

## **Meeting Minutes**

Park Hills Infrastructure

Park Hills, Kentucky

2/03/17

PRESENT: Karl Oberjohn Park Hills Infrastructure Co-Chairperson via phone  
Jim Jenkins Park Hills Infrastructure Committee  
Greg Claypole Park Hills Infrastructure Co-Chairperson  
Kathy Zembrodt Park Hills Infrastructure Committee  
Zach Borchers Bayer Becker  
Jay Bayer Bayer Becker

This meeting was held at the Bayer Becker Kentucky office, the following are notes from the 170203 meeting.

- 1) The 170120 meeting minutes were approved

### **Old State Sidewalk**

- 1) The committee suggested adding this project to the North Arlington road project for economy of scale.
- 2) The city will need to break out the sidewalk portion of the work and use funds other than the Road Tax fund to pay for it.

### **Old State Road project**

- 1) Paul Michel's has it on their list to reconstruct the apron at 1202 Old State Road.

### **North Arlington**

- 1) BB showed a plan to construct the sidewalk on North Arlington on the outside of the curve. We will need to move the signal heads and pedestrian signal heads at Dixie with this work. The committee preferred this sidewalk location based on input from the community.
- 2) BB suggested that we consider improving the sight distance by clearing and possibly grading on the property on the inside of the curve. Kathy will talk to the owner to see if he is willing to let us improve the sight distance. It is safer for their renter to back out.
- 3) The property owner at 814 Arlington wants to move the parking pad from the left side of their driveway to the right side near the south property line. The owner will wait for the project to proceed and coordinate the work. Dan will tell the owner to have their property surveyed so we can construct the driveway apron on their property.
- 4) Three trees at 831 will conflict with the sidewalk on the west side of North Arlington. Dan said they are Silver Maples and they are dropping limbs. The committee felt it would be ok to remove the trees and replace them with the project.
- 5) Due to the small right of way, the committee would like to proceed to construct it with no tree lawn.
- 6) Plan on a 6-inch curb on each side of the street from the last driveway down to Dixie

### **Jackson Road**

- 1) Based on the input from the 1/30/17 street meeting, the committee felt that the residents were agreeable to no parking in some areas and to widen where we can. The residents preferred to keep it all 2-way traffic and the committee agreed.
- 2) Currently, there is no parking on the bend. The committee agreed to keep it that way if we must.
- 3) Committee would like to keep the sidewalk on Lower Jackson. Plan to reconstruct all of it to 4 feet wide. Provide tree lawn if possible.
- 4) The committee recommended that the city reduces the speed 15 MPH and paint SLOW on the pavement.
- 5) The residents mentioned interest in adding street lighting with the project. Power poles are currently located in the rear yards of residents on Upper and Lower Jackson.

- 6) The committee would like to explore possible improvement to the turning radius of the bend.
- 7) The committee suggested looking at a 6" box curb around the bend for safety during inclement weather.
- 8) The committee agreed to have BB contact Thelen to walk the street and provide a proposal for a geotechnical report for the project.
- 9) There is currently No parking on the inside of the loop and on the outside from 1047 to 1054
- 10) Per the owner at 1053, the wall can be removed on the right side of the driveway and the tree within the wall area can be removed. The owner would like to add a parking spot on the right side of the driveway. Schoberg is the owner. Kathy will tell him to have it surveyed so we build the driveway in the correct location.
- 11) The committee recommended on the upper section to have an 18-foot minimum width on the street so 2 vehicles can safely pass and to widen for parking where possible. Plan on a rolled curb for ease backing out on the narrow street.
- 12) Committee suggested 24-foot-wide to accommodate parking with a box curb on lower section of the project

#### **Altavia**

- 1) The committee reviewed a plat for the right of way at the corner of Altavia and Amsterdam. The city has a wide right of way in this area but does not appear to have city-owned property here.
- 2) The contractor submitted the final invoice. BB will perform a final punchlist.
- 3) Dan will paint a crosswalk in Amsterdam at Altavia

#### **KYTC Dixie Sidewalk project**

- 1) The committee discussed the benefit of continuing the pedestrian scale lighting on Dixie Highway sidewalk. Jay will make a few phone calls to see if the lighting can be incorporated into the design of the sidewalk by the state's consultant.

#### **Park Hills Sign**

- 1) The KYTC Encroachment Permit and SD1 Easement Waiver were approved for the sign. BB will email the permit to the sign contractor to begin.

If anything in these meeting notes does not coincide with your interpretation or recollection of the events, please contact the author at your earliest convenience.

Jay F. Bayer, P.E., P.L.S.

cc: All Present  
File