



# CITY OF PARK HILLS

1106 Amsterdam Road  
Park Hills, Kentucky 41011  
(859) 431-6252  
[www.parkhillsky.net](http://www.parkhillsky.net)

## Meeting Minutes

Park Hills Infrastructure Committee Meeting  
Park Hills, Kentucky  
10/4/2018

PRESENT:	Karl Oberjohn	Councilmember, Committee Chair
	Kathy Zembrodt	Councilmember, Committee Member (departed 6:15)
	Dan VonHandorf	Public Works Director
	Jay Bayer	City Engineer, Bayer Becker
	Zach Borchers	Engineer, Bayer Becker
	Jim Jenkins	Committee Member
ABSENT:	Greg Claypole	Councilmember, Committee Member

This meeting was held at the Bayer Becker Kentucky office on 10/4/2018 from 4:30-7:00 PM. The following are notes from the meeting.

### Drainage Issue on Lawton Road Hillside (Private Property)

1. A letter was received from the residents at 1034 Lawton Road who, for years, have experienced problems with storm water running down the hillside in their back yard toward their house. The residents recently installed a drainage system in their back yard which corrected the issue.
2. The residents are inquiring whether their project may qualify for reimbursement by the city, noting that a similar problem was corrected on Audubon Road at the city's expense.
3. Committee maintains that the Audubon Road project was different because it corrected a drainage problem caused by work performed by Sanitation District No. 1. That project also involved separating a combined storm and sanitary sewer.
4. J. Bayer will draft a letter of explanation to the residents.

### Audubon Storm Sewer

1. Sean Blake of SD1 requests a meeting with city officials to discuss our request for a larger 50/50 match than what was originally applied for.
2. K. Zembrodt offered to represent the city along with J. Bayer.

### Sidewalk and Sign Assessment by PDS

1. Kyle Snyder of PDS has sent us a link to the new web portal to access the city's sidewalk and sign data.
2. K. Oberjohn will work to get the data in a format that is useful to Public Works Department for scheduling maintenance.
3. Committee recommends that access to the data be restricted to the Public Works Department and the City Engineer.

### Pavement Assessment by Bayer Becker

1. Pavement assessment is essentially complete for streets north of Dixie Highway. No progress yet south of Dixie Highway.



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2. Bayer Becker plans to present the data as a street map with color-coded overlays and pavement ratings, which would translate to specific maintenance procedures and priorities.

## **St. Joseph Lane Sidewalk**

1. Last year's grant application for financial assistance on the St. Joseph Lane sidewalk yielded no award, unfortunately.
2. Committee is still interested in pursuing the project next year.
3. J. Bayer indicated that it will probably be worthwhile to pursue the project even without a grant, because the new federal requirements for grant applications call for a significant amount of additional easement paperwork, which is very expensive.

## **North Arlington Road**

1. In response to resident complaints, a water truck shall be called in periodically to douse the loose gravel to reduce airborne dust.
2. Curbs must cure for seven days before they can be used as part of the form for pouring the sidewalks.
3. Michels will try to reach Aberdeen Road by the end of October and is still aiming to finish the project by the end of the calendar year.
4. Duke Energy's contractor, KS Energy Services, is not authorized to do tie-ins. A separate contractor was required to make the welded connections to the steel gas main on Dixie Highway.
5. The concurrent mill and overlay project on Dixie Highway, managed by KYTC, further complicated the project logistics.
6. K. Oberjohn will write a letter to N. Arlington Road residents with an update on the project and an invitation to ask questions to Joe Michels, who will attend the City Council meeting on 10/8.

## **Lower Jackson Road**

1. Bayer Becker has completed a preliminary alternate design that maintains a 4 foot planting strip between the sidewalk and the back of curb.
  - a. The sidewalk will need to jog toward the curb at two locations in order to minimize collateral damage to stone retaining walls.
  - b. There will also be a slight jog to avoid the toe of slope near Cleveland Avenue.
  - c. A box curb is preferable to a roll curb, in terms of providing more ground clearance for vehicles. This is a concern with one resident who owns vehicles with low ground clearance.
  - d. Entire length of sidewalk will be replaced.
  - e. It may not be advisable to plant trees in the planting strip because the original sanitary sewer line is routed in this area, except for the first 37 feet starting at Cleveland Avenue.
2. Park Hills Condominium Owners Association has agreed to sign temporary and permanent easements.

## **Park Pointe Development**

1. Northern Kentucky Water District is interested in replacing the water main along Amsterdam Road.
2. Developer is seeking guidance from city on pavement section for rebuilt Amsterdam Road.
3. Council must still authorize Geotechnology Inc. to take core samples of existing street.



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## **Audubon Forest Development**

1. Latest plans by Jim Berling raise question about whether the arch culvert underneath the trolley line will continue to be maintained by SD1. New plans suggest the city will inherit this infrastructure, which is not desirable.
2. Committee will ask Mayor to follow up.

If anything in these meeting notes does not coincide with your interpretation or recollection of the events, please contact the author at your earliest convenience.

Karl Oberjohn

cc: All Present  
File