

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, JANUARY 14, 1991, AT 7:30 P.M., WITH COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.
ABSENT: MAYOR MCKINLEY DUE TO ILLNESS.

Present in the audience:

Sandy Kerlin, 824 Arlington Rd.
Lou Wartman, 1404 Old State Rd.
Nick Finke, 1056 Altavia
Mary Lange, Jr., 508 Scenic Dr.
Mary M. Lange, Sr., 508 Scenic Dr.
Mary Pat Buchheit, 1140 Audubon Rd.
Karen Seitz, Villa Hills, Ky.
Shelly Whitehead, News Enterprise

Jeanne King, 1010 Park Dr.
Colleen Read, 1009 Lawton Rd.
Sheila King, 1009 Lawton Rd.
Lisa Lange, 1136 Cecelia Ave.
Janice Cantrell, 806 Arlington Rd.
Cindy J. Pinto, 12 Edna Lane, Ft. Wright
Rick Kappesser, U.L.H. & P. Co.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

A motion was made by Mr. Sommerkamp and seconded by Mr. Sorrell that Councilwoman Worstell, by acclamation, be nominated to preside over the meeting in the absence of Mayor McKinley. Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

A motion was made by Mr. Sommerkamp & seconded by Mr. Lange that minutes of Dec. 10th meeting be accepted with corrections: Page, 4, first paragraph, Res. No. "3", 1990 changed to "13". Same correction made in the fifth paragraph of page 4. On page 3, under Zoning Administrator the address "1422" should be corrected to "1522" Dixie Hwy. Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mrs. Worstell, aye; and the motion carried.

Agenda waived to handle report of the Rescue Squad so Chief Dreyer could leave for a class scheduled at Ft. Wright.

Chief Dreyer stated the report covers the current activities of the Squad. Members will be taking a class covering Hazardous Materials, which is required for all safety departments. Council was invited to attend an Appreciation Dinner for squad members in January. Further information will be forthcoming.

The Chief informed Council of the amount of runs already handled by the squad since the beginning of the new year.

A motion was made by Mr. Lange and seconded by Mr. Niehaus that report of the Rescue Squad for the month of December, 1990, be accepted as submitted. Motion carried by unanimous vote of Council.

Council then returned to its regular agenda.

PETITIONS & DELEGATIONS

1. Mr Rick Kappesser, representing U.L.H. & P. Co., appeared before Council relative to renewal of the twenty-year gas franchise. Mr. Kappesser presented the ordinance which has to be passed concerning this franchise and explained the contents of same. All expenses to be borne by the utility company. Mrs. Worstell stated the ordinance would be read at the next Council meeting.

2. Mrs. Vivian Kappas did not appear. Mrs. Worstell had spoken to Mrs. Kappas and was informed trash was not picked up on Monday before Christmas and also New Years Day. The trash contractor was contacted.

3. Mr. Jenkins, City Engineer, informed Council he had examined the area which concerned Mr. David Newman, 1412 Amsterdam Road, relative to water flow from downspouts on the property abutting his. Suggestions were made to correct this problem. Mr. Newman informed the Clerk a letter would be sent concerning the problem. No action to be taken by Council at this time, if at all.

4. Mr. Tim Theissen requested Council be informed that interest is being shown relative to the Bramlage property at the end of Cecelia for the development of Landominiums in this area. It was stated the issue cannot be considered by Council until more information is received.

5. Mary Pat Buchheit, Chairperson of the Recycling Committee appeared before Council. She stated several regional captains and street chairmen were present in the audience. Reports were made concerning favorable acceptance by residents throughout the City.

Mr. Sommerkamp stated the one-day pickup has not been tried during the hot summer days ahead. Mr. Lange brought before Council letter of complaint received from Dr. Robert Reichert relative to one-day pickup, which was written on County letterhead. He objected the use of County letterhead being used for a personal opinion.

6. Mrs. Cindy Pinto, 12 Edna Lane, Ft. Wright, is the Chairperson of the Recycling Committee in Ft. Wright. Mrs. Pinto informed Council the City of Ft. Wright has approximately 60% participation from its residents. Mrs. Pinto had met with Rumpke representatives and suggested a merger between Park Hills and Ft. Wright for recycling pickup by Rumpke on the same day. If this could be accomplished the contractor would then pick up newsprint, any type of can and corrugated cardboard. In exchange for this pickup rebates would be forfeited. After discussion a starting date of March 1st was agreed upon. Recycling days differ in the two cities, but Rumpke would prefer recycling pickup to be on a Monday. The Ft. Wright Mayor and Council are in complete agreement with this project. When questioned, Mrs. Pinto replied putting newspaper in a brown bag is preferred so it will not get wet. There was discussion relative to Bavarian's response to the change in our original contract on which they bid. The recycling committee will meet with Council, together with a representative of Rumpke, and submit a proposal for their consideration, at the caucus meeting to be held Monday, January 28th.

7. Mr. Lou Wartman, 1404 Old State Road, appeared before Council, to speak about the parking issue. Mr. Wartman was informed by Mayor McKinley that approximately 3400 cars used Old State Road daily. Mr. Wartman would like Council to consider passing an ordinance to allow pulloff parking on Old State. He also questioned if the excavation in front of the Old Mill Service Center will be filled in the near future. Mr. Jenkins will contact state authorities for an update on this project. Mr. Wartman asked for a copy of an ordinance relating to off-street parking on Old State Road, if such ordinance is passed. Another area where off-street parking is needed is an area of Audubon Road. There will be further discussion at the next Caucus meeting.

DEPARTMENT REPORTS

Public Works Department

1. Mr. Lange informed Council he contacted the company that did the property search for the condominium complex and was informed a lot on Hillcrest Lane is owned by Mr. Ralph Grieme. This lot is very unsightly and needs cleaning up. Mr. Carey, City Attorney, ^{suggested} a letter be written to Mr. Grieme, requesting the area be cleared of all debris and/or trash.

Mr. Lange further stated this piece of property probably has not had taxes paid on it since the last phase of the Park Hills condominiums was recorded. There are probably no tax records on it. All of the acreage was owned by the Butler family at one time. When the property was sold one small corner of it was cut out. Mr. Carey will write to Mr. Grieme concerning this lot and get the matter cleared up.

2. Mr. Finke informed Council a major problem has arisen relative to snow removal of the cul de sac at the end of Scenic Drive. One car is always parked there preventing him from turning around. Following discussion it was decided that Mr. Lange will speak to the owner of the vehicle and ask his cooperation in parking the auto away from the cul de sac.

3. Mr. Finke told Council of the report received from the Thelen Co. relative to the landslide on Montague Road. Mr. Finke feels the area is now stabilized. Mr. Carey stated the property owner (Arnold Horne) is obligated to keep his property confined within his own borders. All cleanup of the slide should be borne by the property owner. The Thelen report stated a contributing factor to the slide was all the debris and fill that was placed there.

An agreement had been drafted indicating Mr. Horne was responsible for the cost of cleaning the roadway, which was not signed. Mr. Carey stated when the bills are received they should be submitted to Mr. Horne, indicating his property caused the problem and he should pay the bills. The house on this property has been under construction for 4 years - the building permit has been revoked. If the bills are not paid, the City can file suit against the property owner and collect it from his real estate. If the real estate is insufficient then pursue him with an excess judgment over and above what the real estate is worth. Mr. Carey suggested the City pay the incoming bills. A verbal agreement has been received from the City of Covington, indicating they will pay for clearing their half of Montague Road. An itemized bill will be requested from Paul Michels & Sons, Inc.

In relation to the letter received from Ms. Stephanie Hall, Mr. Jenkins stated he feels the driveway is a common driveway to her property and Mr. Horne's property. Ms. Hall was contacted by Mr. Finke concerning repair of the driveway. A letter will also be written to Ms. Hall. Mr. Horne's address will be given to Mr. Carey.

Police Department

1. A motion was made by Mr. Niehaus and seconded by Mr. Lange that report of the Park Hills Police Dept. for the month of December, 1990, be accepted as submitted. The motion passed by unanimous vote of Council.

2. The Chief presented Resolutions No. 1 and 2, 1991, promoting Officer Jansing to Specialist and Officer Johnson to Patrolman, Grade 1. Both promotions concurred by Council.

3. Chief Heideman informed Council a cruiser is available from Bud Collins Ford for \$12,500.00. The new state price will be over \$14,000.00. Following discussion no decision made by Council at this time. The Chief will request further information on the state price for the new Chevrolets for police departments.

Due to the arrival of Mr. Granville Carey, regular agenda waived at this time, and report will be received from the Building Committee.

BUILDING COMMITTEE

1. Mr. Sommerkamp informed Council he asked Mr. Granville Carey to attend this meeting relative to the change orders and punch list submitted to the contractor who completed construction of the new maintenance building. Mr. Sommerkamp reminded

Council the original cost of the building was \$116,225.00. Several items were added, bringing the amount to \$118,449.00. Mr. Sommerkamp listed several proposals for additional work which amounted to \$11,128.00, bringing total cost of the building to \$124,577.00 (with the deduction of \$5,000.00 taken out for landscaping). The City has paid the contractor \$84,397.00, leaving a balance due of \$40,180.00.

Mr. Carey submitted the latest request for payment from the contractor. He discussed the change orders with Council, indicating what they covered and the amount of each. These change orders contain the signature of the architect and the contractor and are awaiting signature of the Mayor. When completed one will be kept in the City files and the others returned to Mr. Carey and Cleveland Construction Co. Mr. Carey submitted a request for payment from the contractor in the amount of \$27,722.32, which also covers the additional amount of change orders. He then stated a balance of \$12,457.76 is due, which is the 10% retainage.

Mr. Sommerkamp stated all invoices have been checked by the Building Committee and found to be correct and then approved by the committee. A motion was then made by Mr. Sommerkamp and seconded by Mr. Sorrell that Council accept change orders three through eight for additional monies and we pay the bill of \$27,722.32 as requested by the building contractor. Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mr. Claypole, aye; Mr. Lange, aye; Mrs. Worstell, aye; and the motion carried.

Mr. Carey stated other items will show up during the course of the use of the building next year. The City has a year's warranty. When the punch list items are completed they will be due and payable. Other items may need correction. Mr. Carey stated payment should be held up on such corrections as they will be covered under the guarantee. Mr. Carey informed Council he suggested to the Building Committee that a master list be kept of problems that arise and when the list becomes substantial, Mr. Carey be contacted and he will notify the contractor and have them taken care of all at one time. Request for final payment will be submitted for the February Council meeting.

Council discussed purchasing a plaque for the new maintenance building. Mr. Sommerkamp will check on prices for such a plaque.

Council then returned to the original agenda.

Fire department

1. A motion was made by Mr. Sorrell and seconded by Mr. Claypole that report of the Park Hills Vol. Fire Dept. for the month of December, 1990, be received as submitted. Motion carried by unanimous vote of Council.

Mr. Sorrell asked that all Council members note the City had a very small fire loss during the year. He then stated a total of 2304 total hours was logged by Fire Dept. personnel.

2. Chief Finke informed Council the new truck should be received by the February Council meeting.

3. 1408 Amsterdam Road - no further progress. The judge has been contacted and informed Mr. Taylor is not complying with the court order. Another meeting will be held with the Chief, Ky. Alternatives personnel, and Mr. Taylor. Mrs. Worstell requested Chief Finke inform Council of the outcome of this meeting so it may be discussed at the caucus meeting.

4. Chief Finke informed Council he will be resigning as Fire Chief at the end of 1991. There has been no decision by the department recommending a new chief. When questioned by Mr. Lange, Chief Finke replied the procedure followed in the past was the current chief would recommend a name to Council. Former Chief Robert Kaelin instituted a screening process be added to department bylaws, by which the Board of Trustees would screen interested applicants and both the Chief's recommendation and the Board of Trustees' recommendation be given to City Council.

5. Mr. Claypole, speaking for the Civic Association, advised Chief Finke of the Civic Association's appreciation for use of the Fire Dept. for the children's Christmas party.

6. Mr. Robert Dreyer, member of the Fire Dept., appeared before Council relative to renovations of the former Public Works area for use by the department. Mr. Dreyer submitted a proposal to the Building Committee for such renovation. He requested a meeting with the committee as soon as possible. The committee will try to meet with Fire Dept. personnel during the week of January 21st.

Bldg.Insp./Zoning Administrator

1. Mr. Jody submitted to Council a draft for a new parking pad application, procedures, terms of agreement. Council in agreement with the draft. Mr. Jody will meet with the Public Right-of-Way Committee and a finalized version will be available for the next caucus meeting. Mr. Carey, City Attorney, was directed to prepare a resolution covering the above.

2. Mr. Lange questioned if a legal problem would arise when referring to an application, simply as an application, or should such application become part of an ordinance relating to the application. Mr. Carey replied it does not have to be part of the ordinance.

3. Nazarene Church sign - Mr. Carey received no reply from the attorney for the church relative to lowering this sign. A second letter will be written, including a deadline for compliance.

4. 1522 Dixie Hwy. - Mr. Jody received a complaint from one of the tenants. An inspection of the premises was made. After the inspection was made an appointment was made with the area electrical inspector, Mr. Gene Meyer, who checked the electrical service and equipment. Mr. Meyer felt there was a hazardous condition present and so informed Mr. Jody. Mr. Jody then stated, following the Property Maintenance Code, the State Fire Code and Building Code, the City now has the opportunity to have the power disconnected and it cannot be reconnected until it is inspected and approved by the State Electrical Inspector. A letter will be drafted to Mr. Rick Kappesser, CG&E Co., telling the utility company that at a certain date electrical service should be disconnected. Tenants and owner of this address will also be notified. Ample time will be given. Approximately 8 units are occupied. Mr. Carey, as City Attorney, suggested action be taken as soon as the appropriate notices can be sent.

5. No information has been received from Mr. Robinson, 1011 Amsterdam Road, relative to installation of a driveway. Non-compliance orders have been sent to several property owners, including Mr. Robinson. If no response is received the property owners will be cited to court. There are two outstanding enforcement cases, which cannot be handled because they have filed for an appeal. An Appeals Board is still to be set.

6. The new maintenance building will be inspected by Mr. Jody.

City Engineer

1. Mr. Jenkins met with the contractor and was informed the St. Joseph Lane sewer project will start in the very near future, weather permitting.

2. Arlington Road/Far Hills Drive repair - Mr. Jenkins talked to the contractor who is doing the I-75 work and he has agreed to supply the City with some dirt for fill. Mr. Jenkins and Mr. Finke will check the area to see what has to be done to extend the pipe, which must be completed before fill is put in to stabilize the slope. A separate contractor will have to either jack the street or tear it out and replace it. Mr. Finke stated there is a further split in the street. A cost estimate must be obtained.

3. Street priority study - nothing further. Mr. Jenkins hopes to have this completed by the February or March Council meeting.

4. Mayor McKinley requested that Mr. Jenkins supply Council with an itemized list for the sidewalk project on Old State Road. Mr. Jenkins stated the cost for surveying and field data, etc. would be approximately \$2500.00. The engineering fee would be approximately \$1200.00; field construction monitoring - \$400; estimated cost for the sidewalk - will range between \$16,000 and \$20,000 (for construction only). Total estimated cost for entire project - \$25,000.00. Mr. Jenkins stated he is concerned that installing a sidewalk in that area may create a more hazardous situation than at present. The street is very narrow and a sidewalk will narrow the lanes. A study covering this condition should be done before further steps are taken.

5. Mr. Jenkins stated written permission had been received from the Parkcrest Homeowners Assn. allowing the City to go on their property. Weather permitting, Mr. Jenkins and Mr. Finke will go over the area and establish what work has to be done. Twenty yards of clay material and 10 yards of topsoil will be needed, then seeded, so the water can be diverted to the ditch now in place. No estimated cost as yet. Following discussion it was decided an estimate would be obtained from a contractor to do this work.

6. Discussion held relative to type of curbing to be used for the paving of Arlington. Mr. Jenkins informed Council rolled curb is \$13.00 per foot; extruded box curb - \$7.00 per lineal foot; hand-formed box curb - \$10.50 per foot. Total cost range - \$16,000 to \$29,900. Following discussion a decision was made by Council that rolled curbing be used on this project.

Mr. Jody's probation period has expired. Council has renewed the contract with hourly rate for enforcement of codes increased from \$17.00 to \$20.00 per hour.

Finance Department

1. A motion was made by Mr. Niehaus and seconded by Mr. Sorrell that report of the General Fund, by department, for the 6th month of the Fiscal Year; Financial Statement for the month ending December 31, 1990; December report of Special Funds, and Transaction Summary of the Fire Bond Issue Trust for the months of November and December, 1990, be accepted as submitted. Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; and the motion carried.

2. Council was supplied with list of bills payable during the month of January. A motion was made by Mr. Lange and seconded by Mr. Sommerkamp that bills payable during the month of January be paid. Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mr. Claypole, aye; Mrs. Worstell, aye; and the motion carried. (Complete list of bills paid listed at end of minutes.)

Mr. Jenkins informed Council he will contact Michels Co. and have the pipe located at Dixie Hwy. and Arlington (near Circle K) connected to an existing catch basin to keep the water from spilling out on the street.

Dog Authority

1. No report. Mr. Sorrell informed Council a meeting is scheduled for January 24, 1991.

COMMITTEE REPORTS

Finance/Budget Committee

1. Mr. Lange brought before Council prepared contracts between the City of Park Hills and James Jenkins, as City Engineer, and Marcus Carey, as City Attorney. Council in concurrence with both contracts, which will be signed by Mayor McKinley.

2. Proposed ordinance authorizing the City of Park Hills to participate in the KLC Investment Pool tabled for the February meeting. The proposed ordinance to be evaluated by the City Attorney.

Insurance Committee

1. Mr. Niehaus informed Council information has been received relative to life, accident and health insurance for City personnel. This will be discussed with committee at the January 28th caucus meeting and a formalized proposal presented at the February Council meeting.

Public Right-of-Way Committee

1. Second reading of Ordinance No. 10, 1990, tabled for the February Council meeting.

2. Encroachment form to be handled by the Committee.

Sidewalk Committee

1. No report. The Committee will once again canvass City streets in the spring.

Sign Committee - No report.

Grant Committee - No report.

Personnel Committee - No report.

COMMUNICATIONS

1. Thank You notes for Christmas gift from C. Fangman, E. Fogarty, J. Puthoff, B. Washington.

2. Memo from KC&MP&ZC re public hearing on proposed text amendments to zoning ordinances.

3. Letter from NKAPC re adoption of administrative policies.

4. Minutes of the Subdivision/Public Facility Review Committee meeting, KC&MP&ZC, held on 12/6/90. Minutes of the regular meeting, same date.

5. Letter from Ms. Stephanie Hall re Montague Road landslide and damage to her driveway.

NEW BUSINESS

1. Mrs. Worstell presented request for Council's support of Dr. Floyd Poore for Governor. No written endorsement given.

Motion to adjourn by Mr. Sommerkamp, second Mr. Sorrell.

ATTEST:

MAYOR

CITY CLERK

BILLS PAYABLE OUT OF THE GENERAL FUND:

GENERAL CONTROL

Evelyn Fogarty - salary	\$1030.12
Barbara Washington - salary	420.87
Central Trust Co. - Fed w/h	190.00
" - SS w/h	302.82
Ky. St. Treasurer - St w/h	88.70
" - Co. Employees Retirement System	200.77
Eastern Fin. Fed. Credit Union - share deposits this month	60.00
BC/BS - medical coverage for Jan.	224.50
Kenton County Police - monthly dispatching fee	704.00
Popp's Flowers - planter for Mayor McKinley	28.00
City of Park Hills - to replenish petty cash	34.36
St. Agnes Church - memorial (Alberta Amann)	10.00
IMPACT - monthly life insurance premium	21.10

PUBLIC WORKS DEPT.

Dennis Finke - salary	\$1278.95
Central Trust Co. - Fed w/h	77.00
" - SS w/h	256.64
Ky. St. Treasurer - St w/h	80.48
" - Co. Employees Ret. System	223.89
Eastern Fin. Fed. Credit Union - share deposits this month	80.00
BC/BS - medical coverage	357.00
IMPACT - monthly life ins. premium	4.60
Rumpke - trash fee for December	4218.90
The Picture Place -film and processing	43.14
Waco Oil Co. - gasoline purchases in Dec.	117.25
Edward Jody - retainer fee (BOCA)	375.00
Hagedorn & Sons - chain saw repair	91.61

POLICE DEPARTMENT

Ronald Heideman - salary	\$1561.86
Jamie Puthoff - "	1410.23
Michael Jansing - "	1438.34
Ronald Johnson - "	1349.82
Marc Schworer - "	1015.60
Paul Brinkman - "	276.42
Charleen Fangman - "	600.12
Central Trust Co. - Fed w/h	1157.00
" - SS w/h	1581.16
Ky. St. Treasurer - St w/h	529.61
" - Co. Employees Ret. System	2333.40
IMPACT - monthly life ins. premium	20.40
BC/BS - medical coverage	2057.20
Storer Cable - monthly charge	7.96
The Picture Place - film and processing	15.66
Intl. Assn. Chiefs of Police - annual dues	100.00
MOBilcomm - monthly maintenance contract	83.45
Banks Baldwin - Ky. revised statutes	84.14
Waco Oil Co. - gasoline purchases in Dec.	646.68
Cinn. Bell - phone service	74.89
Old Mill - cruiser maintenance (#32)	46.90
P.H. Police Dept. - school registration (Lt. Puthoff)	20.00
Covington Paper & Woodenware Co. - office supplies	15.56
Time Insurance Co. - life ins. (Jansing, Johnson, Schworer)	288.37
Illinois Mutual - A/H insurance " " "	328.00

R & R Printing - 500 printed envelopes	\$ 32.00
Jamie Puthoff - cruiser maintenance	71.38
Goodyear Auto Service Center - 2 new tires for cruiser (Car #30)	121.58

FIRE DEPARTMENT

Mobilcomm - monthly maintenance contract	\$ 77.65
Zimmer Hardware - 1 master lock	13.63
Wilcox Inc. - repair part	32.74
Waco Oil Co. - gasoline purchases in Dec.	33.25
Cinn. Bell - phone service	116.59
Popp's Flowers - planter for Mayor McKinley	23.00
No. Ky. F.F. Assn. - annual dues	25.00
Kenton Co. Fire Chiefs Assn. - yearly dues	300.00
ISFSI - 1991 FDIC; conference registration	125.00
Kenton/Boone Co. F.F. Educational Assn. - annual dues	50.00
Dennis Finke - expenses, trip to Columbus (new pumper)	41.01
" - " " (pumper test); 2 parts for fire truck	30.09

RESCUE SQUAD

SUMMIT - 1 hand light; 1 extension cable	\$201.04
Waco Oil Co. - gasoline purchases for Dec.	27.93
Cinn. Bell - phone service	42.79
No. Ky. EMS - fee for instructors' class	90.00

FINANCE DEPARTMENT

ProGraphics - 2200 auto decals	\$ 568.56
Kenton Co. PVA - fee for use of County assessments	3691.05
Dept. of ABC - updated version of Ky. Alcoholic Beverage laws	7.00
Marcus Carey - delq. tax fee	48.48
Covington Paper & Woodenware Co. - office supplies	2.00
City of Park Hills - to replenish petty cash (certified mail)	20.40

CITY BUILDING

ULH & P Co. - gas and electric	\$635.96
Cinn. Bell - phone service	488.71
Phillips Supply Co - supplies & mainte. materials	68.47

STREET LIGHTING

ULH & P Co. - street lights	\$658.45
" - traffic lights	104.74

MIS CELLANEOUS

Edward Jody - balance on retainer fee; draft of parking pad procedure & policy	\$227.00
Ky. St. Treasurer - 5 Code books (BI?ZA)	170.00
BOCA International - 3 sets signs	89.00

Total of bills payable out of the General Fund	\$34,972.77
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MUNICIPAL INSURANCE TAX FUND

Zimmer Hardware - supplies & materials for new mainte. bldg.	\$ 77.74
ULH & P Co. - electricit used for construction of new mainte. bldg.	981.05
Granville Carey - architect fee, bal. due (mainte. bldg.)	778.47
Cleveland Construction Co. - 5th application & certificate for payment	27,722.32
Koors Supply - one 6' x 6' rubber-backed mat for mainte. bldg.	85.00
Central Trust Co. - 2nd payment on loan	2,165.00
	<u>\$31,809.58</u>

STATE AID ROAD FUND

Dudley Construction - sald/sand furnished and loaded	\$ 287.00
Midwest Epoke - replacement parts for salt spreader	574.47
Michels & Sons - level and patch along Altavie Ave. curb	970.00
Ohio Truck Equipment - replacement part for snow plow	114.48
Waco Oil Co. - gasoline purchased for snow plow	64.95
Michels Paving Co. - 1 ton hot patch	22.25
	<u>\$2,033.15</u>

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULARLY SCHEDULED CAUCUS MEETING
HELD ON MONDAY, JANUARY 28, 1991, AT 7:30 P.M., WITH COUNCIL MEMBERS CLAYPOLE, LANGE,
NIEHAUS, SOMMERKMAP, SORRELL AND WORSTELL PRESENT.
ABSENT: MAYOR MCKINLEY DUE TO ILLNESS.

PRESENT IN THE AUDIENCE: BOB MCQUEARY/ROBT. ORR, RUMPKE WASTE SYSTEMS
THOS. CARDOSI, INS. REP., 1135 CORAM ST.
MARY PAT BUCHHEIT, RECYCLING CHAIRPERSON
CINDY PINTO, CHAIRPERSON, FT WRIGHT RECYCLING COMMITTEE
KAREN SEITZ, VILLA HILLS, RECYCLING

Call to Order
Pledge of Allegiance
Roll Call

Mr. Niehaus chaired the meeting with concurrence of all
Council members.

1. Mrs. Cindy Pinto, Chairperson, Ft. Wright Recycling Committee, was present at the meeting together with two representatives of Rumpke Waste Systems. Discussion was held concerning proposed merger between Park Hills and Ft. Wright relative to recycling pick-up.

Council was advised that if the merger is acceptable to both cities the contractor will be able to accept more recyclable articles, including corrugated cardboard, newsprint, bi-metal cans and more types of plastic containers starting April 1st.

Contract terms and dates will have to be coordinated. An interlocal agreement between the City of Park Hills and the City of Ft. Wright must be arranged.

Mr. Orr of Rumpke informed Council stricter rules and regulations will be forthcoming from the Legislature re trash and recycling pick-up.

Following lengthy discussion Mrs. Pinto informed Council she will direct Ms. Summe, Ft. Wright City Attorney, to contact Mr. Carey, Park Hills City Attorney, relative to all legal aspects of the merger/agreement.

2. Mr. Thomas Cardosi, Park Hills' agent for life and disability insurance, was present at the request of Councilman Niehaus. Mr. Cardosi gave information to Council re costs for health insurance plus term/life insurance. Information submitted concerning the "125 Plan". This plan allows employees to pay their share of insurance premiums with pre tax dollars. Several options are available through the plan. The Insurance Committee, together with Mr. Cardosi, will study this further.

3. Council requested a list of newly appointed Board of Appeals members.

4. Mr. Lange informed Council the Public Right-of-Way Committed reviewed the proposed application, procedures and policy re parking pads drafted by Mr. Jody. They are in complete agreement with his proposal. The Clerk was directed to send out the new applications to the three property owners requesting permission to install pads on their property.

5. Updated letter re dumpster screening to be sent to all commercial users.

6. Reminder letter to be sent to all property owners not in compliance with parking pad regulations.

7. Council advised of request for use of Council Chambers every Friday night from 6:00 to 8:30 P.M. for approximately 6 months for use by teacher and student in Literary Program. Request denied.

8. Council informed of current progress re Ray Taylor, 1408 Amsterdam Road, concerning turn-on of utilities.

9. Council presented copies of the 1989-1990 Audit prepared by Robert Hofacre Co.

Evelyn Fogarty, City Clerk

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, FEBRUARY 11, 1991, AT 7:30 P.M., WITH COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT. *signed*
ABSENT: MAYOR MCKINLEY DUE TO ILLNESS.

Call to Order.

Pledge of Allegiance.

Roll Call.

A motion was made by Mrs. Worstell and seconded by Mr. Niehaus that Councilman Lange, by acclamation, be nominated to preside over the meeting in the absence of Mayor McKinley. Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; Mr. Claypole, aye; and the motion carried.

A motion was made by Mrs. Worstell and seconded by Mr. Sommerkamp that the minutes of the January 14, 1991, meeting be approved with the following corrections: under Building Committee, Page 4, 4th paragraph, the word "they" removed and "the 10% retainage" inserted. Same paragraph, 4th sentence, the word "not" inserted between "should" and "be".

At Mr. Jenkins' request, the 5th paragraph on Page 6 to be listed as No. 3 under Finance Department, and the third paragraph under Finance Department be listed as No. 7 under City Engineer. Roll Call then taken: Mrs. Worstell, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

A motion was made by Mr. Sommerkamp and seconded by Mrs. Worstell that minutes of the Caucus Meeting held on Monday, February 25, 1995, be approved as submitted. Mrs. Worstell, aye; Mr. Sommerkamp, aye; Mr. Claypole, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Lange, aye; and the motion carried.

PETITIONS & DELEGATIONS

1. Mr. Lou Wartman, 1404 Old State Road, appeared before Council, requesting a decision on his parking problem. Mr. Wartman stated that at the January meeting he asked Council to consider an amendment to the parking pad ordinance relative to an area of Old State Road near his property. This area affects 4 residences. Lengthy discussion followed concerning auto count, possible sidewalk, parking problems, restricted parking, changing street to "one-way" only, etc. Width of Old State Rd. right-of-ways stated; also concern that the area would become more hazardous with a sidewalk installed. Safety departments chiefs and Public Works Director stated their reasons for being against a one-way street. Following this discussion Mr. Wartman was informed he could purchase a special parking sticker for parking a car on St. James Avenue.

2. Mary Pat Buchheit, Recycling Committee Chairperson, informed Council she had received information that the City of Ft. Wright Council is reluctant, at this time to commit to a merger with the City of Park Hills due to "loose ends", including difference in contract dates of the two cities with Rumpke. Ms. Buchheit requested assistance from Mr. Carey, City Attorney, in dealing with the contractor. (She feels they are not being too cooperative.) Mr. Carey has contacted the office of the Ft. Wright City Attorney, but has not received a response from Ms. Summe. Mr. Carey and Ms. Buchheit will meet relative to the problem. Ms. Buchheit informed Council of further discussion with Mrs. Pinto of Ft. Wright and Rumpke representatives. Following discussion Mr. Carey stated he will contact Ms. Summe and cover all legal aspects of the merger.

DEPARTMENT REPORTS

Public Works Department

1. Mr. Finke informed Council he is still waiting for a bill from Michels Co. for work done on the Montague Road landslide. A bill has been received from Thelan Co. on the soil study of this area in the amount of \$211.00.

Police Department

1. A motion was made by Mrs. Worstell and seconded by Mr. Claypole that report of the Park Hills Police Dept. for the month of January, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Heideman informed Council the 1991 Ford Crown Victoria has been received.

3. The Chief requested that Council consider keeping the 1988 Ford now in service as a back-up vehicle. He stated insurance on the new cruiser would be approximately \$840.00 annually. This new cruiser was purchased for \$12,500.00. There will be additional costs for changeover of equipment. He also stated insurance costs would increase if four vehicles are in use by the department. When questioned, Chief Heideman stated extra equipment needed for a fourth vehicle would be partially paid for out of the department's own funds. There is a possibility the dispatching system would change, which would be a savings in radio equipment. Sale of the 1988 Ford would bring in approximately \$750.00 to \$1,000.00.

Mr. Lange stated Council will have to decide whether to keep the 88 Ford or sell it. If the car is kept in the fleet, hopefully a decrease in maintenance will offset the amount of annual insurance premium. This will be discussed further at the February 25th caucus meeting.

Fire Department

1. A motion was made by Mr. Sorrell and seconded by Mr. Lange that report of the Park Hills Vol. Fire Dept. for the month of January, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Finke informed Council the problem at 1048 Amsterdam Road has been straightened out. The owner, Mr. Taylor, is getting counseling. Utilities have been turned on.

3. Chief Finke invited all Council members to the department to inspect the new pumper, which arrived February 8th. The Chief requested Council's permission to advertise for bids for sale of the 1965 International, with bids to be opened at the March 11th Council meeting. The Chief is hoping to receive approximately \$11,000.00 for the truck.

Rescue Squad

1. A motion was made by Mr. Sommerkamp and seconded by Mr. Niehaus that report of the Park Hills Vol. Rescue Squad for the month of January, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Dreyer thanked all who attended the Appreciation Dinner held by the squad. He requested Council members who could not make the dinner come down to the squad building for a slide presentation on vehicle progress of the department.

3. The Chief requested the area behind the new building be designated for the police cruisers when not in service. This request will be forwarded to Mayor McKinley. Mr. Sommerkamp commended Chief Dreyer on his presentation at the dinner.

Bldg.Insp./Zoning Administrator

1. No permits issued during the month of January.

2. Parking Pad and Zoning Applications and forms submitted to the Clerk.

3. 1522 Dixie Hwy. - Mr. Jody gave report on the violations at this address. The electrical violations are being worked on. Due to the owner's cooperation in this respect the electrical inspector allowed the electricity to remain on. Mr. Meyers, the electrical inspector, has been checking the repair work as it progresses. Mr. Jody met with Mr. Wolfe, owner of 1522 Dixie Hwy., and his contractor, relative to all violations which must be corrected in order to have all residential units habitable. Mr. Wolfe still intends to raze the buildings and construct an office complex. Both the owner and his contractor needed information on such repair in order to come to a decision on the feasibility of such corrective work. A list of all violations was sent to Mr. Wolfe.

The A-frame is still being used as a residential unit, which is in violation of the zoning ordinance. Mr. Carey stated the City should still insist the A-frame be vacated, for it is not zoned as a residential building.

4. Several non-compliance letters have been sent to the following: William Bubenzer (soccer sign); Richard Schilling (paver brick storage); Jerome Robinson (his total situation); Thomas Rebhan (unauthorized parking/excavation); James Hartberger (who has filed for a Board of Appeals hearing).

5. Mr. Jody informed Council House Bill 76 states the local community shall require an electrical permit from the jurisdiction anytime electrical work is done of any type. Drafts of proposed changes for the City to adopt have been forwarded to Mr. Carey. This legislation makes it possible for local governments to establish that all contractors doing work in the City are certified electricians.

6. New code books have been ordered from the State. These books are required to be on file in the Clerk's office.

7. Mr. Carey informed Council he once again contacted Mr. Frank Trusty, attorney for the Nazarene Church. Mr. Trusty brought to Mr. Carey's attention another issue in regard to the entire matter. He was to contact church authorities and get back to Mr. Carey. No word received as yet.

8. Mr. Lange presented Municipal Orders no. 1, appointing James Jenkins as City Engineer; No. 2, appointing Marcus Carey as City Attorney; No. 3 appointing Jay Bayer, David Fangman, Dennis Finke, Charles Meyers, Frank Russo as members of the Park Hills Board of Appeals, with Mr. Jonathon Votel as alternate.

9. Mr. Lange presented Municipal Order No. 4 adopting procedures for obtaining a permit to obtain a parking pad.

City Engineer

1. St. Joseph sewer line has been installed. Cleanup and restoration still to be done. This should be completed by early spring.

2. Mr. Jenkins informed Council he requested Michels Co. to check the area of Dixie Hwy. and Arlington Rd. and submit a bid on connecting the storm pipe to a joint located in the rear of this spot and tying it into the back of an existing catch basin.

Discussion on the whole area being saturated by runoff water from Alhambra, Aberdeen and Arlington. Mr. Finke stated tying into the pipe would not solve the whole problem. Further study of the area will be made. It was further stated extension of the pipe should at least prevent the water from coming out on the street from the area first discussed. Mr. Jenkins will contact Michels Co. and request a delay in submitting a bid on the project for present.

3. Arlington Rd./Far Hills Dr. repair/street priority. - Mr. Jenkins has completed the field work relative to the prioritization of city streets. He stated, in his opinion, Arlington Rd./Far Hills Dr. repair has the highest priority. There will be extensive repair in removing the old pavement; the broken concrete dumped over the hillside for stabilization. Catch basin is sinking, with broken pipe, one pipe dams up. All would have to be repaired. This will be an expensive project. Following discussion, a motion was made by Mr. Lange and seconded by Mr. Sorrell that the City Engineer be directed to prepare the necessary construction drawings and costs estimates for the South Arlington/Far Hills reconstruction project. During discussion Mr. Jenkins recommended one lane of this area be barricaded. This will be done. Roll call then taken: Mr. Lange, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Sommerkamp, aye; and the motion carried.

4. Old State Road sidewalk project - Nothing further

5. Parkcrest Condominiums - Mr. Jenkins contacted Foltz Excavating. A sketch was sent to the contractor outlining the work to be done. Mr. Jenkins is awaiting a cost estimate and scope of work to be done. Mr. Finke of Public Works will maintain the area.

6. Old Mill Service Center excavation area has been investigated. When gasoline tanks were removed there was evidence of contamination from fuel. A report was submitted to the owner of the property who, in turn, will submit it to the State. Recommendation from the consultant (re soil borings) was to excavate the soil and replace it. The contamination has extended under the building and possible recommendation is to put a trench in the back to collect the ground water that is contaminated and pump it through an oil/water separator. All has to be permitted by the State.

7. Council given copy of letter from City Attorney to Mr. & Mrs. Robert Gartlan, 1085 Lawton Road. No response received.

8. Mr. Carey researched a piece of property located near the condominium complex. Information had been received it belongs to Mr. Ralph Grieme. Mr. Carey was advised by Mr. Grieme that at one time he did own the property. However, when the original property went through foreclosure it was Mr. Grieme's understanding that this property, which was retained in his own name for a separate building lot, had been transferred back to the bank. Mr. Grieme told Mr. Carey he would check with the bank and so advise Mr. Carey. During their discussion Mr. Grieme stated he felt the weeds and/or debris were on City right-of-way. Mr. Grieme is to contact Mr. Finke relative to this area and ascertain if it is public right-of-way or private. Mr. Grieme is supposed to advise the City Attorney of proof that the property now belongs to the bank. Back taxes are due on this property.

Finance Department

1. A motion was made by Mr. Niehaus and seconded by Mrs. Worstell that report of the General Fund for the 7th month of the Fiscal Year, Financial Statement ending January 31, 1991, Special Funds accounts and Transaction Summary of the FEBI Trust Account be received as submitted. Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Lange, aye; and the motion carried.

2. Council had received copy of the audit for the Fiscal Year 1989-1990 at the January 28th caucus meeting. The City Clerk advised Council that Mr. Robert Hofacre, auditor of the City's financial statement for the past several years, will no longer be auditing municipalities. The Clerk was directed to advertise for quotes for auditing of the City's financial statements on a yearly basis.

3. Council was supplied with a list of bills payable during the month of February. A motion was made by Mrs. Worstell and seconded by Mr. Niehaus that bills payable during the month of February be paid. Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried. (Complete list of bills paid listed at end of minutes.)

Dog Authority

1. Mr. Sorrell reported that a meeting was held on January 24th. At the meeting the City of Ft. Mitchell advised the members they no longer wished to do the dispatching of the dog wardens. Mr. George Neack, Kenton County Administrator, informed the members of the Dog Authority that Kenton County would do the dispatching in the future. Members were informed the cities of Ludlow and Bromley would like to join the Authority. The next meeting will be held the end of February, with discussion concerning the two requests.

COMMITTEE REPORTS

FINANCE /BUDGET COMMITTEE

1. Gas Franchise - Mr. Carey has reviewed the ordinance supplied by C.G. & E. Co. and researched the statutes giving the City the authority to grant a franchise. Mr. Carey stated he was not satisfied with the ordinance submitted by the utility company. He then informed Council the City has the right to charge the utility company for granting a franchise. The City also has the right when granting or renewing a franchise to set the rates that they can charge the customers and set the conditions by and under which they will provide their services. Mr. Carey suggested to Council before they act on this franchise renewal thought be given to the above information. Following discussion Mr. Niehaus will contact Mr. Kappesser concerning the above.

2. KLC Investment Pool - nothing further.

INSURANCE COMMITTEE

1. Mr. Niehaus will meet with Mr. Thomas Cardosi relative to a formalized proposal on the "125" Plan. This plan will either be reviewed with the Insurance Committee or submitted to Council at the January 28th caucus meeting.

PUBLIC RIGHT-OF-WAY COMMITTEE

1. Mr. Carey presented for its second reading Ordinance No. 10, 1990, "AN AMENDMENT TO SECTION 1(T) OF ORDINANCE NO. 3, 1990 BY PROVIDING EXCEPTIONS TO NO PARKING A VEHICLE ON ANY STREET FROM 2:00 A.M. TO 6:00 A.M." A motion was made by Mrs. Worstell & seconded by Mr. Niehaus that Ord. No. 10, 1990, be approved and passed. Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

2. Letters will be composed relative to dumpster screening and improved parking pads.

SIDEWALK COMMITTEE

1. This committee will start reviewing sidewalks in the spring.

SIGN COMMITTEE

1. Following discussion the Sign Committee was disbanded and sign violations will be handled by the Zoning Administrator.

BUILDING COMMITTEE

1. Mr. Sommerkamp informed Council the punch list was completed. All the items were corrected. Final payment due Mr. Carey, the Architect, in the amount of \$211.46; final payment to Cleveland Construction Co. in the amount of \$12,457.76 is also due. All maintenance manuals have been received. A motion was made by Mr. Sommerkamp and seconded by Mr. Sorrell that the above bills in the amounts of \$211.46 and \$12,457.76 be paid. Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

A fence has been installed along the rear property line. Parking curbs are in place.

2. The Building Committee has met with the Fire Dept. Committee re renovation project. Several section of the Fire Dept. building are undergoing change to prepare the area for parking of the new pumper. The two garage doors of the former Public Works building will be removed and blocked up, a new permanent door installed; three windows in the back of the building replaced and two windows added at an estimated cost of \$3,000.00.

Specifications have been completed by the department so bids can be sought for remodeling the former P.W. building. Mr. Sommerkamp stated the heating and air

condition systems throughout the building should be updated and brought into compliance with building codes.

He suggested right-of-way ownership concerning the Mitchell property at 1100 Amsterdam be ascertained. Following discussion Council's approved received to (1) allocate up to \$3500.00 to block up existing P.W. garage doors, replace 3 windows, add 2 new windows; (2) to expend \$500.00 for study made by a heating engineer of the system now in use throughout the city building.

GRANT COMMITTEE - no report

PERSONNEL POLICY COMMITTEE - no report

COMMUNICATIONS

1. Thank you from family of Alberta Amann for Memorial Mass.
2. Thank You note from Mayor McKinley for planter.
3. Minutes of Subdiv./Public Facility Review Committee of KC&MP&ZC, 1/7/91.
4. Minutes of Regular Meeting agenda of KC&MP&ZC, 1/7/91.
5. Request for reservations from ULH & P Co. annual dinner.
6. Memo from MGLNK re model mandatory seat belt resolution (copy attached).
7. Memo from NKAPC concerning five-year comprehensive plan update re meeting to be held February 20th.

There being no further business brought before Council a motion to adjourn was made by Mr. Sorrell.

MAYOR

ATTEST:

CITY CLERK

Following is a list of bills payable during the month of February, 1991.

BILLS PAYABLE OUT OF THE GENERAL FUND

GENERAL CONTROL

Evelyn Fogarty - salary	\$ 1030.12
Barbara Washington - salary	486.43
Central Trust - SS/Medicare w/h	317.73
" - Fed w/h	206.00
Ky. St. Treasurer - St. w/h	95.37
" - Co. Empl. Ret. System	200.77
IMPACT - monthly life ins. premium	21.90
BlueCross/BlueShield - medical coverage	224.50
U.S. Post Office - postage	43.00
City of Park Hills - to replenish petty cash	7.23

No. Ky. Area Planning Comm. - 1 custom map	\$ 37.50
Kenton Co. P.D. - monthly dispatching	704.00
Eastern Fin. Fed. Credit Union - share deposits	60.00

PUBLIC WORKS

Dennis Finke - salary	\$ 1311.56
Central Trust Co. - SS/Medicare w/h	262.78
" - Fed w/h	79.00
Ky. St. Treasurer - St. w/h	82.10
" - Co. Employ. Ret. System	229.25
IMPACT - monthly life ins. premium	4.90
BlueCross BlueShield - medical coverage	357.00
Eastern Fin. Fed. Credit Union - share deposits	80.00
City of Park Hills - to replenish petty cash	15.00
Greg Seifner - fender repair/paint (PW vehicle)	61.00
Hellmann Lumber - two 4 x 4 posts	39.00
Kenton Co. Fiscal Ct. - 3 signs	130.30
Rumpke - trash fee for Jan.	4218.90
The Picture Place - film & processing	17.82
Waco Oil Co. - gasoline purchases in Jan.	126.07
Sears - generator serviced/parts	74.49

POLICE DEPARTMENT

Ronald Heideman - salary	\$ 1496.02
Jamie Puthoff - "	1394.54
Michael Jansing - "	1462.64
Ronald Johnson - "	1337.64
Marc Schworer - "	973.96
Charleen Fangman - "	601.12
Paul Brinkman - "	255.20
Benny Johnson - court time for P.H.	93.58
Central Trust Co. - SS/Medicare w/h	1551.03
" - Fed w/h	1122.00
Ky. St. Treasurer - Ky. w/h	518.39
" - Co. Employ. Ret. System	2291.69
IMPACT - monthly life ins. premium	31.30
BlueCross BlueShield - medical coverage	1700.20
U.S. Post Office - postage	29.00
City of Park Hills - to replenish petty cash	6.93
Old Mill Service - cruiser maintenance	83.60
Mobilcomm - monthly mainte. contract	83.45
USA Mobile - qtrly. mainte. contract on pagers	107.61
Ky. Assn. of Chiefs of Police - annual membership	50.00
Ronald Heidemann - gas mileage, new cruiser	21.70
The Picture Place - film	4.68
Storer Cable - monthly charge	7.72
Waco Oil Co. - gasoline purchases in Jan.	581.90
Ky. Govt. Ins. Service - additional ins. on 1991 cruiser	454.67
Cinn. Bell - phone service	79.24

FIRE DEPARTMENT

City of Park Hills - to replenish petty cash	\$ 20.00
Old Mill Service - vehicle maintenance	152.15
Mobilcomm - monthly mainte. contract	77.65
VFIS - 4rd installment, auto ins.	833.00
Vogelpohl Fire Equipment - balance due, new equipment	440.75

Dennis Finke - gas; expenses (Lexington trip)	\$ 26.00
ISFSI - balance due, conference/registration	70.00
Ky. Motor Service - bulbs, filter, plugs	29.70
Zimmer Hardware - supplies & materials	7.85
Waco Oil Co. - gasoline purchased in Jan.	30.00
Dennis Finke - expenses (new pumper)	39.00
Cinn. Bell - phone service	117.10

RESCUE SQUAD

Florence Rescue Squad - training	\$ 50.00
Ky. Motor Service - vehicle maintenance	62.95
Mobilcomm- monthly mainte. contract	50.25
VFIS - 3rd installment, auto isn.	317.00
Koors Supply Co. - cleaning supplies	30.50
Puritan-Bennett - demurrage charge, Nov & Jan.	2.96
Zimmer Hardware - supplies & materials	13.33
Waco Oil Co. - gasoline purchases in Jan.	40.47
Cinn. Bell - phone service	42.81

FINANCE DEPARTMENT

City of Park Hills - to replenish petty cash	\$ 38.37
Robert Hofacre - 89-90 audit of city books	1044.00

CITY BUILDING

City of Park Hills - to replenish petty cash	\$ 5.47
ULH & P Co. - gas & electric	758.22
Zimmer Hardware - supplies & materials	51.54
Cinn. Bell - phone service	214.80

STREET LIGHTING

ULH & P Co. - traffic lights	\$ 104.78
" - street lights	659.44

MISCELLANEOUS - None

Bills payable out of the General Fund.....	\$ 32,193.62
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STATE AID ROAD FUND

Dudley Construction- salt loaded on: 1/21/91 & 1/28/91	\$ 24.50
Ky. Motor Service - repair to snow plow	45.10
Waco Oil Co. - gasoline for snow plow	63.03
Michels Paving Co. - 2 ton cold mix	84.42
	<u>\$ 217.05</u>

SANITATION MAINTENANCE & REPLACEMENT

Formulabs - dye tablets for sewer checks	\$ 66.89
Michels Co. - St. Joseph Lane sewer repair	17,891.35
	<u>\$ 17,958.24</u>

MUNICIPAL INSURANCE TAX FUND

ULH & P Co. - electricity charges for mainte. bldg.	\$ 500.37
P.H. General Fund - for operating expenses	20,000.00
Granville Carey - balance due, architect fee	211.46
Cleveland Construction Co. - final payment (mainte. bldg.)	12,457.76
Aerocrete Precast Corp. - 20 parking curbs	320.00
Florence Nurserv - landscaping (mainte. bldge.)	1,644.50
Bayer Becker - reset property corners	150.00
G.J. Thelen & Assoc. - consulting service, Montague landslide	211.65
Chestnuts Fencing Co. - fence installed rear of City property	1,369.05
Equipment Consultants - part for renovation project	7.38
D. Hirschberg Co. - 4 pcs. 2" sq. tubing x 24'	97.92
Central Trust Co. - commercial loan	2,165.00
Borne - 4 casters plus accessories (renovation project)	222.12
Bill Collins Ford - purchase of 1991 Ford LTD police cruiser	12,500.00
Don Ransdall - eqpmt/material installed on new cruiser	90.00
	<u>\$51,947.21</u>

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CITY COUNCIL OF THE CITY OF PARK HILLS MET AT ITS REGULARLY SCHEDULED CAUCUS MEETING HELD ON MONDAY, FEBRUARY 25, 1991, AT 7:30 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

Call to order.
Pledge of Allegiance
Roll Call.

1. Council discussed with Chief Heideman advisability of keeping the 1988 cruiser as part of the Police Dept. fleet of cars now that a 1991 Ford cruiser has just been received. The Chief submitted information on maintenance of previous cruisers and amount of mileage on each vehicle. He informed Council of the program instituted by the department regarding their vehicles. Annual insurance premiums for each car were submitted.

Following discussion Council's approval given to keep the 1988 Ford in the department on a trial basis. If expenditures exceed expectations the car will be sold.

2. Mr. Lange informed Council a committee had been formed consisting of several businessmen and property owners in Park Hills. This committee discussed City problems and requests they would like to submit to the No. Ky. Area Planning Commission relative to the five-year comprehensive plan being put into effect. Several items discussed: Development of Bramlage property on Cecelia, access to City streets before development; I-75 new interchange should increase business on the Dixie Hwy.; noise pollution study on I-75; section of Dixie Hwy. to be an "enterprise zone".

3. Two heating engineers have been contacted to study the heating and air conditioning systems throughout the building. (Lee Grosser & Assoc. and MBSL) Preliminary study would cost approximately \$1100.00. Mr. Grosser informed Mr. Lange construction drawings would cost an additional \$4,000.00. Mr. Kohrs of MBSL will measure all rooms and do the heat study for an additional \$650.00. He suggested we stay with boiler heat. Three sections of the building would have their own a/c units.

The Clerk was directed to advertise for proposals to design and install heating and a/c systems for the city building to be opened at the March 25th caucus meeting.

4. Mr. Jenkins, City Engineer, informed Council fill dirt for So. Arlington/Far Hills Dr. is available from the contractor doing the I-75 project. Homeowners and utility companies have been notified of this project. List of owners' signatures allowing this fill dirt will be obtained. This will stabilize the hillside and stop erosion. The contractor will also clean and grub the area. Trees will be left standing as a buffer zone.

5. Mr. Jenkins informed Council Michels Co. will do the pipe extension project at Arlington Rd. and Dixie Hwy. at a cost of \$800.00. Mr. Jenkins suggested another pipe be installed on back side of curve with french drain. Right-of-way in this area to be checked.

6. Mayor McKinley questioned Council's feeling regarding a street tax to help defray cost of paving City streets. No decision made. Mr. Jenkins listed priority streets: St. Joseph, Cecelia, Lawton, Audubon, certain parts of Cleveland, Hamilton from Amsterdam to No. Arlington.

7. Mr. Claypole asked if it is possible to have a parking area installed near Trolley Park for residents using the park area. This will be checked into further.

8. Bill from Michels Co. for cleanup of Montague landslide sent to Arnold Horne, owner of property. Letter to be resent February 27th by certified mail.

9. The Clerk informed Council Mr. Kappesser of CG & E stopped by the office requesting an update on the gas franchise ordinance. He was told it was in the hands of the Park Hills city attorney, who may make some slight changes. If any changes made it will have to be reviewed by the utility company's legal department.

Adjournment

City Clerk

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, MARCH 11, 1991, WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SORRELL AND WORSTELL.
ABSENT: COUNCILMAN SOMMERKAMP.

Present in the audience: Phillip Ryan, 1123 Cleveland Ave.
Mary Pat Buchheit, 1140 Audubon Rd.
Lou Wartman, 1404 Old State Rd.
Ron Amend, 1137 Exter Dr.

A motion was made by Mr. Sorrell and seconded by Mrs. Worstell that minutes of the February 11, 1991, regular meeting be approved as submitted. Motion carried by unanimous vote of Council.

A motion was made by Mrs. Worstell and seconded by Mr. Lange that minutes of the Caucus Meeting held on February 25, 1991, be approved as submitted. Motion carried by unanimous vote of Council.

Petitions

1. Mary Pat Buchheit, Chairperson of the Recycling Committee, informed Council that Rumpke will be collecting recyclables on Mondays beginning April 1, 1991. Flyers will be going out to all residents indicating the changes. Street captains will meet on March 16th relative to these changes. In cooperation with Ft. Wright, all recyclables will be picked up on both cities on Mondays. The current Monday trash pickup day will be changed to Thursday, beginning March 28th (no recyclables picked up March 29th). More recyclables are to be added: newsprint, corrugated cardboard, more cans, including fruit, vegetables, juice.

2. Mr. Ronald Amend, 1137 Exter Drive, requested information on the fill dirt being dumped between Exter Dr. and Cecelia Avenue, relative to sewers, etc. Mr. Lange replied that Mr. Finke, Public Works Director, asked to be informed because the sewers have to be relocated. Mr. Jenkins, City Engineer, stated he has not received any plans pertaining to the relocation. Mr. Jenkins will contact the proper authorities regarding this.

Department Reports

PUBLIC WORKS

1. Mayor McKinley informed Council a large pothole has been located on the latest repaved portion of Amsterdam Road.

POLICE DEPARTMENT

1. A motion was made by Mrs. Worstell and seconded by Mr. Claypole that report of the Park Hills Police Department for the month of February, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Mayor McKinley presented Resolution No. 3, 1991, "A RESOLUTION PROMOTING MARC T. SCHWORER TO PATROLMAN GRADE 2". A motion was made by Mr. Lange and seconded by Mrs. Worstell that Resolution No. 3, 1991, be adopted.

3. Decision reached by Council to allow the Police Department to retain a fourth police cruiser at present for use in its rotation program. It was further stated if keeping this cruiser becomes too expensive the vehicle will be sold.

FIRE DEPARTMENT

1. A motion was made by Mr. Sorrell and seconded by Mr. Claypole that report of the Park Hills Vol. Fire Department for the month of February, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Invitation to Bid for sale of 1965 pumper to be published. Bids to be opened at the April Council meeting.

RESCUE SQUAD

1. A motion was made by Mrs. Worstell and seconded by Mr. Niehaus that report of the Park Hills Vol. Rescue Squad for the month of February, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Dreyer asked that a proclamation be prepared^{ed} proclaiming National EMS Week in the City of Park Hills.

3. The chief informed Council there are some minor repairs to be made to the vehicle.

4. The squad is hoping to have more training for its members. They are hoping to have a program set up in cooperation with the cities of Ft. Wright, Ludlow and Bromley.

CITY ENGINEER

1. Mr. Jenkins informed Council the City is in the process of negotiating with the I-75 contractor for fill dirt to help stabilize the Arlington Road/Far Hills Dr. area. Drawings of construction easements will be forwarded to Mr. Carey, City Attorney, so he can prepare the necessary documents for property owners to sign, indicating permission for this project. Mr. Jenkins further stated we need something for So. Arlington Road itself (it will be torn up by the trucks); possibly a bond or in some fashion get them to agree to repair the street, in kind, wherever they tear it up. Mr. Carey stated if the contractor obligates himself to repair the roadway, he may supply the City with a performance bond. Mr. Carey requested specifications from Mr. Jenkins concerning the work to be done relative to this repair.

2. Dixie Hwy./Arlington Rd. project - Mr. Jenkins contacted the Michels Co., requesting they delay work on the pipe extension in that area. An additional bid will be needed for installation of a french drain to capture the water weeping out of the hill above the Circle K property.

Mr. Jenkins informed Council CG & E will be replacing gas lines in that area, which will be done before the road is paved. Mr. Jenkins is awaiting submission of plans from the utility company for such work. He will check further with the

company on this.

3. Arlington Rd./Old State - When brought before Council by Mayor McKinley, discussion once again on type of curbing to be put on Arlington Road. Mr. Claypole indicated he spoke to Mr. David Estes, Engineer, who suggested a box curb be used. Following discussion Mr. Claypole was requested to invite Mr. Estes to the March 25th Caucus meeting relative to a presentation concerning box curbing being used on this project.

4. Mr. Jenkins hopes to present to Council at its March 25th Caucus meeting several of the other priority street repairs. Budgetary cost figures will also be submitted.

5. Mayor McKinley questioned Mr. Jenkins on the feasibility of proceeding with the Old State sidewalk project without grant money. The Mayor stated approximately 900 feet of Old State Road has residences on it. Mr. Jenkins stated alot of information has to be obtained so it can be engineered before the City proceeds any further. Following discussion a motion was made by Mr. Claypole that the City direct the City Engineer to prepare a feasibility study with regard to a sidewalk on Old State Road at a cost not to exceed \$4,000.00. This motion seconded by Mrs. Worstell. Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Neihaus, aye; Mr. Sorrell, aye; Mr. Lange, aye; and the motion carried.

6. Parkcrest Condominiums - Bid to be received from Foltz Excavating for work to be done on the project berme.

7. Grieme property on Hillcrest - Mr. Carey stated information has not yet been received from Mr. Grieme regarding a lot on Hillcrest.

FINANCE DEPARTMENT

1. A motion was made by Mr. Niehaus and seconded by Mr. Lange that report of the General Fund for the 8th month of the Fiscal Year. Financial Statement ending February 28, 1991, Special Fund accounts, and Transaction Summary of the FEBI Trust Account be received as submitted. Mr. Niehaus, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Sorrell, aye; and the motion carried.

2. Council was supplied with a list of bills payable during the month of March. A motion was made by Mr. Sorrell and seconded by Mrs. Worstell that payable during the month of March be paid. Mr. Sorrell, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; Mr. Niehaus, aye; and the motion carried. (Complete list of bills paid listed at end of minutes.)

DOG AUTHORITY

1. Mr. Sorrell informed Council no regular meeting held by the Authority. A committee meeting had been held pertaining to the applications received from the cities of Ludlow and Bromley for membership. Two notifictions sent to these cities - they did not respond. Applications turned down.

Committee Reports

FINANCE/BUDGET COMMITTEE

1. KLC Investment Pool - nothing further.
2. Gas franchise - Mr. Carey informed Council his draft has been forwarded to the utility company. He is awaiting word from CG&E.
3. Mr. Lange stated steps must be taken either through taxing or assessment of property owners for funding of paving of city streets.
4. Mr. Lange stated several projects have been completed which were not allocated in the current budget. An amended budget must be filed to bring the city into compliance.

INSURANCE COMMITTEE

1. Mr. Niehaus informed Council he requested a formal proposal plan from Mr. Thomas Cardosi relative to the "125 Plan" previously presented to Council. This proposal has not yet been received. Mr. Niehaus will check further with insurance representatives of KLC relative to a 125 Plan through BC/BS.
2. At the request of Mr. Claypole, Mr. Niehaus will check with Dennis Finke concerning repair of the P.W. vehicle door.

PUBLIC RIGHT-OF-WAY COMMITTEE

1. The Clerk informed Mr. Lange form letters regarding dumpster screening have been prepared and are ready for mailing.
2. Mayor McKinley informed Council a list of addresses throughout the City where parking pads have to be improved has been prepared. It will be given to the Clerk's office and letters will be sent out.

BUILDING COMMITTEE

1. Mr. Sorrell stated request for proposals to design and install a heating and a/c system in the City Building will be published. published.
2. Mr. Sorrell has been in touch with a representative of CG&E concerning changes to the heating system now in the maintenance building. The building is supplied with electric heat, with monthly bills of approximately \$500.00.
3. Preliminary renovation work has been completed. Invitation to bid on interior work will have to be prepared.

GRANT COMMITTEE - No report.

PERSONNEL POLICY COMMITTEE - No report.

Delegation Reports

1. N.K.A.P.C. - Nothing further.

New Business

1. Mr. Claypole informed Council information has been received from Mr. Rick Kappesser, CG&E, that a utility pole will be installed at Arlington & Dixie Hwy. for wiring of the lights on the entrance pillars at that location. This will be done within the next few days.
2. When questioned, Chief Heideman stated a road block will be set up this year to discover residents who are delinquent in purchasing auto stickers.
3. Mr. Claypole suggested a letter be written to the Garden Club commending the group on their work in beautifying the city.
4. Mr. Claypole informed Council he attended a meeting held by the Garden Club and Civic Association regarding refurbishing the Park Drive plaza area. He told the group to follow specified city regulations before starting this project. Upkeep of the area was also discussed. Mr. Claypole will attend a second meeting to be held 3/17/91.
5. Mayor McKinley informed Council he had checked further on the Christmas banner project for Dixie Hwy and was told the mounting brackets would be free. The Mayor has spoken with Ft. Wright and Ft. Mitchell city officials and received a favorable response.
6. Mayor McKinley will write a letter to the Notre Dame Swim Team on their winning the state championship.

COMMUNICATIONS

1. Memo dated 2/15/91 from KC&MP&ZC regarding amendment to Kenton County subdivision regulations.
2. Minutes of regular meeting of KC&MP&ZC held on 1/3/91.
3. Minutes of subdivision/public facility review committee held on 1/3/91.
4. Memo from KC&MP&ZC regarding review and adoption of the goals and objectives as part of the 1991 Kenton Co. comprehensive plan update process dated 2/19/91.
5. From the Transportation Cabinet regarding 80% of projected revenue available to local governments on July 1 of FY91-92.
6. From NKAPC relative to administrative policies of the commission being in compliance with changes of the KY revised statutes.
7. Meeting Agenda for 3/7/91 of KC&MP&ZC
8. Letter from NKZPC to KC&MP&ZC regarding request for review & recommendation on the Goals and Objectives for the 1991 Kenton County comprehensive plan update.
9. Letter from NKAPC to KCAPC to KC&MP&ZC regarding recommendations relative to above listed request.

A motion to adjourn was made by Mr. Sorrell.

MAYOR

ATTEST:

CITY CLERK

BILLS PAYABLE IN MARCH, 1991

GENERAL CONTROL

Evelyn Fogarty - salary	1036.74
Barbara Washington - salary	361.07
Central Trust - SS/Med w/h	292.11
Central Trust - Fed w/h	190.00
Ky. St. Treasurer - St w/h	78.54
Ky St. Treasurer - Co. Empl. Ret. System	200.77
Kenton Co. Fiscal Ct. - payroll tax, 1st qtr. '91	52.72
City of Park Hills	62.03
KLC Trust - unemployment ins., 1st qtr. 1991	102.34
BC/BS - medical coverage	224.50
Sam's Club - office supplies; membership renewal	70.00
MGLNK - annual dues	50.00
KMCA	35.00
Eastern Financial Federal Credit Union-share deposits	60.00
Wheeler Dealer - Adv. (sale of fire truck)	29.00
Kenton Co PD - monthly dispatching fee	704.00
Cinn. Enquirer - Adv. (Ord No 10; audit published; Invitation to Bid)	663.38
KACO/KLC Self Ins. Fund - w/c final audit (FY 89-90)	8.10

PUBLIC WORKS

Dennis Finke - salary	1226.11
Central Trust - SS/Med. w/h	242.33
Central Trust - Fed w/h	58.00
Ky St Treasurer - St w/h	67.74
Ky St Treasurer - CO. Empl. Ret. System	211.40
Kenton Co. Fiscal Ct - payroll tax - 1st qtr 1991	44.55
City of Park Hills	52.41
KLC Trust - unemployment ins., 1st qtr 1991	86.47
Eastern Financial Fed Credit Union - share deposits	80.00
BC-BS - medical coverage	357.00
Rumpke - trash fee for February	4218.90
Ky. Motor Service - balance due on parts for truck	4.99
Sears - 1 battery charger	29.99
Old Mills Service - vehicle maint/repair	88.95
Zimmer Hardware - materials & supplies	6.14
Waco Oil Co - gasoline purchased in Feb	130.28
Home Builders Assn of N. Ky - 25 bldg permit applications	6.25
KACO/KLC Self Ins. Fund - w/c final audit (FY89-90)	56.60
Russell Reed & Son Inc. - 1 halogen flasher (new equipment)	56.00

POLICE DEPARTMENT

Ron Heideman - salary	1506.72
Jamie Puthoff	1631.46
Mike Jansing	1400.38
Ron Johnson	1260.27
Mark Schworer	1153.80
Paul Brinkman	303.58
Char Fangman	623.74
Central Trust - SS/Med w/h	1622.58
Central Trust - Fed w/h	1206.00
Ky. St. Treas - St w/h	497.73
Pension Fund	2388.18
Kenton Co Fiscal Ct. - payroll tax	282.98
City of Park Hills	332.92

March Bills - Page 2

KLC Trust - unemployment insurance	549.32
BC/BS - medical coverage	1700.20
Mobilcomm - maintenance, contract & repair	335.69

POLICE DEPT. (cont'd)

Ronald Heideman - mileage to Richmond, KY/purchase of radio	102.45
Illinois Mutual - A/H ins (Jamie Puthoff)	97.24
Computer paper, office supplies	45.44
Waco Oil Co. - gasoline purchases in Feb.	512.52
Cincinnati Bell - phone service	69.94
City of Park Hills (to replenish petty cash)	14.87
Storer Cable - monthly charge	7.72
T/M Equipment - 1 fire extinguisher, hydro-test	30.25
KACO/KLC Self Ins. Fund- w/c, final audit (FY 89-90)	300.60
The Picture Place - film & processing	11.21
Old Mill - vehicle maintenance	612.25
Bernens Convalescent & Medical RX - 10 bottles cal stat hand rinse	18.60
Auto Bath - additional payment for 5th cruiser	65.00

FIRE DEPARTMENT

Mobilcomm - maintenance contract	77.65
PH FD supplies	60.90
T/M Equipment - 3 extinguishers, hydro-test	86.75
Waco Oil Co. - gasoline purchases in Feb	55.20
Cincinnati Bell - phone service	115.87
City of PH - to replenish petty cash	24.94
Wilcox Inc. - equipment repairs	166.64
Orr Safety Equipment Co. - cylinder & valve (new equipment)	836.34
Engel's Auto Service - repair to pumper 603	78.50
Our Designs - new equipment	352.00

RESCUE SQUAD

Mobilcomm - maintenance contract (2 months)	100.50
Puritan-Bennett - 2 oxygen cylinders recharged	27.36
Waco Oil Co. - gas purchased in February	25.01
Cincinnati Bell - phone service	42.81
Summitt - new equipment	459.53
Elder Photographic - training film	34.98
Covington Radiator Service - rear radiator serviced on ambulance	78.75
Kenton - Boone Co FF ed. Assn - annual dues	50.00
Eastern Ky. University - EMS training (2)	50.00

FINANCE DEPT.

Sam's Club - supplies	80.29
St. Paul Stamp Works - 100 dog tags, links	53.40
KLC - wage & salary survey	25.00
City of Park Hills - to replenish petty cash	2.29
Marc Carey - delinquent tax fee	896.88

CITY BUILDING

Kenton Co Water District - water & sewage charges	208.77
ULH&P Co. - gas & electric	855.58
Zimmer Hardware - supplies & materials	76.83
Richard Kemper, Inc. - 2 sinks, 2 toilets, accessories	274.31

March Bills - Page 3

Cincinnati Bell - phone service	212.33
City of Park Hills - to replenish petty cash	12.00
Combined Lock Service - cylinder, deadbolt lock, keys	129.50

F.D.

STREET LIGHTING

ULH & P Co. - street lights	682.54
" - traffic lights	109.53

MISCELLANEOUS - None

Total of March bills payable out of General Fund	34,486.03
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SANITATION MAINTENANCE & REPLACEMENT FUND

Richard G. Kemper Inc - parts for sewer repair	180.91
Ohio Infil-Check Inc - jet cleaning of sewer on Cleveland Ave	227.50
	<u>408.41</u>

MUNICIPAL INSURANCE TAX FUND

Kelley's Auto Body & Trim Shop - rear seat of new cruiser plastic covered	100.00
3-A Mobil Lock Service - keys for new cruiser	10.00
ULH & P Co - electric service for maintenance bldg	482.97
Devoe & Reynolds Co. paint for renovation project	147.82
Covington Paper & Woodenware - cork board (maintenance bldg.)	22.24
Hellmann Lumber Co - Two 2 x 6 x 14 boards (renovation)	12.20
Cummings & Sons Inc - masonry work (renovation)	2674.00
Tri State Building Supplies - renovation project	1031.86
Park Hills General Fund - operating expenses	5,000.00
Zimmer Hardware - supplies/mtls (renovation)	45.77
Central Trust - commercial loan, monthly payment	<u>2,165.00</u>
	11,691.86

STATE AID ROAD FUND

Dudley Construction - furnishing & loading salt/sand mixture	150.00
Wagner Repro - 10 bluelines (S Arlington & Far Hills Dr road repair)	12.00
James C. Jenkins - yearly retainer: engineering services	<u>1,200.00</u>
	1,362.00

CITY COUNCIL OF THE CITY OF PARK HILLS MET AT ITS REGULARLY SCHEDULED CAUCUS MEETING ON MARCH 25, 1991, AT 7:30 P.M. WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP AND WORSTELL PRESENT.
ABSENT: COUNCILMAN SORRELL.

Present in the audience: David Estes, 1119 Cleveland Ave.
Phillip Ryan, 1123 Cleveland Ave.
Martha & Clifford Goss, 836 Arlington

1. Mr. David Estes was invited by Councilman Claypole to present information on box curbs verses rolled curbs.

Before the presentation Mr. Jenkins, City Engineer, reminded Council he was directed to contact the Eaton Asphalt Paving Co. to install rolled curbs on the Old State Rd. project.

Mr. Estes presented information concerning various types of curbs. He discussed Kenton County subdivision regulations regarding curbs. He then spoke about the amount of water that can be diverted away from residents' property. He is in favor of box curbs, which will control water, control traffic and give a more finished job. Suggested minimum thickness of 8".

Mr. Claypole requested that discussion of different types of curbing along city streets be once again discussed at the April 8th Council meeting.

Mr. Jenkins submitted to Council unit prices of curbing received from the contractor.

Mr. & Mrs. Goss stated, in their opinion, the box curb would do a better job.

Discussion among Council members as to reasoning for a change from the choice of rolled curb to a box curb.

2. Mr. Jenkins informed Council St. Joseph Lane is the next priority street on his list for repair.

3. Quote received from Foltz Excavating relative to condominium project in the amount of \$980.00

Mr. Berling is to write a legal description of the property in question on Hillcrest.

4. Mr. Claypole brought before Council the installation of a parking area for residents when using Trolley Park. This will be discussed further at the regular meeting of Council to be held April 8th. Mr. Jenkins stated when Eaton Asphalt Paving Co. is working on Arlington and Old State Roads they may be able to pave a parking area for Trolley Park. He will get a price from the contractor for installation of a twenty-five square foot parking area.

Meeting adjourned at 9:00 P.M.

Evelyn Fogarty
City Clerk

MINUTES OF CAUCUS MEETING HELD APRIL 22, 1991. MAYOR MCKINLEY PRESIDING. COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

Call to Order.
Pledge of Allegiance
Roll Call

1. Mr. James Kaelin, 1030 Lawton Road, appeared before Council to request their consideration relative to amending the City's zoning ordinance pertaining to parking of commercial vehicles in a residential zone.

2. Mayor McKinley requested a member of Council to appear at the KC&MP&ZC hearing on the proposed Cole subdivision. Mr. Sorrell will advise the Mayor if he is able to attend. This meeting to be held 9:15 a.m., May 2, 1991.

3. Mayor McKinley submitted the following information:

- (a) Letter received from City of Newport concerning water service in Campbell County being handled in the future by Kenton Co. Water Comm.
- (b) City of Villa Hills requesting Park Hill's participation in a complaint relative to distribution of district court monies to individual cities.
- (c) Response to James Hartberger's request to meet with Council members.
- (d) Letter received from Citizens & Victims United For Sensible Gun Legislation.
- (e) Eaton Asphalt has been contacted - Arlington Road curbing will be installed before paving.
- (f) Mr. Jenkins to contact Foltz Excavating re berms on condo property.

4. Mr. Finke advised Council of the Hamilton Road slippage. He met with representative of Transportation Dept. No definite information received. Mr. Jenkins, City Engineer, suggested the City go on record, voicing concern regarding this slippage. Mayor McKinley directed Mr. Finke to monitor the area closely for several days.

5. Incisa, Inc., contractor for I-75 project, met with Mayor McKinley to sign agreement to supply fill dirt for the Arlington Road/Far Hills Dr. area.

6. Mr. Jenkins informed Council a bid was received from Eaton Asphalt in the amount of \$3150.00 to put in parking pads for Trolley Park. One side - 60' length, 14' deep. Depth on other side of road approximately 16' deep. Discussion relative to amount of parking area to be paved for the Trolley Park area. Changes to be made.

7. Unit pricing received from Eaton Asphalt for repair of driveways/sidewalks that will be restored when curbing is put in on Arlington Road.

8. Mr. Jenkins presented slide projection of streets on the priority list for repair. Complete report of streets, in order of priority, given to Council.

9. Survey pertaining to Old State Road sidewalk project nearing completion.

10. Mr. Lange informed Council he would like to request another text amendment change to the zoning ordinance relative to non-conforming lots within the City.

CITY CLERK

PUBLIC HEARING ON THE PROPOSED 1991 TAX RATE FOR THE CITY OF PARK HILLS ON REAL AND PERSONAL PROPERTY WAS HELD ON MONDAY, APRIL 22, 1991, AT 7:30 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCILMEN CLAYPOLE, LANGE, SOMMERKAMP, AND WORSTELL PRESENT. COUNCILMAN NIEHAUS ARRIVED AT 7:05 P.M. COUNCILMAN SORRELL ABSENT.

Pledge of Allegiance

Roll Call

Mayor McKinley opened the hearing, indicating the order of business would be the discussion of the proposed 1991 tax rate for Park Hills property taxes, which was advertised in the public press on April 8, 1991.

The tax rate of 2.95 per thousand will be effective July 1, 1991, through June 30, 1992. The audience was advised an increase of \$30,000.00 in revenue would be derived from the proposed tax rate. Tangible personal property rate of 3.08 per thousand remains the same. Mayor McKinley stated the tax rate in Park Hills has not been below 3.00 per thousand since 1983.

Mayor McKinley asked for comments from the audience and Council.

Mr. & Mrs. John Ryan, 1506 Sleepy Hollow Road, were in the audience. They questioned the increase in assessed valuation received from the Property Valuation Administrator. Explanation given that the City uses the property valuations received from Kenton County PVA. The Ryans were informed that they could appeal this increase before the Kenton County Assessment Board of Appeals.

There being no further questions, objections or comment, the hearing was closed by Mayor McKinley at 7:25 P.M.

HAROLD L. MCKINLEY
MAYOR

ATTEST:

CITY CLERK

BILLS PAYABLE IN APRIL, 1991

GENERAL CONTROL

Evelyn Fogarty - salary	1036.74
Barbara Washington - salary	453.85
Central Trust - SS/Med w/h	308.55
Central Trust - Fed w/h	190.00
Ky. St. Treasurer - St w/h	83.04
Ky St. Treasurer - Co. Empl. Ret. System	200.77
Eastern Financial Federal Credit Union-share deposits	60.00
IMPACT - monthly life ins premium	22.90
BC/BS - medical coverage	224.50
Kenton County Dog Authority - 6 month fee	1837.50
KLC - convention registration	260.00
KLC - registration for golf tournament	30.00
Executive Inn Rivermont - reservation, KMCA conf.	90.00
Green River Clerks Assn. - conference registration	40.00
KC&MP&ZC - application fee for text amendment change	150.00
Greg Claypole - film and processing	15.24
Cinn Enq - advertising (sale of firepumper)	13.14
City of Park Hills - to replenish petty cash	32.00
Kenton Co PD - monthly dispatching fee	704.00
Cinn Enq (adv - 3 publications)	75.92
Evelyn Fogarty - Mileage/expenses, clerk's conf.	30.90

PUBLIC WORKS

Dennis Finke - salary	1253.36
Nick Finke - parttime labor	36.00
Central Trust - Fed w/h	64.00
Central Trust - SS/medicare w/h	248.47
Ky St Treasurer - St w/h	70.74
Ky St Treasurer - CO. Empl. Ret. System	216.75
Eastern Financial Fed Credit Union - share deposits	80.00
IMPACT - monthly life ins. premium	4.90
BC-BS - medical coverage	357.00
Rumpke - trash fee for March	4218.90
Army Store - clothing allowance	14.45
Waco Oil Co. - gasoline	74.39
City of Park Hills - to replenish petty cash	6.90
Kentucky Motor Service - repair parts	32.47

POLICE DEPARTMENT

Ron Heideman - salary	1506.72
Jamie Puthoff	1368.62
Mike Jansing	1493.12
Ron Johnson	1394.63
Mark Schworer	1205.87
Paul Brinkman	284.99
Char Fangman	603.62
Benny Johnson - court time for P.H. cases	78.80
Central Trust - SS/Med w/h	1615.22
Central Trust - Fed w/h	1182.00
Ky. St. Treas - St w/h	500.63
Pension Fund	2384.21
IMPACT - monthly ins. premium	23.40
BC/BS - medical coverage	1700.20
L.E.N.N. annual dues	100.00
Storer Cable - monthly charge	7.72
Western Life Ins. - annual premium (Puthoff)	53.40
Zimmer Hardware - supplies	4.77
Mobilcomm - monthly maintenance contract	83.45
Cinn Bell - phone service	64.72
Waco Oil Co - gasoline purchases in March	604.08

POLICE DEPT. (cont'd)

USA Mobile - balance due on quarterly maintenance contract	8.13
Roy Tailors - shirt patches (Johnson)	14.00
Banks Baldwin - Ky revised statutes (supplies)	16.51

FIRE DEPT.

T/M Fire Equipment - extinguisher recharged	13.50
Mobilcomm - maintenance contract	77.65
Cinn Bell	116.42
Waco Oil	66.05
Wilcox, Inc. - new equipment	41.96
Our Designs - new equipment	126.40
Midwest - 2 flashlights (new equipment)	47.00
VFISI - additional ins for new pumper and eqpt	815.00

RESCUE SQUAD

Mobilcomm - maintenance contract	50.25
Cinn Bell	44.66
Waco Oil Co.	10.22
Cincinnati Bell - phone service	42.81
Our Designs - training (22.00) new equip (49.40)	71.40
Ky Motor Service - gas/oil	18.09
Puritan-Bennett - cylinder recharged (supplies)	23.70

FINANCE DEPT.

US Post Office - postage	22.50
City of Park Hills - to replenish petty cash	4.58
US Post Office - 200 four cent stamps	8.00
Stamped Envelope Agency - 2 boxes window envelopes	322.00

CITY BUILDING

State Chemical Co - 1 case JONADE	114.00
Phillips Supply Co. - cleaning maintaince materials	55.64
Zimmer Hardware - supplies & materials	87.70
Cinn Bell	214.89
ULH & P Co. - gas & electric	553.86
Hellman Lumber Co. - 2 sheets paneling (counter, clerks office)	48.52
Megabyte - 3 ribbons for panasonic printer	22.50
Home Builders Association - 75 bldg permit applications	18.75
Sam's Club - supplies	27.99

STREET LIGHTING

ULH & P Co. - street lights	699.00
" - traffic lights	114.21

MISCELLANEOUS - None

Total of March bills payable out of General Fund	32,672.63
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MUNICIPAL INS TAX FUND

Kinduell Screen Products - decals for new cruiser	170.23
Central Trust Co. - commercial loan monthly payment	2,165.00

STATE AID ROAD FUND

Michels Paving - 2 1/2 ton cold mix	84.76
Wagner Repro - 10 bluelines for Arlington/Far Hills repair	12.40
L & L Tree Service - 2 trees removed (Hamilton Rd. slippage)	280.00
D. Finke - L & L Tree Service for additional work	25.00

F.E.B.I. Disbursal Account #2

5/3rd Bank - corporate trust fees (12/1/90-2/28/91)	146.15
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CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, APRIL 8, 1991, AT 7:30 P.M., WITH MAYOR McKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

A motion was made by Mr. Sorrell and seconded by Mr. Lange to accept the minutes of March 11, 1991, with the following corrections: Page 2, Rescue Squad, paragraph 2, "prepred" corrected to "prepared"; Page 5, New Business, paragraph 1, "installed" corrected to "replaced and relocated". Roll call then taken: Mr. Sorrell, aye; Mr. Lange, aye; Mr. Sommerkamp, abstain, Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Niehaus, aye; and the motion carried.

A motion was made by Mr. Sommerkamp and seconded by Mr. Lange that minutes of the caucus meeting held on March 25, 1991, be approved as submitted. Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; and the motion carried.

No bids were received for sale of the fire pumper. The Clerk was directed to re-advertise for sale of this vehicle.

Petitions & Delegations

1. Mary Pat Buchheit, Chairperson, Recycling Committee, gave a progress report on curbside recycling pertaining to the new pickup day of Monday of each week.

2. Mr. Timothy Theissen, Attorney, and Mr. Jay Bayer, Engineer, representing Mr. Douglas G. Cole, Trustee, appeared before Council relative to a proposed subdivision to be located at the intersection of Cecelia Avenue and Scenic Drive.

Councilman Lange stated: "Before Mr. Theissen begins his presentation I need to state my conflict of interest in that the developer has retained my employer to be the consulting engineer, therefore I won't be voting on the issues that may result in this presentation."

Mr. Theissen explained in detail the proposed 18-home area, with the original home at 1094 Cecelia still existing. A drawing of the outlay of homes was shown to Council. (This site is currently being filled with the I-75 excavation dirt.) Mr. Theissen stated this property consists of 4.8/4.7 acres of land, fronting on Cecelia Ave. He further stated the density allowed in the R-1D zone (which regulates this area) is 4.8 units per net acre, which would allow 20 units to be put in on that site. Mr. Theissen requested that two text amendments be submitted to KC&MP&ZC by the City of Park Hills: (1) Request for Planned Unit Development making that a permitted use in the R-1D zone; (2) Mild modification of one requirement in the PUD. Mr. Theissen went into detail on these two requirements. Mr. Theissen requested Council vote at tonight's meeting to refer this matter to KC&MP&ZC by filing an application by April 11th.

Following presentation and discussion a motion was made by Mr. Sommerkamp and seconded by Mrs. Worstell that the City apply to the Area Planning Commission for two text amendments relative to the above referenced development. Mr. Sommerkamp, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, abstain; Mr. Sorrell, aye; Mr. Niehaus, aye; and the motion carried.

3. Mr. Lou Wartman, 1402 Old State Road, requested further information on a proposed parking area near Trolley Park for Park Hills residents. He was informed of the location and size of the parking area.

Mr. Wartman further requested an update on the Old State Road sidewalk project. Mayor McKinley stated the survey has been completed. Results of the survey have not been received as yet; data still being collected.

4. Ms. Grace Steffen, 1028 Amsterdam Road, requested help in keeping the Robinson dog under control. Chief Heideman stated Mr. Jerome Robinson 1011 Amsterdam Road, the dog's owner, has been cited to Court for violation of City ordinances. Ms. Steffen stated the dog is still running loose. The Chief replied whenever the dog is seen running loose to please call the department. Mayor McKinley stated zoning violations by Mr. Robinson are being handled by the BI/ZA. "One-Way" sign locations on Amsterdam Road in the 1000 block area were discussed. Recycling also discussed.

Department Reports

PUBLIC WORKS

1. Mr. Finke informed Council discussion will be held with Mr. Carey, City Attorney, regarding Mr. Kenneth Wolfe, owner of property at 1522 Dixie Highway.
2. Council was informed that a sewer break had occurred on Jackson Road.
3. Mayor McKinley stated several potholes need repair. He requested Mr. Jenkins contact the contractor who paved Amsterdam Road concerning a large pothole in the area near Lawton Road intersection.
4. Sewer lids along Cleveland will be raised.
5. Mr. Sommerkamp stated the owner of 1408 Amsterdam is once again collecting debris, etc. and storing it on the premises. Mr. Finke will contact the party handling this problem.

POLICE DEPT.

1. A motion was made by Mr. Lange and seconded by Mrs. Worstell that report of the Park Hills P.D. for the month of March, 1991, be received as submitted. Motion carried by unanimous vote of Council.
2. Chief Heideman informed Council he is in the process of listing all items belonging to the department which are removed from the premises. Current insurance in effect does not cover these items. Discussion on additional insurance to cover such items. Completed list will be given to Councilman Niehaus, Chairman of the Insurance Committee.
3. The Chief informed Council roadchecks are being conducted by the department to ascertain vehicles in violation of city ordinance relative to purchase of auto sticks.

FIRE DEPARTMENT

1. A motion was made by Mr. Sorrell and seconded by Mr. Niehaus that report of the Park Hills Vol. F.D. for the month of March, 1991, be received as submitted. Motion carried by unanimous vote of Council.
2. Mr. Niehaus stated a serious problem has arisen in the Cleveland Ave. area concerning dirty water. Chief Finke replied the department has no control over this problem. This must be handled through the Kenton Co. Water Comm., who maintains the system. The Chief stated a cleaning chemical can be obtained from the commission for use in the laundry.
3. Chief Finke stated several calls have been received in connection with the "volunteer" article in the newspaper.

RESCUE SQUAD

1. A motion was made by Mr. Sommerkamp and seconded by Mr. Lange that report of the P.H. Vol. Rescue Squad for the month of March 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Dreyer requested a a/c unit be considered for the department as soon as possible. When questioned, the Clerk replied no proposals had been received for a new heating and a/c system for the City Building. Following discussion the Clerk was directed to readvertise for such proposals and to once again contact the companies who sent representatives to the City Building to check the system.

3. Mayor McKinley presented a proclamation designating the week of May 12 through May 18, 1991, as National Emergency Medical Services EMS Week throughout the nation. Chief Dreyer stated they hope to work with this proclamation and include it with an article in the next edition of the HUB.

BLDG. INSP./ZONING ADMIN.

1. Three permits were issued during the month of March.

2. Mr. Jody informed Council Loschiavo Produce store will be relocating in Park Hills at 1518 Dixie Hwy. complex. Mr. Jody informed Mr. Nolting, representing Loschiavo's, the existing sign may be used, but it cannot be altered in any structural way.

3. Szechuan Gardens Restaurant will be changing their sign. Mr. Jody will be in contact with the contractor.

4. Applications for parking pads have been received from Mr. Harold Bryant, Altavia Ave., Brandon & Lee Haynes, 1026 Lawton, (this has not yet been reviewed) Mr. Skelton and Mrs. Penick of Cecelia Ave. A motion was made by Mr. Sommerkamp and seconded by Mr. Lange that three parking pad requests from Mr. Bryant, Mr. Skelton and Mrs. Penick be approved by Council. Motion carried by unanimous vote of Council.

5. A criminal complaint will be drawn up relative to violation of the zoning code by Mr. Jerome Robinson, 1011 Amsterdam Road, if he does not respond to correspondence sent by Mr. Jody.

6. Mr. Jody informed Council a meeting of the Board of Appeals for the Property Mainte. Code was held on April 1st by request of Mr. Kenneth Wolfe, owner of 1522 Dixie Hwy. This was the second request received on the above property. Mr. Jody stated the Board directed Mr. Wolfe to have the electrical service system inspected and approved by the electrical inspector by April 9th. The owner has 30 days to complete the interior renovation to the main white building; 90 days to complete the exterior renovations to the main white building. The green buildings are to remain vacant and secured. Mr. Wolfe once again protested the Board's orders relative to the A-Frame building. Another notice will be sent regarding this building.

7. Nazarene Church - nothing further.

8. Mr. Jody stated he had been to the Hartberger property on Montague Road on three occasions. They are still not in compliance.

9. Mr. Sorrell reminded Mr. Jody the one sign on the 1518 Dixie Hwy. property had been damaged and was repaired and kept up, contrary to direction of for Mayor Skip Fangman. Mr. Jody replied he would have to seek further interpretation of the zoning code relative to this problem. Further discussion revealed that the new sign for Loschiavo would be put on the building itself, and the pole sign not discussed.

10. The excavated area in front of the Old Mill Service Center will not be filled in until a report is received from the State relative to their findings.

11. Mr. Claypole suggested our zoning ordinance be amended to restrict the type of house being erected in Park Hills. An ordinance is in effect relative to this in the City of Villa Hills. Mr. Claypole will contact Villa Hills and further research will be done.

CITY ENGINEER

1. When questioned by Mayor McKinley, Mr. Jenkins stated no further fill dirt will be supplied to the rear areas behind Town & Country Restaurant or Covington Catholic High School. Representatives of the restaurant and school indicated further monies would not be expended relative to the sewer line in this area.
2. Arlington Rd./Far Hills Dr. - Mr. Jenkins gave a progress report on this project. Two residents still have to sign the agreement with the City to allow fill dirt to be deposited on their property. Incisa, Inc., the contractor supplying the fill dirt, have reviewed their agreement with the City. The contractor's comments on this agreement have been sent to Mr. Carey, City Attorney.
3. Arlington Rd./Dixie Hwy. - A preconstruction meeting between Mr. Jenkins and the contractor will be held April 9th. Rolled curbing will be used. Repaving should begin shortly. Paul Michels Co. will be the contractor handling the work to correct the water problem in this area after the paving is completed.
4. Street Priority List - Mr. Jenkins requested Council set aside approximately one hour at the caucus meeting for explanation of this study. The following budgetary figures for St. Joseph Lane are as follows:
 - \$50,000.00 (with 25% of curbing replaced)
 - \$90,000.00 (with all curbing replaced)
- Mr. Lange requested Council amend the budget and pay for the street projects now in effect before \$90,000 is authorized for street repair when we may not even have the money to start. Bids for projects allocated out of the State Aid Road Fund were not let. Following discussion it was stated payment for Arlington and Old State projects will be allocated out of the Auto Sticker Fund.
5. Mr. Jenkins will request an estimate from Eaton Asphalt (contractor repaving Arlington/Old State) for installation of parking pads for Trolley Park. Work on these pads will not begin without Council's approval.
6. Grieme property - Mr. Berling, Engineer, informed Councilman Lange the lot on Hillcrest Lane belonged to Mr. Ralph Grieme. A legal description by the engineer, together with plats, was submitted to Mr. Lange. The Clerk was directed to forward all information on file to Mark Vogt, Kenton Co. Property Valuation Administrator. Mr. Vogt will also discuss this piece of property with Mr. Carey, P.H. City Attorney.
7. Mr. Jenkins directed Foltz EXcavating to begin work on the berme on Hillcrest Lane (belonging to the condo complex). Mayor McKinley will contact the Homeowners Assn. concerning their portion of payment when the work is completed.
8. Request was made to erect a retaining wall on the Montague Road property to prevent further landslide. Mr. Jody, BI/ZA, informed Mr. Ashcraft (petitioner) the steps that had to be taken before permission was granted. The contractor was also informed the building permit for construction of the house on this property had been revoked. Mr. Ashcraft then returned the application to the Clerk. No further information received.
9. Mayor McKinley informed Council he was contacted by Mayor Bowman of Covington requesting Park Hills pay 50% toward paving Montague Road. The Mayor requested further information on price. Approval to pay Michels Co. for cleaning up the Montague Road landslide will be tabled until further discussion with the City Attorney.
10. Mr. Sorrell asked if the sewer line behind Exter Dr. had been checked out by the City Engineer. Mr. Jenkins replied the contractor had been contacted and ^{he} was informed the sewer will have to be relocated. Mr. Lange informed Council he received information from the contractor as follows: intend to remove covers from manholes, cover with a slab of concrete so they don't collapse, place 70 to 90 feet of fill while in service. When the fill is done they will raise them up so they will be

workable. The contractor will also have a construction crew on 24-hour call should one of the lines break. This project has the approval of the Sanitation District (so stated by the contractor).

FINANCE DEPT.

1. Mayor McKinley presented Municipal Order No. 5, 1991, appointing Barbara Washington as Assistant City Clerk of the City of Park hills.

2. A motion was made by Mr. Niehaus and seconded by Mr. Sommerkamp to receive as submitted the Budge Report of each department for the 9th month of the Fiscal Year 90-91; Financial Statement for the month ending March 31, 1991, and Report of Special Funds for the period 3/1 - 3/31/91. Mr. Niehaus, aye; Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. sorrell, aye; and the motion carried.

When questioned, the Clerk replied no invoice has been received from the No. Ky. Narcotics Unit for donation to the agency.

3. A motion was made by Mr. Lange (with stipulation that he have the right to discuss bills payable process under FINANCE COMMITTEE) and seconded by Mr. Sommerkamp that bills for the month of April be paid. Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; and the motion carried.

Mr. Carey, City Atttorney, arrived at the meeting.

DOG AUTHORITY - No report

Committee Reports

FINANCE/BUDGET COMMITTEE

1. Mr. Lange requested the gas franchise ordinance be approved as soon as possible.

2. Mr. Lange stated the proposed 91-92 General Fund budget has been prepared. A public hearing will be held on March 22, 1991, at 7:00 P.M. relative to the proposed tax rate of 2.95 per thousand dollars real estate valuations.

3. Mr. Lange stated the City has a major problem relative to how Council receives bills payable halfway during the month. Total bills payable are not received by Council until the end of the month, when they are included with the minutes. Mr. Lange is concerned with expenditures of monies out of the Municipal Insurance Tax Fund. Mr. Lange stated the fund has financed the P.W. maintenance building, it has financed the new police cruisers, the new ambulance and probably fire equipment over and above the fire bond issue, computers, etc. It has also supplemented the General Fund in the amount of \$35,000 to \$40,000 a year. Mr. Lange feels better control over this fund must be instituted. A list of bills payable out of this fund was supplied to Council. This indicated \$1,293.98 has been spent out of the Muni. Ins. Tax Fund without the approval of Council. When questioned by Fire Chief Finke, Mr. Lange then broke down this list by department. Lengthy discussion followed.

Mr. Carey stated it is not required that Council approve individual expenditures that have already been preapproved by way of the budget. Once a department requests money from another fund that is not in their budget they should get permission to do that and Council will identify the source of that fund and then that department is permitted to spend up to that preauthorized amount. Any other expenditures on an adhoc basis are not permissible; not legal. Any expenditures beyond a department's budget are not legal. Mr. Carey gave several suggestions for budgeting the special funds of the City. He also stated suggestions should be requested from the KLC and/or NKADD relative to preparing the budget for coming fiscal years.

3. Mr. Carey presented for its first reading Ordinance No. 1, 199, "AN ORDINANCE PROVIDING FOR LETTING AT PUBLIC BIDDING OF A FRANCHISE, RIGHT AND PRIVILEGE OF ENTERING IN AND UPON THE STREETS, ALLEYS AND HIGHWAYS AND PUBLIC PLACES OF THE CITY OF PARK HILLS, A MUNICIPAL CORPORATION OF THE FOURTH CLASS SITUATED IN KENTON COUNTY, KENTUCKY, TO CONSTRUCT AND MAINTAIN GAS TRANSMISSION AND DISTRIBUTION FACILITIES; AND TO CONSTRUCT, PLACE AND MAINTAIN SUCH OTHER APPURTENANCES AS MAY BE NECESSARY TO OPERATE SAID SYSTEM FOR THE PURPOSE OF FURNISHING GAS TRANSMISSION AND DISTRIBUTION FACILITIES TO SUBSCRIBERS AND CUSTOMERS FOR A TERM OF TWENTY YEARS AND TO PROVIDE THE TERMS AND CONDITIONS OF GRANTING SUCH FRANCHISE, RIGHT AND PRIVILEGE TO THE HIGHEST AND BEST BIDDER THEREFOR."

INSURANCE COMMITTEE - no report

PUBLIC RIGHT-OF-WAY COMMITTEE

1. Mayor McKinley informed Council 39 letters were sent out to property owners who are not in compliance with the parking pad ordinance. The deadline for compliance is July 1, 1991. The Mayor requested information on how to handle non-compliance after this date. Mr. Carey stated there is a penalty provision in the ordinance and (1) the individual could be cited to district court, who would then impose the penalty; (2) civil suit against individual to get an injunction to force them to abandon and remove the unimproved pad on the City right-of-way (3) the offending structure on the City right-of-way could be removed through contract or by City personnel and put grass seed or straw or whatever is required. Discussion followed.

BUILDING COMMITTEE - No report

GRANT COMMITTEE - No report

PERSONNEL POLICY COMMITTEE - No report

The City Attorney was requested to research lot 7 in the Arlington Rd./Far Hills Dr. area (Dickman complex) to ascertain if the damaged street is dedicated.

COMMUNICATIONS

1. Minutes of the Subdivision/Public Facility Review Committee (KC&MP&ZC) dated February 1, 1991.
2. Minutes of regular KC&MP&ZC meeting held 2/7/91.
3. Memo from KC&MP&ZC re amendment to subdivision regulations for incorporated and unincorporated Kenton Co., dated March 8, 1991.
4. Memo from KC&MP&ZC re proposed goals and objectives for the 1991 Kenton Co. comprehensive plan update, March 8, 1991.
5. Subdivision/Public Facility Review Committee meeting agenda dated April 4, 1991.

New Business

1. Mayor McKinley asked if any Council members will be attending the KLC Convention in September, 1991. Decisions will be made.
2. Mr. Claypole requested Mayor McKinley to contact the proper authorities of NKU for permission to assemble the Memorial Day parade participants on the NKU parking lot.
3. Permission given to the Park Hills Civic Association to hold the annual Memorial Day parade by unanimous approval of Council.

Motion to adjourn by Mr. Lange.

ATTEST:

MAYOR

CITY CLERK

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, MAY 13, 1991, AT 7:30 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

Present in the audience: See attached list

A motion was made by Mr. Sommerkamp and seconded by Mr. Claypole that minutes of the April 8, 1991, meeting be approved as submitted. Mr. Sommerkamp, aye; Mr. Claypole, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Lange, aye; and the motion carried.

A motion as made by Mr. Niehaus and seconded by Mr. Lange that minutes of the caucus meeting held on April 22, 1991, be approved as submitted. Mr. Niehaus, aye; Mr. Lange, aye; Mr. Claypole, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; Mrs. Worstell, aye; and the motion carried.

A motion was made by Mr. Sommerkamp and seconded by Mr. Lange that minutes of the Public Hearing held on May 13th at 7:00 P.M. be approved as submitted. Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; and the motion carried.

The following bid proposals for a heating and air conditioning system for the city building were received:

Bid No. 1 - Tom Rechtin Heating & A/C Co. - \$10,893.00
Additional bid for new boiler - 3,181.00

Bid No. 2 - Rusk Heating & A/C - New boiler: \$5,800
Two boilers: \$10,471
Carrier Air Conditioner: \$8,522.

The above proposals to be turned over to the Building Committee for their study and recommendation.

The following bids were received for renovation of the new Fire Department area:

Bid No. 1 - Birkley Builders -	\$16,141.84
Bid No. 2 - Tom P. Tumlin & Sons -	19,070.00
Bid No. 3 - E. J. Smith Building Co. -	14,625.00
Bid No. 4 - Meyer Construction -	23,590.00
Bid No. 5 - Jindal Bldrs. & Restoration Corp.	17,400.00
Bid No. 6 - Radius Corporation -	20,680.00

A motion was made by Mr. Lange and seconded by Mrs. Worstell that the above bids be turned over to the Building Committee and Fire Dept. Committee for study and recommendation. Motion carried by unanimous vote of Council.

No bids received for sale of the fire pumper.

PETITIONS & DELEGATIONS

1. Mr. Mark Stutler and Mr. Rob Carringer, Park Dr. residents, appeared before Council relativw to speeding motorists, accidents, front yard damage to residents property. Mr. Stutler read a statement to Council requesting speed bumps, stop signs placed in 3 locations to slow traffic. Mr. Carringer presented a chart drawn by the residents, indicating the area in question and showing recommendation for location of stop signs and speed control bumps. List of accidents in the area were presented.

A petition from the residents of Park Dr. was submitted to Council. Following discussion, Mayor McKinley stated this situation will be studied by Chief Heideman and recommendations made to alleviate this problem.

2. Mr. Robert Cummings, owner of 1160 Old State Road, requested Council's approval for installation of two parking pads for his property. When questioned, Mr. Jody replied Mr. Cummings will meet the specifications and guidelines and it will be an improvement of the gravel area now being used for parking. Upon the basis of Mr. Jody's recommendation a motion was made by Mr. Sommerkamp and seconded by Mr. Sorrell that Mr. Cummings be allowed to construct two parking pads on his property. Motion carried by unanimous vote of Council. During further discussion Mr. Cummings was advised if street widening occurs he will lose a section of the parking pads. Mr. Cummings then asked if the tenants of 1160 Old State Rd. could apply for special stickers for on-street overnight parking. He was told application could be made.

3. Councilman Lange restated his conflict of interest due to the fact his employer is the consulting engineer in the Cole Subdivision proposal.

Mr. Tim Theissen, representing developers of the Cole Subdivision, once again appeared before Council. His request for text amendments had been submitted to the No. Ky. Area Planning Commission. This first step had been taken by Council. He then stated the developers are now requesting Council's approval of the subdivision to be laid out on Cecelia. A slide presentation of their plans was shown to Council. Mr. Theissen then stated the following professionals will address Council: Mike Schwartz, N.K.A.P.C.; Stan Harris, Civil Engineer, to speak on possible slippage concern of the Planning Commission; Lis Ellis, Realtor, to speak about the impact of the subdivision on the area; Mr. Douglas Cole, developer of Cole Estates, who will make a brief statement at the end of the presentation. The slide presentation showed an 18 single-family layout; elevation of the homes (no blocking of existing view); type of homes to be built. Mr. Theissen stated the subdivision will be developed by several different builders, giving a multiplicity of appearances in the different buildings. He further stated the development itself was turned down by the N.K.A.P.C. because of a soil conservation report which was received by the commission.

Mr. Mike Schwartz, representative of KC&MP&ZC, stated the text amendment changes covered a Planned Unit Development as a permitted use in the R-1D zone and to reduce the minimum area of a PUD from 5 acres down to 4 acres. The commission is approving recommendation of both of the text amendments. The second proposal was a preliminary development plan for the PUD itself. (Several slides were shown.) The recommendation of the KC&MZ&PC is disapproval on the basis that input from the Soil Conservation District indicates the site is generally unsuitable for development; there are poor soil and geological conditions; there is a potential for land slippage and there is poor water drainage due to fill material and there is inadequate topsoil.

When questioned by Mr. Theissen, Mr. Schwartz replied the Soil Conservation District prepares a similar letter in most cases where development occurs on the hillside. He then stated this is a letter in its basic form he has seen before. Mr. Theissen stated this is a stock or standard or form letter they send out whenever there is going to be a development on a hillside. Mr. Schwartz replied "I read this letter that the Conservation District's purpose is to conserve hillsides and in the event they can't conserve it to regulate it so that any slippage that might occur is limited and try to alleviate it by virtue of the second to last paragraph of the letter." Mr. Theissen questioned Mr. Schwartz if, when checking his files, where this letter has been received has the development been permitted anyway. Mr. Schwartz replied "Yes, the planning commission has received, in regard to subdivision plan - the planning commission has received the input and gone ahead and approved preliminary plats and subdivisions on hillsides with knowledge of such letters from the Conservation District as well as other agencies." Mr. Schwartz then stated the Subdivision Review Committee of the N.K.A.P.C. approved the preliminary plan for Cole Estates, and ratified by the full commission, subject to 8 conditions with 3 subsequent recommendations (are those things that are not specified or required in the

subdivision regulations, but based on good engineering and good planning should be done). Mr. Theissen then stated all 8 conditions have been accepted by the developer who plans on meeting everyone of those conditions.

A presentation was then made by Mr. Stan Harris, Civil Engineer, relative to the soil report. Mr. Harris stated the area is developable when compaction is done and the fill is complete.

Mr. Theissen informed Council and members of the audience the new houses proposed to be built will have an elevation that will not block the views of existing homes on Scenic Drive.

The question of traffic was brought before Council. Mr. Theissen stated the developer will contribute his fair share toward the development of Cecelia Avenue.

Additional revenue to the area will be approximately \$56,667.55. He further stated the value of the older homes in areas near new subdivisions have been increased. At that point Ms. Liz Ellis, Realtor, addressed Council and the audience relative to benefits to old homes when larger homes have been built in a new subdivision.

Mr. Douglas Cole, developer of the site, made a brief presentation relative to his plans for this subdivision.

Mr. Theissen gave a brief summary of all aspects of the proposed development presentation.

Several residents of Cecelia and Scenic expressed their concerns and objections pertaining to this proposed subdivision - setback lines for individual properties, traffic, soil erosion, zone density, variances and the environment.

Mr. Carey, Park Hills City Attorney, asked for clarification on setback lines, both rear and side. Information was given by the Park Hills Fire Chief relative to water pressure, flow, etc.

Mr. Carey informed the audience an ordinance is in place in the City of Park Hills that requires a site plan for development which is located in the area that appears on the Comprehensive Zoning Map of No. Ky. as physically restrictive development areas. He further stated the developer has to submit site plans to the City Engineer, and they cannot do any construction at all until the City is satisfied that it will not cause any slippage or erosion. The developer, at this point is requesting the City to give them preliminary plan approval; that is if you're going to locate the houses like this and here is what it is going to look like, would you give us preliminary approval so we can go forward. It doesn't mean they get to build anything. The developer still has to come back to the City with all the information. The City Engineer has to give final approval.

Following lengthy discussion a motion was made by Mr. Niehaus and seconded by Mr. Sommerkamp that Council hear the first reading of three ordinances relative to Cole Estates. After short discussion Mr. Carey presented for its first reading Ordinance No. 3, 1991, "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, MODIFYING THE TEXT OF SECTION 10.2, SUBPARAGRAPH A, OF THE PARK HILLS ZONING ORDINANCE ADDING PLANNED UNIT DEVELOPMENT (PUD) AS A PERMITTED USE IN R-1D ZONE." Mr. Carey then presented for its first reading Ordinance No. 4, 1991, "AN ORDINANCE OF THE CITY OF PARK HILLS AMENDING THE TEXT OF ARTICLE IX, PLANNED UNIT DEVELOPMENT REGULATIONS, SECTION 11.0 GENERAL REQUIREMENTS, PARAGRAPH I AREA REQUIREMENTS, TO REDUCE THE MINIMUM ACREAGE FOR A PLANNED UNIT DEVELOPMENT IN THE CITY OF PARK HILLS FROM FIVE (5) ACRES TO FOUR (4) ACRES OF LAND". Mr. Carey presented for its first reading "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, APPROVING THE PRELIMINARY DEVELOPMENT PLAN FOR A PLANNED UNIT DEVELOPMENT FOR COLE ESTATES AT OR NEAR THE INTERSECTION OF CECELIA AND SCENIC AVENUE, PARK HILLS, KENTUCKY", known as Ordinance No. 5, 1991.

10:20 P.M. - a five-minute recess was given.

4. Mary Pat Buchheit gave an update report on the recycling program. Ms. Buchheit informed Council Clean Up Kenton County Day will be May 18, 1991. Volunteers are needed. County trucks will pick up all litter collected. Ms. Buchheit will request from Rumpke a consistent pickup time for recyclables.

5. Mrs. Regina Bruce, 807 St. James Avenue, appeared before Council concerning a water problem which is cracking her stone wall and patio. Mrs. Bruce read a letter which she had previously sent to Council. A map showing the sewer line was shown to Mr. Jenkins, P. H. City Engineer. Mr. Finke of the Public Works Dept. stated water is coming from 3 different areas, which is why the pipe was left open. Mr. Finke and the engineer will check the area.

Department Reports

POLICE DEPARTMENT

1. A motion was made by Mr. Lange and seconded by Mrs. Worstell that report of the Park Hills Police Dept. for the month of April, 1991, be accepted as submitted. Motion carried by unanimous vote of Council.

FIRE DEPARTMENT

1. A motion was made by Mr. Sorrell and seconded by Mr. Niehaus that report of the Park Hills Vol. Fire Dept. for the month of April, 1991, be accepted as submitted.

2. Bids for sale of fire pumper will be readvertised.

RESCUE SQUAD

1. A motion was made by Mr. Niehaus and seconded by Mr. Sorrell that report of the P. H. Vol. Rescue Squad for the month of April, 1991, be accepted as submitted.

2. Chief Dreyer informed Council a new member was accepted by the squad.

PUBLIC WORKS DEPT.

1. Hamilton Road slippage - nothing further. Mr. Finke is keeping check on the area.

2. Boiler is in disrepair. It has been shut off.

BLDG. INSP./ZONING ADMIN.

1. Eleven permits were issued during the month of April.

2. Mr. Jody informed Council request received for a parking pad from Mattie Bryant, 839 Alhambra Ct., and Nathaniel & Lee Haynes, 1026 Lawton Rd. Mr. Jody gave background information on both areas. Following discussion, and upon Mr. Jody's recommendation, a motion was made by Mr. Lange and seconded by Mrs. Worstell that these two requests be granted by Council. Motion carried by unanimous vote of Council.

3. Mr. Jerome Robinson, 1011 Amsterdam Rd., has been cited to Court for violations of the Park Hills Zoning Ordinance. Arraignment will be May 15, 1991.

CITY ENGINEER

1. Fill-in dirt project for the area between Cecelia and Far Hills Drive is progressing. Barricades closing the road are being ignored by several motorists.

2. Paving of Arlington/Old State has begun.

3. Street priorities to be discussed at next caucus meeting.

4. Sidewalk project - Survey data has been completed. This also will be discussed at the caucus meeting.

A special meeting of Council will be called for May 29, 1991, at 7:30 P.M., with caucus meeting following after close of the special meeting.

5. Berme on condo complex has been completed. The Clerk was directed to pay the invoice received from FoltzExcavating for construction of this berme. Copies of

two invoices for this project to be sent to the Park Place Homeowners Association for their portion of the payment. Foltz Excavating invoice to be paid out of the Municipal Insurance Tax Fund.

6. Mr. Carey, City Attorney, has completed the title search on the lot on Hillcrest, presumably owned by Ralph Grieme. He stated the partnership is between Grieme Development Corp. and Chelsea Moore. The piece of property in question was not conveyed out. It is still in the name of the joint venture, which is Parkcrest Associates. The property can be assessed by the Kenton County Property Valuation Administrator. The property is exempted from the Cardinal Federal deed. Mr. Carey suggested a tax bill be sent out to the last recorded owner, Parkcrest Associates, and if it is not paid for within a year the City should put it up for a foreclosure sale. Notice of this tax bill to Ralph Grieme, Chelsea Moore, Parkcrest Associates and Cardinal Federal. Further information for Mr. Mark Vogt, PVA, will be received from Mr. Carey.

7. Three parking spots will be installed for the Trolley Park area. Mr. Jenkins will negotiate with Eaton Asphalt Paving Co. for a unit price on the area in question. Discussion on type of signs for Trolley Park. Mr. Carey stated enforcement of the signs cannot be done without an effective ordinance.

8. Mr. Jenkins had nothing further to report on the Hamilton Road slippage.

9. Mr. Jenkins received a letter from Interstate Asphalt Co., relative to the damaged areas of Amsterdam Road, recently paved. Grade, depth, etc. will be studied further.

10. Research is being done covering the question of Far Hills Dr. being a dedicated street.

FINANCE DEPARTMENT

1. A motion was made by Mr. Niehaus and seconded by Mr. Sommerkamp that report of the General Fund Budget, by department, for the 10th month of the F.Y. 90-91, Financial Statement for the month ending April 30, 1991, and monthly report of all Special Funds be received as submitted. Mr. Niehaus, aye; Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Sorrell, aye; and the motion carried.

2. Mr. Carey presented for its second reading Ordinance No. 2, 1991, "AN ORDINANCE FIXING THE TAX RATE OF THE CITY OF PARK HILLS FOR THE YEAR 1991, LEVYING A TAX ON ALL REAL AND PERSONAL PROPERTY SUBJECT TO TAXATION FOR GENERAL PURPOSES, AND TO REDUCE THE FIRE EQUIPMENT BOND ISSUE; FIXING THE DATE OF PAYMENT AND PROVIDING A PENALTY FOR FAILURE TO PAY SAME AT SUCH TIME." A motion was made by Mr. Sommerkamp and seconded by Mr. Sorrell that Ord. No. 2, 1991, be adopted and passed. Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; and the motion carried.

3. The following beer and liquor license applications were presented to Council:

- Chef Barone - Malt Liquor Package License - carryout
- Blazer's Restaurant & Lounge - Retail Drink License
 - Special Sunday sales for retail
- Circle K - Malt Liquor Package License
- C.C.H.S. Boosters - Malt Liquor Drink License
- Szechuan Gardens Restaurant - Retail Drink License
 - Special Sunday sales for retail
- Town & Country Restaurant - Retail Drink License
 - Special Sunday sales for retail

Council accepted the above applications, and the City Clerk was directed to issue license to Pohlmann-Linneman VFW Post and Park Hills Pub if they are received prior to June 1, 1991.

4. Approval for payment of bills out of Special Funds was submitted to Council. A motion was made by Mr. Sorrell and seconded by Mr. Lange that the bills be approved for payment. Mr. Sorrell, aye; Mr. Lange, aye; Mr. Claypole, aye; Mr. Niehaus, aye; Mr. Sommerkamp, aye; and the motion carried.

DOG AUTHORITY - No report

Committee Reports

FINANCE /BUDGET COMMITTEE

1. Second reading of Ordinance No. 1, 1991, tabled for June 10, 1991, meeting.

INSURANCE COMMITTEE - No report

PUBLIC RIGHT-OF-WAY COMMITTEE - No report

BUILDING COMMITTEE - No report

GRANT COMMITTEE - No report

PERSONNEL POLICY COMMITTEE - No report

COMMUNICATIONS

1. Memo from NKAPC re five-year comprehensive plan update.
2. KC&MP&ZC, Subdivision/Public Facility Review Committee Meeting Agenda 5/2/91.
3. " " " " " minutes of 4/4/91.
4. " Regular Meeting of 4/4/91 - minutes.
5. " Request to approve preliminary plat - Cole Estate, Park Hills.
6. N.K.A.P.C. re Five-year comprehensive plan update.
7. Letter from KC&MP&ZC re action taken relative to request for review of proposed text amendments submitted by Mr. Jody, Zoning Admin.
8. Letter from Jane Summe, member of Steering Committee re "Clean-Up Day".
9. Letter from John Bessler, 1123 Mt. Allen Rd., re damage to car from large pothole on South Arlington Road.

Motion to adjourn by Councilman Sorrell.

MAYOR

ATTEST:

CITY CLERK

If you are on the agenda and wish to
speak, please indicate subject matter.

Name & Address

TIM THEISSEN

JIM RYLE-1098 CECILIA PKHLS

BETTY L. RYLE - 1098 CECILIA

MIKE TANNER

Bob Ke Hesper 2195 Victory
CIN 045200

Ken & Lori Reed 1110
Park Dr.

Sue Hamilton

Randy Ellison 1128 Cecilia

Dilbert Ellison 1128 Cecilia

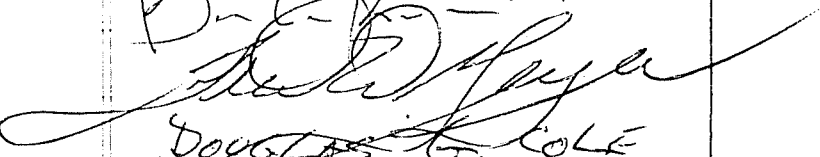
Janice Hall 1122 Cecilia

Stan A. Harris

DAVID COLE

Allen Pomeroy 2195 Victory Pkwy

Don - 261 Monarch St


DOUGLAS G. COLE

Bonnie Woodfin

Paul Uher

N. B. H. 1026
LAWTON

Ray Horn

MICHAEL D. SCHWARTZ

GILFON F. KREMER

Lyn Ellis

Bob Cummings

Frank Wilfong

Randy C. Dwyer

DAVID BERTKE 1105 Park

COLE ESTATES

NKAPC STAFF

NAME & ADDRESS

1105 Park Dr
Melissa Bertke Park Hill, MO
James Hoy 1010 Park

Ann & Susan Reebke 1106 Cecelia Ave.

Mary Pat Buschheit 1140 Audubon Rd

William E. Skellin 1125 Cecelia Ave.

Patty Corlett 1104 Park Dr.

John & Susan Carringer 1102 Park Dr.

Paul and Barbara and Julia Stevens, 1114 Bri Dr.

Nancy Kuhlman 1141 Cecelia Ave, Park Hill

Frederic & Lorain Nicklaus 1100 Cecelia

Maria J. Murphy 572 S. Green

Mark L. Luster 1113 Park Dr.

Mr & Mrs Michael & Mary 1106 Park Dr

Mr & Mrs 175 Beacon

Billie Krenner

Clara Horn

Robert C. Bell 1138 Cecelia Ave

Gayle Pille 1103 Cecelia

~~George & Mary~~ Row Avenue

Cole Est

A SPECIAL MEETING OF CITY COUNCIL WAS HELD ON WEDNESDAY, MAY 29, 1991, AT 7:30 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

Call to Order

Pledge of Allegiance

Roll Call

1. Mayor McKinley presented his Budget Message and the Budget Document to the members of Council.

The Mayor explained in detail each of the individual pages contained in the Budget Document. The budget summary was read to Council.

Discussion among Council concerning the allocations listed in the State Aid Road Fund and the Sanitation Maintenance & Replacement Fund. Changes and additions will be made and incorporated in the finalized Budget Document which will be discussed at the Public Hearing to be held on Monday, June 10, 1991, at 7:00 P.M. These corrections will be incorporated in the Budget Ordinance which will be submitted to Council for its first reading at the June meeting to be held Monday, June 10, 1991, at 7:30 P.M.

2. Mayor McKinley presented for its second reading Ordinance No. 2, 1991, "AN ORDINANCE FIXING THE TAX RATE OF THE CITY OF PARK HILLS FOR THE YEAR 1991, LEVYING A TAX ON ALL REAL AND PERSONAL PROPERTY SUBJECT TO TAXATION FOR GENERAL PURPOSES, AND TO REDUCE THE FIRE EQUIPMENT BOND ISSUE; FIXING THE DATE OF PAYMENT AND PROVIDING A PENALTY FOR FAILURE TO PAY SAME AT SUCH TIME." A motion was made by Mr. Sorrell and seconded by Mr. Niehaus that Ordinance No. 2, 1991, be adopted and passed. Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; Mr. Sommerkamp, aye; and the motion carried.

At 9:00 P.M. a motion to adjourn was made by Mr. Lange and seconded by Mr. Sommerkamp.

MAYOR

ATTEST:

CITY CLERK

MINUTES OF THE CAUCUS MEETING HELD ON WEDNESDAY, MAY 29, 1991, AT 7:00 P.M., WITH MAYOR McKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NEIHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

1. Discussion on street priority list. City Clerk advised this list can be given out as public information.

2. Mr. Jenkins, City Engineer, advised Council bid received from Eaton Asphalt in amount of \$2,484 for 3 - 4 parking spaces for Trolley Park. Type of signs and location of same for the park discussed. Signs to be recommended by the Police Chief.

3. Discussion on restrictions relative to construction of new homes.

4. Discussion on section in zoning ordinance re building sections (gross floor area).

5. Mr. Lange discussed the application for text amendment re non-conforming lots of record, and building regulations pertaining to minimum gross floor area in single and two-family dwellings.

6. Mayor McKinley informed Council he will request City Attorney Carey to prepare a statement covering all points relative to the proposed subdivision which had been discussed at the May 13th meeting. This statement will be given before discussion is opened on the floor. Lengthy discussion followed.

The City Clerk was directed to make copy of residents' petition for Mayor and Council members.

7. Mayor McKinley discussed the Park Drive traffic problem with Chief Heideman.

8. Mr. Jenkins informed Council the subcontractor for Incisa, Inc. will install the pipe under Far Hills Dr. for \$7,420. Explanation of the work involved given to Council. Discussion followed. He requested Council's permission to proceed with this project. Permission given by Council.

9. Mr. Jenkins submitted samples of borings taken from Amsterdam Road (newest paved area). He explained the difference shown of borings taken from several areas, part of which indicated old concrete.

10. Mr. Sorrell suggested Mayor and Council consider holding an Appreciation Dinner for members of the Board of Appeals, Board of Adjustment, Traffic Hearing Officer, Fire Department and Rescue Squad volunteers.

CITY CLERK

Bills Payable in May, 1991

GENERAL CONTROL

Evelyn Fogarty	1036.74
Barbara Washington	492.82
Central Trust -SS/Med/W/h	315.82
Central Trust - Fed W/h	191.00
Ky State Treasurer - St W/h	86.04
Ky State Treasurer - Co Empl Retirement System	200.77
IMPACT - monthly life ins premium (May & June)	45.80
Eastern Fin Fed Credit Union - share deposits	60.00
BC/BS	224.50
The Picture Place - film & processing	12.43
KCMCA - 2 reservation; mayors' luncheons	34.00
CinnEng - adv (pumper sale, H&AC bids, public hearing)	70.08
Popp's Flowers - funeral arrangement (S. Carey)	25.00
Kenton Co. P.D. - monthly dispatching fee	704.00
KC&MP&ZC - application for text amendment	150.00
Tim Schuh - parttime labor	76.50
Hellman Lumber - supplies	23.36
Dataware Software Co. - computer reprogrammed	160.00
Executive Inn Rivermont - room reservation (KLC Conv)	196.00
KLC - convention registration	260.00
KLC - golf registration	30.00
City of Park Hills - to replenish petty cash	27.24
U.S. Post Office - stamps	58.00
Megabyte Computer Systems - 4 printer ribbons	38.08

PUBLIC WORKS

Dennis Finke - salary	1253.36
Central Trust - SS/Med W/H	248.46
Central Trust Fed W/H	64.00
Ky State Treasurer - St W/H	70.74
Ky State Treasurer - Co employee retirement system	216.75
Credit Union	80.00
BC/BS - medical coverage	357.00
IMPACT - monthly life insurance premium (May & June)	9.80
Rumpke - April trash fee	4218.90
Hagedorn & Sons - parts for weed eater	28.90
Neltner's - parts for mowers	30.31
Waco Oil Co. - gasoline purchases in April	150.55

POLICE DEPT

Ron Heideman - salary	1598.98
Jamie Puthoff - "	1428.10
Mike Jansing - "	1400.38
Ron Johnson - "	1391.93
Mark Schworer - "	1385.79
Paul Brinkman - "	271.50
Charlene Fangman - "	603.62
Central Trust - SS/Med/W/H	1662.63
Central Trust - Fed W/H	1224.00
Ky State Treasurer - St W/H	515.82
Ky State Treasurer - Co empl retirement system	2463.26

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Police Dept (continued)

BC/BS	1700.20
IMPACT - monthly life insurance premium	46.80
Old Mill Service Center - cruiser maintenance	517.56
Storer Cable - monthly charge	7.72
USA Mobile - quarterly maintenance contract	125.01
Roy Tailors - uniform shirts (Chief Heideman)	81.45
Mobilcomm - maintenance contract	83.45
Waco Oil Co. - gasoline purchases in April	567.32
Cinn Bell - phone service	69.53
Advanced Office Systems - maint cntrct (IBM typewriters)	207.76

FIRE DEPT

VFIS - 4th installmnt, auto ins.	833.00
Zephyr Industries - 2 side mount nozzle holders	88.07
Ky Motor Service - repair parts	86.78
Anderson Fabricating - 2 pc aluminum floor plates	20.00
Zimmer Hardware - materials & supplies	19.96
Waco Oil Co.	20.50
Cinn Bell	115.87
Bill Finke & Sons - refreshments for Chief's meeting	111.82
Mobilcomm - repair of radios; maint contract	704.10
James Kaelin - parts for 601 & 603	94.95

RESCUE SQUAD

VFIS - 4th installment auto ins; additional ins for infectious disease	594.00
Waco Oil Co - April purchases	25.15
Cinn Bell	42.81

FINANCE DEPT

US Post Office - 600 19-cent stamps	114.00
Flanagan Co. - 600 delinquent auto sticker notices	24.00
William Oder - 500 three-part occupational licenses	173.33
City of Park Hills - to replenish petty cash (cert mail)	10.87

CITY BLDG.

Bill Antrobus - cleaning of C.B. plaques	120.00
ULH&P Co. - gas & electric	366.12
Hellman Lumber - supplies	5.36
Zimmer Hardware	5.24
Cinn Bell	214.60
Decker Enterprises - carpet cleaning in PD offices	100.98

STREET LIGHTING

ULH&P Co - street lights	695.50
ULH&P Co - traffic lights	113.06

MISCELLANEOUS - None

Total of bills payable out of the gen fund	\$33,299.78
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MUNICIPAL INSURANCE TAX

Edward A. Jody - Investigation/Activity Report	815.00
Foltz Escavating - building bermes, seeding (condo complex)	980.00
Mobilcomm - radio equipment: accessories, installation	297.90
Motorola - radio equipment - service	811.50
Central Trust - commercial loan - montly payment	<u>2165.00</u>
Total	\$5069.40

STATE AID ROAD FUND

Eaton Asphalt Paving - 1 ton hotpatch (pothole repair)	23.27
Wagner - 10 bluelines for South Arlington/Far Hills Drive repair	9.00
Equipment Consultants - barrels, signs, flasher (A/FH repair)	<u>304.00</u>
	336.27

SANITATION FUND

Sanitation District #1-billing charges (Jan,Fef, March)	283.80
Taylor Bros - topsoil for restoration after sewer repair	47.70
Zimmer Hardware - materials/repairs for sewer maint	39.36
Florence Water & Sewer Commission - clean & TV sewer lines	<u>112.00</u>
	482.56

THE CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, JUNE 10, 1991, AT 7:30 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

PRESENT IN THE AUDIENCE: See attached

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

A motion was made by Mr. Lange and seconded by Mr. Claypole that minutes of the May 13, 1991, meeting be accepted with the following correction: Under bills paid, State Aid Road Fund - \$23.27. Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; and the motion carried.

A motion was made by Mrs. Worstell and seconded by Mr. Niehaus that minutes of the Special Meeting of Council held on May 29, 1991, be accepted as submitted. Motion carried by unanimous vote of Council.

A motion was made by Mr. Sorrell and seconded by Mr. Sommerkamp that minutes of the Caucus Meeting held on May 29, 1991, be accepted with correct spelling of "subcontractor". Motion carried by unanimous vote of Council.

PETITIONS & DELEGATIONS

1. Mr. Edward Monaghan appeared before Council requesting a contribution of \$1,000.00 from the City of Park Hills toward completion of the Regional Center of Senior Citizens of No. Ky., located in Ludlow, Ky. The Kenton Co. Health Dept. is co-operating with the Center in giving blood pressure tests and various wellness programs for the seniors. Mayor McKinley stated the request will be turned over to the Finance Committee for their recommendation.

2. Messrs. Popp and Jacobs appeared before Council requesting they reconsider the ordinance now in effect concerning occupational license for each greenhouse located on the property of the Popp Flower Co. Following discussion this request will be considered by Council.

3. Mrs. Mary Stutler, representing residents of Park Drive, requested further information from Council following the Police Dept. study of the traffic problem in that area. Chief Heideman replied several suggestions had been submitted to Council in his monthly report. Mayor McKinley stated speed bumps were not suggested by the Dept. of Transportation due to insurance liability. A crosswalk at the end of Park Dr. will be considered. Council is considering of installing a stop sign at the bottom of Park Dr. at the triangle and possibly at the intersection of Audubon and Park. One "Slow" sign may be installed. Chief Heideman stated the traffic manual recommends stop signs be placed at intersections, but not be used for speed control. Following discussion, Mrs. Stutler asked what the next steps would be. Mayor McKinley replied further consideration of this problem will be discussed by Council at the next Caucus Meeting. The Mayor will be working with the Police Chief on the traffic problem.

4. Mrs. Jeanne King, representing residents of Rose Circle, requested Council's permission to close off Rose Circle from 2:30 P.M. to dusk on June 30, 1991, to hold their annual block party. A motion was made by Mr. Sommerkamp and seconded by Mr. Sorrell that permission be given. Motion carried by unanimous vote of Council.

5. Ms. Stephanie Hall appeared before Council requesting something be done concerning the unfinished house located at 1031 Montague Road. The shell of this house has been used as a "club house" by neighborhood children. Now it is being used by teenagers for all types of activities, with no adult supervision. Homes in the area (including her own) have been burglarized. Ms. Hall reminded Council of the inconvenience caused to property owners in the area due to the landslide caused by illegal dumping by the contractor building the house. Mayor McKinley stated the City has a lawsuit pending against the owner of the property and a stop-work order has been placed on the building. Mr. Jody, BI/ZA, contacted the property owner relative to demolishing the structure down to the foundation.. This has to be done through "due

process". Ms. Hall informed Council she has two children and is afraid for their safety. Many children who do not belong in the neighborhood have been seen running through the backyards. Mr. Lange suggested the property be condemned and boarded. Mr. Carey, City Attorney, replied such condemnation must be accomplished through due process of the law. Mr. Jody informed Ms. Hall of the steps to be taken to have this building demolished. She was informed the City will take all the necessary steps to solve this problem.

6. Mrs. Pamela Spoor, representing residents of Cleveland and Jackson, appeared before Council relative to the dangerous traffic situation in this area. She stated the area is now dangerous for pedestrians and children, with speeders, trash and cans being thrown out of cars, etc. A questionnaire had been submitted to residents of this area. Completed forms were submitted to Mayor McKinley. Lengthy discussion included concerns of the residents and questions of Council relative to steps to be taken to correct this hazardous situation. One suggestion was closing Park Hills streets to the entrance to Devou Park. Mr. Carey replied such action would require a lawsuit, with approval given by residents of the streets to be involved. When questioned, Mayor McKinley stated the reason for a gate being erected at the end of Audubon Road leading to the Devou Park golf course.

Chief Heideman stated he agrees with Mrs. Spoor that traffic is increased during the spring and summer months. The subject of closing Breckinridge Road was brought before Council.

Following discussion it was stated City Council will study the whole situation thoroughly, relative to closing of several streets, installation of signs, crosswalks, et

7. Mr. Jack Ehrman, 1330 Old State Road, appeared before Council to voice his objection to the installation of a sidewalk on Old State between Terrace Dr. and Malloy Dr. in Ft. Wright. A petition signed by residents of this street, objecting to this sidewalk, was submitted to Council. Mayor McKinley replied that a survey is being done of this area and the City Engineer, after receiving all such data, will submit his recommendation relative to the feasibility of installation of such sidewalk.

8. Mr. Tim Theissen, representing Cole Estates, advised Council he is at the meeting relative to the second reading of Ordinances No. 3 and 4, 1991, concerning a PUD permitted in zone R-1D and density of such PUD.

9. Ms. Gayle Pille, 1103 Cecelia Ave., brought before Council the widening of Cecelia Avenue and asked how wide the road would be. The Mayor replied approximately 22" on each side. The Mayor further stated City Council would like to widen all streets in the City for convenience of motorists. Ms. Pille stated there is also a traffic problem on Cecelia. When questioned by Ms. Pille answers were given, indicating the amount of homes that could be built on the property in the original R-1D zone, without a Planned Unit Development.

10. Mr. Ray Horn, 516 Scenic Dr., once again voiced his objections to the proposed Cole subdivision. He brought up the elevation level of the proposed new homes to be built. In reply, Mr. Theissen informed Council that Mr. Cliff Kremer, 518 Scenic Dr., withdrew his objection to the subdivision when an agreement was reached lowering the one house blocking his view another 2 feet.

11. Mrs. Bonnie Woodfin, 1102 Cecelia Ave., suggested the City designate the property in question as a green area, with no further building allowed. She further stated Council consider designating the whole City of Park Hills as a green area and not allow anymore development.

12. Mr. Wm. Bryant, Chairman of the Kenton County Soil Conservation District, appeared before Council to make a presentation covering the district's reason behind not recommending development or pointing out the limitations of the site of the proposed Cole subdivision. Accompanying Mr. Bryant was Mr. Steve Crabtree of the Soil Conservation Service, acting as technical advisor. Mr. Bryant explained the duties of the conservation district, indicating they are an advisory group only. He stated the

No. Ky. area has major problems in terms of land slippage. He further stated the concern of the district, based on the information they have which is on soils and geology, indicated the area has many highly erodable type of soils. By using the black-board, Mr. Bryant showed Council and the audience the problems that can arise from the filling of the ravine in question. Mr. Crabtree stated this area consists of deep slopes, clay soil and shale geology, which factors can be the cause of land slippage.

Mr. Theissen stated, once again, the developer is, at this time, asking for a preliminary plat approval only. The soil will be constantly checked, an engineering firm will do a complete soils check, which is required. Special restrictions will have to be met. He stated further if the findings indicate the land is going to slip the developer will not be able to build.

Department Reports

PUBLIC WORKS DEPARTMENT - No report.

POLICE DEPARTMENT

1. A motion was made by Mrs. Worstell and seconded by Mr. Claypole that report of the P. H. Police Dept. for the month of May, 1991, be received as submitted. Motion carried by unanimous vote of Council.

FIRE DEPARTMENT

1. A motion was made by Mr. Sorrell and seconded by Mr. Niehaus that report of the P.H. Vol. Fire Dept. for the month of May, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Finke informed Council the tower was struck by lightning during the last storm, severely damaging the department's base station and the phone system throughout the building. He requested Council's permission to appear at the next scheduled Caucus Meeting relative to the phone system now in operation, which is completely inoperable during loss of electricity.

3. No bids were received for the fire pumper.

RESCUE SQUAD

1. A motion was made by Mr. Niehaus and seconded by Mrs. Worstell that report of the P.H. Vol. Rescue Squad for the month of May, 1991, be received as submitted. Motion carried by unanimous vote of Council.

BUILDING INSP./ZONING ADMIN.

1. Six building permits issued during the month of May

2. Mr. Jody informed Council four requests for parking pads were received from the following: (1) Mrs. Don Catchen, 1147 Hamilton Road. Following discussion and upon Mr. Jody's recommendation, a motion was made by Mr. Sommerkamp and seconded by Mr. Niehaus that permission be given to Mr. Catchen to install a parking pad. Motion carried by unanimous vote of Council. (2) Mr. Dick Hugo, 1130 Old State Road. Mr. Jody informed Council of the need for this parking space and Mr. Hugo is following all the requirements necessary. A motion was then made by Mrs. Worstell and seconded by Mr. Sommerkamp that permission be given to Mr. Hugo to improve his parking pad. Motion carried by unanimous vote of Council. (3) Mrs. Ann Ashworth, 1057 Hamilton Road, wishes to create a parking pad on City property, directly across the street from her address. Following information received from Mr. Jody a motion was made by Mr. Lange and seconded by Mr. Niehaus that permission be granted to Mrs. Ashworth to install a parking pad on City property. Motion carried by unanimous vote of Council. (4) Mr. James Hartberger, owner of property at 1012 Amsterdam Road, requests permission to install a parking pad to the rear of this property, which faces Locust Street. Mr. Jody stated there is some question regarding this location because of the steep site from

Locust to the rear of 1012 Amsterdam. Mr. Hartberger has been filling the site with material without notifying the City Engineer. Mr. Jody requested Mr. Hartberger submit more information to Mr. Jenkins before any further action is taken on the application for the installation of the parking pad. No action taken by Council at this time.

3. Mr. Carey, City Attorney, presented Ordinance No. 3, 1991, "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, MODIFYING THE TEXT OF SECTION 10.2, SUBPARAGRAPH A, OF THE PARK HILLS ZONING ORDINANCE ADDING PLANNED UNIT DEVELOPMENT (PUD) AS A PERMITTED USE IN AN R-1D ZONE." Mr. Carey informed the audience this ordinance merely adds PUD to R-1D zone. It does not approve anything. Thereupon, a motion was made by Mr. Sommerkamp and seconded by Mr. Niehaus that Ord. No. 3, 1991, be adopted and passed. Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; and the motion carried.

4. Mr. Carey presented Ordinance No. 4, 1991, "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, AMENDING THE TEXT OF ARTICLE XI PLANNED UNIT DEVELOPMENT REGULATIONS, SECTION 11.0 GENERAL REQUIREMENTS, PARAGRAPH I AREA REQUIREMENTS, TO REDUCE THE MINIMUM ACREAGE FOR A PLANNED UNIT DEVELOPMENT IN THE CITY OF PARK HILLS FROM FIVE (5) ACRES TO FOUR (4) ACRES OF LAND." Once again, Mr. Carey stated this ordinance only allows PUD on 4 acres instead of 5; it does not approve anything. A motion was then made by Mr. Sommerkamp and seconded by Mr. Niehaus that Ord. No. 4, 1991, be adopted and passed. Mr. Sommerkamp, aye; Mr. Niehaus, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. sorrell, aye; and the motion carried.

5. Mr. Jody introduced Ordinances No. 8 and 9, 1991, for their first reading. Communication received from KC&MP&ZC recommending approving these ordinances. A motion was then made by Mr. Lange that Ord. No. 8, 1991, have its first reading, seconded by Mrs. Worstell. Thereupon, Mr. Carey presented for its first reading Ord. No. 4, 1991, "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, MODIFYING THE TEXT OF SECTION 9.11-A OF THE PARK HILLS ZONING ORDINANCE ALLOWING FOR THE DEVELOPMENT OF NON-CONFORMING LOTS OF RECORD."

A motion was made by Mr. Lange that Ordinance No. 9, 1991, have its first reading, seconded by Mrs. Worstell. Mr. Carey presented for its first reading Ord. No. 9, 1991, "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, MODIFYING THE TEXT OF SECTION 9.14-A OF THE PARK HILLS ZONING ORDINANCE DELETING MINIMUM GROSS FLOOR AREA REQUIREMENTS."

6. Mayor McKinley brought before Council the pole sign in use on the JDMR property on Dixie Hwy. Mr. Jody stated he could find nothing in the zoning text which precludes use of this sign. Mr. Jody was informed by Council members of the background re commercial signs in violation on the Dixie Hwy., with specifics stated relating to the pole sign at 1518 Dixue Hwy. This situation will be checked into further.

CITY ENGINEER

1. Arlington Road/Old State paving near total completion. Mr. Jenkins informed Council a bill has been received from the contractor in the amount of \$70,072.90. Mr. Jenkins explained the item prices included in this invoice. A drainpipe at 805 Arlington, leading from the rear of the yard to the street, has been blocked by the asphalt contractor. This will be checked by Mr. Jenkins.

2. So. Arlington/Far Hills Dr. repair - Mr. Jenkins explained in detail the work still to be done on this project (drawing shown to Council on blackboard relative to the forthcoming repair). Mr. Jenkins stated the price for sawcutting the street, etc. - \$7420.00. Replacing of street after sawcutting - \$4875.00. Concrete cap removed and the area backfilled up, repair of 100' of street, replacing catch basins to proper grade - \$9860.00; approximately 400' of storm sewer to be installed and tied into the two catch basins - \$15,100.00. When questioned by Mr. Lange, Mr. Jenkins explained the work to be done for the amount of money charged, as listed above. Further questions posed relative to the extra funds to be spent on this project. During

further discussion Mr. Jenkins stated the amount of \$7420.00 is for sawcutting the street, laying the pipe, bringing it back up to grade; in addition they removed the old slab, exposing it to see what the real problem was and backfilling it, which has been done. There is an additional amount, since the area was TV'd a pipe was found to be collapsed and had to be replaced - \$9860.00. A \$6,000.00 portion of the above stated \$15,100.00 will be borne by the contractor, which is approximately \$6,000.00.

Councilman Niehaus left the meeting at 10:30 P.M.

Following discussion a motion was made by Mr. Sommerkamp and seconded by Mrs. Worstell that the above project, repair of Far Hills Dr./So. Arlington, be declared an emergency, and the contractor be directed to continue and complete all repair work needed. Mr. Sommerkamp, aye; Mrs. Worstell, aye; Mr. Sorrell, aye; Mr. Lange, nay; Mr. Claypole, aye; and the motion carried by a vote of 4 ayes; 1 nay.

3. Street priority list to be available to the public.

4. Trolley Park parking area has been completed, with 3 parking areas available.

5. Hanilton Road slippage - nothing further.

6. Old State Sidewalk project - Mr. Jenkins reviewed the plans that were drawn and submitted (re survey) and stated the project can be accomplished within the right-of-way, but it will be very costly - approximately \$20,000 - \$25,000. Mayor McKinley stated the City will once again apply for a grant to help pay for this project. Mr. Jenkins listed several items to be considered pertaining to the installation of this sidewalk. Further study will be made relative to available grant monies.

7. Grieme property - Further information has been sent to the City Clerk relative to this property, including the legal description, plat and title search. When the information is forwarded to Mr. Mark Vogt, Property Valuation Administrator, an assessed valuation will be applied to the property for the 1991 taxes. Further correspondence on back taxes can then be instituted.

FINANCE DEPARTMENT

1. A motion was made by Mr. Lange and seconded by Mr. Sommerkamp that report of the General Fund, by department, for the month ending May 31, 1991, the Special Funds report for the period May 1st through May 31, 1991, and the Financial Statement for the 11th month of the Fiscal Year 1990-91, be received with the following corrections: Financial Statement under trash receipts: \$51,000 changed to \$51,500; Base Court Revenue amount of \$1342.25 be removed from the "Received for Month" column. Roll call then taken: Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Sorrell, aye; and the motion carried. Paid bills listed at end of minutes.

2. Mr. Lange presented for its first reading Ordinance No. 6, 1991, (with the correction of \$438,737 for estimated appropriations changed to \$512,548) "AN APPROPRIATIONS ORDINANCE ADOPTING THE CITY OF PARK HILLS, KENTUCKY, ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 1991, THROUGH JUNE 30, 1992, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY GOVERNMENT."

3. Mr. Lange presented for its first reading Ordinance No. 7, 1991, "AN ORDINANCE ~~ADOPTING~~ AMENDING THE CITY OF PARK HILLS, KENTUCKY, ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 1990, THROUGH JUNE 30, 1991, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY GOVERNMENT."

4. A motion was made by Mr. Lange and seconded by Mr. Sommerkamp that request for approval of invoices for the month of June, 1991, out of the special funds be paid. Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Sorrell, aye; and the motion carried.

A special meeting of Council will be called for June 17, 1991, at 7:30 P.M. for the second reading of Ord. No. 6 and 7, 1991, with Caucus Meeting following. Regularly scheduled caucus meeting of June 24th will be cancelled.

DOG AUTHORITY

1. Mr. Sorrell informed Council a meeting is scheduled for June 27th relative to adopting the budgets for the F.Y. 91-92.

Committee reports

FINANCE/BUDGET COMMITTEE

1. Mr. Carey presented for its second reading Ordinance No. 1, 1991, "AN ORDINANCE PROVIDING FOR LETTING AT PUBLIC BIDDING OF A FRANCHISE, RIGHT AND PRIVILEGE OF ENTERING IN AND UPON THE STREETS, ALLEYS AND HIGHWAYS AND PUBLIC PLACES OF THE CITY OF PARK HILLS, A MUNICIPAL CORPORATION OF THE FOURTH CLASS SITUATED IN KENTON COUNTY, KENTUCKY, TO CONSTRUCT AND MAINTAIN GAS TRANSMISSION AND DISTRIBUTION FACILITIES; AND TO CONSTRUCT, PLACE AND MAINTAIN SUCH OTHER APPURTENANCES AS MAY BE NECESSARY TO OPERATE SAID SYSTEM FOR THE PURPOSE OF FURNISHING GAS TRANSMISSION AND DISTRIBUTION FACILITIES TO SUBSCRIBERS AND CUSTOMERS FOR A TERM OF TWENTY YEARS AND TO PROVIDE THE TERMS AND CONDITIONS OF GRANTING SUCH FRANCHISE, RIGHT AND PRIVILEGE TO THE HIGHEST AND BEST BIDDER THEREFOR." A motion was made by Mr. Lange and seconded by Mrs. Worstall that Ord. No. 1, 1991, be adopted and passed. Mr. Lange, aye; Mrs. Worstall, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; Mr. Claypole, aye; and the motion carried.

INSURANCE COMMITTEE - No report.

PUBLIC RIGHT-OF-WAY COMMITTEE - No report.

BUILDING COMMITTEE

1. Bids were received for Fire Dept. renovation and heating and A/C system. Mr. Sommerkamp submitted the heating and A/C bids to Mr. Skip Fangman for his input. Meetings will be held with all committees and Mr. Fangman in the near future.

GRANT COMMITTEE

1. Mrs. Worstall informed Council more information will be needed to apply once again for grant funds relative to the sidewalk project. A motion was made by Mr. Lange and seconded by Mrs. Worstall that the City Engineer spend a remaining amount up to \$4,000.00 (whatever has not been spent yet) to formalize the plans to assist the Grant Committee.

PERSONNEL POLICY COMMITTEE - No report.

COMMUNICATIONS

1. Letter from NKAPC re adopted administrative policies.
2. Notice from KC&MP&ZC re 1 copy of amended subdivision regulations for incorporated & unincorporated Kenton Co. are now available.
3. Memo from KC&MP&ZC re proposed text amendment to zoning ordinances.
4. Letter from KC&MP&ZC re proposed text amendment to zoning ord. of Park Hills.
5. From KC&MP&ZC re Kenton Co. comprehensive plan joint task force meeting.
6. Memo from NKAPC re addendum to NKAPC staff preliminary assessment packet.
7. From Robert Dickman re reopening of Far Hills Dr.
8. From NKAPC re staff recommendation relative to proposed text amendments.
9. Meeting agenda of KC&MP&ZC Subdivision/Public Facility Review Committee dated 6/6/91.
10. Letter to Mayor and Council from NKAPC re staff recommendation relative to proposed text amendment (non-conforming lots).

New Business

1. Mr. Sorrell requested a letter be sent once again to Mr. Dennis Zahler, owner of an empty lot at the intersection of Dixie Hwy. and So. Arlington, relative to removal of weeds, debris. etc.
2. Mayor McKinley informed Council a letter has been sent to Mr. Joseph Kearnes, Dept. of Transportation, relative to repair of Dixie Hwy.
3. Mr. Lange requested an letter of congratulation be sent to Mr. Michael Burdge, teacher at Park Hills Elementary School, who was honored with an award by the No. Ky. Association for the Retarded as Teacher of the Year.

Motion to adjourn.

MAYOR

ATTEST:

CITY CLERK

NAME AND ADDRESS

TIM THEISSEN 1383 VIDOT
 Richard Vallandingham, Ludlow
 Ed Monahan "
 Huey A Hall Ky Post
 Randy C Groger
 Jim Lyle
 Betty Lyle 1098 Cecelia
 JOYANNA ROBERTS 1111 Mt Allen Rd
 Clifton Kremer 518 Scenic
 Billie Kremer 518 Scenic
 Virginia Catfield 911 Terrace
 Sandy Adams 1151 Cleveland
 Ray Horn
 Clara Horn
 Jim Woodfin 1102 Cecelia Ave
 Bonnie Woodfin 1102 Cecelia Ave
 Silvest Ellison
 Steve Donly 1131 Cecelia
 Jack Thomas
 William S. Bryant
 Steve Crabter
 Gayle Pille 1103 Cecelia Ave.
 Pops 17 lower
 Phil & Jennifer Ryan
 1123 Cleveland Ave
 PAT FLANNERY
 1020 LOCUST ST

SUBJECT MATTER

COLE ESTATES
 Regional Senior
 Center
 Cole Estates
 Cole Est, Const.
 Construction (opposition to;
 construction (OPPOSITION)
 traffic on Terrace
 traffic, garbage, parking
 Cole Estates
 Cole Estates
 Cole Estate
 Cole estate
 Cole Estate
 ped State Rd sidewalk
 Cole Estates
 COLE EST.
 COLE EST
 Tax issue appeal

NAME AND ADDRESS

Dr James + Susan Lockhart

SUBJECT MATTER

Cole Est

PUBLIC HEARING FOR THE PRESENTATION OF THE CITY OF PARK HILLS BUDGET FOR THE FISCAL YEAR 1991-1992, INCLUDING THE MUNICIPAL ROAD FUND, LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUND, THE GENERAL FUND, PARK HILLS SANITATION MAINTENANCE AND REPLACEMENT FUND, PARK HILLS AUTO STICKER FUND, FIRE BOND DISBURSAL ACCOUNT NO. 1 AND ACCOUNT NO.2, WAS HELD ON MONDAY, JUNE 10, 1991, AT 7:00 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

Present in audience: Randy Groger
Mr. & Mrs. James Ryle
Mr. & Mrs. Cliff Kremer
Jack Ehrman
Gayle Pille
Bonnie Woodfin
Jowinna Roberts
Tim Theissen

Pledge of Allegiance

Roll Call

Mayor McKinley opened the meeting, indicating the hearing is being held to discuss all proposed Fiscal Year 1991-92 budgets for the City of Park Hills.

Mayor McKinley presented the 1991-92 General Fund Budget. Estimated revenue for the F.Y. 91-92 - \$512,548. Estimated expenditures for the General Fund - \$512,548, indicating an increase of \$73,811 over the 90-91 budget expenditures. The Mayor listed each individual department's expenditures out of the General Fund.

The Mayor then presented the budgets of the following special funds:

Municipal Road Fund: Balance of monies from F.Y. 90-91 - \$81,000; estimated revenue during F.Y. 91-92 - \$47,000; Total - \$128,000. Detailed allocations in the amount of \$128,000 were listed.

L.G.E.A. Fund: No carryover. Estimated revenue - \$75.00. Expenditures from this fund are not preplanned, but are expended on all safety departments of the City.

Auto Sticker Fund: No carryover. Estimated revenue - \$15,000. Monies from this fund to be used for repair and maintenance of City streets.

Sanitation Maintenance & Replacement Fund: Balance of monies from F.Y. 90-91 - \$75,000; estimated revenue during F.Y. 91-92 - \$20,000. Detailed allocations in the amount of \$95,000 were listed.

F.E.B.I. Disbursal Acct. #1: Balance of monies from F.Y. 90-91 - \$11,032; estimated revenue during F.Y. 91-92 - \$200. Detailed allocations in the amount of \$10,750 were listed.

F.E.B.I. Disbursal Acct. #2: Balance of monies from F.Y. 90-91 - \$10,700; estimated revenue during F.Y. 91-92 - \$22,000. Detailed allocations in the amount of \$20,500 were listed.

Ms. Pille asked if the widening of Cecelia Avenue was listed as an allocation of the Municipal Road Fund for the F.Y. 91-92. The Mayor replied in the affirmative.

There being no further questions or discussion the hearing was closed at 7:15 P.M. on motion by Mr. Lange, second Mr. Sorrell.

HAROLD L. McKINLEY
MAYOR

ATTEST:

CITY CLERK

THE CITY COUNCIL OF THE CITY OF PARK HILLS MET IN SPECIAL SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, JUNE 17, 1991, AT 7:30 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

Call to order

Pledge of Allegiance

Roll Call

1. Mayor McKinley introduced Ordinance No. 6, 1991, pertaining to the 1991-92 annual budget. A motion was made by Mr. Lange and seconded by Mr. Sommerkamp that this ordinance be brought before Council for its second reading. Thereupon, Mr. Lange presented for its second reading Ordinance No. 6, 1991, "AN APPROPRIATIONS ORDINANCE ADOPTING THE CITY OF PARK HILLS, KENTUCKY, ANNUAL BUDGET FOR THE FISCAL YEAR JULY, 1, 1991, THROUGH JUNE 30, 1992, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY GOVERNMENT".

A motion was made by Mr. Lange and seconded by Mr. Claypole that Ordinance No. 6, 1991, be adopted and passed. Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; and the motion carried.

2. Mayor McKinley introduced Ordinance No. 7, 1991, pertaining to the amendment of the annual budget for the Fiscal Year 90-91. A motion was made by Mr. Lange and seconded by Mr. Sorrell that this ordinance be brought before Council for its second reading. Thereupon, Mr. Lange presented for its second reading Ordinance No. 7, 1991, "AN ORDINANCE AMENDING ~~ADOPTING~~ THE CITY OF PARK HILLS, KENTUCKY, ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 1990, THROUGH JUNE 30, 1991, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY GOVERNMENT".

A motion was made by Mr. Lange and seconded by Mrs. Worstell that Ordinance No. 7, 1991, be adopted and passed. Mr. Lange, aye; Mrs. Worstell, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; Mr. Claypole, aye; and the motion carried.

Motion to adjourn by unanimous vote of Council.

MAYOR

ATTEST:

CITY CLERK

CITY COUNCIL OF THE CITY OF PARK HILLS HELD ITS CAUCUS MEETING ON MONDAY, JUNE 17, 1991, AT 7:40 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

1. Lengthy discussion on traffic problems in the areas of Cleveland, Jackson, Breckinridge, Park Dr. Councilman Lange contacted the Ky. Dept. of Transportation, requesting traffic count of Park Dr., Breckinridge and Montague. These streets are all entrances to Devou Park. Officer Jansing of the P.H. Police Dept. suggested yellow lines be painted near stop signs. Councilman Claypole suggested 3-way stop signs at Cleveland and Jackson. It was noted stop signs cannot be installed without passage of ordinance. Stop sign at Hamilton Road to be corrected. Ample speed signs to be installed in the area. Mayor McKinley informed Council four safety signs have been ordered. Suggestion made that police enforcement be increased on the area roads near Devou Park when a special function is being held in the park; more patrol by the Police Dept. in the area including Cleveland, Jackson, Emerson; extra unmanned patrol cars be parked in these problem areas. "Children at Play" signs to be put up throughout the City. One stop sign at the island advised by Council.

Mayor McKinley informed Council request received from Devou Park Advisory Council for permission to erect two signs in Park Hills.

2. Clerk directed to check with Ft. Wright re donation to Senior Regional Center, which will be located in the City of Ludlow.

3. Mr. Jenkins, City Engineer, informed Council grading is being done by the contractor on the Far Hills Dr. repair project. Negotiations being held relative to installation of the pipe. Mr. Jenkins informed the contractor the City would only pay 50%.

3. Mr. Finke of the Public Works Dept. appeared before Council relative to a water problem occurring at 834 St. James Ave. He stated storm water coming from the St. Agnes property, which is in the City of Ft. Wright. Mr. Lange asked if a detention pond could be built by the City of Ft. Wright. It was stated the water problem should be brought to the attention of the Ft. Wright City Council.

4. Mr. Finke, as Fire Chief, brought to Council's attention that an electrical problem in the City effects the Spirit phone system, shutting off the entire system. Dennis asked if a separate jack could be installed which would override the Spirit system and will not be effected by an electric outage. This can be done with installation of another jack such as the one in the Police Dept. office.

5. Mr. Finke brought before Council the water problem occurring at 1209 Audubon Road.

6. Councilman Sommerkamp informed Council the Building committee met with Skip Fangman relative to bids received from Tom Rechtin Co. and Doc Rusk Co. He stated the committee recommends letting the bid to Doc Rusk Co. He explained in detail the work to be done on the Heating and A/C system, prices and timetable.

The F.D. committee and Building Committee met relative to bids received for renovation of Fire Dept. Lowest bid received (with adjustments) from E. J. Smith Construction in the amount of \$16,050.00.

7. The parking pad and dumpster ordinances are to be strictly enforced.

8. Dixie Hwy. commercial parking areas to be paved.

9. Rebhan riveway at 1142 Old State to be repaired; house painted.

Adjournment at 9:30 P.M.

BILLS PAID IN JUNE, 1991

GENERAL CONTROL

Evelyn Fogarty - salary	1036.74
Barbara Washington - salary	399.73
Central Trust - SS/Med w/h	298.99
Central Trust - Fed w/h	190.00
Ky State Treasurer - St w/h	80.59
Ky State Treasurer - Co Employees pension fund	200.77
KLC Trust - unemployment ins, 2nd qtr. 1991	103.50
Kenton Co. Fiscal Ct - payroll tax, 2nd qtr. 1991	53.32
City of Park Hills - payroll tax	62.73
Eastern Financial Fed Credit Union - share deposits	60.00
BC/BS - medical coverage	224.50
Harold McKinley - Mayor's semi-annual salary	750.00
Harold McKinley - Mileage expenses (6 months)	60.00
Marcus Carey - legal fee, semi-annual	1000.00
Greg Claypole - Council semi-annual salary	250.00
Michael Lange	250.00
Robert Niehaus	250.00
William Sommerkamp	250.00
Thomas Sorrell	250.00
Melissa Worstell	250.00
Kenton Co. Police - monthly dispatching	704.00
Cinn Enquirer - adv (public hearing, fire pumper) Ords. 3,4,6,7 1991	629.07
John R. Green Co. - air cleaner filters, rotary file	68.55
Marcus Carey - fees for professional services	1390.00
U S Post Office - 100 29 cents stamps	29.00
IIMC Membership renewal	55.00
City of Park Hills to replenish petty cash	6.00
Radio Shack - 6 tape cassettes	7.14
No. Ky Typewriter - 4 ribbons, 4 correction tapes for Royal 505	52.45
T & W Printing - 500 printed stamped envelopes (#101	197.00
Cinn Enq. - advertising (Ord. No. 2, 1991, advising public or tax rate of .295	102.93

PUBLIC WORKS DEPT

Dennis Finke - salary	1238.20
Central Trust - SS/Med w/h	244.38
Central Trust Fed w/h	58.00
Ky State Treasurer - State w/h	67.74
Ky State Treasurer - Co Employees Retirement System	213.18
KLC Turst - unemployment ins, 2nd qtr. 1991	84.15
Kenton Co Fiscal Court - payroll tax, 2nd qtr. 1991	43.35
City of Park Hills	51.00
Eastern Fin Fed Credit Union share deposit	80.00
BC/BS - medical coverage	357.00
Rumpke - trash fee for May	4218.90
City of Park Hills - to replenish petty cash	11.48
Russell Reed & Son - 2 lighs + flasher	58.00
Zimmer Hardware - supplies & materials	47.32

Public Works (continued)

Hagedorn & Sons - mower checked	9.00
Dennis Finke - clothing allowance	77.50
Waco Oil Co. - gasoline purchased in May	187.63

POLICE DEPT

Ron Heideman - salary	1506.72
Jamie Puthoff - salary	1368.62
Mike Jansing - salary	1377.60
Ron Johnson - salary	1347.06
Mark Schworer - salary	1329.85
Paul Brinkman - salary	482.22
Charlene Fangman - salary	603.62
Central Trust - SS/Med w/h	1639.91
Central Trust - Fed w/h	1167.00
Ky State Treasurer - St w/h	503.73
Ky St Treasurer - Co Employees Retirement System	3201.33
KLC Trust - unemployment ins, 2nd qtr, 1991	567.93
Kenton Co. Fiscal Ct - payroll tax, 2nd qtr. 1991	292.57
City of Park Hills - payroll tax, 2nd qtr. 1991	344.20
BC/BS medical coverage	1700.20
Mobilcomm - monthly maintenance contract	83.45
Robke Chevrolet - cruiser maintenance	67.20
Storer Cable - monthly charge	7.72
Zimmer Hardware - supplies	4.45
Waco Oil Co - gasoline purchases in May	681.18
Cinn Bell - phone service	66.71
Dictaphone Corp. - annual maintenance contract on transcriber	93.00
Racom Corp - 5 portable radios + accessories	3472.50
NKIN - membership renewal	25.00

FIRE DEPT

N.F.P. A. - membership through June, 1992	75.00
Our Designs - pager case, gear bag	56.90
P.H.F.D. - repair parts, expenses chief's meeting, Frankfort trip	74.00
Mobilcomm - monthly maintenance contract	77.65
Ky Motor Service - vehicle maintenance	12.08
Zimmer Hardware - supplies & materials	11.38
N.F.P.A. - yearly subscription National Fire Codes	312.75
Waco Oil Co. - gasoline purchased in May	76.62
Cinn Bell - phone service	116.31

RESCUE SQUAD

Mobilcomm - monthly maintenance contract	100.50
American Auto Body - front alignment (amb.)	126.20
Ky. Motor Service - vehicle maintenance	19.10
Zimmer Hardware - supplies & materials	26.96
Waco Oil Co. - gasoline purchases in May	30.35

Rescue Squad (continued)

Ky State Treasurer - ambulance licensing	20.00
Cinn Bell - phone service	42.81
NKEMS - training supplies	210.32
Elder Photographic - training supplies & film	220.15
Our Designs - manuals, slides, training supplies	1396.35
Parr Emergency Products - first aid supplies, new equipment	611.30
Ky St Treasurer - first responder certificate	13.00
NKEMS - CPR recertifications (9)	9.00
Steven Dreyer - Paramedic asst. course	25.00
Martin Schmidlin - EMT Cert/PA Course	44.00
Richard Wolking - EMT Certification	19.00
Charles Schaffner - EMT Cert/PA Course	44.00
Jamie Allen - EMT Certification	19.00
Jude Schulte - EMT Certification	19.00
Shannon Rump - EMT Certification/PA Course	50.00
Mary Dreyer - EMT Certification, FDIA	29.50
Andrew Wartman - PA Course, AHA Instruction	37.00
Mark Dreyer - PA Course, AHA Instruction, EMT RECET	92.00

FINANCE DEPT

Coca Cola Bottling - refund (overpayment of license fees)	40.00
Covington Paper & Woodenware - 1 pkg 8-column ledger shts	26.21
City of Park Hills - to replenish petty cash	13.97
Marcus Carey - delinquent tax fee	120.75
Wm Oder - citations, warning notices	680.97
Bill & Mary Meyer - refund, overpayment apt license	5.00
City of Park Hills - to replenish petty cash	18.00

CITY BUILDING

ULH&P Co. - gas & electric	353.78
Kenton Co. Water District - water & sewage charges	85.47
A & S Electric - 30 fluorescent tubes	52.50
Zimmer Hardware - supplies	4.49
Cinn Bell - phone service	215.08
Devoe & Reynolds - 6 gallon paint (for F.D.)	79.95

STREET LIGHTING

ULH&P Co. - street lights	677.81
ULH&P Co. - traffic lights	106.63

MISCELLANEOUS

J. W. Berling Engineering Co. - Grieme lot, description	150.00
Kenton Co. Fiscal Ct. - 2 "Playground Parking Only" for Trolley Park	44.20
No. KY Narcotics Enforcement Unit - FY 90-91 donation	2000.00
Edward A Jody - Activity Invoice (5/14-6/28/91)	440.00

AUTO STICKER FUND

Eaton Asphalt Paving Co. - Old State/Arlington repaving 65,000.00

MUNICIPAL INSURANCE FUND

Central Trust - commercial loan, montly payment	2165.00
Park Hills General Fund - for operating expenses	11,517.00

SANITATION FUND

Paul Ryan - 1 sewer grate	100.00
Paul Michels & Sons - balance due	
St. Joseph Lane Sewer	2741.65
Vogelpohl Fire Equipemnt - 2 self-propelled nozzles	
for cleaning sewers	307.38
Ideal Supply Co. - 100 cement bricks for sewer	
restoration	22.00

MUNICIPAL ROAD FUND

Eaton Asphalt Paving Co. - 2 ton street patching material	51.47
Kenton Co. Fiscal Ct.- 4 "Road Closed" signs	192.00
Zimmer Hardware - 1 gal traffic paint; 5 bags sand mix	39.39
Park Hills General Fund - incorrect deposit to this fund	
6/21 (Police Incentive)	1202.35
Bayer-Becker Eng - TOPO Survey, Old State Rd	
Sidewalk Project	2500.00

THE CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, JULY 8, 1991, AT 7:30 P.M. WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

Present in the audience: See attached

Call to Order
Pledge of Allegiance
Roll Call

A motion was made by Mrs. Worstell and seconded by Mr. Claypole to approve the minutes of June 10, 1991, with the following corrections: "Sommerkap" to "Sommerkamp", the letter "l" removed from in front of the word "item". Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; and the motion carried.

A motion was made by Mr. Sommerkamp and seconded by Mrs. Worstell to approve the minutes of the Public Hearing on City Budgets held on June 10, 1991. Mr. Sommerkamp, aye; Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Lange, aye; Mr. Claypole, aye; and the motion carried.

A motion was made by Mr. Lange and seconded by Mr. Sorrell that minutes of the Special Meeting held on June 17, 1991, be approved. Mr. Lange, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Sommerkamp, aye; and the motion carried.

A motion was made by Mr. Sommerkamp and seconded by Mrs. Worstell to approve the minutes of the Caucus Meeting held on June 17, 1991, with the following correction: "Dock" changed to "Doc". Mr. Sommerkamp, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; and the motion carried.

PETITIONS & DELEGATIONS

1. Mr. Kenneth Reed, 1110 Park Drive, appeared before Council, requesting information concerning any action taken relative to the Park Drive traffic problem. Mayor McKinley replied several signs have been erected stating "children at play" and "radar enforced". The Mayor further stated 23 speeding tickets have been issued in the area. When questioned, Mayor McKinley replied that Council was informed that possibly a stop sign could be installed at Audubon Road and Park Drive. Such installation must be done by City ordinance. Mr. Reed stated a crosswalk is needed on Park Drive by the "CITY LIMITS" sign. Mr. Reed stated damage has been done to his front yard on several occasions by speeding motorists.

2. Mrs. Ginger Conway, 1144 Cleveland Avenue, appeared before Council and thanked them for installation of several signs in the area. Mrs. Conway asked if there was a possibility of installing a stop sign at the intersection of Jackson Road and Cleveland Avenue (on Cleveland). Mayor McKinley stated "20 MPH" signs will be installed in the area. Mr. Claypole stated, when speaking with Mrs. Spoor, he was told a majority of residents did not want stop signs. Mrs. Conway will ask her neighbors if they are interested in a stop sign in the area of Jackson and Cleveland.

Mr. Reed mentioned "special events" being held in Devou Park. He asked if extra police enforcement could be used at this time.

3. Mr. Tim Theissen spoke to Council re the Cole Subdivision, concerning the list of conditions submitted to the developer by the City. Following discussion Mr. Carey presented for its second reading Ordinance No. 5, 1991, "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, APPROVING THE PRELIMINARY DEVELOPMENT PLAN FOR A PLANNED UNIT DEVELOPMENT SUBMITTED BY DOUGLAS G. COLE, TRUSTEE FOR COLE ESTATES, AT OR NEAR THE INTERSECTION OF CECILIA AND SCENIC AVENUE, PARK HILLS, KENTUCKY."

Mr. Raymond Horn, 516 Scenic Drive, appeared before Council and restated his objection to the proposed Cole Subdivision.

Following discussion, Mr. Theissen brought before Council the list of conditions submitted by the City to the developer of the Cole Estates. He stated categorically: (1) - no problem; (2) - landscaping, etc. will be provided; (3) & (4) - testing will be done; (5) - no problem; (6) through (10) basically no problem. Mr. Theissen asked that 3 conditions be revised. He requested Council consider the possibility of designating an individual of the City to handle the design control rather than all of Council. In item 6 the words "on Scenic Drive" be inserted. Buffer zone to be increased by the developer from 10' to 15'. Requested definition of "proportionate share". The developer stated the equation should be 19/59.

Mr. Jody suggested a committee be formed to have input in design control. It was stated criteria for design control will be handled through architectural review (the committee would consist of Edward Jody, BI/ZA, and James Jenkins, City Engineer).

Following a discussion a motion was made by Mrs. Worstell and seconded by Mr. Claypole that Ordinance No. 5, 1991, be adopted and passed. Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, abstain, Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; and the motion carried.

4. Mr. Kenneth Smith, representing American Family Life Assurance Company, appeared before Council relative to supplemental insurance covering catastrophic illness. Council's permission is needed to allow the agent to speak to employees regarding this insurance, which would be payroll deducted. Mr. Niehaus, Chairman of the Insurance Committee, suggested the program be given to committee for study before it is offered to the employees. A motion was then made by Mr. Sommerkamp and seconded by Mr. Lange that Mr. Niehaus, as Chairman of the Insurance Committee, check into the insurance coverage offered and, upon his recommended approval the insurance coverage can be presented to City employees. Motion carried by unanimous vote of Council.

5. Mr. Kenneth Wolfe appeared before Council relative to redevelopment of 1522 Dixie Highway. Copies of previous correspondence to Mr. Jenkins on the drainage problem were submitted to Council. Mr. Finke stated, after research, he could find no documentation indicating the drain belongs to the City of Park Hills. Mr. Wolfe stated he does not have definite proof the welded screen on the drain pipe is on his property. He further stated debris collects in front of the screen, forming a dam, which backs up the water which then flows across his property, on to 1518 Dixie Hwy., and then out to the highway. Mr. Jenkins stated it is all tied into the Dixie Hwy. storm drain. Mr. Finke stated he had contacted the State Hwy. Dept. and was told it was not their problem. Mr. Wolfe stated his three-part proposal: (1) method of maintaining the drain; help from the City in keeping the screen cleaned; (2) asked the City to spearhead a meeting of all the property owners affected by this drainage system; (3) assistance from City authorities relative to redeveloping Dixie Hwy. Mayor McKinley informed Mr. Wolfe several contacts had been made to the State Hwy., Dept. for help in repairing Dixie Hwy. Mr. Lange stated the City's Grant Committee actively pursues grants when they become available. Property owners along the Dixie Hwy. have been contacted to improve their property when needed. State authorities have been approached concerning the storm water issue.

Mr. Gurley, developer of the proposed redevelopment of 1522 Dixie Hwy., spoke to Council re the storm sewer system in question. It is not large enough to handle the amount of water coming from so many directions. The water problem of 1522 Dixie Hwy. will affect abutting property owners on both sides of this area. Mr. Gurley feels the problem involves a large amount of property in Park Hills. Location of the tie-in to the main sewer on Dixie Hwy. was discussed.

Mr. Carey informed Mr. Wolfe that the City has received numerous requests from citizens to help with drainage problems on private property and the City has declined. If problems are contributed to a neighbor, it must be handled between neighbors.

Mr. Wolfe informed Council he was told by his contractor, Bavarian Trucking, that the dumpster cannot be put inside the screened-in area (per Mr. Jody, BI/ZA). Mr. Jody explained to Mr. Wolfe the reason for his denial. Following discussion, Mr. Wolfe stated he will contact Mr. Jody replacement of the dumpster.

Department Reports

PUBLIC WORKS - no report

POLICE DEPARTMENT

1. A motion was made by Mr. Lange and seconded by Mr. Claypole that report of the P. H. Police Dept. for the month of June, 1991, be received as submitted. Motion carried by unanimous vote of Council.
2. Unauthorized sign by the Steffen property at 1028 Amsterdam Road will be removed by Mr. Finke of the Public Works Dept.
3. When questioned by Mrs. Worstell, Lt. Puthoff replied two vehicles had been ticketed for parking on unimproved right-of-way in the 1400 block of Old State Road. The one vehicle was then moved and parked on the regularly traveled portion of Old State. During discussion the yellow line, indicating a sidewalk, is to be repainted white.

FIRE DEPARTMENT

1. A motion was made by Mr. Sorrell and seconded by Mr. Sommerkamp that report of the P. H. Vol. Fire Dept. for the month of June, 1991, be received as submitted. Motion carried by unanimous vote of Council.
2. Chief Finke informed Council a bid of \$3,000.00 has been received for the 1965 fire pumper. A motion was made by Mr. Lange and seconded by Mr. Sorrell that the vehicle be sold for \$3,000.00 as is. Mr. Lange, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Sommerkamp, aye; and the motion carried.
3. The Chief informed Council the tornado siren will be blown/each month, ^{the 1st Wed. of} starting July 3, 1991, for three minutes at noon.

RESCUE SQUAD

1. A motion was made by Mr. Niehaus and seconded by Mrs. Worstell that report of the Park Hills Vol. Rescue Squad for the month of June, 1991, be received as submitted. Motion carried by unanimous vote of Council.
2. Chief Dreyer stated he received information that an airconditioning unit will not be put in the R.S. in the near future. He would like to meet with the Building Committee concerning this. Squad personnel find the area extremely hot. Mr. Sommerkamp, Chairman of the Bldg. Committee, explained to Chief Dreyer the reasons for the delay.
3. Mayor McKinley informed Chief Dreyer he found a broken lock on the door to the Rescue Squad building. Following discussion it was stated that all damaged entrances to City departments be repaired immediately.

BLDG. INSP./ZONING ADMIN.

1. Five permits were issued in June.
2. A request to improve a parking pad was received from Mr. John Tippey, 1049 Montague Road. Following discussion, and upon Mr. Jody's recommendation, a motion was made by Mr. Sommerkamp and seconded by Mr. Claypole that permission be given to Mr. Tippey to improve the parking pad at the above stated address.
3. Following discussion, a decision was made by Council to advise all property owners with unimproved pads on City right-of-way that gravel, crushed rock, etc. will be removed and right-of-way area reseeded.
4. Mr. Jody informed Council orders were sent to Mr. Horne relative to the Montague property; receipt acknowledged on July 14th. As of this date he is now in non-compliance. He should repair or remove the structure. Mr. Jody stated the easiest thing to do would be to cite him to court and have the judge order him to tear it down.

Mr. Jody also stated a hearing could be held, condemn the property, by resolution of Council, and write an ordinance to authorize the City to hire a contractor to demolish the property. Mr. Jody will follow up on this.

5. Circle K is awaiting authorization and a check from their national headquarters relative to cleanup and dumpster screening. Commercial property owners in violation of the dumpster screening ordinance will be cited by the Police Dept.

6. Mr. Carey presented for its second reading Ordinance No. 8, 1991, "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, MODIFYING THE TEXT OF SECTION 9.11-A OF THE PARK HILLS ZONING ORDINANCE ALLOWING FOR THE DEVELOPMENT OF NON-CONFORMING LOTS OF RECORDS. A motion was made by Mr. Lange and seconded by Mr. Sommerkamp that Ordinance No. 8, 1991, be adopted. Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mrs. Worstell, aye; Mr. Claypole, aye; and the motion carried.

7. Mr. Carey presented Ordinance No. 19, 1991, "AN ORDINANCE OF THE CITY OF PARK HILLS, KENTUCKY, MODIFYING THE TEXT OF SECTION 9.14-A OF THE PARK HILLS ZONING ORDINANCE DELETING MINIMUM, GROSS FLOOR AREA REQUIREMENTS". A motion was made by Mr. Sommerkamp and seconded by Mr. Lange that Ordinance No. 9, 1991, be adopted. Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; and the motion carried.

The City Clerk was directed to forward copies of these two ordinances to the Northern Kentucky Area Planning Commission.

8. Application was received from Anthony and Mary Leubbers for permit to build a single-family dwelling at 1126 Mt. Allen Road. Zoning requirements have been met and a zoning permit issued. Plans for the building not yet received. Mr. Lange suggested Mr. Jody urge the owners to have a geo-technical report submitted.

9. Orders sent to Mr. Larry Kuykendall, 1050 Jackson Road, re sewer lateral which is dumping sewage on abutting property. Mr. Kuykendall has applied for a hearing before the BOCA Board of Appeals. Date has not been set at this time.

10. Mayor McKinley informed Council sheet metal has been inserted on the property at 1085 Lawton Road to divert the water flowing on to their property. Mr. Jenkins informed Council of a storm sewer inlet on the Hughes property at 1090 Lawton Road. Water from that location does run down toward the Gartlan property at 1085. Mr. Jenkins suggested a berme be built on City right-of-way (Hughes property) to partially solve the problem. Following discussion, Mr. Jody was directed to send a letter concerning accumulation of weeds at the 1085 Lawton Rd. address and Mr. Finke, Public Works Director, was directed to remove the sheet metal.

CITY ENGINEER

1. The So. Arlington/Far Hills project near completion. Final paving of the asphalt surface should be done this week. Fill complete and area seeded. Walkthrough to be done specifically regarding repair to So. Arlington Rd. An invoice has been received from the Contractor, G & G Excavating, for 80% completion of the sewer replacement. Mr. Jenkins requested Council's approval for payment of the invoice in the amount of \$9,836.00. Mr. Lange submitted a list of suggestions/corrections the City should reconsider re the filling and repair of Arlington/Far Hills. A motion was then made by Mr. Sorrell and seconded by Mrs. Worstell that the above invoice, in the amount of \$9,836.00, be paid. Mr. Sorrell, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Niehaus, aye; and the motion carried.

Survey of area re grading should be paid by Incisa, Inc., plus sewer TV'd. Soil testing should be done. This will be followed through by Mr. Jenkins.

2. The Clerk informed Council several complaints were received from residents on Arlington Rd. concerning the reseeded areas by the paving contractor. Mr. Turton of Eaton Asphalt was contacted and will check out the area. New reseeded will probably take place in the fall. This will be followed up by Mr. Jenkins.

3. Mr. Jenkins informed Council a gas main on St. Joseph Lane has been replaced by CG&E. He was informed by the utility company the curbing in the area where the main was replaced is disintegrated. The contractor working for CG&E (Brewer) submitted to CG&E a bid of \$14.50 per lineal foot of rolled curb. One-third of the cost would be paid by CG&E. Mr. Jenkins requested this bid be submitted to the City in writing. Mayor McKinley suggested repair of St. Joseph Lane during the FY 91-92. Mr. Jenkins recommended the 300 ft. of curbing be done when the bid is submitted in conjunction with 1/3 payment being handled by CG&E. Following discussion a motion was made by Mr. Sorrell and seconded by Mr. Claypole to accept the proposal of CG&E for repair of 300 ft. of lineal curbing along St. Joseph Lane in the area of the gas main replacement. Mr. Sorrell, aye; Mr. Claypole, aye; Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; and the motion carried.

A motion was made by Mr. Lange and seconded by Mrs. Worstell to authorize Mr. Jenkins, City Engineer to prepare specifications for milling and repaving of approximately 300 ft. of St. Joseph Lane in conjunction with the curbing repair work. Mr. Lange, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; and the motion carried.

4. Old State Sidewalk project - Standard received from NKAPC for rural sidewalks, etc. Mr. Jenkins will study the information received to see if our plans will be in compliance with such standards. Mayor McKinley asked Mr. Jenkins if there was a possibility of installing sidewalk on a portion of Old State from 1329 past St. James. Mr. Jenkins replied in the affirmative.

5. Hamilton Road slippage - nothing further.

6. 807 St. James - Mr. Jenkins will try to identify what the problem is. Mr. Jenkins feels it is the problem of the property owner. Mrs. Bruce informed the City Clerk an easement, behind the house, was purchased by the City from Mr. Phillips, previous owner of the property. This will be checked into further.

FINANCE DEPARTMENT

1. A motion was made by Mr. Niehaus and seconded by Mr. Sommerkamp that report of the General Fund, by department, for the 12th Month of the FY 90-91, Financial Statement for the month ending June 30, 1991, and Special Funds report covering June 1 through June 30, 1991, be received as submitted. Mr. Niehaus, aye; Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Sorrell, aye; and the motion carried.

2. The City Clerk informed Council an amended printout was received from the PVA office, indicating approximately \$700,000 reduction in property valuation, which will reduce the City's revenue by approximately \$2,000.

3. The Clerk informed Council the property owned by Park Hills Place Investments (on which the proposed Cole subdivision is to be built) has an outstanding tax bill for 1990. Mr. Carey will inform Mr. Theissen of this bill.

4. Mr. Carey, City Attorney, will contact Mr. Mark Vogt, Property Valuation Administrator, regarding back taxes owed on the property described as 0.317 acres, sec Hillcrest & Lawton, 13,824 sq. ft. irregular.

5. Discussion on Michels bill payable for work done relative to the Montague Road landslide. Mr. Carey informed Council of the legal steps that must be taken to bring a lawsuit against Arnold Horne, owner of the property on Montague. Following discussion the City Attorney was directed to contact the Michels Company, requesting their participation in the City's lawsuit against Arnold Horne. The City of Covington will be asked to participate also. If the Michels Company declines to join in the lawsuit, the City Clerk was directed to pay the entire bill due Michels Company.

6. A motion was made by Mr. Niehaus and seconded by Mr. Lange that bills payable out of several funds be paid (deleting balance due Eaton Asphalt for \$5,072.90 until restoration work is complete). Mr. Niehaus, aye; Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mrs. Worstell, aye; Mr. Claypole, aye; and the motion carried.

A list of bills paid during the month of July is attached to these minutes.

DOG AUTHORITY

1. Mr. Sorrell informed Council a meeting was held on June 27, 1991. Information obtained at the meeting submitted to Council. Semi-annual bill for FY 1991-92 received in the amount of \$1,660.10.

Committee Reports

FINANCE/BUDGET COMMITTEE

1. Mr. Lange informed Council several bids were received from accounting firms in the area in reply to the City's request for proposals to audit the City's financial statements on a yearly basis. The submitted proposals received are as follows:

Bramel & Ackley - \$2500.00 (plus or minus)
Mackey McNeil Mohr - \$2400.00 for audit; \$400 for accounting services
Rankin & Rankin - \$2950.00
VonLehman & Company - \$2700.00
Hart & Gersbach - \$1,475.00

Following discussion Mr. Niehaus volunteered to call the above companies for references, and the Finance/Budget Committee will have a recommendation at the August Council meeting.

INSURANCE COMMITTEE

1. Mr. Niehaus informed Council Mr. Steven Siereveld, Ky. Governmental Insurance Services, is requesting insurance coverage for the City. Renewal of the policies will be due in August, 1991. Discussion on the floor regarding coverage of equipment off premises.

PUBLIC RIGHT-OF-WAY COMMITTEE - No report.

BUILDING COMMITTEE

1. Mr. Sommerkamp informed Council the committee met with Mr. Skip Fangman, requesting his input concerning the complete heating and air conditioning system for the entire City Building. A meeting was also held with the Fire Dept. committee concerning the new area being renovated. Mr. Sommerkamp stated the committee recommends giving the bid to Doc Rusk Heating & A/C Co. for installation of Janitrol equipment for heating and cooling the new F.D. office, computer and social area, which is their Alternate No. 2 in the amount of \$7,726.00. Mr. Sommerkamp informed Council the lowest bid received for renovation of the new F.D. area was received from E. J. Smith Building Co. in the amount of \$16,050.00. He stated it is the recommendation of the Building Committee that Council accept the bid of E. J. Smith Building Co. in the amount of \$16,050. A motion was made by Mr. Sorrell and seconded by Mr. Lange that Council accept the bid of Doc Rusk Heating & A/C for the heating and cooling of the above mentioned area and the bid of E. J. Smith Building Co. for renovation of the Fire Department area. The Clerk was directed to advise all bidders of this decision.

GRANT COMMITTEE - No report.

PERSONNEL POLICY COMMITTEE - No report.

COMMUNICATIONS

1. Thabk you note from Girl Scout Troop #46 for use of Council Chambers.
 2. Letter from Marquita Wilson, 834 St. James, re flooding of basement.
 3. Lettrr from KC&MP&ZC re text amendment to the P.H. Zoning Ordinance.
 4. " " " " " " " " Kenton Co. zoning ordinances.
 5. Minutes of KC&MP&ZC, Subd/Public Facility Review Committee Meeting of 5/2/91.
 6. " " regular meeking of 5/2/91.
 7. Letter from Mr. & Mrs. Kerlin, 824 Arlington Road, re estremely early hour for commercial dumpster pickup; length of time commercial signs are lit.
 8. KC&MP&ZC SubdPublic Facility Review Committee meeting agenda for 7/11/91.
 9. Request for use of Council Chambers for Parkcrest Homewoners Association for meetings.
- The City Clerk was directed to inform Molique Management, representative of the Homeowners Assn., that approval was given by Council for use of their chambers.
10. Mayor McKinley informed Council of a request received from the No. Ky. Chamber of Commerce re closing of Kyles Lane. Asking for resolution from City.
 11. Letter from Thonas Depenbrock re complaint against owners of 1085 Lawton Road because of overgrown weeds, sheet metal causing hazardous situation.
 12. Letter from Kenneth Wolfe re drainage problem at 1522 Dixie Hwy.

Old Business

1. Mr. Sorrell asked the status of Council's consideration of the ordinance charging \$50.00 per greenhouse (relative to Popp's Flowers). Mr. Carey felt the ordinance, as it stands, would be unenforceable. He suggested a Gross Profits Tax in place of an occupational license. Following discussion Mr. Carey was directed to amend the occupational license ordinance to indicate a flat fee of \$50.00 for greenhouses regardless of amount of such buildings.

2. The City Clerk informed Council the City of Ft. Wright was contacted relative to budgeting funds for donation to the new Senior Citizens Center to be located in the City of Ludlow. She was informed Council's decision still pending.

3. Mr. Claypole brought before Council an ordinance relating to new construction design. Mr. Carey stated he felt an architectural review board would probably have to be set up for this ordinance to be effective.

4. Mr. Lange informed Council a contract to bid for the new trash contract should be ready by the October meeting, preferably September. Information will be obtained from other cities.

New Business

1. Mayor McKinley informed Council 4 signs were ordered for Cleveland/Jackson and Park Drive: "CHILDREN AT PLAY" and "RADAR ENFORCED".

Motion to adjourn by Mr. Sorrell

MAYOR

ATTEST:

CITY CLERK

Council Meeting;

- July 8, 1991

<u>Name</u>	<u>Address</u>
Dorel Cole	Woodmeson Dr Cincinnati
Leigh Glaser	10 Hillside - Cincinnati
Kenneth D. Smith	207 Clarks Dr. Florence, Ky. (Representing AFLAC)
Tim Theissen	1383 Vidot, Ft. Wright
Kenneth D. Cole	2100 Central Trust Center, Cincinnati
Paul A. Ueber	" " " "
Louis D. Wartman	1404 Old State Rd. Park Hills
Alice V. Jansen	1210 Old State Rd., Park Hills
Ray Horn	516 Scenic Dr Park Hills
John Ken Ray	1110 Park Dr. Park Hills
Paul M. Stevens	1114 Park Dr. Park Hills
Julie Fay	1853 Walker Cincinnati 45210
Ginger Conway	1144 Cleveland Park Hills, Ky 41011
John D. Faye	Cole Estates
Mark F. Faye	Cole C & Kate
Chuck Olsen	Southgate, Ky 41071

BILLS PAID DURING THE MONTH OF JULY, 1991

GENERAL CONTROL

Evelyn Fogarty - salary	1057.39
Barbara Washington - salary	595.41
Central Trust - Fed W/H	222.50
Central Trust - SS/Med W/H	430.51
Ky St Treasurer - ST W/H	97.17
Ky St Treasurer - Co Emp Ret System	215.84
Eastern Financial Fed Credit Union - share deposits	100.00
BC/BS - medical coverage for July	239.83
IMPACT - monthly life ins. premium	22.90
U S Post Officce - 100 29 cent stamps	29.00
Kenton Co. PD - monthly dispatching fee	333.58
Donellon-McCarthy - 2 cartons toner for copier	126.15
The Picture Place - film & processing (interior shots, apt at 1121 Amsterdam)	13.30
KACO/KLC Self Ins. Fund - W/C, first payment of four	33.80
Sam's Wholesale - office supplies	49.42
City of Park Hills - to replenish petty cash (clerk's expenses)	12.00
Edward A. Jody - Activity Report Invoice (7/2-7/23/91)	220.00
John R. Green - 20# copy paper	30.75

PUBLIC WORKS

Dennis Finke - salary	1430.14
Central Trust - Fed W/H	100.00
Central Trust - SS/Med W/H	287.01
Ky St Treasurer - ST W/H	85.74
Ky ST Treasurer - Co Emp Ret System	255.71
Eastern Financial FEd Credit Union	80.00
BC/BS - medical coverage	404.32
IMPACT - monthly life insurance premium	4.90
Rumpke - trash fee for June	4218.90
Zimmer Hardware - supplies	22.93
Russell Reed & Son, Inc. - emergency lights, flasher, new equipment	58.00
Waco Oil Co. - gasoline purchases in June	109.20
KACO/KLC Self Ins. Fund - W/C, first payment of four	229.05
City of Park Hills - to replenish petty cash (supplies)	9.47
Eqpt. Consultants, Inc - stepladder, rebars (eqpt. purchases)	44.71

POLICE DEPARTMENT

Ron Heideman - salary	1558.72
Jamie Puthoff - salary	1513.99
Mike Jansing - salary	1464.70
Ron Johnson - salary	1336.18
Mark Schworer -salary	1357.86
Charlene Fangman - salary	658.36
Paul Brinkman - salary	108.60
Central Trust - Fed W/H (this is included in gross pay on report)	1280.00
Central Trust - SS/Med W/H (City's share only listed on report)	1662.00
Ky St Treasurer - ST W/H (included in gross pay)	531.28
Ky St Treasurer - Co Empl Ret System (city's share only listed)	2570.76
BC/BS - medical coverage (this amt will be the same every month)	1920.14

BILLS PAID DURING THE MONTH OF JULY, 1991 (Police Dept Continued)
Page 2

IMPACT - monthly life ins premium (listed under	
Life & Dis Ins-same amount every month)	23.90
US Post Office 100 29 cent stamps (supplies)	29.00
Mobilcomm - monthly maintenance contract on pagers	
(radio/radar maintenance)	83.45
Storer Cable - monthly charge (training)	7.72
The Picture Place - film & processing (supplies)	18.14
Old Mill Service - cruiser maintenance	166.79
Gall's Inc. - 2 rechg. battery sticks (eqpt. purchase)	66.58
Waco Oil Company - gasoline purchases in June	640.61
KACO/KLC Self Ins. Fund - W/C, first payment of	
four (misc. ins.)	1239.15
Sam's Wholesale - office supplies (kraft envelopes,	
box pens)	4.26
Cinn Bell - phone service (both phones)	57.59
John R. Green - copy paper (supplies)	20.50
Ron Johnson - expenses, school 4/22/91 (189.43)	
gasoline to Frankfort (23.01)	212.44

FIRE DEPT.

Mobilcomm - maintenance contact & repair parts	105.65
Zimmer Hardware - supplies	43.45
Our Designs - hoods (new equipment)	139.65
Vogelpohl Fire Equipment - 2 #600 cord (new eqpt)	186.28
Ky Motor Service - floor dry (new eqpt)	162.00
Waco Oil Co.- gas purchased in June	46.05
Cinn Bell - phone service	122.70
John R. Green - copy paper	10.25

RESCUE SQUAD

Zimmer Hardware - supplies	25.71
Waco Oil Co. - gas purchase	20.68
Mobilcomm - maintenance contract on pagers	
(2 months -2/28 & 6/27/91)	100.50
Cinn. Bell - phone service	43.32
John R Green Co. - copy paper	10.25

FINANCE

US PO - 100 29 cents stamps	29.00
Miami Systems Corp - 2000 tax bills printed	473.98
Sam's Wholesale - supplies	7.43
City of Park Hills - to replenish petty cash	
(certified mail)	12.00
John R. Green Co. - paper for copier	30.75

CITY BLDG.

ULH&P Co. - gas & electric	365.72
Zimmer Hardware - supplies & materials	18.35
A & S Electric Supply - 2 ballasts	59.60
Cinn Bell - phone service	214.80

STREET LIGHTING

ULH & P Co. - street & traffic lights	785.95
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BILLS PAID DURING THE MONTH OF JULY, 1991 (continued)

Page 3

CAPITAL PURCHASES/EMERGENCIES

Kenton Equipment Co - 1 riding mower	5935.00
Newman Traffic Signs - 4 signs (Children at Play, Radar Enforced)	164.00
Eaton Asphalt - paving of parking spaces for Trolley Park	2484.00
Megabyte Computer Systems - maintenance contract on 3 computers, 3 printers	1334.00
P. Michels & Sons - cleanup of Montague Rd. landslide	18,750.00
The Central Trust Co. monthly loan payment	2,165.00

FEBI #1

Fogarty - admin. fee for 1990	500.00
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FEBI ACCT #2

Fifth Third Bank - corporate trust fees (3/1-5/28/91)	75.00
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SANITATION MAINTENANCE & REPLACEMENT FUND

Ideal Supplies, Inc. - 5 bags sand mix (sewer restoration work)	17.45
Raylor Bros. Esc. - 2 yds. topsoil	25.00
Ohio Infil-Check, Inc. - sewer jet cleaned	292.50
Sanitation Dist #1 - billing charges (April, May, June)	288.00

STATE AID ROAD FUND

James Jenkins - engineering fees & expenses (street priority study)	1061.36
Zimmer Hardware - street patching supplies	70.44
Eaton Asphalt - 1 3/4 ton hotpatch	60.11
G & G Excavation - So Arlington Rd/Far Hills Dr repair	9836.00

CITY COUNCIL OF THE CITY OF PARK HILLS MET AT ITS REGULARLY SCHEDULED CAUCUS MEETING HELD ON MONDAY, JULY 22 AT 7:30 P.M. WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

Call to Order
Pledge to Allegiance

1. The Mayor advised Council that the Gartlands have cut their weeds and installed blacktop curbing, and that they want an answer regarding what the city will do to ease their drainage problem. Mr. Jenkins suggested installing a landscape berm like the one on Hillcrest, probably within the right-of-way across the street from the Gartlands. Mr. Lange suggested creating a ponding area. Discussion regarding location of the berm and whether the city should do something followed. Mr. Jenkins will look at the area and make a drawing of work to be done. Mayor McKinley will draft a letter to contact Mr. Hughes who lives across the street from the Gartlands, to see if he objects to work being done on his property if necessary. The Mayor will not contact the Gartlands until he has conferred with Marc Carey.

2. The Cecelia Avenue project is completed except for reseeding. Mr. Sorrell commented that one section looks like it has sunk about an inch. Mr. Jenkins replied that things haven't been finalized with Incisa, Inc. yet, and that he and they would be getting together in the next couple of weeks to discuss what Incisa has to do to complete the work. Mr. Lange stated that several potholes need to be patched.

3. Greg Claypole stated that residents still want stop signs put up in the Park Drive/Cleveland area and at Cleveland and upper Jackson; also they want a crosswalk on Park at the entrance to Devou Park. There was discussion about whether or not stop signs should be used to control speed. Mr. Claypole will draft an ordinance for Council's vote to put stop signs in those areas.

4. Cincinnati Gas & Electric Co. has finished installing the new gas main on St. Joseph Lane; the connections to the houses haven't been made yet. CG & E will pay for 1/3 of the curbing to be installed (70 ft) and will repair driveways in the area where they've installed the new main. There was discussion about how much it would cost the city to install another 208 ft. of curbing on the other side of St. Joseph. 345 lineal feet of the street is to be milled and blacktopped, and the street widened as much as possible. Mr. Jenkins will draw the project up for bid. The city will go ahead with the additional curbing if it can be done for the same price as the other curbing on the other side.

5. Mayor McKinley wants the Old State Rd. sidewalk project to be drawn up for bid. The sidewalk and curb can be done at the same time. The city will be guaranteed that the curb will look like Arlington Rd.

6. Mayor McKinley reminded Council to plan on attending NKADD annual meeting.

7. Mrs. Bruce wants help from the city regarding repair of cracks in her patio. The former owner of her house granted the city a ten ft. wide easement to operate and maintain a storm sewer behind her house. Evidently the patio was built before the sewer although the sewer is under the footing of the patio's stone wall. Mr. Jenkins drew a sketch of the situation but told her he would have to get back to her. Mr. Lange suggested we have the sewer inspected, noting that Dennis should not go into the sewer alone. If the sewer is collapsing, the city will have to do something.

8. Mr. Claypole had a complaint from the Woods Apartments regarding sewage from Jackson Rd.; discussion followed. Mr. Claypole suggested a letter be sent to them; Mayor McKinley agreed.

9. Mayor McKinley has sent letters to the non-conforming pad owners telling them that the City will be starting to remove the gravel and putting top soil down on the right-of-way. Mr. Jenkins said a house with a non-conforming pad was recently sold on Audubon. Mayor McKinley said the City should send thank you letters to residents who have improved their parking pads. Mr. Lange mentioned that the house on Cecelia which is part of the Cole Estates development has a gravel driveway. Mayor McKinley will send the owner a letter.

10. The Michels Co. will not join the cities of Park Hills and Covington in the lawsuit against Arnold Horn to recapture expenses resulting from the Montague Road slide. Michaels has been paid in full for that work. Mr. Jenkins asked if the City could condemn the property; Mrs. Worstell stated that a police officer almost fell through the floor of Mr. Horne's house. Mayor McKinley will ask the Bldg. Inspector about condemning the house.

11. The Michels Co. will soon fix the Arlington Rd. drainage problem.

12. Discussion about dumpster screening.

13. Discussion about the gravel parking lots on Dixie Highway.

14. Mr. Claypole talked to the people operating the Old Mill, and learned that they have not heard from the state regarding the environmental problem. He suggested a letter be sent to the owner of the property concerning the weeds growing on the lot.

15. Mayor McKinley was contacted by NKADD regarding the two projects that he is most concerned about. His response to them was that he would like to see the Dixie Highway right-of-way fixed and something done about the sewers in the city.

16. Mr. Sommerkamp met with Morrison & Deats regarding the rescue squad facilities, which do not meet the fire code. They

propose putting window units upstairs and downstairs, relocating the air return, doing something about the windows, and enclosing the stairway to the second floor.

17. Smith Contractors has started the fire department renovation; the studs are up.

18. Mr. Lange asked if anyone has heard anything about the bids for auditor. Nothing is known as yet.

19. Mayor McKinley will talk to Marc Carey about drafting an ordinance prohibiting parking on Old State Rd. from the city limits to Terrace.

Mr. Sorrell made a motion to adjourn.

THE CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, AUGUST 12, 1991, AT 7:30 P.M., WITH MAYOR McKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP AND WORSTELL PRESENT.
ABSENT: COUNCILMAN SORRELL.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

Present in the audience: see attached.

A motion was made by Mr. Sommerkamp and seconded by Mr. Lange that minutes of the July 8th meeting be approved with correction of all typographical errors and insertion of the words "the first Wednesday of" between blown and each month found under FIRE DEPARTMENT, item 3. Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Niehaus, aye; and the motion carried.

A motion was made by Mrs. Worstell and seconded by Mr. Lange that minutes of the Caucus Meeting held on July 22nd be approved with the following correction: page 2, paragraph 7, delete the last 4 words of the last sentence. Motion carried by unanimous vote of Council.

PETITIONS - NEW BUSINESS

1. Mr. Jerome Robinson, 1011 Amsterdam Road, appeared before Council, requesting permission to install a parking pad on City right-of-way. Discussion followed relative to installation of a driveway, which would be very steep. Following discussion, and upon Mr. Jody's recommendation, Council granted permission to Mr. Robinson for installation of a parking pad.

2. Mr. Raymond Horn, 516 Scenic Drive, appeared before Council relative to conditions set by the City of Park Hills pertaining to the proposed Cole subdivision. Mr. Horn was particularly concerned that his view would be blocked by erection of new houses. Mr. Carey, City Attorney, suggested Mr. Horn retain an attorney relative to his objection on this point.

3. Mr. Cliff Kremer, 518 Scenic Drive, stated he felt the City Council was not looking after the residents of Park Hills. Mr. Carey once again explained the steps taken by Council previously. He then stated that no plans have been received, nor permission given, for the building of any structures. Mr. Kremer informed Council that part of his backyard is falling away since the I-75 project started. Mayor McKinley stated the State Highway Dept. will be contacted and requested to have their personnel look at the area.

4. Mrs. Barbara Bunning Stephens, 1114 Park Drive, appeared before Council relative to the traffic problem on Park Drive. She stated information was received that proposed ordinances would be presented to Council relative to stop signs being installed at the intersection of Park, Rose Circle and Cleveland, and another stop sign and crosswalk at the City's boundary on Park Drive and Cleveland. The residents of Park Drive are in favor of these signs. The residents would also like a stop sign at Audubon. Accidents and property damage was noted. Mrs. Stephens discussed the installation of stop signs on streets with no intersections in several cities in this area. Mrs. Stephens stated she is here to encourage an affirmative vote on installation of these signs.

Chief Heideman voiced his concern regarding non-conforming signs.

Mrs. Jean King informed Council motorists are coming through Park Hills from Ludlow, Bromley, Villa Hills, during the repair work in Covington. Traffic is being directed from West Covington, through the park, and into Park Hills.

Mr. Carey stated his opinion relative to the outcome of cases coming before the courts relative to non-conforming stop signs. Lengthy discussion followed.

5. Mr. Claypole received a list of petitioners from the Cleveland/Jackson area requesting a three-way stop at upper Jackson, which was submitted by Mrs. Ginger Conway, 1144 Cleveland Avenue. Following lengthy discussion City Attorney Marc Carey presented for its first reading "AN ORDINANCE ESTABLISHING A CROSSWALK AT THE INTERSECTION OF PARK DRIVE AND A SIDEWALK ALONG PARK DRIVE AND CROSSING PARK DRIVE NEAR THE ENTRANCE TO DEVOU PARK, REQUIRING THE INSTALLATION OF A STOP SIGN FOR BOTH NORTHBOUND AND SOUTHBOUND TRAFFIC AT SAID CROSSWALK, REQUIRING THE INSTALLATION OF A STOP SIGN FOR NORTHBOUND PARK DRIVE TRAFFIC AT THE INTERSECTION OF PARK DRIVE AND ROSE CIRCLE, AND REQUIRING THE INSTALLATION OF TWO STOP SIGNS FOR ALL TRAFFIC IN BOTH DIRECTIONS ON CLEVELAND AT ITS INTERSECTION WITH UPPER JACKSON AND ONE STOP SIGN FOR TRAFFIC ON UPPER JACKSON AT ITS INTERSECTION WITH CLEVELAND, AND PROVIDING A PENALTY FOR SAME." At the request of the residents, the above ordinance, covering all stop signs requested, will be amended and five separate ordinances will be read for the second time at the September Council meeting.

6. Mr. Lange introduced an ordinance, identical to the previous one just read, deleting the following wording: "requiring the installation of a stop sign for northbound Park Drive and Rose Circle", deleting section 5, and renumbering sections 6 and 7 to sections 5 and 6. Mrs. Susan Carringer requested an ordinance relative to Rose Circle and Park be left in and read as a separate ordinance at the September meeting. This will be done.

7. Bid for gas franchise received from U.L.H. & P. Co. Mr. Carey presented for its first reading "AN ORDINANCE ACCEPTING THE BID OF THE UNION, LIGHT, HEAT & POWER COMPANY AS HIGHEST AND BEST BIDDER UNDER ORDINANCE NO. 1, 1991."

Department Reports

PUBLIC WORKS

1. Mr. Lange informed Council that he received word from Mr. Finke of the P.W. Dept. that a large sewer break has been found at the end of St. Joseph Lane.

2. There is a water problem at Park Hills School causing a washout of property on Hamilton Road. Park Hills Elementary School should be contacted by the property owner.

3. Mr. Claypole brought before Council the large amount of dead limbs and shrubbery in the area of Arlington & Dixie near the new pole installed by ULH & P Co. Mr. Kappesser of ULH & P Co. will be contacted regarding this. Rubbish and debris need to be cleaned from this area also.

4. Mr. Lange requested a complaint letter be written to the St. of Kentucky relative to the accumulation of weeds on their property at the end of Scenic Drive. The State right-of-way in front of Notre Dame property is overgrown.

POLICE DEPARTMENT

1. A motion was made by Mr. Niehaus and seconded by Mrs. Worstell that report of the P. H. Police Dept. for the month of July, 1991, be received as submitted. Motion carried by unanimous vote of Council

2. Traffic control relative to the WEBN fireworks will be handled by the department as in previous years.

3. Chief Heideman gave an update on the special sticker applications received.

4. Discussion among Council members and the Chief pertaining to a letter received from Mr. William Nickell, 1128 Audubon Road, re special parking sticker applications.

5. Mayor McKinley gave Council background information on the parking problem on Hamilton Road. Lengthy discussion of this problem. Mr. Geis, 1045 Hamilton Road, expressed his views on this parking problem. Cars are parking legally on the

traveled portion of the road near a large tree, which is making it impossible for large vehicles (such as fire trucks and garbage trucks) to get down the street. During lengthy discussion Mr. Carey studied the ordinances relating to parking on Hamilton Road. Mr. Carey advised Council the ordinance prohibits parking on the south side of Hamilton Road, therefore allowing residents to park directly in front of their houses. Since the large trees, mentioned previously, are on this same side, the problem of large vehicles having no access to the end of the street has been solved.

6. Following discussion Mr. Carey presented for its first reading Ordinance No. 11, 1991, "AN ORDINANCE AMENDING SECTION 72.06 OF THE PARK HILLS CODE OF ORDINANCES BY ADDING PROHIBITION AGAINST PARKING ANY VEHICLE ON THE TRAVELED PORTION OF OLD STATE ROAD, ON EITHER SIDE OF OLD STATE ROAD FROM THE CITY LIMITS OF FORT WRIGHT THROUGH THE CITY OF PARK HILLS TO THE INTERSECTION OF TERRACE DRIVE AT ANY TIME, AND DECLARING AN EMERGENCY." A motion was made by Mrs. Worstell and seconded by Mr. Sommerkamp that Ord. No. 11, 1991, be declared an emergency. Motion carried by unanimous vote of Council.

A motion was then made by Mr. Sommerkamp and seconded by Mr. Niehaus that Ord. No. 11, 1991, be passed. Motion carried by unanimous vote of Council.

FIRE DEPARTMENT

1. A motion was made by Mr. Niehaus and seconded by Mr. Claypole that report of the P.H. Vol. Fire Dept. for the month of July, 1991, be received as submitted. Motion carried by unanimous vote of Council.

RESCUE SQUAD

1. A motion was made by Mr. Sommerkamp and seconded by Mrs. Worstell that report of the P.H. Vol. Rescue Squad for the month of July, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Dreyer informed Council all trash cans alongside the R.S. building are creating a health hazard. This problem will be checked into further.

3. No further proposals received from Rusk re R.S. a/c and boiler.

4. Chief Dreyer informed Council two new members were in attendance at the last squad meeting.

BUILDING INSP./ZONING ADMINISTRATOR

1. Five permits were issued during the month of July.

2. Mr. Jody informed Council Mr. Horne has removed the building that was on his property on Montague Road.

3. Building plans submitted by Mr. Edward Schuh on Old State and Anthony and Mary Luebbers on Mt. Allen have been approved.

4. Estes Co. surveying team have been setting out boundary stakes of the existing lot (Bramlage), etc. in preparation for final plans for incorporation on plats.

5. Parking pad at Penick property on Old State Road has been approved.

CITY ENGINEER

1. Mayor McKinley informed Council of the error in the height of the curbing on St. Joseph Lane. This will be corrected.

2. Invitation to Bid for improvement of St. Joseph Lane will be advertised. Specs are available at the Clerk's office. Bids will be opened at the September Council meeting.

FINANCE DEPARTMENT

1. A motion was made by Mr. Niehaus and seconded by Mr. Lange that report of the General Fund for the first month of the F. Y. 91-92, Financial Statement ending July 31, 1991, and Report of Special Funds for the month of July, 1991, be approved with the following corrections: General Fund, Receipts to Date, \$250.00 removed from "Protection Contract"; General Fund, Capital Purchases/Emergencies, estimated amount to be spent - \$37,064.00, amount spent - \$30,832.00; Special Funds, State Aid, under total withdrawals - the amount of \$13,527.91 corrected to \$11,027.91. Roll call then taken: Mr. Niehaus, aye; Mr. Lange, aye; Mr. Sommerkamp, aye; Mrs. Worstell, aye; Mr. Claypole, aye; and the motion carried.

2. A motion was made by Mr. Lange that bills payable out of the State Aid Road Fund be approved. Capital Purchases/Emergencies, General Fund, expenditures be approved (noting that until money is received from Mr. Horne for the Montague landslide in the amount of \$18,750.00, we will be approximately \$2,000 over budget). The motion seconded by Mr. Sommerkamp. Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; and the motion carried.

3. Mr. Niehaus reported on his attempt to check references re Hart & Gersbach auditing firm. Reply received from the City of Newport, indicating they were very pleased with the firm. Following discussion a motion was made by Mr. Lange and seconded by Mr. Sommerkamp that the firm of Hart & Gersbach be hired to audit the City's books for the F.Y. 1990-1991. Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; and the motion carried.

DOG AUTHORITY - No report.

Committee Reports

BUDGET FINANCE COMMITTEE

1. Mr. Lange, as Chairman of the Committee, requested a meeting with the Personnel Policy Committee, to establish pay incentives for the future.

Mrs. Worstell would like to meet with the Personnel Policy Committee once again before meeting with the Budget/Finance Committee.

INSURANCE COMMITTEE

1. Mr. Niehaus informed Council a blanket bond of \$50,000, covering City officials, has been obtained through Ky. Governmental Insurance Services.

PUBLIC RIGHT-OF-WAY COMMITTEE

1. Council received copies of a letter from Mr. William Nickell, 1128 Audubon Road, regarding parking.

BUILDING COMMITTEE

1. Mr. Sommerkamp reported progress re F.D. renovation.

GRANT COMMITTEE

1. Mrs. Worstell reported there is no grant money available at this time.

PERSONNEL POLICY COMMITTEE

1. Mrs. Worstell informed Council the committee met this evening and will have a meeting with the Budget/Finance Committee in the near future.

COMMUNICATIONS

1. Letter from City of Ft. Wright inviting all to their 50th Anniversary, which will be celebrated August 25th.

2. Thank you note from Rep. Harper and Senator Roeding for use of Council Chambers on August 20th.

3. Annual NKADD dinner of August 26th - response needed. The Caucus Meeting will be cancelled.
4. Letter from No. Ky. Municipal Gov't. League re ordinance pertaining to political signs.
5. Letter from Cardosis re Gartlan property. (Cleanup has been done.)
6. Letter from Wood, Ruwe, Reekers re water problem on Audubon Road.
7. Letter from M. Harrison re storm sewer inadequacy at 1522 Dixie Hwy.
8. KC&MP&ZC, Subdv/Public Facility Review Committee meeting of 6/6/91.
9. KC&MP&ZC regular meeting of June 6th.
10. KC&MP&ZC Subdv/Public Facility Review Committee agenda for 8/1/91.
11. No. Ky. Area Planning Commission memo re addendum to NKAPC staff preliminary assessment packet.
12. No. Ky. Area Planning Commission memo re minutes of preliminary assessment by staff to cities and Kenton Co. Fs. Ct. of May 9, 14, 23 and 29.
13. KC&MP&ZC, Subdv/Public Facility Review Committee minutes of meeting held July 11, 1991.
14. KC&MP&ZC minutes of regular meeting held July 11, 1991.

New Business

1. Mayor informed Council a plaque has been purchased for the new municipal building. It will be received in approximately 6 weeks.
2. Audubon Road water problem checked by Mayor McKinley and Mr. Finke of the P.W. Dept. This is not a city problem.
3. Letter sent by Mayor McKinley to Mr. Gartlan re his property and the water flow problem.
4. Mr. Carey presented for its first reading "A SUMMARY ORDINANCE AMENDING SECTION 110.31 OF THE PARK HILLS CODE OF ORDINANCES BY DELETING THE WORDS 'FOR EACH GREENHOUSE' THUS REDUCING THE ANNUAL FEE FOR THE OPERATION OF A GREENHOUSE BUSINESS TO \$50.00 PER YEAR."

Motion to adjourn by Mrs. Worstell

MAYOR

ATTEST:

CITY CLERK

COUNCIL MEETING - AUGUST 12, 1991

NAME AND ADDRESS	SUBJECT
Ray Horn 516 Scenic Clara Horn " "	Development Beautification
Billie Krumer 518 Scenic	View
C. L. Don S. Krumer 518 Scenic	View
Jerome Robinson	Park Pack
Barbara Bunning - Skene 1114 Park Dr.	Park Drive Traffic Situation
Mary Stutler 1113 Park Drive	"
Susan Carringer 1102 Park Dr.	"
Mark Stutler 1113 Park Dr.	"
Paul " " "	" " " "
J. Fung 1010 Park Dr.	" " " "
Maed R. Herwald 1106 Park Dr.	" " " "
David Geis 1045 Hamilton	Parking in street.
Ginger Conway 1144 Cleveland & AV	Traffic on Cleveland
Peggy Smith 1143 Cleveland	Traffic on Cleveland

Bills Paid in August, 1991

GENERAL CONTROL

Evelyn Fogarty - salary	1051.84
Barbara Washington - salary	455.43
Central Trust - Fed W/H	196.50
Central Trust - SS/Med W/H	403.66
Ky State Treasurer - St W/H	87.38
Ky St Treasurer - Co Empl Pension Plan	215.84
IMPACT - monthly life ins premium	22.90
AFLAC - monthly suppl. ins premium	44.98
BC BS - medical coverage	239.83
Cinn Enq - advertising	342.37
City of Park Hills - to replenish petty cash	7.90
Eastern Fin. Fed. Credit Union - share deposits	100.00
Popp's Flowers - planter for Sharon Finke	23.00
Kenton Co PD - dispatching fee for August	333.58
Stamped Envelope Agency - legal size envelopes	160.50
Ky Finance Cabinet - copies of correspondence re Old Mill storage tank excavation	15.90
Ky Governmental Insurance Service - annual ins renewal	2643.77

PUBLIC WORKS DEPT

Dennis Finke - salary	1430.14
Central Trust Co. - Fed W/H	100.00
Central Trust - SS/Med W/H	287.01
Ky State Treasurer - St W/H	85.74
Ky State Treasurer - Co Empl. Pension Fund	255.71
IMPACT - monthly life ins premium	4.90
Eastern Fin Fed Credit Union - share deposit	80.00
BC BS - medical coverage	404.32
Rumpke - trash fee for July	4218.90
Dennis Finke - screwdriver, paint, saw sharpened	16.05
Zimmer Hardware - supplies & materials	17.30
Hagedorn & Sons - equipment cleaned and repaired	20.35
Kenton Equipment Co. - oil filter for riding mower	11.46
Ky Motor Service - new equipment, repair	21.71
Crescent Springs Hardware - repair of Toro vacuum	78.32
Neltner's - repair of old riding mower	118.99
Waco Oil Co. - gasoline purchased in July	139.35
Ky Governmental Ins. Service - annual ins renewal	3604.54

August Bills (Continued)
Page 2

POLICE DEPT

Ron Heideman - salary	1652.23
Jamie Puthoff - salary	1452.02
Mike Jansing - salary	1391.38
Ron Johnson - salary	1348.27
Mark Schworer - salary	1341.98
Fangman - salary	658.36
Central Trust - Fed W/H	1271.00
Central Trust - SS/Med W/H	1634.73
Ky St Treasurer - St W/H	526.78
Ky St Treasurer - Co. Empl Pension Fund	118.70
Ky St Treasurer - Co. Empl Pension Fund (Hazardous duty)	2437.60
IMPACT - monthly life ins. premium	23.40
AFLAC - supp ins monthly premium	12.94
BC BS - medical coverage	1920.14
Sam's - 33 mm film	20.49
Auto Bath - contract renewal	520.00
Mobile USA - quarterly maintenance contract	125.01
Storer Cable - monthly charge	7.72
Standard Fuse - 1 case 30 min spikes	65.19
Michael Jansing - zippers put in three shirts	15.00
Mobilcomm - monthly maintenance contract	83.45
Albert's Men Shop - 1 pair gym shoes	64.99
P & R Auto Repair - repainting of damaged cruiser	200.00
The Picture Place - film processing	8.71
Old Mill Service - cruiser maintenance	212.43
Waco Oil Co - gasoline purchases in July	530.11
Cinn Bell - phone service	69.23
B,C Engraving - badge & service tab for Off. Jansing	11.60
Megabyte Computer Systems - 1 phone modem	225.00
Zero Ammunition Co - 9 mm ammunition	314.50
Ky Governmental Ins - annual insurance renewal	6663.82

FIRE DEPT

MOBILCOMM - monthly maintenance plus repairs	538.76
Zimmer Hardware - supp	18.62
Phillips Supply Co - trash cans	20.40
Ky Motor Service - new equip	59.95
GCRAFIS - training course	60.00
Dennis Finke - expenses, mileage	495.16
Waco Oil Co - gasoline purchased in July	83.72
Cinn Bell - phone service	119.33

RESCUE SQUAD

Koors Supply Co. - 2 bag racks with bag	50.00
Waco Oil Co - gas purchases in July	67.50
Cinn Bell - phone service	43.43

FINANCE DEPT

Michael Woods - overpayment for city sticker	5.00
Hilman Fooks - refund, special sticker not required	7.50
Linda Stark - refund, spec sticker app withdrawn	7.50
City of Park Hills - to replenish petty cash	7.10
Stamped Envelope Agency - stamped window envelopes	160.50
Ky Governmental Ins. Service - bond renewal	126.45

August Bills (Continued)
Page 3

CITY BLDG

ULH & P Co. - gas electric	435.90
Dennis Finke - paint	17.00
Zimmer Hardware - supplies & misc.	14.33
Phillips Supply Co - maintenance materials	84.86
Cinn Bell - phone service	216.95
Ky Governmental Ins Service - annual ins renewal	1766.70

STREET LIGHTING

ULH & P Co. - street lights	670.06
- traffic lights	103.38

CAPITAL PURCHASES/EMERGENCIES

Bayer Becker Engineers - Title search	100.00
P & R Auto Repair - repair to damaged cruiser	500.00
L & L Tree Service - trees trimmed on Hamilton Rd.	400.00
Eaton Asphalt - balance due, Arlington/Old State	5072.90
Central Trust - monthly loan payment	2165.00

STATE AID ROAD FUND

Zimmer Hardware - 2 gallons traffic paint	32.14
Newman Traffic Signs - brackets for traffic signs	38.91
G & G Excavating - balance due, Arlington Rd/Far Hills	
Dr repair	9,869.00

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, SEPTEMBER 9, 1991, AT 7:30 P.M., WITH COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT. MAYOR MCKINLEY ARRIVED LATER IN THE EVENING, STAYING IN THE AUDIENCE.

Present in the audience:

Brian Bode, 1210 Old State Rd.
Steve Oldiz, Recorder Newspaper
Michael R. Herrmann, 1106-08 Park Dr.
Paul & Barbara Stevens, 1114 Park Dr.
Mark & Mary Stutler, 1113 Park Dr.
Ginger Conway, 1144 Cleveland Ave.
Phil A. Ryan, 1123 Cleveland Ave.

Peggy Smith, 1143 Cleveland Ave.
Mary Ann Noonan, 612 S. Arlington Rd.
Jeanne King, 1010 Park Dr.
John Wilson, 834 St. James Ave.
Barbara Washington, Ass't. Clerk
Ruth Cromer, 1217 Old State Rd.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

A motion was made by Mr. Sommerkamp and seconded by Mr. Sorrell that Councilman Lange, by acclamation, be nominated to preside over the meeting in the absence of Mayor McKinley.

A motion was made by Mr. Niehaus and seconded by Mrs. Worstell, that minutes of the August 12, 1991, meeting be approved as submitted. Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Lange, aye; and the motion carried.

Petitions - New Business

1. The following bids for improvement of St. Joseph Lane were presented by Councilman Lange:

1. Eaton Asphalt Paving Co., Inc.	-	\$11,973.50
2. Paul Michels & Sons, Inc.	-	14,399.00
3. Interstate Asphalt Co.	-	10,541.30

A motion was made by Mr. Sorrell and seconded by Mrs. Worstell that the above bids be turned over to the City Engineer for his study and recommendation. Motion carried by unanimous vote of Council.

2. Mr. John Wilson, 834 St. James Avenue, appeared before Council, to inform them of basements flooding in several residences on the street during extremely heavy rainfalls. Mr. Finke of the Public Works Dept. informed Council the water flow is originating at Sleepy Hollow Road in Ft. Wright, running through all of St. Agnes' property, works its way down St. James, under the street, and backs up in the basements. The storm sewer was installed by the Ky. Dept. of Transportation. The City has contacted this department re other problems on the Dixie Hwy. Further discussion with this agency will be attempted. Mr. Wilson then asked for information regarding the manhole in his rear yard. Mr. Finke stated it is a sanitary line, beginning on Old State Road, running behind the homes, to the Dixie Hwy.

3. Mrs. Ruth Cromer, 1217 Old State Road, appeared before Council regarding severe damage to her property due to the I-75 blasting. The contractor, Incisa, Inc., had been contacted. A letter was received from the contractor's insurance company indicating engineering data received stated damage was unlikely to be the result of blasting operations and the claim was denied. Mr. Lange informed Mrs. Cromer the I-75 widening is a Federal/State project, giving the City very little input. Mr. Lange suggested having the premises inspected by her personal insurance company plus an engineering firm. Mrs. Cromer feels the street in front of her residence is being undermined. Her lawyer should also contact the Dept. of Transportation.

4. Mr. Lange requested any further information from residents of Park Drive regarding request for crosswalk/stop signs on Park Drive. No further information forthcoming.

5. Residents of Cleveland Avenue had no further information for Council concerning their request for a stop sign. Reading of the ordinances is next on the agenda. Mrs. Worstell requested copy of the ordinances for study before they are read. Mr. Lange informed the residents traffic counts had been received from the State of Kentucky: Park Drive, during a 72-hour period (Friday through Monday) - 7780 vehicles travelled that road. Montague at Breckinridge (same period) - 2960 vehicles.

6. Mr. Carey, City Attorney, presented for its second reading, Ordinance No. 12, 1991, "AN ORDINANCE ESTABLISHING A CROSSWALK AT THE INTERSECTION OF PARK DRIVE AND A SIDEWALK ALONG PARK DRIVE AND CROSSING PARK DRIVE NEAR THE ENTRANCE TO DEVOU PARK, AND PROVIDING A PENALTY FOR SAME." A motion was made by Mr. Claypole and seconded by Mr. Niehaus that Ord. No. 12, 1991, be approved and passed.

Mr. Sommerkamp requested discussion on Ord. No. 12, 1991. Cost of extending a sidewalk to meet the crosswalk was discussed and are funds available for such extension. Roll call then taken. Mr. Claypole, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Sommerkamp, no; Mr. Sorrell, aye; Mr. Lange, aye; and the motion carried.

Mr. Carey presented for its second reading Ordinance No. 13, 1991, "AN ORDINANCE REQUIRING THE INSTALLATION OF A STOP SIGN FOR BOTH NORTHBOUND AND SOUTHBOUND TRAFFIC AT A CROSSWALK ON PARK DRIVE NEAR THE ENTRANCE TO DEVOU PARK, AND PROVIDING A PENALTY FOR SAME." A motion was made by Mr. Claypole and seconded by Mrs. Worstell that Ord. No. 13, 1991, be approved and passed. Mr. Claypole, aye; Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Sommerkamp, no; Mr. Lange, aye; and the motion carried.

Mr. Carey presented for its second reading Ordinance No. 14, 1991, "AN ORDINANCE REQUIRING THE INSTALLATION OF A STOP SIGN FOR NORTHBOUND PARK DRIVE TRAFFIC AT THE INTERSECTION OF PARK DRIVE AND ROSE CIRCLE, AND PROVIDING A PENALTY FOR SAME." A motion was made by Mr. Claypole and seconded by Mr. Niehaus that Ord. No. 14, 1991, be approved and passed. Mr. Claypole, aye; Mr. Niehaus, aye; Mrs. Worstell, no; Mr. Sommerkamp, no; Mr. Sorrell, no; Mr. Lange, no. The motion was defeated by a vote of No - 4; Yes - 2.

Mr. Carey presented for its second reading Ordinance No. 15, 1991, "AN ORDINANCE REQUIRING THE INSTALLATION OF TWO STOP SIGNS FOR ALL TRAFFIC IN BOTH DIRECTIONS ON CLEVELAND AT ITS INTERSECTION WITH UPPER JACKSON AND PROVIDING A PENALTY FOR SAME." A motion was made by Mr. Claypole and seconded by Mr. Niehaus that Ord. No. 15, 1991, be approved and passed. Mr. Claypole, aye; Mr. Niehaus, aye; Mrs. Worstell, no; Mr. Sommerkamp, no; Mr. Sorrell, no; Mr. Lange, no. The motion was defeated by a vote of No - 4; Yes - 2.

Mr. Rob Carringer, 1102 Park Drive, requested further information on procedural steps that could be taken by the residents to overturn Council's decision on voting down the last two ordinances. Mr. Carey explained the operation of local government, indicating an ordinance can be brought back before Council.

Mr. Lange then stated the issue of stop signs before Council is over. There was no further discussion.

Department Reports

PUBLIC WORKS DEPT.

1. Sewer break on St. Joseph Lane has been repaired.

POLICE DEPARTMENT

1. A motion was made by Mr. Niehaus and seconded by Mr. Claypole that report of the Park Hills Police Dept. for the month of August, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Heideman informed Council traffic control during the WEBN fireworks went smoothly.

3. The Chief informed Council one of his officers was called to testify at the trial of a Ft. Wright officer re abuse of a prisoner. The Park Hills officer was at the scene, but was not involved.

4. Chief Heideman explained the procedure followed to notify residents of the City that they have not purchased a city sticker for their vehicles, and the penalty enforced if a sticker is not purchased.

FIRE DEPARTMENT

1. A motion was made by Mr. Sorrell and seconded by Mr. Claypole that report of the Park Hills Vol. Fire Dept. for the month of August, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Mr. Claypole requested status of the sale of the 1965 fire pumper. The Chief replied it had been sold to the Fedscreek, Ky. Fire Dept. for \$3,000.00. No monies have been received and the vehicle is still the property of Park Hills. Following discussion, it was stated by Mr. Carey that Mayor McKinley contact the Fedscreek Fire Dept., asking if they are still interested in purchasing the fire pumper and stating a deadline for receipt of the purchase price. If this is not accomplished the vehicle will be available for sale. (Advertising for bids will not be necessary since other interested parties will not be bidding over \$7500.00.)

RESCUE SQUAD

1. A motion was made by Mrs. Worstell and seconded by Mr. Sommerkamp that report of the Park Hills Vol. Rescue Squad for the month of August, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Dreyer requested the Building Committee continue with the Squad's proposal to remove all trash cans from vicinity of the R.S. area.

3. Mr. Sommerkamp informed the Chief a bid has been received for the boiler. Bid for duct work on the second floor to be forthcoming.

4. Three letters of commendation received by the Squad.

BLDG. INSP./ZONING ADMIN.

1. Five permits were issued during the month of August.

2. Work is progressing on the Schuh house on Old State and Luebbers construction on Mt. Allen. The garage and retaining wall being built by Mr. Russo on Rose Circle is well under way.

3. Inquiries have been received from builders re the lot at 1052 Jackson Road.

4. Weeds and grass have been cut on the 1094 Cecelia Avenue property.

5. State property at Scenic Drive cul-de-sac to be cut. Authorities have been notified. Follow-up still to be done.

6. Mr. Claypole noted there are several dumpster screenings and locations not in compliance with the ordinance.

7. Mr. Claypole asked if Council will be enforcing paving of all commercial lots along the Dixie Hwy., bringing them into compliance with the ordinance. He suggested a reminder letter be sent to businesses still in violation.

8. When questioned, Mr. Jody replied he can find no violation in the zoning ordinance regarding the Loschiavo sign.

9. Old Mill property in violation re uncut weeds. Public Works personnel will clean up the area and the property owner sent an invoice for same.

10. Covington Catholic H.S. property abutting Old State Road in need of cutting.

Mrs. Worstell suggested all complaints relative to day-to-day running of the City be brought to the attention of the Mayor and the proper City personnel.

CITY ENGINEER

1. Mr. Jenkins reported the So. Arlington Rd./Far Hills Dr. repair is essentially complete. Reseeding will be done this fall. A final check with the contractor on street repair will be done and a letter pertaining to this will be written. He suggested a letter be written to all property owners on Cecelia whose property had been filled in, asking for acknowledgment that the work has been completed. Mr. Sorrell stated a portion of So. Arlington near Cecelia has dropped about an inch or two. Mr. Jenkins will check into this.

2. Old State sidewalk project - Mr. Jenkins has received data from the surveyor, plus street standards from the No. Ky. Area Planning Commission. Mr. Jenkins stated his reservations concerning this project. Width of sidewalk and street discussed. Mr. Jenkins noted several problem areas along Old State Road. He was requested to supply Council with cost estimates at the October Council meeting. Availability of grant monies discussed.

3. Proposed repair of Dixie Hwy. right-of-way discussed.

4. Mr. Finke requested a test be done on St. Joseph before repaving is done. Mr. Jenkins concurred with this suggestion. When questioned by Mr. Sommerkamp, Mr. Jenkins replied the correction of the curb height on St. Joseph will be at the expense of the City.

FINANCE DEPARTMENT

1. A motion was made by Mr. Niehaus and seconded by Mr. Sommerkamp that report of the General Fund, by department, for the second month of the Fiscal Year, Financial Statement for the month ending August 31, 1991, and Report of Special Funds for Aug. be approved as submitted. Mr. Niehaus, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

2. No further information on Grieme lot. Kenton Co. to be informed of the City's tax rates for the previous 5 years. Mark Vogt to be contacted.

DOG AUTHORITY - No report

Committee Reports

BUDGET/FINANCE - No report

INSURANCE - No report

PUBLIC RIGHT-OF-WAY - No report

BUILDING COMMITTEE

1. Mr. Sommerkamp reported an estimate has been received from Rusk Heating on replacement of the boiler in the main part of the City Building in the amount of \$9,214.00. This price includes moving of the boiler to the renovated area and vent it to the outside.

GRANT COMMITTEE

1. No information received re available Grant money.

PERSONNEL POLICY COMMITTEE

1. Mrs. Worstell reported the committee met with Police Dept. personnel and the City Clerk. Three proposals were submitted. The committee recommends meeting with the Mayor re changes proposed. A meeting with the Finance Committee is not necessary. No changes will have to be made to the 91-92 budget.

COMMUNICATIONS

1. Memo from KC&MP&ZC re amendment to Kenton Co. subdivision regulations.
2. Letter from N.K.A.P.C. enclosing paper print of City's new base map and official zoning map.
2. Memo from NKAPC re approved minutes of preliminary assessment by the NKAPC staff to the Cities/Kenton Co. Fs. Ct. on May 9, 14, 23 and 29, 1991 - comprehensive plan update.
4. Memo from NKAPC re addendum to NKAPC staff preliminary assessment packet.
5. KC&MP&ZC Subdivision/Public Facility Review Committee meeting agenda, September 5, 1991.
6. Letter from NKAPC re staff recommendation re proposed text amendments to the Kenton Co. subdivision regulations.
7. Letter from Mr. Kearnes, Dept. of Transportation, to Mayor McKinley re patching eroded areas on the Dixie Hwy.
8. Mayor McKinley received proposed ordinance on truck weights.
9. Proof received of the plaque for P.H. new maintenance building.
10. Information received by Mayor McKinley re 40% increase proposed on water rates.

New Business - None

Old Business

1. Mr. Carey presented for its second reading Ordinance No. 10, 1991, "ACCEPTING THE BID OF THE UNION LIGHT, HEAT AND POWER COMPANY AS HIGHEST AND BEST BIDDER UNDER ORDINANCE NO. 1, 1991." A motion was made by Mr. Sommerkamp and seconded by Mr. Sorrell that Ord. No. 10, 1991, be approved and passed. Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

2. Mr. Carey presented for its second reading Ordinance No. 16, 1991, "AN ORDINANCE AMENDING CHAPTER 110, SECTION 110.31, PARK HILLS CODE OF ORDINANCES BY DELETING THE WORDING 'FOR EACH GREENHOUSE' THUS REDUCING THE ANNUAL FEE FOR THE OPERATION OF A GREENHOUSE BUSINESS TO \$50.00 PER YEAR." A motion was made by Mr. Sorrell and seconded by Mrs. Worstell that Ord. No. 16, 1991, be approved and passed. Motion carried by unanimous vote of Council.

3. A tree located on City right-of-way, Schlothauer property, is being uprooted and affecting the sidewalk on this property. The sidewalk cannot be replaced until the tree is removed. This will be done.

There being no further business before Council a motion to adjourn was made by Mr. Sorrell.

MAYOR

ATTEST:

CITY CLERK

BILLS PAID IN SEPTEMBER 1991

CITY OF PARK HILLS GENERAL FUND

GENERAL CONTROL

Evelyn Fogarty - salary	1051.84
Barbara Washington - salary	394.03
Central Trust Co. - ss/med w/h	316.14
" " - fed w/h	194.00
Ky. St. Treasurer - st w/h	83.63
" " " - CERS, monthly pension pymt.	215.84
Eastern Fin. Fed. Credit Union - share deposits	100.00
Kenton Co. Fs. Ct. - payroll tax, 3rd qtr. 1991	57.53
City of Park Hills - " "	67.68
KACo/KLC Self Ins. Fund - w/c 2nd & 3rd payments	67.60
AFLAC - supplemental ins.	44.98
BC/BS medical coverage	239.83
IMPACT - life ins., monthly payment	22.90
Cincinnati Enq. - adv. (Inv. to Bid, St. Joseph; Ords. No. 11 & 16)	146.73
Kenton Co. Police Dept. - monthly dispatching fee	333.58
Covington Paper & Woodenware - office supplies	23.86
John R. Green Co. - office supplies	25.36
NKADD - annual dinner reservations	180.00 ✓
Schwabb - 3 pre-inked stamps	63.40
Edward Jody - Invoice/Activity Report (7/24-9/22)	220.00
Executive Inn - room charges (KLC Convention)	340.00 ✓
Harold McKinley - expenses, mileage (KLC Convention)	68.25 ✓
Popp's Flowers - 1 baby planter (The Langes)	27.00 ✓
City of Park Hills - to replenish petty cash	5.45
	<u>4289.63</u>

PUBLIC WORKS

Dennis Finke - salary	1510.14
Central Trust - ss/med w/h	287.01
" " - fed w/h	100.00
Ky. St. Treasurer - CERS, monthly pension pymt.	255.71
Kenton Co. Fs. Ct. - payroll tax, 3rd qtr. 1991	50.34
City of Park Hills - " "	59.25
Ky. St. Treasurer - st w/h	85.74
KACo/KLC Self Ins. Fund - w/c, 2nd & 3rd payments	458.10
IMPACT - life ins., monthly payment	4.90
BC/BS - medical coverage	404.32
City of Park Hills - to replenish petty cash	3.45
Rumpke - trash fee for August	4218.90
Zimmer Hardware - supplies	29.35
Waco Oil Co. - gasoline purchases in Aug.	95.40
American Body Frame Co. - repair/mainte. of dump truck	190.86
Phillips Supply Co. - ctr. brush poly. mixture	7.71
Old Mill Service Center - repair of dump truck & utility vehicle	587.95
James Kaelin - new tools	334.65
Latco Transmission - vehicle repair	75.70
	<u>8759.48</u>

POLICE DEPT.

Ronald Heideman - salary	1630.79
Jamie Puthoff - "	1515.17
Michael Jansing - "	1484.89
Ronald Johnson - "	1366.90

Police Dept. (continued)

Marc Schworer - salary	1378.06
Charleen Fangman - salary	658.36
Central Trust Co. - ss/med w/h	1663.91
" " - fed w/h	1255.00
Ky. St. Treasurer - st w/h	531.94
" " " - CERS, monthly pension pymt.	2602.45
Kenton Co. Fs. Ct. - payroll tax, 3rd. qtr. 1991	295.71
City of Park Hills - " "	347.90
KACo/KLC Self Ins. Fund - w/c, 2nd & 3rd pymts.	2478.30
AFLAC - supplemental ins.	12.94
IMPACT - life ins., monthly payment	23.40
Benny Johnson - court time in August	19.70
City of Park Hills - to replenish petty cash	9.70
Gall's Inc. - 1 portable radio carrier	18.75
Mobilcomm - monthly maintenance contract	39.50
Storer Cable -monthly payment	7.72
Covington Paper & Woodenware - office supplies	15.75
John R. Green Co. - office supplies	12.63
Jack Hagedorn/Knapp Shoes - 1 pair service shoes	69.99
Waco Oil Co. - August gasoline purchases	462.53
Cincinnati Bell - phone service	68.14
Banks Baldwin - Ky. revised statutes	214.80
Old Mill Service - cruiser maintenance	180.28
BC/BS - medical coverage	1920.14
	<u>20,285.35</u>

FIRE DEPT.

Mobilcomm - monthly maintenance contract	82.40
FireEngineering magazine subscription renewal (3 yrs.)	44.95
John R. Green Co. - office supplies	24.15
VFIS of Ky. - insurance renewal	3452.75
Waco Oil Co. - August gasoline purchases	26.00
Cincinnati Bell - phone service	118.38
Camp SafetyEquipment Co. - new equipment	45.00
	<u>3793.63</u>

RESCUE SQUAD

Mobilcomm - monthly maintenance contract	50.25
Puritan-Bennett - 4 oxygen cylinders	43.16
VFIS of Ky. - insurance renewal	1024.25
Waco Oil Co. - August gasoline purchases	12.37
Cincinnati Bell - phone service	43.30
	<u>1173.33</u>

FINANCE DEPT.

Betty Baker - refund, property taxes reassessed by PVA	15.95
City of Park Hills - to replenish petty cash	34.11
Covington Paper & Woodenware - office supplies	26.47
Schwabb - "PAID" stamp	36.05
No. Ky. Typewriter - 4 calculator ribbons	16.38
	<u>128.96</u>

CITY BUILDING

Kenton Co. Water Dist. #1 - water & sewage charges	65.01
ULH & P Co. - gas & electric	413.21
Cincinnati Bell - phone service	213.80
David Stoeckle - 1 lock for new door (FD area)	225.45

City Bldg. (continued)

Phillips Supply Co. - 1 case t.t.	32.00
Zimmer Hardware - supplies	5.93
Devoe & Reynolds - paint & roller covers (FD area)	51.68
Phillips Supply Co. - 2 cushioned mats	207.00
	<u>1214.08</u>

STREET LIGHTING

ULH & P Co. - street lights	805.62
" " - traffic lights	100.86
	<u>906.48</u>

Total of bills payable out of the General Fund \$40,550.94

AUTO STICKER FUND

Bank charge for supply of deposit slips	18.55
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MUNICIPAL INSURANCE TAX FUND

Hamilton Mutual - refund, per their request	423.32
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SANITATION MAINTENANCE & REPLACEMENT FUND

Richard Kemper, Inc. - pipe, etc. for sewer repair (Altavia and Amsterdam)	90.39
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STATE AID ROAD FUND

Zimmer Hardware - 8 gal. traffic paint	117.85
Fleet Tire Service - 2 tires, wheel bal. (snow plow)	176.94
	<u>294.79</u>

TAX COLLECTOR'S FUND

P.H. General Fund - trash fees allocated	47,650.00
P.H. FEBI #2 - 1991 fire bond taxes allocated	18,497.74
	<u>66,147.74</u>

THE CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, OCTOBER 14, 1991, AT 7:30 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SOMMERKAMP, SORRELL AND WORSTELL PRESENT.

PRESENT IN THE AUDIENCE: Lou Wartman, 1404 Old State Road
Lance Stevens, The Woods Apts., Amsterdam Road
Mary Pat Buchheit, 1140 Audubon Road
Phil Ryan, 1123 Cleveland Avenue
Mahla Hankins, 1169 Morgan Court
Brian Bode, 1210 Old State Road
Charles Schaffner, 1069 Emerson

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

A motion was made by Mr. Sommerkamp and seconded by Mr. Claypole that minutes of the September 9, 1991, meeting be accepted as submitted. Mr. Sommerkamp, aye; Mr. Claypole, aye; Mr. Lange, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; and the motion carried.

A motion was made by Mrs. Worstell and seconded by Mr. Sommerkamp that minutes of the Caucus Meeting held on September 23, 1991, be accepted as submitted. Mrs. Worstell, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

PETITIONS & DELEGATIONS

1. Mr. Lou Wartman appeared before Council requesting progress report on the Old State Road sidewalk project. This will be discussed later on the Agenda. He also requested information on the excavated storage tank area at Old Mill Service Center, 1640 Dixie Highway. Mayor McKinley replied the Environmental Protection Agency had been contacted, but no definite word has been received pertaining to complete fill-in of the area.

2. Mr. Lance Stevens appeared before Council to discuss dog defecation throughout the City, including private property and City "green areas". Council replied the subject had been discussed at previous meetings, but enforcement of such an ordinance would be extremely difficult.

Department reports

1. Mayor McKinley informed Council two residents on Alhambra Court have decided not to install parking pads on their property, including City right-of-way. Dirt will be put down and the City right-of-ways will be reseeded.

2. A severe sewer break behind Morgan Court is being repaired.

POLICE DEPARTMENT

1. A motion was made by Mrs. Worstell and seconded by Mr. Claypole that report of the Park Hills Police Dept. for the month of September, 1991, be accepted as received. Motion carried by unanimous vote of Council.

2. The Horne property on Montague Road is for sale. This property has been offered to the City by Mr. Arnold Horne in lieu of payment to the City of \$18,750.00 expended for clean-up of the area to Michels & Co. Mr. Carey, City Attorney, informed Council he is awaiting an appraisal report from the owner indicating the property's worth.

3. Chief Heideman informed Council four special parking sticker applications have been received: 1128 and 1127 Audubon, 841 St. James, 1047 Rose Circle. The application for 1128 Audubon was denied.

4. Chief Heideman questioned Mr. Jody, BI/ZA, relative to proper amount of parking pads available to tenants. This will be checked into.

5. The Chief questioned the reasoning behind a yellow line on Rosemont near its intersection with So. Arlington. No ordinance can be found covering it. This will be corrected.

6. Exemption to dumpster screening at the Nazarene Church until after construction completed was discussed.

7. Emergency lighting for the City Building and Police Dept. discussed once again. The Finance Committee stated it will be included in future renovation to the City Building. At present no funds are available.

8. Chief Heideman informed Council that Greenpeace solicitors will be in the City in the near future. They have registered with the department.

9. The Chief reminded Council members of his invitation to the chiefs' meeting to be held October 16th.

FIRE DEPARTMENT

1. A motion was made by Mr. Sorrell and seconded by Mrs. Worstell that report of the Park Hills Vol. Fire Dept. for the month of September, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Finke informed Council the new pumper will be returned to Columbus, Ohio for maintenance.

3. Mayor McKinley informed Council the 1965 pumper was sold for \$3,500.00.

4. Mr. Claypole asked the Chief for information on mileage on the new pumper. This will be done.

RESCUE SQUAD

1. A motion was made by Mr. Sommerkamp and seconded by Mr. Lange that report of the Park Hills Vol. Rescue Squad for the month of September, 1991, be received as submitted. Motion carried by unanimous vote of Council.

BLDG. INSP./ZONING ADMIN.

1. No building permits were issued during the month of September.

2. Orders sent to Dept. of Transportation to cut grass and weeds on the cul-de-sac on Scenic Drive.

3. Order sent to Mr. Toeppen to relocate the dumpster at 1460-1470 Dixie Hwy. This has been done.

4. Dumpster at Loschiavo's at 1518 Dixie Hwy. has been enclosed.

5. Illegal sign advertising Dixie Roofing at 1491 Dixie Hwy. has been removed.

6. Letter sent to Meyer Lawn Sprinkler to have lot paved. They are still within the time frame to do so.

7. Order sent to Den Lou Motel to relocate their enclosed dumpster. Proof of delivery not yet received.

8. Order to 1522 Dixie Hwy. relative to code violations - no proof received as yet that delivery of certified mail accomplished. Information received that lot is being surveyed and tenants given notices - owner may be proceeding with demolition.

(This is just rumor.) Chief Heideman volunteered to hand deliver the notices to 1430 and 1522 Dixie Hwy.

9. Mr. Jenkins, City Engineer, questioned if the sewage problem at 1052 Jackson Road has been resolved. Mr. Jody suggested the pipe be capped. Mr. Jenkins stated the sewer is severely damaged. A Board of Appeals hearing on this problem had been held, with no decision made. Mr. Bayer, Chairman of the Board, will be contacted relative to reconvening the Board hearing on this matter.

CITY ENGINEER

1. Upon Mr. Jenkins' recommendation, a motion was made by Mrs. Worstell and seconded by Mr. Sorrell that bid received from Interstate Asphalt Paving Co., in the amount of \$10,541.30, be accepted. Mrs. Worstell, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mr. Niehaus, aye; and the motion carried. Formal acknowledgement will be sent to the contractor.

2. St. Joseph Lane curb repair - Three different invoices will be received: (1) \$4,277.50 - payment recommended to Brewer Co.; (2) Hilltop Construction, curbing on east side of St. Joseph - #3972.00; (3) New curbing on west side of St. Joseph - \$6,392.50. Once quantities are agreed to, Mr. Jenkins recommends these two invoices also be paid.

3. Old State Sidewalk Project - Mr. Jenkins presented a list of items to complete such a project. Sidewalk from Terrace to St. James, east side of Old State Rd., to city limits, removal of existing asphalt curbing, compacted fill, removal of some existing walkways, adjustment of utilities, removal of stonewall is not estimated. (Sidewalk against the wall will be 2' wide rather than 3' wide.) Mr. Jenkins stated the estimated dollar amount, construction-wise, will be in the range of \$20,000.00 - \$25,000.00. Following lengthy discussion a motion was made by Mr. Sommerkamp and seconded by Mr. Lange that a public hearing be held relative to the possibility of putting in a sidewalk on Old State Road. Motion carried by unanimous vote of Council.

4. Reseeding work will be done on the Arlington Road/Far Hills Drive project. Property owners affected by this project have been notified of completion of the fill. The Dickhaus property will be exempted.

FINANCE DEPARTMENT

1. A motion was made by Mr. Niehaus and seconded by Mr. Sorrell that Budget Report of the General Fund, by department, for the third month of the Fiscal Year, Financial Statement for the month ending September 30, 1991, and report of all Special Funds be received as submitted. Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Sommerkamp, aye; Mr. Lange, aye; Mr. Claypole, aye; Mrs. Worstell, aye; and the motion carried.

DOG AUTHORITY

1. Mr. Sorrell reported a meeting was held on September 25th to discuss hiring a dog warden to replace a man who left. A new employee was on probation for 30 days and was hired.

Committee Reports

FINANCE/BUDGET COMMITTEE

1. The City Clerk was directed to send bills for back taxes to Parkcrest Associates, c/o Ralph Grieme, for an unimproved lot at Hillcrest and Lawton Road.

2. Mr. Carey informed Council the Horne property on Montague Road has been offered to the City as settlement for cleanup cost of the landslide. The matter is under litigation. Mr. Carey requested information from the owner re any liens against the property plus appraisal of the property, which has not been received.

Mr. Carey listed all the legal steps the City could take pertaining to a judgment against the property owner or accepting the property as payment of the invoice paid for cleanup of the landslide. Following lengthy discussion, Mr. Carey was directed by Council to conduct a title search and have the Horne property appraised by a certified appraiser.

3. Mr. Lange informed Council the Finance Committee met on Monday, October 7th to determine the amount of estimated receipts available from Municipal Insurance Taxes. He stated an estimated \$8,000.00 excess funds were carried over from the F.Y. 90-91. This amount plus \$3,500.00 received from sale of a 1965 fire truck would cover the cost of new boilers for the City Building.

New lockers and lighting for the Fire Dept. also discussed.

Bid process and current project to be undertaken as Phase II of the Rusk Heating & A/C Co. discussed with the City Attorney. Following lengthy discussion Mayor McKinley directed Mr. Sommerkamp, as Chairman of the Building Committee, to contact Rusk Heating & A/C Co., advising them to proceed with installation of two new boilers to heat the City Building.

BUILDING COMMITTEE

1. Fire Dept. renovation - Mr. Sommerkamp informed Council he contacted the builder on September 27th because information was received that renovation work still incomplete. He was told the work would be completed by October 2nd. Council was informed all materials belonging to the builder have been removed and a punchlist compiled. At present no further work has been done by the contractor to complete the punchlist. Information also received from the holder that the contractor's bond will be in default by October 21st. This will be handled by Mr. Carey.

INSURANCE COMMITTEE

1. Mr. Niehaus informed Council the Insurance Committee recommends accident and health insurance covering the Fire Dept. and Rescue Squad be included in total insurance paid by the City. Following discussion, the City Clerk was directed to inform the City's insurance carrier, in writing, to reinstate the above-mentioned insurance.

PUBLIC RIGHT-OF-WAY COMMITTEE - No report

GRANT COMMITTEE

1. Mrs. Worstell informed Council she has not received any communication from the NKADD that any grant money is available.

PERSONNEL POLICY COMMITTEE

1. Mrs. Worstell reported a meeting was held with Mayor McKinley and the committee. The Mayor is to contact City personnel with the decisions made.

DELEGATION REPORTS - None

Old Businss

1. Mr. Sorrell questioned the City Attorney regarding tax bills owed by Park Hills Place Investments, owner of the property at 1094 Cecelia Avenue. The 1990 and 1991 tax bills are still delinquent.

2. Mr. Lange reminded Council that specs for trash collection are still not available. A suggestion was made at the Sept. Council meeting that the contract be issued for an 18-month period to bring such contract into compliance with the City's fiscal year. Following discussion a committee was formed consisting of Councilmen Claypole and Sommerkamp, Mary Pat Buchheit and Jim Jenkins. They will meet with Mr. Carey, City Attorney, and specs will be prepared for Council's approval.

New Business

1. Halloween Trick or Treat hours were set for Thursday, October 31, 1991, between 6:00 P.M. and 8:00 P.M., with party for residents between 7:00 P.M. to 9:00 P.M. at the Fire House.

2. Mayor McKinley received copy of a resolution pertaining to Federal Police Bill of Rights received from Mayor Goetz of Ft. Mitchell. All of Council are asked to write their congressman, requesting this bill not be passed. Copy of the resolution will be given to Chief Heideman.

3. Mayor McKinley received information pertaining to a resolution supporting the increase of local regulations over the cable television industry and promoting competition in cable service.

4. Mayor McKinley brought before Council the possibility of an ordinance being prepared relating to staggered elections for Council members every two years. Council members felt it was a good idea, but suggested it be discussed with the new Council when seated in January, 1992.

COMMUNICATIONS

1. Thank you from Mrs. Sharon Finke for planter.
2. Thank you from Lisa, Michael & Molly Lange for flowers.
3. Memo from KC&MP&ZC re amendment to subdivision regulations for incorporated and unincorporated Kenton County.
4. KC&MP&ZC August 1, 1991 meeting minutes.
5. KC&MP&ZC, Subdivision/Public Facility Review Committee meeting minutes of August 1, 1991.
6. NKAPC memo re addendum to NKAPC staff preliminary assessment packet.
7. NKAPC memo re 1991 Kenton Co. comprehensive plan joint task force preliminary assessment.
8. KC&MP&ZC, Subd/Public Facility Review Committee meeting agenda, 10/3/91.
9. KC&MP&ZC, Subd/Public Facility Review Committee meeting minutes, 9/5/91.
10. Letter from KLC re special edition of The Kentucky City.
11. KC&MP&ZC regular meeting minutes of September 5, 1991.
12. Memo from NKAPC re draft of 1991 Kenton County Comprehensive plan update.

Motion to adjourn by Mr. Sorrell.

Mayor

Attest:

City Clerk

Bills Paid in October 1991

GENERAL CONTROL

Evelyn Fogarty - salary	1051.84
Barbara Washington - salary	625.06
Central Trust - Fed W/H	215.00
Central Trust - SS W/H	293.05
Central Trust - Medicare W/H	68.54
Ky State Treasurer - St W/H	100.36
Ky State Treasurer - CERS (non-hazardous duty)	215.84
IMPACT - monthly life ins premium	22.90
AFLAC - monthly suppl. ins premium	44.98
BC BS - medical coverage	239.83
Cinn Eng - advertising	82.49
Eastern Fin. Fed. Credit Union - share deposits	100.00
Kenton Co PD - dispatching fee for August	333.58
Postmaster - postage	58.00
Ed Jody - activity report	115.00
Scot Business Machines - maintenance contract	200.00
KA CO/KLC Self-Insurance	33.80

PUBLIC WORKS DEPT

Dennis Finke - salary	1510.14
Central Trust Co. - Fed W/H	100.00
Central Trust - SS/ W/H	232.61
Central Trust - Medicare W/H	54.40
Ky State Treasurer - St W/H	85.94
Ky State Treasurer - Co Empl. Pension Fund	255.71
IMPACT - monthly life ins premium	4.90
BC BS - medical coverage	404.32
Rumpke - trash fee for July	4218.90
Dennis Finke - repair parts, straw	11.25
Ky Motor Service - vehicle maintenance	17.43
Waco Oil Co. - gasoline purchased in Sept	107.50
KACO/KLC Self Insurance	229.05
Zimmer Hardware - supplies & Maintenance materials	11.87
Rob Dreyer - parttime labor	40.00
Old Mill Service - vehicle mainte./repair	314.67
Identification Corp. - cleaning compound	71.55

October Bills Continued - Page 2

POLICE DEPT

Ron Heideman - salary	1559.90
Jamie Puthoff - salary	1450.89
Mike Jansing - salary	1453.55
Ron Johnson - salary	1389.03
Mark Schworer - salary	1428.16
Charlene Fangman - salary	658.36
Central Trust - Fed W/H	1227.00
Central Trust - SS/ W/H	1331.94
Central Trust - Medicare W/H	311.50
Ky St Treasurer - St W/H	526.60
Ky St Treasurer - Co. Empl Pension Fund	118.70
Ky St Treasurer - Co. Empl Pension Fund (Hazardous duty)	2451.74
IMPACT - monthly life ins. premium	23.40
AFLAC - supp ins monthly premium	12.94
BC BS - medical coverage	1920.14
Storer Cable - monthly charge	7.72
Mobilcomm - monthly maintenance contract	39.50
The Picture Place - film processing	10.50
Old Mill Service - cruiser maintenance	315.00
Waco Oil Co - gasoline purchases in July	477.52
Cinn Bell - phone service	66.82
Postmaster - postage	29.00
KA CO/KLC Self Insurance Fund	1238.15
Covington Paper & Woodenware - Office Supplies	58.38

FIRE DEPT

MOBILCOMM - monthly maintenance	82.40
Zimmer Hardware - supplies & maintenance materials	34.14
Dennis Finke - trip to Columbus	52.14
Waco Oil Co - gasoline purchased in Sept	54.29
Cinn Bell - phone service	117.33
Tri-State - balance for lock, Fire Dept.	2.75
Our Designs - helmet markers & reflexite	30.90
Tom Sorrell - registration, Fire Fighters Conv.	25.00

RESCUE SQUAD

Waco Oil Co - gas purchases in Sept.	22.46
Cinn Bell - phone service	43.30
Mobil Comm - maintenance contract	50.25

FINANCE DEPT

Postmaster - postage (29-cent stamps)	29.00
Marcus Carey - delinquent tax collection (6 bills)	773.02
St. Paul Stamp Works - 200 dog tags plus links	74.25

CITY BLDG

ULH & P Co. - gas electric	117.07
Zimmer Hardware - supplies & misc.	20.39
Cinn Bell - phone service	217.00
Indenticator Corp - cleaning compound	71.55

STREET LIGHTING

ULH & P Co. - street lights	713.12
- traffic lights	97.07

CAPITAL PURCHASES/EMERGENCIES

Central Trust - interest on commercial loan	323.19
Meiejohan-Wengler -placque for maintenance bldg.	533.39
Bowman T.V. Service - damage repair R.S. TV & VCR	54.00

Total bills payable out of General Fund	\$33,114.93
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STATE AID ROAD FUND

Brewer - curb repair on St. Joseph	4277.50
Specialty Stripe Service - streets, walkways stepbars striped	1370.00
Newman Traffic Signs - 4 "No Parking" signs	45.00
Zimmer Hardware - traffic paint,brushes	59.04
Hilltop Construction - St. Joseph Lane curbing, driveway aprons, sidewalk	<u>10,364.50</u>
	\$16,116.04

Sanitation Fund

Sanitation District #1 - billing July, Aug & Sept	286.20
Zimmer Hardware - mortar for sewer repair	9.11
Paul Ryan, NK Voc. School - damaged sewer lid rewelded	<u>40.00</u>
	\$335.31

A PUBLIC HEARING ON THE PROPOSED OLD STATE RD. SIDEWALK WAS HELD ON MONDAY, OCTOBER 28, 1991, AT 7:30 P.M., WITH MAYOR MCKINLEY PRESIDING AND ALL COUNCIL MEMBERS PRESENT.

Present in the audience:

Bob Taylor, 1126 Audubon
David Ray, 1418 Old State
Marcia Elfers, 1010 Altavia
Gail Dwertman, 1008 Altavia
Ron Vogelpohl, 1070 Altavia
Margaret Brossart, 1314 Old State
M. Brossart, 1314 Old State
Jack Ehrman, 1330 Old State
Taylor & Karen Wood, 1412 Old State
Jo Freckman, 1305 Old State
B. Bode, 1210 Old State
Lou Wartman, 1404 Old State
Jeanne King, 1010 Park Drive
Erma Davis, 1406 Old State

Al Murphy, 1319 Old State
Bill Ehrman, 1303 Old State
Bill Aylor, 818 St. James
Lou Albers, 817 St. James
C. Claypole, 1200 Old State
Mike Hebbeler, 1065 Altavia
M. Hankin, 1169 Morgan Ct.
Don Ratliff, 1325 Old State
Phil Ryan, 1123 Old State
Ron Coldiron, 1333 Old State
G. Volpenheim, 1327 Old St.

Call to Order

Pledge of Allegiance

Roll Call

After the Mayor opened the meeting, City Engineer, Jim Jenkins outlined the project, explaining the sidewalk would extend from Terrace Drive to the Park Hills city limit near Malloy Dr. on the west side of Old State Rd. The sidewalk would be installed at the edge of the pavement and would be 3 ft. wide. The road would be straightened and shifted over at the site of the stone wall. The cost for construction would be between \$20-25,000 and engineering costs would be \$5-6,000. Not included in that figure is the approximated cost of \$7500 to rebuild the stone wall; it would cost about the same amount to build up the road on the other side to move it over. The estimate includes removal of the asphalt curb. Trees may not have to be removed. Union Light, Heat and Power will reset utility meters and poles at no charge. The sidewalk will completely be within the city's right-of-way which is 40 ft., spreading to 50 ft. near St. James. No easements from property owners will be required.

Mayor McKinley asked to hear questions, objections and comments.

Mr. Lou Wartman asked about curbing and drainage. Mr. Jenkins replied that there would be a box curb which would act as a gutter, and that catch basins would be utilized. He also stated that sewers would not be affected.

A resident asked about financing; Mr. Jenkins stated that that had not been determined as yet. The Mayor stated that the city has \$12,500 that has been budgeted for the project and the rest could come from the Road Fund.

The Mayor stated that he had received letters supporting the sidewalk from St. Agnes School Board, from the Kenton County School Board, and from the Principal of Covington Catholic High School.

A resident commented that a sidewalk would not save a child's life as long as speeding is permitted. Mrs. Sally Soderlund replied that even if the speed limit was obeyed, the space to walk is small and visibility is very poor.

Another resident said that Old State Rd. is very dangerous and it's a blessing no one has been seriously hurt.

A resident asked if this sidewalk would be maintained better than the others, commenting that sidewalks throughout the city are in bad shape. Mayor McKinley informed him that most of the sidewalks in the city have been repaired.

One resident said he had only seen one child hit on Old State. That child was on a bicycle and had ridden across the street. Another resident held up an article about two brothers who were killed on Dixie Highway before the sidewalk was built in front of Covington Catholic. Mr. Wartman said his son was hit and he had seen two other accidents. He also mentioned that Chief Heideman had told him it was too dangerous to park his truck on Old State Rd. and surely if it is too dangerous to park on, it's too dangerous to walk on.

Mrs. Jeanne King stated that as Chairperson of St. Agnes School Board she supported the sidewalk. She said that many parents whose children don't walk to school now would allow their children to walk if there were a sidewalk.

A resident stated he thought there should be a green area between the street and the sidewalk. Mayor McKinley responded by saying the sidewalk abuts the pavement all along Dixie Highway.

A suggestion was made to make Old State one-way. If this was done, it would have to be between Terrace and St. James because fire trucks need to get through.

Mr. Lange stated that he did not know of any council member who is opposed to the sidewalk project, and that his only concern is financial.

The Mayor asked for a hand count of those for and against: 15 were for the project and 8 were against it.

A resident stated that he would rather see the money spent on trash removal.

Mrs. Jo Freckman expressed concern about the wrought iron fence in her yard and a wooden fence in her neighbor's yard. Mr. Jenkins said that her fence probably would not be affected, but her neighbor's would. A zoning question was raised regarding fences being taken down and replaced. Council could give exemption to grandfathered fences or a variance be obtained so residents could retain their fences. The contractor would be responsible for moving fences and reseeding lawns.

Discussion regarding financing followed. Mr. Lange stated that city policy has been not to assess property owners if at all possible. Comment was made that if property is assessed, why not

assess everyone and do all sidewalks. Mr. Lange explained that assessments do not cover 100% of costs.

A resident that has four children said he is not concerned about his children walking on Old State. He also said that he thinks a federal grant is the way to go with the project.

A resident stated that does not object to the project itself but thinks it is an extravagant use of money. He also said he thinks that it's a lot to expect from the city as Park Hills has always spent money wisely.

The audience was assured that the petition signed by those opposing would be taken into Council's consideration.

The Mayor stated that there had been no substantial objection heard.

There being no further questions, objections, or comments, Mayor McKinley expressed thanks to the audience for coming and closed the meeting at 8:15 P.M.

MAYOR

ATTEST:

City Clerk

2. Mr. Jenkins stated the Old State sidewalk project was presented to residents at a Public Hearing held on October 28th. The project had been discussed at the October 14th meeting, with an estimated budgeted cost, included engineering fees, of \$37,500.00.

Finance Dept.

1. A motion was made by Mr. Lange and seconded by Mr. Sommerkamp that report of the General Fund for the 4th month of the Fiscal Year, Financial Statement for the month ending October 31, 1991, and report of Special Funds for the month of October, be received as submitted. Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mrs. Worstell, aye; Mr. Claypole, aye; and the motion carried.

2. A motion was made by Mr. Lange and seconded by Mr. Sommerkamp to approve November bills payable out of several Special Funds. Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mrs. Worstell, aye; Mr. Claypole, aye; and the motion carried.

3. Council was informed by the Clerk that the commercial loan handled through the Central Trust Company has been renewed for another year.

Dog Authority - No report.

Committee Reports

FINANCE/BUDGET COMMITTEE

1. Mayor McKinley stated favorable response was received from residents at the Public Hearing on the Old State Road sidewalk project. He would like to follow through on this project. The Mayor listed monies available in the State Aid Road Fund and General Fund that could be used for this project. Mayor McKinley stated he has contacted Mr. Joseph Nienaber, City Administrator for the City of Ft. Wright, who indicated the city would pay for the section of sidewalk within Ft. Wright's boundary lines, if requested in writing. The Mayor requested that specs be drawn up and bids let out for this project, which would indicate to Council the cost of this sidewalk. Following lengthy discussion the City Engineer was directed to prepare specs for development of the Old State Road sidewalk project.

INSURANCE COMMITTEE - No report.

PUBLIC RIGHT-OF-WAY COMMITTEE - No report.

BUILDING COMMITTEE

1. Mr. Sommerkamp informed Council that bill for the Fire Dept. renovation has not been received from the contractor.

2. New boilers have been installed. Major portions of the City Building are now receiving heat.

GRANT COMMITTEE

1. Mrs. Worstell reported information has been received relative to federal funds available for 50% matching grants. NKADD has been contacted concerning recreation areas and the agency representative stated Park Hills does not fill the criteria for such federal funds.

PERSONNEL POLICY COMMITTEE - No report.

Old Business

1. Mr. Carey reported that an appraisal has been ordered and a title search done relative to the Horne property on Montague Road. Information on appraisal not yet received.

2. Mr. Lange stated there will be an estimated \$10,000.00 extra expenditure in the current budget due to the trash contract bid price undoubtedly increasing on January 1st, when the new contract will become effective.

3. Mr. Carey submitted specs for trash collection, which will now be available at the clerk's office. Following discussion on the three options requested, plus pickup days and contract period listed in the specs, Mr. Carey presented Resolution No. 4, 1991, directing the City Clerk to advertise "Invitation to Bid" for trash collection, with bids to be opened at the December meeting.

4. Mr. Sorrell reported that sidewalks were checked by the Sidewalk Committee on Amsterdam, Altavia and Hillcrest. The City Clerk was supplied with a list of street addresses with damaged sidewalk and directed to send letters to the addresses so indicated. Property owners were to be advised that such repair can be extended to the end of May, 1992.

5. An appreciation dinner for all City volunteers and employees was discussed. Mr. Sorrell stated approximately 50 to 60 people would be invited (this figure does not include spouses). Mayor McKinley informed Council members of the Board of Adjustment and Board of Appeals, plus the Traffic Hearing Officer are invited to a dinner to be held on November 26th. Mr. Sorrell will check into prices and accommodations for the Appreciation Dinner.

New Business

1. Mr. Claypole stated he would like to get a misunderstanding resolved in connection with a conversation held between Mr. Claypole and an employee of the trash contractor. Mayor McKinley explained the situation/conversation as he understood it. Mr. Claypole spoke to the driver, who said it was a misunderstanding and he did not say what was quoted.

2. Mr. Carey presented for its first reading an ordinance requiring the removal and containment of dog excrement deposited upon public or private property, and providing a penalty for violation of this ordinance.

3. Mayor McKinley submitted his letter of resignation effective December 1, 1991.

COMMUNICATIONS

1. Letter from the No. Ky. Area Planning Commission re their adoption of administrative policies bringing all actions of the commission and its staff in compliance with Ky. revised statutes.

2. Letter from Ky. Special Olympics, Inc. re the state games program.

3. Thank you from Hellmann family for expression of sympathy upon death of Mrs. Dorothy Hellmann.

4. Memo from KC&MP&ZC re review and adoption of the 1991 Kenton Co. comprehensive plan update.

5. Meeting agenda for KC&MP&ZC, S/PF Review Committee held November 7, 1991.

6. Public Hearing Agenda, KC&MP&ZC, re review and adoption of the 1991 Kenton Co. comprehensive plan update.

7. NKAPC memo re 1991 Kenton Co. comprehensive plan joint task force preliminary assessments.

8. Letter to David Estes Engineering from KC&MP&ZC re improvement drawings and specifications for Cole Estates Subdivision, Park Hills.

Motion to adjourn by Mr. Sorrell

ATTEST:

MAYOR

THE CITY COUNCIL OF PARK HILLS MET IN REGULARLY SCHEDULED CAUCUS MEETING HELD ON MONDAY, OCTOBER 28, 1991 AT 8:15 PM WITH MAYOR HAROLD MCKINLEY PRESIDING AND ALL COUNCIL MEMBERS PRESENT.

1. Mayor McKinley told Council that he had received a letter from Joseph Kearnes of the Highway Dept. regarding the improvement of the Park Hills portion of Dixie Highway. The project is included in the Highway Dept.'s six-year plan and will include new sewers, an 8-ft. berme and a sidewalk on the west side, in addition to milling and repaving the street. The estimated cost will be 1,110,000. The state expects to need easements from the city to complete the work.
2. Fire Dept. renovation - Mr. Sommerkamp informed Council that the invoice from Rusk Heating had been received; no bill as yet from contractor. Punch list work remains undone so negotiations will be made regarding items the Fire Dept. personnel will have had to do to ready the space for the Halloween party (punch list items, caulking, cleaning & touch-up work).

Three phones have been added to the City's Spirit System in the Fire Dept. Two are temporarily on loan from Cincinnati Bell. If the Fire Dept. pays the cost of one permanent replacement, the City will probably pay for the other, at a cost of \$270.00 a piece.

The Fire Dept. has almost completed the move into the new quarters. The dropped ceiling and light work have been started. Mr. Lange expressed disappointment that work was started without definite go-ahead from Council. Mr. Sorrel pointed out that Council had indicated to Dept. at their presentation that the cost for that work would be approved. Council cannot authorize that further expense of approximately \$500 at this time.

3. New boiler for City Building will be installed shortly.
4. Mayor McKinley received information from Mayor Bill Goetz demonstrating how Ft. Mitchell accomplished two-thirds majority voter approval of street tax for street improvements, which is based on 6 or 7% of property tax valuation. Discussion followed about whether street repaving would be best financed by street tax or assessment. City sticker revenue and State Road Fund combined provide about \$58,000 a year for street improvements. Mrs. Worstell mentioned the possible hardship on senior citizens and young families if assessments were made. Mr. Lange commented that the street tax would provide the advantage of having a fund in place for street improvements after all of the streets in the City have been improved.
5. Trash bids were discussed. The City Attorney is in the process of writing the new contract specifications. Mr. Claypole denied speaking of the contract with Rumpke personnel when asked if he did so by the Mayor.

Minutes - October 28, 1991

6. Mayor McKinley agreed to furnish Council nominees with street project information.

MAYOR

Attest:

CITY CLERK

THE CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, NOVEMBER 11, 1991, AT 7:30 P.M., WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, SOMMERKAMP, SORRELL AND WORSTELL PRESENT. ABSENT: COUNCILMAN NIEHAUS.

Present in the audience: Councilman Elect Brian Bode
Councilwoman Elect Mahla Hankins
Councilman Elect Philip Ryan
Councilman Elect Charles Schaffner
Ass't. City Clerk Barbara Washington
Mary Pat Buchheit, Recycling Committee
Lou Wartman
Martha and Ed Schuh

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

A motion was made by Mrs. Worstell and seconded by Mr. Lange that minutes of the October 14, 1991, meeting be accepted as submitted with the following correction: Police Dept., item 9 - date of October 16th to be inserted. Mrs. Worstell, aye; Mr. Lange, aye; Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mr. Claypole, aye; and the motion carried.

A motion was made by Mr. Sommerkamp and seconded by Mr. Claypole that minutes of the regularly scheduled Caucus Meeting held October 28th be accepted as submitted. Motion carried by unanimous vote of Council.

A motion was made by Mr. Sommerkamp and seconded by Mr. Sorrell that minutes of the Public Hearing held on October 28th be accepted with the following corrections: Estimated cost to rebuild stone wall - \$7500.00; paragraph 7 on page 2 corrected as follows: "no" removed and the following inserted - "he did not know of any". Mr. Sommerkamp, aye; Mr. Sorrell, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

PETITIONS - NEW BUSINESS

1. Mr. Lou Wartman, 1404 Old State Road, appeared once again before Council to support installation of a sidewalk on Old State Road. Mr. Wartman stated he feels Council does not get enough credit; they and all City departments do a great job.

COMMITTEE REPORTS

Public Works Dept.

1. Mr. Finke stated a problem has arisen with residents sweeping leaves out onto the street, creating a hazardous situation. These leaves also find their way down sewers and clog them. Discussion on definite date set when pickup of leaves by the trash collector will be discontinued. It was suggested information be related to residents through the HUB that such practice must halt.

Police Dept.

1. A motion was made by Mr. Lange and seconded by Mr. Sommerkamp that report of the P. H. Police Dept. for the month of October, 1991, be accepted as submitted. Motion carried by unanimous vote of Council.

2. Chief Heideman stated that no major problems arose during the Halloween Trick or Treat hours.

3. Mayor McKinley informed Chief Heideman that several complaints were received from residents on Old State Road regarding speeders. The Chief replied he and other officer do run radar in that area.

Fire Department

1. No report submitted for the month of October.
2. Chief Finke informed Council the new fire pumper has been repaired and is now back in service.
3. The Chief stated the voting machines for the November election were placed in the renovated area of the Fire Dept. This location is very desirable since it is accessible to the handicapped and he requested that voting be continued in that area.

Rescue Squad

1. A motion was made by Mr. Sorrell and seconded by Mr. Lange that report of the P. H. Vol. Rescue Squad for the month of October, 1991, be accepted as submitted. Motion carried by unanimous vote of Council.
2. Mrs. Worstell informed Chief Dreyer that she had received a complaint regarding materials and supplies being unaccessible to squad members when needed. Following discussion Council directed a second key to all locked files and cabinets be supplied to a backup squad member.
Chief Dreyer stated he felt such complaint should have been brought up at a squad meeting.

Bldg.Insp./Zoning Admin.

1. Two permits were issued during the month of October. Mr. Jody stated a permit had been issued on November 11th to construct a new single-family dwelling at 1052 Jackson Road.
2. Improvement drawings have been received from David Estes Engineering Co. for Cole Estates on Cecelia. These drawings are being reviewed by the No. Ky. Area Planning Commission. Within an estimated 30 days unspecified work will begin in that area, if conditions are met. During discussion Mr. Jody stated there is nothing in the subdivision regulations which states a certain amount of water pressure is guaranteed, just the minimum amount of 30 lb. for domestic use. Final information still to be received from the water commission for fire protection.
Mr. Carey, City Attorney, stated final approval on all phases of this development must be received from the City.
3. Second revision of plans for 1522 Dixie Hwy. have been received. The property owner is still contesting several conditions set by the City for this property. If the revised plans are acceptable, Mr. Wolfe indicated demolition is planned within two weeks upon getting the plans approved for an office complex.
4. Mr. Jody stated it was mentioned at the last Board of Appeals meeting for the maintenance code that a fee should be charged to cover administrative costs. When questioned, Mr. Carey replied the basic property maintenance code would have to be amended to insert a fee. Several members of the board requested legal counsel be present at the meetings to act as a mediator.
5. Mr. Sommerkamp stated that even though permission was given to Mr. Jerome Robinson, 1011 Amsterdam Road, to install a parking pad no construction on this project has been started. He asked if a time limit was set on such projects. Mr. Jody replied that 6 months are allowed on zoning permits and if work has not commenced within that time the permit is void. A letter will be sent to Mr. Robinson advising him of this fact.

City Engineer

1. Mr. Jenkins informed Council that St. Joseph Lane improvement will begin in the spring of 1992. A confirming letter has been sent relative to unit prices staying the same as listed in the original bid.

BILLS PAID IN NOVEMBER, 1991

GENERAL CONTROL

Evelyn Fogarty - salary	1051.84
Barbara Washington	438.42
Central Trust - Fed W/H	194.00
Central Trust SS/Med W/H	323.95
Ky State Treasurer - State W/H	85.38
Ky State Treasurer - Co. Emp. Ret. Sys.	215.84
Eastern Financial Fed Credit Union - share deposits	100.00
AFLAC - supplemental insurance	85.38
BC/BS - medical coverage	239.83
IMPACT - monthly life insurance premium	22.90
Dennis Finke - supplies	2.64
Popp's Flowers - floral arrangement (Mrs. Hellmann)	26.00 ✓
Kenton Co. P.D. - dispatching fee for Nov.	333.58
City of Ft. mitchell - Mayors' breakfast at Drawbridge	8.50 ✓
Kenton Co. Dog Authority - six month fee	1660.50
KA Co/KLC - W/C final audit (FY 90-91)	52.00
City of Walton - clerks' Nov. Luncheon (2)	14.00 ✓
No. Ky Municipal Clerk - donation for spring conference	100.00 ✓
City of Dry Ridge - Clerk's Dec. meeting (Christmas party - 3)	42.00 ✓
T & C Restaurant - dinner for board members	369.14 ✓
MCLNK - annual dinner meeting (16 reservations)	336.00 ✓
Covington Paper & Woodenware Co - office supplies	20.07

PUBLIC WORKS

D. Finke - salary	1510.14
Central Trust - Fed W/H	100.00
Central Trust - SS/Med W/H	287.01
Ky St. Treasurer - State W/H	85.94
Ky St. Treasurer - Co. Emp. Retirement System	255.71
BC/BS - medical coverage	404.32
IMPACT - monthly life ins. premium	4.90
Rumpke - Nov. trash fee	4218.90
Taylor Bros. - 4 yds. topsoil	53.00
Latco Transmission - rebuild transmission (76 Ford truck)	500.00
Jack Hagedorn - 1 pr. hightop work boots	77.99
J.H. Fedders - 1 gallon weed killer	95.00
Mobilcom - repair of pager	116.84
Equipment Consultants - compactor rental	73.50
Illinois Mutual - A & H ins. (D. Finke)	102.80
Ky Governmental Insurance Services - ins. on Kubota tractor	77.00
Zimmer Hardware - supplies and materials	32.17
Waco Oil Co. - October gasoline purchases	139.05
KACo/KLC Self Ins. Fund - final audit on W/C (FT 90-91)	27.00

POLICE DEPARTMENT

Ron Heideman - salary	1659.63
Jamie Puthoff - salary	1450.86
Michael Jansing - salary	1497.27
Ron Johnson - salary	1525.38
Mark Schworer - salary	1474.42
Charleen Fangman - salary	658.36
Paul Brinkman - salary	86.88
Central Trust - SS/Med W/H	1728.41
Central Trust - Fed W/H	1287.00
Ky St. Treasurer - State W/H	355.10
Ky St. Treasurer - Co. Emp. Retirement System	2684.52
AFLAC - supp. ins. (misc. ins.)	12.94
IMPACT - monthly life insurance premium	23.40
BC/BS - medical coverage	1920.14
Ron Johnson - expenses for training	225.00
Haines & Co. - annual lease Criss-Cross Directory (supplies)	112.87
USA Mobile - quarterly maintenance contract	
The Picture Place - film & processing (supplies)	29.70
Ron Heideman - postage/evidence to Frankfort (supplies)	2.75
Mobilcomm - monthly maintenance contract (radio/radar maintenance)	39.50
Mark's Guns - 25 boxes ammunition (supplies)	69.75
Storer Cable - monthly charge (training)	7.72
Illinois Mutual - A & H ins. (Heideman)	83.20
KRMA - ADA seminar (training)	25.00
Old Mill Service - cruiser maintenance (85 Ford, 89 Chev)	245.85
B & S Industries - 6 rolls barricade tape (supplies)	104.69
National Rifle Association - markmanship awards (training)	20.50
Waco Oil Co. - October gasoline purchases	560.56
Cincinnati Bell - phone service	60.67
Goodyear Auto Service Center - tires, balancing, etc. (cruiser maintenance)	316.04
Covington Paper & Woodenware - office supplies (supplies)	15.89

FIRE DEPARTMENT

VFIS - 2nd installment, auto insurance	1158.00
Dennis Finke - repair parts, supplies	26.00
Mobilcomm - monthly maintenance contract	82.40
John R. Green Co. - 3 ribbons for panasonic printer	27.36
Ky Motor Service - supplies	2.99
Zimmer Hardware - supplies & maintenance materials	106.31
Ron Becker - installation of acoustic ceiling	320.00
Waco Oil Co. - October gasoline purchases	98.75
Sutphen Corp. - 20 perko hooks, chrome	29.80
John R. Green - office supplies	22.81
Cincinnati Bell - phone service	117.80
NKEMS - CPR class held 11/19	11.00

RESQUE SQUAD

VFIS - 2nd installment, auto ins.	440.00
Ky State Treasurer - first responder certification	13.00
Puritan Bennett - oxygen cylinders recharges	37.38
Ky Motor Service - vehicle maintenance	480.55
Waco Oil Co. - October gasoline purchases	36.31
Cincinnati Bell - phone service	43.30
KACo/KLC Self Insurance Fund - W/C (final audit - F.Y. 90-91)	31.00

FINANCE DEPARTMENT

City of Park Hills - to replenish petty cash certified mail)	10.00
William E. Oder - 500 dog license receipts	173.33
A & C Schroder - refund (incorrect valuation of property)	55.82
Marcus Carey - delinquent tax fees (5 bills)	244.62
Hinger-Adams Co. - refund on property tax (per PVA new printout)	119.62

CITY BUILDING

ULH & P Co. - gas and electric	146.08
Dennis Finke - repair parts, supplies	11.00
Zimmer Hardware - supplies & materials	45.95
Cincinnati Bell - phone service	609.83

STREET LIGHTING

ULH & P Co. - street lights	707.78
ULH & P Co. - traffic lights	96.27

CAPITAL PURCHASES/EMERGENCIES

Rusk Heating & A/C Co. - furnace and A/C for F.D. area	7726.00
Central Trust - monthly payment on commercial loan	2165.00
Northland Insurance Co. - refund, per request (credit memo on MIT form)	142.86
A & S Electric Supply - 6 fluorescent tubes	127.50
DN Electric - circuit panel, electric wiring	550.00
Total of bills paid out of the General Fund	48,468.27

STATE AID ROAD FUND

Old Mill Service - repair/maintenance to snow plow	509.50
Eaton Asphalt Paving Co. - 6-ton street patching materials	138.00

SANITATION MAINTENANCE & REPLACEMENT FUND

Florence Water Commission - sewer cleaned and TV'd	112.00
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F.E.B.I. NO. 1

Webco Fire Equipment - 300' fire hose for 1983 pumper	1800.00
Motorola - radio and case for 1983 pumper	3122.75

F.E.B.I. NO. 2

Fifth-Third Bank - trust fees for period ending 8/31/91	140.00
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THE CITY COUNCIL OF PARK HILLS MET IN REGULARLY SCHEDULED CAUCUS MEETING HELD ON NOVEMBER 25TH, 7:30 P.M. WITH MAYOR MCKINLEY PRESIDING AND COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SORRELL AND WORSTELL PRESENT.

Call to Order

Pledge of Allegiance

Roll Call

1. Mayor McKinley informed Council that Councilman Sommerkamp was absent because he was in the hospital, due to have surgery on Tuesday morning.
2. City Attorney Marc Carey said he has nothing to report regarding the Horne property at this time. Mrs. Fogarty said the outstanding tax bill on the property has been paid.
3. Discussion regarding potential appointees to fill the vacancy created by Mayor McKinley's resignation - City Attorney Marc Carey reminded Council that the appointee would serve until a November election to fill the remainder of the term. He also stated that the procedure for filling vacancies on Council could be adopted to fill the mayor's position. He recommended making a decision before the end of the year.

Mr. Sorrell and Mrs. Fogarty both stated that Mr. Skip Fangman would be willing to be appointed on a short-term basis if there was no interest from anyone else. Councilman-elect Schaffner offered input from newly elected councilmembers, saying that they would like for Mrs. Worstell to be nominated. Mrs. Worstell said she would accept the appointment if offered, and would do the very best job she could for the city. Marc Carey pointed out that Mrs. Worstell's appointment would leave a vacancy on Council and that this should be given some thought. He also stated that Mrs. Worstell can make up a quorum if necessary, but cannot vote for herself to become the appointee.

There was general consensus not to seek candidates without city experience, and the nomination and election of Mrs. Worstell appeared probable.

4. Fire Department Renovation - E.J. Smith, the contractor, has not yet submitted his bill. Mr. Claypole stated that he would like to see the matter settled before present Council leaves office. Marc Carey suggested sending Mr. Smith a letter stating that he has a certain amount of time to finish the job, or someone would be hired to finish the job and those costs deducted from his contract amount. Marc Carey also cautioned that all sub-contractors should sign off on waiver before Mr. Smith is paid. Mr. Sorrell noted that there was no time limit for the job to be done included on the project specifications. Mr. Carey recommended: 1) to figure the cost of the work done by the Fire Department itself; 2) make sure the subcontractors have been paid; and 3) to send a letter giving him a time frame to complete the work.

5. Mayor McKinley stated that the Appreciation Dinner for the Board of Adjustment, the Board of Appeals, and Mrs. King was to take place at the Town & Country on Nov. 26th. The count for the Appreciation Dinner for city employees and the other volunteers does not exceed 120 and probably will take place after the beginning of the new year.
6. Mayor McKinley informed Council that he had approved a \$100 donation for the Municipal Clerk's Association Conference to be held in April, 1992.
7. City Attorney, Marc Carey will provide incoming Council copies of newly codified ordinances. It was agreed to use the same binders as last time.
8. Mrs. Fogarty informed Council that the budget will have to be amended to accommodate capital expenditures that have exceeded the budgeted amount. Mr. Lange said the State Aid Road Fund budget must be amended also.

Mayor McKinley adjourned the meeting at 8:50.

CITY COUNCIL OF THE CITY OF PARK HILLS MET IN REGULAR SESSION AT THE PARK HILLS CITY BUILDING ON MONDAY, DECEMBER 9, 1991, AT 7:30 P.M., WITH COUNCIL MEMBERS CLAYPOLE, LANGE, NIEHAUS, SORRELL AND WORSTELL PRESENT. ABSENT: COUNCILMAN SOMMERKAMP.

PRESENT IN THE AUDIENCE: COUNCILMAN ELECT BRIAN BODE
COUNCILWOMAN ELECT MAHLA HANKINS
COUNCILMAN ELECT PHILIP RYAN
COUNCILMAN ELECT CHARLES SCHAFFNER
BRUCE WILCOX, RUMPKE OF KY.
MARY PAT BUCHHEIT, 1140 AUDUBON ROAD
HAROLD McKINLEY, 1331 OLD STATE ROAD
LOU WARTMAN, 1404 OLD STATE ROAD
ROB GEIS, BAVARIAN TRUCKING CO.
BARBARA WASHINGTON, ASS'T. CITY CLERK
ANDY WARTMAN, 1404 OLD STATE ROAD
NEIL FRANKL, 1055 MONTAGUE ROAD

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

A motion was made by Mr. Sorrell and seconded by Mr. Claypole that Councilman Lange chair the meeting due to the resignation of Mayor Harold McKinley. Mr. Sorrell, aye; Mr. Claypole, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; and the motion carried.

A motion was made by Mr. Niehaus and seconded by Mr. Claypole that minutes of the November 11, 1991, meeting be approved as submitted. Mr. Niehaus, aye; Mr. Claypole, aye; Mr. Sorrell, aye; Mrs. Worstell, aye; Mr. Lange, aye; and the motion carried.

A motion was made by Mrs. Worstell and seconded by Mr. Niehaus that minutes of the Caucus Meeting held on November 25, 1991, be approved as submitted. Mrs. Worstell, aye; Mr. Niehaus, aye; Mr. Sorrell, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

Petitions - New Business

1. Councilman Lange announced the opening of the trash bids, with the contract beginning January 1, 1991:

Bid No. 1 - Rumpke of Ky. - Option #1 - \$6.90 on 18 months; \$7.00 for 30 months. Trash pickup once per week. Recycling pickup once a week.

Option #2 - \$8.00 on 18 mo. \$8.20 for 30 mo. Trash pickup twice per week. Recycling pickup once per week.

Option #3 - \$7.40 on 18 mo. contract; \$7.60 for 30 mo. Trash pickup twice per week. Recycling pickup twice per week.

Bid No. 2 - Bavarian Trk. Co. - Option #1 - \$7.33 on 18 month contract. 30 month contract - no bid.

Option #2 - \$10.73 on 18 mo. 30 months - no bid.

Option #3 - \$10.30 on 18 mo. 30 month - no bid.

Mrs. Worstell recommended that Council accept Rumpke's bid as to option and hear some discussion. Mr. Lange asked if

Rumpke would be willing to carry over the existing contract until the first meeting in January to allow Council time to review the options, if agreeable. Mr. Bruce Wilcox, Marketing Director for Rumpke, stated an answer would be given to the City on December 10, 1991, with an extension being given on the bid rate stated above relative to Option #1. Following discussion a motion was made by Mrs. Worstell and seconded by Mr. Sorrell to accept Rumpke's bid, with negotiations to proceed on which option Council will choose. Mrs. Worstell, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

DEPARTMENT REPORTS

Public Works Department

1. Mr. Finke informed Council a letter was received from Mr. Aspen, representative of the insurance carrier, indicating certain steps which should be taken relative to daily check of Trolley Park, inspection of streets, sidewalks and curbs (written report) maintenance file on all working equipment; training and certification of all personnel in the proper spraying and storing of chemicals. Hopefully negotiations can commence with the insurance carrier regarding the above.

Police Department

1. A motion was made by Mrs. Worstell and seconded by Mr. Lange that report of the Park Hills Police Dept. for the month of November, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Heideman informed Council he attended a seminar covering the Americans with Disabilities Act. Packets relating to this seminar were given to City Attorney Marc Carey and Mrs. Worstell, Chairman of the Personnel Policy Committee.

Fire Department

1. A motion was made by Mr. Sorrell and seconded by Mr. Claypole that report of the P.H. Vol. Fire Dept. for the months of October and November, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Letter of resignation received from Chief Finke. A motion was made by Mr. Sorrell and seconded by Mrs. Worstell that Council accept the Chief's resignation effective December 31, 1991. Motion carried by unanimous vote of Council.

Mr. Claypole suggested (for the record) that it be noted Chief Finke has done an excellent job running the Fire Dept. The Chief stated his reasons for leaving and thanked Council for all their support.

Rescue Squad

1. A motion was made by Mr. Sorrell and seconded by Mr. Niehaus that report of the P.H. Vol. Rescue Squad for the month of November, 1991, be received as submitted. Motion carried by unanimous vote of Council.

2. Chief Dreyer expressed his appreciation for repair of the exhaust system in the restroom area of the R.S.

3. The Chief informed Council continuing education changes will be received in the future.

2. Cole Estates Update - Sanitary sewer lines are being laid. Personnel from the Area Planning Commission are conducting the inspection of these lines in accordance with subdivision regulations. Water flow situation still not resolved - awaiting further information from the water district. Mr. Jody informed Council that he had spoken with Mr. James Elliot of Estes Engineering regarding several conditions listed in letter sent to the No. Ky. Area Planing Comm. relative to development of this subdivision. All conditions are agreeable to the developer. Discussion on all sanitary sewer lines, plus development procedures, water pressure, soil testing, etc. Mr. Carey is in touch with the legal firm representing Cole Estates. Mr. Lange informed Council word was received that a possible new water line could be installed costing approximately \$225,000, with cost being paid by the water district, Cole Estates and the City of Park Hills. Such project would cost the City approximately \$75,000.

3. Mr. Jody brought before Council the letter written to Mr. Kenneth Wolfe regarding his violation of the dumpster ordinance at the Den Lou Motel. Following discussion the Police Dept. was directed to cite Mr. Wolfe daily for approximately one week for violation of City ordinance.

4. 1522 Dixie Hwy. - Mr. Jody has been in contact with Mr. Wolfe's contractor on this project. All documents nearing completion and in proper order to issue a building permit for a 9,000 sq. ft. office building. Mr. Lange suggested that the Bldg. Insp. pay strong attention to water detention.

City Engineer

1. Mr. Jenkins had talked to Mr. Burke of the Area Planning Comm. relative to the storm water problem on the Dixie Hwy. The comprehensive plan is being updated to include the Park Hills area of Dixie Hwy.

2. Sidewalk Project - Mr. Jenkins received several unit prices from Paul Michels & Sons. Inc.: 6" concrete curb - \$9.00 per lineal foot; 4' wide curb - \$3.50 per sq. ft.; 4' wide walkway at driveway - \$4.00 per sq. ft.; miscellaneous blacktop patching - \$15.00 per sq. yd.

Finance Department

1. A motion was made by Mr. Niehaus and seconded by Mrs. Worstell that report of the General Fund, by department, for the 5th month of the F.Y. 91-92; Financial Statement for the month ending November 30, 1991; Report of Special Funds for the month of November, be accepted as received. Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Sorrell, aye; Mr. Lange, aye; and the motion carried.

2. A motion was made by Mr. Lange and seconded by Mr. Sorrell that Council approve payment of bills payable out of Special Funds. Mr. Lange, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; and the motion carried.

Dog Authority - No report.

COMMITTEE REPORTS

Finance/Budget Committee

1. Mr. Lange stated copies of two letters given to Council (1) F.D. renovation (to be discussed under "Bldg. Committee") and (2) regarding amended budget for F.Y. 91-92. Mr. Lange requested reading of the ordinance be postponed until the January meeting for refiguring of certain figures which can then be handled by the new Council, when in office.

2. Discussion re reimbursement to F.D. for their expenses: electrical work completed, cabinets to be installed, reimburse the F.D. the difference between the settlement price with the contractor and the original contract price up to the cost of the lockers the department had purchased.

3. Mr. Lange presented for discussion an ordinance appointing Evelyn Fogarty, City Clerk/Treasurer, the responsibility of completing the uniform financial information report. A motion was made by Mrs. Worstell that this ordinance be presented for its first reading. Mr. Lange then presented "AN ORDINANCE APPOINTING EVELYN FOGARTY, CITY CLERK/TREASURER, THE RESPONSIBILITY OF COMPLETING THE UNIFORM FINANCIAL INFORMATION REPORT FOR THE CITY OF PARK HILLS, KY. PURSUANT TO KRS 65.900-65.920."

Insurance Committee - No report.

Public Right-of-Way Committee - No report.

1. Mr. Lange recommended a committee be retained to review applications granted for special decals to park on City streets during the 2:00 AM to 6:00 AM restricted hours.

Building Committee

1. Mr. Lange, reporting for Councilman Sommerkamp, stated his concurrence will all terms listed relative to the F.D. renovation. Question raised regarding number of telephones in the F.D. Three phones have replaced one in this area. (The 2 extra phones have been on loan from the telephone company.) If purchased, these two phones would cost approximately \$570.00 plus a \$400.00 cost of running two new jacks. The company had overcharged the City and \$200.00 rebate should be forthcoming on the next phone bill. Following discussion Council concurred in the purchase of two new phones for the F.D. offices, expenditures to be taken out of City Building allocations.

2. Nothing further on the contractor's bill for renovation of the F.D.

Grant Committee - No report.

Personnel Policy Committee

1. Mrs. Worstell stated she hoped to have information for the January meeting relative to packet received from Chief Heideman concerning the Americans with Disabilities Act.

Delegation Reports

1. Mary Pat Buchheit, Recycling Committee, stated she felt the prices quoted for the new trash contract were considerably higher than Ft. Wright. (\$70.00 per year) Mr. Lange stated the entire purpose for coordinating our contract with the City of Ft.

Wright was so that a company who wanted both cities would make it beneficial to the cities. Mrs. Worstell suggested a committee be formed to check into the contracts. Mr. Jenkins recommended the City go with the 30-month contract.

OLD BUSINESS

1. Horne property - Mr. Carey informed Council there will be action filed by the end of the week.

2. Mr. Carey presented for its second reading Ordinance No. 7, 1991, "AN ORDINANCE REQUIRING THE REMOVAL AND CONTAINMENT OF DOG EXCREMENT DEPOSITED UPON PUBLIC OR PRIVATE PROPERTY, AND PROVIDING A PENALTY FOR VIOLATION OF THIS ORDINANCE." A motion was made by Mr. Sorrell and seconded by Mr. Niehaus that Ordinance No. 17, 1991, be approved as read. Mr. Sorrell, aye; Mr. Niehaus, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Lange, aye; and the motion carried.

NEW BUSINESS

1. All Council members have received a copy of the audit for the F.Y. 90-91. Mr. Lange informed Council the accountant is willing to stop by and meet with the new Council and discuss anything the City might need regarding that audit. Such meeting will take place when the new Finance Committee is formed.

2. Mr. Lange brought before Council the imminent closing of Park Hills Elementary School. A public meeting is being held this date (12/09) concerning closing of the school, with all students being sent to the Ft. Wright School on Farrell Drive in Covington. This proposed closing will effect revenue received by the City in payroll taxes amounting to approximately \$11,000.00. If the property is sold, approximately \$5,000.00 may be received in property taxes. Mr. Lange stated his concern lies with an abandoned building which could present many problems for the City. Mr. Bode stated his feelings, as a parent, would be in. He was present at the meeting held this evening and was assured by the Kenton County School Board that the building will be maintained if it sits vacant for any length of time. Although the school can no longer house children it can remain as a warehouse facility. Mr. Bode felt closing of the school would make the City of Park Hills less attractive to new buyers with children of elementary school age. Mr. Schaffner suggested Ms. Libby Grause, member of the Board, be contacted and asked to protect the City's interest and initiate dialogue between the Kenton Co. Board of Education and City officials.

Mr. Finke brought before Council rerouting of traffic from the No. Ky. Vocational School if the Park Hills Elementary School is closed, which would be at the end of the current school year.

Following discussion Mr. Lange recommended to the new Council that they keep abreast of this situation through correspondence with the Kenton Co. Board of Education.

Mr. Neil Frankl stated everyone seems to feel the closing of the school is a foregone conclusion. It seems, from the meeting, it most probably will. At the public meeting it was brought up on the floor that this situation happened in another city. This city fought declaring the school a transitional

building, made some renovations and kept the school at its original location. He wondered if it would be in the interest of the City to do the same with Park Hills School. Mrs. Worstell replied she felt it was a dead issue, but recommended that a committee of Council should have some kind of communication with the school board.

3. Mr. Lange stated the Caucus Meeting is scheduled for December 23rd, and he would like to make a motion that the caucus meeting for December be canceled because of the holiday. This motion seconded by Mrs. Worstell. Mr. Lange, aye; Mrs. Worstell, aye; Mr. Claypole, aye; Mr. Sorrell, aye; Mr. Niehaus, aye; and the motion carried.

4. The Circle K store is closing in January, 1992.

5. Mr. Bode informed Council he was at a meeting relative to enlarging Devou Park golf course. He was concerned large loads of dirt would be transported over City streets. Mr. Lange replied the dirt will probably be used in connection with development of the golf course, and will not leave the park.

6. Mr. Lange opened discussion on the floor concerning appointment of a new Mayor for the year 1992.

Mrs. Worstell stated she is an active candidate.

Mr. Sorrell stated he feels Council should appoint Skip Fangman due to his experience and it is in the best interest of the City to have an experienced person as Mayor. Councilman Sommerkamp had indicated to Mr. Sorrell that he is in concurrence with the recommendation that Skip Fangman be appointed.

Mr. Claypole suggested the new Council be given input since they will be working with the Mayor for the term indicated above.

Following discussion a motion was made by Mr. Niehaus and seconded by Mr. Claypole that Melissa Worstell be appointed to fill the expired term of the Mayor. (Mr. Niehaus stated his reason for nominating Mrs. Worstell was that he did not like the way Mr. Fangman left office, and the harmony created with Missy would be much better than with Skip.) Discussion followed. Roll call then taken. Mr. Niehaus, aye; Mr. Claypole, aye; Mr. Sorrell, no; Mr. Lange, aye; and the motion carried.

COMMUNICATIONS

1. Copy of letter from Mr. Bowdy, No.Ky. Area Planning Comm. to Mr. Wm. Deupree, K.C.&M.P.&Z.C., re staff recommendation relative to request for review and recommendations on the proposed 1991 Kenton Co. Comprehensive Plan update.

2. Minutes of K.C.&M..&Z.C. Subdivision/Public Facility Review Committee meeting held October 3, 1991.

3. Minutes of K.C.&M.P.&Z.C. regular meeting of October 3, 1991.

4. Letter to Mayor of Park Hills from Natural Resources and Environmental Protection Cabinet re plans and specifications for sanitary sewers to serve Cole Estates. (Public Notice of public hearing enclosed with letter.)

5. Memorandum from K.C.&M.P.&Z.C. re adoption of 1991 Kenton Co. comprehensive plan update, plus copy of Commission's action.

6. K.C.&M.P.&Z.C. regular meeting agenda to be held December 8, 1991.

7. Thank You note from Councilman Sommerkamp for planter.

8. Letter from ULH&P Co. to Mayor re gas facilities work in Park Hills.

9. Letter from M.G.L.N.K. re CG&E rate increase protest.

Motion to adjourn by Councilman Sorrell.

MAYOR PROTEM

ATTEST:

CITY CLERK

Melissa Worstell sworn in as Mayor of the City of Park Hills.
Congratulation from all.