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Meeting Minutes

Park Hills Infrastructure Committee Meeting
Park Hills, Kentucky
03/30/2017

| | | |
|----------|-----------------------|--|
| PRESENT: | Karl Oberjohn | Park Hills Infrastructure Co-Chairperson |
| | Jim Jenkins | Park Hills Infrastructure Committee/Audubon Resident |
| | Greg Claypole | Park Hills Infrastructure Co-Chairperson |
| | Kathy Zembrodt | Park Hills Infrastructure Committee |
| | Dan VonHandorf | City of Park Hills Public Works |
| | Mayor Matthew Mattone | City of Park Hills Mayor |
| | Steve Frank | Audubon Owner |
| | Kelly Theissen | Audubon Resident |
| | Chris Carle | Audubon Resident |
| | Cindy Budig | Audubon Resident |
| | Melissa Willig | Audubon Resident |
| | Jay Bayer | Bayer Becker |
| | Zach Borchers | Bayer Becker |

This meeting was held at the Bayer Becker Kentucky office, the following are notes from the meeting.

Audubon Storm Project

1. Construction access for the storm sewer improvements will be via the driveway at 1208 Audubon
2. Next steps are to ribbon trees to be removed, meet with the affected residents, prepare easement documents for approval by the owners, and bid the construction work.
3. The residents would like to have some say in the trees to be removed with the project. The Park Hills tree board will be contacted to discuss possible tree replacement

Audubon Forest

1. Construction of the streets and homes will likely last 2 years. The committee suggested that the city could proceed with the reconstruction of Audubon Road after that project is completed.
2. The 42" culvert and inlet headwall proposed within the Audubon Forest development has raised safety concerns with nearby residents of Audubon Road. Developer, Jim Berling has committed to constructing a grate on the headwall consistent with Kenton County Subdivision Regulations.
3. The committee discussed the possibility of extending the storm system to the east to remove the 42-inch inlet culvert. Bayer Becker will prepare a preliminary sketch for review by the committee.
4. The existing stone archway culvert that passes under the Trolley line is currently open on both ends but would become part of an enclosed storm sewer system from its entrance to the proposed basin. The committee will consider adding a grate on the inlet side of the culvert.
5. Per the agreement between the city and Jim Berling the storm water basin is proposed to be a dry basin and dedicated to SD1.
6. The committee may recommend fencing the basin
7. Karl Oberjohn will be the point person for residents to contact.

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Oxford, OH 45056
513-523-4270

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Cincinnati, OH 45202
513-336-6600

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Fort Mitchell, KY 41017
859-261-1113

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Altavia Avenue

1. A final pay request has been submitted to the city. The city will continue holding 5% retainage until the final punchlist items are completed.
2. Dan will repair curb sections along Amsterdam road at 1326 Amsterdam Road
3. Bayer Becker has performed a final punchlist walk. Fred A. Nemann Company to address punchlist with final restoration.
4. Bayer Becker reviewed driveway reconstruction items with the city. The committee approved the breakdown in costs.

Aberdeen Road

1. Bayer Becker and Dan have performed a punchlist walk with Paul W. Michels.
2. Spectrum was observed removing services from the old utility poles. Cincinnati Bell to remove old utility poles as soon as possible.
3. The discoloration of the sidewalk was discussed with Michels. The affected walk will be satisfactorily repaired or replaced
4. Storm sewer asbuilts will be performed bay Bayer Becker after the final surface has been constructed.

Jackson Road

1. The committee has received input from some of the residents on Upper Jackson that would prefer to limit the width of the road. The committee discussed the long-term goals of public safety and access.
2. The committee would prefer to have SD1 field locate the existing sanitary sewers rather than a private vendor. The city will continue to work with SD1 if possible
3. The committee recommended to proceed with the design. The first phase would be Lower Jackson.
4. The committee reviewed storm sewer improvements options.

Old State Sidewalk

1. The committee recommended to bid this project separately from the Arlington Road project

North Arlington

1. Kathy has been unable to reach the owner of 814 Arlington Road on the subject of improving the sight distance around the curve on Arlington Road near Dixie Highway.
2. The city is waiting to hear back from Duke Energy in regards to the construction of a new gas main.
3. Thelen Associates has submitted their proposal for test borings on Arlington Road. The committee recommended that the Mayor sign the proposal
4. The committee reviewed and recommended to proceed with the proposed storm infrastructure design which includes low point between Aberdeen and Old State.

If anything in these meeting notes does not coincide with your interpretation or recollection of the events, please contact the author at your earliest convenience.

Zach Borchers

cc: All Present
File

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