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Meeting Minutes

Park Hills Infrastructure Committee Meeting
Park Hills, Kentucky
03/02/2017

PRESENT:	Karl Oberjohn	Park Hills Infrastructure Co-Chairperson
	Jim Jenkins	Park Hills Infrastructure Committee
	Greg Claypole	Park Hills Infrastructure Co-Chairperson
	Kathy Zembrodt	Park Hills Infrastructure Committee
	Dan VonHandorf	Park Hills Public Works
	Mayor Matthew Mattone	Park Hills Mayor
	Elishia Chamberlain	Park Hills Infrastructure Committee
	Jay Bayer	Bayer Becker
	Zach Borchers	Bayer Becker

This meeting was held at the Bayer Becker Kentucky office, the following are notes from the 170302 meeting.

Audubon Forest

1. The 42" pipe and headwall proposed within the Audubon Forest development has raised safety concerns with current residents of Audubon Road. Developer, Jim Berling has proposed a grate on the headwall consistent with Kenton County Subdivision Regulations.
2. The 42" pipe and headwall could be considered a culvert depending on SD1's interpretation. SD1 may or may not take over the maintenance of this pipe or the headwall and grate
3. The existing stone archway that passes under the Trolley line is currently open on both ends but would become part of an enclosed storm sewer system from its entrance to the proposed basin. The city may wish to add grate on the archway.

Aberdeen Road

1. Utility poles have impeded completion of the sidewalk construction. Per Dan, Duke Energy might not be able to finish their work until summer of 2017.
2. The committee discussed signage on Aberdeen Road and concluded that the sign near the middle of the street will be removed.
3. The city will need to complete a punchlist and perform storm sewer asbuilts after the final surface has been constructed.
4. Due to the timing of the Arlington Road project, Dan suggested that the milling and paving to be performed on Arlington Road due to the construction of the storm sewer be eliminated from the Aberdeen Road project.

Altavia Avenue

1. Residents at 1074 Altavia have reached an agreement with Nemann on the cost to repair the damaged paint on their vehicle.
2. The committee reaffirmed that they want to hold Nemann responsible for the installation and equipment costs for the damages to the light pole at 1035 Altavia. The resident will provide and cover the cost of an electrician
3. Bayer Becker sent asbuilt information to Julie Alig on 03/02/2017 for the City to use for reimbursement of storm sewer costs from SD1. Approximate reimbursement = \$54,000.00
4. Dan has addressed the issue of property at 1005 Altavia and the residents have agreed to maintain it.

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Jackson Road

1. Kathy approached the resident at 1049 Jackson Road about improving the radius around the bend. The resident expressed concern about slope/home stability if the city decided to pursue improvements to Jackson Road and would like to walk/see any improvements staked out before making any decisions.
2. An improved radius would require grading and a possible retaining wall to construct and improve the sight distance around the curve.
3. Bayer Becker has conducted some initial drainage analysis on Jackson Road that will need to be verified with a field survey and hydraulic calculations. The committee discussed the drawbacks of sending storm sewer flows to 1056 Jackson due to the difficulty of construction, likelihood of erosion, and the exceedingly steep slopes in the area. From preliminary analysis, the existing storm sewer north of Rose Circle to Amsterdam Road may be able to handle the flows from Jackson Road

North Arlington

1. The committee suggested scheduling a public meeting with the residents for the Arlington Road project.
2. The sidewalk was suggested to be constructed from Dixie to Old State with this project.
3. Kathy has been unable to reach the owner of 814 Arlington Road on the subject of improving the sight distance around the curve on Arlington Road near Dixie Highway.
4. The city is waiting to hear back from Duke Energy in regards to the construction of a new gas main.
5. As a result of the depth of the proposed storm sewer the city may construct the storm sewer and sanitary lateral portions of the project followed by the water and/ or gas main, and finally the construction of the roadway.
6. The city has requested a proposal from Thelen Associates for test borings on Arlington Road.
7. The committee agreed that the city should replace the sanitary laterals that cross under the proposed roadway in conjunction with the roadway project

Old State Sidewalk

1. Bayer Becker shared the preliminary plan with the committee.
2. The sidewalk would require several driveway aprons to be partially reconstructed and a short wall is required from approximately the west property line of 1135 Old State to the east property line at 1119 Old State. ~ 200 LF
3. The committee would like to hold a joint meeting with Old State Road and Arlington Road residents to present the preliminary plans.
4. The committee may bid the sidewalk project separately or with the Arlington Road project.

Audubon Storm Project

1. SD1 has approved the plans for the storm sewer improvements on Audubon Road
2. Next steps are to stake proposed inlet locations, meet with the affected residents, prepare easement documents and bid the construction work.

Sidewalk Maintenance Plan

1. The committee discussed the need to develop a maintenance plan for sidewalks within the City.
2. Mature trees around existing and proposed sidewalks will affect the levelness and integrity of nearby sidewalks
3. Money from the city sticker fund may be used to maintain sidewalks.

If anything in these meeting notes does not coincide with your interpretation or recollection of the events, please contact the author at your earliest convenience.

Zach Borchers

cc: All Present
File

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