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Meeting Minutes

Park Hills Infrastructure Committee Meeting
Park Hills, Kentucky
06/29/2017

PRESENT:	Karl Oberjohn	Park Hills Infrastructure Co-Chairperson
	Greg Claypole	Park Hills Infrastructure Co-Chairperson
	Kathy Zembrodt	Park Hills Infrastructure Committee
	Jim Jenkins	Park Hills Infrastructure Committee
	Mayor Matt Mattone	Park Hills Mayor
	Dan VonHandorf	City of Park Hills Public Works
	Jay Bayer	Bayer Becker
	Zach Borchers	Bayer Becker

This meeting was held at the Bayer Becker Kentucky office, the following are notes from the meeting.

Old State Sidewalk

1. Karl met with the resident at 1202 Old State in regards to the work to be done with this project and the resident is satisfied with the plan.
2. Len Riegler Blacktop is the approved contractor for the project.
3. Bayer Becker met with Len Riegler Blacktop to conduct a pre-construction meeting on June 26th
4. Riegler's preliminary schedule is to begin late July and finish mid to late August
5. The committee discussed their options with the proposed wall located at 1131 and 1123 Old State Road. The city will contract with Reigler, who may self perform the wall construction or have a subcontractor complete the work.
6. Bayer Becker will continue to coordinate with utility companies affected by the project.
7. Dan has composed a notice to residents that he will hand out before construction begins.
8. Parking will need to flip to the other side of the roadway during construction and residents will be asked to use their driveways as much as possible.

Audubon Storm Project

1. Bayer Becker plans to bid project for contractor approval at the July Caucus meeting. Project to advertise July 10th and open bids on July 24th

Arlington Road

1. Bayer Becker presented the plans to the committee to discuss the proposed sidewalk at the southwest corner of Arlington and Old State Road.
2. The right-of-way currently creates a corner at the intersection as opposed to Kenton County's standard radius.
3. Bayer Becker will prepare an exhibit for Mayor Mattone to approach the homeowner at 1103 Old State Road and discuss the city's plans for improvements.

Jackson Road

1. Karl is suggesting that the city use a rolled curb road section 17' wide back of curb to back or curb for upper Jackson. Kathy commented that we should try to limit the increase in width.

6900 Tylersville Road, Suite A
Mason, OH 45040
513-336-6600

318 South College Avenue
Oxford, OH 45056
513-523-4270

1404 Race Street, Suite 204
Cincinnati, OH 45202
513-336-6600

209 Grandview Drive
Fort Mitchell, KY 41017
859-261-1113

<http://www.bayerbecker.com>

2. Bayer Becker to prepare 50/50 CIP application to SD1 and an exhibit for Mayor Mattone to approach the property owners for easements needed for storm sewer improvements.

Saint Joseph Lane Sidewalk

1. Karl mentioned that Saint Joseph Lane is the only street in the city connected to Dixie Highway that is without a sidewalk.
2. Bayer Becker will provide a proposal to the city for the design of a sidewalk on Saint Joseph Lane
3. The committee suggested that access be provided to the bus shelter on Dixie in front of the animal hospital.

City Maintenance Items

1. The committee discussed the need for maintenance of existing and future walks, and existing staircases within the city
2. The committee discussed the maintenance of extruded curb sections (Cleveland) within the city. The committee decided to continue using the extruded curb section for short term repairs
3. The committee discussed the need for maintenance on the property at the corner of Arlington and Dixie

If anything in these meeting notes does not coincide with your interpretation or recollection of the events, please contact the author at your earliest convenience.

Zach Borchers

cc: All Present
File