Works Director, Dennis Finke, stated he would have debris on city property cleaned up within two weeks.

Mr. Finke also stated that the crosswalk on Park Drive was painted today, and he would put up stop signs tomorrow. The city is waiting for signs designating the crosswalk and "stop ahead" signs.

Mr. Bode asked about his requirements regarding removing two trees from Trolley Park: he is not required to purchase an occupational license. He will remove trees before they start to leaf out.

Mr. Ryan informed Council that in addition to the \$2000.00 pledged from the Garden Club, \$1000 has been pledged from the Civic Association. Mr. Ryan asked if he is able to submit grant without first presenting it to Council: Mr. Carey advised that as chairman of the grant committee, Mr. Ryan had the authority to apply for grants.

There was discussion about a possible resolution regarding cable television, and also about the Budget Workshop, sponsored by NKADD.

Mr. Catchen asked if signs could be posted, or an ordinance passed to prohibit pets in Trolley Park. City Attorney, Marc Carey advised an ordinance would not be needed to designate a "dogwalk", but an ordinance would be required to prohibit pets in the park. Signs prohibiting pets will be erected on a trial

basis. It will be put in the Hub that pets are not allowed to be in Trolley Park.

A motion to adjourn was made by Mr. Schaffner.

MELISSA A. WORSTELL, MAYOR

ATTEST:

EVELYN FOGARTY, CITY CLERK

Date: _____

THE CITY COUNCIL OF PARK HILLS MET IN A REGULARLY SCHEDULED COUNCIL MEETING ON MARCH 9, 1992 AT 7:30 AT THE PARK HILLS CITY BUILDING, WITH MAYOR MELISSA WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CATCHEN, CLAYPOOL, HANKINS, RYAN, AND SCHAFFNER PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A motion was made by Mr. Catchen and seconded by Mr. Ryan to approve the minutes of the February 10th regular meeting and the February 24th caucus meeting with corrections. All members, aye; and the motion carried.

PETITIONS

1. Ms. Ann McGlone from the Northern Kentucky Area Development District introduced herself to Council as the city's liaison with the ADD, mentioning resources that are available to cities, and stating that Mr. Dave Ewing or Mr. Bob Schragge could be of service regarding software training.

2. Ms. Jowinna Roberts from Mt. Allen Rd. appeared before Council to protest the \$5.00 penalty affixed to delinquent city sticker purchases, saying she felt it unfair because the city office is not open in the evenings or Saturdays. Mayor Worstell informed her that signs were placed around the city, notices were put in the newspaper, and the city office was in fact open every Friday during March. Mr. Schaffner also responded that the reason for a penalty is to discourage delinquencies and he feels that the fee itself is too low.

3. Mr. Lou Wartman appeared to say he is disappointed with the postponement of the Old State Rd. sidewalk project, because if the road is too dangerous to park his truck on it surely is too dangerous to walk on without a sidewalk. He asked if the project had been totally abandoned or if it could be resurrected in the future. Mayor Worstell stated that the Cecelia Avenue project is more urgent. Council suggested that Mr. Wartman find out how many residents would be willing to be assessed for the sidewalk; Mr. Wartman will bring a petition with those names to Council next month.

4. Ms. Mary Stutler thanked Council for putting in the stop signs on Park Drive, saying that the signs have really slowed traffic down, the improvement is very noticeable, and that everyone really appreciates the signs.

DEPARTMENT REPORTS

Public Works - A motion was made by Mr. Catchen and seconded by Mr. Ryan to approve the report as submitted. All members, aye; and the motion carried.

1. Discussion about using Dixie Band Boosters as clean up crews; Mr. Schaffner will talk to Judge Jaeger this weekend or next to arrange cleanup time. Mr. Finke stated he felt 4 crews of 3 people would be sufficient.

Mr. Catchen stated that the "no pets allowed in park" signs in Trolley Park are working. Mr. Finke will re-erect the playground parking only sign.

3. A letter was received from the Sanitation District requesting a meeting with Mr. Finke regarding the inspection of sewers per new contract.

4. Per request of Council, Mr. Finke will furnish city truck mileage figures on the Public Works department report.

5. Mr. Finke will call Mr. Kearnes of the State Highway Dept. to arrange a meeting to investigate sewer on Dixie Highway.

Police Department

A motion was made by Mr. Schaffner and seconded by Mr. Claypool to approve the report as submitted. All members, aye; and the motion carried.

1. Chief Heideman stated that a mediation hearing was held on Jan. 17, 1992 regarding Mr. Wolfe's dumpster at the Den Lou Motel. Mrs. Wolfe picked up a zoning application; however, there has been continuing non-conformance. Mediation did not work, and neither he nor Mr. Jody has heard anything from the Wolfes. Chief Heideman will file a formal complaint against Mr. Wolfe.

2. In the next few weeks, comparison of lists will be made to determine who has not bought city stickers. Letters will be sent to those delinquent followed by the signing of criminal complaints.

3. Chief Heideman stated that he agrees with the concept of no pets in Trolley Park, but urged Council to pass an ordinance to back up the signs. Mayor Worstell responded that she would like to see how effective the signs are before passing an ordinance.

4. Chief Heideman cautioned Council that he still feels that the stop signs on Park Drive are illegal, and if tested in court for a violation of disregarding a stop sign, might be found to be so.

Fire Department

A motion was made by Mr. Schaffner and seconded by Mr. Claypool to accept the report as submitted. All members, aye; the motion carried.

1. Chief Dreyer said that the punch list items for the renovation were ongoing and he would soon be submitting the bills.

2. Mr. Claypole mentioned to Council that a lady living at 1132 Cedar Ridge was pleased at how quickly the Fire Dept. responded to her call, and asked him to relay this to Council.

Rescue Squad

1. Chief Mark Dreyer announced his resignation and thanked Council and the Mayor for their support. Mayor Worstell commended Chief Dreyer for his years of service, dedication, and

continued effort.

2. A motion was made by Mr. Catchen and seconded by Mr. Ryan to approve the report as submitted. All members, aye; the motion carried.

Bldg/Zoning - No report

City Engineer

1. Mr. Jenkins submitted a draft of a clarification letter to Cole Estates for Council's input. Mr. Ryan specified correction to be made on line 6 (made instead of make). The letter will be sent over the Mayor's signature.

2. Mr. Jenkins received a complaint by Mrs. Woodfin of Cecelia Avenue about fill being dumped behind her house between Cecelia and Exter. Mr. Finke stated that the property concerned was Exterkamp's property. Mr. Jenkins said he thought there was no problem as long as it was clean fill, but would pass complaint on to Bldg. Inspector Ed Jody to investigate.

3. Mr. Jenkins had obtained verbal agreement with Cole Estates project manager Jim Elliot regarding the retention and continued maintenance by Cole Estates of their temporary sewer inner-basin. He will have agreement confirmed in writing. Mr. Jenkins has no information about I-75 contract schedule.

4. Council has received 4 resumes for the city engineer position from 3 firms and 1 individual. The ad will run again in the Post with a deadline of 4:00 p.m. on April 10, 1992; the same will be in the Hub if it comes out in time.

Finance Dept.

A motion was made by Mr. Catchen and seconded by Ms. Hankins to accept the budget report for the 8th month, the budget report of the general fund and the special accountant's report as submitted. Mr. Bode, aye; Mr. Catchen, aye; Mr. Claypool, aye; Ms. Hankins, aye; Mr. Ryan, aye; and Mr. Schaffner, aye; and the motion carried. A motion was made by Mr. Catchen and seconded by Mr. Ryan to approve the bills payable for February. Mr. Bode, aye; Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Ryan, aye; Mr. Schaffner, aye; and the motion carried.

1. Second reading of ordinance amending the 1991-92 budget. A motion was made by Mr. Catchen and seconded by Mr. Claypole to approve the ordinance. Mr. Bode, aye; Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Ryan, aye; Mr. Schaffner, aye; and the motion carried.

COMMITTEE REPORTS

Finance/Budget Committee

1. Mr. Schaffner informed Council that once the sewer review is done, the Sanitation District will furnish cost figures for repair. The repair cost would be added to the residents' sanitation bill over a twenty-year period, and the city's money presently designated for the sanitation fund could be utilized

somewhere else. Mayor Worstell stated that was not her understanding, and suggested that someone from the Sanitation District come and speak to Council.

Insurance Committee - No report.

Grant Committee

1. Mr. Ryan informed Council that the Tree Board and the Grant Committee has completed the grant application for the Park Drive renovation, and that it was submitted March 2nd. There is a possibility of receiving information by May 1st. Mayor Worstell stated that Mr. Ryan had done a fine job, completing the application so quickly.

Personnel Policy - No report.

School Bldg.

1. Mr. Schaffner informed Council that the committee met with a senior citizens's representative, who was not sure that the senior citizens group could utilize the building. The school superintendent wants formal proposals for usage prior to June. They are looking for a firm plan to off-load the property. Mr. Schaffner and Mayor Worstell will get together to draft proposal letter to the school board. Kenton County is getting ready to advertise the property for bid. The appraised value is 880,400, with a probable market value of between \$600,000-\$800,000. The YMCA is interested in a partnership with the city. There might be federal or state funding available. It was stated that the overhead could be \$35,000 or \$40,000 a year, if the city took over the property. Mr. Jenkins said he didn't think the buildings were in good enough shape to sell. Mr. Ryan suggested having a public meeting to hear ideas before a proposal was written. Mr. Schaffner said he had received a call from the Ancient Order of Hibernians who are interested in using the building.

Mr. Ryan stressed that the school board wants a complete proposal, including where funding would come from. The next committee meeting is set for Sunday, March 15th.

Blight Committee

1. Mr. Schaffner stated he has received several complaints about blight from residents, and that although he doesn't want residents to do a city employee's job, he does think 3 owners of property should be cited; one is on Old State Rd. and two are on Amsterdam. The committee will get together to develop outline of new blight ordinance to present at caucus.

Signs - No report.

KLC Legislative Committee - No report.

Solid Waste

Ms. Hankins informed Council a letter to residents went out from the Mayor outlining the new schedule with reminders about what is recyclable by Rumpke. Recycling signs are up and stickers are available at the City Building. It costs approximately \$180.00

to do a mailing to residents. Mayor Worstell had a meeting with Mr. McQueary of Rumpke who admitted he had made a mistake with the new schedule by not implementing the new schedule on time; he will make certain it won't happen again. He has sent a recycling poundage report to the city for May-December, and will continue to furnish the city with figures monthly. Ms. Hankins plans an ongoing educational program.

Tree Board

1. The Tree Board met in conjunction with the Grant Committee in order to submit the grant to the Division of Forestry on March 2nd.

Dog Authority - No report.

OLD BUSINESS

1. A letter from the state was received by Mayor Worstell denying responsibility for slippage at Vocational School. Mayor Worstell explained that originally there had been two ways to fix the problem. The quick-fix way cost \$7500 and the other way would have cost \$15,000. The cheaper way was decided upon, with the state and the city splitting the costs. The street is still slipping, and Mr. Jenkins disagreed with the state about the cause of the problem, recommending a geotechnical study. Mr. Jenkins will send a letter to the state to clarify the city's position.

NEW BUSINESS

1. Reading of Arbor Day Proclamation.

2. Reading of Municipal Order #2 which merged the rescue squad and the fire department. A motion was made by Mr. Schaffner and seconded by Mr. Catchen to approve the order. All members, aye; and the motion carried. Mr. Rob Dreyer, the chief of the fire department will serve as chief of the joint department; Mr. Finke will serve as assistant chief in charge of the daily operations of the life squad, and Mr. Steve Dreyer will serve as assistant chief, working closely with Rob, overseeing the fire department. These people were chosen for their experience and ongoing performance. Separate budgets and separate facilities will be maintained. Chief Rob Dreyer stated no members have been lost, and the department will continue to provide the best service they can. Twelve out of fifteen cities have merged their life squads with their fire departments; this is not a new concept. There have been no problems so far, and Mr. Mark Dreyer will work with the new department to provide continuity. There are new rules and regulations concerning the rescue squad that have been mandated by the state; our ambulance will be inspected Thursday. Chief Dreyer said the fire department budget has been submitted and he will shortly submit the budget for the rescue squad. Reports will be in on time. There are 12 active squad members; six of these are already on the fire department. A goal is to recruit more members to cover all three shifts.

COMMUNICATIONS

1. Letter from Mr. Edward Smith, 831 Aberdeen Rd., regarding his desire to have Aberdeen Rd. resurfaced in July.
2. Letter from Ms. Carol Alverson, 1051 Lawton Rd., stating appreciation for the efforts of Mr. Ryan and Mr. Claypole regarding recycling schedule and new trash contract.
3. An appreciation from Ms. Debra VanKuiken, 1043 Rose Circle, regarding stop sign on Park Drive.
4. Letter from Ms. Vankuiken protesting adoption of Option II (Rumpke trash contract).
5. Letter from Ms. Gayle Pille, 1103 Cecelia Ave. protesting adoption of Option II.
6. Letter from Ms. Joyce Albers, 817 St. James Ave., protest against Option II.
7. Thankyou note from Mrs. Fogarty for planter received during her hospital stay.
8. Letter and invitation to meeting from Kentucky Risk Management Association.
9. Agenda from Kenton County & Municipal Planning & Zoning Commission.

MISCELLANEOUS

Mr. Schaffner stated he believed that the city should send a representative to the Devou Park Advisory Board meetings, because he would like to know what the board is doing. He suggested Neil Frankl as the representative.

Mr. Schaffner also mentioned that horses are defecating in a front yard on Altavia and are tearing up the lawn.

A motion to adjourn was made by Mr. Ryan and seconded by Mr. Claypole.

MELISSA A. WORSTELL, MAYOR

ATTEST:

EVELYN FOGARTY, CITY CLERK

Date: _____

BILLS PAID IN MARCH, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	975.76
Barbara Washington - salary	559.70
Central Trust - SS/Medicare WH	329.19
" - Federal WH	173.00
Ky State Treasurer - State WH	92.27
" - Co Empl Ret System	199.23
City of Park Hills - payroll tax - 1st qtr	71.09
Kenton Co Fiscal Court	60.43
AFLAC - supplemental insurance for April	44.98
Eastern Financial Fed Credit Union	100.00
BC/BS - medical coverage	250.78
IMPACT - monthly life insurance premium	24.90
City of Park Hills - to replenish petty cash - includes certified mail	40.75
Madison Office Supplies - labels for recycling mailing	36.97
Cincinnati Enquirer - adv (Ord. No. 1, 1992); classified ad - city engr; Board of Adj Mtg.	82.67
Popp's Flowers - planter for Evelyn Fogarty	22.00
Directories, Inc. - 2 Ky state directories	28.00
Covington Paper & Woodenware - supplies, podium	173.99
KMCA - membership dues (2)	70.00
Susan Carringer - printing & binding of grant proposal	42.65
Barbara Washington - registration, room charges (Ky. Legislature Trip)	180.00
Melissa Worstell - expenses, recycling fliers, mailing	192.83
Dataware - computer software reprogramming (auto stickers)	180.00
Marcus Carey - Ordinances codified; printing & binders	1192.74
Kenton Co P.D. - dispatching fee for March	333.58
No. Ky Typewriter - 4 correctable ribbons	23.69
Hellman Lumber Co. - lumber for recycling signs	14.80
R. Harthun - printing on recycling signs	147.70
M.G.L.N.K. - 1992 membership dues	50.00
Northern KY Municipal Clerks Assn. - annual spring conference	175.00
Clark Publishing - 1992 Ky State Directory	20.00
KLC - 1 handbook for newly elected officials	15.00

PUBLIC WORKS

Dennis Finke - salary	1426.20
Central Trust - SS/Med WH	264.99
" - Fed WH	60.00
Ky State Treasurer - State WH	79.52
" - Co Employee Retirement Sys	236.08
City of Park Hills - payroll tax, 1st qtr, 1992	59.25
Kenton County Fiscal Ct	50.36
BC/BS - medical coverage	404.32
IMPACT - monthly life ins. premium	5.30
City of Park Hills - to replenish petty cash	5.00
Rumpke of KY - trash fee for February	7182.90
Ludlow Hardware - chain saws; sharpening	46.58
Kenton County Fiscal Court - 4 signs	140.20
Ky Motor Service - supplies for vehicle maint	17.36
Waco Oil Co. - Feb gas purchases	122.35
Zimmer Hardware - supplies & materials	67.18
Dennis Finke - purchases from Snap-On Co.	60.00

POLICE DEPT.

Ron Heideman - salary	1474.08
Jamie Puthoff - salary	1426.96
Mike Jansing - salary	1637.37
Ron Johnson - salary	1276.64
Marc Schworer - salary	1311.68
Charleen Fangman - salary	633.92
Central Trust - SS/Med WH	1522.11
" - Fed WH	1001.00
Ky State Treasurer - State WH	485.24
" Co Empl Retirement System	
Non-Hazardous	109.59
" Hazardous	2271.42
City of Park Hills - payroll tax 1st qtr, 1992	350.11
Kenton County Fiscal Court	297.59
AFLAC - supplemental ins for April (included with gross pay)	12.94
BC/BS - medical coverage	2173.03
IMPACT - monthly life ins premium	24.40
City of Park Hills - to replenish petty cash	11.77
Cinti Bell - phone service for Feb & March	142.78
T/M Equipment - extinguishers recharged, tested	74.00
Covington Paper & Woodenware - office supplies	28.99
Illinois Mutual - D/A Ins, Lt. Puthoff	97.24
Storer Cable - monthly charge (increase due to change in billing cycle)	9.00
Mobilcomm - monthly maintenance contract	39.50
Goodyear Auto Serv Center - 4 tires; servicing	455.34
Waco Oil Co. - Feb. gas purchases	534.14
Zimmer Hardware - keys	15.40

FIRE DEPT.

Cinti Bell - phone service for Feb & March	229.72
Mobilcomm - radio repair	50.00
Waco Oil Co. - Feb gas purchases	111.25
Zimmer Hardware - supplies	47.16

RESCUE SQUAD

Cinti Bell - phone service for Feb & March	86.77
Mobilcomm - maint contract for Feb & March	100.50
Our Designs - new equipment	45.55
Waco Oil Co - Feb gas purchases	12.81
T/M Equipment - 1 fire extinguisher with vehicle brackets	37.50
Mark Dreyer - ISFSI Conference registration	220.00
C E I - install control cable in ambulance	74.68

FINANCE DEPT.

US Post Office - certified mail	29.77
Marcus Carey - delinquent tax fees (3 bills)	334.96
Albert & Joann Murphy - refund (3 bills)	15.95

CITY BUILDING

Cincinnati Bell - phone service for Feb. & March	431.49
Kenton Co. Water District - water & sewage charges	74.27
ULH&P CO - gas & electric	1005.71
Sears - repair to vacuum	22.59

STREET LIGHTING

ULH&P Co. - street lights	708.95
" - traffic lights	96.30

CAPITAL PURCHASES/EMERGENCIES

Cinti Bell - 2 phones - Fire Dept. renovation	582.30
Central Trust - monthly commercial loan payment	2165.00
Wiseway- bathroom dividers - Fire Dept. renovation	239.00
Tri-State - 1 fire-rated door	160.00
David Stoeckle - repair supplies (restroom, boiler room renovation)	15.60
Central Hardware - 1 vanity	250.00

SANITATION MAINTENANCE & REPLACEMENT FUND

Ohio Infil-Check - Montague Rd. sewer jet cleaned	200.00
--	--------

STATE AID ROAD FUND

Speciality Striping - crosswalk, 2 stop bars on Park Drive	30.00
Newman Traffic Signs - 2 "Stop Ahead" signs for Park Drive	31.21
Dudley Construction - salt loaded on 2/12	10.50

THE CITY COUNCIL OF PARK HILLS MET IN A REGULARLY SCHEDULED CAUCUS MEETING ON MARCH 23, 1992, 7:30 P.M. AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING AND ALL COUNCIL MEMBERS PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. Mayor Worstell introduced Mr. David Afterkirk, Deputy Superintendent of Kenton County Schools, and Mr. Katenkamp and Mr. Zeck, both of the Greater Cincinnati YMCA.

Mr. Afterkirk informed Council that the school building will be going up for bid, with bids being opened on April 30, 1992. He stated that he could not speak for the Board of Education, but that he could not recommend that the building be leased, except for a very long-term lease. He stated that the School Board is trying to make people aware that a zone change from 1 or 2 family residential zoning may be necessary. He stated that the School Board desires to see the new use benefit the community.

Mayor Worstell stated that the City of Park Hills can't afford to buy or even maintain the school building, and it was the city's hope that the new use would benefit the community.

Mr. Zeck stated that, since the Wade branch in Covington has been closed, the YMCA would like to serve this neighborhood. There are Y branches in Florence and Independence, a youth drop-in center on Pike Street in Covington, Camp Ernst, and space that is rented from the Salvation Army at 18th and Scott in Covington. The YMCA sees the school as a major opportunity to provide daycare for infants from 3 months old to children aged 5, kindergarten, and before and after school care. Since the building had been used as a school, there probably wouldn't be difficulty obtaining a license for daycare. There are 26 classrooms in the building, and a total of 35,000 square feet situated on a 4.5 parcel of land. Recreational activities would include basketball, soccer, gymnastics from tumbler to Nautilus/Universal equipment, ballet and tap classes, aerobics, preschool arts & crafts, a story-time, daycamp, special events for children, egg hunts, Halloween parties, and overnights. Another function would be adult education and health screening. A swimming pool, which is the #1 reason families join a Y, would be added eventually, but not immediately. He stated the building appeared to be in excellent condition, but would need a significant amount of work to suit the needs of the Y. Members would be drawn from a radius of four miles, judging from Y's experience. Memberships will range between \$200 and \$250 for families. The parking lot problem will have to be addressed.

Mr. Zeck stated that if it would help strengthen the Y's position with the city, the Y would be amenable to leasing the front office and 2 classrooms to the city for use as the clerk's office.

Mr. Zeck stated that the Greater Cincinnati YMCA is the 15th largest Y organization in the country, and has assets of 32 million dollars. The Y here would have approximately 6 fulltime employees and a total of 40 or 50 parttime employees.

Concerns about traffic were voiced; Mr. Zeck stated he felt there would be no problem with closing off the entrance to Old State Rd., opening the parking lot to the Vocational School driveway, and routing traffic up Amsterdam to Patton Drive.

Mr. Zeck said that a Meals-on-Wheels service for senior citizens was probable but there would be no full-scale kitchen operation unless a third party was interested in operating it. Mr. Afterkirk said the school board would retain certain equipment.

Proposals will be presented to the board in May or June by a committee of which Mr. Bode is a member. Mayor Worstell will discourage commercial zoning. Council should submit letter stating its intention to rent offices to be included in YMCA's proposal. The Y facility will be used for town meetings.

Mr. Afterkirk stated the school board will continue to maintain property until new owner takes over, including asphalt curb in rear to stop water.

2. Public Works Director Finke and Mayor Worstell will have pre-start sewer inspection meeting tomorrow with GRW engineers. There is a question about whether or not new sewers will be combination type or separate.

3. Mr. Schaffner will have an outline of a new blight ordinance prepared for Council's review at the next regular council meeting.

4. Resumes for City Engineer have been received from Bayer-Becker Engineering, David Estes Engineering, CDS Engineering, and Thomas Donovan, an individual. Mr. Ryan will call Ft. Wright to learn why that city chose CDS. An ad will be placed in the Post with a deadline of 4:00 P.M. on April 10; the same will run in the Hub if it gets out in time. Mr. Claypole will call Mr. Amott.

5. Discussion about Vocation School/Hamilton Road slippage. Mr. Finke stated he believed the biggest problem was with people throwing grass clippings, etc. over the hill. The wall on one 30 ft. section needs to be higher. Mr. Finke will meet with the state along with City Engineer Jim Jenkins. Mr. Finke thinks soil sampling should be included with the engineering study. Council will ask Mr. Jenkins how much a study will cost; the amount will be budgeted for next year. This will be put on the agenda for next meeting. Mayor Worstell will call Bruce Ferguson to tell him about the problem. The property line will need to be established.

6. Mr. Claypole will write a memo to the Bldg. Inspector to send BOCA CODE violation letter to the Woods Apartments regarding the cleanup of their property.

7. Ms. Hankins is working on educational recycling information for residents. The cost of a bulk mailing to residents is \$200.00.

8. Mr. Finke stated that the ambulance will be inspected by the state on Thursday.

9. Mr. Schaffner stated that it took longer than 10 minutes for the police to respond to a 911 call. Mayor Worstell said she had talked to Chief Heideman and he had guaranteed that the officers would not leave the city except when necessary, such as during lunch breaks. It take 3 minutes to return to the city from the Drawbridge versus 2 minutes to return from Covington. Mr. Schaffner stated it took 40 minutes from the time the alarm tone sounded for the police to respond. Mayor Worstell responded that the alarm company made two mistakes, the first being that they called the city building; the second was that they then called the Kentucky State Police.

Mr. Catchen stated that the cruisers are not patrolling like they should be, and that the marked cruiser should be utilized. Mr. Catchen stated he had used his video camera to film the front door of the Police Dept. office for 2 hours, and there were 2 or 3 officers inside that did not leave during that period of time. Mayor Worstell responded that the officers were going over evidence, determining if it had been released by the court before disposing of it. Mayor Worstell stated that any complaints should be put in writing with specific times and dates.

10. Ms. Hankins asked if, as potholes, etc. are noticed, they should be reported. Mayor Worstell responded that information should be written down and given to Mrs. Fogarty. Copies will be given to the Mayor and the committee/city engineer/bldg. inspector.

11. Mayor Worstell stated she had executed the city attorney's contract. Mr. Schaffner stated he didn't think Marc Carey did a good job, and that the city attorney should be a resident of Park Hills.

12. Mr. Catchen asked that it be put on the next council meeting's agenda to put two police cruisers out for bid. He stated that he felt two cruisers were sufficient.

13. A resolution will be written to commend Mark Dreyer's service to the city. The plaque for him and others will be presented on Memorial Day. The people who will receive plaques should be notified.

A motion to adjourn was made by Mr. Ryan and seconded by Mr. Catchen.

MELISSA A. WORSTELL, MAYOR

ATTEST:

EVELYN FOGARTY, CITY CLERK

DATE: _____

BILLS PAID IN MARCH, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	975.76
Barbara Washington - salary	559.70
Central Trust - SS/Medicare WH	329.19
" - Federal WH	173.00
Ky State Treasurer - State WH	92.27
" - Co Empl Ret System	199.23
City of Park Hills - payroll tax - 1st qtr	71.09
Kenton Co Fiscal Court	60.43
AFLAC - supplemental insurance for April	44.98
Eastern Financial Fed Credit Union	100.00
BC/BS - medical coverage	250.78
IMPACT - monthly life insurance premium	24.90
City of Park Hills - to replenish petty cash - includes certified mail	40.75
Madison Office Supplies - labels for recycling mailing	36.97
Cincinnati Enquirer - adv (Ord. No. 1, 1992); classified ad - city engr; Board of Adj Mtg.	82.67
Popp's Flowers - planter for Evelyn Fogarty	22.00
Directories, Inc. - 2 Ky state directories	28.00
Covington Paper & Woodenware - supplies, podium	173.99
KMCA - membership dues (2)	70.00
Susan Carringer - printing & binding of grant proposal	42.65
Barbara Washington - registration, room charges (Ky. Legislature Trip)	180.00
Melissa Worstell - expenses, recycling fliers, mailing	192.83
Dataware - computer software reprogramming (auto stickers)	180.00
Marcus Carey - Ordinances codified; printing & binders	1192.74
Kenton Co P.D. - dispatching fee for March	333.58
No. Ky Typewriter - 4 correctable ribbons	23.69
Hellman Lumber Co. - lumber for recycling signs	14.80
R. Harthun - printing on recycling signs	147.70
M.G.L.N.K. - 1992 membership dues	50.00
Northern KY Municipal Clerks Assn. - annual spring conference	175.00
Clark Publishing - 1992 Ky State Directory	20.00
KLC - 1 handbook for newly elected officials	15.00

PUBLIC WORKS

Dennis Finke - salary	1426.20
Central Trust - SS/Med WH	264.99
" - Fed WH	60.00
Ky State Treasurer - State WH	79.52
" - Co Employee Retirement Sys	236.08
City of Park Hills - payroll tax, 1st qtr, 1992	59.25
Kenton County Fiscal Ct	50.36
BC/BS - medical coverage	404.32
IMPACT - monthly life ins. premium	5.30
City of Park Hills - to replenish petty cash	5.00
Rumpke of KY - trash fee for February	7182.90
Ludlow Hardware - chain saws; sharpening	46.58
Kenton County Fiscal Court - 4 signs	140.20
Ky Motor Service - supplies for vehicle maint	17.36
Waco Oil Co. - Feb gas purchases	122.35
Zimmer Hardware - supplies & materials	67.18
Dennis Finke - purchases from Snap-On Co.	60.00

POLICE DEPT.

Ron Heideman - salary	1474.08
Jamie Puthoff - salary	1426.96
Mike Jansing - salary	1637.37
Ron Johnson - salary	1276.64
Marc Schworer - salary	1311.68
Charleen Fangman - salary	633.92
Central Trust - SS/Med WH	1522.11
" - Fed WH	1001.00
Ky State Treasurer - State WH	485.24
" Co Empl Retirement System	
Non-Hazardous	109.59
" Hazardous	2271.42
City of Park Hills - payroll tax 1st qtr, 1992	350.11
Kenton County Fiscal Court	297.59
AFLAC - supplemental ins for April (included with gross pay)	12.94
BC/BS - medical coverage	2173.03
IMPACT - monthly life ins premium	24.40
City of Park Hills - to replenish petty cash	11.77
Cinti Bell - phone service for Feb & March	142.78
T/M Equipment - extinguishers recharged, tested	74.00
Covington Paper & Woodenware - office supplies	28.99
Illinois Mutual - D/A Ins, Lt. Puthoff	97.24
Storer Cable - monthly charge (increase due to change in billing cycle)	9.00
Mobilcomm - monthly maintenance contract	39.50
Goodyear Auto Serv Center - 4 tires; servicing	455.34
Waco Oil Co. - Feb. gas purchases	534.14
Zimmer Hardware - keys	15.40

FIRE DEPT.

Cinti Bell - phone service for Feb & March	229.72
Mobilcomm - radio repair	50.00
Waco Oil Co. - Feb gas purchases	111.25
Zimmer Hardware - supplies	47.16

RESCUE SQUAD

Cinti Bell - phone service for Feb & March	86.77
Mobilcomm - maint contract for Feb & March	100.50
Our Designs - new equipment	45.55
Waco Oil Co - Feb gas purchases	12.81
T/M Equipment - 1 fire extinguisher with vehicle brackets	37.50
Mark Dreyer - ISFSI Conference registration	220.00
C E I - install control cable in ambulance	74.68

FINANCE DEPT.

US Post Office - certified mail	29.77
Marcus Carey - delinquent tax fees (3 bills)	334.96
Albert & Joann Murphy - refund (3 bills)	15.95

CITY BUILDING

Cincinnati Bell - phone service for Feb. & March	431.49
Kenton Co. Water District - water & sewage charges	74.27
ULH&P CO - gas & electric	1005.71
Sears - repair to vacuum	22.59

STREET LIGHTING

ULH&P Co. - street lights	708.95
" - traffic lights	96.30

CAPITAL PURCHASES/EMERGENCIES

Cinti Bell - 2 phones - Fire Dept. renovation	582.30
Central Trust - monthly commercial loan payment	2165.00
Wiseway- bathroom dividers - Fire Dept. renovation	239.00
Tri-State - 1 fire-rated door	160.00
David Stoeckle - repair supplies (restroom, boiler room renovation)	15.60
Central Hardware - 1 vanity	250.00

SANITATION MAINTENANCE & REPLACEMENT FUND

Ohio Infil-Check - Montague Rd. sewer jet cleaned	200.00
--	--------

STATE AID ROAD FUND

Speciality Striping - crosswalk, 2 stop bars on Park Drive	30.00
Newman Traffic Signs - 2 "Stop Ahead" signs for Park Drive	31.21
Dudley Construction - salt loaded on 2/12	10.50

THE PARK HILLS CITY COUNCIL MET IN A REGULARLY SCHEDULED COUNCIL MEETING AT THE CITY BUILDING ON APRIL 13, 1992 AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCILPERSONS BODE, CATCHEN, CLAYPOLE, HANKINS, AND RYAN PRESENT. MR. SCHAFFNER WAS ABSENT DUE TO ILLNESS.

PRESENT IN THE AUDIENCE:

Mr. Louis Wartman, 1404 Old State Rd.
Mr. Ray Horn, 516 Scenic Drive
Mr. Michael Beder, 824 St. James
Mr. Jack Ehrman, 1330 Old State Rd.
Mr. Graeme C. George, David E. Estes, Engineering
Barbara Washington, Ass't City Clerk

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A motion to approve the minutes of March 9th and March 23, 1992 was made by Mr. Ryan and seconded by Mr. Catchen. City Engineer Jim Jenkins clarified his statement on page 4 of the March 9th minutes, stating he was referring to the outbuildings when he said the buildings were not in good enough shape to sell. All councilmembers aye; and the motion carried.

PETITIONS AND DELEGATIONS

1. Mr. Lou Wartman of Old State Rd. stated that the response to his survey of residents willing to pay for the Old State Road sidewalk project was not favorable. He asked Council about the possibility of obtaining a grant for the project; Mr. Ryan will talk to the Northern Kentucky Area Development District regarding the possibility of obtaining a grant. Mr. Wartman expressed his appreciation to Council for listening to his desires.

2. Mr. Ray Horne of Scenic Drive appeared before Council to protest the variation of the Cole Development layout from the layout on the original brochure. He stated that the hill will slide and the city will be sued. Council informed Mr. Horne that the city had approved the development on the condition that a satisfactory geology report be submitted and that the city had not approved the plat: the plat was approved by the planning and zoning commission.

Mr. Horne complimented the Mayor, Council, and Civic Association on the Hub.

DEPARTMENT REPORTS

Public Works Dept.

A motion was made by Mr. Catchen and seconded by Mr. Bode to accept the Public Works report. All members aye, and the motion carried.

1. Mr. Claypole asked Mr. Finke if there had been a sewer break at 840 Alhambra. Mr. Finke stated that there had not been a sewer break there.

2. Mr. Finke stated that he and Mayor Worstell met with GRW Engineers on March 24th to be introduced to the personnel who will be working on the sewer inspection. The work will be started probably in July or possibly late June. There will be 3

or 4 crews who will scope the sewers in about two weeks, with a formal study to be submitted in the fall. They will T.V. about 10% of the sewers. A notice will be put in the Hub that men will be working in the city. Mr. Finke will speak with Mr. Richardson to learn the criteria of Phase II.

3. Mr. Bode asked about holes in dirt around a sewer lid about mid-way down on Hamilton Rd. Mr. Finke said that rats had made the holes and he would take a look at it.

Police Dept.

A motion was made by Mr. Catchen and seconded by Mr. Claypole to approve the Police Dept. report. All members aye; and the motion carried.

1. Chief Heideman reported that as nothing has been done at the Den Lou Motel to make the dumpster comply with the zoning ordinance, he had signed a complaint to bring the matter out of mediation and put it back in District Court. Mr. Carey stated there would be an arraignment and after that a court date would be set.

2. Chief Heideman stated that the Police Dept. will continue roadblocks for a couple of more weeks then letters will be sent.

3. There was discussion about eliminating city stickers and implementing a tax instead: Mr. Carey explained that House Bill 44 puts a cap on the amount that property taxes can be raised. If money is needed for a special project, a special ad valorem tax can be put to a vote by the citizens.

4. Mr. Claypole stated that the Civic Association needs a permit for the Memorial Day Parade. Verbal permission was given by Council. Mrs. Fogarty is in the process of obtaining permission from Northern KY University to use their parking lot for the parade formation. Mr. Claypole stated that Mr. Schlothauer would like to continue to have candy thrown at the parade if possible. Mayor Worstell stated that the civic association has liability insurance. Ms. Hankins will call the city's insurance agent. Chief Heideman stated there has been no report of injuries due to candy throwing in the city.

Fire Dept.

A motion was made by Mr. Ryan and seconded by Mr. Claypole to approve the Fire Dept. report. All members aye; and the motion carried.

1. Chief Dreyer informed Council that the renovation is basically complete, with a minimum of things left to do; to date he has spent \$795.25 and the total will probably come to \$850.00

2. Mr. Carey has attempted to contact Mr. Smith, the renovation contractor, to discuss settling his bill. Mr. Ryan suggested a letter be sent stating the terms and requesting a bill be sent. Mr. Ryan expressed concern that the matter be settled before there would be a change in mayor, council, or city attorney. A motion was made by Mr. Ryan and seconded by Mr. Claypole to

instruct Mr. Carey to send a letter to Mr. Smith stating terms and requesting a bill. Mr. Bode, aye; Mr. Catchen, no; Mr. Claypole, aye; Ms. Hankins, no; Mr. Ryan, aye; and the motion carried.

3. Mr. Bode asked Chief Dreyer about a fire call to Aberdeen. Chief Dreyer responded that when the Fire Dept. investigated, they found a smoke alarm on the back porch, determined there was no emergency, and returned to the firehouse.

4. Chief Dreyer stated that the city ambulance had been inspected by the state and has minimum deficiencies for this year. Mr. Finke stated that one of the new requirements is to have 12 hacksaw blades on board. He also reported there were over 30 people at the squad meeting. Mayor Worstell commended Dennis for his good work.

5. A proclamation was read acknowledging Mark Dreyer's years of service. A motion was made by Mr. Catchen and seconded by Mr. Ryan to approve the proclamation as read. All members, aye; and the motion carried.

Bldg. Inspector/Zoning Administrator

Mr. Jody reported that there were 4 building permits issued this month. The new building at 1522 Dixie Highway is progressing satisfactorily.

1. Discussion about fill on Notre Dame property. Mr. Jody said that nothing should have been done without the approval of the City Engineer.

2. Discussion about Ms. Woodfin's complaint about fill on the Exterkamp property. Mr. Jody stated he assumed it was part of the state fill, for which a permit was issued, and that it is considered clean fill.

3. Discussion about the parking lot at Arlington & Dixie. Nothing has changed; the asphalt companies have only been open 2 weeks. Mr. Jody has done only building code work for the last several weeks.

City Engineer

1. Regarding the Hamilton Road slippage, Mr. Jenkins stated that Michaels performed the last work at the top of the hill and it seems to be doing its job. Mr. Jenkins will write a letter to the State outlining the history of the problem. Mr. Jody will look at the problem and report to the Mayor. Mr. Jenkins mentioned that the access road to the vocational school is deteriorating and eventually will be unsafe for two-lane traffic; at that time the State will have to address the problem. Mr. Finke and Mr. Jenkins will look at the sight on Saturday.

2. Cole Estates/Cecelia Avenue Widening - Mr. Jenkins said that Cole Estates has formally responded to and agreed to the city's letter stating the homeowner association should retain ownership of the temporary sewer. Only the finished sewer will belong to the City.

Mr. Jenkins said that Mr. Cole's questions regarding the time frame of the road widening project need to be answered. Mr. Jenkins cautioned the Mayor and Council that the estimate for the Cecelia Avenue project was budgetary only, and that a detailed engineering study, and that should be the first duty of the new city engineer. Mr. Carey stated that the developer intends to have the money for their portion of project cost set aside before he will have to pay the city.

3. Mr. Jenkins has a meeting with Interstate Asphalt on Saturday regarding the St. Joseph Lane improvement. The project will be completed by the end of April. Council gave Mr. Jenkins authority to decide technique to be done, depending on condition of sub-base. The cost may be lower and a problem similar to the Amsterdam Rd. problem avoided.

4. The Mayor will respond to Mr. Smith's letter requesting that Aberdeen be repaved this year.

5. Mr. Claypole said that Mrs. Bruce on St. James complained about litter on the easement behind her house and wants to know whose responsibility it is. Mr. Carey said that it is not the city's responsibility to clean up debris on easement. Mr. Finke explained Mrs. Bruce's problem and said he must clean debris from the grate because it only causes other sewer problems if he does not.

6. Mr. Ryan said that Mr. Dilley on Amsterdam Rd. complained about a water drainage problem, and is convinced there is a problem under the middle of the street. Mr. Finke stated that the water overflows the wall but the sewer is doing its job. Mr. Ryan asked if the pipe could be T.V.'d, and Mr. Finke stated he felt the pipe was not broken.

7. Mayor Worstell asked Council to set a date to interview candidates for city engineer. The date was set for Monday, April 20th at 7:30 to interview at least three candidates; the rest will be interviewed prior to caucus. Mr. Graeme George of Estes Engineering suggested 45 minutes per candidate. Mayor Worstell recommended that only the personnel policy committee interview candidates, not the entire Council.

Finance Dept.

A motion was made by Mr. Ryan and seconded by Mr. Bode to accept the budget report, the general fund report, and the special fund report for March. Mr. Bode, aye; Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; and Mr. Ryan, aye; and the motion carried.

1. Mayor Worstell told Council that she and Mrs. Fogarty had prepared the budget and she wanted to sit down with the budget committee and the department heads to review it. She will contact Mr. Schaffner and set a date for the review.

COMMITTEE REPORTS

Finance Committee - no report.

Insurance Committee

1. Mayor Worstell stated that Ft. Wright could not have joint health coverage with Park Hills. Mayor Worstell asked Ms. Hankins to contact the Chamber of Commerce of Cincinnati to compare costs of health insurance coverage.

Right-of-Way-Committee

1. Mr. Ryan wants to meet with the committee before meeting with Dr. Duncan to discuss her appeal for a special parking sticker. Mayor Worstell stated that a meeting of the right-of-way committee and Dr. Duncan should be the next step. Mr. Ryan will call Dr. Duncan.

Grant Committee

1. Mr. Ryan will contact the NKADD regarding grant information for sidewalks.

Personnel Policy Committee - meeting next Monday.

School Bldg. Committee

1. Mayor Worstell stated she had written a letter to YMCA stating her desire to lease space if the Y's bid is accepted. Mr. Bode said that he had been contacted by people interested in opening a children's museum at the school. Chief Rob Dreyer stated he had been contacted by the director of the Y regarding fire codes.

Blight Committee - no report.

Sidewalk/Street Committee

1. Mr. Bode said he will mark sidewalks with spray paint to indicate where repairs need to be made. Mayor Worstell said that the way the process worked in the past was the committee rated every sidewalk 1 - 5, with 5 being the worst condition. The owners of the sidewalks rated 5 would receive a letter telling them they must repair the walk. She also stated no specifications were used. Mr. Jenkins stated the sidewalks must be replaced in kind. Mr. Ryan asked for specifications so homeowners could do the work themselves. Mr. Bode will call Mr. Sorrell for information.

Sign Committee

1. Mr. Claypole stated that the Civic Association will attend next Council meeting to discuss with Council dividing the cost of a decorative wooden sign to replace the metal signs in Trolley Park.

Legislative Committee - no report.

Solid Waste Committee

1. Ms. Hankins informed Council that she had met with Mr. McQueary of Rumpke to talk about the garbage problem, including pickups starting before 7:00 a.m. and the recycling driver driving too fast. She stated that people are not putting recyclables in clearly marked cans and that we must emphasize that residents should use cans that say "recyclables". Ms. Hankins stated that it is not feasible to get poundage figures for Park Hills' recyclables because the recycling driver misses them. Ms. Hankins showed to Council an educational recycling coloring book for children which could be purchased at \$100 per 200 to be given out at the Memorial Day Parade.

Tree Board - no report.

Dog Authority

1. Mrs. Fogarty stated that the cost will increase by about \$300.00. Ms. Hankins stated that she felt the city pays a lot of money for nothing.

Devou Park Advisory Board

1. Mayor Worstell suggested Mr. James Boulden of Exter Drive would make an excellent representative to the Board.

OLD BUSINESS

1. Sewer inspection - already discussed.
2. Woods Apartments - BOCA Code violation - Mr. Jody will look into the trash problem.
3. Dixie Band Boosters - Mrs. Fogarty will write Mr. Schaffner a memo stating Mr. Finke needs to know when cleanup will be; if necessary she will obtain contact person's name and phone number.

NEW BUSINESS

1. Discussion about disposing of two police cruisers. Mr. Catchen stated that he does not believe a city of the size of Park Hills needs 4 police cruisers, but he was willing to settle for the police department keeping 3. He stated that he feels it is time to get rid of the 88 Crown Victoria because it has 98,000 miles on it. Chief Heideman stated that by having four cars and keeping the mileage down, the department could go to a 3 or 4 year cruiser rotation instead of purchasing new cars every 2 years. His plan is to save the city money in the long run; the only additional cost would be \$600.00 up front for the insurance. Lieutenant Jamie Puthoff explained that the department had spent less on maintenance in 1991 with four cars than was spent on three the previous year. She stated she agreed with Mr. Catchen about saving money and explained several ways she has saved money by shopping prices. Chief Heideman said he felt the department has a good program going and would like the opportunity to continue it for another year or so, and if he could see that the car was costing the city a lot of money, he would get rid of it. Mr. Ryan stated that since the plan is not costing a whole lot of money, he thinks it should be given time to see how it works out. Mr. Claypole stated he would like to see the Police Dept. try their plan. Mr. Catchen reiterated he does not think a city the size of Park Hills needs to have four vehicles, and that he was willing to settle for three.

Mr. Catchen said he thought it was time to replace the 1988 Crown Victoria because it has 98,000 miles. Chief Heideman stated if the department replaced the car this year, it would be 2 or 3 years before it had to replace another car.

2. Ms. Hankins will check on the city's insurance coverage relative to the Memorial Day Parade liability. Mr. Claypole will contact Mr. Amott regarding same.

Communications

1. A letter from Mr. Smith of Aberdeen regarding repavement of his street.

2. Minutes of February 2nd, KC & Municipal Planning & Zoning Subdivision/Public Facility Review Committee and minutes of regular meeting.

3. Letter from Lincoln National Insurance Co. regarding O'Meara settlement.

4. Agenda for April 2, 1992 meeting for KC&MP&ZC.

5. Letter from Judge James Godsey regarding discussion with City Council.

6. Letter from Philip Taliaferro regarding Bicentennial celebration.

Miscellaneous

1. Mayor Worstell informed Council that she had recently attended a Kentucky League of Cities meeting. Items discussed were seatbelts, the CG & E rate hike, the county-wide road study, meals on wheels, and solid waste. Mayor Worstell has been asked to serve on the Northern Kentucky Area Planning Commission Budget Planning Committee. Mayor Worstell received a tape concerning the cable board.

2. A home business license application was discussed and relegated to Mr. Jody.

3. Chief Heideman stated that he wanted Council to have some facts that he didn't think they have. He told Council that it took two minutes and 25 seconds from the time the Police Dept. received the call to respond to 1069 Emerson until an officer was on the scene investigating. Chief Heideman stated he would put a notice in the Hub advising residents to notify the Police Department if they have an alarm system.

There was discussion about where officers may eat when they are on duty. Ft. Wright Restaurant and Frish's are the designated places until they close; the Drawbridge and Perkins in Covington are the designated places for the midnight shift to eat. Chief Heideman prefers the Drawbridge because the expressway provides a better return to the city, and lessens the chance of a traffic accident.

Chief Heideman stated that the Police Department tries their best

to patrol the city. Chief Heideman stated that if the officers are in the office it's because they have duties that must be performed in the office. Mr. Ryan said he had noticed a recent increase in patrolling.

A motion was made by Mr. Catchen and seconded by Mr. Ryan to adjourn the meeting.

MELISSA A. WORSTELL, MAYOR

ATTEST:

EVELYN FOGARTY, CITY CLERK

DATE: _____

BILLS PAID IN THE MONTH OF APRIL, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	1247.48
Barbara Washington - salary	586.65
Central Trust - Federal WH	220.00
" - Social Security/Medicare WH	387.39
Ky State Treasurer - State WH	105.48
- Co. Employees Ret. Sys.	249.04
Eastern Financial Credit Union - monthly deposit	100.00
AFLAC - supplemental insurance	44.98
BC/BS - medical coverage	250.78
IMPACT - life insurance; monthly premium	24.90
City of Park Hills - to replenish petty cash	36.49
Sam's Club - membership renewal; office supplies	47.99
Fyr-Fyter Sales & Service - equipment repair (F.D.)	31.50
Megabyte Comp. Sys. - software inst. for F.D.	139.95
Webco Fire Equipment - new equipment (F.D.)	100.00
Wagner - various blueslines/vellum (F.D.)	66.88
Natl Dir, Fire Chiefs, Rescue & Emer Dept. (F.D.)	30.00
Cinn Enquirer - Adv. (Ord.#3, 1992; City Engr.	167.86
Rob Dreyer - refreshments (F.D. personnel- 1522 demolition)	142.00
Stamped Envelope Agency - 3 boxes stamped window envelopes	483.00
Mobilcomm - maintenance contract + radio repair (F.D.)	184.69
Cinn Bell - phone service (F.D.)	116.91
Waco Oil Company - March gasoline purchases (F.D.)	106.76
Kenton Co. P.D. - monthly dispatching fee	333.58
Marc Carey - appraisal fee, Horne property on Montague	200.00
KLC - 1 wage and salary survey	25.00
Edward Jody - Bldg & Zoning permit fees	65.00
The Sandwich Block - refreshments for Dog Authority Mtg.	90.73
Dennis Finke - refreshments for Dog Authority Meeting	7.50

PUBLIC WORKS DEPT.

Dennis Finke - salary	1782.75
Central Trust - Federal Withholding	75.00
Cental Trust - SS/Medicare	387.39
Ky St Treasurer - State WH	99.40
Ky St Treasurer - Co Empl. Retirement Systems	295.12
BC/BS - medical coverage	404.32
IMPACT - life insurance, monthly payment	5.30
Sam's Club - membership renewal	10.00
Ky Motor Service - repair parts for P.W. vehicles	149.34
Hagedorn & Sons - parts for equipment repair	6.35
Rumpke of KY - trash fee for March	8536.20
Zimmer Hardware - supplies & materials	24.79
Waco Oil Company - March gasoline purchases	91.75
Old Mill Service - vehicle repair (GMC dump trk)	438.86
KEM - 1 dozen aerosol	90.84
Dennis Finke - straw (for grass seeding)	6.89

POLICE DEPT.

Ronald Heideman - salary	1802.60
Jamie Puthoff - salary	1733.03
Michael Jansing - salary	1678.54
Ron Johnson - salary	1802.16
Marc Schworer - salary	1618.03
Charlene Fangman - salary	784.90
Central Trust - Fed. WH	1335.00
Central Trust - SS/Med	1927.75
Ky. State Treasurer - State WH	616.00
KY. State Treasurer - Co. Emp. Ret. Sys.	3016.35
BC/BS - medical coverage	2173.03
IMPACT - life ins. monthly premium	24.40
AFLAC - suppl ins (taken out of gross pay)	12.94
Sam's Club - membership renewal, supplies	25.00
Time Ins. Co. - life ins. renewal (Jansing, Johnson, Schworer)	288.37
Illinois Mutual - A/D ins. renewal	331.20
Mobil Comm - monthly maintenance contract	39.50
Cinn. Bell - phone service	65.61
Waco Oil Co. - March gasoline purchases	559.31
Storer Cable - monthly charge (training)	7.72
Jacks's Glass - repair to cruiser mirror	12.50
Western Life Ins. - annual renewal (Puthoff)	54.80
Super X - film processed	20.52
Old Mill Service - cruiser maintenance	138.45
B & B Towing - Car #30 towed to Old Mill Serv.	20.00

FIRE DEPT.

Mobilcomm - maint. contract & radio repair	105.00
--	--------

RESCUE SQUAD

Ky. Motor Service - new equipment	30.06
Puritan-Bennett - oxygen cylainers recharged	47.24
KEYE - training materials	125.00
Bluegrass Communications - radio repair	370.00
Zimmer Hardware - supplies & materials	56.67
City of Park Hills - to replenish petty cash	4.74
Mobilcomm - maintenance contract	50.25
Cinn Bell - phone service	47.57
Waco Oil Co. - March gasoline	18.50

FINANCE DEPT.

Wisconsin Mortgage Assurance Corp - refund, MIT (per annual reconciliation)	1.96
---	------

CITY BUILDING

ULH & P Co. - gas & electric	738.30
Cinn. Bell - phone service	214.82
Phillips Supply - 1 case paper towels	42.31

STREET LIGHTING

U.L.H. & P. Co. - street lights	697.69
" - traffic lights	93.56

CAPITAL PURCHASES/EMERGENCIES

Central Trust - commercial loan, monthly payment	2165.00
Zimmer Hardware - supplies (F.D. renovation)	13.31

STATE AID ROAD FUND

Dudley Construction - 3 1/4 ton salt loaded 3/11	11.38
Michels Paving - 1 ton cold mix for street patching	32.83

SANITATION MAINTENANCE & REPLACEMENT FUND

Ohio Infil-Check - jet cleaning; root cutting (Amsterdam /Lawton Rd. Sewer)	330.00
Richard Kemper - 2 10x10 pipe for sewer repair	54.90
Ideal Supplies - 1 ton fine sand (sewer repair and restoration)	21.00

THE CITY COUNCIL OF PARK HILLS MET IN REGULARLY SCHEDULED CAUCUS AT THE CITY BUILDING ON APRIL 27, 1992 AT 7:30 P.M. WITH MAYOR MELISSA WORSTELL PRESIDING AND ALL COUNCIL MEMBERS PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. OSHA WORKSHOP - BLOODBORNE PATHOGENS STANDARD

Mr. Catchen suggested that Mr. Finke and Chief Hiedeman attend the workshop. The cost is \$75 per registrant and will take place May 20th. Mayor Worstell said she felt that for the money, the workshop is worthwhile. Chief Heideman suggested that a councilmember attend the workshop. Mayor Worstell asked Barb Washington to also attend for record-keeping purposes.

2. Seat Belt Ordinance

Mayor Worstell asked Chief Heideman if we should pass a seat belt ordinance; he responded he thought we would only be duplicating the ordinance. There is a \$25.00 fine for not wearing seatbelts.

3. GMC Pickup

The Mayor stated that the Fire Dept. wants to sell the GMC pickup truck for \$7000.00 and buy a Crown Victoria. The difference in the cost would be made up from the fund drive money. We do not have a policy in place for how city vehicles are used. The city paid \$3000.00 toward the pickup. Reasons for getting replacing truck with a car are 1) the truck is a gas hog, and 2) the truck is cumbersome to drive. Mayor Worstell stated she would like to see the truck used only for driving to training sessions. The truck has 16,000 miles on it. Mr. Claypole stated that the city would not save that much on gas. Ms. Hankins said as a resident, she would be upset if \$6000 of fund drive money was used to buy a car. Mr. Ryan asked Mr. Finke what he thought: Mr. Finke stated he would not be comfortable answering that question. Mr. Catchen asked if the money would come from the Resque Squad fund drive money.

Originally, Chief Bob Kaelin put \$1000 away each year. In 1985, the department approached Council regarding the purchase of the truck, which was \$13,000 originally. The truck rides 7 comfortably. Its advantage is that it serves as both a car and a truck. The work body is in good shape, but the chassis (a 1976) is getting old. It's a 3/4 ton.

Ms. Hankins stated she is totally against taking fund drive money to buy a car. Mr. Bode wanted to hear from Chief Dreyer. Mayor Worstell wants it brought out at the next council meeting for Council's decision.

4. KLC Convention

The KLC Convention this year will be held in Lexington. Cost is \$190, \$80 for spouses. There is a choice of hotels between the Hyatt Regency and the Radisson Plaza. Council must decide if they will attend before the May meeting.

5. Health Insurance - nothing as yet.

6. Liability Insurance

Mr. Amott of the Civic Association stated that the Civic Association has insurance to cover whatever they do, but his lawyer has advised him that if everyone would be sued anyway. Mayor Worstell asked Ms. Hankins to get a rider policy for Memorial Day or to see if we have liability insurance. Mr. Amott stated that the Association would find another way to distribute the candy, whether passing it out or throwing it on the ground.

Mayor Worstell asked Ms. Hankins to copy pertinent information from the city's insurance policies and return them to the City Building.

7. Decorative Sign for Trolley Park

Mr. Claypole said he would have drawing for the sign and have prices for the next meeting. Mr. Catchen said he wanted to talk to the man on Park Drive, who would make the sign, to get it worked out.

8. Bandboosters Clean-up Crew

Mr. Schaffner will get 4 or 5 crews lined up and will call Mr. Finke before it makes anything definite; a tentative date is Saturday, May 10th.

9. Date for Public Hearing-State Aid Road Fund

The date needs to be set 45 days prior to implementation of budget. May 11th is the latest the date can be set.

The budget committee will meet again on May 4th.

10. Civic Association Representative

Mr. Claypole asked about a permit from Council for the Civic Association to hold the parade; Mayor Worstell stated verbal permission had been given. Mr. Ryan asked about designating funds for the parade; Mayor Worstell stated that funds are available.

Mr. Amott stated that the Civic Association has funds to help with the street sign project and that the association handled the project poorly the first time. He stated direction was needed from Council on how to put the project together. He also stated that the Assoc. would help out with the wooden sign for Trolley Park.

Mr. Finke said that possibly the posts could be replaced and the signs repainted. The posts are in bad shape. The old signs were cast iron and the new signs are cast aluminum. Mayor Worstell asked Mr. Finke to find out the difference in cost between the cast iron signs and the aluminum signs. Mr. Claypole said that Neil Frankl has the count for the signs that are needed. Mr. Amott stated that there are funds available, and volunteers might be available to sandblast the signs and repaint them.

Mayor Worstell said she would like to have some information about the signs by next Council meeting.

Mr. Amott also brought up the possibility of putting playground

equipment at St. Joseph and Elberta Circle. He said that Mr. Wachs, the owner of the property, is willing to let the city use the land for a playground. Chief Heideman asked about the liability. The Mayor asked Ms. Fogarty to check this out with the City Attorney, and stated the city would be receptive to the idea depending on the answer to this question. There was discussion about potential problems. It was noted that there is a streelight there, and the playground would be no more of a problem than the woods already there. Mayor Worstell said that if the city is using the land, the city should maintain it. Mayor Worstell stated the project sounds interesting and would be put on the agenda for the next Council meeting.

There was discussion about the playground equipment in Trolley Park. Mr. Finke said he redrilled holes 3 years ago and tightens wires once a year; he would like to see tire swing removed. Mr. Catchen wants to see more swings for toddlers.

Miscellaneous

1. Mr. Catchen asked about occupational license for Popp's Florist. Ms. Fogarty explained history of fees.

2. The Right-of-Way Committee will meet Thursday at 8:30.

3. St. Joseph repair - Mr. Ryan asked why 60 feet on St. Joseph will not be repaved and curbs installed. Mr. Jenkins stated the pavement is in good shape. There was discussion about whether the street is dedicated. Mr. Ryan said for he thought curbs and paving should be done to be consistent. Mr. Jenkins will get an estimate for the curbing, which should be done before paving. Mr. Claypole agreed it should be done. Mr. Schaffner wants to look at the area again; Ms. Hankins wants to know the cost. Two considerations are cost and time frame. Interstate Asphalt would have to put off paving to correspond with curbing.

4. Mr. Catchen mentioned he has removed his car from his back yard and will remove the boat.

A motion was made to adjourn by Mr. Catchen.

MELISSA A. WORSTELL, MAYOR

ATTEST:

EVELYN FOGARTY, CITY CLERK

DATE: _____

THE CITY COUNCIL OF PARK HILLS MET IN A REGULARLY SCHEDULED MEETING ON MAY 11, 1992, WITH MAYOR MELISSA WORSTELL PRESIDING AND COUNCIL MEMBERS CATCHEN, CLAYPOLE, HANKINS, RYAN AND SCHAFFNER PRESENT. COUNCILMAN BODE ARRIVED AT 8:30 P.M. DUE TO AN EARLIER COMMITMENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

A motion was made by Councilman Catchen and seconded by Councilman Schaffner to approve the minutes of the April 13, 1992 council meeting and the April 20 caucus meeting. All ayes; and the motion carried.

PETITIONS AND DELEGATIONS

1. Mr. David Radle submitted a site plan for an additional parking space at a two-family residence, 907 Arlington Road, with a request to use a small portion of undeveloped city property, which would be an extension of Coram Avenue that has not been paved and at present is considered a "paper" street. Following discussion Mr. Radle was advised to submit an application for a parking pad on the city right-of-way, knowing that the pad may have to be removed if Coram Avenue is extended through to Arlington Rd.

2. Mayor Tom Wiethorn of Bellevue, Ky. appeared before Council asking their support of the "Meals on Wheels" program for the Senior Citizens of Northern Kentucky. Mayor Wiethorn informed Council the program supplies meals to 18 Senior Citizens Centers and 625 homebound senior, including 5 residents of Park Hills. Seven more requests for "Meals on Wheels" have been received from Park Hills residents. With a new enlarged kitchen, the amount of meals that can be delivered will increase to 2500. At present, 1500 meals are being prepared in a kitchen that should handle only 800 meals. Funds are being requested from cities to expand the kitchen to at least 3500 meals, if not 5000. Cities are being requested to contribute 33 cents per person, which would be estimated at \$1100.00 from Park Hills. The goal is \$75,000 and the agency is going to apply for state and federal grants for matching funds. A letter of commitment was requested, indicating the city's support. Following the presentation, a motion was made by Mr. Schaffner and seconded by Mr. Ryan to indicate Park Hills' interest in donating \$1100.00 to the Senior Citizens of Northern Kentucky's Meals on Wheels program. Mr. Schaffner, aye; Mr. Ryan, aye; Ms. Hankins, aye; Mr. Claypole, aye; Mr. Catchen, aye; and the motion carried.

DEPARTMENT REPORTS

Public Works

1. Mr. Finke informed Council he had received quotes for the purchases of signs for city streets. Forty-one additional signs are needed. Street signs in sizes 6" by 24", 32" 36" are available for \$17.00 each. Decorative aluminum signs now in use through the Civic Association can be purchased for \$132.55. For additional strength to be added to the decorative sign, the amount would be \$200.00 per sign. Mr. Finke suggested that new

posts also be purchased. Twenty or more posts would be \$15.00 each. The Northern Kentucky Vocational School will be contacted concerning the repair of the decorative signs, plus a quote on this type of sign made out of steel will be obtained.

Mr. Radle of the Park Hills Civic Association advised Council the association would contribute matching funds for purchase of the decorative signs. Information on the price of steel decorative signs will be submitted to the civic association when received.

Mr. Finke was directed to purchase 20 posts.

2. Mr. Finke informed council the purchase price of a wrap-around seat for the tot lot is \$72.00, with two hangers (\$18.00 each). Purchase of the above was approved by Council.

3. Mr. Finke informed Council a large sewer break was discovered. The line runs from Notre Dame Academy/St. Joseph Heights, most of St. Joseph Lane Elberta Apts. and goes over the hill to the interstate. Jet cleaning and repair has been completed, with a new sewer lid purchased.

Police Dept.

1. A motion to accept the report for April, 1992 was made by Mr. Claypole and seconded by Mr. Schaffner. All ayes; and the motion carried.

2. Chief Heideman informed Council the city has received \$2,493.50 in city sticker money including delinquent fees since the project began on April 22nd to present date.

Fire Dept./Rescue Squad

1. A motion was made by Mr. Schaffner and seconded by Mr. Ryan to accept the report for April. All ayes; and the motion carried.

2. Chief Dreyer informed Council that 8 members of the Rescue Division will be attending First Responder class in the near future.

Bldg./Zoning Dept.

1. A motion was made by Mr. Claypole and seconded by Mr. Ryan to accept the activity report submitted by Mr. Jody. All ayes; and the motion carried.

2. When questioned by Mr. Catchen, Mr. Jody replied he has seen the site plan but did not see the dimensions of the building Mr. Powers wished to build at 1111 Amsterdam. Mr. Jody informed Council that 3 locations within the city (1111 and 1109 Amsterdam and two lots on Mt. Allen) will be brought before the Park Hills Board of Adjustment for dimensional variances relative to lot size.

3. There have been two requests for parking pads in the area across from 1045 and 1049 Hamilton Rd. This area had been brought before the former Council relative to an incorrect fire

lane and access by safety and public vehicles. At that time, the fire lane was indicated on the north side of the street, across from the residences. Following discussion, a motion was made by Mr. Catchen and seconded by Ms. Hankins that an ordinance be prepared indicating the fire lane, with signs posted, be transferred to the side of the street on which the houses are located. All ayes; and the motion carried.

4. An application for dumpster screening for the Den Lou Motel has been approved with conditions; if the dumpster proves to be a traffic hindrance or is on the state right-of-way, it has to be removed, and it must be four-sided with a gate.

5. The St. Joseph Heights fill-in project was started to appease the people from St. Joseph Lane because of storm water runoff. The people are now objecting to the fill-in project. Mr. Jody will contact Michels Contracting to check on having it capped. Hopefully the unsightly area can be cleaned up.

6. Mr. Zahler, owner of the lot at Arlington & Dixie Highway was contacted by Mr. Jody and informed that it was Council's opinion that the lot was allowed to be a parking lot and should be maintained as such. Mr. Zahler replied he would maintain the weeds and litter and fence it off so it cannot be used as a parking lot. Mr. Zahler then stated he would prefer to return the lot to a grassy area after removing the blacktop, and prevent anymore soil erosion.

City Engineer

1. Mr. Jenkins informed Council he and Mr. Finke once again checked the area of Hamilton Rd. where the slippage has occurred. He noted there has been no further slippage. Mr. Jenkins stated an immediate solution would be insertion of pilings in the area to support the land for a short time, if the City wants to spend the money to do it. He noted a utility pole is leaning. The Clerk was directed to notify CG&E concerning this pole. Mr. Jenkins will contact Michels & Co. for a meeting and possible suggestions and prices on correction of this problem. Mr. Finke installed two more signs indicating "No Dumping" is allowed in this area.

2. St. Joseph Lane contracted paving work is completed. Sixty feet of extra curbing is still to be installed. Raising of drainage lids is not contemplated. The lower part of St. Joseph Lane will be patched by the Public Works Dept.

Finance Dept.

1. A motion was made by Mr. Schaffner and seconded by Mr. Claypole to accept all reports. Mr. Schaffner, aye; Mr. Catchen, aye; Mr. Bode, aye; Mr. Claypole, aye; Mr. Ryan, aye; Ms Hankins, aye; and the motion carried.

2. A motion to approve payment of bills from the special fund was made by Mr. Schaffner and seconded by Mr. Claypole. Mr. Schaffner, aye; Mr. Claypole, aye; Mr. Catchen, aye; Mr. Ryan, aye; Mr. Bode, aye; Ms. Hankins, aye; and the motion carried.

COMMITTEE REPORTS

1. Mayor Worstell informed Council and the audience she would like to make a statement before committee reports are given concerning the 1992-93 budget.

She stated two budget committee meetings have been held. Members of the committee have been in disagreement concerning several matters which will be discussed this evening: (a) medical insurance - the city pays for full coverage for 8 full-time employees with BC/BS through the Ky League of Cities. National figures indicate medical insurance for the coming fiscal year will increase 14% to 15%. The City of Park Hills' current fiscal year budget for medical coverage is \$33,256.00. The anticipated 15% increase will bring the amount to \$38,244.00. There was lengthy discussion among committee members with regard to the high medical costs. Several suggestions were made: eliminating family coverage; paying a percentage of the employee portion and a percentage of the family portion. It was also mentioned that such cutbacks could not be done without giving the employees notice within a reasonable length of time. A suggestion was made that Council's insurance committee request bids from other carriers and also to raise the deductible amount now paid by employees, which should lower the monthly rate. Ky. Governmental Ins. Agency and Travelers Insurance have been contacted, and quotes and options have been requested. Mayor Worstell requests that current coverage, with the 15% increase, be included in the 92-93 budget until all figures are obtained. Discussion followed pertaining to the wife of former Mayor Joseph Niehaus having supplemental coverage through BC/BS under the City's policy. The amount of this insurance is paid for by Mrs. Niehaus. Further investigation of such coverage will be done. Ms. Hankins, Chairwoman of the committee, has received information from Mr. Steve Siereveld, Ky. Governmental Insurance Services, relative to different "cafeteria plans". Following discussion a motion was made by Mr. Claypole and seconded by Mr. Ryan that BC/BS medical coverage be kept for the fiscal year 92-93, to inform the employees that other options will be considered and that things might change next year, but Council will try to work as much as they can to give good coverage. Ms. Hankins stated if the amount of \$38,244.00 is kept in the 92-93 Budget, she feels very strongly that it can be cut and better coverage obtained. Mr. Claypole, aye; Mr. Ryan, aye; Mr. Bode, aye; Ms. Hankins, aye; Mr. Schaffner, aye, Mr. Catchen, no; and the motion carried.

(b) Mayor Worstell stated a recommendation has been received eliminating one full-time police officer and possible hiring three part-time officers. The Mayor supplied figures in the amount of \$24, 412.00 for one full-time police officer for the City of Park Hills. A part-time officer would be paid \$7.00 per hour, if employed by the city for an annual salary of \$8,736.00. If three officers were hired, the amount would be \$26,208.00. Mayor Worstell supplied Council with figures obtained from other Northern Kentucky cities in the same classification regarding the amount of full-time officers and rank structure of the departments. During discussion, the number of shifts worked by the full-time officers was brought before Council; Mr. Catchen stated that by eliminating one full-time officer, a savings of

\$43,756 could be realized out of a proposed budget of \$252,566 by hiring 2 or 3 part-time officers. Training for part-time officers was discussed. Chief Heideman stated the department's policy concerning full and part-time officers, plus availability of training for part-time officers. Following lengthy discussion, a motion was made by Mr. Ryan and seconded by Mr. Claypole, that Council retain all full-time officers. Mr. Ryan, aye; Mr. Claypole, aye; Mr. Schaffner, aye; Brian Bode, aye; Mr. Catchen, no; Ms. Hankins, aye; and the motion carried.

(c) Mayor Worstell stated that the third issue under consideration was the sale of one police cruiser. The Mayor recommended that Council retain the four vehicles now in service by the Police Department. She requested the "rotation program" be kept in place for at least another year. A new vehicle will not be purchased during the coming fiscal year. Insurance costs for the 4th vehicle were stated by Ms. Hankins. Mr. Catchen stated the 4th vehicle could be turned over to the Fire Department for use by the Chief of that department. Use of the vehicles for Police Dept. business only was discussed. Mayor Worstell stated the GMC pickup truck, now being used by the Fire Department will stay in use. The personnel policy committee will be studying the personnel requirements and duties and cover the use of vehicles by all depts. Following discussion, a motion was made by Mr. Catchen and seconded by Mr. Schaffner that Council sell the fourth car because it is not needed. Mr. Catchen, aye; Mr. Schaffner, aye; Mr. Claypole, no; Ms. Hankins, abstain; Mr. Bode, no; Mr. Ryan, no; and the motion did not pass. All vehicles in the Police Dept. will be retained.

(d) Mayor Worstell stated the next item of disagreement was dispensing with the Police Clerk and having the duties assumed by the City Clerk's office. The Mayor stated there is a definite division of responsibilities for the Police Clerk and the office of the City Clerk. A list of all Police Clerk duties was supplied to all council members. Mr. Catchen requested a rundown, by number, to coincide with the list of Police Clerk duties. Chief Heideman stated there are two reports typed by the officers themselves relative to shift activities; all other office work is done by the Police Clerk. Mayor Worstell informed Council of the annual figures which would be spent if the Assistant City Clerk's hours were raised from 20 per week to 30 per week. Following discussion, a motion was made by Mr. Claypole and seconded by Mr. Schaffner that all three clerks be retained at the hours they are working during the current fiscal year 91-92. Mr. Claypole, aye; Mr. Schaffner, aye; Mr. Catchen, aye; Mr. Ryan, aye; Mr. Bode, aye; Ms. Hankins, aye; and the motion carried.

(e) Salary increases were discussed. Mayor Worstell stated a 4% is requested for the Police Dept., moving Barbara from part-time to full-time, increasing Ms. Fogarty up to a salary compatible with other City Clerks/Finance Directors. The Mayor stated the Consumer Price Index had a 3.1% increase. The Mayor is requesting a 10% increase for the City Clerk, indicating she is a salaried employee. A 4% increase for all city personnel was suggested by the budget committee members. Following further

discussion, a motion was made by Ms. Hankins and seconded by Mr. Schaffner that a 4% increase in salary be given to all Police Dept. personnel and the Public Works employee. Ms. Hankins, aye; Mr. Schaffner, aye; Mr. Catchen, aye; Mr. Claypole, aye; Mr. Ryan, aye; Mr. Bode, aye; and the motion carried. A motion was then made by Mr. Schaffner and seconded by Mr. Catchen that the City Clerk be granted a 4% increase in salary. Mr. Schaffner, aye; Mr. Catchen, aye; Mr. Ryan, no; Mr. Bode, no; Ms. Hankins, aye; Mr. Claypole, no; making a tie. Mayor Worstell broke the tie with a no vote. The motion did not pass. A motion was then made by Mr. Ryan and seconded by Mr. Bode that an increase in salary of 7% be given to the City Clerk. Mr. Ryan, aye; Mr. Bode, aye; Ms. Hankins, no; Mr. Claypole, aye; Mr. Schaffner, no; Mr. Catchen, no; resulting in a tie vote of Council. Mayor Worstell broke the tie with an aye vote and the motion carried. The Assistant City Clerk will receive a 4% increase in salary.

(f) Mayor Worstell stated she recommended that a 4% increase in real property revenue be included in the fiscal year 92-93 budget. Pros and cons relative to this increase were discussed. Mr. Claypole suggested a street tax be instituted to help defray the costs of repaving/repair of the streets. Following discussion, a motion was made by Mr. Catchen and seconded by Mr. Bode that the tax rate on city real estate not be raised and left at .295 per \$100 valuation. Mr. Catchen, aye; Mr. Bode, aye; Ms. Hankins, aye; Mr. Claypole, aye; Mr. Schaffner, aye; Mr. Ryan, aye; and the motion carried.

(g) Mr. Schaffner brought before Council an amount of \$3000 included in the General Control Budget covering Mayor/Council/Clerk expenses. He considered the amount excessive and requested the amount be revised to \$600.00.

COMMITTEE REPORTS

Finance Budget Committee - No further report.

Insurance Committee

1. Ms. Hankins reported if a policy is owned by the Civic Association covering the Memorial Day Parade it will cover the City of Park Hills. Vehicles owned by other cities that are in the Park Hills Memorial Day parade will be covered under individual city policies. A certificate of insurance should be received from the Civic Association.

Right of Way Committee

1. The committee has met and reviewed the ordinance and the application. Adjustments to same are being made and should be submitted to Council shortly.

Grant Committee

1. Mr. Ryan reported he spoke to Mr. Tim Sheehan on the SBA grant applied for the tree planting. Information concerning such application will be available sometime during the month of June. Mr. Claypole reported he had contacted Mr. William Mitchell, NKADD, concerning grant monies available for a new swing set for the playground on St. Joseph. Mr. Mitchell informed City Council

him that unless the land is owned by the city or has a very long-term lease capability, nothing can be done. Mr. Catchen noted that several council members felt the second section of Trolley Park, which is now empty land, could be used for the installation of a basketball court for older children in the area. Mr. Claypole replied the availability of grant money is questionable due to power lines in the vicinity, which make grant funds unavailable. Further study of such a project will be undertaken by the Grant Committee.

Personnel Policy Committee

1. Mr. Ryan stated the committee and Mayor have reviewed the application for City Engineer and there is no consensus at this time.

School Building Committee

1. Mr. Bode reported that at the last Board meeting, the committee recommended the bid of the YMCA in the amount of \$10.00 be rejected and the property will once again go out for bid. Mayor Worstell reported she received a call from Ms. Vivian Kappas, Director of Committee Education concerning a meeting with Mr. Raymond Giltner and Mr. & Mrs. Clyde Middleton relative to her program working out of the current Park Hills School. Financial help from the Kenton County Fiscal Court to cover maintenance of the building will be discussed. Further information on use of the building by the city of Park Hills will be looked into.

Blight Committee - No report. Further study will be done to construction restrictions, including architectural control. Mr. Carey informed Council of the steps to be taken to amend the zoning ordinance. Such changes would probably take close to 12 months to be achieved.

Sidewalk/Street Committee

1. Mr. Bode stated several sidewalks have been inspected. Mr. Bode would like to meet with the committee concerning several problems he has run into.

Sign Committee

1. Mr. Claypole informed Council he is waiting for drawing of a sign for Trolley Park, which will be done by Mr. John Tippey.

KLC Legislative Report Committee - No report.

Solid Waste Commission

1. Ms. Hankins informed Council recyclables are being separated from trash. Recycling of telephone directories was suggested to Ms. Hankins. Further study will be made.

2. Mr. Carey presented for its first reading an ordinance providing for the payment of collection and removal of garbage, trash, and refuse of the residents of Park Hills, setting the date of payment and penalties for non-payment thereof.

DELEGATION REPORTS

Tree Board

1. Mr. Ryan informed Council the Tree Board may have some type of information booth or table set up at the Memorial Day Parade and will hand out flyers.
2. Mr. Claypole informed Council he had spoken to the Mayor, suggesting that a subcommittee be formed concerning use of Trolley Park, including equipment for the tot lot, signs, etc. Resolution relative to this new subcommittee will be prepared by the city attorney. Any literature pertaining to park equipment and signs would be helpful to the committee.

Dog Authority - No report.

OLD BUSINESS

1. Memorial Day Parade - Mayor Worstell will contact the Boy Scouts and Girl Scouts, asking for their participation in handing out candy along the parade route. Information will be requested from agencies concerning Uncle Sam outfits for several volunteers. Members of the Fire Department will help fill up the helium balloons. Mr. Catchen has contacted Balloons Are Us for purchase of balloons and the rental of the helium tanks.
2. KLC Convention registration is requested of Council members if they are interested in attending.

NEW BUSINESS

1. The City Clerk presented the following beer & liquor license applications:
 - (a) Blazer's - retail drink & Sunday sales - \$800.00
 - (b) Chef Barone, Inc. - malt beverage carry-out - \$100.00
 - (c) Circle K - " " " "
 - (d) Covington Catholic Boosters Club - malt liquor on-premise consumption - \$25.00
 - (e) Park Hills Pub, Inc. - retail drink license - beer & liquor by the drink, malt liquor carry-out, Sunday sales - \$900.00
 - (f) Szechuan Garden Restaurant - retail drink license and Sunday sales - \$800
 - (g) Town & Country Restaurant - retail drink & Sunday sales - \$800.00

The Clerk informed Council one application is still outstanding - Pohlmann-Linneman VFW Post 1484.

Chief Dreyer requested, for the future, that when applications are received from the above businesses that the Fire Dept. be advised so fire inspections can be made of the premises before

approval of the licenses is given. The Building Inspector will also be involved. Following discussion, a motion was made by Mr. Catchen and seconded by Mr. Claypole that before any business license be issued within the city of Park Hills, they pass the fire inspection. All ayes; and the motion carried.

Mr. Carey informed Council of the background of problems with the VFW pertaining to liquor license from the city of Park Hills.

Following discussion, the City Clerk was directed to issue licenses to the above-named business whose applications have been received. A motion was then made by Mr. Catchen and seconded by Mr. Schaffner that licenses be issued to the VFW Post 1484, if the application received before the end of the license year, if the prior criteria for issuance of the license is met. All ayes; and the motion carried.

The City Clerk was directed to request information from other city clerks concerning the fees charged for all beer and liquor licenses issued by their cities.

2. Mayor Worstell presented Municipal Order No. 3, 1992, appointing David E. Estes Engineering, Inc. AS City Engineer for the City of Park Hills effective July 1, 1992. Following discussion, a motion was made by Mr. Bode and seconded by Mr. Claypole that Municipal Order No. 3, 1992, appointing David E. Estes, Engineering, Inc. be approved. Mr. Bode, aye; Mr. Claypole, aye; Mr. Schaffner, no; Mr. Catchen, no; Mr. Ryan, aye; Ms. Hankins, no. Mayor Worstell broke the tie vote with an aye; and the motion carried.

3. The use of the empty lot on St. Joseph Lane was discussed regarding the erection of playground equipment. The owner of the property, Mr. Richard Wachs, was contacted, who indicated he would be in agreement for such use of his land, but insurance coverage would be the responsibility of the city. Further research will be done, with the City Attorney directed to draw up a lease for use of this property.

4. Mr. Carey, City Attorney, brought before Council a proposition from Mr. Arnold Horne, owner of the Montague Road property, who is willing to clear the title to this property and deed it to the City, to cover all costs related to the landslide which occurred on this property. Following discussion a motion was made by Mr. Catchen and seconded by Mr. Claypole that the city of Park Hills accept the property. All ayes; and the motion carried.

5. Mr. Schaffner suggested that Council dispense with caucus meetings and have structured committee meetings held.

COMMUNICATIONS

1. Letter from John Noonan, St. James Ave. expressing thanks to Mr. Finke, Mr. Mark Dreyer, Lou Ann Herron, James Allen, Martin Schmidlin, and Marc Schworer for courtesy during illness.

2. Letter from Mr. & Mrs. Bernard Farrell, 1529 Dixie Highway, requesting return to one trash pickup and one recycling pickup per week.
 3. Letter from Kentucky League of Cities about workshop - new Kentucky legislation.
 4. Thankyou note from Beth O'Connor, Girl Scout leader, expressing thanks for use of Council Chambers for their meeting.
- Mr. Ryan informed Council that he and his wife, Jennifer, are expecting a child in January. He received a large round of applause.

Motion to adjourn.

MELISSA A. WORSTELL, MAYOR

ATTEST:

EVELYN FOGARTY, CITY CLERK

Date: _____

BILLS PAID IN MAY, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	975.76
Barbara Washington - salary	545.83
Central Trust Company - fed w/h	167.00
" " " - SS/Med w/h	325.52
Ky. State Treasurer - state w/h	90.41
" " " - Co. Employees Ret. Sys. monthly premium	199.23
AFLAC - supplemental insurance	44.98
Eastern Fin. Fed. Credit Union - monthly share deposits	100.00
BC/BS - medical coverage	250.78
IMPACT - monthly life ins. premium	24.90
Edward A. Jody - April b.dg/zoning fees	206.00
No. Ky. Municipal Clerks - Mayors' luncheon (2 reservations)	24.00
Kenton P.D. - monthly dispatching fee	333.58
Vol. Firemen's Ins. - 4th installment, auto ins. (for F.D.)	1158.00
KSP - badges, stripes	" 58.56
A & S - materials for equipment repair	" 502.50
U.S. Post Office - 200 29¢ stamps	58.00
Mobilcomm - maintenance contract, repair	" 210.00
Fyr-Fyter Sales & Service - hydrotests	" 15.00
Cinn. Bell - phone service	" 227.66
Popp Floral Co. - flowers for Mrs. Brian Bode	25.00
P.H. Civic Assn. - donation for Memorial Day Parade	200.00
Cinn. Enquirer - advertising (Muni. Rd. funds budget hearing)	23.87
Home Bldrs. Assn. of No. Ky. - 100 bldg. permit applications	25.00
Dixie Novelty - "reserved" signs; 5 plaques (honorary awards)	326.25
Accuprint - trash/recycling letter	70.00

PUBLIC WORKS DEPT.

Dennis Finke - salary	1426.20
Central Trust Company - fed w/h	60.00
" " " - SS/Med w/h	264.99
Ky. State Treasurer - state w/h	79.52
" " " - Co. Employees Ret. Sys. monthly premium	236.09
BC/BS - medical coverage	404.32
IMPACT - monthly life ins. premium	5.30
Rumpke - trash fee for April	8536.20
Kenton Equipment - repair parts for lawnmower	11.86
Dennis Finke - purchase of work clothes	131.29
Zimmer Hardware - supplies; new equipment	67.69
Waco Oil Co. - gasoline purchases in April	139.55
Phillips Supply Co. - liners	30.75
Newman Traffic Signs - 1 "Ped Xing Sym"	23.26
Paul Ryan, No. Ky. Voc. School - repair of street sign	20.00

POLICE DEPARTMENT

Ronald Heideman - salary	1501.97
Jamie Puthoff -	" 1462.44
Michael Jansing -	" 1412.30
Ronald Johnson -	" 1353.43
Marc Schworer -	" 1261.51
Charleen Fangman -	" 623.92
Central Trust Company - fed w/h	1098.00
" " " - SS/Med w/h	1562.54
Ky. State Treasurer - state w/h	502.04
" " " - Co. Employees Ret. Sys. monthly premiums	2446.61

Police Dept. (continued)

BC/BS - medical coverage	2173.03
IMPACT - monthly life ins. premiums	24.40
AFLAC - supplemental ins.	12.94
Pathfinder Assoc. Ins. - seminar, Bloodborne Pathogens	75.00
USA Mobile - quarterly mainte. contract on pagers	121.50
Storer Cable - monthly charge	7.72
Robke Chevrolet - cruiser mainte. (89 Chev)	51.44
Mobilcomm - monthly maintenance contract (radios)	39.50
Waco Oil Com - gasoline purchases in April	504.66
Smith Muffler & Parts - cruiser maintenance	85.00
B & B Towing - cruiser towed	20.00
Cinn. Bell - phone service	64.03
Advance Office Sys. - maintenance contract on IBM typewriters	170.00

FIRE DEPARTMENT

Mobilcomm - radio repair	16.50
Waco Oil Co. - gasoline purchases in april	15.00
Fyr-Fyter Sales & Service - hydrotest	13.80

RESCUE SQUAD

Vol. Firemen's Ins. Serv. - 4th installment, vehicle ins.	440.00
Mobilcomm - monthly maintenance contract	50.25
Cinn. Bell - phone service	43.42

FINANCE DPET. - no expenditures

CITY BUILDING

A & S Electric - 15 fluorescent tubes	63.75
ULH & P Co. - gas and electric	509.90
Cinn. Bell - phone service	223.34
Kenton Co. Water District - water & sewage charges	70.29

STREET LIGHTING

ULH & P Co. - street lights	703.87
" - traffic lights	94.21

CAPITAL PURCHASES EMERGENCIES

Central Trust Co. - commercial loan monthly payment	2165.00
Zimmer Hardware - supplies for F.D. renovation	14.99
Miller Bros. - paint, thinner, etc. for F.D. renovation	140.11
Dennis Finke - renovation supplies & materials for R.S. renovation	274.66

TOTAL OF BILLS PAYABLE OUT OF THE GENERAL FUND \$ 39,037.92

SANITATION MAINTENANCE & REPLACEMENT FUND

Sanitation Dist. #1 - billing charges (Oct-Nov-Dec-Jan-Feb-Mar)	570.60
Zimmer Hardware - seed for restoration of repaired sewers	11.41
Michels Co. - sewers repaired (Cleveland, Montague, Park, Amsterdam/Hamilton)	14,330.00
Neenah Foundry - 1 sewer lid	60.00
Ohio Infil-Check - 2 sewers jet cleaned	422.50
Taylor Bros. - topsoil for use in sewer restoration	75.00
	<hr/> 15,469.51

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN SPECIAL SESSION AT THE PARK HILLS CITY BUILDING ON TUESDAY, MAY 26, 1992, AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CATCHEN, CLAYPOLE, HANKINS, RYAN AND SCHAFFNER PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Only item on the agenda was presentation of the Budget Message and Document for the F.Y. 92-93.

Mayor Worstell presented the proposed ordinance pertaining to receipts and expenditures of the General Fund, Municipal Road Fund, L.G.E.A. Fund, Sanitation, Maintenance and Replacement Fund and Auto Sticker Fund.

Councilman Bode requested discussion of funds allocated for Park Hills' participation in the Kenton County Dog Authority. General consensus among Council members the fee is excessive compared to amount of requests from residents of the City for pickup by the Dog Warden. Council was informed there are two employees working split shifts.

Councilman Schaffner informed Council the City of Ludlow no longer participates in this Dog Authority and was accepting applications from individuals to perform such service. An applicant had been accepted and then declined the position. Requests for applications will once again be published. It was suggested an agreement with the City of Ludlow may be possible, allowing the City of Park Hills to utilize such service, with the fee being shared by both cities. Further information will be obtained.

Funds allocated for all safety departments for shot requirements were then discussed. Chief Heideman supplied Council with information he obtained while attending a seminar covering OSHA's Bloodborne Pathogens Standards. The Chief and Clerk informed Council of costs of these shots and several locations where they can be obtained. It was suggested these shots be given to all safety department personnel as soon as possible. The Clerk was directed to check with BC/BS as to coverage (if any) for preventive medication.

There being no further discussion, the meeting was adjourned at 8:30 P.M.

MAYOR

ATTEST:

CITY CLERK

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, JUNE 8, 1992, AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CATCHEN, CLAYPOLE, RYAN AND SCHAFFNER PRESENT.
ABSENT: COUNCILWOMAN HANKINS.

Call to order.

Pledge of Allegiance.

Roll Call.

A motion was made by Mr. Schaffner and seconded by Mr. Claypole that minutes of the regular meeting held on May 11th and special meeting held on May 26, 1992, be approved as received. Motion carried by unanimous vote of Council.

Petitions & Delegations

1. Mrs. Barabara Stephens, speaking for residents of Park Drive appeared before Council concerning the stop sign/crosswalk on Park Drive. Statement will be made during the Public Works Dept. report, as listed on the agenda.

PUBLIC WORKS DEPT.

1. A motion was made by Mr. Bode and seconded by Mr. Ryan that report of the Public Works Dept. for the month of May, 1992, be received as submitted.

2. Mayor Worstall asked Mr. Finke if any information had been received regarding the stop sign on Park Drive.

Councilman Catchen asked if he could reply to that. He then stated information has been received from the Chief Engineer, District 6, Highway Dept., that the stop sign on Park Drive is illegal and that the City could be sued if, in the event an auto accident happened there or someone was hit, etc. Mr. Catchen then asked Mr. Carey, Park Hills City Attorney, if the sign is legal or illegal. In reply, Mr. Carey reiterated statements made when request for the stop sign was first brought before Council. The traffic control manual was read by City officials at that time, which suggested that stop signs should only be used where warranted and provided for certain warrants where stop signs should be located. The manual stated that stop signs should not be used to control speed. The manual did not say stop signs should never be placed in the middle of a through street or never be placed at crosswalks, etc. Mr. Carey then stated he does not believe the regulations are clear enough for an attorney to say the stop sign is illegal. Mr. Carey does agree with Chief Heideman concerning possibility of City liability.

Mr. Catchen gave background history on a stop sign located in the middle of a block in the City of Ft. Wright. Placement of the sign at an intersection was discussed.

Councilman Ryan stated he had contacted the Ky. Municipal Law Center at No. Ky. Univ. and they were of the same opinion as other attorneys in the room.

Following discussion consensus of Council was to leave the stop sign in place.

3. Mayor Worstall then asked for a Council vote on the Public Works report. The motion was carried by a unanimous vote of Council. Some questions concerning additional information on vehicles were raised. Following discussion the Mayor stated she would have a form prepared for the next meeting with information listed, as requested, for the Public Works Dept.

4. Mayor Worstall informed Council a new utility pole has been installed in Trolley Park. Bids are being requested for electrical hookup. Councilman Claypole stated the pole was installed by Foltz Excavating for \$100.00, with an assist from volunteer workers. Such installation by CG&E would have cost the City \$750.00. A new pole would have cost \$400.00, but was donated by the utility company.

POLICE DEPT.

1. A motion was made by Mr. Ryan and seconded by Mr. Schaffner that report of the Park Hills P.D. for the month of May, 1992, be accepted as received. Motion carried by unanimous vote of Council.

2. Chief Heideman informed Council a letter of resignation has been received from Officer Michael Jansing, effective June 19, 1992. The Chief stated several applications for the position are on file in the office.

3. Chief Heideman told Council a B & B wrecker backed into the Chevrolet cruiser. The bids for repair have been received: \$75.00, \$230.00. The Chief will be getting one more bid.

FIRE DEPT./RESCUE SQUAD

1. A motion was made by Mr. Catchen and seconded by Mr. Claypole that reports of the Park Hills FireDept./Rescue Squad be accepted as received. Motion carried by unanimous vote of Council.

2. Chief Dreyer informed Council Rescue Squad personnel will receive their preventive shots as soon as possible, with Fire Dept. personnel waiting until July, 1992.

3. Discussion on change of fire lane on Hamilton Road. The ordinance will be amended to indicate the fire lane on Hamilton Road will be located on the south side of the street.

BLDG. INSP./ZONING ADMIN.

1. Four building permits were issued during the month of May, 1992.

2. Mr. Jody informed Council violation letters were sent to Mr. Thomas Rebhan, 1142 Old State relative to overgrown weeds and grass and condition of the premises.

3. Mr. Jody stated Mr. Jerome Robinson, 1011 Amsterdam Road, is very ill and will have to dispose of some of his vehicles since he will not be able to drive.

4. Construction on the addition at 1086 Emerson has begun.

5. Application for parking pad has been received from Franklin Laughlin, 1402 Old State Road. Location of pad discussed, indicating a fire hydrant will be in extremely close proximity to the pad. This will be checked by the Chief of the Fire Dept. Mr. Jody stated the existing driveway is very narrow, with poor visibility. A motion was made by Mr. Catchen and seconded by Mr. Claypole that, upon approval of the Fire Chief, a permit be granted for the parking pad. Full approval of Council received.

CITY ENGINEER

1. Mr. Jenkins advised Mayor Worstall permission can be given to the ULH & P Co. to install gaslines for the Cole Estates subdivision.

2. Mr. Jenkins approved the outstanding invoice from Interstate Asphalt on balance due on St. Joseph Lane improvement.

3. Mr. Jenkins listed the positive projects that have been completed within the City.

4. The street priority list on file in the Clerk's office will be reviewed by the Estes Engineering Co. Mr. Jenkins stated an additional source of revenue should be considered for repair/improvement of all City streets.

FINANCE DEPT.

1. A motion was made by Mr. Catchen and seconded by Mr. Ryan that report of the General Fund for the 11th month of the F.Y. 91-92, Financial Statement ending May 31, 1992, and May report covering special funds be received as accepted. Mr. Catchen, aye; Mr. Ryan, aye; Mr. Bode, aye; Mr. Claypole, aye; Mr. Schaffner, aye; and the motion carried.

2. A motion was made by Mr. Schaffner and seconded by Mr. Catchen that approval be given to pay bills out of special funds. Mr. Schaffner, aye; Mr. Catchen, aye; Mr. Ryan, aye; Mr. Bode, aye; Mr. Claypole, aye; and the motion carried.

BUDGET/FINANCE COMMITTEE

1. Mayor Worstell presented for its first reading an appropriations ordinance for the 1992-1993 Fiscal Year budgets.

INSURANCE COMMITTEE

1. Mr. Bode reported insurance information has been submitted to several agencies. No bids have been received as yet. Mr. Claypole stated a meeting had been held on Thursday, June 4th, with the present agent. Ms. Hankins, chairperson of the committee, will have further information available for the July Council meeting.

PUBLIC RIGHT-OF-WAY COMMITTEE

1. Mr. Schaffner stated a committee meeting had been held. Mr. Schaffner then asked if Council will have a regular caucus meeting or do away with formal caucus and have committee meetings. Mayor Worstell replied decision had been made to dispense with formal caucus meetings and have structured committee meetings. Following discussion the Mayor stated a special meeting of Council will be held on Monday, June 22nd with committee meetings, if scheduled, following the close of the meeting.

GRANT COMMITTEE

1. Mr. Ryan stated no formal word has been received concerning grant funds allocated to the Park Hills Tree Board.

PERSONNEL POLICY COMMITTEE - NO REPORT

SCHOOL BUILDING COMMITTEE - No report

BLIGHT COMMITTEE

1. Mr. Schaffner reported that several blight ordinances received from cities in the area have been reviewed. He selected ordinances from the cities of Ludlow, Dayton, Bellevue and Augusta, Ky. for review by the Building Inspector and City Attorney.

Mr. Ryan stated information had been received from the Ky. Municipal Law Center relative to ordinances for the cities of Dayton and Augusta. He was also informed that several cities use the KRS statutes to base their ordinances on. The statutes are pretty stringent.

SIDEWALK/STREET COMMITTEE - No report

SIGN COMMITTEE

1. Mr. Claypole stated a bid had been received for the Trolley Park sign in the amount of \$420.00. Mr. Claypole further stated the Civic Assn. would be willing to pay 50% of the amount of the sign and also buy the posts for the sign. Location for sign not yet decided. Mayor Worstall suggested the price of a masonry sign be checked into. Mr. Bode asked if repair of the bus shelter at Hamilton & Amsterdam could be incorporated with placement of the sign. The City Attorney suggested City ordinances concerning signs be reviewed pertaining to erection and size of the sign. This will be done by Mr. Claypole, who will also check into prices for a masonry sign, such as erected by the City of Covington.

2. Mr. Claypole contacted Mr. Paul Ryan, No. Ky. Vocational School, relative to the price of decorative signs now in use on several City streets. The signs would be made of steel rather than cast aluminum, without raised letters, for approximately \$40.00 per sign to reproduce the signs, plus \$20.00 to paint and letter them. This price is available on the purchase of at least 40 signs. Mr. Claypole suggested, if Council is agreeable, that he ask Mr. Ryan to make up a sign to be shown to Council. Mr. Finke will bring a sign to Mr. Ryan to use as a sample. Mr. Finke stated he will maintain the signs already in use with cleaning and repainting.

KLC FED. LEGISLATIVE REPORT COMMITTEE - No report

SOLID WASTE COMMITTEE

1. Mr. Carey presented for its second reading Ordinance No. 4, 1992, "AN ORDINANCE PROVIDING FOR THE PAYMENT OF COLLECTION AND REMOVAL OF GARBAGE, TRASH, AND REFUSE OF THE RESIDENTS OF PARK HILLS, SETTING THE DATE OF PAYMENT AND PENALTIES FOR NON-PAYMENT THEREOF." A motion was made by Mr. Schaffner and seconded by Mr. Catchen that Ordinance No. 4, 1992, be approved as read. Mr. Schaffner, aye; Mr. Catchen, aye; Mr. Ryan, abstain Mr. Bode, aye; Mr. Claypole, abstain. Motion carried by a vote of three ayes; two abstain.

TREE BOARD

1. Mr. Ryan stated the Tree Board had an information booth at the Memorial Day Parade. He stated the board did a very nice job.

2. Mayor Worstall voiced her desire that Parks & Recreation be appointed as a regular committee of Council and not a subcommittee of the Tree Board.

DOG AUTHORITY

1. Information and minutes received from Mr. Tom Sorrell relative to the last meeting of the Dog Authority. Further study will be made of Park Hills' participation in the authority, plus ownership of equipment.

Old Business

1. Mrs. Maureen Gerrein, 1053 Montague Road, stated her concern relative to motorists speeding, causing damage to property, etc. She stated since Council has been receptive to a stop sign on Park Drive she has the following suggestion: In cooperation with the City of Covington, the speed limit on Montague Road be reduced from 25 mph to 15 mph, which is the limit in Devou Park. The speed limit on Montague Road in Park Hills is 25 mph. Mrs. Gerrein suggested several signs also be posted. Mr. Finke asked if there were legal responsibilities of a City if "Children At Play" signs were erected. He had read of a case where legal responsibility was attributed to a city because of an accident.

Chief Heideman stated he would do a survey of all streets in Park Hills relative to different speed limits within the City. Following discussion Chief Heideman was directed to contact the Covington Police Dept. for any information available on Montague Road relative to ownership, signs, etc.

2. Mr. Catchen brought before Council his suggestion of hiring parttime officers to replace Officer Jansing, who will be resigning June 19th. The Police Dept. would then have four fulltime officers and possibly three parttime officers, saving the City approximately \$40,000. He asked for comments from other Council members.

Mr. Ryan stated he voted to keep budgeted salaries for five fulltime officers. Mr. Schaffner stated he would like to check further into parttime patrolmen now that a fulltime officer has resigned, which changes personnel working for the City. Mr. Bode would also like to look further into such a change. Mr. Schaffner asked the Chief if any applications are on file with the department. Chief Heideman replied in the affirmative, stating that two applicants have had the 40 hours of basic training. Chief Heideman stated his feelings concerning the hiring of parttime officers, indicating a large number of cities in the No. Ky. area have eliminated parttime officers because of liability.

Mr. Catchen stated he knows of three ex-police officers, who meet the state requirements, and are willing to work for the City of Park Hills for \$7.00 per hour. Mr. Catchen contacted the Division of Training, Frankfort, Ky. quoting: "If we can secure people before July 15th, they don't have to have the 400 hour training, but come July 15th from that point on to July 15, 1993, yes, they have to have the same 40-hour in-service training that you do, but just because they are parttime it does not effect your incentive pay." Mr. Catchen then stated if we can save \$25,000 why not save it?

Lengthy discussion was held between Chief Heideman and Councilman Catchen pertaining to pros and cons of hiring parttime police officers.

Mr. Ryan stated a 5 to 1 vote was taken relative to retaining all fulltime officers. He felt the discussion had been long enough.

Mr. Schaffner felt the subject should be discussed by Council once again when Mrs. Hankins returns.

When questioned by the Mayor, Chief Heideman replied that all parttime officers would have to undergo background investigation, medical and psychological testing, as do fulltime applicants. Because of the open shift, with Officer Jansing's resignation, the Chief would like to start background investigations as soon as possible.

Mr. Conway, who was in the audience, stated he did not want to see the City's police force deteriorate; it's a fine police force. and has a great reputation.

Following further discussion the Clerk was directed to list on the agenda for the special meeting of Council to be held June 22, 1991, discussion re hiring of fifth fulltime officer or parttime patrolmen.

COMMUNICATIONS

1. From Kv. Transportation Centerm Univ. of Ky. re Workshop Reminder.
2. From Kenton Co. Water District No. 1 re fire hydrant permits.
3. NKADD special workshop on Bloodborne Pathogens: Reducing the Risks.

Motion to adjourn by Mr. Catchen, second Mr. Schaffner

MELISSA WORSTELL
MAYOR

ATTEST:

CITY CLERK

PUBLIC HEARING FOR THE PRESENTATION OF THE CITY OF PARK HILLS BUDGET FOR THE FISCAL YEAR 1992-1993, INCLUDING THE MUNICIPAL ROAD FUND, LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUND, THE GENERAL FUND, PARK HILLS SANITATION MAINTENANCE AND REPLACEMENT FUND, PARK HILLS AUTO STICKER FUND, FIRE BOND DISBURSAL ACCOUNT NO. 1 AND ACCOUNT NO. 2, WAS HELD ON MONDAY, JUNE 8, 1992. AT 7:15 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CATCHEN, CLAYPOLE, RYAN AND SCHAFFNER PRESENT.

Present in audience: Mr. Lou Wartman Mr. Mike Conway
 Mr. Chad Coslett Mrs. Ginger Conway

Hearing called to order.

Pledge of Allegiance.

Mayor Worstell opened the meeting, indicating the hearing is being held to discuss all proposed Fiscal Year 1992-93 budgets for the City of Park Hills.

Mayor Worstell presented the 1992-93 General Fund Budget. Estimated revenue for the F.Y. 92-93 - \$615,113. Estimated expenditures for the General Fund - \$607,382, indicating an increase of \$18,391 over the 91092 amended budget expenditures. The Mayor listed each individual department's expenditures out of the General Fund.

The Mayor then presented the budgets of the following special funds:

Municipal Road Fund: Balance of monies from F.Y. 91-92 - \$87,000; Estimated revenue during F.Y. 92-93 - \$50,000; Total - \$137,000.
Detailed allocations in the amount of \$137,000 were listed.

L.G.E.A. Fund: No carryover. Estimated revenue - \$63.00. Expenditures from this fund are not preplanned, but are expended on all safety departments of the City.

Auto Sticker Fund: Balance of monies from F.Y. 91-92 - \$17,000; Estimated revenue during F.Y. 92-93 - \$15,000; Total - \$32,000.
Monies from this fund to be used for repair and maintenance of City streets.

Sanitation Maintenance & Replacement Fund: Balance of monies from F.Y. 91-92 - \$79,000;
Estimated revenue during F.Y. 92-93 - \$19,000;
Total - \$98,000. Projected allocations were listed.

F.E.B.I. Disbursal Acct. #1: Balance of monies from F.Y. 91-92 - \$326.27;
Estimated revenue during F.Y. 92-93 - 0
Projected allocation: - \$300.00

F.E.B.I. Disbursal Acct. #2: Balance of monies from F.Y. 91-92 - \$13,900;
Estimated revenue during F.Y. 92-93 - 16,900;
Total - \$29,900. Projected allocations - \$18,000.

Mayor Worstell discussed the listed allocations in the Municipal Road Fund with the residents in the audience, indicating budget figures could be changed by amending the budget. Street priorities were discussed. The Mayor stated that a definite date for repairs has not been set. Because of the deteriorating streets within the City, the possibility of a street tax may be an alternative to increase available funds. When questioned by Mr. Lou Wartman re the sidewalk project, Mayor Worstell replied the David Estes Eng. Co., now working for the City, will look further into the project and also do another street priority study.

Mr. Conway asked if the residents could have a copy of the engineer's report; possibly a master plan of what has to be done in Park Hills. These reports would be available to the public.

Mayor Worstell closed the hearing at 7:45 P.M.

MELISSA WORSTELL
MAYOR

ATTEST:

CITY CLERK

BILLS PAID IN JUNE, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	1084.28
Barbara Washing "	390.32
Central Trust - fed w/h	180.00
" " ss/med w/h	391.42
Ky. State Treasurer - st w/h	88.20
" " " CERS pension	219.16
Kenton Co. Fs. Ct. - payroll tax, 2nd qtr. 1992	59.55
City of Park Hills " "	70.05
Eastern Fin. Fed. Credit Union - share deposit	100.00
AFLAC - suppl. ins.	44.98
BC/ BS - medical coverage	250.78
IMPACT - monthly life ins. premium	23.90
City of Park Hills - to replenish petty cash	30.00
Edward Jody - Bldg/Zoning permit fees for May & June	427.57
Melissa Worstell - semi-annual Mayor's salary	692.62
Brian Bode - semi-annual Council salary	250.00
Don Catchen " " "	250.00
Greg Claypole " " "	250.00
Mahla Hankins " " "	250.00
Philip Ryan " " "	250.00
Charles Schaffner " "	250.00
Marcus Carey - semi-annual fee; dlqt. tax fee	1062.21
Kenton Co. P.D. - monthly dispatching fee	333.62
Dixie Novelty - balloons, helium (Memorial Day Parade)	116.60
Target Marketing - No. Ky. Chamber of Commerce map project	289.00
Cinn. Enq. - adv. (Bd of Adj, public hearing, Ord. No. 4, 1992)	143.23
U.S. Post Office - certified mail	12.00
Skills Dev elopment Institute - clerks' certification school	75.00
IRS - balance due on SS tax for 1989	8.44
Edward Jody - activity Report/Invoice	80.00
Campbell House Inn - room reservations (KMCI)	275.00
Mobilcomm - monthly mainte. contract (F.D.)	105.00
Waco Oil Co. - gasoline purchases in May (F.D.)	106.85
Cinn. Bell - phone service (F.D.)	130.65
Midwest - new equipment "	76.82
Fyr-Fyter Co. - equipment mainte. "	20.75
Crouch - new equipment "	97.50
Jos. R. Kelly - 2 gold leaf fronts "	132.00
Webco Fire Equipment - batteries, clamps, etc. (F.D.)	193.70
BFC Auto Trim - equipment mainte. "	48.00

PUBLIC WORKS DEPT.

Dennis Finke - salary	1556.08
Central Trust - fed w/h	62.00
" " ss/med w/h	287.91
Ky. St. Treasurer - st w/h	83.12
" " " CERS pension	256.51
Kenton Co. Fs. Ct. - payroll tax, 2nd qtr. 1992	51.70
City of Park Hills " "	60.83
BC/BS - medical coverage	404.32
IMPACT - monthly life ins. premium	5.30
City of Park Hills - to replenish petty cash	9.68
Rumpke - trash fee for May	8536.20
Zimmer Hardware - supplies & materials	14.77
Waco Oil Co. - gasoline purchases in May	131.55

POLICE DEPT.

Ronald Heideman - salary	1668.48
Jamie Puthoff "	1582.27
Michael Jansing "	1105.66
Ronald Johnson "	1443.65
Marc Schworer "	1291.99
Charleen Fangman "	686.81
Central Trust - fed w/h	1134.00
" " ss/med w/h	1598.34
Ky. St. Treasurer - st w/h	514.21
" " " CERS pension	2495.72
Kenton Co. Fs. Ct. - payroll tax, 2nd qtr 1992	303.44
City of Park Hills " "	356.99
BC/BS - medical coverage	2173.03
IMPACT - monthly life ins. pymt	25.40
Mobilcomm - monthly mainte. contract	39.50
Storer Cable - monthly charge	7.72
SuperX Drugs -film processed	22.76
Waco Oil Co. - May gasoline purchases	582.48
Cinn. Bell - phone service	81.31
Old Mill Service - cruiser mainte./oil change	58.89
AFLAC - suppl. inse.	12.94
St. Elizabeth Med. Ctr. - preventive shots for P.D. personnel	360.00
Old Mill Service - cruiser mainte.; oil changed, filter, etc.	739.01
Mr. Transmission - reconditioned torque converter	516.75
PARR - personal protective kit/ equipment	23.14
NKIN - membership dues (7/1/92-6/39/93)	25.00

FIRE DEPT. - NoneRESCUE SQUAD

City of Park Hills - to replenish petty cash	1.70
Mobilcomm - monthly mainte. contract	50.25
Puritan-Bennett - oxygen cylinders refilled	21.58
C E I - vehicle maintenance; battery for portable radio	132.67
Waco Oil Co. - May gasoline purchases	30.75
Cinn. Bell - phone service	43.42

FINANCE DEPT.

City of Park Hills - to replenish petty cash	10.37
--	-------

CITY BUILDING

ULH & P Co. - gas & electric	342.17
Zimmer Hardware - supplies & materials	38.78
Cinn. Bell - phone service	218.49

STREET LIGHTING

ULH & P Co. - street lights	776.03
" traffic lights	89.83

CAPITAL PURCHASES/EMERGENCIES

Central Trust Co. - commercial loan, monthly payment	2165.00
Jennings - 1 tot seat plus hangers	102.00
Foltz Excavating - remove/replace electric pole in Trolley Park	100.00

June bills - pg. 2

Miller Bros. - 4 mini blinds (F.D. renovation)	147.60
Zimmer Hardware - supplies & materials (F.D. renovation)	25.60
SECO Electric - wiring for pole in Trolley Park	525.00
 TOTAL OF BILLS PAYABLE OUT OF THE GENERAL FUND	 \$44,054.89

SANITATION MAINTENANCE & REPLACEMENT FUND

Equipment Consultants - 1 barricade fence (water ret., St. James)	40.60
Taylor Bros. - topsoil for sewer restoration	15.90
Ohio Infil-Check - 2 sewers jet cleaned (Amsterdam)	422.50
	<u>489.00</u>

STATE AID ROAD FUND

James Jenkins - City Eng. 6-mos. retainer	600.00
Interstate Asphalt - balance due, St. Joseph Lane improvement	11,958.30
ABS Contractors - 1 roller for street repair/patching	89.50
	<u>12,647.80</u>

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN SPECIAL SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, JUNE 22, 1992, AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CATCHEN, CLAYPOLE, HANKINS, RYAN AND SCHAFFNER PRESENT.

Call to order

Pledge of Allegiance

Roll Call

Present in Audience: Ms. Lee Haynes, 1026 Lawton Road
Ms. Janice Cantrell, 806 Arlington Road
Mr. Mike Conway, 1144 Cleveland Ave.

1. Mayor Worstell presented for its second reading Ordinance No. 5, 1992, "AN ORDINANCE ADOPTING THE CITY OF PARK HILLS, KENTUCKY, ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 1992, THROUGH JUNE 30, 1993. ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT". A motion was made by Mr. Ryan and seconded by Mr. Schaffner that Ordinance No. 5, 1992, be adopted. Mr. Ryan, aye; Mr. Schaffner, no; Mr. Catchen, no; Mr. Claypole, aye; Mrs. Hankins, aye; Mr. Bode, aye; and the motion carried by a vote of 4 ayes to 2 nos.

2. Mayor Worstell informed Council the floor is now open for discussion on the replacement of the 5th fulltime officer and/or parttime patrolmen.

Mrs. Hankins stated her feelings on the subject, indicating she felt Council should try the services of parttime police officers to fill the opening on the department created by the resignation of Officer Jansing, a fulltime employee. She further stated if the use of parttime people did not work out a fifth fulltime officer could be hired.

Mr. Bode questioned Chief Heideman relative to the statement made that part-time officers could not make an arrest on a domestic disputes. The Chief replied in the affirmative, stating it is becoming more and more of a problem in the No. Ky. area. Discussion followed on spouse abuse.

Discussion on dedication of fulltime officers verses lack of such dedication by parttimers was then discussed.

Ms. Lee Haynes, a resident of Park Hills and an officer on the Edgewood Police Dept., asked to speak before Council. She complimented Chief Heideman and his department on their extreme professionalism and stated her feelings on the use of parttime police officers. Discussion was held on qualifications of ex-police officers who may be interested in doing parttime work. Also discussion of parttime officers being employed in the past and the hiring of such personnel at this time.

Mayor Worstell then went to the blackboard and showed, with figures, the amount of money the City would spend on a fifth fulltime officer and what would be spend if three parttime officers were hired. Mr. Catchen reminded her that the City would save on health insurance and its percentage of retirement funds.

Lengthy discussed followed, including scheduling of personnel, patrolling, court time, etc. Mayor Worstell quoted a statewide wage and salary survey, comparing 4th class cities which included Park Hills, Cold Spring and Southgate. The Mayor stated her feelings regarding her responsibility and obligations to the citizens of Park Hills and instructed Chief Heideman to proceed with the steps necessary to hire a fulltime policeman.

Mr. Schaffner stated the Council is trying to save money in the 92-93 Budget and future budgets of the City. Several suggestions were made: eliminating some City personnel, freeze on wages, checking into health insurance expenses. The hiring of parttime personnel may be a way of reducing the budget.

Mr. Conway, who was in the audience, stated he thought Council approved five fulltime police officers at the May 11, 1992, meeting. This was confirmed by the Mayor. Mr. Conway stated he felt there was not problem with a fulltime police department in the City of Park Hills. He stated there were bigger problems to be addressed.

Mr. Catchen gave background information on the formation of parttime police departments in No. Ky. and their progression into fulltime departments. He stated the discussion on the hiring of parttime police officers was once again brought before Council due to the resignation of Officer Michael Jansing.

Mr. Catchen submitted an application received from a retired police officer for a parttime position with the Park Hills Police Dept.

At the close of discussion a motion was made by Mrs. Hankins and seconded by Mr. Schaffner that this meeting adjourn.

MELISSA WORSTELL
MAYOR

ATTEST:

CITY CLERK

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN SPECIAL SESSION AT THE PARK HILLS CITY BUILDING ON THURSDAY, JULY 9, 1992, AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CATCHEN, CLAYPOLE, HANKINS, RYAN AND SCHAFFNER PRESENT.

Call to order

Pledge of Allegiance

Roll Call

Present in Audience: Mr. Lou Wartman, 1404 Old State Road
John Vogel, Vice President/Secretary, Cincinnati & N. Kentucky
Apartment Association
Charleen Fangman, 1145 Coram Street
Rosemarie Heideman, 1106 Mt. Allen Road
Stephen Gavin, 1011 Jackson Road

1. Mayor Worstell opened the meeting indicating that due to audience participation discussion of a proposed blight ordinance would be first on the agenda.

Councilman Schaffner submitted copies of a proposed blight ordinance amending Chapter 92, Sections 92.01 through 92.10 and Section 92.99 of the Park Hills Code of Ordinances. Mr. Schaffner stated he was going to request comments and suggestions from the Municipal League. He also requested suggestions from interested bystanders and residents of the city. The proposed ordinance is pretty comprehensive and covers, in detail, problems within the city. When questioned by the Mayor, Mr. Schaffner replied several features in the ordinance have been tested by other cities. He also stated that several sections of the ordinance now in effect have been left intact, but additions have been made.

Mayor Worstell suggested we request interpretation on this ordinance from the Municipal league, Park Hills City Attorney, input from Council, and the Apartment Association and the Park Hills Building Inspector.

Mr. Vogel, Executive Vice President of the Greater Cincinnati and Northern Kentucky Apartment Association appeared before Council stating the association's views concerning liability of the property owner verses the tenant.

Upkeep of property by absent landlords was discussed, with the statement made that several landlords are extremely lax in maintaining their property. Mr. Vogel replied to this statement, stating exterior upkeep of the property should be the landlord's responsibility. Mr. Vogel strongly suggested City Council look into the Landlord/Tenant Act. The association is in favor of such a law, which would clearly indicate the landlord and tenant's duties.

The Landlord/Tenant Law can be located in the Kentucky Statutes. All information relative to the proposed blight ordinance was requested by the August 10th meeting.

2. Departmental policies and procedures - Mr. Ryan stated Council wished to discuss policies and procedures of all departments of the city. A more uniform and concise feeling for what all paid personnel and volunteers are doing - update of all departments in the city. Job descriptions for all employees are to be submitted by department heads in conjunction with the Americans with Disabilities Act. (ADA guidelines must be stated within the job descriptions.)

Standard operating procedures, such as purchasing policies - rules and regulations re purchasing - to be redefined by Council (City Clerk/Treasurer - be defined in job description). Purchase of cruiser, hiring someone, extra personnel for Public Works - this is dictated by Council through approval of the budget.

Mr. Ryan questioned Council's responsibility relative to policies and procedures of the volunteer departments. Can Council dictate or help the volunteer departments procure policies and procedures, together with duties and guidelines for the chiefs.

Mr. Carey, City Attorney, informed Council the Chief of the Fire Department's duties and responsibilities are dictated by the Mayor. The Mayor sets the policies for the department heads and for individual employees of the city. Mr. Carey stated there are ordinances that give certain powers and authority, and statutes that give certain powers to the Police Chief and officers, plus Fire Chief and Fire Inspector. Specific "day to day" duties can be specified by ordinance. Mr. Ryan stated his feelings concerning lack of information, etc. received from the Fire Department/Rescue Squad. Mayor Worstell informed Council that an automobile now in the possession of the Fire Department was donated by the Kenton County Sheriff's Office. Any cost pertaining to this vehicle will be paid out of the Fund Drive monies.

Mr. Carey further stated individual members of the volunteer departments cannot be dictated to by City Council since they are volunteers, not employees. Council does have control of money these departments spend through the budget. Mr. Carey was requested by Council to research Kentucky Statutes pertaining to Council's authority to appoint a Fire Chief as an officer of the city.

When questioned, Mr. Carey replied that a Municipal Order or Resolution can be passed giving the Finance Committee authority to pre-approve expenses on an invoice basis.

Mrs. Hankins, as Chairperson of the Insurance Committee, requested the committee be informed of any vehicle, equipment, etc. purchased for addition to the insurance policies.

Lengthy discussion on control by Council pertaining to funds, vehicles, policies. Further discussion on decision of Council to keep the Fire Department pickup truck as opposed to purchase of a passenger vehicle. As a clarification, Mr. Carey stated the City of Park Hills owns the fire vehicles and fire equipment, the building and fixtures for the department, but if the car was given to the Fire Department, it is now owned by the city. During this discussion the City Attorney informed Council if the passenger vehicle is in the name of the Fire Department, City Council has no control over it. City insurance liability relative to the passenger vehicle donated to the department was discussed in length. Concern voiced by Council regarding this passenger vehicle being listed under the city's vehicle insurance, although Council has no control over use of the vehicle.

Mr. Carey suggested the Fire Department become a separate entity to do business in their own name.

It was also noted that City Council has complete control over who uses the city seal, but the name Park Hills Fire Department belongs to the department.

Mr. Ryan asked if as a councilman, does he have the authority to request the policies and procedures of the Volunteer Fire Department.

Mr. Catchen asked, if Council wishes to make a change or if they want to add something to the policies and procedures submitted by department heads, covering city personnel, do they have the power to do so. Mr. Carey replied the Council has the right to do so by the power of legislation.

Council's ability to control funds allocated to the volunteer departments of the city was discussed.

Mr. Carey was requested to research the possibility of an ordinance being prepared concerning the volunteer departments of the city, i.e. policies, procedures, division of Fire Department/Rescue Squad. The question was asked of the City Attorney, if there is any benefit to appointing a Fire Chief by ordinance. Mr. Carey replied there would be because he would then be an officer of the city and subject to removal immediately upon your determination that he has committed malfeasance in office.

When questioned, Mr. Carey replied City Council can legislate a set of policies and procedures of the volunteer departments by passing an ordinance saying that all members of our volunteer departments shall abide by the following policies and procedures.

The following question was asked: If City Council wishes to have the Fire Department and the Rescue Squad return to separate departments, can the Council by ordinance, appoint a chief to this squad. Mr. Carey replied it has been done by resolution. Mr. Ryan asked if Council members would like to discuss separation of departments at this time. Mr. Schaffner stated he felt they should be separate departments, stating his reasons for this separation. Mayor Worstell discussed management and control of the Rescue Squad.

The age and experience of members were discussed.

Mayor Worstell requested input from all Council members concerning their feelings regarding separation of the Fire Department/Rescue Squad. She further stated the background history of the Rescue Squad when operating as a separate division. Following lengthy discussion, Mayor Worstell was asked by Councilman Catchen if she would reparate the units. Mayor Worstell replied she would be happy to entertain anything Council wants, but felt no decision should be made until the subject is discussed with Chief Dreyer and Assistant Chief Finke and members of the Rescue Squad and those members of the Fire Department that run with the Rescue Squad. Mr. Catchen asked if the member would be at the next regular council meeting. The Mayor agreed this discussion should be held at an open meeting. Mr. Carey suggested that a committee meet with the volunteer members concerning this problem.

Problems between the chief and members were discussed in length. Mayor Worstell offered to sit down with the Personnel Policy Committee and all members of the Rescue Squad. Mr. Schaffner suggested the members be brought before entire Council at a regular meeting to discuss the problems of the chief and all members of the Rescue Squad and Fire Departments.

Mr. Carey informed Council that if Chief Dreyer can be considered an employee of the city by reason of receiving compensation for inspections, painting of fire plugs, Council could go into Executive Session re discipline, removal or suspension. The attorney will research the statutes for a definite interpretation. Following this discussion, it was decided this meeting be held during regular council meeting.

Discussion between Council members and the Mayor concerning the length of time and permission given for residents to speak during Council meetings, whether they are listed on the agenda or not. Mr. Ryan reminded Council and the Mayor that early in Council's term he had written policies and procedures for attending council meetings, including residents' participation, being put on the agenda, and how the meeting is run. When questioned, Mr. Carey replied a change in procedures, etc. can be done through a municipal order. Mayor Worstell suggested that any resident or interested party who wants to speak before Council would contact the city clerk up until noon the night of the meeting and this list of names and topics be given to Council the night of the meeting. Mr. Ryan suggested our contract employees be allowed to leave after their reports are given.

3. Mr. Gavin, who arrived late due to another commitment, appeared before Council concerning the proposed blight ordinance. Mr. Gavin is a resident of Park Hills and past president of the Northern Kentucky Property Owners Association. Mr. Gavin informed Council the association was organized by several landlords who wanted to improve the relationship between landlords and cities and governmental bodies. The association would like to give Council some input from the landlord's point of view re any blight ordinances in effect. Mr. Gavin stated the biggest problem of landlords in other cities is not having control over situations they are responsible for. Several suggestions were made for inclusion in the proposed blight ordinance. Mr. Gavin was requested to contact Mr. Schaffner, Chairman of the Blight Committee, and his committee members, relative to any constructive input he may be able to supply.

4. Chief Heideman requested clarification relative to policies and procedures requested of his department by the Personnel Policy Committee. Mayor Worstell suggested the department define maintenance control officer, etc. Mr. Catchen informed the chief the committee is interested in the limitation of the officer on duty, i.e. how often they should patrol the city; how far out of the city the officer may go - guidelines that can be followed. Mr. Schaffner requested information relative to long term programs.

Mr. Catchen moved that discussion of amendment to the budget be tabled until the next meeting.

Motion to adjourn by Mr. Catchn, seconded by Mr. Ryan.

MELISSA WORSTELL
MAYOR

ATTEST:

CITY CLERK

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, JULY 13, 1992, AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CATCHEN, CLAYPOLE, HANKINS AND RYAN PRESENT.
ABSENT: COUNCILMAN SCHAFFNER.

Call to Order
Pledge of Allegiance
Roll Call

A motion was made by Mr. Ryan and seconded by Mr. Claypole that minutes of the Public Hearing and regular meeting of Council on June 22, 1992, be approved as received.
Motion carried by unanimous vote of Council

Petitions - New Business

1. Mr. Raymond Horn, 516 Scenic Drive, appeared before Council regarding the tie-in of an 8" water line to an existing 6" line. Mr. Horn expressed his concern as to water pressure. This will be checked into by the Park Hills City Engineer, who hopes to resolve the problem by contact with the developer. Information received by Mr. Finke of the Public Works Dept. from the Kenton County Water District will be submitted to Mr. George, City Engineer. Mr. Horn appreciated the quick response from Mr. George.

2. Mrs. Jeanne King requested Council's permission for the closing of Rose Circle for its annual street picnic to be held on August 26th from 2:00 p.m. to dusk. Permission received.

3. Mrs. Joyce Willmes, 1013 Lawton Road, appeared before Council concerning cats running loose in the neighborhood. Discussion followed relative to the possibility of an ordinance controlling cats. Mr. Bode will contact Mr. Sorrell, representative to the Dog Authority, relative to the above.

Mrs. Willmes further informed Council of the problem several Lawton Road residents have due to a neighbor on Amsterdam Road denying installation of cable lines on their easement. Mr. Carey, City Attorney, informed Mrs. Willmes if an easement has been granted to the utility company that doesn't provide for the addition of TV cable, telephone cable, etc. then the easement is limited. If the residents do not want TV cable going over their property, and the terms of their easement provide that, then expanded use of the pole cannot be done over whatever easement was granted. Mr. Carey further stated that Mrs. Willmes could check with the utility company and find out if the terms of their easement would permit the expansion of the use to include cable.

Mayor Worstell stated the usual agenda would be changed slightly to allow report of the Fire Dept. to be first under department reports due to Chief Dreyer and several of his members having to report to their place of employment.

FIRE DEPARTMENT/RESCUE SQUAD

1. A motion was made by Mr. Catchen and seconded by Mrs. Hankins that report of the P.H. Fire Dept. for the month of June, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Mayor Worstell stated a special meeting had been held with regard to personnel policies. During this meeting complaints from several members of the Rescue Squad were discussed relative to department procedure, plus use of vehicle donated to the Fire Dept. by the Kenton Co. Sheriff's Dept. Question was also raised relative to use of the Rescue Squad's Fund Drive monies.

Mayor Worstell requested that Chief Dreyer address these three areas. Mayor Worstell heard of rumors of Rescue Squad members' complaints and she would like to hear the actual complaints. She further stated if any squad member is present she would like to hear from them.

Councilman Ryan suggested, that since the subject was brought up on such short notice, the Personnel Policy Committee meet with these people in a timely fashion, for input and make a determination for the next Council meeting. This suggestion was put in the form of a motion by Mr. Ryan, with a second by Mr. Catchen.

Mayor Worstell asked for comments from Chief Dreyer. The Chief stated his feelings relative to the problems that have arisen. Chief Dreyer informed Council several members of the Fire Dept. and Rescue Squad were in the audience. The Chief stated he is ready to address the concerns of Council and the members of the departments are available to answer any questions. He listed the information given to Council at their request.

Ass't. Chief Finke stated he had taken a vacation day on the date of the special meeting, but if he had known there was going to be anything on the Fire Dept./ Rescue Squad he would have been at the meeting. He further stated he will be on vacation for the August 20th meeting.

Lou Ann Herron, member of the Rescue Squad, stated she would appreciate Council allowing comments from members of the squad who are giving 100% effort into making the squad work.

Mr. Lou Wartman agreed with Mr. Ryan that such discussion should be held in committee meeting.

Mark Kaelin, member of the Fire Dept., stated since members of both the Fire Dept. and Rescue Squad are present, the problem should be addressed at this Council meeting.

Mr. Andrew Wartman stated he did not feel there was equal representation of Rescue Squad personnel relative to both sides of the problem. Documentation was submitted from 3 members of the Rescue Squad in favor of separation of the departments. These members would like to make a statement before Council at a later date since they could not be present at this meeting.

Following statement from Mrs. Mary Dreyer and Mayor Worstell pertaining to continuing the discussion at this meeting, it was stated a motion was on the floor to discuss this at committee and meet with all those willing to meet as prescribed by Personnel Policy Committee before the next meeting. Mayor Worstell recommended since Personnel Policy Committee has only authority to make policy on employees and since the Fire Dept./Rescue Squad are volunteers that the original committee of Mr. Ryan, Mr. Claypole and Mr. Catchen meet. Roll call was then taken on the motion made by Mr. Ryan and seconded by Mr. Catchen. Mr. Ryan, aye; Mr. Catchen, aye; Mr. Claypole, aye; Mrs. Hankins, aye; Mr. Bode, aye; and the motion carried.

Mrs. Hankins, as Chairperson of the Insurance Committee, asked Chief Dreyer if the new vehicle is titled in the name of the Fire Dept. The Chief replied the title is in the name of the Park Hills Fire Dept.

Chief Dreyer stated, by the number of members in the audience, Council is being shown the type of support the management of the Fire Dept. has behind them. Volunteer hours, relationship with Council for many years, etc. was stated. Following this statement Mr. Catchen stated he was in favor of the discussion continuing and further meetings with committee be held. All Council were in agreement with continuance of the discussion and future meetings with committee.

Chief Dreyer then continued with information gathered concerning members, EMT's, first responders, training, all calls responded to. The Chief stated his feelings relative to separation of the Fire Dept. and Rescue Squad. He further stated steps that were taken as far as delegation of authority, purchase of equipment, procedures set up and followed. Use of Fund Drive money for both departments was stated. Fire Dept. budget from the City discussed. Copies of procedures will be submitted to Council. The Chief gave background history relative to purchase of the pickup truck and donation of the passenger vehicle. Insurance on the new passenger vehicle discussed plus insurance on other department vehicles. Lack of communication between Council and Fire Dept. relative to the new vehicle was discussed. Mr. Ryan stated Council's position relative to all information on insurance, equipment, personnel, incorporation of the department as a separate entity. During discussion Mr. Carey recommended the department be incorporated as a separate entity. Further information concerning insurance liability of the City, Fire Dept. and individuals was given by Mr. Carey.

Mr. Andrew Wartman encouraged Council to speak to the individuals who are not present relative to the problems several members of the Rescue Squad have, and to also review the statements submitted previously.

Mr. Lou Wartman stated his feelings regarding the above stated problems and hoped that all difficulties will be resolved with no further adverse publicity for the City of Park Hills.

Mayor Worstell requested the City Attorney research statutes with regard to Council's authority concerning bylaws and personnel of the Volunteer Fire Dept.

Chief Dreyer stated if Mr. Wartman chooses to appeal his expulsion from the Rescue Squad he is welcome to attend the department meeting tomorrow night.

Mayor Worstell stated the meeting agenda will be changed once again to allow Mr. Steve Siereveld of Kentucky Governmental Services to address Council regarding the City's insurance coverage.

Mrs. Hankins submitted copies of Mr. Siereveld's insurance proposal for the current Fiscal Year. Before discussion on liability insurance, Mrs. Hankins informed Council the Insurance Committee had requested quote from several carriers re health insurance and were not able to get coverage from other agencies. The Committee recommended the City stay with BC/BS, through KLC, but two other options from the carrier will be studied and a recommendation will be made at the August meeting concerning which option the City should choose.

Mr. Siereveld informed Council a proposal to renew the existing coverage was discussed with Mrs. Hankins, with two changes. The first suggestion is a change of the liability coverage to an "occurrence form" from a "claims made form". Mr. Siereveld explained in detail the difference in coverage. Additional coverage on Police Dept. equipment was recommended. The "occurrence form" coverage will be \$1,000,000 per occurrence for general liability and law enforcement liability. Under Public Officials - \$2,000,000 aggregate. Coverage of the building and contents was increased to a blanket limit of \$600,000, exclusive of Fire Dept. and Rescue Squad equipment, which is separately rated. The annual premium for what the City now has, including the above changes, will be \$24,188.24 to renew the coverage. Last year the coverage was \$23,578.44. Several options were submitted for Council's approval.

During discussion of the coverage available to Council, Mr. Carey requested that Mr. Siereveld discuss with council the deductibles, responsibility of Council to cooperate with the insurance company and also the obligation of the insurance company to seek approval of Council for any settlements. Mr. Siereveld then stated there is no deductible on the general liability. Public Officials, vehicles and law enforcement - \$2500.00. He also covered Council's cooperation and insurance companies' obligations. During this discussion a \$2500.00 deductible claim on a previous claim from the insurance company to the City of Park Hills was stated. Mr. Siereveld will check into this matter. Mr. Carey recommended to Council, if at all possible, they negotiate the right to approve settlements. Mr. Carey suggested extra "PIP" coverage for the City.

Following lengthy discussion a motion was made by Mr. Catchen and seconded by Mr. Ryan that Council give Mayor Worstell and Mrs. Hankins the authority to talk with Mr. Siereveld concerning insurance renewal and additional premiums, to purchase the insurance, with the Mayor given the authority to execute the contracts, with the City given the right to negotiate the settlement of claims, if available. Mr. Catchen, aye; Mr. Ryan, aye; Mr. Bode, aye; Mrs. Hankins, aye; Mr. Claypole, aye; and the motion carried.

The regular agenda will now be followed.

Department Reports

PUBLIC WORKS

1. A motion was made by Mr. Ryan and seconded by Mr. Catchen that report of the Public Works Dept. for the month of June, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Mr. Finke thanked the Mayor and Finance Committee for approval of having a loft built in the maintenance building.

POLICE DEPARTMENT

1. A motion was made by Mr. Ryan and seconded by Mr. Catchen that report of the P. H. Police Dept. for the month of June, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Heideman informed Council he had checked into the ownership of Monague Road, signs and speed limits. He spoke to Chief Rieskamp of Covington and it was the opinion of the chief that one-half belonged to Park Hills and the other half belonged to Covington. Speed limits throughout the City are 25 mph on Amsterdam and Montague, 35 mph on the Dixie Hwy. and 20 mph on all other streets within the City.

3. Chief Heideman informed Council of the background and experience of Officers Johnson and Schworer, who are eligible for promotion. Resolution No. 6, 1992, "A RESOLUTION PROMOTING RONALD L. JOHNSON, JR. TO SPECIALIST" and Resolution No. 7, 1992, "A RESOLUTION PROMOTING MARC SCHWORER TO GRADE 1 PATROLMAN" were presented to Council. A motion was made by Mr. Ryan and seconded by Mr. Claypole that Resolutions No. 6 and 7, 1992, be approved. Motion carried by unanimous vote of Council.

4. Mr. Carey presented for its first reading Ordinance No. 6, 1992, "AN ORDINANCE AMENDING SECTION 72 OF THE PARK HILLS CODE OF ORDINANCES TO PROVIDE FOR A FIRE LANE ON THE SOUTH OR UNEVEN HOUSE NUMBERED SIDE OF HAMILTON ROAD, ARLINGTON ROAD TO THE END."

BLDG.INSP/ZONING ADMIN.

1. Two building permits issued during the month of June.

2. A motion was made by Mr. Ryan and seconded by Mr. Catchen that Activity Report of the BI/ZA be received as submitted. Motion carried by unanimous vote of Council.

3. Mrs. Hankins posed a question to Mr. Jody concerning the condition of the property located at 1068 Emerson Road. Mrs. Hankins informed Council complaints have been received from residents of Morgan Court and Emerson Road regarding this on-going problem.

Mrs. Rieskamp, owner of the property, requested permission to address the issue. She informed Council of the problem concerning bamboo, which has invaded her backyard. Mrs. Rieskamp has tried several different ways to remove it to no avail. Another method is now being tried. Mr. Jody stated he felt it was a neighborhood problem which should be settled among the neighbors. When questioned, Mr. Jody replied if there is a violation it is not visible from the street. No complaints have been received from neighbors who may see the problem.

Mrs. Hankins questioned Police Chief Heideman as to whose responsibility it is if a violation of City ordinance is seen. The Chief replied the department tries to work with residents if a violation has occurred. Under certain violations, i.e. weeds, uncut grass, etc., a letter is sent to the property owner, indicating there is a violation of the ordinance and must be taken care of. When questioned by the City Attorney, Mrs. Hankins replied the property has been an eyesore for some time. The owners were cited to court, but the case was dismissed because of an incorrect ordinance listed in the citation. Mrs. Hankins would like to know who is the proper authority to handle the problem, which covers an odor in the

backyard and ordinance violation regarding the driveway. Mr. Carey replied although the Police Dept. has general jurisdiction over all City ordinances and laws of the State, there is a basic maintenance code in effect, plus a weed ordinance and a nuisance ordinance. This problem seems to fit within the basic maintenance code. Under these circumstances Mr. Jody would be the authority to whom the complaints are directed. As the property authority, Mr. Jody has the discretion to determine if there is a violation.

Mr. Jody then stated he did speak with the property owner, who showed him the backyard, spoke extensively about the history of the problem and how they are attempting to remedy the problem and yet not lose a very large tree in the yard. Mr. Jody further stated in administering any type of code you have to look at the purpose and intent of it. He was satisfied with Mr. Rieskamp's description of the problem and how they are continually attempting to take care of it. He felt the visit accomplished what he needed it to do. When questioned, Mr. Jody replied the driveway is paved and is holding garden equipment. Mayor Worstell requested that Mr. Jody be apprised of the status of the bamboo removal.

CITY ENGINEER

1. Mr. Graeme George, representing Estes Engineering, submitted his report to Council.
2. Mr. George has received the file on City sidewalks from Mr. Bode, which was returned, recommending that the committee do as much as they can without involving the City Engineer. Once a problem is resolved the engineer would be glad to review it.
3. A copy of the street priority list was received. Further information is needed such as length of streets, type of pavement, when constructed, also same information on curbs. Correct spelling of all streets requested.
4. Sanitary sewers - Mr. George requested guidance on how the City wishes the firm to handle questions, problems, etc. pertaining to City sewers.
5. Mr. George suggested the drainage problem at 1425 Amsterdam Road be discussed with the City Attorney as to the City's legal responsibility in this area.
6. Mr. George was advised by Mr. Finke that there is a definite problem with a sanitary sewer on Amsterdam Road. TV and cleaning were suggested.
7. Mr. George noted that several manholes have not been located by the Sanitation District as part of their program. Discussion on further location of manholes, work done by the Sanitation District, agreement between City and District. Further information to be requested from the Sanitation District for correlation of the District's maps and City maps. Condition of sewer lines discussed, plus depth of manholes, especially the one located on Amsterdam Road.
8. Updating of all City maps recommended.
9. Mayor Worstell will contact Mr. George re further information from GRW.
10. Mr. George requested definition as to how the City would like the firm to work for the City, indicating there is no charge for attending Council meetings, but all other work will be charged for. Mayor Worstell stated emergencies concerning sewers are to go through the Mayor and Public Works Director.
11. Mayor Worstell stated it is Council's desire that the new engineer begin steps for the improvement and widening of Cecelia Ave. Further steps will be taken after discussion with Mr. Jenkins, former City Engineer.
12. Discussion held on easements, property deeds, which would be located through a title search. This discussion held due to problem of drainage on property located in the 1400 block of Amsterdam Road. Several pipes were seen going into catch basin in this area. Mr. Dilley, 1425 Amsterdam Road, feels there is a break in the line. Mr. Carey, with Council's approval, will write to Mr. Dilley stating

Council's position in this matter, indicating if there is any further information Mr. Dilley can supply, to the contrary, please so advise. Following discussion, Mr. Finke was directed to have the line in question tv'd before a letter is written.

FINANCE DEPARTMENT

1. A motion was made by Mr. Bode and seconded by Mr. Claypole that report of the General Fund for the 12th month of the F.Y. 91-92, Financial Statement for the month ending June 30, 1992, and June report covering special funds, be received as submitted. Mr. Bode, aye; Mr. Claypole, aye; Mr. Catchen, aye; Mr. Ryan, aye; Mrs. Hankins, aye; and the motion carried.

2. A motion was made by Mr. Ryan and seconded by Mr. Claypole that approval be given to pay bills out of special funds. Mr. Ryan aye; Mr. Claypole, aye; Mr. Catchen, aye; Mr. Bode, aye; Mrs. Hankins, aye; and the motion carried.

Committee Reports

FINANCE/BUDGET COMMITTEE - No report

INSURANCE COMMITTEE - Report given earlier on agenda.

RIGHT-OF-WAY COMMITTEE

1. Mr. Ryan reported the committee is working on the application for parking permits and have come to an agreement that several words will be changed.

GRANT COMMITTEE

1. Mr. Ryan reported he spoke to Mr. Ted Sheehan of the Urban Forestry Div., Frankfort, concerning grant application submitted by the Tree Board. No information will be received as to recipients until August.

PERSONNEL POLICY COMMITTEE - Handled earlier in meeting.

SCHOOL BUILDING COMMITTEE

1. Mayor Worstell informed Council that word was received from Mrs. Vivian Kappas that the Board of Education has decided to keep the property and Community Education will be moved into the building. Nothing further on purchase by YMCA.

BLIGHT COMMITTEE

1. Proposed blight ordinance reviewed by Mr. Carey and felt to be a good ordinance. Chief Heideman suggested the section on burning be reviewed by the Fire Dept. Mr. Carey discussed injunctive proceeding by the City as stated in the ordinance. Further study was requested of this section.

SIDEWALK /STREET COMMITTEE

1. The committee will survey the City and bring back findings to Council for their input.

SIGN COMMITTEE

1. Mr. Claypole informed Council the sign has not yet been purchased. Location of the sign to be discussed with Mr. Jody. Mayor Worstell was given bid quotes received. Mr. Claypole was informed by the Civic Assn. that they will pay for half of the sign. Mayor Worstell requested information on insurance liability concerning volunteers doing work on City property. Mr. Carey replied the City does not have any liability if the City does nothing wrong. With Mr. Jody's approval, Mr. Claypole requested approval to purchase the sign. Approval given.

2. Mr. Claypole informed Council the Civic Assn. has funds available for street signs. The Mayor stated, with Council's permission, she will direct Mr. Finke to order the signs. Mr. Claypole would like representative of the Civic Assn. at the August meeting regarding association funds for street signs.

KLC FED. LEG. REPORT COMMITTEE - No report

SOLID WASTE COMMITTEE

1. Mrs. Hankins informed Council a meeting will be held on July 14th in Lexington, which she will attend. Mrs. Hankins will obtain all information she can.

TREE BOARD

1. Mr. Ryan requested information re responsibility for trees on City right-of-way. Mr. Carey replied the City has traditionally placed the responsibility of maintaining the right-of-way on property owners, including pruning of trees. When asked about trees that are "dangerous" and are on the right-of-way, Mr. Carey recommended the tree be handled by the City since it is on City property. Mr. Carey further stated if a tree is planted by the property owner, unless such planting was approved by the City, the tree would have to be removed by the owner. Several decisions can be made by the City.

2. Mr. Carey informed Council the City has the right to establish a Park Board and the Park Board has the authority to create its own tax base and generate revenues for maintenance and the operation of parks and playgrounds within the City. Mr. Carey was requested to research the statutes pertaining to park boards. Following discussion Council decided to establish a committee only. Mr. Carey stated a resolution will be drawn up appointing a committee consisting of three members of Council, two advisory members, one from the Garden Club, one from the Civic Assn., for the parks and recreation in the City of Park Hills. This was approved by Council.

DOG AUTHORITY - No report

Old Business

1. Mr. Catchen requested the name of the new police officer. The Chief replied he did not have the name available for this meeting. He will have the information available for the August meeting.

Mr. Catchen asked Chief Heideman if he would consider hiring 3 parttime men before July 15th. Chief Heideman replied he could not meet that date because there would not be enough time to do background investigations, medicals, etc.

Mr. Catchen then asked if the Chief had a person in mind that the department would like to hire. The Chief replied two candidates will be interviewed Thursday night. Mr. Catchen then moved the Council go into Executive Session and discuss these two candidates. The motion was seconded by Mrs. Hankins. Discussion followed concerning paperwork, background investigation, psychological testing, candidates names, etc. Mr. Catchen then stated a motion is on the floor and its been seconded. Roll call then taken: Mr. Catchen, aye; Mrs. Hankins, aye; Mr. Bode, aye; Mr. Ryan, aye; Mr. Claypole, aye; and the motion carried.

Council then went into Executive Session.

Having returned to the open meeting from Executive Session the Council took no action in Executive Session and discussions were in regard to the potential hiring of Candidates by the Chief of Police to fill a slot in the Police Dept., and the policies and procedures of the City that will be employed in communicating information necessary to make that decision.

New Business

1. Mayor Worstell before Council the joint collection of occupational license, through the Kenton Co. Fiscal Court. Due to the late hour it was the consensus of Council that such discussion be tabled and put on the agenda for the August 10th regular Council meeting.

2. Possible defining of meeting agenda to also be discussed at the August meeting.

COMMUNICATIONS

1. Regular minute of 5/7/92 meeting of KC&MP&ZC.
2. Minutes of 5/7/92 Subdivision/Public Facility Review Committee, KC&MP&ZC.
3. Letter from KLC re cable franchise renewal process.
4. Letter from Mrs. Peter Craig, 1162 Morgan Ct., re length of respond time by RS when 911 dialed.
5. Letter from Mary & Alvin Appel re complaint on extra trash pickup.
6. Complaint from Janet Gavin on extra trash pic kup.
7. Letter from Lincoln Natl. Ins. Co. re amount due on \$2500.00 ins. deductible (O'Meara suit).
8. Thank You note from LaLeche League for use of Council Chambers.
9. Letter from Ky. Recycling Assn. re development of "Peer Match Program".

Motion to adjourn by Mr. Catchen.

MAYOR

ATTEST:

CITY CLERK

BILLS PAID IN JULY, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	1213.81
Barbara Washington - salary	616.10
Central Trust - SS/med w/h	428.15
" - Fed w/h	213.00
Ky. St. Treasurer - St w/h	113.63
" - CERS, monthly premium	261.62
Eastern Fin. fed. Credit Union - share deposits	100.00
AFLAC - suppl. ins. (July)	44.98
IMPACT - monthly life ins. premium (July & Aug.)	49.80
BC/BS - medical coverage	270.52
KACo/KLC - 1st installment on annual fee (w/c)	45.00
Cinn. Enq. - ad. (adopt of budget, ord. 5 '92, bd. of adj. mtg)	228.69
Stamped Envelope Agency - 500 printed prestamped envelopes	80.00
Evelyn Fogarty - admin. fee for 1991 (FEBI #1)	295.03
Kenton Co. Fs. Ct. - dispatching fee for July	390.83
T & W Printing - 500 printed stamped envelopes	186.00
John R. Green Co. - office supplies, copy paper	11.70
Kenton Co. Dog Authority - semi-annual fee	1660.50
Donnellon McCarthy - toner for copy machine	22.22
U.S. P.O. - 100 - 29¢ stamps	29.00
Edward Jody - monthly salary	230.87
Edward Jody - building/zoning fees	216.37
	<hr/> 6707.82

PUBLIC WORKS

Dennis Finke - salary	1727.89
Central Trust - SS/Med w/h	320.65
" - fed w/h	75.00
Ky. St. Treasurer - st w/h	95.66
" - CERS, monthly premium	304.87
BC/BS - medical coverage	457.03
IMPACT - monthly life ins. premium (July & Aug.)	10.60
RUMPKE - trash fee for June	8536.20
Zimmer Hardware - supplies & mainte. materials	48.02
KACo/KLC - 1st installment on annual fee (w/c)	348.00
L & L Tree Service - tree removed on City right-of-way (Arlington)	350.00
Waco Oil. Co. - June gasoline purchases	159.95
Mobilcomm - radio pager repaired	96.50
	<hr/> 12,530.37

POLICE DEPARTMENT

Ronald Heideman - salary	1825.15
Jamie Puthoff - "	2056.94
Ronald Johnson - "	2105.02
Marc Schworer - "	2062.53
Charleen Fangman - "	750.49
Central Trust - SS/Med w/h	1851.09
" - fed w/h	1510.00
Ky. ST. Treasurer - st w/h	625.00
" - CERS, monthly premium	3190.04
BC/BS - medical coverage	1999.29
IMPACT - monthly life ins. premium (July & Aug.)	44.00
Storer Cable - monthly charg	7.72
KACo/KLC - 1st installment on annual fee (w/c)	1649.00
Dictaphone - annual mainte. contract on transcriber	108.00

July bills - pg. 2

(P.D. continued)

Mobilcomm - monthly mainte. contract	39.50
PARR - personal protection kit	5.95
LENN - operating expen ses	100.00
Old Mill Service - cruiser mainte./repair; oilchange	803.75
Banks Baldwin - Ky. revised statutes	78.33
John R. Green Co. - copy paper	8.90
Donnellon-McCarthy - toner foe copier	20.00
Waco Oil Co.- June gasoline purchases	525.19
Cinn. Bell - phone service	67.08
Smith Mufflers & Parts - 2 mufflers + accessories	275.00
U.S. P.O. - 25 29¢ stamps	7.25
	<u>21,715.22</u>

FIRE DEPARTMENT

MObilcomm - monthly mainte. contract	105.00
Zimmer Hardware - supplies	29.32
FCC - radio station license renewal	35.00
Motorola - purchase of 2 portable radios	2257.62
Howell Co. Inc. - 2 wind/saw	159.90
Camp Safety Equipment - equipment repair	340.00
Quantum Communications - repair radio, wiring	128.57
Specialty Truct Repair - repair air leaks, chg. battery	120.00
John R. Green Co. - copy paper	4.45
Cinn. Bell - phone service	86.83
Waco Oil Co. - June gasoline purchases	104.26
	<u>3370.95</u>

RESCUE SQUAD

Ft. Wright BP - ambulance a/c recharged	48.46
Mobilcomm - monthly mainte. contract	50.25
KACo/KLC - 1st istallment on annual fee (w/c)	30.00
Ky. St. Treasurer - ambulance license renewed	20.00
John R. Green Co. - copy paper	4.45
Waco Oil Co. - June gasoline purchase	6.50
Quantum Communications - 1 battery	50.30
Cinn. Bell - phone service	43.78
	<u>253.74</u>

FINANCE DEPT.

Stamped Env elope Agency - printed prestamped envelopes	80.00
Linda Woods - refund (overpayment of fine)	10.00
Sheila Young - " "	5.00
John R. Green Co. - copy paper	8.90
Donnell -McCarthy -toner for copier	22.22
U.S. P.O. - 75 29¢ stamps	21.75
Barbara Washington - tax bills preparation/collection	66.47
	<u>214.34</u>

CITY BUILDING

ULH & P Co. - gas & electric	347.66
Cinn. Bell - phone service	216.01
Zimmer Hardware - supplies & mainte. materials	9.00
Phillips Supply Co. - supplies & minte. materials	99.23
	<u>671.90</u>

STREET LIGHTING

U.L.H. & P. Co. - street lights	806.79
" - traffic lights	<u>108.37</u>
	915.16

CAPITAL PURCHASES/EMERGENCIES

Central Trust Co. - commercial loan, monthly payment	2165.00
Hellmann Lumber - 20 posts for street signs	300.00
Charles Bresch - construction of loft for maint. bldg.	<u>1221.00</u>
	3686.00

Total of bills paid out of thr General Fund \$50,065.50

STATE AID ROAD FUND

Eaton Asphalt Paving Co. - hotpatch for pothole repair	46.69
--	-------

SANITATION MAINTENANCE & REPLACEMENT FUND

Florence Water & Sewer Commission - sewer lines tv'd	112.00
Sanitation Dist. #1 - billing charges (Apr-May-June)	<u>286.50</u>
	398.50

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, AUGUST 10, 1992, AT 7:30 P.M. WITH MAYOR WORSTELL PRESIDING AND COUNCILMEMBERS BODE, CATCHEN, CLAYPOLE, HANKINS, RYAN AND SCHAFFNER PRESENT.

A motion was made by Mr. Claypole and seconded by Mr. Ryan that minutes of the special meetings of June 22nd, July 9th and regular meeting of July 13, 1992, be approved as received. The motion passed by unanimous vote of Council.

Petitions and Delegations

1. Mr. Larry Klein, Kenton County Fiscal Court, appeared before Council regarding the joint occupational license tax collection. Mr. Klein advised Council of the joint effort of the Fs. Ct. and No. Ky. Chamber of Commerce to participate in a centralized payroll tax collection, using a uniform payroll tax form. A narrative describing how the system will work was given to all Council members. Mr. Klein stated the cost of the system was divided into two parts: (1) development costs - \$10,000. Each city joining this system would pay a percentage share, with the fee being charged at a rate of 2% until the city's share is erased. (2) Ongoing cost would be a 1% assessment to cover any overage of the amount it already costs Kenton County. Several questions were asked regarding payment to the City, when applications received, how many cities interested, possible increase in assessment percentage. When questioned, Mr. Klein replied an interlocal agreement would have to be prepared for the City to join this system. Following the presentation it was consensus of Council to table any decision until speaking with Mrs. Washington, Ass't. City Clerk, who handles both the occupational licenses and payroll tax.

2. Mr. Raymond Horn, 516 Scenic Drive, appeared once again before Council regarding water pressure problems which will be created due to the development of Cole Estates at the intersection of Scenic and Cecelia. Mr. Horn wrote to the Water District and received a reply saying that a flow test was taken, indicating the pressure at this time is 40 lb. a square inch. Normal pressure should be 70 lb. The letter went on to say the Water District is responsible for domestic service only, not fire protection. The representative of the Water Commission has received no affirmative reply from the City of Park Hills regarding participation in improving the fire flow. Mr. Horn stated he does not have any desire to pay for fire protection in that development; if the developers want that fire flow they will have to pay for it.

Mr. David Gray, 507 Scenic Drive, asked if fire protection was taken into consideration when zoning approval was given for the new subdivision. Mr. Gray felt the current residents will be penalized when the extra 17 lots are developed. Mayor Worstell requested sufficient time for this problem to be checked into. Lack of proper water pressure throughout this area of No. Ky. was stated. Mr. Jody, Bldg.Insp/Zoning Admin., stated there are two problems (1) the Water Commission cannot just go in and replace water lines without the consent and cooperation of the jurisdiction they are working in and (2) the City would have to pay a percentage of the cost of replacement. When the project was reviewed by NKAPC there were no requirements to provide sufficient waterflow and pressure for fire protection;

development cannot be denied because of water pressure, as stated by representatives and legal staff of the NKAPC and Water Commission. Following discussion Mayor Worstell instructed Mr. Jody, Mr. Finke and Mr. George of Estes Engineering Co. to meet with the Water Commission and see what is actually needed for increased water pressure in the area. If there is inadequate water supply Cole Estates will be contacted.

3. Mr. Robert Amott, President of the Park Hills Civic Assn., appeared before Council regarding the decorative street signs in use in the City. Mr. Amott informed Council of a suggestion brought forth at an association meeting that cost of the signs be budgeted out over a 3-year or more period, with share of expense being paid by the Civic Assn. They would like to duplicate the signs that have previously been purchased, with a maintenance cost figured into it. Funds expensed by the City for replacement signs was discussed. A figure will be obtained. Mr. Amott suggested approximately 10 signs be purchased each year, with a maintenance fund for breakage. Cost of signs when purchased from Batesville Products Inc. opposed to the signs being made by the No. Ky. Voc. School was discussed. Mayor Worstell stated the design of the sign would be duplicated by the school; construction would be of different material; lettering would be flat rather than raised, with painting of the letters done by Mr. Finke. The Civic Assn. would be interested in sharing cost of purchase and repair of the type of sign originally purchased. Following discussion the cost of repair/replacement will be obtained and information given to the Civic Assn. before the September meeting.

Mr. Amott then questioned Council regarding City's control over the Vol. FD/RS organization. Mr. Amott stated that a few months ago, at a Council meeting, it seemed apparent that Council did not want to fund the purchase of another vehicle for use by the Fire Chief. This vehicle was purchased from Fund monies. Mr. Amott stated that several years ago the P. H. Civic Assn. was given responsibility to oversee the expenditure of fund drive monies, which has been an issue for some time. Mr. Amott felt if there is no control of such expenses by the association, he felt the organization should discontinue any participation in the drive. Reports on such expenditures have not been received by Mr. Amott. Mayor Worstell informed Mr. Amott as to how the passenger car is to be used and expenses incurred for maintenance of the pickup truck now in the F.D.'s possession. During discussion Mr. Amott, once again stated if there is no responsibility on the part of the Civic Assn. they would prefer not be involved in the annual fund drive. Following discussion Mayor Worstell stated she would locate reports that should have been submitted to the Civic Assn. Mr. Catchen then stated expenses of the pickup truck verses expenses of the passenger vehicle and possibility of the sale of the truck if it is not being used. Mr. Schaffner then stated he was against drinking of beer on City premises by F.D. personnel. He stated the problems that have occurred can be attributed to lack of leadership that needs to be addressed. Further study will be made concerning the Civic Assn's part regarding fund drive monies.

Department Reports

PUBLIC WORKS

1. A motion was made by Mr. Bode and seconded by Mr. Ryan that report of the P. W. Dept for the month of July be accepted as submitted. During discussion additional information was requested on a day-to-day basis. Motion then carried by a unanimous vote of Council.

POLICE DEPT.

1. A motion was made by Mr. Ryan and seconded by Mr. Schaffner that report of the P.H. P.D. for the month of July, 1992, be accepted as received.

During discussion Mr. Catchen requested details of an invoice covering purchase of an evaporator and freon at a cost of \$414.45. Mr. Catchen said the reason he was questioning the bill was that an evaporator only costs \$59.95 at Ky. Motors.

Chief Heideman replied he will check the invoice and submit the information to Mr. Catchen. Motion then carried by a unanimous vote of Council.

2. Mr. Carey, City Attorney, then presented for its second reading Ordinance No. 6, 1992, "AN ORDINANCE AMENDING SECTION 72 OF THE PARK HILLS CODE OF ORDINANCES TO PROVIDE FOR A FIRE LANE ON THE SOUTH OR UNEVEN HOUSE NUMBERED SIDE OF HAMILTON ROAD, ARLINGTON ROAD TO THE END." A motion was made by Mr. Catchen and seconded by Mr. Ryan that Ord. No. 6, 1992, be approved and passed. Motion carried by unanimous vote of Council.

3. Mayor Worstell presented Executive Order No. 1, 1992, appointing James E. Wendeln an officer of the Park Hills Police Dept. Mr. Wendeln was introduced to Council by Chief Heideman. The Chief gave background information on his experience and past positions.

4. Chief Heideman informed Council that hepatitis B shots for department personnel have been started. The next shot will be given in September.

FIRE DEPT/RESCUE SQUAD

1. A motion was made by Mr. Schaffner and seconded by Mr. Ryan that report of the Volunteer FD/RS for the month of July, 1992, be received as submitted.

Mayor Worstell asked for discussion. She noted the report stated 6 people will be beginning EMT class in September and 2 people will be attending First Responder class on August 17th.

No further information has been received regarding change of insurance on the new passenger vehicle from City policy to the F.D. as a separate entity.

Mayor Worstell informed Council a new air conditioner for the second floor of the R.S. building was approved by previous Council. The second floor has been closed off for installation of an a/c. Wiring of this building discussed, plus type of unit to be installed.

Motion then carried by unanimous vote of Council.

BLDG. INSP/ZONING ADMIN.

1. Mrs. Hankins once again brought before Council the unsightly condition of property located at 1068 Emerson Road, indicating that complaints are being received from residents of the City. She did not feel it was the responsibility of the residents and neighbors to resolve the problem.

Mayor Worstell requested a response from Mr. Jody, BI/ZA. He replied if Mrs. Hankins wishes another party to inspect the property he would not be offended. Mr. Schaffner stated he looked at the property and felt it was in an extremely unsightly condition. He is anxious to get the new Blight Ord. into effect so unsightly property within the City can be brought into compliance.

During discussion Mr. Carey replied that Section 92.04 of the Park Hills Code of Ordinances states "it shall hereby be a public nuisance upon proof before City Council that any of the below listed activities disturb or injure inhabitants of the community by effecting injury or substantial annoyance of the public in said City when City Council, by unanimous vote, after notice, hearing and proof find that the activity in dispute substantially interferes with the health, safety and welfare of the community and said determination shall be conclusive and the activity in dispute shall be abated according to law." Listed under this statement is nauseous smells and odors. Mr. Carey stated a unanimous vote of Council that the activity in dispute substantially interferes with the health, safety and welfare of the community, which determination would then be conclusive. Once that procedure is followed, currently, the Council could direct the City Attorney to apply for injunctive relief. Mr. Carey stated the proper procedure would be that once there is proof before City Council the listed activity disturbs or injures the inhabitants of the community the process can begin. The property owner in violation is given notice to appear at a hearing before full Council, with the owner given the opportunity to present evidence in their own favor and testimony of residents on behalf of the abatement. If all 6 members of Council vote to abate the nuisance then the matter would be brought before the court through an injunction action. Mr. Carey gave background information on a previous citation to the property owner of 1068 Emerson Road, indicating the reasons for the case being dismissed by the court. Mr. Carey further stated in injunctive relief if the court found in favor of the City, the owner would be ordered to remove the nuisance and also order that the nuisance be kept from recurring. If the court order is violated the property owner would then be in contempt and the defendant could then be imprisoned until the nuisance is abated.

Following discussion a motion was made by Mr. Schaffner and seconded by Mrs. Hankins that abatement proceedings be started against the property owner of 1068 Emerson Road. The motion carried by unanimous vote of Council. The Public Hearing will be held on September 16th at 7:30 P.M.

2. A motion was made by Mr. Ryan and seconded by Mr. Claypole that report of the BI/ZA for the month of July, 1992, be received as submitted. Motion carried by unanimous vote of Council.

3. Mr. Jody informed Council the new professional building at 1522 Dixie Hwy. should be occupied within the week.

4. Three permits were issued during the month of July.

CITY ENGINEER

1. Mr. George informed Council that the sewer on Amsterdam Road in the 1300 block was televised on several occasions. The line cannot be tv'd in its entirety, or cleaned out, because of too many blockages. A map was submitted by Mr. Finke indicating where the blockages were and how far from the manholes. The solution is just to build a new sewer, which would be extremely expensive - one manhole is 20 ft. deep. There may be a possibility of breaking the sewer and going in both directions down the hill 6 ft. deep if the sewer, south, can take it. To do this the best information the City has on sewers should be submitted. Current sewer maps should be updated. Immediate action is needed for repair of this sewer. As requested by the Mayor, Mr. George presented a proposal for doing a survey, which will give all the information needed to design a new sewer system, which will correct the problem on Amsterdam, which will be south of Altavia to north of Hillcrest Lane. Cost of a new line - \$50,000.

2. Mr. Catchen asked what the Sanitation District will be doing for the City under Phase I of their program. Mayor Worstell replied the Sanitation District program is not connected with the Amsterdam Road problem. Mr. George has contacted Mr. Curry of the Sanitation District re progress of the district's survey. He was told it would be another month before the agency would be televising the City's lines. The project would take several weeks, plus another month before a report is received.

The engineer's proposal for the survey, engineering design, plans, would be approximately \$4500-\$5000. Procedure work to be done by the Sanitation District under the program discussed. Mr. George informed Council correspondence was received from the St. of Ky. requesting a decision from the City by October 1st if they are going to join the Sanitation District or apply as a separate subdistrict and the City would do its own sewer work. A letter was sent by Mr. George requesting an extension until a final report is received from GRW. Combined sewer overflows discussed.

Following lengthy discussion a motion was made by Mr. Schaffner and seconded by Mrs. Hankins that Mr. George of Estes Eng. be instructed to study the problem, prepare a survey, engineering design, submit plans for contractors to bid on, which is included in a proposed proposal in the amount of \$5400.00, with the area on Amsterdam Road declared an emergency. Mr. Schaffner, aye; Mrs. Hankins, aye; Mr. Claypole, aye; Mr. Catchen, no; Mr. Ryan, aye; Mr. Bode, aye; and the motion carried.

Direction of gutters discussed. Mr. George stated further information on requirements has to be requested from the State concerning storm/sanitary sewers, division of sewers, EPA regulations.

3. Mayor Worstell brought before Council mapping information that can be obtained through the NKAPC. There are 14 levels of mapping information on computer discs, which can be corrected and information added. The cost of obtaining this information would be \$2,000. A motion was made by Mr. Catchen and seconded by Mr. Ryan that Council approve the expenditure of \$2,000.00 for purchase of 14 levels of mapping information from NKAPC. Mr. Catchen, aye; Mr. Ryan, aye; Mr. Bode, aye; Mrs. Hankins, aye; Mr. Claypole, aye; Mr. Schaffner, aye; and the motion carried.

4. Mayor Worstell informed Council an agreement form had been received from the City Engineer covering improvement/widening of Cecelia Ave. Information must be received from Council as to exactly what they wish the engineering firm to do. Discussion held concerning a retaining wall supporting the road.

A report will be available for Council by the September meeting before any further decision is made regarding Cecelia Avenue and water pressure problems resulting from development of Cole Estates. Renewal date re agreement with Cole Estate developer pertaining to their portion of the improvement of Cecelia Avenue discussed.

5. Mr. George informed Council a water problem has occurred on property located at 1119-21-23 Amsterdam Road, owned by Mr. Ralph Jump. Sewer easements will be researched. Mr. George requested list of contractors who work in the City, plus contractors who live in the City. Speed limits on all streets will be submitted to Mr. George.

FINANCE DEPT.

1. A motion was made by Mr. Ryan and seconded by Mr. Claypole that report of the General Fund for the first month of the F. Y. 92-93, Financial Statement for month ending July 31, 1992, and report of Special Funds for the month of July be received as submitted. Mr. Ryan, aye; Mr. Claypole, aye; Mr. Schaffner, aye; Mr. Catchen, aye; Mr. Bode, aye; Mrs. Hankins, aye; and the motion carried.

2. Mr. Catchen questioned type of service given by Knochelman Plumbing on the Amsterdam Road sewer. Detailed invoice not received. The Clerk was directed to request such detailed invoice from the contractor. Following discussion a motion was made by Mr. Catchen and seconded by Mr. Ryan that all bills payable out of special funds, with the exception of the statement from Knochelman Plumbing, be paid. Mr. Catchen, aye; Mr. Ryan, aye; Mr. Bode, aye; Mrs. Hankins, aye; Mr. Claypole, aye; Mr. Schaffner, aye; and the motion carried.

Committee Reports

FINANCE/BUDGET COMMITTEE - No report.

INSURANCE COMMITTEE

1. Mrs. Hankins informed Council she contacted the insurance agent regarding drinking of beer on City premises. Mr. Siereveld replied "as long as a Policy and Procedures of Fire Squad, Council, nobody who occupies these spaces, as long as it is in their policies and procedures it says specifically if you have a beer then you must wait 45 minutes before you are allowed to make a run on a fire truck or squad". Mrs. Hankins further stated if it is in there Council should have something specifically written. She is waiting for written confirmation from Mr. Siereveld.

2. Mrs. Hankins informed Council the Insurance Committee met and have the following suggestions: Mr. Thomas Cardosi, agent, had requested quotes from approximately 500 groups on health insurance. No bids received. The City will stay with BC/BS. The committee recommends the City look into two separate 2000 options through BC/BS. Mrs. Hankins stated the majority of large firms no longer pay for family coverage; pay for single coverage only. The committee recommends that (1) within six months the City pay only for single coverage with the employees paying for family coverage if they so choose to have this coverage. (2) A representative from BC/BS will speak to the employees regarding 2000 options offered, which would decrease monthly payments for both single and family coverage. The employees would have the opportunity to choose either of the two options or stay with the plan now in effect. A "cafeteria plan" as suggested by Mr. Cardosi was also discussed.

Following discussion Mr. Catchen suggested the insurance agent be listed on the September agenda and a decision made by Council at that time. Mrs. Hankins further stated she would like to have a representative from BC/BS speak to the employees regarding the two options submitted by the agency prior to the September Council meeting. Mr. Catchen then stated that after the above information is given to the employees, health coverage for the F.Y. 93-94, as paid by the City, be decided by Council.

PUBLIC RIGHT-OF-WAY COMMITTEE

1. Mr. Schaffner stated a list of property owners in violation of City ordinance regarding driveway and parking pads has been compiled. Letters are to be sent to the property owners indicating such violation must be corrected.

GRANT COMMITTEE/TREE BOARD

1. Mr. Ryan informed Council that a grant in the amount of \$9,845.00 was awarded by the St. of Ky., Division of Forestry. Mr. Ryan stated a training workshop will be held on Monday, August 17th at 10:00 a.m., through the Division of Forestry. Mr. Ryan and members of the Tree Board will attend and report at the September Council meeting. Thanks were given to all who helped in preparing the grant application.

PERSONNEL POLICY COMMITTEE

1. Mr. Ryan reported the committee will meet and review the Personnel Policy now in effect covering fulltime employees. Several sections will have to be updated.

SCHOOL BUILDING COMMITTEE

1. No further information received on sale of the building.

BLIGHT COMMITTEE

1. Discussed in detail earlier during the meeting. When questioned by Mr. Ryan, Mr. Schaffner replied the committee would like to leave the criminal penalty in the ordinance. Following discussion Mr. Carey suggested a proposed ordinance be prepared for the September meeting, debated, amendments made, if necessary, and presented for its first reading.

SIDEWALK/STREET COMMITTEE

1. Mr. Bode informed Council his committee is concerned with damaged sidewalks caused by tree roots. Mr. Bode noted that several vehicles are being parked on the sidewalk on Amsterdam Road. Chief Heideman replied the owner of the vehicle was contacted. Mr. Bode further stated a list of violators will be available in the near future.

SOLID WASTE COMMITTEE

1. Mrs. Hankins informed Council she attended a solid waste meeting in Lexington. It was extremely informative. She received literature she would like to pass on to the residents, and have some funds available for a newsletter to be written. Hopefully this information can be put in the Hub.

Mayor Worstell informed Council the City of Ft. Mitchell has just renewed its contract with Rumpke and the fee and pickup schedule is the same as Park Hills. Discount rates were listed for two-family homes and multi-family buildings.

SIGN COMMITTEE

1. Mr. Claypole stated the committee has met several times. The Trolley Park sign is ready for sandblasting and should be available in about two weeks.

PARKS & RECREATION COMMITTEE

1. Mr. Carey presented Municipal Order No. 4, 1992, establishing the Parks & Recreation Committee. A motion was made by Mr. Catchen and seconded by Mr. Ryan that Municipal Order No. 4, 1992, be approved. The motion carried by unanimous vote of Council.

DOG AUTHORITY

1. Mr. Bode informed Council the Dog Authority will pick up cats if they are strays, sick or diseased.

Old Business

1. Following discussion a motion was made by Mr. Catchen and seconded by Mrs. Hankins that the City of Park Hills not participate in the joint occupational license collection by the Kenton County Fiscal Court. Mr. Catchen, aye; Mrs. Hankins, aye; Mr. Claypole, aye; Mr. Schaffner, no; Mr. Ryan, aye; Mr. Bode, aye; and the motion carried.

COMMUNICATIONS

1. Committee meeting, KC&MP&ZC, minutes of June 4, 1992.
2. Minutes of June 4, 1992, KC&MP&ZC regular meeting.
3. Thank You note to Dennis Finke from the P.H. Garden Club
for his assistance with supplies for the Home Tour.
4. Meeting Agenda for August 6, 1992, Subdivision/Public
Facility Review Committee, KC&MP&ZC.
5. Letter from Mrs. Emily Gillen, 1319 Amsterdam Road,
against twice a week trash pickup.
6. Committee meeting, KC&MP&ZC, minutes of July 2, 1992.
7. Minutes of July 2, 1992, KC&MP&ZC regular meeting.

Motion to adjourn by Mr. Ryan, second Mrs. Hankins.

MAYOR

ATTEST:

CITY CLERK

Bills paid in August, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	1047.56
Barbara Washington - salary	481.70
Central Trust - Fed w/h	161.00
" " - SS/Med w/h	504.88
Ky. St. Treasurer - St w/h	95.76
" " - Co. Employees Retirement System (for Aug.)	227.50
Eastern Fin. Fed. Credit Union - share deposit	130.00
AFLAC - supplemental insurance	44.98
BC/BS - medical coverage	270.52
City of Park Hills - to replenish petty cash	19.99
Kenton Co. Fiscal Court - Aug. dispatching fee	390.83
Megabyte Computer Systems - ribbons for printer	24.00
Federated Mutual Ins. - refund, overpayment of MIT	217.80
No. Ky. Typewriter - ribbons, corr. tape for Royal 505	37.60
Covington Paper & Woodenware - 1 box manilla folders	6.48
Joseph J. Sayre & Son Co. - 1 nameplate (Estes Eng.)	20.17
Edward A. Jody - monthly fee	230.87
" " - building/zoning fees	86.44

PUBLIC WORKS DEPT.

Dennis Finke - salary	1466.00
Central Trust - Fed w/h	78.00
" " - SS/Med w/h	275.58
Ky. St. Treasurer - St w/h	84.32
" " - Co. Employees Ret. System (for Aug.)	262.02
BC/BS - medical coverage	457.03
City of Park Hills - to replenish petty cash	22.87
Rumpke - trash fee for July	8536.20
Equipment Consultants - new equipment	145.00
Fleet Tire & Auto Service - 2 tires repaired	98.00
Ky. Motor Service - case of oil; repair parts	22.44
Zimmer Hardware - mainte. materials & supplies	34.45
T & W Printing - 100 each comments sheets; mainte. reports	39.50
Waco Oil Co. - July gasoline purchases	159.65

POLICE DEPARTMENT

Ronald Heideman - salary	1784.79
Jamie Puthoff - "	1791.66
Ronald Johnson - "	1666.84
Marc Schworer - "	1598.84
James Wendeln - "	828.50
Charleen Fangman - "	644.76
Central Trust - Fed w/h	1421.00
" " - SS/Med/wh	1746.88
Ky. St. Treasurer - St w/h	580.88
" " - Co. Employees Ret. System (for Aug.)	3019.60
BC/BS - medical coverage	1999.29
Mobilcomm - monthly mainte. contract	39.50
Old Mill Service - cruiser maintenance	159.09
USA Mobile - quarterly mainte. contract on radios	121.50
Storer Cable - monthly charge	7.72
Ky. Motor Service - 1 case oil	13.95
Mark's Guns - ammunition for firing range	19.00
D. D. Lanier - psychological evaluation	150.00
Family Practice Associates - medical exam	124.00
Cincinnati Bell - phone service	63.67

P.D. - continued)

Covington Paper & Woodenware - office supplies	53.85
Waco Oil Co. - July gasoline purchases	534.70
Goodyear Auto Service - 2 tires, bal., align. (91 Ford)	153.42

FIRE DEPARTMENT

Mobilcomm - monthly maintenance contract	105.00
Ft. Wright BP - gasoline purchased	14.70
Assn. of American Railroads - training materials	52.50
COMMISH - magazine subscription	50.00
Fire Engineering - "	53.95
Our Designs - supplies	21.00
National Fire Codes - renewal	312.75
International Assn. of Fire Chiefs - annual membership	90.00
Dennis Finke - registration, expenses, mileage (F.F. Convention)	449.41
Crescent Spgs. Hardware - supplies	22.55
Ky. Motor Service - repair parts	67.90
Cincinnati Bell - phone service	178.41
Zimmer Hardware - supplies	18.12
Waco Oil Co. - July gasoline purchases	79.45
Our Designs - miscellaneous new equipment	63.80
Robert Dreyer - inspections (44 hrs. @5.00)	220.00
Michael Amend - fire hydrants painted (20 hrs. @ 5.00)	50.00

RESCUE SQUAD

Mobilcomm - monthly maintenance contract	50.25
Puritan-Bennett - oxygen cylinder recharged	37.38
Cincinnati Bell - phone service	43.43
Zimmer Hardware - supplies	13.83
Waco Oil Company - July gasoline purchases	16.30

FINANCE DEPARTMENT

City of Park Hills to replenish petty cash	8.00
Chris Carle - refund, overpayment of apt. lic	15.00
Barbara Washington - tax bill collection	60.00

CITY BUILDING

ULH & P Co. - gas and electric	519.43
Phillips Supply - 1 case paper towels	42.31
F. D. Riedinger - electric water heater for RS area	340.00
Cincinnati Bell - phone service	224.98
Zimmer Hardware - supplies & maintenance materials	190.25
Overhead Door Co. - new keyless entry	150.00

STREET LIGHTING

ULH & P Co. - traffic lights	106.23
" - street lights	799.03

CAPITAL PURCHASES/EMERGENCIES

Megabyte Computer Systems - maintenance contract on computers & printers	1220.00
CEI - repair to damaged ambulance	219.84
Webb Fire Equipment - air paks and air pak nozzles	7923.00
Central Trust Co. - monthly payment of commercial loan	2165.00
C L Auto Body - repair to damaged ambulance	625.00

Total of bills paid out of the General Fund for August \$ 50,801.38

Bills paid in August, 1992

STATE AID ROAD FUND

Eaton Asphalt Paving Co. - 4-ton hotpatch for pothole repair	100.00
Zimmer Hardware - 5 lb. mortar mix	24.90
	<u>124.90</u>

SANITATION MAINTENANCE & REPLACEMENT FUND

SWS - flush/vac, tv sanitary sewer (1300 block Amsterdam Rd.)	2973.00
Steffen Tool Crib - rental of metal detector, air compressor	90.15
Taylor Bros. - topsoil for restoration work	11.17
	<u>3074.32</u>

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, SEPTEMBER 14, 1992, AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CATCHEN, CLAYPOLE, HANKINS, RYAN, AND SCHAFFNER PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

A motion was made by Mr. Ryan and seconded by Mr. Catchen that minutes of the August 10, 1992, meeting be approved as received. Motion carried by unanimous vote of Council.

Petitions - New Business

1. Mr. Jerome Radin, 1094 Cecelia Avenue, appeared before Council, requesting permission to keep his gravel driveway intact. Mr. Radin was informed that Park Hills has an ordinance stating gravel is not permissible as a paved surface for parking. Mr. Radin stated his driveway and garage may be relocated in the future and he would not want to spend money for a paved driveway if it will be removed. Discussion followed. It was stated the ordinance does allow a gravel driveway to remain, but a car cannot park on it. It was suggested the ordinance be rewritten with further clarification pertaining to driveways. Further study will be made by the Right-of-Way committee. A meeting of this committee will be held on Sept. 28th at 7:30 p.m.

2. Mr. David Geis, 1045 Hamilton Road, appeared before Council requesting the City consider widening Hamilton Road at 1045. At 1039 it is 17'6", and at 1061 Hamilton, it is 19'2". When cars are parked in front of 1045 on the street, there is great danger of trucks hitting the parked cars because there is not enough room to pass, which has happened recently. A letter was submitted. Mayor Worstall informed Mr. Geis of the correspondence between the city engineer and state officials concerning the Hamilton Road slippage. A further study of the area will be conducted by the city engineer.

Department Reports

PUBLIC WORKS

1. A motion was made by Mr. Catchen and seconded by Mr. Ryan that the report of the P.W. Dept. for the month of August, 1992 be received as submitted. Motion was carried by unanimous vote of Council.

2. Mr. Finke informed Council 20 of the missing 43 manholes were located. Three of the manholes did not exist and two of them are located in the 4-lane project on I-75 and are buried. Two of the manholes on Lawton Road are 15' deep. Mayor Worstall replied this information should be included in the form to be prepared for the Sanitation District's Phase I program. Further manholes will be located and several raised.

3. Several complaints have been received from Cedar Ridge residents regarding nauseous odors. Mr. Finke contacted the State Highway Dept. and part of the problem has been relieved. The drainage area receives sewage from all of St. Joseph Heights Convent, Notre Dame Academy, St. Joseph Lane and all of Elberta Circle. The contractor for the I-75 project will be directed to pump out the area.

4. Mr. Finke informed Council prices were obtained from Jennings Co. and given to the committee. This will be discussed at committee on Sept. 28th.

5. Mr. Finke was commended for an excellent report. He informed Council the artwork was done by Officer Puthoff.

POLICE DEPT.

1. A motion was made by Mr. Catchen and seconded by Mr. Ryan that report of the Park Hills PD for the month of August, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Heideman informed Council a letter of resignation was received from Officer Schworer. A background investigation was continued on the other application on file when Officer Wendeln was hired.

The Chief then introduced Mr. Mark Tanner, whom he recommends as a replacement for Officer Schworer. Positive results from all investigative reports were received.

3. Mayor Worstell presented Executive Order No. 2., 1992, appointing Mark W. Tanner as a police officer of the City of Park Hills, with the rank of Patrolman, Grade 1.

When questioned by Mr. Catchen, Chief Heideman replied that Officer Schworer had not informed him that he was resigning until after the August Council meeting. Mr. Catchen informed the Chief that two applicants had called him and stated they were told the department was not accepting any applications. Chief Heideman replied many applications are on file and he felt there was not need to take anymore.

When questioned by Mr. Ryan, the Chief replied he has no time limit on the length of time applications are kept in the file. Regulations will be checked as to time limits.

Length of service given the city by officers and their ultimate resignation was discussed. Mr. Schaffner suggested contracts be written, with a minimum time of service expected and, if necessary, rebate to the city for schooling expenses

4. Chief Heideman explained to Council the details of a bill discussed at the August meeting. This bill totaled \$414.45. \$245.45 was for the evaporator, four pounds of freon - \$38.00, 1 expansion valve - \$4.50, plus labor of \$120.00. The Chief informed Council of the price of a rebuilt evaporator and the cost of a new one; with the difference being \$33.93. Prices were quoted from other retailers.

5. Lt. Puthoff, who is in charge of cruiser maintenance, was asked if estimated were requested for maintenance work which would be over and above a certain set amount of expenditure. The officer replied a set amount has not been established. Chief Heideman replied it was not a set policy of the department, but estimates have been requested on several different occasions.

6. Chief Heideman informed Council a request had been received from a resident of Arlington, asking if the ordinance could be changed pertaining to "No Parking During School Hours". The Chief contacted the coordinator of adult classes to be held in the former Park Hills School and was told classes being held there would not affect the time period in question. The resident will be contacted and told to request such action from City Council.

7. Chief Heideman informed Council the "911" phone system is in the process of being changed. No specific changes have been set as yet. "911" is now being used for emergency and non-emergency calls.

8. Mr. Bode asked Chief Heideman to explain to Council the advantages and disadvantages of a home fleet. Chief Heideman explained in detail the use of vehicles by the department during a 24-hour period. The Chief stated wear and tear would be cut down on vehicle use if a home fleet is implemented; officers would have transportation back and forth to work; high visibility; cruisers would be available to the officer when called out at any time.

Mr. Schaffner requested information be submitted on pros and cons of a home fleet; estimates on length of service of the vehicle; replacement costs; models, etc.

FIRE DEPT

1. Mr. Schaffner questioned the amount of hours listed for fire hydrant painting. This will be checked by the City Clerk.

A motion was made by MR. Schaffner and seconded by Mr. Claypole that the report of the Volunteer Fire Dept. for the month of August, 1992, be received as submitted. The motion carried by an unanimous vote of Council.

2. Mayor Worstell informed Council she contacted Mr. Robert Amott, President of the Civic Association. Chief Dreyer met with Mr. Amott, fund drive money discussed and figures were given to the Civic Association.

BLDG INSPECTOR/ZONING ADMINISTRATOR

1. Mrs. Hankins questioned status of the cleanup of the Zahler property on Dixie Highway & South Arlington. Mr. Jody replied it is still in unsightly condition. He further stated the response from Mr. Zahler was "I'll just fence it off and it will no longer be a parking area". If that is done, the only ordinance to cover it would be the blight ordinance.

Mr. Schaffner noted a whole length of the Dixie Highway is unsightly with trucks parked on lots, debris, weeds. He suggested enforcement be done when the new blight ordinance is put into effect.

2. Mr. Jody requested the City Attorney be present at the Board of Appeals hearing on the Hartberger property.

CITY ENGINEER

1. A motion was made by Mr. Ryan and seconded by Mr. Claypole that report of the City Engineer be received as submitted. The motion carried by unanimous vote of Council.

2. Mr. George gave a status report on the Amsterdam sewer problem. The survey is complete; contractors will be contacted, requesting their input plus prices. When questioned, Mr. George explained the type of work to be done to repair this sewer. Mr. Schaffner suggested all property owners be advised when the project is to begin. This will be done. Mr. George suggested any further sewer taps be approved by the City. When questioned by Mr. Catchen, Mr. George expects just the sanitary sewer will be replaced in the area in question. Discussion on water flow from gutters and intake of storm water in the combined sewers.

3. Mr. George informed Council letters have been submitted

to the State regarding the Dept. of Transportation's six-year plan, which does not include Park Hills. Response was requested pertaining to specific locations on the Dixie Highway.

4. Layered maps have been received from the Northern Ky. Area Planning Commission. All the information is on computer discs.

5. Discussion on the drainage area below Trolley Park. Mr. Catchen stated the area is washing out.

6. Cecelia Avenue - Mr. George suggested to Council they purchase the property at 1103 Cecelia because of retaining wall which must be repaired when the street is widened. Council was given an in-depth study of the road engineering. Following discussion Mr. Ryan asked if resurfacing, curb and gutter and repair of retaining wall could be done. Mr. George replied in the affirmative. A proposal was requested for such repair with extra cost involved with support of the Pille property and leaving the grade as it is.

Mayor Worstell informed Council that an estimate was given to the City for running of 8" water mains from Dixie Highway, up Cecelia to the new subdivision for a cost of \$82,000. Mr. George stated there is enough pressure for domestic use. Further information will be gathered concerning fire protection water pressure throughout the City. Mr. George stated the 6" water line going up toward the end of Cecelia has between 2 1/2 and 4" of useable line (line has been coated).

7. Street condition survey still to be done. Mr. Ryan asked if information concerning length and width of streets could be done by the city itself. Mr. George replied it would be useful information.

8. The City Clerk has contacted the Kenton Co. Clerk, who is willing to assist in locating sewer easements. Mr. George was given the City plat book for assistance in locating all right-of-ways. Mr. Carey explained the different kinds of plats available in the County Clerk's office.

9. Mr. George will check the area of the Hamilton Road slippage. He feels the retaining wall may be extended. A proposal will be submitted for this project.

10. Mr. George requested information from Mr. Finke on the manhole survey, missing manholes, which to leave, etc., location of and raising manholes. This information is needed before the City decides to join the district, or not. Further discussion on the Sanitation District program.

Mr. Finke reported a major complaint received from GRW was illegal tap-ins into the City sewer lines.

11. Mr. George requested all Dixie Highway problems that are on file. Pictures taken of the highway during severe rainstorms will be located.

12. A Budget Committee meeting will be held to ascertain future expenditures for the above stated projects.

FINANCE DEPT.

1. A motion was made by Mr. Schaffner and seconded by Mr. Bode that the report of the General Fund for the second month of the fiscal year, financial statement ending August 31, 1992, and report of the Special Funds for the month of August, 1992, be received as submitted. Mr. Schaffner, aye; Mr. Bode, aye; Mrs. Hankins, aye; Mr. Claypole, aye; Mr. Catchen aye; Mr. Ryan aye,

and the motion carried.

2. When questioned by Mr. Catchen, the Clerk replied Auto Sticker funds and State Aid Road funds are for repair and maintenance of city streets only. They cannot be transferred to other funds.

3. Mayor Worstell brought before Council the Knochelman Plumbing bill for work done on the Amsterdam Road sewer. Following discussion the City Attorney was directed to contact Knochelman Plumbing concerning the amount of this bill and perhaps have the amount reduced.

4. A motion was made by Mr. Schaffner and seconded by Mr. Catchen that the invoice from Eaton Asphalt Paving Co. be paid out of the State Aid Road Fund and the invoice from Ohio Infil-Check Co. be paid out of the Sanitation Maintenance & Replacement fund. Mr. Schaffner, aye; Mr. Catchen, aye; Mr. Ryan, aye; Mr. Bode, aye; Mrs. Hankins, aye; Mr. Claypole, aye; and the motion carried.

Committee Reports

BUDGET/FINANCE COMMITTEE

1. Mr. Schaffner stated he contacted the Kenton County Property Valuation Administrator and property valuations will be raised in the near future, which will increase revenue, but will not offset the loss of payroll tax from the closing of Park Hills School and proposed Blue Cross/Blue Shield increases. He is hoping to have further information from Mr. Vogt of the PVA office before the first of the year.

INSURANCE COMMITTEE

1. Mrs. Hankins informed Council a representative from Winston & Co. met with City employees and discussed the different Option 2000s available through Blue Cross/Blue Shield. It was decided health insurance coverage would remain basically the same until July of 1993, which will start the new fiscal year. The Insurance Committee would like to meet with the City employees and discuss this type of insurance in conjunction with the Finance Committee.

Mr. Schaffner questioned the legality of such a meeting because the number of council members involved would constitute a quorum. Mayor Worstell suggested a special meeting be held sometime in December for such a discussion. This special meeting will be held on Tuesday, October 20, at 7:30 P.M.

Copies of a Wage/Salary and Benefits survey of Campbell and Kenton Counties were given to all Council members.

Mr. Bode asked for Council's opinion as to a home fleet for officers living within the city (if health insurance is cut).

Discussion about coverage for a single plan vs a family plan. The "cafeteria plan" was also suggested. Mr. Thomas Cardosi, insurance agent, will be asked to attend the health insurance meeting. The Fire Department passenger vehicle has been covered on a policy other than the policy owned by the City of Park Hills. Insurance of the city (relative to beer on the premises) will be checked further by the Police Chief. A letter pertaining to this subject was given to all council members.

RIGHT-OF-WAY-COMMITTEE

1. A committee meeting will be held Sept. 28th.

GRANT COMMITTEE

1. Mr. Ryan checked with the Northern Kentucky Area Development District relative to sanitation grants. There is nothing available at this time.

PERSONNEL POLICY COMMITTEE

1. The committee will be reviewing the Personnel Policy manual. Contact had been made with personnel for the NKADD and the information will be forthcoming relative to updating personnel policies, including ADA and Bloodborne Pathogens. Fund expenditures were given. This committee will hold a meeting on Sept. 28th.

SCHOOL BUILDING COMMITTEE

1. Mr. Bode spoke to Mr. Afterkirk of the School Board who informed him the building is still for sale. Mr. Catchen informed Council if the YMCA had purchased the property for \$10.00 that would have been the amount of the tax base. At the last board meeting when the Y offered \$100,000, Mr. Catchen asked if the citizens of Park Hills could buy the property by forming a separate corporation, and then look for someone to use the building. Several suggestions were made, including use of the bldg. for City offices. Mr. Catchen did not pursue this course of action when he heard a family in the city is interested in buying the building. Use of the building was not discussed, but the parties may have to come before Council, requesting a zoning change. At present, the building is still being used for educational purposes.

BLIGHT COMMITTEE

1. Mr. Schaffner brought before Council the proposed blight ordinance for discussion. Mr. Carey suggested changes be made in section 92.04 (F). Mr. Carey stated the title of the ordinance reflects the individual sections we are repealing which is all of Chapter 92. There followed length discussion relative to changes of several other sections of the ordinance. Further information will be obtained from the Fire Chief pertaining to burning law, etc. Information will be requested from Chief Heideman. Engineering specifications will be included also if necessary. Regulating of compost piles was also discussed.

SIDEWALK/STREET COMMITTEE

1. Mr. Bode informed Council the following streets were viewed for damaged or hazardous sidewalks: Altavia, Audubon, Lawton, Hamilton, Hillcrest. The balance of City streets will be completed by the October Council meeting. A letter will be sent to the property owners. The sidewalks will be marked with fluorescent paint.

2. Mrs. Mary Dreyer, Lawton Road, requested permission to address this subject. She voiced a complaint regarding the paint on her sidewalk. Mrs. Dreyer felt the property owners should have been advised before the painting was done. Mrs. Dreyer stated "when you fix the roads in Park Hills, I will fix my

little bit of sidewalk". ^{Door to Council Chambers slammed shut by Mrs. Dreyer when she left the meeting. The same had been done by her daughter at a previous meeting.}

Mr. Ryan stated his views on the disrespectful manner shown by the petitioner and requested the Police Chief in the future indicate the behavior is inappropriate and if proper conduct is not shown, the petitioner would be asked not to come back.

Mr. Catchen stated he felt it is considered disorderly conduct and further stated rudeness has gone on in Council Chambers far too long, in many respects, and this case is just one in many.

Mr. Bode finished his report by stating he used the paint because former committees found it difficult to determine which blocks needed to be replaced and which to be patched and Mr. Bode felt the use of paint would be an easy way to define where the problem lay.

2. Mr. Schaffner brought before Council Section 71.02 of the Park Hills Code of Ordinances pertaining to coasters, skateboards, etc. for discussion. Mr. Schaffner stated his views pertaining to this ordinance and felt the section in question should be rescinded.

Mayor Worstell informed Council she attended a meeting of the Municipal Government League of Northern Kentucky, during which the topic of skateboards, etc. Members were informed their cities could be involved with liability suits if an accident occurred.

Mr. Carey, City Attorney, gave background information on the institution of Section 71.0 (E).

Chief Heideman brought up possible liability if ordinance is changed, and also supplied Council with pictures of items that were placed on the traveled portion of the roadway in the Emerson/Cleveland area. The Chief listed the cities who have skateboard ordinances.

Mrs. Jean King, 1010 Park Drive, gave her experience with skateboarders and stated her feelings concerning traffic regulations.

Mr. Catchen informed Mrs. King that Council is attempting to find an area for the older children to play.

Mr. Charles Stephens voiced his opinion on the use of the above mentioned equipment and the traffic regulations to be adhered to.

Mrs. Hankins stated her experiences with bicycles and big wheels.

Mr. Schaffner will check with Mr. Frank Edelen of the Kentucky Municipal Law Center for further information.

Mr. Carey stated the City Council is entitled to consider the same restrictions but in a less restrictive manner.

SIGN COMMITTEE

1. Mr. Claypole informed Council their Trolley Park sign is up and Garden Club will be doing some planting around the base of it.

2. Mr. Claypole was informed by the Northern KY Vocational School that they will not be able to supply the City with the decorative street signs. He stated the Civic Association is waiting for information on the amount of signs that have to be redone. Mayor Worstell will submit this information to Mr. Amott of the Civic Association.

SOLID WASTE COMMITTEE

1. Mrs. Hankins and her committee are compiling information for the residents in response to complaints received regarding the amount of the trash fee.

Mayor Worstell will be contacting Rumpke concerning several problems, including recyclables.

PARKS & RECREATION

1. Mr. Claypole informed Council several complaints had been received concerning the tot lot equipment. Mr. Claypole contacted the Northern Kentucky Vocational School and was told the school had constructed the equipment several years ago. He was also told they may be able to repair or rebuild it in the spring of 1993. With the change in the school program, the students may not be available. Hopefully, minor repairs can be made by Mr. Finke the very near future.

2. The committee requested Mr. George, City Engineer to view the area and install a pipe, if feasible, to control water flow.

3. The committee is looking into space for recreational area for older children and adults.

4. The committee is holding a carwash on Saturday, Sept. 19, between 12:00 & 4:00 with the proceeds going toward trash receptacles and picnic tables in Trolley Park.

Mr. Schaffner requested an estimate from the city engineer of the cost for improvement of the parking area. Mayor Worstell suggested the trolley easement could be used for a bike or walking trail. Further contact will be made with the owner of an undeveloped lot on St. Joseph to be used as a playground, in the future.

5. Estimate received from the Northern KY Vocational School for construction of 3 concrete picnic tables and 3 benches for \$210.00, which is the cost of materials. Possibly an extra donation could be made to the school.

A motion was made by Mr. Ryan and seconded by Mr. Catchen that \$260.00 be expended for construction of 3 picnic tables and 3 benches by the N. KY Vocational School. Mr. Schaffner, aye; Mr. Catchen, aye; Mr. Ryan, aye; Mr. Bode, aye; Mrs. Hankins, aye; Mr. Claypole, aye; and the motion carried.

TREE BOARD

1. Mr. Ryan is progressing on the grant. The Board hopes to have the trees planted by winter. Guidelines have been received from the state. A schedule has been set up to send out for bids, open bids, start planting, complete planting etc.

DOG AUTHORITY

1. Mayor Worstell asked for Council's decision on continuation of participation in the Kenton County Dog Authority. Following discussion, Mayor Worstell presented Resolution No. 8, 1992, authorizing the Mayor to enter into an agreement with the Kenton County Dog Authority. A motion was made by Mr. Ryan and seconded by Mr. Bode that Res. No. 8, 1992, be approved. The motion carried by unanimous vote of Council.

OLD BUSINESS

1. Mr. Claypole questioned the City Clerk concerning unpaid taxes on property located at 1142 Old State Road. The Clerk replied 3 years of taxes are unpaid.

Mr. Carey replied letters have been sent and the city has the choice to foreclose on the property. Following discussion, a motion was made by Mr. Catchen and seconded by Mr. Claypole that the city attorney file a lawsuit against the property owner of 1142 Old State Road. The motion passed by unanimous vote of Council.

2. Mrs. Hankins informed Council that Mrs. Jean Niehaus must be removed from the City's group health insurance. Following discussion a motion was made by Mr. Catchen and seconded by Mr. Claypole that Mrs. Niehaus be notified her insurance coverage will be removed from the city's group policy as of January 1, 1993. The motion carried by unanimous vote of Council. The City Clerk will contact Mrs. Niehaus.

3. Mr. Carey informed Council a letter was sent to Reynolds Breyley, indicating a Public Hearing will be held on September 16, 1992, at 7:30 P.M. Violation of Section 72.03 (B) by Ms. Breyley was discussed.

4. Mr. Carey contacted the legal firm representing Cole Estates pertaining to an extension of the escrow agreement to January and they indicated there should be no problem and would have Mr. Douglas Cole approve it. Confirmation not yet received.

5. Mr. Carey reviewed the plats and deeds in the Kenton County Clerk's office and a storm sewer easement on the Jump property, 1119-12-13 Amsterdam Rd. was not recorded.

6. When questioned by Mr. Schaffner, Mr. Carey replied the Horne property has not been deeded over to the city. Mr. Carey stated the City has a lien on the property, but we have not foreclosed on the property because of the debts that the owner has.

7. Mr. Schaffner informed Council a complaint had been received concerning a Snap-On Tool truck being parked in a residential area (1051 Lawton Rd.)

Chief Heideman spoke to Mr. Kaelin, owner of the truck and was told Mr. Kaelin came before the former Council requesting change of the ordinance so the truck could be kept in the City. A letter was sent by Council, indicating they felt they did not need to change the ordinance because the truck was not in violation since the weight was not over 1 ton. The Chief requested a copy of the letter sent by Council and documentation from the company concerning the weight of the truck. Mr. Kaelin stated he is trying to sell the truck. Chief Heideman will check further into this problem. The Chief is also going to check on the trucks parked on the lot of the Faith Christian Center. Mr. Schaffner will check on the truck parked on a lot owned by Mr. William Bubenzer located on the Dixie Highway. Several trucks, which seem to be in violation of city ordinances will be checked into.

8. When questioned by Mr. George, Mr. Carey replied if the storm sewer has been in existence for 15 years or longer, the City has an easement by prescription; we own the right to continue using it for that purpose and the City is obligated to maintain it and obligated for any damage that occurs. He further stated the City is not responsible for over-ground water.

NEW BUSINESS

1. Mayor Worstell informed Council the annual NKADD banquet will be held 9/24. She asked for reservations. Reservations have been received from Mr. Ryan and Mr. Claypole. Mr. Bode and Mr. Catchen made reservations. Mrs. Hankins will notify the Clerk.

2. Mr. Bode suggested a new committee be formed relative to aid to be received for paving the streets. No further information has been received from the Kenton Co. Court. Preliminary investigation will be made by the Sidewalk/Street Committee.

COMMUNICATIONS

1. Meeting minutes of Kenton/Boone CATV Board of May 13th, 1992.

2. KC&MP&ZC Subdivision/Public Facility Review Committee agenda, 9/3/92.

3. Subdivision Regulations Review Committee meeting of 8/6/92.

4. KC&MP&ZC Subdivision/Public Facility Review Committee minutes of 8/6/92.

5. KC&MP&ZC regular meeting minutes of 8/6/92.

6. Letter from Mr. Eric Soderlund thanking all city employees for their help on annual picnic.

A motion to adjourn was made by Mr. Catchen and seconded by Mr. Schaffner.

MAYOR

ATTEST:

CITY CLERK

BILLS PAID IN SEPTEMBER, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	1050.56
Barbara Washington - salary	492.88
Central Trust - federal withholding	156.00
Central Trust - ss/med withholding	369.32
Kentucky State Treasurer - state WH	92.28
" - CERS	227.49
Kenton County Fiscal Court - payroll tax	
3rd quarter	68.69
City of Park Hills - payroll tax	80.81
Eastern Fin. Fed. Credit Union	
- share deposit	110.00
IMPACT - monthly life ins. premium	24.90
AFLAC - suppl ins.	44.98
BC/BS - medical coverage	270.52
Kenton Co. Fiscal Court - dispatch for Sept.	390.83
Cinn Enquirer - ad (Ord. #6, 1992)	147.07
Sam's Club - office supplies; copy, fax paper	44.98
Remarkable Products - fed law posters	28.90
VFIS - insurance coverage	2046.97
KACO-KLC - W/C (Aug & Sept)	90.00
Barbara Washington - training, expenses & mileage	93.46✓
IRS - interest charged on late payment of SS (89 longevity pay)	2.37
The Sandwich Block - refreshments for hosting clerk's luncheon	120.00✓
City of Park Hills - to replenish petty cash	20.05
Ky Govt. Insurance Service - additional ins	59.38
Edward Jody - monthly fee BI/ZA	230.87
Edward Jody - bldg/zoning fees	39.06

PUBLIC WORKS DEPT.

Dennis Finke - salary	1472.00
Central Trust - fed wh	72.00
Central Trust - ss/med wh	275.58
Ky State Treasurer - state wh	84.32
Ky State Treasurer - CERS	262.03
Kenton Co. Fs. Ct - payroll tax - 3rd qtr.	50.98
City of Park Hills	59.98
IMPACT - monthly life ins premium	5.30
BC/BS - medical coverage	457.03
RUMPKE - trash fee for Aug	8536.20
Zimmer Hardware - supplies & maintenance mtl's	10.05
VFIS - ins coverage	2566.05
KACO-KLC - w/c Aug & Sept.	696.00
Ky Motor Service - repair parts	29.00
Ky Governmental Ins. Services -ins on Kubota tractor	46.30
Waco Oil Co - August gasoline purchases	104.35

POLICE DEPT.

Ron Heideman - salary	1967.65
Jamie Puthoff - salary	1675.95
Ron Johnson - salary	1267.77
Jim Wendeln - salary	1669.63
Mark Tanner - salary	266.33
Charlene Fangman - salary	651.76
Central Trust - fed wh	1184.00
Central Trust - ss/med wh	1557.28
Ky St Treasurer - state wh	514.40
Ky St Treasurer - CERS	2680.19
Kenton County Fiscal Court - payroll tax	307.45
City of Park Hills - payroll tax	361.71
IMPACT - monthly life ins premium	19.70
BC/BS - medical coverage	1542.26
B C Machine Engraving - 2 name plates	6.00
Sam's Club - office supplies, copy paper, fax paper	46.35
Old mill Service - coolant leak, radiator repair	75.00
Mobilcomm - maintenance contract	39.50
VFIS - ins. coverage	8731.83
KACo-KLC Self Ins. Fund - w/c	3298.00
Storex Cable - monthly charge	7.72
Roy Tailors - uniform equipment for J. Wendeln	218.25
Cincinnati Bell - phone service	68.00
Old Mill Service Center - 5 qts. oil, filter	18.95
Ronald Heideman - photo batteries, film	25.24
St. Elizabeth Med Center - hepatitis shot for Tanner	120.00
Govt Ins Services - additional ins on computer, printer, radios, radar, camera	122.70
Roy Tailors Uniform Co. - alteration; replace zipper	5.00
Mark's Guns - range time per #5	24.00
The Picture Place 1 - film & processing	46.87
Waco Oil Co. - August gasoline purchase	461.94
City of Park Hills - to replenish petty cash	8.37

September Bills - page 3

FIRE DEPT.

Zimmer Hardware - supplies	5.93
Mobilcomm - radio repair, maintenance contr	143.20
J.A. Kindell - office supplies	154.26
Webco Fire Equipment - 1 rebuild kit	26.50
Camp Safety Equipment - new equip	402.90
Firescene Video Magazine - subscription	89.95
Crescent Springs Hardware - 1 chain saw, accessories	450.00
VFIS - ins cov plus 1st installment on vehicle ins	3291.50
Cinn Bell - phone service	133.49
GCF AIS - registration, fire scene analysis schooling	60.00
P H Vol Fire Dept. - registration, lodging & expenses, fire school	280.08
Bill Finke & Sons, Inc. - refreshments, chief's mtg.	53.38
Waco Oil Co - gasoline purchase	65.00

RESCUE SQUAD

Zimmer Hardware - supplies	46.85
Mobilcomm - radio/radar monthly maint contract	50.25
VFIS - ins cov plus 1st installment on vehicle ins	884.50
KACo-KLC Self Ins Fund - w/c	60.00
Cinn Bell - phone service	44.43
Our Designs - 2 blood pressure cuffs	49.90
Waco Oil Co - August gasoline purchase	32.45

FINANCE DEPT

Globe Casualty Ins. Co - refund, MIT	6.66
City of Park Hills - to replenish cash (certified mail)	16.00
Marcus Carey - delinquent tax fee (14 bills incl. 90 & 91)	739.89

CITY BLDG.

Overhead Door Co. - installation/labor keyless entry	110.00
Sam's Club - 1 desk chair for maint bldg.	59.96
Kenton County Water - water & sewage	67.58
ULH&P Co - gas & electric	418.34
Cinn Bell - phone service	225.75
Ky Governmental Ins - extra coverage	1967.07
Zimmer Hardware - supplies	14.07

STREET LIGHTING

ULH&P Co - traffic lights	108.23
" street lights	802.92

CAPITAL PURCHASES/EMERGENCIES

E. J. Smith Co. - application & certification	
for payment (F.D. renovation	13,500.00
Central Trust - commercial loan payment	4330.00
Schott Monument - city's share - Trolley	
Park sign	210.00

STATE AID ROAD FUND

Eaton Asphalt Paving Co. - hotpatch for street	
repair	21.60

SANITATION MAINTENANCE & REPLACEMENT FUND

Ohio Infil-Check - sewer cleaning on Sleepy	
Hollow	162.50
Equipment Consultants - rental of air hammer	
for manhole repair	119.42

THE PARK HILLS CITY COUNCIL MET IN A REGULARLY SCHEDULED MEETING AT 7:30 ON OCTOBER 12, 1992 AT THE CITY BUILDING WITH MAYOR MELISSA WORSTELL PRESIDING AND COUNCILMEMBERS CATCHEN, CLAYPOLE, HANKINS, AND RYAN PRESENT. MR. SCHAFFNER ARRIVED AT 7:45; MR. BODE WAS ABSENT.

PRESENT IN THE AUDIENCE:

Mr. Jack Ehrman, Old State Mr. Chas Stephens, St. Joseph
Mr. Robert Pille, Aberdeen Rd.
Ms. Gail Pille, Cecelia Ave.
Mr. Mat Siefert, Aberdeen Rd.
Mr. Dave Fangman, Coram Rd.
Ms. Jamie Puthoff, PHPD
Mr. Scott Rigney, PHFD
Mr. Mark Kaelin, PHFD

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Petitions and New Business

1. Park Hills School Building - Mayor Worstell introduced Mr. Mat Siefert who lives on Aberdeen who urged Council to reconsider purchasing the Park Hills School Building by issuing 7% tax-exempt municipal bonds. He stated if the city bought the building, a developer could be found to maximize the building's potential for use as a city building, civic center, senior citizen center, daycare center, etc. Mayor Worstell advised Mr. Siefert the city had thought about the many uses for the building and stated the rate for the bonds is now 6%. The Mayor also stated that the city would benefit from one and two-family development of the property because an increase in property tax revenue would be realized. She stated the cost of maintaining the building would be at least \$60,000 a year. Mayor Worstell thanked Mr. Siefert for coming and said the matter would again be given to the School Committee again.

Mr. Ryan asked Mayor Worstell if she was aware of anything new regarding the school building. She stated that the Kenton County School Board is currently using the building and will do so for at least another year. Mr. Ryan stated he believed the city should look into Mr. Siefert's suggestions. She also advised Mr. Siefert the matter would have to be ready for the ballot a certain amount of time before an election, and it is too late this year. She stated that the city has a whole year to think give consideration to the matter.

2. Policy for Petitioners - Mayor Worstell recommended to allow between 7:30 and 8:00 for petitioners. If only one or two people wish to speak, they may state whatever they want within a reasonable amount of time; if there is a house full of petitioners, each petitioner would be allowed three minutes. Mr. Ryan asked for clarification regarding those already on the agenda: the Mayor stated this would be in addition to those on the agenda. Mr. Ryan stated he thought that was a good idea.

3. Changes of agenda format - The Mayor has spoken to Mrs. Fogarty regarding the including of a section for action taken under each committee and department report, and also the time within which a report to Council must be made. She also

recommended that minutes be typed the same week as the Council meeting. For example, the minutes of tonight's meeting would be typed this week and everything will be current. If committees or department heads are working on certain items, they have ready reference to what transpired at that meeting. Mr. Ryan said that was acceptable to him. No other comments. Regarding the agenda, the Mayor recommended that new business be inserted between department reports and committee reports, because it's important to have department heads present during new business and that committees are available to respond.

Ms. Hankins noted a correction should be made to the Public Hearing minutes to include the fact that Ms. Breyley called Mr. Schaffner's children "bastards" because it is important. Mr. Ryan said he would talk to Mrs. Fogarty to include his exact statements to Ms. Breyley regarding her being her own worst witness. Mr. Catchen stated a correction to the regular meeting minutes under the Sidewalk/Street Committee, after #2 on page 6, to include the slamming of the door by Mrs. Mary Dreyer and her daughter. A motion was made by Mr. Ryan and seconded by Mr. Catchen to approve the minutes of September 14th with corrections. Motion was carried by unanimous vote of Council. A motion was made by Mr. Ryan and seconded by Mr. Claypole to approve the minutes of the Public Hearing held September 16th with corrections. The motion carried by unanimous vote of Council.

Public Works

Mr. Catchen moved and Mr. Ryan seconded to accept the Public Works report. Motion was carried by unanimous vote of Council. Mr. Claypole stated the report was excellent.

1. Mr. Finke showed his copy of the GRW sewer survey to Council. Mr. George also received a copy. He has given Council a three-page summary. Mr. Finke stated 61,342 linear feet of line was inspected and 5582 feet was tv'd. He stated he wished a lot more had been tv'd. He said Rose Circle should have been replaced ten years ago, and GRW didn't even touch it. However, information is good and shows location of drainage area and manholes, condition of lids, unsafe atmosphere, etc. The report will be in the clerk's office for about a week for Council's inspection. Worst sections are prioritized. Mr. Finke stated a conflict regarding the number of manholes. He knows of 443; report says 371.
2. Mr. Finke will follow up with Bob Amott regarding information about street signs so Civic Association could make determination of how much to pay on a yearly basis. Mr. Ryan wished to be penciled in on that also. Mr. George asked if note was made of missing manholes or inactive sewers. Mr. Finke said he promised to do that. He said he had called Mr. Curry, and asked Mr. George if he received the film, which he has. Mr. Finke wished to look at it. Mr. Ryan asked for Mr. George's initial thoughts on the sewer report. Mr. George stated that the report showed a major sewer entrance on Amsterdam on the wrong side, and he hoped that was not typical. He agreed more television should have been done. He said that he and Mr. Finke were concerned that some of the worst spots were not tv'd. He would like to question why that was not done, and to have that included in the report, because the study promised to look at the

worst sections. Mr. Finke will send a letter on behalf of the city to the Sanitation District. Mr. Schaffner asked if 60% of sewers need to be rehabbed; Mr. Finke stated he felt that figure was low. Mayor Worstell state for the benefit of audience that the GRW study estimated sewer repair will cost \$441,000. The city has to decide whether it wants to become its own sub-district, maintaining ownership of sewers or if it wants to give ownership to Kenton County Sanitation. Mr. George made a copy of videotapes for himself and Mr. Finke. Mr. Finke showed report he did for Mr. George which will be included in the survey.

2. Mr. Finke stated that something must be done about the sewer problem on I-75. Complaints were received about smell during August. He is not sure whose problem it is. Encisa did work on their backup of storm water. Storm water drains into sanitary which goes underneath I-75. Mr. Finke met with Charlie Meyers of the Transportation Dept. and Larry Stolz with the State. The State has told the city they will take care of it. Pool level has dropped 5 or 6 feet. Mayor Worstell offered to write a letter. The state loaned Mr. Finke a pump, but he must continually put gasoline in it. Mr. George state that the state agreed the problem is in the state right-of-way. The storm water retention pond does not work. Mr. Meyers will get back to Mr. George when he decides what to do. Mr. Finke said he is afraid that when the state fixes their problem, the city may still have a broken sanitary line. Mr. George stated that when the overflow for the retention pond is fixed, the sanitary line may work. Mr. George will check with Mr. Meyers and find out what he has learned. There was a broken pipe there belonging to the the city which has been fixed.

3. Mr. Finke stated that he felt the city should start charging for Boca Review Board meetings. Other cities charge up to \$100 a night to have that meeting. Mr. Ryan asked for hard copy regarding what other cities are doing so Council can make decision. The Board has 5 members. Mr. Votel, the alternate may possibly replace Mr. Finke on the Board. Mr. Jody, Building Inspector, stated the Boca Code stipulates the board must be comprised of a licensed professional engineer, architect, builder or superintendent of building construction with at least 10 years experience or 5 years in which member has been in responsible charge of work. Not more than two members can duplicate their professions. Mr. Jody has discussed with city attorney possibly redoing the hearing process. Mayor Worstell will discuss matter with Mr. Carey and come back to Council.

Police Dept.

Mr. Claypole moved and Mr. Catchen seconded to accept the Police Dept. report. Motion was carried by unanimous vote of Council.

1. Chief Heideman mentioned hours for Halloween; hours for trick or treating have been 6:00 to 8:00 P.M. and 7:00 to 9:00 P.M. for party at Firehouse on Halloween night. Hours will stay the same. Chief Heideman stated he had given information to Ms. Hankins and Mr. Schaffner that they requested.

2. Regarding parking in front of apartments, Ms. Hankins explained what committee had discussed. Residents parking to ride busses can't find a place to park because apartment people are taking up spots. Ms. Hankins stated she thinks apartment

residents should park in the places provided them and not in city spaces. Chief Heideman responded that Council would have to address that problem by passing an ordinance. He would like to see Council come up with an ordinance which says that apartment building owners must provide parking places for renters. Mr. Catchen stated that signs in Trolley Park are working even though there is no ordinance under which people can be cited. Mr. Heideman suggested the city write a letter to apartment owners saying that the city would like to keep spaces open for people who would like to use the bus stop. Mr. Schaffner agreed there should be an ordinance, but stated he thought the apartment people should be able to park there during the night and restrict daytime parking hours. He also stated that he did not feel the city had to provide parking for bus riders. Mr. Carey made a suggestion to restrict parking to two hours. Mr. Schaffner moved to pass an ordinance to restrict parking to two hours. Ms. Hankins suggested sending apartment residents letter telling them of change. Mr. Heideman said warning citations would be issued before people would be cited. Complaints have been received. Mr. Catchen asked if a sign could be put up like the sign at the other parking location which states "playground parking only." A consensus of Council determined a sign would be placed designating the spaces as playground parking. Mr. Finke will use a previously placed sign for this purpose.

2. Mr. Schaffner asked about follow-up on memos. Chief Heideman stated the Snap-On Truck is gone. He needs to confer with Mr. Carey about wording regarding capacity in the ordinance before he takes legal action. Barrels are gone from the Old Mill with exception of 2. Nothing has been done since April regarding clean-up; more letters will be sent. Soil samples are holding up progress.
3. Chief Heideman suggested using Ft. Mitchell's truck ordinance as model for our new blight ordinance.

Fire Dept.

Mr. Ryan moved and Mr. Claypole seconded to accept the Fire Dept. report. The motion carried by unanimous vote of Council.

1. Chief Dreyer stated he understands concerns of Council and will pursue items of question Tuesday evening at the next Fire Dept. business meeting. He also stated he would like to bury the hatchet on these items and move on.
2. Mr. Claypole asked Chief Dreyer if Mr. Amott had contacted him about the fund drive. Chief Dreyer responded that he had not, but he had heard through the grapevine about the Civic Association meeting. He stated that several weeks prior he had met with Mr. Amott and discussed opening lines of communication and mutual concerns, and Chief Dreyer stated he was under the impression everything was fine, then learned a week later about a vote taken at the meeting which affected the fund drive money. Chief Dreyer stated that he did not wish to comment because he would like to speak to Mr. Amott first to find out his exact intentions.
3. Chief Dreyer stated the first hepatitis shots will be administered the second Tuesday in November. The city will pay for 14-15 people; 25 will be given out free.
4. Mayor Worstell read a proclamation recognizing and commending Park Hills' Volunteer Fire Dept. for 50 years of service.

Bldg. Inspector/Zoning Administrator

Mr. Catchen moved and Mr. Claypole seconded to accept the Building Inspector's report. The motion was carried by unanimous vote of Council.

1. Mr. Jody has not heard from Lakeside Christian Church regarding Zahler lot at Dixie and S. Arlington.
2. Mr. Ryan asked about 937 Montague. Mr. Jody stated that the owner was delaying reinspection of his property. Mr. Jody stated that he and the Fire Chief both have authority to vacate a building if a hazard exists. Mr. Hartberger is in noncompliance with agreement made at the hearing, and could be cited to court. Mr. Carey stated his recommendation is to cite on 61st day.
3. One permit was issued this month.

City Engineer

Mr. Ryan moved and Mr. Schaffner seconded to accept the Engineer's report. Motion was carried by unanimous vote of Council.

1. Mayor Worstell recognized Ms. Pille for comments regarding her property and the planned Cecelia Ave. improvement. Ms. Pille stated she is not thrilled about city's plans, and that her property will be seriously devalued. She doesn't feel that is acceptable. Mr. George has sent Ms. Pille a letter with his recommendations. Mr. George stated that street is narrow and Ms. Pille's house is set low and requires at least a retaining wall. It may be that improvements to preserve the property may be more than property is worth. Mr. George recommended a three-foot shoulder with retaining wall with steel structural railing on top for protection. He stated this would eliminate her front yard. He also stated that if a public street has been used for many years the city may assume a 40 ft. minimum right-of-way. Retaining wall would be 12-14 feet towards her house, half-way between the street and her front door. The current wall will have to be replaced to be safe. Street cannot be improved with curb and gutter and meet minimum requirements of the planning and zoning commission of 25 feet. Mr. George was not sure that minimums apply to improvements of existing streets. Mr. Carey stated there may be a state requirement that a street must be a certain width. Mr. George will contact N. KY Area Planning and the state to advise. Mayor Worstell asked if it was possible to widen the street on the other side. Mr. George replied that it is physically possible to move the street off the center of the right-of-way, but the residents may wonder why that's being done to them. Trees would have to be removed. Mr. Catchen replied trees would be cheaper than rebuilding retaining wall. Mr. George stated the wall will have to be rebuilt in either case, unless the city purchased the property and a berm used instead of the wall. He stated the city may be liable if the wall were damaged, because it is a structural support for the street. He also said that the cost of the road improvement may exceed the cost of the property. Mr. George stated the problem would still exist even if Cole Estates were not to be built. The wall is unsafe now, supporting the roadway. Mr. Carey asked if the city had to widen the street; Mr. George stated we can overlay the street, without widening the street. Ms. Pille stated that the house is, if not the original house on the street, one of the original houses. Mr. George suggested getting an estimate of the

cost to preserve the property, and then get an appraisal of the property before and after planned improvements. Ms. Pille pointed out that another retaining wall, the one holding up her parking area, will be a very expensive wall to replace. Mr. George stated that yes, the city would have to also replace that wall. Ms. Pille stated that if the road were straightened, the parking area retaining wall probably would not have to be rebuilt. Legally, Mr. George stated, the city owns the property 40 feet wide in front of her house; Mr. George stated the city can do whatever they want anywhere on the right-of-way within reason. There will be no damages if the city stays off her property. He also stated that the city has the purchase price of the property and the tax valuation amount. Mr. Schaffner stated since the property is residential, the cost of appraising should not be more than \$200-250. Ms. Pille stated that none of this meets with her approval; she wants the retaining wall, and is perfectly happy the way she is. Mr. Ryan suggested Mr. George look at it with NKAPC to determine if the street needs to be 25 ft. wide. The Mayor directed Mr. George to do so and to report back as soon as possible. Mr. George stated that the problem with Ms. Pille's problem must be dealt with first; the rest of the project will be easy. The Mayor stated we will then have the property appraised with the idea of having the wall moved in two feet. Mr. George said we need to know the damage of the property. It may be cheaper to buy the property and do something with earth work than to do an expensive retaining wall. The wall would be brought in five feet. Ms. Pille asked if the City condemned the property, would the tax valuation be used, and if anybody else would sell their property based on that? Mr. Ryan stated the city should have its facts and figures together before condemnation is discussed. Mr. George will have information by the October 20th special meeting. Council will receive information as soon as it is available. Recommendation was made by Mr. George for the Cecelia project will be put on hold, in reference to his letter of Sept. 25th.

2. Mr. George wants to send the state a letter outlining all the problems Council knows about on Dixie Highway regarding what should be included in the 6 year plan, because Dixie Highway is not on any schedule at all.

3. Mr. George also wrote a letter to N. KY Vocation School about the wall and has a revised report on Hamilton Rd. slippage which he gave to the Mayor. He spoke to Mr. Grogan, and Mr. Grogan volunteered to pay some of the cost of repair. Mr. George asked him to pay all of the cost because the wall wasn't built far enough. Mr. George suggested taking out last section sloping down and replace it with full-height wall for another 100 ft. Embankment needs to be re-compacted up to Hamilton. Hamilton won't be widened until repairs are made. The only way to fix Hamilton Rd. problem is to first fix the wall. Mr. Grogan will turn problem over to Dept. of Transportation's engineering department and they will get back to Mr. George within two weeks, or Mr. George will recontact.

4. Mr. George wrote a letter to the Natural Resources Council regarding combination sewers. Mr. Richardson stated the city can decide to join the sanitary district and they will take over any or all sanitary sewers for whatever price is negotiated, or the city can choose not to join, but Frankfort will require the city

to form its own sub-district. Mr. Estes is negative about the city joining, and suggested the city would want to retain control. Mayor Worstell pointed out the option of sewer bonds. Mr. Schaffner suggested a public meeting regarding decision. Mr. George will report at the next council meeting the acceptability of the report. There is no deadline for making decision. Mr. Richardson will attend town meeting to explain situation further. 5. Mr. George has not yet done street survey. Mr. Schaffner explained Ft. Mitchell's bond issue for streets. Mr. George stated that Council could help with survey to keep costs lower; he will give forms to street committee. Mr. Schaffner agreed. Mr. George will obtain the easements from the clerk's office. Mr. George will confer with Mr. Finke regarding streets that need maintenance now. A longitudinal crack indicates the street has failed and is moving, but if it is sealed to prevent water from getting into the crack, the street will last longer. Mr. Catchen asked about making Jackson one-way; Mr. George responded that would not save the street.

Finance Dept.

Mayor Worstell stated hours on sewer hydrant expenditures was 10 hours. Mr. Claypole moved and Ms. Hankins seconded to approve the budget report, general fund report, and special fund report. Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Ryan, aye; Mr. Schaffner, aye; and the motion carried. Mr. Ryan pointed out a correction Mrs. Fogarty would make to the budget report.

Mr. Schaffner moved and Mr. Ryan seconded to approve the bills payable from Special Funds. Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Ryan, aye; Mr. Schaffner, aye; and the motion carried.

The resolution renewing the commercial loan was put off until the October 20th meeting due to lack of information regarding interest rates and principal amounts.

1. Mr. Catchen moved and Mr. Claypole seconded that an emergency be declared for the reading of Ordinance NO. 7, 1992 setting the 1992 property tax rate at \$2.95 per thousand dollars of valuation, as tax bills were sent in June. Motion passed by unanimous vote of Council. Mr. Catchen moved and Mr. Schaffner seconded that Ordinance No. 7 be adopted. Mr. Catchen, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Ryan, aye; Mr. Schaffner, aye; and the motion carried.

2. Payment of Knochelman Plumbing invoice postponed for negotiation. Mr. Carey will try to get that done within the next week.

Discussion

1. Kentucky Heritage Council. Mayor Worstell stated she has talked to Leah Konike in Ky Economics Development Dept. regarding letter requesting support of Lewisburg area being put on the National Historical Register. The area is located near the VFW and includes approximately six houses in Park Hills. The others are in Covington. There is a need for a survey to be done by Alex Weldon and Ms. Konike is asking for a financial commitment of \$500.00. Mayor Worstell said it would be good and might give property owners incentive to fix up property. Mr. Jody stated it might give tax benefits to property owners. Homeowners must take

vote to approve. Mr. Carey advised if a house is on the Historical Register and the city considers it dilapidated and wants to have it razed, approval must be obtained from the Dept. of Interior in Louisville. No restrictions will apply to property owners but property could be removed if alterations are unsympathetic. Mr. Catchen stated the area has quite a historical value. Mr. Ryan stated if it was shown to be an advantage, he is not opposed. Mr. Schaffner stated that he is opposed to it, because it is a tiny area and most properties are severely dilapidated, but not strongly opposed. He stated the money could better be spent on street sign project. Mayor Worstell will speak to Ms. Konike again to get tighter parameters for next meeting. Mr. Schaffner said he thinks \$500 is too much to pay for the survey. Mayor Worstell will talk to Ms. Konike again and Ms. Weldon, if necessary. Ms. Hankins stated she would rather give Meals-On-Wheels \$500. Mr. Jody advised it might provide funds for rehabilitation to property owners through the State.

2. Review of Open Meeting Laws - Mayor Worstell pointed out Airport Board violation. She urged Council to make certain the City complies with KRS statutes. She recommended that committee meetings be put on an agenda with the Clerk's office, with approximate times. Mr. Carey advised any committee meeting must be open to the public, quorum or no quorum, and agenda must be published and adhered to. Mr. Ryan asked about his meeting with three Tree Board members to make an immediate decision if necessary. Mr. Carey advised the goal was to prevent committees from meeting and making decisions and coming back to group of people with the decision, having made the decision in secret. Mr. Schaffner stated that two weeks from now his three committees would meet starting at 7:30: 1) the Finance/Budget, 2) the Right-of-Way committee, and 3) the Blight Committee. Mr. Carey advised that all that is required is notification given that all committees will meet on the fourth Monday of the month and minutes be taken. The Chairman will take minutes or appoint committee member to do so. Mr. Carey advised that every committee of City Council is considered to be a public agency. Advance notice need not be given if a schedule is established with a set time convenient to the public set by ordinance or resolution. Mr. Carey will draft resolution stating all committees will meet on the 4th Monday of the month. Mr. Carey then stated he believed there is already a resolution in place stating this; he read it to Council. Mr. Carey recommended to Mr. Ryan someone on Tree Board be given the discretion to make decisions without need for a meeting as does the Mayor in an emergency. Ms. Hankins said committee meetings enable members to talk about things, which is needed. It was determined prior committee meetings held were not in violation of open meetings law.

Finance/Budget Committee

1. Mr. Schaffner will talk to Mr. George regarding sewers.

Insurance Committee

1. Ms. Hankins informed Council that the Alcoholic Beverage Control advised Fire Dept. needs license if they sell alcohol; the insurance agent said the city has a "social host" clause in

its insurance policy to protect city. No complaints have ever been received by ABC regarding the Fire Department. Mr. Carey advised the Fire Dept. is not selling beer. Mr. Schaffner asked Chief Heideman about PD policy. Chief Heideman said an officer is not allowed to be intoxicated while on duty. Mr. Schaffner stated his wife is a RN who cannot drink 8 hours prior to going on duty. Mr. Finke stated department policy covers this issue. No one answers ambulance call if they're under the influence of alcohol, period.

2. Ms. Hankins has spoken to City of Edgewood regarding their health insurance plan. Cost of setting up cafeteria plan was \$600.00. Mr. Cardosi will explain cafeteria plan at October 20th meeting.

Public Right-of Way

1. Committee has gathered information and might have to start over with parking ordinance. Mr. Schaffner noted he was confused about rules concerning overnight parking. Chief Heideman clarified 2:00 A.M. to 6:00 A.M. restricted parking and citing procedures. People must call to notify Police Dept. when having overnight guests who will need to park on the street. Chief Heideman asked Council to consider simplifying the parking ordinance regarding paving surfaces. Mr. Schaffner stated he didn't want to specify continuing surface, although he doesn't like No. 10 gravel. Mr. Schaffner stated he saw nothing wrong with Mr. Radin's gravel driveway, because it had been there 50 years, is not in the right-of-way, and he is not dragging mud into the street.

Grant Committee

1. Mr. Ryan stated he received a grant packet from NKADD regarding parks and recreation areas. There is a possibility that a grant could fund removal of power lines.

Personnel Policy

1. NKADD is reviewing past manual and will estimate hours needed to produce update.

School Building - no report.

Blight Committee

1. Chief Heideman stated that he needs to speak to Mr. Carey regarding trucks and Ft. Mitchell's blight ordinance. Mr. Schaffner asked for comment on blight ordinance. Mr. Ryan suggested revising burning section and engineering specifications. Mr. Jody pointed out section 92.03 regarding noise levels. Decibel levels and time frames were discussed. Mr. Schaffner suggested throwing out decibel idea but limiting noise from 10:00 P.M. - 6:00 A.M. Mr. Ryan suggested Mr. Carey confer with Chief Dreyer and Mr. Jody will submit his ideas regarding storage of junk. Mr. Carey will bring back overview of everything submitted for the next meeting, including shading of security lights. The first reading of blight ordinance will be next meeting.

Sidewalk Committee - no report.

Sign Committee

1. Mr. Claypole stated he is waiting for information from Mr. Finke regarding street signs. Mr. Finke gave information to Mr. Claypole and Mr. Ryan.
2. Mayor Worstell asked about advertising for Vocational School Haunted House. Council advised if signs are taken down after 2 days, and signs on trees and poles are taken down immediately, signs along the road are okay if not too close to right-of-way.

Solid Waste Committee

1. Ms. Hankins stated problem with cardboard. Mayor Worstell is in communication with Rumpke regarding discounts for multi-families and recycling pickup problems. Ms. Hankins stated that Ft. Thomas is surveying residents for pickup needs.

Parks and Recreation

1. Mr. Claypole will talk to Vocational School about jungle gym.

Tree Board

1. Mr. Ryan advised the Tree Board has met; tree-planting schedule has been set up. Planting will be done by end of the year. Number of trees has been raised from 51 to 61 and caliper will be larger on some. Revised plan has been approved by the State. Mr. Ryan stated no trees will be planted over sewers or where street improvements are planned. Mr. Schaffner asked if city takes trees out, if Tree Board can replace trees; Mr. Ryan answered yes if Council approves funds.

Dog Authority - no report.

Chief Heideman mentioned that the Dog Authority will be discussing the licensing of both dogs and cats; this has been tested and is constitutional. He will furnish copy of information to Council for review.

Storm Water Problem

1. Jump property problem will be solved when Amsterdam sewer is repaired.

Communications

1. Letter to Council from Ms. Steenken regarding overnight parking ordinance.
2. Minutes and agenda of Kenton County & Municipal Planning and Zoning Commission.
3. Minutes of KC&MP&ZC Subdivision Committee.

Mr. Schaffner moved to adjourn.

MELISSA A. WORSTELL, MAYOR

ATTEST:

CITY CLERK

BILLS PAID DURING THE MONTH OF OCTOBER

General Control

Evelyn Fogarty - salary	1345.98
Barbara Washington - salary	624.57
Central Trust - Federal W/H	195.00
Central Trust - SS/Med W/H	452.09
State of Kentucky - State W/H	115.35
State of Kentucky - CERS	284.38
Eastern Financial Federal Credit Union - share deposit	120.00
AFLAC - supplemental insurance	44.98
Edward Jody - monthly BI/ZA fee	230.87
Edward Jody - sewer tap (50% fee)	50.00
BC/BS - medical coverage	270.52
IMPACT - monthly insurance premium	24.90
U.S. Post Office - 100 29-cent stamps	29.00
Kenton Co. Fiscal Court - dispatching fee	390.83
NKADD - annual dinner meeting (10 reservations @ 20.00)	200.00 ✓
KACO/KLC Self Ins. Fund- W/C (4th & final payment of fiscal year)	45.00 ✓
City of Florence - clerks' luncheon	12.00 ✓
Cincinnati Enquirer - ad (Bd of Adj) (Ord. #7, 1992)	125.51
Scot - annual maintenance contract of FAX machine	200.00
Marcus Carey - expenses, suit against Reynolds Breyley	116.00

Public Works Dept.

Dennis Finke - salary	1840.00
Central Trust - Federal W/H	90.00
Central Trust - SS/Med W/H	344.48
State of Ky.- State W/H	105.40
State of Ky. - CERS	327.53
BC/BS - medical coverage	457.03
IMPACT - monthly life ins premium	5.30
Rumpke of Ky. - trash fee for Sept.	8536.20
KACo/KLC Self Ins. Fund - w/c (4th & final payment for fiscal year	348.00
Kenton Equipment Co. - repair part for tractor	7.99
The Picture Place - film & processing	19.44
Zimmer Hardware - supplies	22.53
Waco Oil Co. - Sept. gasoline purchases	122.70

October Bills - Page 2

Police Dept.

Ron Heideman - salary	1857.25
Jamie Puthoff - salary	1883.39
Ron Johnson - salary	1490.74
Jim Wendeln - salary	1716.05
Mark Tanner - salary	1545.97
Charlene Fangman - salary	819.70
Central Trust - Federal W/H	1397.00
Central Trust - SS/Med W/H	1917.74
Ky State Treasurer - State W/H	616.45
Ky State Treasurer - CERS (hazardous & non-hazardous)	3298.62
BC/BS - medical coverage	1542.26
IMPACT - monthly life insurance premium	22.20
Storer Cable - monthly charge (training)	7.72
USA Mobile - additional coverage on pagers (radio/radar maintenance)	37.46
KACo/KLC Self Ins. Fund - w/c (4th & final payment fiscal year)	1648.00
Albert's Men Shop - uniform equipment	389.64
Covington Paper & Woodenware - office supplies	18.34
Mobilcomm - monthly maintenance contract -	39.50
The Picture Place - film & processing	8.44
Waco Oil Co. - Sept. gasoline purchases	339.44
Gall's - 1 porta-clip radio carrier	18.49
Cincinnati Bell - phone service	76.57
Roy Tailors - 1 patrol belt, 1 cap	91.90
B & S Industries - barricade tape	104.16
The Auto Bath - car washes (Aug & Sept	103.50
Old Mill Service - 1 alt.; 1 battery	289.95
Haines & Co. - annual lease, Criss Cross Directory	112.87

October Bills - Page 3

Fire Dept.

Sutphen Corp. - equipment repair	217.20
Mobilcomm - monthly maintenance contract	103.20
Waco Oil Co. - Sept. gasoline purchases	49.15
VFIS - accident & sickness insurance	590.50
Motorola - radio maintenance	737.25
Webco Fire Equipment - 9 chamois	117.00
Our Designs - new equipment	3.48
John R. Green Co. - office suppllies	100.12
Crescent Springs Hardware - repair parts	31.05
Eqmt. Consultants - saw, hammer, blades, broom, spectacles	210.19
Ky Motor Service - equipment repair parts	12.56
Cincinnati Bell - phone service	130.26
Robert Dreyer - inspections (40 hrs. @ 5.00)	200.00
Michael Amend - hydrants painted (10 hrs @ 5.00)	50.00

Rescue Squad

Our Designs - supplies & training materials	59.76
KACo/KLC Self Ins. Fund - w/c 4th & final payment	30.00
Fleet Tire Service - 2 tires, etc.	281.86
Mobilcomm - monthly maintenance contract	50.25
Zimmer Hardware - supplies	50.52
Waco Oil Co. - Sept. gasoline purchases	42.80
VFIS - accident & sickness ins.	590.50
Motorola - new equipment	1524.25
Cincinnati Bell - phone service	43.43

Finance Dept.

US Post Office - 100 29-cent stamps	29.00
Greg Dimuzio - refund (yard sale overpayment)	10.00
Pro Graphics Systems - 125 (91-92) auto sticker decals	188.08
Flanagan Printing - 500 payroll tax forms	65.00

City Building

ULH&P Co. - gas and electric	413.28
Zimmer Hardware - supplies	17.98
Cincinnati Bell - phone service	224.42

Street Lighting

ULH&P Co. - street lights	805.61
ULH&P Co. - traffic lights	109.52

Capital Purchases/Emergencies

Hellman Lumber - materials for Rescue Squad stair enclosure	314.45
Family Practice Assoc. of KY - Officer Tanner's physical	124.00
The Central Trust Co. - monthly payment, commercial loan	2165.00

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN SPECIAL SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, OCTOBER 20, 1992, AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CATCHEN, CLAYPOLE, HANKINS, RYAN AND SCHAFFNER PRESENT.

Present in the audience: Charleen Fangman Jamie Puthoff
Dennis Finke Mark Tanner
Ronald Heideman Barbara Washington
Ronald Johnson James Wendeln

David Fangman, 1145 Coram St.
Thomas Johnson, 1006 Lawton Rd.

Call to order

Pledge of Allegiance

Roll Call

Mayor Worstell informed the audience of the following items listed on the agenda:

1. Health insurance discussion - City Council with employees
2. Reading of Resolution No. 9, 1992
3. Discussion by Mayor & Council with regard to SS/Med withholding

First on the agenda will be the insurance discussion.

1. Ms. Hankins, Chairperson of the Insurance Committee, informed Council the committee met and discussed several health insurance options. Copies of information on the current BC/BS health plan, together with three Option 2000 plans offered by BC/BS were submitted to all present. Calculation worksheets were supplied to all, indicating cost to the City for supplying 100% single and family coverage and savings to the City if single coverage, only, is offered by the City, with the employee paying the difference in family coverage. Ms. Hankins explained the calculation worksheets and the expenses incurred by the City at present and the savings if (1) family coverage under MVP1 is paid by the employee and (2) family coverage under Option 2000 M11 is also paid by the employee.

Ms. Hankins then stated Mr. Thomas Cardosi was invited to the meeting to explain the "Cafeteria Plan" using pretax dollars which would be more valuable to all City employees.

Ms. Hankins stated it was the recommendation of the committee that the City pay single coverage for all its employees, having the employees pick up the family coverage, using pretax dollars to save them money.

Mayor Worstell asked if the committee had looked into a 250/500 deductible and costs involved in keeping the family coverage. Ms. Hankins replied the information supplied was received from the agent representing BC/BS. Mayor Worstell then stated BC/BS does offer several Option 2000 plans other than the one suggested, which include deductible rather than 100% insured. Ms. Hankins replied she did ask if the City could take advantage of a "family with no children" or a "single parent plan", and was told the City did not have the luxury of choosing from that because we are in a high risk insurance group.

Mr. Ryan asked for clarification of a statement made by Mr. Smith of Winston & Co., representing BC/BS, regarding insurance coverage offered by most cities in the KLC group. Mayor Worstell replied that the majority of cities in the KLC group offer their employees Option 2000 (E.C.87) which is 80% copayment with 100/300 deductible, with single coverage costing \$146.02 and family costing \$389.88. She further stated the Option 2000 (E.C.M11) offers the higher deductible of 300/900 and asked that it be considered before taking family coverage away entirely.

Ms. Hankins replied the committee recommended taking this step because of a loss in payroll taxes with the closing of the Park Hills Elementary School and forthcoming financial problems of over \$400,000. Ms. Hankins had discussed this problem with the budgetary committee, who felt the City needed to cut expenses somewhere. Ms. Hankins stated she is a State employee and the State covers single only; does not offer family coverage. The high rate of insurance coverage would be a substantial expense for the City. Mayor Worstell asked if the Budget Committee had taken into consideration the added revenue which would be derived from development of the Cole Estates. Mr. Ryan informed Council the Finance/Budget Committee has not met. He is a member of the committee and has not talked with Ms. Hankins about anything. Mr. Catchen stated he has seen only one lot of the Cole Estates with a "sold" sign on it; all others still have "For Sale" signs posted.

Mayor Worstell asked for input from other Council members regarding discussion on this issue. Mr. Ryan stated he would like to see the comparative savings of the Option 2000 (E.C.87). He gave round figures in savings for the two available options with the City still offering family coverage. The practice of insurance coverage offered by the private sector was discussed.

Mayor Worstell asked if all Council members received copies of statistics compiled regarding health insurance coverage offered by other cities in the No. Ky. area. This survey was taken in 1992. The Mayor listed the cities and the percentage paid for single and family coverage, plus dental insurance offered by several cities. The Mayor suggested reducing family coverage be done on a gradual scale. Ms. Hankins replied Mr. Cardosi will explain how pretax dollars can be used. Mr. Schaffner asked Mr. Cardosi if the insurance rates are going to keep going up year after year at a drastic rate. Mr. Cardosi replied there was no way he could answer that; it's been a big part of the debates on the presidential election. Mayor Worstell asked his reaction to Governor Jones' suggestion of a state-type pool. Mr. Cardosi replied it might work, but he would rather see it go nationally. He further stated he could not see how we can stop the rise. Mr. Cardosi felt there was no cut and dry answer, but he will propose this evening the use of a "Cafeteria Plan" using pretax dollars. There will be a small savings for the employer and a good savings for the employees, which will keep them from going into a higher tax bracket. Mr. Cardosi then explained in detail the pretax program offered and the cost involved which would cover setting up the program and the annual fee for administering it, which is \$500.00.

Mayor Worsgell asked Mr. Cardosi (after he stated servicing the cities of Newport and Covington with this plan) what amount of funds did they allocate to each individual employee. Mr. Cardosi did state that both cities give 100% health coverage, plus a dental plan. At present the amount of money issued is approximately \$500.00 per month per employee, but costs have been escalating.

Mayor Worstell asked the employees their feelings regarding the implementation of a "Cafeteria Plan". Mr. Finke stated he would like to study it further. Both the Mayor and Mr. Schaffner stated increase in coverage rates have been in the 12 to 14% bracket for the past several years. When questioned by Mayor Worstell, Mr. Cardosi replied the increase in rates has been between 8% and 12%. Mr. Schaffner requested some type of resolve from the Insurance Committee within a reasonable period of time for inclusion in the 92-93 Fiscal Year budget.

Mr. Ryan questioned the employees regarding their feelings relative to BC/BS Option 2000 plans. Chief Heideman replied he would not object to a higher deductible. Mr. Catchen asked Chief Heideman (as an employee who has family coverage) if his wife could get coverage through her place of employment. The Chief replied they will have to look into it. Mr. Catchen then stated it would be a big savings to the City since the Heidemans are a married couple, with no children, to have Ron only with single coverage which would be a difference of \$285.86 per month. Other employees with family coverage were asked the same question.

The offer of a two-family plan was discussed, with Mayor Worstell stating a letter was sent to KLC Insurance Group requesting they look into a two-person plan for coverage. Mr. Catchen asked if the employees would be willing to pay 50% of the family coverage, with the City paying the other 50%. Discussion followed.

Officer Puthoff asked what the City's goal was each year as far as savings; \$5000 to \$10,000 a year? Mr. Schaffner listed several ways of bringing in more revenue to offset a proposed 7% increase (as an example) in medical coverage rates. He felt the residents would be against a raise in taxes year after year. Mr. Catchen submitted figures covering the Option 2000 M11 plan with the City paying 100% single coverage and 50% of family coverage and figures covering the plan now in effect (for 6 employees), with a savings under the current plan of \$10,290.96 and with Option 200 M11 the savings would be \$8,209 plus. Further figures were supplied with the increase of deductible of 100/300 to 300/900 - a difference of \$347.00, with the City saving \$147.00. Further discussion followed.

In reply to Mr. Ryan stating he would be happy to maintain what we paid last year, Mr. Schaffner replied the money had been budgeted for the current year, but he does not feel constricted by what previous Councils have done and will not allow the previous practice to color his judgment as to what the City should do now.

Chief Heideman questioned if a separate policy could be obtained for the spouse of an employee. This will be checked into.

(a) Mr. Cardosi will meet with individual employees and have information available for the November 9th Council meeting. Mr. Catchen stated it will be presented in November and voted on in December.

2. Mayor Worstell presented Resolution No. 9, 1992, "A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF PARK HILLS TO EXECUTE ALL NECESSARY DOCUMENTS FOR THE PURPOSE OF REFINANCING THE LOAN ASSOCIATED WITH THE PURCHASE OF THE DREYER PROPERTY". A motion was made by Mr. Catchen and seconded by Mr. Schaffner that Resolution No. 9, 1992, be approved and passed. Motion carried by unanimous vote of Council.

3. Mayor Worstell informed Council a decision must be made concerning withholding of SS/Med from salaries of the Mayor and City Council. Elected officials, under the Section 218 Agreement with Social Security Administration, have the option of having SS/Med withheld or not. Following discussion a motion was made by Mr. Schaffner and seconded by Mr. Catchen that SS/Med not be withheld and Form 1099 be issued to all elected officials. Motion carried by unanimous vote of Council.

Motion to adjourn by Mr. Catchen.

MAYOR

ATTEST:

CITY CLERK

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, NOVEMBER 9, 1992, AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS BODE, CLAYPOLE, HANKINS, RYAN AND SCHAFFNER PRESENT.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

Mayor Worstell informed Council that the Mayor and new Council member could not be sworn in this evening due to a seven-day waiting period from the time of the election until certification can be made. The Mayor requested Councilman-elect Stephens be present at this meeting, although he will not be included in roll call nor can he participate in any voting procedure. Mr. Stephens will be asked for comments and to participate in any Council discussion that he wishes to pursue.

Mayor Worstell discussed her desire for a good working relationship between the Legislative and Executive branches of the City. Major problems in the City must be addressed, including sewer and street repair/replacement.

Mr. Schaffner stated he felt the current Council is doing an excellent job and feels all members can work together with open conversations between all parties involved.

Mr. Ryan offered his congratulations to Mayor Worstell and Mr. Stephens and thanks to all the candidates who ran. (Round of applause)

A motion was made by Mr. Claypole and seconded by Mr. Bode that minutes of the regular meeting held October 12th and special meeting held October 20, 1992, be approved as submitted. Motion carried by unanimous vote of Council.

Mayor Worstell informed Council and the audience of a change in the agenda to allow Mr. Tom Hart of Hart & Gersbach to submit the audit of City accounts for the Fiscal Year 91-92. Copies of the annual audit given to each member of Council. Mr. Hart explained in summary the contents of the audit: Opinion rendered, financial statements (fund types) and foot notes. Mayor Worstell requested Mr. Hart's attendance at the December meeting if any questions on the audit need to be addressed.

Department Reports

PUBLIC WORKS

1. A motion was made by Mr. Ryan and seconded by Mr. Claypole that report of the Public Works Dept. be received as submitted. Motion carried by unanimous vote of Council.

2. Mr. Finke informed Council that Contract Sweeper will be in the area for sweeping the city streets before the end of the year. It was suggested the streets be cleaned before luminary night.

3. Mr. Finke informed Council that several complaints were received from residents regarding the annual tree burning; they would like to see the trees recycled. Mr. Finke was informed Kenton County will once again participate in shredding the trees, which can then be used for mulch by residents if they wish. Following discussion it was decided the date of **Sunday, January 17th, for tree shredding will be advertised in the media and The Hub.** Trees can be left at the parking lot for Trolley Park

4. Mr. Finke informed Council the Ky. Dept. of Transportation had 24-hr.-a-day personnel in the area behind the Dickman Apt. complex pumping water out of the area so it could be inspected for stoppage. There is still enough water in the area to prevent inspection.

5. Mr. Finke informed Council a call had been received from a resident that nails holding the memorial plates on the street signs have been backing out. They have been repaired by Mr. Finke. This is happening on many streets.

6. Mr. Finke informed Council a hazardous situation is being created at the entrance to the No. Ky. Voc. School due to reckless driving, trash and food being thrown by motorists, etc. **He requested that a letter be written to school authorities informing them of this problem.**

7. Mr. Ryan informed the Public Works Director that price quote had been received from the manufacturer of the decorative street signs. Discount prices can be obtained if duplicate names are ordered. **Mr. Ryan requested the number of signs needed to complete the sign project.**

POLICE DEPARTMENT

1. A motion was made by Mr. Bode and seconded by Mr. Schaffner that report of the P. H. Police Dept. for the month of October, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Mr. Schaffner requested an explanation of a \$124.00 invoice. The Clerk replied this amount was due Family Practice Associates for Officer Tanner's medical exam.

3. Chief Heideman is checking into prices for the purchase of a video camera for the police cruiser. The Chief is interested in a specialized camera and will get further information on the product for Council's consideration.

4. The sign restricting parking at the bus stop has been installed. Chief Heideman has reservations regarding enforcement of this sign and suggested the possibility of an ordinance being enacted.

5. Restrictions on parking trucks within the City was discussed. He felt a more defined definition concerning all types of trucks should be considered. Several suggestions were made concerning size and type of truck to be listed in an ordinance. Following discussion the Right-Of-Way Committee and Blight Committee were requested to **study an amendment change to the ordinance now in effect.**

6. Ms. Hankins stated that 4 Council members have received threatening letters through the mail since the election. Some have been receiving phone calls, which are very disturbing. Mr. Claypole's door had been spray painted. Chief Heideman replied an investigation is ongoing and he will not comment on it at this time.

FIRE DEPT/RESCUE SQUAD

1. A motion was made by Mr. Schaffner and seconded by Mrs. Hankins that report of the Park Hills Vol. Fire Dept. for the month of October, 1992, be received as submitted. Mr. Schaffner, aye; Ms. Hankins, aye; Mr. Bode, aye; Mr. Ryan, opposed, Mr. Claypole, aye; and the motion carried. Mr. Ryan explained his opposition, stating he did not have the opportunity to read the report. He requested that report from the department be submitted for inclusion in the packets for the Council members.

2. Mr. Claypole commended the Fire Dept. on the huge success of the Halloween Open House. He greatly appreciated the thoughtfulness of the members who gave up time with their families to volunteer to work on this annual project.

BLDG INSP/ZONING ADMINISTRATOR

1. No permits were issued during the month of October.

2. Due to Mr. Jody's illness, no report submitted this month

CITY ENGINEER

1. A motion was made by Mr. Bode and seconded by Mr. Ryan that report of the City Engineer for the month of October, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Mr. George informed Council plans for special layouts and elevations were in his possession relative to 800 feet of piping for the Amsterdam Road project at an approximate cost of \$44,000. Contact had been made with one contractor who requested plans as soon as possible so he can plan on bidding. The plans will be completed and put out for bids, giving the contractors about a week to reply. Mr. George hopes the project will be started by the December Council meeting. He explained the location and type of work to be done.

3. Mr. George then discussed the report of the GRW engineering firm, which has been reviewed. Further study will be done and an estimate given to Council regarding how many sewers should be repaired immediately or a five-year plan developed to accomplish this repair. Mr. George feels several items should be supplied in the report (which are missing), including a corrected sewer map, manholes missing, further inspection of the sewer itself. He stated only 9% of the sewers were video-taped. Excerpts of the sewer video are available for Council's study at the conclusion of this meeting. Mr. George noted one of the problems the City has is incorrect or illegal sewer taps. He suggested an ordinance for new tap-ins be prepared, putting the financial responsibility on the contractor who has a tap which has not been inspected or approved for repair. Further contact will be made with Mr. Gary Richardson of the Sanitation Dept. for his response to the report received from GRW.

Mr. Carey, City Attorney, informed Mr. George that Chapter 50 of the codified ordinances covers regulations regarding sewers, tap-ins, inspections and penalties. This section can be modified, if necessary.

Mr. George stated one of the biggest problems with the sanitary sewers is the storm water from gutters being diverted directly into the sewer. Heavy rains cause an overflow which backs up the sanitary sewers. Mr. George then mentioned that a meeting will be held at the Dry Creek Treatment Plant on December 9th at 4:30 p.m. He urged Council members to attend.

4. Mr. George informed Council a letter was received from Mr. Joseph Kearns, Dept. of Transportation, and Mr. Gary Grogan, State of Kentucky, indicating no money would be available from the State for repair of the retaining wall connected with the Hamilton Road slippage. Mr. George feels the repair of the wall is the responsibility of the State of Kentucky since they did not build the wall long enough and that is the cause of the slide. When questioned by Mayor Worstell, Mr. George replied he would like to respond to the correspondence in his possession. He asked, if a case could be built, would the City take action against the State of Kentucky. Mr. Carey replied that a case could not be brought against the State. Once again, Mr. George stated the State of Kentucky concedes it's responsibility, but no funds are available for such repair. Mr. Schaffner suggested writing to the district's Senator for some help. Mr. George replied a letter should once again be written to the Dept. of Transportation with copies to our representative and senators. **This will be done by Mayor Worstell, with engineering drafting help from Mr. George.**

5. Mr. George informed Council the Park Hills section of Dixie Hwy. is not in the Transportation Department's six-year repair/improvement plan. He then stated there is a severe water problem affecting Dr. Schuh's property at 1518 Dixie Hwy. A sewer in that area is adequate for the majority of storms, but severe weather will cause water to run across the Wolfe property, against the wall, around the front of the building and into the parking lot in front of Dr. Schuh's property. Mr. George felt two inlets should have been put in on the other side of the curb to take the water underground, which would solve most of the problem. Mr. George was informed by Dr. Schuh that water goes right inside his building. The pipe goes right underneath the building. Mr. George further stated there is nothing the City can do at this time unless something is done on the Wolfe property. The water flow on the Wolfe property has been an ongoing problem. During discussion Mr. George stated a curb goes along the parking lot on the Schuh and Wolfe properties, but in both low places on the lot

the curb is dropped and the water goes right over it on to the next property, running overland, and dumps right on to the driveway and the wall protecting Dr. Schuh's office.

Mr. Jody had been questioned regarding this problem and replied he just approved the plans, he didn't design them and wasn't asked to comment on that aspect.

When questioned by Mr. Stephens, Mr. George replied that the water can be diverted by the installation of the above-mentioned two inlets. When questioned, Mr. George stated \$2,000 - \$3,000 might solve the problem.

Mr. Ryan asked if a suggestion should be made to the two property owners involved concerning resolve of this problem. Mr. Carey replied that is traditionally done by the City when a runoff problem seems to be between property owners.

Following discussion, Mayor Worstell requested that Mr. George contact Dr. Schuh with a follow-up letter concerning this problem. Contact will also be made with Mr. Kenneth Wolfe.

6. Mr. George informed Council an estimate had been received from a supplier and contractor for a wall that would be acceptable and appropriate for approximately \$20,000 to fix the property at 1103 Cecelia Avenue. This wall would be located approximately 5 ft. toward the house from where the present wall is (which is the minimum the City would consider). Mr. George asked for Ms. Pille's comment on this statement.

Ms. Pille stated she felt the property will be devalued and would hope to be compensated for such devaluation. Mr. George replied the area in question is within the City's 40 ft. right-of-way. Ms. Pille stated she raised the issue that if construction is going to be done in that area that the wall may not hold up. She asked if the wall would hold up provided construction is not done, or will it hold up if construction is done at the Cole Estates development. She then stated if the wall is going to hold up why bother with it. Ms. Pille further stated Messrs. Schaffner and Catchen viewed the area and stated the wall probably did not need any attention. Mayor Worstell stated the City does not want to widen the street, resurface it and then have the wall collapse. Mr. George stated he would not recommend anything else except if you are going to widen the street the wall cannot be reinforced - you need a new wall. Ms. Pille then stated "you are telling me the wall will be relocated 5 ft. further on to my property and you are not going to compensate me?" Mr. George replied the wall would be 5 ft. closer to the house, which is still within the City right-of-way.

Mayor Worstell stated she spoke with Mr. Cole and informed him replacement of the wall was part of the street improvement and he acknowledged that Cole Estates would pay their percentage portion of such replacement. The Mayor gave background information on the percentage portion acknowledged by Cole Estates for improvement/widening of Cecelia Avenue. Ms. Pille then stated someone had to know her house would pose a problem with this development. Mayor Worstell replied this problem was never brought up at any Council meeting that that part of the roadway would pose a problem. Going through previous minutes it was never mentioned.

Mr. George then stated if you are going to improve the street and then widen it, the suggestion is to widen with a 2 ft. wide curb and gutter on each side, which will give a 21 ft. wide street, which can be approved (as stated by the No. Ky. Area Planning Commission) but you cannot allow parking. A 25 ft. back-to-back street would have to be in place to allow parking. Curbs and gutters on both sides, overlay the pavement, and no change in grade was the minimum improvement discussed by the previous City Council. Mr. George recommended the pavement be extended 2½ ft. on Ms. Pille's side, with 3 ft. of shoulder where there is none now and put a wall at that location, which is still within the 40 ft. right-of-way (it will minimize the impact on Ms. Pille's property).

Mr. Ryan asked if it was necessary to go into the wall situation if the street were extended on the opposite side of the street. Mr. George replied some type of wall should still be in that area because the property is down and the house is close. Mr. George feels the area is dangerous - if a tire goes over the curb now the car could end up by the front door of the house. Mr. George also suggested a

structural railing along the top of the wall to deflect a vehicle. He felt extending the pavement on the opposite side of the street would destroy some trees and there would be some grading problems.

Mr. George asked the City Attorney if an accident occurred because of an inadequacy in the City right-of-way, would the City be liable. Mr. Carey replied the City is liable for anything that might be categorized as a defect in a sidewalk or any other public thoroughfare. If it is in the right-of-way and considered to be a defect and determined to be a defect and an injury occurs as a result of it and if the party does everything the statute say they must do to give us notice, they may have a claim against the City. Ms. Hankins asked if a sign noting "Narrow Road" could be installed. Mayor Worstell stated construction trucks coming into the area when lots are sold for building will cause the wall to deteriorate even further. Mr. Carey informed Council the City can impose size and weight limitations on construction vehicles on City streets.

Mr. Schaffner asked if the City could take care of the street and request Mr. Cole to handle the Cole Estates development. Mr. Carey replied he felt Mr. Cole would be reasonable. Mr. Schaffner suggested the street repair be reviewed after the Cole Estates are developed and then repair be done to the retaining wall. Mayor Worstell stated the developer's share of the street repair would be attached to each individual lot sold. Comparison between Cecelia and Jackson widths was discussed.

Mr. Carey stated if the City is put on notice that a potentially hazardous condition exists, Council cannot just not deal with it. Minutes of the meetings will reflect these discussions and the recommendations of the City Engineer. If the City chooses not deal with the situation and there is a structural failure in the wall and the road collapses, which may cause damage to Ms. Pille's property, Council's choice not to deal with it is a liability to the City.

Mr. George felt all Council members should review the area in question. He stated a new wall would be approximately one foot taller, closer to the house, and deeper because the ground slopes down.

Ms. Pille questioned proposed change in the parking area, which is partially on the City right-of-way. Mr. Carey replied, typically, if the road is expanded to within the right-of-way and it consumes the parking pad, the pad would be lost in that project. When questioned by Ms. Pille, Mr. Carey replied the City cannot force her to pave a parking area on the City right-of-way, but the City can say you cannot park on City right-of-way unless you want to pave it. The parking area in use right now is the only available parking space for Ms. Pille. Mr. George stated if a wall is put through there for the good of the street you eliminate that parking. He further stated if you want to allow her to park, Mr. Carey said the City had no financial responsibility to protect or even let her keep it. It would be an expensive item to allow her to build a new parking area in that particular grade situation - a much taller wall, farther back in her yard, to provide parking like she has now after the road is widened. Adversely, it would wipe out her parking.

Mr. Ryan stated he would like to view the area with Mr. George and invited other Council members also. Mr. George suggested a time be set when Ms. Pille could be at the sight.

Mr. Carey recommended that before further steps in the discussion are taken the City might want to identify, as precisely as possible, where the right-of-way line is. Ms. Pille stated Cecelia Avenue goes right through her property line. Would that move the City right-of-way over? She further stated the property line corner is actually right in the middle of the street. Mr. Carey replied it seemed extremely odd and he did see the plot. He is not sure that is the way it is; he would have to read the deed descriptions and do a survey. Ms. Pille then asked if that is correct would that move the right-of-way over. Mr. Carey replied it could; it may even mean the road could be at the very edge of the right-of-way. He is not definitely sure. Ms. Pille stated she has an old plat which shows the corner point right there. Mr. Carey replied he could not answer the question. He has no information as to when the right-of-way was dedicated. Having a plat that shows your property line right in the middle of the street doesn't mean that some point along the way, if a title search were done or that information is available from the plats,

that whoever owned the property prior to Ms. Pille, in title, may not have dedicated or deeded over to the City a right-of-way of 40ft. Ms. Pille wondered if it had any bearing on the situation. Mr. Carey stated it shows where your property lines were originally located, but it doesn't indicate where the right-of-way is. Part of the whole project is determining where right-of-way is.

Mayor Worstell asked, regarding the entire street, could the portion that includes Ms. Pille's property be surveyed. Mr. George replied in the affirmative. This will be done. Mr. George will advise Council of the cost involved.

When questioned by Ms. Pille, Mr. George replied a berme would not ease the situation; more damage would occur.

7. Mr. George informed Council forms had been supplied to the Mayor so that the street survey could be handled by the City. Mayor Worstell suggested a committee be formed of citizen volunteers (including several engineers) who would then report their findings to the Mayor and Council. Mr. Stephens offered to head the committee. Slippage on Jackson Road was discussed. Mr. Stephens suggested the sewers be surveyed first and the worst sewers be repaired and the streets under which these sewers are laid then be done. The survey will be done as a whole, including streets and sewers.

8. Mr. George stated combined sewers overflow will be discussed at the meeting held at the Treatment Plant.

FINANCE DEPARTMENT

1. Mayor Worstell asked for a motion to accept the three financial reports. Prior to a motion being made, Ms. Hankins questioned the procedure followed concerning delinquent real estate taxes. Mayor Worstell explained the steps followed. Mr. Carey replied there are quite a few delinquencies every year, but the majority respond with payment when collection letters are sent out. A motion was then made by Mr. Ryan and seconded by Mr. Bode that report of the General Fund for the month ending October 31, 1992, Budget Report for the 4th month of the Fiscal Year and Special Funds report be received as submitted. Mr. Ryan, aye; Mr. Bode, aye; Ms. Hankins, aye; Mr. Claypole, aye; Mr. Schaffner, aye; and the motion carried.

2. A motion was made by Mr. Ryan and seconded by Mr. Claypole that approval be given for payment of bills out of the special funds. Mr. Ryan, aye; Mr. Claypole, aye; Mr. Schaffner, aye; Mr. Bode, aye; Ms. Hankins, aye; and the motion carried.

New Business

1. Mayor Worstell informed Council that a survey had just been completed concerning the cost for each City in the area for maintaining the road.

2. An invitation has been received from Municipal Government League of No. Ky. to their annual dinner meeting to be held December 12, 1992. Reservations must be in by December 3rd. The City Clerk should be advised by this date. Council members making reservations will pay for their spouses. Mayor Worstell further stated department heads and their spouses have been invited to this dinner, as City policy. Mr. Schaffner suggested reservations for employees' spouses be paid for by the City. This was concurred by all Council members.

3. Mayor Worstell advised Council invoice has been received from the No. Ky. Chamber of Commerce for annual dues of \$245.00. The Mayor recommended the City have a representative attend the various meetings offered. **Mr. Ryan suggested the issue of rejoining be brought before Council sometime in February, 1993, when renewal is due.**

4. Mayor Worstell informed Council the Ky. Democratic Party is having a meeting at 6:30 P.M. on Wednesday, November 11th, Senior Citizens Building, Bellevue. Council invited.

5. Mayor Worstell will be attending a Municipal Government League meeting on November 19th. Several items of interest will be discussed. **Council will be informed.**

Committee Reports

FINANCE/BUDGET COMMITTEE

1. No report. Mr. Schaffner hoped all members of the committee were informed of the City of Covington's decision on trash fees.

INSURANCE COMMITTEE

1. Ms. Hankins informed Council Mr. Cardosi was in the audience. He will give further information on the "Cafeteria Plan". Ms. Hankins submitted spread sheets to all Council members regarding the City's payment of 100%, 75% and 50% of family health insurance coverage.

Mr. Cardosi explained the 125 Plan he submitted. The information contained illustrated figures showing the savings to the employees and to the City. During the presentation Mr. Cardosi stated with the 125 Plan the City would give the employees the money to buy their own health insurance. This plan would restructure the procedure for paying for medical coverage. **Ms. Hankins stated the Insurance Committee will discuss this plan at its scheduled meeting on November 23rd.**

2. Ms. Hankins questioned Mr. Carey, City Attorney, on his opinion regarding the \$2500.00 deductible due Lincoln National Ins. Co. in connection with the claim paid on the "O'Meara" case. Mr. Carey replied, after studying the information supplied by the Clerk's office, he felt the City was obligated to pay the deductible. During discussion Mr. Carey once again stated he felt the City should have the right to veto settlements (have some input into settlement of lawsuits). Mayor Worstell questioned if such stipulation is included in the new policy issued in August of this year. **Ms. Hankins will check with Mr. Sievereld, the City's insurance agent. Mr. Carey will contact the property authority regarding this claim when the information is received from Ms. Hankins.**

PUBLIC RIGHT-OF-WAY COMMITTEE

1. Mr. Schaffner stated several locations have been reviewed by the committee. Contents of the ordinance have been studied with several sections that Mr. Schaffner liked, but he felt it would be extremely difficult to enforce due to different standards, confusion, etc. Mr. Schaffner suggested the restricted parking ordinance should be repealed and residents allowed to park on the streets at any time.

Mr. Ryan stated he felt the ordinance should be reviewed re street parking restrictions. He doesn't feel the ordinance should be repealed immediately.

Restrictions for parking on certain streets discussed with Chief Heideman. Mr. Ryan asked the Chief for the reason behind the four-hour restricted parking restrictions. Background information pertaining to the restriction given by Chief Heideman. Mr. Ryan suggested the ordinance be discussed once again by the committee. Criteria for special parking stickers was discussed. **Mr. Schaffner felt a decision should be made by Council at the December meeting.**

GRANT COMMITTEE

1. Mr. Ryan informed Council he is checking into grant money available for parks within the City.

PERSONNEL POLICY COMMITTEE

1. Mr. Ryan reported a packet had been received from No. Ky. Area Development District. Copies given to Council members. Mr. Ryan listed the four phases of the personnel policy update. Cost for the entire package would be \$690.00. The City does receive 60 free hours per year. Mr. Ryan will contact NKADD regarding breakdown

of charges for each phase of the update. It is his recommendation that the City utilize the services of the NKADD for such an update, including all four phases.

Following discussion a motion was made by Mr. Schaffner and seconded by Mr. Claypole that \$690.00 be allocated for update of Park Hills' Personnel Policy as prepared by the NKADD personnel. Mr. Schaffner, aye; Mr. Claypole, aye; Ms. Hankins, aye; Mr. Bode, aye; Mr. Ryan, aye; and the motion carried.

SCHOOL BUILDING COMMITTEE

1. Mr. Bode informed Council the committee met on October 26th and discussed the broken windows that had been observed. These have been replaced. Vandalized playground equipment was discussed. A drainage problem has not been corrected properly. The committee decided that a letter be written to have the drainage problem corrected, and remind the School Board they did state the property would be maintained. **A letter will be written by Mayor Worstall.**

BLIGHT COMMITTEE

1. Mr. Schaffner viewed several several of the houses in the historical area. They are in extremely poor condition. The property owners should be cited to Court. **Mr. Jody will be notified.**

Mr. Carey presented for its first reading "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, REPEALING THE CITY OF PARK HILLS, KENTUCKY CODE OF ORDINANCES SECTIONS 92.01, 92.02, 92.03, 92.04, 92.05 AND 92.06, AND DECLARING AND PROVIDING FOR NEW DEFINITIONS OF PUBLIC NUISANCES, ESTABLISHING AN ABATEMENT PROCEDURE, PROVIDING PENALTIES FOR CREATING AND/OR MAINTAINING AND/OR SUFFERING THE EXISTENCE OF PUBLIC NUISANCES, ESTABLISHING THE RIGHT OF THE CITY TO CHARGE ABATEMENT COSTS AS A LIEN AGAINST PROPERTY ON WHICH NUISANCES ARE FOUND, ESTABLISHING NOTICE FORMS AND MAKING THE ORDINANCE SEVERABLE AS TO ITS PARTS." Mr. Ryan asked for a clarification for burning and if a permit must be obtained from the Fire Chief. Mr. Carey replied such information is listed under the proper section of the ordinance and a permit is required.

SIDEWALK & STREET COMMITTEE - No report.

SIGN COMMITTEE

1. Mr. Claypole/^{stated} further information will be obtained from the Civic Association and presented at the December Council meeting.

SOLID WASTE COMMITTEE

1. Ms. Hankins contacted Tom Rumpke of Rumpke of Kentucky concerning discount prices for multi-family dwellings. Mayor Worstall informed Council contact had been made with Ms. Marilyn Casaceli, Marketing Representative, who replied that such request for multi-family dwellings must be contained in specifications listed when the contract is once again let out for bids.

Ms. Hankins discussed with Mr. Rumpke the question of cardboard boxes being put out for recycling. Information given to Ms. Hankins by the driver contained a statement that cardboard boxes must be folded for pickup by recycling personnel. Mr. Rumpke told Ms. Hankins the boxes must be able to fit through a doorway; newsprint will be picked up, but the "slick-finish" magazine sections are not part of the recyclables allowed. Mr. Rumpke further stated folded cardboard boxes will use much less room in the recycling vehicle. During the discussion Ms. Hankins was informed the contract price for the City of Covington is \$341.00 per year per unit. Mayor Worstall noted this price covers trash and recyclables, with no separation being done by the residents. Several different pickup practices were discussed, plus a yearly increase in rate (no more than \$122.00 per unit) for two trash and one recyclable pickup per week if the contract would be up for renewal.

PARKS & RECREATIONS COMMITTEE

1. Mr. Claypole felt the existing playground equipment in Trolley Park could be repaired and updated. Prices had been received for the replacement of a complete set of equipment in the range of \$3,000 - \$4,000. He felt funds were not available at this time. Such updating will be done with the help of the No. Ky. Vocational School. Mr. Claypole will meet with his committee regarding the above. **This work will be done next spring. Further information will be submitted at the December meeting.**

Delegation Reports

TREE BOARD

1. Mr. Ryan reported that approximately 32 trees have been planted. Twenty to thirty more trees are to be planted within the next two weeks. He has received the Small Business Administration Tree Planting Performance Report, which is due by December 11th. He hopes to have the report completed by December 1st. The report must be signed by Mayor Worstell.

Old Business

1. Mayor Worstell informed Council she had contacted Ms. Leah Konicki, Covington Economic Development Dept., regarding nomination of historic Lewisburg to the National Register. To participate the City would have to commit \$500.00, which would cover survey, deed search, previous owners, use of building, construction date, and library research. Following discussion a motion was made by Mr. Claypole and seconded by Mr. Schaffner that the City of Park Hills not participate in this project. Motion carried by unanimous vote of Council.

2. Ms. Hankins questioned Mr. Carey relative to the abatement suit against Reynolds Breyley. Mr. Carey replied the papers had been submitted to the Court. **Mr. Carey will confirm such filing.**

COMMUNICATIONS

1. Letter from Wm. Bowdy, NKAPC, relative to adopted administrative policies re compliance with Ky. REvised Statutes, effective July 15, 1992.

2. Memo from KC&MP&ZC re public hearings held November 5, 1992.

3. Letter from KACo/KLC Self. Ins. Fund regarding 20% in Workmen's Compensation.

4. KC&MP&ZC Subdivision/Public Facility Review Committee meeting agenda for November 5, 1992; KC&MP&ZC regular meeting agenda of November 5, 1992.

4. Letter from NKAPC re text amendments to the Kenton Co. Subdivision Regulations.

Motion to adjourn by Mr. Ryan

MAYOR

ATTEST:

CITY CLERK

BILLS PAID IN NOVEMBER, 1992

GENERAL CONTROL

Evelyn Fogarty - salary	\$ 1,050.56
" " - longevity pay	646.45
Barbara Washington - salary	492.88
Central Trust - Fed w/h	156.00
" - SS/Med w/h	369.32
Ky. St. Treasurer - St w/h	92.28
" - CERS	227.50
Eastern Fin. Fed Credit Union - share deposit	120.00
Edward Jody - BI/ZA monthly fee	230.87
BC/BS - medical coverage	270.52
IMPACT - monthly life ins. premium	24.90
AFLAC - supplemental cata. ins.	44.98
City of Park Hills - to replenish petty cash	7.31
Cinn. Enquirer - adv. (Bd. of Adj. recessed mtg.)	12.32
Kenton Co. Fiscal Ct. - monthly dispatching fee	390.83
Donnellon-McCarthy - annual maintenance contract on copier	392.00
No. Ky. Typewriter Co. - 2 ribbons for calculators	9.04
Ky. League of Cities - annual membership dues	653.00
City of Walton - monthly clerks' luncheon (2)	14.50
Dataware Software Co. - city-wide address programming	100.00
	<hr/>
	\$ 5,305.26

PUBLIC WORKS DEPARTMENT

Dennis Finke - salary	1,472.00
" " - longevity pay	184.70
Central Trust - Fed w/h	72.00
" - SS/Med w/h	275.58
Ky. St. Treasurer - St w/h	84.32
" - CERS	262.03
BC/BS - medical coverage	457.03
IMPACT - monthly life ins. premium	5.30
Rumpke - trash fee for Oct.	8,536.20
Dennis Finke - work uniforms, boots	157.93
Crescent Springs Hardware - equipment repair	56.15
Zimmer Hardware - supplies	27.43
Ky. Motor Service - repair parts	104.16
Steffen's Tool Crib - 1 saw and accessories	1,220.00
Waco Oil. Co. - Oct. gasoline purchases	136.75
Michael Amend - parttime labor	40.00
	<hr/>
	\$13,091.58

POLICE DEPARTMENT

Ronald Heideman - salary	1,504.72
Jamie Puthoff "	1,480.09
Ronald Johnson - "	1,418.26
James Wendeln - "	1,238.82
Mark Tanner - "	1,326.70
Charleen Fangman - "	651.76
Ronald Heideman - longevity pay	1,004.85
Jamie Puthoff - "	404.57
Ronald Johnson - "	92.35
Charleen Fangman - "	173.70
Central Trust - Fed w/h	1,142.00
" - SS/Med w/h	1,562.95

(P.D. continued)

Ky. St. Treasurer - St w/h	503.60
" - CERS	2,690.19
BC/BS - medical coverage	2,456.32
Choice Care - medical coverage (M. Tanner--3 mo.)	385.38
IMPACT - monthly life ins. premium	25.20
Reeves Marathon - gasoline purchases	303.97
Old Mill Service - cruiser maintenance	218.85
Mobilcomm - monthly maintenance contract	39.50
Covington Paper & Ww - office supplies	98.39
USA Mobile - qtrly. mainte. contract on pagers	120.00
Banks Baldwin - ky. revised statutes; 2 law books	366.44
Police Training of Cinn. - class for R. Johnson	45.00
Marathon Oil Co. - gasoline purchased	20.41
Waco Oil Co. - Oct. gasoline purchases	34.75
Storer Cable - monthly charge	7.72
Albert's Mens Shop - clothing allowance (Johnson)	38.78
Jack Hagedorn - insulated boots (Wendeln)	79.99
R & R Printing - letterhead, envelopes	131.50
The Picture Place -film processed	7.74
Cinn. Bell - phone service	96.93
	<hr/>
	\$19,671.43

FIRE DEPARTMENT

Mobilcomm - monthly mainte. contract + repair	355.10
Zimmer Hardware - supplies	14.33
VFIS - auto insurance (2nd installment)	1,277.00
Phillips Supply Co. - cleaning supplies	31.28
Fyr-Fyter Sales & Service - equipment repairs	76.80
Vogelpohl Fire Equipment - fire hooks, etc.	170.16
National Vol.Fire Council - membership dues	25.00
Our Designs - supplies	23.75
Natl. Fire Prot. Assoc. - membership renewal	75.00
Waco Oil Co. - Oct. gasoline purchases	72.25
Cinn. Bell - phone service	135.98
	<hr/>
	\$ 2,256.65

RESCUE DSQUAD

Mobilcomm - monthly maintenance contract	50.25
VFIS - auto insurance (2nd installment)	343.00
Ky. Motor Service - repair part	1.25
Phillips Supply Co. - cleaning supplies	31.28
Puritan-Bennett - oxygen cylinders recharged	29.48
Waco Oil Co. - Oct. gasoline purchases	15.00
Cinn. Bell - phone service	43.43
	<hr/>
	\$ 513.69

FINANCE DEPARTMENT

City of Park Hills - to replenish petty cash	16.00
No. Ky. Typewriter Co. - 2 calculator ribbons	9.04
Marcus Carey - delinquent tax fees (4 bills)	127.82
J. H. Harland Co. - voucher checks for General Fund	189.68
	<hr/>
	\$ 342.54

CITY BUILDING

ULH & P Co. - gas & electric	\$ 335.59
Zimmer Hardware - supplies	10.60
Phillips Supplies - paper towels	42.31
Cinn. Bell - phone service	<u>215.16</u>
	\$ 603.66

STREET LIGHTING

ULH & P Co.- street lights	805.66
" - traffic lights	<u>110.27</u>
	\$ 915.93

CAPITAL PURCHASES/EMERGENCIES

Central Trust - monthly payment, commercial loan	\$ 2,165.00
--	-------------

Total of bills payable out of the General Fund	\$44,865.74
--	-------------

STATE AID ROAD FUND

David Estes Eng. Co. - design engineer (Cecelia Ave. survey)	\$ 275.00
" - " " (Hamilton Rd.)	<u>27.50</u>
	\$ 302.50

SANITATION MAINTENANCE & REPLACEMENT FUND

R. G. Kemper -clay pipe and coupling	\$ 54.90
Michels Co. - sewer repair (Hamilton)	1,475.00
David Estes Eng. Co. - AmsterdamRd. sewer (personnel)	2,403.00
Ohio Infil-Check - jet cleaning sewer (Adudbon)	<u>195.00</u>
	\$ 4,127.90

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, DECEMBER 14, 1992, AT 7:30 P.M., WITH MAYOR WORSTELL PRESIDING AND COUNCIL MEMBERS CLAYPOLE, RYAN, SCHAFFNER AND STEPHENS PRESENT.
ABSENT: COUNCIL MEMBERS BODE AND HANKINS.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

Following a statement made by Mayor Worstell, a motion was made by Mr. Schaffner and seconded by Mr. Ryan that the following changes be made to this meeting's agenda: Dispense with Committee Reports, New Business and all items listed below "VII". Motion carried by unanimous vote of Council.

Mayor Worstell informed the audience request had been received from Council members that smoking be dispensed with during Council meeting. This request will be complied with, having recesses every hour or hour and one-half to coincide with the status of the meeting agenda.

Coffee will be available for Council members if they wish to prepare it themselves. The Mayor recommended another alternative - coffee be brought to the meeting in a thermos.

Mayor Worstell stated that seating arrangements for the audience will not be changed in any way.

A motion was made by Mr. Ryan and seconded by Mr. Schaffner that minutes of the November 9, 1992, meeting be approved as submitted. Motion carried by unanimous vote of Council.

Petitions

1. Mary Pat Buchheit, 1140 Audubon Road, appeared before Council relative to the City's current participation in the recycling program as compared to last year as far as the amount of recyclables being collected. She questioned if Rumpke had been contacted for this information. Ms. Buchheit stated that when trash and recyclables are being picked up on the same day it is very difficult to identify if recyclables are being put at the curb for pickup.

Mayor Worstell informed Ms. Buchheit she had contacted Rumpke of Ky. and was told they will not weigh recyclable products any longer. The City has received no information from the contractor relative to volume collected. The recycling vehicle has been manned by several employees. The Mayor further stated corrugated cardboard is not picked up at all times.

Ms. Buchheit then asked if Rumpke was contacted, relative to Council changing their previous thinking and consider one trash and one recycling pickup, could the contract be amended. Mayor Worstell replied that a letter had been written to Rumpke relative to multi-family dwellings and was informed the contract could not be changed at this time. **The Mayor will follow-up with a request on recyclable pickups within this City.**

Department Reports

PUBLIC WORKS

1. A motion was made by Mr. Ryan and seconded by Mr. Claypole that report of the Public Works Dept. for the month of November, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Mr. Finke informed Council, by memo, that salt storage for the City at Dudley Construction site will no longer be available after this winter season.

3. Information on tree shredding by Kenton County was discussed. A tentative date has been set by Kenton County Fiscal Court of January 12, 1993, at 10:00 A.M. Selection of drop-off site was discussed. It was decided the parking lot by Trolley Park tot lot will be the area used. Steps will be taken to keep the area free of cars during the drop-off period. Residents will be notified of this project. Judge Middleton will notify the press of a scheduled list of all cities participating in the shredding process.

POLICE DEPARTMENT

1. A motion was made by Mr. Ryan and seconded by Mr. Schaffner that report of hte P. H. Police Dept. for the month of November, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. The Right-of-Way Committee has received ordinances from Ft. Wright and Ft. Mitchell concerning truck parking within the City. They will be studied and a report submitted at the January Council meeting.

3. Information on the video camera will be supplied at the January meeting. At Mr. Schaffner's suggstion, Chief Heideman will check with the State Police on purchase price of a camera.

4. Chief Heideman requested help from the Mayor and Council to State legislators for changes in the law pertaining to arrest powers outside the City limits. **Mayor Worstell will write letters to the proper authorities.**

FIRE DEPT/RESCUE SQUAD

1. A motion was made by Mr. Schaffner and seconded by Mr. Ryan that report of the P. H. Vol. FD/RS for the month of November, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Dreyer informed Council the first hepatitis shots have been given to Rescue Squad personnel, with the second shots scheduled for the first Tuesday night in January.

BLDG. INSP/ZONING ADMIN

1. A motion was made by Mr. Schaffner and seconded by Mr. Claypole that report of the BI/ZA for the month of November, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Mr. Jody requested further information on violations by property owners with residences located in 1000 block of Amsterdam.

CITY ENGINEER

1. A motion was made by Mr. Claypole and seconded by Mr. Stephens that report of the P. H. City Engineer for the month of November, 1992, be received as submitted. Motion carried by unanimous vote of Council.

2. Mayor Worstell informed Council the following bids were received and opened at the City Building on December 14, 1992, at 2:00 P.M.:

Presented by Mr. Graeme George - construction of sanitary sewer system improvements on Amsterdam Road between Altavia Avenue and Hillcrest Lane

1. Dudley Const. Co., Inc., Ft. Wright, Ky.	\$ 64,475.00
2. Paul Michels & Sons, Inc., Ft. Wright, Ky.	74,147.00
3. Raymond Lonkard, Union, Ky.	83,426.50
4. Kinder Const. Co., Inc., Morehead, Ky.	135,320.00

Mr. George explained the contents of the Book of Plans and specifications.

Following discussion, and upon Mr. George's recommendation, a motion was made by Mr. Schaffner and seconded by Mr. Claypole that bid of the Dudley Construction Co., Inc., in the amount of \$64,475.00, be accepted. Mr. Schaffner, aye; Mr. Claypole, aye; Mr. Stephens, aye; Mr. Ryan, aye; and the motion carried.

Mr. George will notify the contractor to begin the project on January 4, 1993, with completion scheduled for 30 days after the project is begun. Mr. Finke will advise TANK, County schools and property owners.

3. Mr. George informed Council that records indicate Cecelia Avenue has a 40' right-of-way. He further stated the Locust Heights subdivision was platted five years after Ms. Pille's site was platted (1103 Cecelia) and supersedes the 34' right-of-way originally stated. The 40' right-of-way is centered on the existing pavement.

4. Mr. Ryan questioned the status of requests from Mr. George re house numbers to be inserted on City plat maps, and any further on the Jump property (1119-21-23 Amsterdam Road). Mayor Worstall advised work is being done on numbering of residences on City plats. Further study is continuing on the Jump property.

5. Mr. George informed Council a response was received from GRW, the agency that conducted the study of City sewers for the Sanitation District's program, which answered several questions posed by Mr. George that were not on the original report. He has received all the information that GRW has available (copy given to Sanitation District), which will be given to Mr. Finke of the Public Works Dept. Mayor Worstall stated when further information is received concerning additions or deletions the sewer map will be updated.

In answer to Mr. Schaffner's question regarding the Sanitation District's Phase II program, Mayor Worstall replied it was discussed at the meeting held at the Treatment Plant on Wednesday, December 9th. The audience was informed the combined sewer overflow was not the responsibility of the Sanitation District. The subject of financing was discussed briefly if the City decides to go into a subdistrict. If this is done an estimated 50% increase in sanitation bills could be expected over a 20-year period. The Mayor suggested a bond issue be done by the City of Park Hills, keeping the responsibility of sewer maintenance in the City's hands.

Mr. Stephens stated he felt it was the obligation of the present Council to move forward with speed to solve the problem as soon as possible with a large bond issue, if necessary.

Mr. Schaffner stated he would like to have representatives of the Sanitation District attend a Council meeting and explain Phase II of their program.

As an aside, Mr. George stated the Amsterdam sewer problem would have probably gone undetected if the roof and storm drains were disconnected. The present law does not allow a combination of storm and sewer lines. Residents will have to be told that storm drains will have to be disconnected from sanitary sewer lines.

Mr. Ryan asked how money would be obtained if a second large sewer problem occurs which would cost over \$50,000. Mayor Worstall replied funds could be borrowed from a lending institution in anticipation of a bond issue. Mr. George reminded Council of the tax assessment on Ft. Mitchell residents for repair of City streets, indicating a special fund was set up for present and future use.

Mayor Worstall brought before Council the list of increased fees submitted by Mr. George to expand City revenue. She suggested it be discussed at the January meeting and a new ordinance prepared.

Mayor Worstall stated a dollar amount will be needed before Council speaks to any professional relative to bond issues, loans, etc.

Following discussion Mr. George was requested to submit an estimate on the cost of sewer and street improvements. When this figure is received a determination can be made by Council concerning amount and length of a bond issue.

Mr. Finke informed Council 15 sewer breaks were repaired during 1992. Cost of such repair will be submitted at the January meeting.

FINANCE DEPARTMENT

1. A motion was made by Mr. Schaffner and seconded by Mr. Stephens that report of the General Fund for the month ending November 30, 1992, Budget Report for the 5th month of the Fiscal Year, and November Special Funds Report be received as submitted. Mr. Schaffner, aye; Mr. Stephens, aye; Mr. Claypole, aye; Mr. Ryan, aye; and the motion carried.

2. A motion was made by Mr. Schaffner and seconded by Mr. Ryan that approval be given for payment of bills out of the special funds. Mr. Schaffner, aye; Mr. Ruan, aye; Mr. Stephens, aye; Mr. Claypole, aye; and the motion carried.

Upon arrival of Mr. Robert Carran, legal advisor to Ms. Gayle Pille, Cecelia Avenue widening/improvement once again brought before Council.

Mr. Carran stated he would like to hear the report of the City Engineer and be allowed to participate in any decision-making process of the City. One of his questions concerns how far the retaining wall would come across Ms. Pille's property and how it would effect her ingress and egress. He stated many of his concerns were alleviated by information received from Mr. George. Mr. Carran stated he was told the City would restrict the retaining wall to just so much of the property as is basically located in front of the house and would attempt not to disturb the existing parking area. If that can be worked out satisfactorily from a legal standpoint, addressing the City's concerns, as well as Ms. Pille's concerns, legally, with traffic flow, safety, etc. the City then addressed the major part of Ms. Pille's problem. Mr. Carran further stated he still has some worry that the parking pad may not be deep enough after it loses approximately 6' off the front of it.

Mayor Worstell replied this had been discussed with the City Engineer and a decision was made to take approximately 3' rather than 7', which would be allowable. Mr. George stated 2½' would be taken for a new curb and gutter and another 3' for a minimum shoulder and putting a wall at that location. He further stated that during discussion the possibility (depending on what Mr. Carey feels) of taking the new wall only to the parking pad, putting some type of concrete at the end and leave the parking pad alone. Mr. George was concerned with the integrity of the existing parking pad. He questioned if a heavy vehicle used the area for turning, and it didn't hold, and the vehicle went over the hill, if by not touching the parking pad except to ring the wall to that location, would the City be liable. Mr. Carey replied if it was on public right-of-way the City would be liable.

It was stated the new retaining wall would be brought 5½' to 6' closer to the residence. The current wooden rail would be replaced for pedestrian safety. Ms. Pille then asked how steep the steps would be and if anyone fell, because of the steep steps, who would be liable. Mr. George replied the steps put it would be approved by Osha, better than the present steps; they would be concrete. Requirements and codes will be met.

Mr. Carran then stated if the retaining wall is moved 5½' to 6' further toward the house, which is still on the right-of-way, it will esthetically have a severe effect on the house. Ms. Pille and Mr. Carran would like to have the opportunity to discuss with the City the texture of the wall, some input on type of railing that would be on top and have the wall and rail tie into the existing parking. As the plans are developed Mr. Carran sked that the City keep an open mind to the idea that the street right-of-way might not have to be 2½' on each side; do a preliminary examination; could the actual improved section of your right-of-way be shifted to the north. Mr. George replied costs to the City in engineering and construction fees would increase and the delay and more options would cost more and more. Mr. George felt it would not be that big a problem. Mayor Worstell then stated as long as it is within cost constraints (18/64 to be paid by Cole Estates, who will also have to give approval) everything will be done by the City to improve the area. Several types of walls were discussed.

Mr. Carran requested that he and Ms. Pille be apprised of the progress of this project.

Mr. George requested a decision be made by Council to go forward with the design procedure of the Cecelia Avenue widening/improvement project.

Mr. Stephens asked if rolled boxed curbs are to be used when improving the streets in the City.

Following discussion, a motion was made by Mr. Claypole and seconded by Mr. Schaffner to go forward with development plans for Cecelia Avenue improvement. Mr. Claypole, aye; Mr. Schaffner, aye; Mr. Ryan, aye; Mr. Stephens, aye; and the motion carried.

Mr. Carran requested information concerning a time schedule for this project. Mr. George replied plans would be available for the February meeting of Council. Mr. Carran would like to have some input on type of grading, wall, railing, etc. Mr. Carey, City Attorney, suggested that when preliminary plans are drawn up that a copy be given to Mr. Carran for Ms. Pille's study before the February meeting. A copy of the Highway Dept. specs can be given to Mr. Carran.

Following further discussion a motion was made by Mr. Claypole and seconded by Mr. Stephens that box curbs be included in the specifications for the Cecelia Avenue widening/improvement. Mr. Claypole, aye; Mr. Stephens, aye; Mr. Ryan, aye; Mr. Schaffner, no; and the motion carried.

Meeting recessed: 8:45 PM

Return to meeting: 8:55 PM

Mr. Carey presented for its second reading Ordinance No. 8, 1992, "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, REPEALING THE CITY OF PARK HILLS, KENTUCKY CODE OF ORDINANCES SECTIONS 92.01, 92.02, 92.03, 92.04, 92.05 AND 92.06, AND DECLARING AND PROVIDING FOR NEW DEFINITIONS OF PUBLIC NUISANCES, ESTABLISHING AN ABATEMENT PROCEDURE, PROVIDING PENALTIES FOR CREATING AND/OR MAINTAINING AND/OR SUFFERING THE EXISTANCE OF PUBLIC NUISANCES, ESTABLISHING THE RIGHT OF THE CITY TO CHARGE ABATEMENT COSTS AS A LIEN AGAINST THE PROPERTY ON WHICH NUISANCES ARE FOUND, ESTABLISHING NOTICE FORMS AND MAKING THE ORDINANCE SEVERABLE AS TO ITS PARTS." A motion was made by Mr. Schaffner and seconded by Mr. Claypole that Ordinance No. 8, 1992, be approved and passed. Mr. Schaffner, aye; Mr. Claypole, aye; Mr. Stephens, aye; Mr. Ryan, aye; and the motion carried.

Mr. Ryan asked to speak on the decorative street signs. He informed Council that approximately 43 to 46 street signs were needed at an estimated cost of \$4900 - \$5500. Mr. Ryan asked for a confirmation of the City's commitment to fund 50% of the total cost of these signs. Mayor Worstell replied that a previous vote had been taken, with such expenditures being allocated over a period of two years.

Motion to adjourn by Mr. Schaffner.

MAYOR WORSTELL

ATTEST:

CITY CLERK

DECEMBER, 1992 BILLS

GENERAL CONTROL

Evelyn Fogarty - salary	1345.98
Barbara Washington - salary	624.57
Central Trust - SS/Med WH	559.19
Central Trust - Fed WH	195.00
Ky State Treasurer - St WH	115.35
Ky State Treasurer - CERS	284.38
Kenton Co. Fiscal Ct. - payroll tax, 4th qtr. 1992	66.82
City of Park Hills - "	78.62
AFLAC - supplemental catastrophic insurance	44.98
Eastern Financial Federal Credit Union - share deposits	120.00
Melissa Worstell - semi-annual salary	750.00
Brian Bode - "	250.00
Don Catchen - 4 mos. salary	166.68
Don Catchen - 6 mos. salary (June check lost)	250.00
Gregg Claypole - semi-annual salary	250.00
Mahla Hankins - "	250.00
Philip Ryan - "	250.00
Charles Schaffner - "	250.00
Charles Stephens - 2 mos. salary	83.32
Marcus Carey - semi-annual legal fee; professional services rendered	1915.00
Edward Jody - monthly BI/ZA fee	230.87
BC/BS - medical coverage	270.52
IMPACT - monthly life insurance premium	24.90
Haines & Co. - annual lease, Criss/Cross Directory	112.87
US P.O. - postage	43.50
MGLNK - annual dinner meeting	273.00
City of Dayton - Clerk's Christman luncheon	32.00
T & W Printing - City letterhead	33.75
Cinn. Enquirer - adv. (city audit) (sewer repair bids)	489.72
Kenton County Fiscal Court - monthly dispatching fee	390.83
NKADD - contribution for FY 92-93	929.88
Bill Finke & Sons - Christmas gift certificates (employees)	225.00
Joseph J. Sayre & Son Co. - 1 nameplate (C. Stephens)	24.10

PUBLIC WORKS DEPT.

Dennis Finke - salary	1840.00
Central Trust - SS/Med WH	375.07
" - Fed WH	90.00
Ky. State Treasurer - State WH	105.40
" - CERS	327.53
Kenton Co. Fs. Ct. - payroll tax, 4th qtr. 1992	56.41
City of Park Hills -	66.36
BC/BS - medical coverage -	457.03
IMPACT - monthly life ins. premium -	5.30
Illinois Mutual - A & H ins.	102.80
Rumpke - trash fee for Nov.	8536.20
Zimmer Hardware - supplies	13.04
Ky. Motor Service - repair parts for vehicles	76.93
SECO Electric - Electrical wiring done for air compressor -	210.00
L & L Tree Service - dead tree removed (rear of maintenance bldg.	125.00
American Frame Alignment Shops - repair/maintenance dump truck	243.00
Michael Amend - parttime labor	40.00
Dennis Finke - repair parts purchased for P.W. vehicle	35.62

POLICE DEPT.

Ron Heideman - salary	1880.90
Jamie Puthoff - salary	1775.65
Ron Johnson - salary	1744.48
Jim Wendeln - salary	1519.50
Mark Tanner - salary	1545.56
Charlene Fangman - salary	819.70
Central Trust - SS/Med WH	2182.51
Central Trust - Fed WH	1356.00
Ky. St. Treasurer - State WH	642.85
" - CERS	3265.87
Kenton County Fiscal Ct. - payroll tax, 4th qtr. 1992	211.72
City of Park Hills - "	377.44
BC/BS - medical coverage	1999.29
Choice Care - medical coverage	128.46
IMPACT - monthly life insurance premium	25.20
Illinois Mutual - A & H ins. (Heideman)	83.20
FORTIS - life insurance	85.70
U S Post Office - stamps	14.50
City of Dayton - Christams party	16.00
Mobilcomm - monthly maintenance contract	39.50
Storer Cable - monthly charge	7.72
Old Mill Service - oil, filter, brakes cleaned	37.94
Marathon Oil Co. - gasoline purchases	291.17
Cinn. Bell - phone service	75.11
Mark's Guns - ammunition	641.25
Russell Reed & Son, Inc. - 100w bulbs for emergency bar light	22.00
B.C. Machine Engraving - nameplates/badges (Tanner)	17.00
Fleet Tire & Auto Service - 4 tires, balancing, etc.	284.79
Ronald Heideman - postage (evidence sent to Frankfort)	30.17
Time Ins. Co - life insurance premium (Wendeln/Tanner)	277.32
Illinois Mutual - A & H ins. premium "	349.60
T/M Equipment - fire extinguishers recharged	47.25

FIRE DEPT.

VFIS - auto ins., 3rd payment (less credit memo)	669.00
Mobilcomm - monthly maintenance contract	114.50
PIP Printing - bylaws copies	70.98
K/B FF Educ. Assoc - annual dues	25.00
Clemens Industries - 2 chart pads & binders	73.50
Specialty Truck Repair - 601, 603, 623	324.20
J. A. Kindel Co. - chalk/eraser	5.81
Zimmer Hardware - supplies	5.01
Cinn Bell - phone service	130.91
Bill Finke & Sons, Inc. - refreshments, F.D. Xmas party	159.87

RESCUE SQUAD

VFIS - auto ins., 3rd payment (less credit memo)	180.00
St. Elizabeth Med Ctr. - hepatitis shots for personnel	1200.00
Mobilcomm - monthly maintenance contract	61.60
K/B FF Educ. Assoc. - annual dues	25.00
Dennis Finke - infant seat for ambulance	84.79
Sears - 5 dr. ccabinet, roller	99.99
Cinn. Bell - phone service	43.43

FINANCE DEPT.

National Ins. Assocc. - refund of Municipal Ins., Tax	10.00
PGS - 220 1993 auto decals	740.88
Hart & Gersbach - 6/30/92 annual audit	1750.00
Stamped Envelope Agency - 1 box printed, stamped window envelopes	161.00
Kenton County PVA - assessment, use of PVA tax rolls	4498.71
Ky Governmental Ins. Services - renewal, blanket bond ins.	290.29

STREET LIGHTING

ULH&P CO. - street lights	759.77
- traffic lights	102.71

CITY BUILDING

Kenton Co. Water Dist. No. 1 - water & sewage charges	94.64
Decker Enterprises - carpet cleaned in P.D. offices	100.98
ULH & P Co. - gas and electric	417.66
Phillips Supply Co. - toilet tissue, cleaning supplies	62.74
Wiseway - ballast for fluorescent tube (Clerk's office)	19.87
A & S Electric - lamps, photocell (maint. bldg.)	169.49
F. D. Riedinger - mop sink faucet moved	200.00
Cinn. Bell - phone service	219.47
Phillips Supply Co. - 1 case trash can liners	36.35

CAPITAL PURCHASES/EMERGENCIES

Central Trust - monthly payment on comm. loan	2165.00
David Lanier, PhD -psychological testing (M. Tanner)	150.00
Contract Sweepers - City residential streets swept	742.50

SANITATION MAINTENANCE & REPLACEMENT FUND

Sanitation District No. 1 - sewer inspection services	5675.48
Richard G. Kemper - parts for sewer repair (Lawton Rd.)	65.70

STATE AID ROAD FUND

Ohio Truck Equipment Co. - new motor for snowplow	132.26
Michels Paving Co. - 2.10 ton bituminous surface mix	45.68
Fleet Tire & Auto Service - 4 tires for snow plow	561.00