

## **Meeting Minutes**

Park Hills Infrastructure  
Park Hills, Kentucky  
01/20/2017

PRESENT:	Karl Oberjohn	Park Hills Infrastructure Co-Chairperson
	Jim Jenkins	Park Hills Infrastructure Committee
	Greg Claypole	Park Hills Infrastructure Co-Chairperson
	Kathy Zembrodt	Park Hills Infrastructure Committee
	Dan VonHandorf	Park Hills Public Works
	Zach Borchers	Bayer Becker
	Jay Bayer	Bayer Becker

This meeting was held at the Bayer Becker Kentucky office, the following are notes from the 170120 meeting.

### **Street Program overview**

- 1) We reviewed the percent complete list for the city project. The group asked that it be updated to add the years that the projects were completed and the contractors who performed the work
- 2) The committee would also like BB to create a list of overlay projects that have been completed

### **Jackson Road**

- 1) The biggest concern on Jackson Road is the narrowness of street and private improvements that have been constructed in the right of way.
- 2) The committee was open to the idea of one-way traffic on the upper portion and two-way on the lower.
- 3) Rolled curb may be considered here to allow for backing up on a narrow street
- 4) The committee discussed the idea of doing a street meeting before any design work begins and that we should hold the meeting for upper and lower Jackson at the same time.
- 5) The committee would like to replace the sidewalk on the lower portion and most likely not add one on the upper portion
- 6) The meeting was set for January 30<sup>th</sup> at 6:30. Karl will prepare the notice
- 7) The primary criteria for the design is to improve drainage and to provide access for life safety

### **North Arlington**

- 1) The design work is proceeding for North Arlington.
- 2) The committee discussed the sidewalk location as we approach Dixie Highway. BB will look at the option of either side. The section planned for the street is 22-foot-wide, box curb.
- 3) BB will prepare and submit the application for the 50/50 match with SD1 for storm improvements

### **Audubon Storm**

- 1) The plans are primarily complete.
- 2) BB will send the plans to SD1 for their review.
- 3) Upon approval by SD1, the city will meet with the owners to approve the easements that are needed.

### **Altavia**

- 1) A final punch list will be prepared when the final pay request is provided by Nemann.
- 2) The trees will need to be replaced at Hoppenjans and Anderson. BB will review the plans and prepare a list of trees to be replaced. BB will send the plan and list to Mike Conway at the Park Hills Tree Board to work with the owners.
- 3) Kathy will work with Margie Hoppenjans and Nemann on her light pole that fell over.

**Aberdeen**

- 1) Dan will order signs per the BB signage plan.

**Old State Sidewalk**

- 1) The committee would like BB to design a sidewalk the south side of Old State from Arlington to Terrace.
- 2) Plan to hold the walk against the back of curb without a tree lawn.
- 3) This project will be included with the North Arlington project for bidding.

If anything in these meeting notes does not coincide with your interpretation or recollection of the events, please contact the author at your earliest convenience.

Jay F. Bayer, P.E., P.L.S.

cc: All Present  
File